

**WORK SESSION AGENDA OF THE CITY COUNCIL OF
HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
FIRST FLOOR CONFERENCE ROOM
TUESDAY, FEBRUARY 11, 2025 – 5:45 P.M.**

I. Call to Order

II. Informational Items

- **Update and discussion of upcoming Calendar Items**
- **Staff update and discussion of police reporting and Police Department's presentation of Annual Racial Profiling Report**
- **Update and discussion of emergency water line repairs**

III. Update and discussion of Regular Agenda Items

IV. Discussion of Agenda Item(s)

Wallace Reed requested to speak regarding Liberty Senior Living Resolution of Support for Affordable Independent Senior Living

V. Discussion of Agenda Item(s)

Consider ratifying and approving the city manager's emergency authorization of water supply repairs and improvements at pump station #4

VI. Discussion of Agenda Item(s)

Consider authorizing the city manager to proceed with capital replacement of traffic signal support poles, signal equipment, wiring, and other improvements at Precinct Line Road and Martin Drive

EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, authorized by Tex. Government Code Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City, Section 551.071 consultation with and legal advice from the city attorney regarding Code Enforcement and Section 551.072 deliberation of the purchase, exchange, lease, or value of real property (Pipeline Road Project) and to reconvene in Open Session at the conclusion of the Executive Session

VII. ADJOURNMENT

Posted by: _____

This the 7th day of February 2025, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 551.087 of the Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

**REGULAR MEETING AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
TUESDAY, FEBRUARY 11, 2025**

AGENDA:

5:45 p.m. - Work Session (City Hall, First Floor Conference Room)

6:30 p.m. - City Council Meeting (City Hall, Council Chamber)

CALL TO ORDER

INVOCATION (Councilmember Jon McKenzie)

PLEDGE OF ALLEGIANCE

PERSON(S) TO BE HEARD

1. Wallace Reed requested to speak regarding Liberty Senior Living Resolution of Support for Affordable Independent Senior Living

CONSENT AGENDA

2. Consider approval of the minutes for the January 28, 2025 and February 4, 2025 Council meetings

OTHER BUSINESS

3. Consider ratifying and approving the city manager's emergency authorization of water supply repairs and improvements at pump station #4
4. Consider authorizing the city manager to proceed with capital replacement of traffic signal support poles, signal equipment, wiring, and other improvements at Precinct Line Road and Martin Drive
5. Review of upcoming calendar items
6. City Council Reports - Items of Community Interest

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED. CITIZEN COMMENTS ARE LIMITED TO A MAXIMUM OF 3 MINUTES PER SPEAKER

EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open

Meetings Law, authorized by Tex. Government Code Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City, Section 551.071 consultation with and legal advice from the city attorney regarding Code Enforcement and Section 551.072 deliberation of the purchase, exchange, lease, or value of real property (Pipeline Road Project) and to reconvene in Open Session at the conclusion of the Executive Session

7. Take any and all action necessary ensuing from Executive Session

ADJOURNMENT

Posted by: _____

This 7th day of February 2025, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 551.087 of the Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.



City Council Staff Report

SUBJECT: Wallace Reed requested to speak regarding Liberty Senior Living Resolution of Support for Affordable Independent Senior Living	
Supporting Documents:	
	Meeting Date: 2/11/2025 Department: Legislative and Judicial Services Reviewed by: Rita Frick City Manager Review:
Background/Budget Analysis:	
Request to speak from Wallace Reed regarding Liberty Senior Living Resolution of Support for Affordable Independent Senior Living	
Hurst Way/Strategic Priorities:	
N/A	
Recommendation:	
There is no staff recommendation.	

Minutes
Hurst City Council
Work Session
Tuesday, January 28, 2025

On the 28th day of January 2025, at 5:33 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
John Miller)	Mayor Pro Tem
Jimmy Meeks)	Councilmembers
Trasa Cobern)	
Gary N. Waldron)	
Clay Caruthers)	City Manager
Matthew Boyle)	City Attorney
Clayton Fulton)	Assistant City Manager
Malaika Marion Farmer)	Assistant City Manager
Rita Frick)	City Secretary
Shelly Klein)	Assistant to the City Manager
Kyle Gordon)	Executive Director of Community Services
Michelle Lazo)	Executive Director of Planning and Development
Sunny Patel)	Director of Information Technology
Steve Niekamp)	Police Chief

With the following Councilmembers absent: Councilmember Brotherton and McKenzie, constituting a quorum; at which time, the following business was transacted:

I. Call to Order - The meeting was called to order at 5:33 p.m.

The work session items were discussed in the following order: II and VIII. The remaining items were not discussed in work session.

