

**WORK SESSION AGENDA OF THE CITY COUNCIL OF
HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
FIRST FLOOR CONFERENCE ROOM
TUESDAY, JANUARY 27, 2026 – 5:30 P.M.**

I. Call to Order

II. Informational Items

- Update and discussion of upcoming Calendar Items

III. Update and discussion of Regular Agenda Items

IV. Update and discussion of Agenda Item(s) 2

Consider authorizing the city manager to proceed with design, purchase, and installation of a stained glass mural for the Hurst Public Library lobby through a directed donation

V. Update and discussion of Agenda Item(s) 3

Consider Ordinance 2617, first and final reading, amending the City of Hurst budget for Fiscal Year 2025-2026, which was adopted in City of Hurst Ordinance 2603(a), by removing one position for Captain and adding one position for Assistant Chief of Police

VI. Update and discussion of Agenda Item(s) 4

Consider Ordinance 2618, first and final reading, ordering a Special Election to be held May 2, 2026, for the purpose of amending the City Charter

VII. Update and discussion of Agenda Item(s) 5

Consider approval of North East Mall's application to allow Do Portugal Circus to hold an event in January and February per the 380 Agreement

EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, authorized by Government Code, Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City, and Section 551.071 consultation with and legal advice from the city attorney regarding Code Enforcement, economic development, real estate, and zoning and on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act and to reconvene in Open Session at the conclusion of the Executive Session

VIII. ADJOURNMENT

Posted by: _____

This the 21st day of January 2026, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 551.087 of the Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

**REGULAR MEETING AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
TUESDAY, JANUARY 27, 2026**

AGENDA:

5:30 p.m. - Work Session (City Hall, First Floor Conference Room)

6:30 p.m. - City Council Meeting (City Hall, Council Chamber)

CALL TO ORDER

INVOCATION (Councilmember Jimmy Meeks)

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. Consider approval of the minutes for the January 13, 2026 Council meetings
2. Consider authorizing the city manager to proceed with design, purchase, and installation of a stained glass mural for the Hurst Public Library lobby through a directed donation

ORDINANCE(S)

3. Consider Ordinance 2617, first and final reading, amending the City of Hurst budget for Fiscal Year 2025-2026, which was adopted in City of Hurst Ordinance 2603(a), by removing one position for Captain and adding one position for Assistant Chief of Police
4. Consider Ordinance 2618, first and final reading, ordering a Special Election to be held May 2, 2026, for the purpose of amending the City Charter

OTHER BUSINESS

5. Consider approval of North East Mall's application to allow Do Portugal Circus to hold an event in January and February per the 380 agreement
6. Review of upcoming calendar items
7. City Council Reports - Items of Community Interest

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED. CITIZEN COMMENTS ARE LIMITED TO A MAXIMUM OF 3 MINUTES PER SPEAKER

EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open

Meetings Law, authorized by Government Code, Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City, and Section 551.071 consultation with and legal advice from the city attorney regarding Code Enforcement, economic development, real estate, and zoning and on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act and to reconvene in Open Session at the conclusion of the Executive Session

8. Take any and all action ensuing from Executive Session

ADJOURNMENT

Posted by: _____

This 21st day of January 2026, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 551.087 of the Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

Minutes
Hurst City Council
Work Session
Tuesday, January 13, 2026

On the 13th day of January 2026, at 5:34 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
Jon McKenzie)	Mayor Pro Tem
Cathy Brotherton)	Councilmembers
John Miller)	
Trasa Cobern)	
Jimmy Meeks)	
Clay Caruthers)	City Manager
Matthew Boyle)	City Attorney
Malaika Marion Farmer)	Assistant City Manager
Clayton Fulton)	Assistant City Manager
Rita Frick)	City Secretary
Robert Saucedo)	Executive Director of Public Works
Kyle Gordon)	Executive Director of Community Services
Billy Keadle)	Police Chief
Tanya Wilson)	Building Official

With the following Councilmember absent: Gary N. Waldron, constituting a quorum; at which time, the following business was transacted:

I. Call to Order - The meeting was called to order at 5:34 p.m.

The work session items were discussed in the following order: II, X, VIII, IX, IV, VI, V and VII. The remaining items were not discussed in work session.

