SUMMER READING CLUB TEEN VOLUNTEER

Hurst Public Library, 901 Precinct Line Road

QUALIFICATIONS

- Minimum age of 14 years old.
- Must have an active HPL library card in good standing.
- Commitment to volunteer for 2-3 hours per week.
- Preference for teens who volunteer out of genuine interest rather than as a requirement.
- Enthusiasm for participating in special events and programs.
- Flexibility to engage in events on an as-needed basis.

Staff will provide training as needed.

RESPONSIBILITIES

- Duties vary based on shifts:
  - Program Aide: Set up, assist during events, clean up.
  - Movie Attendant: Set up, assist during movie screenings, clean up.
  - Shelving Attendant: Organize shelves, prepare materials, maintain cleanliness.

REQUIREMENTS

- Minimum age requirement: 14 years old, currently enrolled in a school within the HEB-area district or homeschooled.
- Time Commitment: Minimum of 3 hours per month.
- No criminal record.
- No court-ordered community service required.
- Volunteers must adhere to the dress code, which includes:
  - No open-toed shoes for safety reasons.
  - No clothing with messages or promotional graphics related to drugs, alcohol, or sex allowed.
  - Volunteers are required to wear a badge identifying their volunteer status for the entire duration of their shift at the Library.
- Physical demands
  - Ability to stand, push, pull, lift objects weighing up to 15 lbs., reach, bend, and stoop for extended periods of time.
- Mental demands
  - Ability to comprehend, retain, and follow instructions, and to communicate effectively.
- Work environment
  - The majority of events will be held indoors, with some occasions taking place outdoors in the Library Park.
  - Indoors, volunteer will operate within a clean, well-ventilated, and well-lit environment, offering protection from weather conditions.
  - Outdoor events involve exposure to seasonal weather elements.
  - Expect moderate pedestrian traffic and occasional distractions in the immediate area.

Contact
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