II. Informational Items

- **Update and discussion of upcoming Calendar Items** – City Manager Clay Caruthers reviewed upcoming calendar items noting the April 23, Volunteers-in-Action lunch.
- **Update and discussion of the Stars and Stripes event preview** – Executive Director of Community Services Kyle Gordon provided a brief overview of the proposed bands, schedule and entertainment for the July 3 Stars and Stripes event. Councilmember Meeks suggested a welcome from the Mayor and Flag presentation. City Manager Caruthers stated staff will research options.

III. Update and discussion of Regular Agenda Items

IV. Discussion of Agenda Item(s) 2

Consider authorizing the city manager to enter into an Engineering Services Contract with Burgess & Niple, Inc., for engineering services for 2025 Miscellaneous Sanitary Sewer Replacements

V. Discussion of Agenda Item(s) 3

Consider authorizing the city manager or his designee to execute a purchase agreement with Flock Group Inc. for Automated License Plate Recognition (ALPR) Cameras

VI. Discussion of Agenda Item(s) 4

Consider authorizing the city manager to enter into an agreement with DocuNav Solutions to expand the City’s Laserfiche Document Software agreement

VII. Discussion of Agenda Item(s) 5

Consider authorizing the city manager to proceed with the purchase and installation of new Library furniture and equipment with approved city contractors

VIII. Discussion of Agenda Item(s) 6

Consider authorizing the city manager to proceed with the Chisholm and Central Aquatics Centers repair project with approved city contractors

City Manager Caruthers briefed Council on the proposed aquatics centers’ repairs noting to remove the older original equipment, cost estimates kept increasing and it became clear the cost to repair was a better option at this time and the complex, as a whole, should be reviewed when looking at future upgrades.

EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, authorized by Tex. Government Code Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City, Section 551.071 consultation with and legal advice from the city attorney regarding claim (Police Department) and Section 551.072 deliberation of the purchase, exchange, lease, or value of real property (Pipeline Road Project) and to reconvene in Open Session at the conclusion of the Executive Session

As stated by City Attorney Matthew Boyle, Mayor Wilson recessed the meeting to Executive Session in Compliance with the Provisions of the Texas Open Meetings Law, authorized by Tex. Government Code Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City, Section 551.071 consultation with and legal advice from the city attorney regarding claim (Police Department) and Section 551.072 deliberation of the purchase, exchange, lease, or value of real property (Pipeline Road Project) and reconvened open session at 5:48 p.m.

IX. ADJOURNMENT –The Work Session adjourned at 6:17 p.m.

APPROVED this the 11th day of February 2025.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Henry Wilson, Mayor

City Council Minutes
Tuesday, January 28, 2025

On the 28th day of January 2025, at 6:30 p.m., the City Council of the City of Hurst, Texas, convened in a Regular Meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
John Miller)	Mayor Pro Tem
Jimmy Meeks)	Councilmember
Gary N. Waldron)	
Trasa Cobern)	
Clay Caruthers)	City Manager
Matthew Boyle)	City Attorney
Clayton Fulton)	Assistant City Manager
Malaika Marion Farmer)	Assistant City Manager
Rita Frick)	City Secretary
Chris Connolly)	Executive Director of Economic Development
Steve Niekamp)	Chief of Police
Michelle Lazo)	Executive Director of Planning and Development
Kyle Gordon)	Executive Director of Community Services

With the following Councilmembers absent: Councilmember Brotherton and McKenzie, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 6:30 p.m. and Mayor Pro Tem John Miller gave the Invocation.

The Pledge of Allegiance and Texas Pledge were given.