II. Informational Items

- **Update and discussion of upcoming Calendar Items** Assistant City Manager Malaika Marion Farmer noted the Employee Conference on Wednesday and that City offices delayed opening until 2:00 p.m. City Manager Clay Caruthers noted service arrangements for the recent passing of several Board and Community members. Also, under informational items, Mr. Caruthers advised of the fountain leak at Heritage Village.
- **Update and discussion of possible Charter amendments** – City Manager Clay Caruthers briefed Council on proposed Charter amendments. He noted the changes are mainly to align with state law and to remove residency requirements for the city secretary and the city manager, which could be addressed through contract. He stated the attorney is working on language and staff will bring these items to Council for their consideration to call an election. Mr. Caruthers also noted the resolution on the agenda this evening for the May General Election of Officers.

III. Update and discussion of Regular Agenda Items

IV. Update and discussion of Agenda Item(s) 3

Consider ratifying the city manager's authorization of emergency repairs for Cumberland Drive water line repair

City Manager Clay Caruthers briefed Council on the emergency repairs for Cumberland Drive noting the age of the line and circumstances escalating the need for the repairs. Executive Director of Public Works Robert Saucedo noted they hope to bring bids for full repair to the Council by March or April.

V. Update and discussion of Agenda Item(s) 4

Consider authorizing the city manager to purchase equipment that supports the City's park system and special event programming from Kraftsman Commercial Playgrounds & Water Parks and approved City vendors

Executive Director of Community Services Kyle Gordon briefed Council on equipment purchase to support the park system and special event programming, and the need for various equipment replacement in the park system to maintain the City's park system and special events.

VI. Update and discussion of Agenda Item(s) 5

Consider authorizing the city manager to donate retired police vehicles to the City of Euless for the Hurst-Euless-Bedford Independent School District Elementary School Resource Officer program

City Manager Clay Caruthers briefed Council on the additional two vehicles for the Hurst-Euless-Bedford Independent School District Elementary School Resource Officer program noting one of the original five vehicles donated had an engine go out. That the additional two vehicles will replace the one vehicle and an additional vehicle provided will allow one at each elementary school and one for backup.

VII. Update and discussion of Agenda Item(s) 6

Consider authorizing the city manager to purchase fleet services equipment

City Manager Clay Caruthers briefed Council on the fleet service equipment purchase for replacement of existing equipment and a new tire machine.

VIII. Update and discussion of Agenda Item(s) 7

Conduct a Public Hearing and consider whether to order the repair, removal, or demolition of the substandard building and forced abatement of all violations located at 1129 Desiree Lane, Hurst, Texas 76053, legally described as Richland Oaks Subdivision Block P Lot 12, and whether to cause the cost of such work to be paid and levied as a special assessment against the property

Building Official Tanya Wilson briefed Council on the case noting the property has serious structural issues and has been vacant since July of 2022 and the City has been maintaining the property since March 2024 and unable to locate someone to take responsibility. Ms. Wilson noted letters sent and posted notices with no one coming forward. She stated staff is requesting to move forward to demolish and remove all improvements on the property.

IX. Update and discussion of Agenda Item(s) 8

Conduct a Public Hearing and consider whether to order the repair, removal, or demolition of the substandard building and forced abatement of all violations located at 1324 W. Redbud Drive, Hurst, Texas 76053, legally described as Hurst Hills Addition, Block 13 Lot 7, and whether to cause the cost of such work to be paid and levied as a special assessment against the property

Building Official Tanya Wilson briefed Council on the case noting the property has been vacant for at least one and one-half years, leaving the City to maintain the property since July of 2024. Ms. Wilson noted a fire at the property in 2023 and that the house has been boarded due to vandalism. She stated the owner is deceased and no one has come forward after letters and notices. Ms. Wilson stated staff is requesting to move forward to demolish and remove all improvements on the property.

X. Update and discussion of Agenda Item(s) 9

Consider Resolution 1907 calling the May 2, 2026 General Election of Officers

EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, authorized by Government Code, Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City, and to reconvene in Open Session at the conclusion of the Executive Session

Mayor Wilson recessed the meeting to Executive Session at 6:00 p.m. in compliance with the provisions of the Texas Open Meetings Law, authorized by Government Code, Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City, and reconvened Open Session at 6:06 p.m.

