

**WORK SESSION AGENDA OF THE CITY COUNCIL OF  
HURST, TEXAS  
CITY HALL, 1505 PRECINCT LINE ROAD  
FIRST FLOOR CONFERENCE ROOM  
TUESDAY, FEBRUARY 24, 2026 – 5:45 P.M.**

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**I. Call to Order**

**II. Informational Items**

- Update and discussion of upcoming Calendar Items
- Presentation and discussion of Annual Racial Profiling Report
- Update and discussion of water meter change out project

**III. Update and discussion of Regular Agenda Items**

**IV. Update and discussion of Agenda Item(s) 2**

Presentation and acceptance of the Annual Comprehensive Financial Report (ACFR) by Forvis Mazars, LLP

**V. Update and discussion of Agenda Item(s) 4**

Consider authorizing the city manager to proceed with expenditures for building repairs for property at 121 W. Pipeline Road

**VI. Update and discussion of Agenda Item(s) 5**

Consider approval of the Order of Cancellation of the May 2, 2026 General Election and declare each unopposed candidate elected

**EXECUTIVE SESSION** in Compliance with the Provisions of the Texas Open Meetings Law, authorized by Government Code, Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City, and Section 551.071 consultation with and legal advice from the city attorney regarding Code Enforcement, economic development, real estate, and zoning and on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act and to reconvene in Open Session at the conclusion of the Executive Session

**VII. ADJOURNMENT**

Posted by: \_\_\_\_\_

This the 18<sup>th</sup> day of February 2026, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 551.087 of the Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

**REGULAR MEETING AGENDA OF THE CITY COUNCIL OF HURST, TEXAS  
CITY HALL, 1505 PRECINCT LINE ROAD  
TUESDAY, FEBRUARY 24, 2026**

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**AGENDA:**

**5:45 p.m. - Work Session (City Hall, First Floor Conference Room)**

**6:30 p.m. - City Council Meeting (City Hall, Council Chamber)**

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**CALL TO ORDER**

**INVOCATION (Mayor Pro Tem Jon McKenzie)**

**PLEDGE OF ALLEGIANCE**

**PRESENTATION(S)**

1. Presentation of the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year 2023-2024
2. Presentation and acceptance of the Annual Comprehensive Financial Report (ACFR) by Forvis Mazars, LLP

**CONSENT AGENDA**

3. Consider approval of the minutes for the February 10, 2026 Council meetings

**OTHER BUSINESS**

4. Consider authorizing the city manager to proceed with expenditures for building repairs for property at 121 W. Pipeline Road (Bellvue Addition Project)
5. Consider approval of the Order of Cancellation of the May 2, 2026 General Election and declare each unopposed candidate elected
6. Review of upcoming calendar items
7. City Council Reports - Items of Community Interest

**PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED. CITIZEN COMMENTS ARE LIMITED TO A MAXIMUM OF 3 MINUTES PER SPEAKER**

**EXECUTIVE SESSION** in Compliance with the Provisions of the Texas Open Meetings Law, authorized by Government Code, Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City, and Section 551.071 consultation with and legal advice from the city attorney regarding Code Enforcement, economic development, real estate, and zoning and on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act and to reconvene in Open Session at the conclusion of the Executive Session

8. Take any and all action ensuing from Executive Session

**ADJOURNMENT**

Posted by: \_\_\_\_\_

This 18<sup>th</sup> day of February 2026, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

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City Council Staff Report

|  |   |
|--|---|
| <b>SUBJECT:</b> Presentation of the Government Finance Officers Association’s (GFOA) Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year 2023-2024  |   |
| <b>Supporting Documents:</b>   |   |
| Award Certificate  | <b>Meeting Date:</b> 2/24/2026<br><b>Department:</b> Fiscal Services<br><b>Reviewed by:</b> Paul Brown<br><b>City Manager Review:</b> |
| <b>Background/Budget Analysis:</b>   |   |
| <p>The GFOA established the Certificate of Achievement for Excellence in Financial Reporting program in 1945 and it has become the highest form of recognition in governmental accounting and financial reporting. Fiscal Year 2023-2024 marks the 51<sup>th</sup> consecutive year that the City has received this award. Only five Texas cities have received the award for at least fifty years.</p> <p>To be eligible for a Certificate of Achievement, the City’s Annual Comprehensive Financial Report (ACFR) must meet the following requirements:</p> <ul style="list-style-type: none"><li>• Include all financial statements presented in conformity with generally accepted accounting principles (GAAP)</li><li>• Audited in accordance with generally accepted auditing standards (GAAS)</li><li>• Provide a clear and thorough view of the government’s financial condition by demonstrating a “spirit of full disclosure” to clearly communicate its financial story</li><li>• Organized efficiently</li><li>• Adhere to certain terminology and formatting conventions</li></ul> <p>Nineteen specific categories are graded and include Management’s Discussion and Analysis, all financial statements, note disclosures, supplemental information and the statistical section. The City of Hurst received a grade of proficient in all categories.</p> <p>Applying for this award requires a nominal investment of time and financial resources. Participating in this program recognizes the efforts of Fiscal Services’ staff and is the culmination of the annual audit process.</p> |   |
| <b>Hurst Way/Strategic Priorities:</b>   |   |
| <p>This award fits within the <b>Hurst Way</b> by furthering our goals of <b>Public Service</b> and <b>Financial Sustainability</b>. The award is based on the City’s ACFR, which provides information to the Community, Council, and staff about how the City manages its resources, including its financial position and results of operations.</p>  |   |