CONSENT AGENDA

1. Consider approval of the minutes for the January 14, 2025 Council meetings
2. Consider authorizing the city manager to enter into an Engineering Services Contract with Burgess & Niple, Inc., for engineering services for 2025 Miscellaneous Sanitary Sewer Replacements
3. Consider authorizing the city manager or his designee to execute a purchase agreement with Flock Group Inc. for Automated License Plate Recognition (ALPR) Cameras
4. Consider authorizing the city manager to enter into an agreement with DocuNav Solutions to expand the City's Laserfiche Document Software agreement

Mayor Pro Tem Miller moved to approve the consent agenda. Motion seconded by Councilmember Cobern. Motion prevailed by the following vote:

Ayes: Councilmembers Miller, Waldron, Meeks and Cobern
No: None

OTHER BUSINESS

5. Consider authorizing the city manager to proceed with the purchase and installation of new Library furniture and equipment with approved city contractors

Executive Director of Community Services Kyle Gordon reviewed the proposed furniture and equipment for the Library to include additional modern study carrels and lower shelving for young children. He stated the proposed \$75,500 will be funded through the Fiscal Year 2024/2025 Paygo Fund. In response to Council questions, Mr. Gordon stated the power supply will be on the top of the carpet with guards.

Councilmember Cobern moved to authorize the city manager to proceed with the purchase and installation of new Library furniture and equipment with approved City contractors for an amount not to exceed \$75,500. Motion seconded by Councilmember Meeks. Motion prevailed by the following vote:

Ayes: Councilmembers Miller, Waldron, Meeks and Cobern

No: None

6. Consider authorizing the city manager to proceed with the Chisholm and Central Aquatics Centers repair project with approved city contractors

Executive Director of Community Services Kyle Gordon reviewed proposed repairs for Chisholm and Central Aquatics noting the original slides at Central Aquatics, which are nearly 30 years old, have fiberglass damage. He stated staff was looking to remove the slides, but pricing was to the point that it will be better to make the repairs this year and try to find a better solution for the entire park. He reviewed the repair pricing including a required TML Structural Engineer review at \$22,500; Central repairs at \$104,630 and Chisholm repairs \$54,810 for a total not to exceed amount of \$198,315.00. He reviewed funding including \$98,315 to be reallocated from the existing Vivagene Copeland Park Improvements project. In response to Council questions, Mr. Gordon stated the Vivagene Copeland Park Improvements were allocated some time ago for possible improvements and that the Nancy Liberman basketball project was completed at the park.

Councilmember Waldron moved to authorize the city manager to proceed with the Chisholm and Central Aquatics Centers repair project with approved City contractors for an amount not to exceed \$198,315.00. Motion seconded by Mayor Pro Tem Miller. Motion prevailed by the following vote:

Ayes: Councilmembers Miller, Waldron, Meeks and Cobern

No: None

7. Review of upcoming calendar items – City Manager Clay Caruthers reviewed the Future Event Calendar.
8. City Council Reports - Items of Community Interest – No reports were given.

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE

COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED. CITIZEN COMMENTS ARE LIMITED TO A MAXIMUM OF 3 MINUTES PER SPEAKER – No one spoke.

EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, authorized by Tex. Government Code Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City, Section 551.071 consultation with and legal advice from the city attorney regarding claim (Police Department) and Section 551.072 deliberation of the purchase, exchange, lease, or value of real property (Pipeline Road Project) and to reconvene in Open Session at the conclusion of the Executive Session

- 9. Take any and all action necessary ensuing from Executive Session

No action was taken.

ADJOURNMENT

The meeting was adjourned at 6:47 p.m.