XI. ADJOURNMENT –The Work Session adjourned at 6:22 p.m.

APPROVED this the 27th day of January 2026.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Henry Wilson, Mayor

City Council Minutes
Tuesday, January 13, 2026

On the 13th day of January 2026, at 6:30 p.m., the City Council of the City of Hurst, Texas, convened in a Regular Meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
Jon McKenzie)	Mayor Pro Tem
Cathy Brotherton)	Councilmembers
John Miller)	
Trasa Cobern)	
Jimmy Meeks)	
Clay Caruthers)	City Manager
Matthew Boyle)	City Attorney
Malaika Marion Farmer)	Assistant City Manager
Clayton Fulton)	Assistant City Manager
Rita Frick)	City Secretary
Robert Saucedo)	Executive Director of Public Works
Kyle Gordon)	Executive Director of Community Services
Billy Keadle)	Police Chief
Tanya Wilson)	Building Official

With the following Councilmembers absent: Gary N. Waldron, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 6:30 p.m. and Mayor Wilson gave the Invocation.

The Pledge of Allegiance and Texas Pledge were given.

PROCLAMATION(S) AND PRESENTATION(S)

1. Proclamation and presentation of City of Hurst flag flown at half-staff in memory of former Police Chief Steve Niekamp

Mayor Wilson read and presented a proclamation that recognized the service and life of former Police Chief Steve Niekamp and Mayor Pro Tem McKenzie presented the flag flown at half-staff in memory to Chief's wife Angela. City Manager Clay Caruthers noted Chief would have received his 35-year service award this month and presented his service recognition to Ms. Niekamp. Mayor and Council noted the exemplary service and positive impact Chief Niekamp had on the community during his tenure.

CONSENT AGENDA

2. Consider approval of the minutes for the December 9 and 16, 2025 Council meetings
3. Consider ratifying the city manager's authorization of emergency repairs for Cumberland Drive water line repair

4. Consider authorizing the city manager to purchase equipment that supports the City's park system and special event programming from Kraftsman Commercial Playgrounds & Water Parks and approved City vendors
5. Consider authorizing the city manager to donate retired police vehicles to the City of Euless for the Hurst-Euless-Bedford Independent School District Elementary School Resource Officer program
6. Consider authorizing the city manager to purchase fleet services equipment

Mayor Pro Tem McKenzie moved to approve the consent agenda. Motion seconded by Councilmember Brotherton. Motion prevailed by the following vote:

Ayes: Councilmembers Brotherton, Meeks, McKenzie, Miller and Cobern

No: None

PUBLIC HEARING(S)

7. Conduct a Public Hearing and consider whether to order the repair, removal, or demolition of the substandard building and forced abatement of all violations located at 1129 Desiree Lane, Hurst, Texas 76053, legally described as Richland Oaks Subdivision Block P Lot 12, and whether to cause the cost of such work to be paid and levied as a special assessment against the property

Mayor Wilson announced the public hearing to consider whether to order the repair, removal, or demolition of the substandard building and forced abatement of all violations located at 1129 Desiree Lane, Hurst, Texas 76053, legally described as Richland Oaks Subdivision Block P Lot 12, and whether to cause the cost of such work to be paid and levied as a special assessment against the property and recognized Building Official Tanya Wilson who reviewed the case noting the property has serious structural issues and has been vacant since July of 2022. and the City has been maintaining the property since March 2024 and unable to locate someone to take responsibility. Ms. Wilson noted letters sent and posted notices with no one coming forward. She stated staff is requesting to move forward to demolish and remove all improvements on the property. In response to Councilmember questions, Ms. Wilson advised approximately \$15,000 in City liens have been filed since 2022.

Councilmember Miller moved to re-adopt the prior findings regarding the Property at 1129 Desiree Lane, finding and declaring that the buildings remain substandard and unfit for human habitation and accordingly authorize the City to proceed with the demolition of all improvements and to place a lien on the property to secure the recovery of the City's costs. Motion seconded by Mayor Pro Tem McKenzie. Motion prevailed by the following vote:

Ayes: Councilmembers Brotherton, Meeks, McKenzie, Miller and Cobern

No: None

8. Conduct a Public Hearing and consider whether to order the repair, removal, or demolition of the substandard building and forced abatement of all violations located at 1324 W. Redbud Drive, Hurst, Texas 76053, legally described as Hurst Hills Addition, Block 13 Lot 7, and

whether to cause the cost of such work to be paid and levied as a special assessment against the property

Mayor Wilson announced the public hearing to consider whether to order the repair, removal, or demolition of the substandard building and forced abatement of all violations located at 1324 W. Redbud Drive, Hurst, Texas 76053, legally described as Hurst Hills Addition, Block 13 Lot 7, and whether to cause the cost of such work to be paid and levied as a special assessment against the property and recognized Building Official Tanya Wilson who reviewed the case noting the property has been vacant for at least one and one-half years, leaving the City to maintain the property since July of 2024. Ms. Wilson noted a fire at the property in 2023 and that the house has been boarded due to vandalism. She stated liens of approximately \$16,000 and that the owner is deceased and no one has come forward after letters and notices. Ms. Wilson stated staff is requesting to move forward to demolish and remove all improvements on the property