**Recommendation:**

Staff recommends City Council **accept the GFOA's Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year 2023-2024.**



Government Finance Officers Association

Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting

Presented to

**City of Hurst  
Texas**

For its Annual Comprehensive  
Financial Report  
For the Fiscal Year Ended

September 30, 2024

*Christopher P. Morill*

Executive Director/CEO



City Council Staff Report

**SUBJECT:** Presentation and acceptance of the Annual Comprehensive Financial Report (ACFR) by Forvis Mazars, LLP

|   |   |
|---|---|
| <b>Supporting Documents:</b>  |   |
| Annual Comprehensive Financial Report will be handed out at the meeting | <b>Meeting Date:</b> 2/24/2026<br><b>Department:</b> Fiscal Services<br><b>Reviewed by:</b> Paul Brown<br><b>City Manager Review:</b> |

**Background/Budget Analysis:**

The City’s audit firm, Forvis Mazars, LLP, will present the ACFR for fiscal year ended September 30, 2025. The ACFR provides information to the Community, Council and staff about how the City manages its resources, including its financial position and results of operations. The annual audit and the resulting ACFR are funded by the General Fund (60%) and the Enterprise Fund (40%).

Senate Bill 1851 takes effect on September 1, 2025. Among other things, this bill requires municipalities to provide an annual audit and financial statements submitted to the city secretary 180 days after the close of the City’s fiscal year. The City has always completed the audit within in this timeframe; however, SB 1851 now imposes various financial penalties for not completing and filing the audit within the 180-day requirement.

**Hurst Way/Strategic Priorities:**

The ACFR supports the **Hurst Way** by furthering our goals of **Public Service** and **Financial Sustainability**.

**Recommendation:**

Staff recommends that **City Council accept the audited ACFR for fiscal year ended September 30, 2025**.

**Minutes**  
**Hurst City Council**  
**Work Session**  
**Tuesday, February 10, 2026**

On the 10<sup>th</sup> day of February 2026, at 5:30 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

|                       |   |  |
|-----------------------|---|--|
| Henry Wilson          | ) | Mayor                                      |
| Jon McKenzie          | ) | Mayor Pro Tem                              |
| Cathy Brotherton      | ) | Councilmembers                             |
| Trasa Cobern          | ) |  |
| Jimmy Meeks           | ) |  |
|                       |   |  |
| Clay Caruthers        | ) | City Manager                               |
| Matthew Boyle         | ) | City Attorney                              |
| Malaika Marion Farmer | ) | Assistant City Manager                     |
| Clayton Fulton        | ) | Assistant City Manager                     |
| Rita Frick            | ) | City Secretary                             |
| Robert Saucedo        | ) | Executive Director of Public Works         |
| Billy Keadle          | ) | Police Chief                               |
| Chris Connolly        | ) | Executive Director of Economic Development |

With the following Councilmembers absent: John Miller and Gary N. Waldron, constituting a quorum; at which time, the following business was transacted:

