

**Minutes  
Hurst City Council  
Work Session  
Tuesday, June 10, 2025**

On the 10<sup>th</sup> day of June 2025, at 5:00 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson	)	Mayor
Jon McKenzie	)	Mayor Pro Tem
Cathy Brotherton	)	Councilmembers
Gary N. Waldron	)	
Jimmy Meeks	)	
Trasa Cobern	)	
Clay Caruthers	)	City Manager
Matthew Boyle	)	City Attorney
Clayton Fulton	)	Assistant City Manager
Malaika Marion Farmer	)	Assistant City Manager
Rita Frick	)	City Secretary
Michelle Lazo	)	Executive Director of Planning and Development
Robert Saucedo	)	Executive Director of Public Works
Steve Niekamp	)	Police Chief
Brent Craft	)	Fire Chief
Chris Connolly	)	Executive Director of Economic Development

With the following Councilmember absent: John Miller, constituting a quorum; at which time, the following business was transacted:

**I. Call to Order** - The meeting was called to order at 5:00 p.m.

The work session items were discussed in the following order II, III, VI, V, VII and VIII.

**II. Conduct Interviews and discussion of annual appointments to Boards, Committees and Commissions**

Mayor and Council interviewed and discussed prospective candidates for appointments to Boards, Committees and Commissions.

**III. Informational Items**

- **Update and discussion of upcoming Calendar Items** – Staff noted upcoming calendar events including the Tarrant Regional Transportation Summit, North Central Texas Council of Governments General Assembly and the HEB Chamber membership luncheon.
- **Update and discussion of emergency sewer line repairs for 924 Barbara Ann Drive 8” pipe** – Executive Director of Public Works Robert Saucedo briefed Council on the sewer overflow due to a pipe burst. He noted expertise and tools needed for the repair and that staff is addressing the challenges to repair. He noted this will be on Council’s next agenda for action.

- **Update and discussion of water meter replacement project** – Assistant City Manager Clayton Fulton briefed Council on the continuing water meter project noting the software customer service portion is being worked on, that 11.5% of the meters were installed, and reviewed staff's policy that if a leak is discovered on the customers side of the meter during installation they will not install the new meter until repair is made on the customer side. In response to Council questions, Mr. Fulton noted the anticipated completion time frame is January – February 2026. Also noted was the landscape to be installed in Echo Hills Park around the newly installed meter tower.
- **Update and discussion of 89<sup>th</sup> Legislative Session** – No discussion.

#### **IV. Update and discussion of Regular Agenda Items**

##### **V. Update and discussion of Agenda Item(s) 4**

Consider authorizing the city manager to enter into an agreement for tax collection services with Tarrant County

City Manager Clay Caruthers briefed Council on the proposed agreement noting the increase per account to \$1.07 which is up from \$0.98 per account. In response to Council questions, Mr. Caruthers stated even with the increase it was still a savings to outsource.

##### **VI. Update and discussion of Agenda Item(s) 5**

Conduct a Public Hearing and consider Ordinance 2597, first reading, to consider SITE-2025-0003 Valentine Oaks Homes, a site plan for Lot F1, Block 16 Valentine Oaks Addition, being .788 acre located at 912 Barbara Ann Drive

Mayor Wilson recognized Executive Director of Planning and Development Michelle Lazo who briefed Council on the proposed case. Ms. Lazo noted the applicant is requesting to develop two (2) quadraplexes with three bedrooms and two bathrooms per unit, 19 parking spaces will be provided on Barbara Ann with emergency access to the north. She stated they will build two story structures and reviewed landscaping, elevation, building materials and floor plans.

##### **VII. Update and discussion of Agenda Item(s) 6**

Consider authorizing the city manager to enter into a First Amendment to an interlocal agreement with participating Northeast Fire Department Association (NEFDA) cities to include DFW Airport

Fire Chief Brent Craft briefed Council on the First Amendment to an interlocal agreement with participating Northeast Fire Department Association (NEFDA) noting the capital equipment DFW will bring and the benefits. He reviewed the participation structure and that the First Amendment allows DFW to join NEFDA as a member, responsible only for operational dues.

##### **VIII. Update and discussion of Agenda Item(s) 7**

Consider authorizing the city manager to enter into a contract with ABC Plumbing for the Coffee Shop plumbing renovation project at 420 W. Pipeline Road

Executive Director of Economic Development Chris Connolly briefed Council on the proposed contract and repairs including extensive excavation and plumbing for the building renovation. He noted three bids were received and staff is recommending ABC Plumbing as

the lowest responsible bidder.

**EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, authorized by Tex. Government Code Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City, Section 551.071 consultation with and legal advice from the city attorney regarding Code Enforcement and on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act and Section 551.072 deliberation of the purchase, exchange, lease, or value of real property (Pipeline Road Project) and to reconvene in Open Session at the conclusion of the Executive Session**

As stated by the attorney, Mayor Wilson recessed the meeting at 5:39 p.m. to Executive Session in compliance with the provisions of the Texas Open Meetings Law, authorized by Tex. Government Code Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City, Section 551.071 consultation with and legal advice from the city attorney regarding Code Enforcement and on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act and Section 551.072 deliberation of the purchase, exchange, lease, or value of real property (Pipeline Road Project) and reconvened Open Session at 5:59 p.m.


**IX. ADJOURNMENT** –The Work Session adjourned at 6:19 p.m.

**APPROVED** this the 24<sup>th</sup> day of June 2025.

**ATTEST:**

  
Rita Frick, City Secretary

**APPROVED:**

  
Henry Wilson, Mayor