Councilmember Meeks moved to re-adopt the prior findings regarding the Property at 1324 W. Redbud Drive, finding and declaring that the building remains substandard and unfit for human habitation and accordingly authorize the City to proceed with the demolition of the improvements and to place a lien on the property to secure the recovery of the City's costs. Motion seconded by Councilmember Brotherton. Motion prevailed by the following vote:

Ayes: Councilmembers Brotherton, Meeks, McKenzie, Miller and Cobern

No: None

RESOLUTION(S)

9. Consider Resolution 1907 calling the May 2, 2026 General Election of Officers

City Secretary Rita Frick reviewed the proposed resolution calling the May 2, 2026 General Election of Officers.

Councilmember Brotherton moved to approve Resolution 1907 calling the May 2, 2026 General Election of Officers. Motion seconded by Councilmember Miller. Motion prevailed by the following vote:

Ayes: Councilmembers Brotherton, Meeks, McKenzie, Miller and Cobern

No: None

OTHER BUSINESS

10. Review of upcoming calendar items – City Manager Clay Caruthers reviewed the Future Events Calendar noting City offices would be closed until 2:00 p.m. on Wednesday, January 14 and closed all day on Monday, January 19 for the holiday.
11. City Council Reports - Items of Community Interest – No reports.

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED. CITIZEN COMMENTS ARE LIMITED TO A MAXIMUM OF 3

MINUTES PER SPEAKER – No one spoke.

EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, authorized by Government Code, Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City, and to reconvene in Open Session at the conclusion of the Executive Session. Mayor Wilson did not recess to Executive Session.

12. Take any and all action ensuing from Executive Session

As stated by the city attorney Councilmember Miller moved to approve the Amendment to the Agreement with Rehab Warriors consistent with our discussions in Executive Session and authorize the City Manager to take all necessary action. Motion seconded by Mayor Pro Tem McKenzie. Motion prevailed by the following vote:

Ayes: Councilmembers Brotherton, Meeks, McKenzie, Miller and Cobern
No: None

ADJOURNMENT

The meeting was adjourned at 6:50 p.m.

APPROVED this the 27th day of January 2026.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Henry Wilson, Mayor



City Council Staff Report

SUBJECT: Consider authorizing the city manager to proceed with design, purchase, and installation of a stained glass mural for the Hurst Public Library lobby through a directed donation	
Supporting Documents:	
	Meeting Date: 1/27/2026 Department: Community Services Reviewed by: Kyle Gordon City Manager Review:
Background/Budget Analysis:	
<p>As part of the City’s Art In Public Places Program, staff is recommending approval of a contract with Casa Loma Art Glass for the design and fabrication of a custom stained glass artwork to be installed within the lobby of the Library. The proposed artwork will serve as a permanent public art feature to encourage and inspire all visitors in their literary pursuits, enhance the Library’s interior environment, and reflect the community’s ongoing investment in cultural and artistic expression.</p> <p>The project includes the commissioned design and manufacturing of a stained glass artwork by Casa Loma Art Glass, as well as shipping and professional installation services. Casa Loma Art Glass was chosen for its specialized expertise, artistic style, and experience producing custom stained-glass installations for public and institutional settings. The total project cost is \$30,000, which includes artwork design, fabrication, shipping, and installation. All project costs will be fully funded through directed private donations and contributions from the Friends of the Hurst Public Library.</p> <p>The City’s role in this project is limited to acting as an intermediary to facilitate contracting, payment processing, and installation coordination in accordance with municipal requirements. The proposed purchase qualifies as a professional service under Texas Local Government Code §252.022(a)(4), which exempts certain personal and professional services from competitive procurement requirements. Commissioned artwork is commonly recognized under this exemption, particularly when the artist is selected for their distinct style, experience, or connection to the project’s purpose.</p> <p>The Library & Cultural Enrichment Board reviewed this project at their January 20, 2026, meeting. The project is expected to be complete in six to eight months, allowing for final design development, fabrication, and coordination of installation within the Library.</p>	
Hurst Way/Strategic Priorities:	
<p>In an effort to remain a vibrant community, this project addresses the City Council’s Strategic Priorities for Infrastructure, Community and Economic Vitality, Public Safety, and Leadership by expanding the City’s Art in Public Places program.</p>	