**I. Call to Order** - The meeting was called to order at 5:30 p.m.

**II. Informational Items**

- **Update and discussion of upcoming Calendar Items** – City Manager Clay Caruthers noted Executive Director of Economic Development Chris Connolly is planning a volunteer work day on February 28 at the Coffee Shop, 420 W. Pipeline to help with finishing touches.
- **Update and discussion of Highway 10 project study by Halff and Associates** – Executive Director of Economic Development Chris Connolly introduced Halff and Associates representative Kendal Howard and North Central Texas Council of Governments representative Travis Liska who briefed Council on the status of the Highway 10 “Hurst Boulevard Visioning Plan”. They noted the plan is a vision and not a commitment and reviewed the scope of the plan and highlighted three focus areas. Also, emphasized was NCTCOG’s involvement is to focus on transportation mobility and connections. Mr. Liska stated their interest includes the study and up to one million in design funding in zone one focused on transportation in hope it will be a catalyst for other development. Next steps were reviewed with next steps seeking adoption in April.
- **Update and discussion of Annual Citizen Survey** – Assistant City Managers Malaika Marion Farmer and Clayton Fulton briefed Council on the Annual Citizen Survey noting it will be live at the Town Hall Forum and that the same firm used in the past is helping to streamline the survey.
- **Update and discussion of Town Hall Forum** – Assistant City Manager Malaika Marion Farmer briefed Council on the February 19<sup>th</sup> Town Hall Forum noting the doors open at

5:45 p.m. with presentations to start at 6:15 p.m. Staff noted staff requested Atmos, Oncor, Republic Services and NTE attend to answer any questions. Mayor suggested Council wear their navy city shirt.

### **III. Update and discussion of Regular Agenda Items**

#### **IV. Update and discussion of Agenda Item(s) 2**

Consider Resolution 1908 supporting application for Combined Cities Crime Victims Coordinator Grant to the Office of the Governor for the Cities of Hurst, Euless, and Bedford

Police Chief Billy Keadle briefed Council on the proposed Resolution 1908 supporting application for Combined Cities Crime Victims Coordinator Grant to the Office of the Governor for the Cities of Hurst, Euless, and Bedford noting Council approved this application in December of 2025, but staff is requesting consideration again due to changes in the application requirements.

#### **V. Update and discussion of Agenda Item(s) 3**

Consider authorizing the city manager to enter into a contract with 2R Construction, LLC for 2025 Miscellaneous Water Main Replacement Project

Executive Director of Public Works Robert Saucedo briefed Council on the proposed project noting the project is to replace old water mains on Cumberland and Norwood with 12-inch lines. He reviewed the bids noting 11 were received with the low bid being submitted by 2R Construction, LLC

#### **VI. Update and discussion of Agenda Item(s) 4**

Consider authorizing the city manager to proceed with the Library and Recreation Center Air Conditioning Replacement Project

Assistant City Manager Malaika Marion Farmer briefed Council on the proposed project noting grant funds received to replace three old roof top air conditioning units that are over 30 years old at the Library and Recreation Center. She stated they are requesting funding in an amount not to exceed \$107,130 with \$76,390 to be reimbursed by the federal government.

**EXECUTIVE SESSION** in compliance with the provisions of the Texas Open Meetings Law, authorized by Government Code, Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City, and Section 551.071 consultation with and legal advice from the city attorney regarding Code Enforcement, economic development, real estate, and zoning and on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act and to reconvene in Open Session at the conclusion of the Executive Session

Mayor Wilson recessed the meeting to Executive Session at 6:19 p.m. as authorized by Government Code, Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City, and Section 551.071 consultation with and legal advice from the city attorney regarding Code Enforcement, economic development, real estate, and zoning and on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of

Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act and reconvened open session at 6:28 p.m.

**VII. ADJOURNMENT –The Work Session adjourned at 6:28 p.m.**

**APPROVED** this the 24<sup>th</sup> day of February 2026.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Rita Frick, City Secretary

\_\_\_\_\_  
Henry Wilson, Mayor

**City Council Minutes**  
**Tuesday, February 10, 2026**

On the 10<sup>th</sup> day of February 2026, at 6:30 p.m., the City Council of the City of Hurst, Texas, convened in a Regular Meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

|                       |   |                                    |
|-----------------------|---|------------------------------------|
| Henry Wilson          | ) | Mayor                              |
| Jon McKenzie          | ) | Mayor Pro Tem                      |
| Cathy Brotherton      | ) | Councilmembers                     |
| Trasa Cobern          | ) |                                    |
| Jimmy Meeks           | ) |                                    |
|                       |   |                                    |
| Clay Caruthers        | ) | City Manager                       |
| Matthew Boyle         | ) | City Attorney                      |
| Malaika Marion Farmer | ) | Assistant City Manager             |
| Clayton Fulton        | ) | Assistant City Manager             |
| Rita Frick            | ) | City Secretary                     |
| Robert Saucedo        | ) | Executive Director of Public Works |
| Billy Keadle          | ) | Police Chief                       |

With the following Councilmembers absent: John Miller and Gary N. Waldron, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 6:30 p.m. and Mayor Wilson gave the Invocation.