APPROVED this the 11th day of February 2025.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Henry Wilson, Mayor

Minutes
Hurst City Council and Planning and Zoning Commission
Joint Work Session
Tuesday, February 4, 2025

On the 4th day of February 2025, at 6:06 p.m., the City Council and Planning and Zoning Commission of the City of Hurst, Texas, convened in Joint Work Session at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
Cathy Brotherton)	Councilmembers
Jon McKenzie)	
Jimmy Meeks)	
Trasa Cobern)	
Charles A. Amon)	Planning and Zoning Commission Chair
Mark Cyrier)	Planning and Zoning Vice Chair
Howard Shotwell)	Planning and Zoning Members
Andrea Taylor)	
Weldon Martin)	
Larry M. Wilson)	
Clay Caruthers)	City Manager
Clayton Fulton)	Assistant City Manager
Malaika Marion Farmer)	Assistant City Manager
Rita Frick)	City Secretary
Michelle Lazo)	Executive Director of Planning and Development
Chris Connolly)	Executive Director of Economic Development
Tanya Wilson)	Building Official
Tina Powell)	Plans Examiner
Sharon Brown)	Permit Technician

With the following Councilmembers absent: John Miller and Gary Waldron, constituting a quorum; at which time, the following business was transacted:

With the following Planning and Zoning Commission members absent: Will Blackburn, constituting a quorum; at which time, the following business was transacted:

I. Call to Order - The meeting was called to order at 6:06 p.m.

II. Presentation and discussion of assessment by Halff and Associates regarding Chapter 27 – Zoning and Chapter 12 - Licensing and Business Regulations

City Manager Clay Caruthers noted Council and Staff discussions during Strategic Planning regarding possible Charter and Code amendments based on what staff is seeing in the field. He noted the zoning chapter is somewhat dated and new laws have been made pertaining to local government. He stated tonight’s discussion is more best practices and an overview of where the City is going in the future. Mr. Caruthers added that essentially, staff is trying to protect and preserve community standards as codes are updated, and that Brad Johnson with Halff and Associates has helped identify best practices. Assistant City Manager Malaika

Marion Farmer and Executive Director of Planning and Development Michelle Lazo noted lack of clarity of intent in some of the codes, definitions, dated material and the importance of planning to protect the integrity of the City. Ms. Lazo introduced Building Official Tanya Wilson, Plans Examiner Tina Powell and Permit Technician Sharon Brown.

Halff and Associates Brad Johnson provided an overview of the audit and project objectives with key assessment factors of usability and clarity, ease of administration, review process, design standards and land use regulations. He advised the current code is driven by zone districts and there is a lot redundancy that could be streamlined. He stated they focused on best practices in zoning to organize this assessment being predictability, flexible, clarity, policy driven, visual, manageable, market feasibility and incentive outcomes. Mr. Johnson reviewed examples of these practices and how Hurst's zoning could be tailored to meet these practices including clearer definitions, visual charts and graphs, incentives, ensuring a zoning district is not unachievable in the current market, streamlining text and allowing administrative adjustments. Mr. Johnson stated Chapter 12 – Licenses and Business Regulation review indicated a seemingly mismatch between activities and business types with what is allowed in the code and suggested elimination of the license if there is no option for use in the zoning district. He stated there are many ways to approach next steps and stated potential steps could include completion of SH10/Hurst Boulevard corridor plan including a zoning analysis, develop a new community-driven comprehensive plan to determine and document land use, mobility and community character goals, and conduct a comprehensive zoning amendment.

City Manager Caruthers noted opportunity for development along the Hurst Boulevard corridor and the upcoming study could be a very valuable tool for the future. Staff explained the goal is to be sure they are capturing the desired policies of Council and to address the areas in the code that are non-conforming. Mr. Johnson noted the importance of intent statements in the code so it is clear what the code is trying to achieve. Council and Planning and Zoning members discussed the benefits of having a more streamlined and clear code and in response to questions, City Manager Caruthers noted the proposed amendments would take time and require help from consultants and the city attorney to achieve a full amendment. He also noted there are several areas that staff can address and bring forward in a more focused manner and will be discussed with Council during the Strategic Planning session.

III. ADJOURNMENT –The Work Session adjourned at 7:19 p.m.

APPROVED this the 11th day of February 2025.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Henry Wilson, Mayor



City Council Staff Report

SUBJECT: Ratify and approve the city manager’s emergency authorization of water supply repairs and improvements at pump station #4

Supporting Documents:	
	Meeting Date: 2/11/2025 Department: Public Works Reviewed by: Clayton Fulton City Manager Review:

Background/Budget Analysis:

The City currently has six water wells that are used to help manage our wholesale supply from Fort Worth. We currently have three wells that are heavily relied upon during times of peak demand due to their ability to quickly produce a significant amount of water needed to meet demand. The highest and most producing well is at pump station #4 which went out of service in late August.