Recommendation:

Staff recommends City Council **authorize the city manager to proceed with the design, fabrication, and installation of stained glass mural with Casa Loma Art Glass and approved City contractors for an amount not to exceed \$30,000.**



City Council Staff Report

SUBJECT: Consider Ordinance 2617, first and final reading, amending the City of Hurst budget for Fiscal Year 2025-2026, which was adopted by Ordinance 2603(a), by removing one position for Captain and adding one position of Assistant Chief of Police

Supporting Documents:	
Ordinance 2617	Meeting Date: 1/27/2026 Department: Police Reviewed by: Billy Keadle City Manager Review:

Background/Budget Analysis:

In the adopted City of Hurst 2025-2026 general fund budget, the Police Department is authorized three positions for Captain and one position for Assistant Chief of Police. After assessment, Police Chief Billy Keadle is recommending reorganization of duties to better serve the department and community. Recommendation is to remove one position of Captain (from 3 to 2) and add one Assistant Chief to Police (from 1 to 2). There will be no revenue/expenditure increase to the existing 2025-2026 budget. Staff believes the reorganization will further enhance the Council’s Mission, Vision and Strategic Plan.

Hurst Way/Strategic Priorities:

In an effort to remain a vibrant community, this item addresses the City Council’s Strategic Priorities for **Community and Economic Vitality, Public Safety, and Leadership.**

Recommendation:

Staff recommends City Council **approve Ordinance 2617, first and final reading, amending the City of Hurst budget for Fiscal Year 2025-2026, which was adopted by Ordinance 2603(a), by removing one position for Captain and adding one position of Assistant Chief of Police.**

ORDINANCE 2617

AN ORDINANCE AMENDING THE CITY OF HURST BUDGET FOR FISCAL YEAR 2025-2026, WHICH WAS ADOPTED IN CITY OF HURST ORDINANCE NUMBER 2603 (a), BY REMOVING ONE POSITION OF CAPTAIN AND ADDING ONE POSITION OF ASSISTANT CHIEF OF POLICE AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Hurst (the "City") is a Home Rule municipality having full powers of self-government, but obligated to adopt an annual budget pursuant to Chapter 102 of the Texas Local Government Code; and

WHEREAS, Section 2.01 of the Hurst Civil Service Rules and Regulations, revised January 2016, states that the City Council shall prescribe by budget ordinance the number of positions of each classification of civil service employees; and

WHEREAS, the City's Fiscal Year 2025-2026 budget includes three positions for Captain and one position for Assistant Chief of Police; and

WHEREAS, the Chief of Police of the City seeks to eliminate one Captain position and add one Assistant Chief of Police position; and

WHEREAS, the City Council possesses, pursuant to Section 102.010 of the Texas Local Government Code, the authority to change the annual budget for municipal purposes; and

WHEREAS, Section 5.11-1 of the City Charter authorizes the City Council to amend the budget by ordinance if such amendment will not increase the total of all budget expenditures; and

WHEREAS, the City Council finds and determines that said requested changes to the City's Fiscal Year 2025-2026 budget will serve the municipal purposes of the City by enhancing the safety of the citizens of the City and will not increase the total of all of the City's Fiscal Year 2025-2026 budget expenditures; and

WHEREAS, in considering this Ordinance there is hereby declared an emergency for the immediate preservation of the public peace, property, health or safety; and

WHEREAS, all statutory and constitutional requirements for the passage of this Ordinance have been adhered to, including but not limited

to, Texas Open Meeting Act, and Chapter 143 of the Texas Local Government Code.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS, AS FOLLOWS:

SECTION 1: THAT all matters stated hereinabove are found to be true and correct and are incorporated herein by reference.

SECTION 2: THAT City’s Budget for Fiscal Year 2025-2026 is hereby amended to remove one Captain position and add one Assistant Chief of Police position.

SECTION 3: THAT if any section, article, paragraph, sentence, clause, phrase or word in this ordinance, or application thereto any person or circumstance is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this ordinance; and the City Council hereby declares it would have passed such remaining portions of the ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

SECTION 4: THAT it is hereby declared an emergency measure for the immediate preservation of the public peace, property, health or safety.

SECTION 5: THAT this ordinance shall take effect after its passage.

AND IT IS SO ORDERED.