The Pledge of Allegiance and Texas Pledge were given.

**CONSENT AGENDA**

1. Consider approval of the minutes for the January 27, 2026 Council meetings

Mayor Pro Tem McKenzie moved to approve the consent agenda. Motion seconded by Councilmember Brotherton. Motion prevailed by the following vote:

Ayes: Councilmembers Brotherton, Meeks, McKenzie and Cobern

No: None

**RESOLUTION(S)**

2. Consider Resolution 1908 supporting application for Combined Cities Crime Victims Coordinator Grant to the Office of the Governor for the Cities of Hurst, Euless, and Bedford

Police Chief Billy Keadle reviewed the proposed resolution and that the Cities of Hurst, Euless and Bedford have shared the services of a Victim's Assistance Coordinator since 2002. He stated council approved this application in December of 2025, but are requesting consideration again due to application changes. Chief Keadle also noted the deadline for the grant application is in a couple days.

Councilmember Meeks moved to adopt Resolution 1908 supporting the application for the Combined Cities Crime Victims Coordinator Grant from the Office of the Governor to continue serving the Cities of Hurst, Euless and Bedford. Motion seconded by Mayor Pro Tem McKenzie. Motion prevailed by the following vote:

Ayes: Councilmembers Brotherton, Meeks, McKenzie and Cobern  
No: None

### **OTHER BUSINESS**

3. Consider authorizing the city manager to enter into a contract with 2R Construction, LLC for 2025 Miscellaneous Water Main Replacement Project

Executive Director of Public Works Robert Saucedo reviewed the proposed project noting the project is to replace old troublesome cast iron and concrete water mains with new plastic PVC water mains. He stated the lines will be replaced with 12-inch lines. Mr. Saucedo noted the recent break on Cumberland Drive and emergency repairs and that repairs will be on Cumberland Drive from Farrington Lane to Norwood Drive and Norwood Drive from E Louella Drive to Harwood Drive. He reviewed the bids noting 11 were received with the low bid being submitted by 2R Construction, LLC in the amount of \$1,782,595.00. He stated the two projects were combined to get better economy of scale.

Councilmember Brotherton moved to authorize the city manager to enter into a contract with 2R Construction, LLC for 2025 Miscellaneous Water Main Replacement Project in the amount of \$1,782,595,00 with a contingency of \$37,405.00 for a total of \$1,820,000,00 and a construction contract duration of 270 calendar days. Motion seconded by Councilmember Meeks. Motion prevailed by the following vote:

Ayes: Councilmembers Brotherton, Meeks, McKenzie and Cobern  
No: None

4. Consider authorizing the city manager to proceed with the Library and Recreation Center Air Conditioning Replacement Project

Assistant City Manager Malaika Marion Farmer reviewed the proposed project noting grant funds received for three roof top air conditioning units that are over 30 years old at the Library and Recreation Center. She stated they are requesting funding in an amount not to exceed \$107,130 with \$76,390 to be reimbursed by the federal government.

Councilmember Cobern moved to authorize the city manager to proceed with the Library and Recreation Center Air Conditioning Replacement Project for an amount not to exceed \$107,130 with \$76,390 to be reimbursed by the federal government. Motion seconded by Mayor Pro Tem McKenzie. Motion prevailed by the following vote:

Ayes: Councilmembers Brotherton, Meeks, McKenzie and Cobern  
No: None

5. Board, Commission, and Committee Minutes – Council reviewed the following minutes and Councilmember Cobern noted what a great program the Library is doing with the cities of

Eules and Bedford collecting new or gently used formal wear and shoes to be able to wear for prom. She stated they could go shop on March 28.

- Parks and Recreation Board
- Library and Cultural Enrichment Board

6. Review of upcoming calendar items – City Manager Clay Caruthers reviewed upcoming calendar items noting the February 19 Town Hall Forum, Hurst Conference Center, 6:00 – 8:00 p.m. noting they will be giving updates on the Council’s Strategic Priorities and financial update. Mr. Caruthers also noted a volunteer opportunity at the Coffee Shop, 420 W. Pipeline Road, February 28 to help with final finishing touches.
7. City Council Reports - Items of Community Interest – Councilmember Meeks complimented the police department for the work to assist crime victims. Mayor Pro Tem McKenzie noted presentation of Proclamation to Shady Oaks Elementary Orff Ensemble Sounds Waves noting they are the only elementary ensemble and invited to perform at the Texas Music Educators Association Convention in San Antonio.

**PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED. CITIZEN COMMENTS ARE LIMITED TO A MAXIMUM OF 3 MINUTES PER SPEAKER**

Mayor Wilson recognized Youth in Government student Brooklyn Randolph.

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8. Take any and all action ensuing from Executive Session – No action was taken.

**ADJOURNMENT**

The meeting was adjourned at 6:44 p.m.

**APPROVED** this the 24<sup>th</sup> day of February 2026.

**ATTEST:**

**APPROVED:**

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Rita Frick, City Secretary

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Henry Wilson, Mayor



City Council Staff Report

**SUBJECT:** Consider authorizing the city manager to proceed with expenditures for building repairs for property at 121 W. Pipeline Road (Bellvue Addition Project)

**Supporting Documents:**

**Meeting Date:** 2/24/2026  
**Department:** Economic Development  
**Reviewed by:** Chris Connolly  
**City Manager Review:**

**Background/Budget Analysis:**

In January 2026, the City of Hurst acquired two parcels known as the Bellvue Addition. The existing structure, originally built in the early 1960s, was anticipated to require repairs to meet current building codes and standards.

To address these needs, staff recommends allocating the first six months of tenant rent revenue, estimated at approximately \$40,000, toward necessary repairs and improvements to enhance curb appeal. The initial priority is an emergency plumbing repair totaling \$12,967.25, which is critical to maintaining the property’s functionality and safety.

Funding will be provided by lease revenue from the Val Oaks Fund.

**Hurst Way/Strategic Priorities:**

Staff believes this project focuses on the **Public Service, Leadership, and Innovation** aspects of the **Council’s Strategic Priorities** and are part of bringing back economic vitality to Pipeline Rd.

**Recommendation:**

Staff recommends City Council **authorize the city manager to create a project for the Bellvue Addition property not to exceed \$40,000.**



City Council Staff Report

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|--|---|
| <b>SUBJECT:</b> Consider Order of Cancellation of the City of Hurst May 2, 2026 General Election and declaring each unopposed candidate elected  |   |
| <b>Supporting Documents:</b>   |   |
| Order of Cancellation and Certification of Unopposed Candidates will be provided at the meeting  | <b>Meeting Date:</b> 2/24/2026<br><b>Department:</b> Legislative and Judicial Services<br><b>Reviewed by:</b> Rita Frick<br><b>City Manager Review:</b> |
| <b>Background/Budget Analysis:</b>   |   |
| <p>In accordance with the charter and applicable law, the City Council adopted Resolution 1907 calling the May 2, 2026 General Election for the purpose of electing City Council Places 3 (Mayor), 4, 5, and 7.</p> <p>The filing deadlines for placement on the ballot and declaration of write-in candidacy have passed. The City Secretary has certified in writing that each candidate on the ballot is unopposed for election to office. In these circumstances, Chapter 2 of the Election Code requires a governing body to declare each unopposed candidate elected to office and to cancel the election.</p> |   |
| <b>Hurst Way/Strategic Priorities:</b>   |   |
| This item is representative of the <b>Council’s vision and mission statements along with their goals and priorities.</b>   |   |
| <b>Recommendation:</b>   |   |
| Staff recommends City Council <b>move to approve the Order of Cancellation of the May 2, 2026 General Election and declare each unopposed candidate elected.</b>   |   |

## Future Events Calendar

February 24, 2026

*Regular City Council meetings are held on the second and fourth Tuesday of each month. Following are additional meetings, canceled meetings and public event dates.*

| <u>DATE AND TIME</u>                          | <u>ACTIVITY</u>   |
|---|---|
| Thursday, March 26, 2026<br>5 – 7:30 p.m.     | Eggstravaganza, Hurst Athletic Complex<br>2104 Precinct Line Road                     |
| Friday, March 27, 2026<br>5:30 – 7:00 p.m.    | Sensory-friendly Egg Hunt, Central Park<br>700 Mary Drive                             |
| Friday, April 3, 2026                         | City Hall Offices closed in observance of<br>Good Friday                              |
| Saturday, April 4, 2026                       | Extra Bulk Collection, Residents NORTH of<br>HWY 121                                  |
| Saturday, April 11, 2026                      | Extra Bulk Collection, Residents SOUTH of<br>HWY 121                                  |
| Saturday, April 11, 2026<br>8:00 – 11:00 a.m. | Household Hazardous Waste Collection, Hurst<br>Service Center, 2001 Precinct Line Rd. |