Staff worked with Millican Well Service to diagnose the malfunction and determine the most effective repair method. Staff believe this well has been operating with the original pump, motor, and piping. While diagnosing the condition of the well, Millican found that the pipe had significantly deteriorated and needed to be replaced along with the motor and pump which are also at the end of their useful life.

The total cost to complete the repairs and place the well back in service is \$188,885.46 and includes replacement of 1,200 linear feet of 8-inch pipe, a new pump, and a new motor. The repairs were authorized on an emergency basis to expedite the work and help ensure this well is back online in advance of demand heading into the spring and summer months. Right now, we anticipate the well will be returned to service sometime in mid to early March. Without this well, the City would run the risk of more significant wholesale costs from Fort Worth as it helps manage our max day and max hour demand. Additionally, this well is counted as a crucial component of our water supply system when evaluated by TCEQ.

Staff utilized Millican Well Service based upon their longstanding success in drilling and maintaining wells, including their longstanding service to the City of Hurst wells.

Hurst Way/Strategic Priorities:

Providing water is essential to public health and safety and is a major component of our **public service**. Accordingly, the project aligns with the Council’s priorities of **Public Safety and Infrastructure** as well as providing **Customer Service** to

ensure that we have clean reliable water sources and meet the demands of our community.

Recommendation:

Staff recommends City Council **ratify and approve the city manager's emergency authorization of water supply repairs and improvements at pump station #4.**



City Council Staff Report

SUBJECT: Authorize the city manager to proceed with capital replacement of traffic signal support poles, signal equipment, wiring, and other improvements at Precinct Line Road and Martin Drive

Supporting Documents:	
	Meeting Date: 2/11/2025 Department: Public Works Reviewed by: Clayton Fulton City Manager Review:

Background/Budget Analysis:

The City of Hurst entered into an interlocal agreement (ILA) with the City of North Richland Hills in 2002. This ILA requires the City of Hurst to provide for the maintenance and operations of signal lights at the intersections of Precinct Line Road at Mid-Cities Boulevard as well as Precinct Line Road and Martin Drive.

There have been a few accidents at the Martin intersection that have caused damage to one of our poles, resulting in the need for replacement. As our street crews have attempted to get quotes to replace the single pole, contractors have been unwilling to work on the intersection due to the condition of the remaining poles. Staff have evaluated the remaining poles and agree that they need to be replaced.

In the process of finding a qualified contractor to replace the existing poles, staff obtained three quotes and found that Ed’s Electric provides the best cost option under our existing agreements. This intersection has also been the source of some complaints related to the lack of a traffic sensor and relying completely on signal timing. While contractors are mobilizing, staff has also requested to include new traffic detection equipment be installed at the intersection. The cost for the replacement of signal poles and wiring is \$68,500 and the traffic detection equipment is approximately \$10,000. Staff is also requesting a 10% contingency for unforeseen work that may be necessary during the installation. The total project cost with contingency is \$86,350.

Staff is currently working with the North Richland Hills City Manager’s Office to coordinate the project with their Public Works Department. We are also requesting their participation in funding the project at 50% of the total costs.

Hurst Way/Strategic Priorities:

The project aligns with the Council's priorities of **Public Safety and Infrastructure**. Additionally, this project supports the Hurst Way through **Customer Service** and **Public Service** through a safer intersection with additional traffic detection equipment.

Recommendation:

Staff recommends City Council **authorize the city manager to proceed with capital replacement of traffic signal support poles, equipment, wiring, and other improvements at Precinct Line Road and Martin Drive in an amount not to exceed \$86,350 which includes a 10% contingency.**

Future Events Calendar

February 11, 2025

Regular City Council meetings are held on the second and fourth Tuesday of each month. Following are additional meetings, canceled meetings and public event dates.

<u>DATE AND TIME</u>	<u>ACTIVITY</u>
Thursday, February 13, 2025 6:00 – 8:00 p.m.	Town Hall Forum, Hurst Conference Center 1601 Campus Drive