Passed on first and final reading on the 27th day of January 2026 by a vote of _ to _.

ATTEST:

CITY OF HURST:

Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

City Attorney



City Council Staff Report

SUBJECT: Consider Ordinance 2618 calling a Special Election for Charter amendments	
Supporting Documents:	
Ordinance 2618	Meeting Date: 1/27/2026 Department: Legislative and Judicial Services Reviewed by: Rita Frick City Manager Review:
Background/Budget Analysis:	
<p>The Hurst City Charter was first adopted by voters at an election held on December 29, 1956. State law provides that home-rule cities may amend their city charter as often as every two (2) years. The last charter amendment election was held February 5, 2005. Staff is recommending the proposed amendments for consideration to align various budget and purchasing procedures with state law; publication in official newspaper as provided in state law, and recommending deleting the residency requirement in the charter for the city secretary and city manager, allowing any residency requirement to be provided by contract if necessary.</p> <p>The main early voting location will be the Tarrant County Elections Center located at 2700 Premier Street, Fort Worth, Texas. There will be additional branch early voting locations throughout the County, as finalized in the Joint Agreement and Contract with the Tarrant County Elections Administrator.</p> <p>Hurst residents may vote at any Tarrant County polling location during the early voting by personal appearance process and on election day.</p> <p>The proposed ordinance orders the election, authorizes a Joint Election Agreement and Contract for Election Services with the Tarrant County Elections Administrator.</p>	
Hurst Way/Strategic Priorities:	
This item is representative of the Council’s vision and mission statements along with their goals and priorities .	
Recommendation:	
Staff recommends City Council approve Ordinance 2618, first and final reading, calling a Special Election for Saturday, May 2, 2026 regarding amendments to the Hurst City Charter.	

ORDINANCE 2618

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HURST, TEXAS, ORDERING A SPECIAL ELECTION TO BE HELD MAY 2, 2026, FOR THE PURPOSE OF AMENDING THE CITY CHARTER; MAKING PROVISION FOR THE CONDUCT OF THE ELECTION; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE, AND AUTHORIZING A JOINT ELECTION AGREEMENT AND CONTRACT FOR ELECTION SERVICES WITH THE TARRANT COUNTY ELECTIONS ADMINISTRATOR

WHEREAS, The City of Hurst, Texas ("City"), is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, it is the intention of the City Council to call a special election to submit proposed amendments to the City Charter to the voters in accordance with Section 9.004 of the Local Government Code; and

WHEREAS, an election to submit to the voters proposed amendments to the City Charter is required by law to be held on the uniform election date that occurs 30 days after the election is ordered and Section 3.005 of the Texas Election Code requires that a special election be ordered prior to February 13, 2026; and

WHEREAS, Section 41.001 of the Election Code establishes the first Saturday in May as a uniform election date, and the Council has determined that date is sufficient in time to comply with the requirements of the law; and

WHEREAS, there is hereby declared an emergency for the immediate preservation of the public peace, property, health or safety; and

WHEREAS, all prerequisites for the adoption of this Ordinance have been met, including but not limited to the Open Meetings Act and the Election Code; and

WHEREAS, the City Council desires to conduct joint elections pursuant to the provisions of the Texas Election Code, and as established in a joint election agreement and contract for election services, on Saturday, May 2, 2026, for the purpose of said election.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1: **THAT** all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2: **THAT** unless one or more of the entities qualify under provisions of the Texas Election Code to cancel their election, the City of Hurst shall hold a joint election, per the aforesaid joint election agreement and contract for election services, on Saturday, May 2, 2026, for the purpose of conducting a special election to allow voters to consider voting "FOR" or "AGAINST" the proposed amendments to the existing Charter as set forth in Exhibit "A", which is attached hereto and incorporated herein.

Section 3: **THAT** a special election is hereby ordered to submit to the voters of the City proposed amendments to the City Charter. The proposed amendments to the City Charter are set forth in Exhibit "A" attached to this Ordinance. The proposed ballot language set forth in Exhibit "A" attached this Ordinance is hereby approved by the City Council for submission to the voters. The election shall be held between the hours of 7:00 a.m. until 7:00 p.m. on Saturday, May 2, 2026 for the purpose of submitting to the qualified voters of the City of Hurst the proposition provided herein. The special election shall be held in accordance with the Texas Election Code, the Statutes of the City of Texas, and the Charter and ordinances of the City of Hurst, and shall be in conformity with the procedures set forth herein

Section 4: **THAT** election day voting locations shall be established as outlined in the election agreement with Tarrant County. The locations of polling locations for this election are designated pursuant to the aforesaid Joint Election Agreement and Contract for election services. The anticipated Hurst polling location is Brookside Center, 1244 Brookside Drive, Hurst, Texas.

Tarrant County Elections Administration will provide a final listing of all available election day voting locations at a future date, and Hurst residents may vote at any voting site in Tarrant County.

Section 5: **THAT** Clinton Ludwig (or his successor), Tarrant County Elections Administrator, 2700 Premier Street, Fort Worth, Texas 76111, is hereby appointed as Early Voting Clerk and may appoint additional deputy early voting clerks as necessary to properly conduct the election.

Website: tarrantcountytexas.gov
 Email: Electionsinfo@tarrantcountytexas.gov
 Telephone: 817-831-8683

Applications for ballot by mail must be received by mail no later than the close of business on Tuesday, April 20, 2026 (Mailing Address: P.O. Box 961011, Fort Worth, Texas, 76161-0011; Attention: Clinton Ludwig, Early Voting Clerk)

Section 6: **THAT** early voting by personal appearance shall be conducted at the County’s Main Early Voting location: 2700 Premier Street, Fort Worth, Texas 76111. Branch locations for early voting by personal appearance shall also be established as outlined in the election agreement with Tarrant County Elections Administrator. Tarrant County Elections Administration will provide a final listing of all available branch sites at a future date, and Hurst residents may vote at any early voting site in Tarrant County during the early voting by personal appearance process. The anticipated branch early voting location within the City of Hurst includes the Brookside Center, 1244 Brookside Drive, Hurst, Texas.

Early voting by personal appearance will begin on Tuesday, April 20, 2026, and will end on Tuesday, April 28, 2026, and the hours designated for early voting by personal appearance shall be as set forth below:

April 20 – 24	Monday - Friday	8:00 a.m. – 5:00 p.m.
April 25	Saturday	7:00 a.m. – 7:00 p.m.
April 26	Sunday	10:00 a.m. – 4:00 p.m.
April 27 – 28	Monday – Tuesday	7:00 a.m. – 7:00 p.m.

For purposes of processing ballots cast in early voting, the election officers for the early voting ballot board shall be appointed and designated in accordance with the provisions of the election agreement with the Tarrant County Elections Administrator.

- Section 7: **THAT** all resident qualified electors of the City shall be permitted to vote at said election, and on the day of the election, such electors may vote at any countywide polling place(s) designated by Tarrant County. This election shall be held and conducted in accordance with the aforesaid election agreement, and the election laws of the State of Texas.
- Section 8: **THAT** combined ballots may be utilized containing all of the offices and propositions to be voted on at each polling place, provided that no voter shall be given a ballot or permitted to vote for any office or proposition on which the voter is ineligible to vote. The County's voting equipment will be utilized for this election and said HART Intercivic Verity, version 2.7, is hereby adopted for use in Absentee Voting By mail, Early Voting By Personal Appearance, Regular Voting on election Day and Provisional Voting.
- Section 9: **THAT** the election officers for each polling place shall be appointed in accordance with the provisions of the election agreement for the conducting of the election on the aforesaid election date with Tarrant County, Texas.
- Section 10: **THAT** the Mayor is hereby authorized to execute aforesaid election agreement for and on behalf of the City. The City Manager and the City Secretary, in consultation with the City Attorney, are hereby authorized and directed to take any and all actions necessary to comply with the provisions of federal and state law in carrying out and conducting the election, whether or not expressly authorized herein.
- Section 11: **THAT** the expenses of the joint election shall be borne as outlined in the election agreement with the Tarrant County Election Administrator.
- Section 12: **THAT** the proposed amendments in Exhibit "A", if approved by a majority of the qualified voters voting upon said amendments, shall become a part of the City Charter of the City of Hurst as soon as an official action has been taken by the City Council of the City of Hurst, declaring said amendments adopted.
- Section 13: **THAT** Section 9.004(c)(2) of the Texas Local Government Code requires a statement of the anticipated fiscal impact to the city if

the proposed amendments are approved. The City asserts that if the proposed amendments are approved an overall analysis reflects that there should be no immediate fiscal impact upon the probable economic cost to the city.

Section 14: **THAT** this ordinance shall be cumulative of all provisions and ordinances of the City of Hurst, Texas, except all ordinances or any parts thereof which conflict with the terms of this ordinance shall be and are hereby deemed repealed and of no force and effect.

Section 15: **THAT** the sections, paragraphs, sentences, clauses, and phrases of this ordinance are severable. If any section, subsection, sentence, clause, or phrase of this ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 16: **THAT** this ordinance is hereby declared an emergency measure for the immediate preservation of the public peace, property, health or safety.

Section 17: **THAT** this ordinance shall take effect immediately upon passage.

AND IT IS SO ORDERED.

Passed and approved this the 27th day of January 2026 by a vote of ___ to ___.

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

City Attorney

EXHIBIT "A"

THE FOLLOWING PROPOSITIONS SHALL BE PLACED ON THE BALLOT, FOR ADOPTION OR REJECTION, BY THE QUALIFIED VOTERS OF THE CITY OF HURST AMENDING THE EXISTING CHARTER OF SAID CITY IN SUBSTANTIALLY THE FOLLOWING FORM:

Proposition A – Budget - A public record

Shall Section 5.02 of the Hurst Home Rule Charter be amended to read as follows: The budget and budget message shall be a public record and available for inspection as required by state law.

Proposition B – Budget – Publication of notice of hearing on budget

Shall Section 5.03 of the Hurst Home Rule Charter be amended to read as follows: The meeting at which the budget is considered shall be published as required by state law.

Proposition C- Effective date of budget; certification; copies made available

Shall Section 5.09 of the Hurst Home Rule Charter be amended to read as follows: Upon final adoption the budget shall be in effect for the budget year as required by state law. The final budget shall be certified by the City Manager, and a copy shall be available as required by state law.

Proposition D – Contracts requiring expenditure of public funds – Generally

Shall Section 5A.01 of the Hurst Home Rule Charter be amended to read as follows: All contracts for the expenditure of public funds shall be procured in accordance

with state law.

Proposition E – Professional services

Shall Section 9.04 of the Hurst Home Rule Charter be amended to read as follows: The city may employ such professional consultants, including engineers, planners, architects or others whom it finds appropriate and in the best interest of the city to engage. The city council may authorize the city manager to employ professional consultants in compliance with state law.

Proposition F – Residence of city manager and city secretary

Shall Section 9.09 of the Hurst Home Rule Charter be amended by deleting the section and thereby removing the residency requirement for the city manager and city secretary.

Proposition G –Official newspaper

Shall Section 10.07 of the Hurst Home Rule Charter be amended to read as follows: The city council shall designate an “official newspaper” of the city in accordance with state law.



City Council Staff Report

SUBJECT: Consideration to allow Do Portugal Circus to operate on the premises of North East Mall, 1101 Melbourne Road, Hurst, TX 76053, and legally described as North East Mall Addition, Block 1R Lot 1A

Supporting Documents:	
	Meeting Date: 1/27/2026 Department: Planning and Development Reviewed by: Malaika Farmer City Manager Review:

Background/Budget Analysis:

In December 2024, the City Council entered into an economic development agreement with Simon Property Group, which allows for outdoor special events at NE Mall following an application and review process.

NE Mall submitted their request to allow Do Portugal Circus to hold an event in January and February. Their requested event arrival and set-up date is:

- January 28-30: Arrival and set-up dates
- January 30-31: Performances at 2:00pm, 5:00pm, and 8:00pm
- February 1: Performances at 2:00pm and 5:00pm
- February 2: Performance at 7:00pm
- February 4-6: Performance at 7:30pm
- February 7: Performances at 2:00 pm, 5:00 pm, & 8:00pm
- February 8: Performances at 2:00pm & 5:00pm
- February 9: Disassemble date
- February 10: Departure date

The circus consists of human performances, no water-type performances, and no animals involved. If City Council approves the special event, the applicant will have two required inspections (Fire & Building Inspections) prior to opening and operating for the public.

Hurst Way/Strategic Priorities:

Consideration of the event application is a direct representation of Council’s goal for **Community and Economic Vitality**.

Recommendation:

Staff recommends City Council **consider approval of NE Mall’s application to allow Do Portugal Circus to hold an event in January and February.**

Future Events Calendar

January 27, 2026

Regular City Council meetings are held on the second and fourth Tuesday of each month. Following are additional meetings, canceled meetings and public event dates.

<u>DATE AND TIME</u>	<u>ACTIVITY</u>
Thursday, February 19, 2026 6 - 8 p.m.	Town Hall Forum, Hurst Conference Center, 1601 Campus Drive