

**CITY OF HURST, TEXAS  
CRIME CONTROL AND PREVENTION DISTRICT BOARD AND  
CITY COUNCIL JOINT MEETING  
CITY HALL, THIRD FLOOR CONFERENCE ROOM  
1505 PRECINCT LINE ROAD  
AUGUST 25, 2020  
5:00 P.M.**

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**AGENDA:**

**5:00 p.m. – Crime Control and Prevention District and City Council Joint meeting  
(City Hall, Third Floor Conference Room)**

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**In accordance with order of the Office of the Governor issued March 16, 2020, the City of Hurst City Crime Control and Prevention District and City Council will conduct its joint meeting scheduled at 5:00 p.m. on Tuesday, August 25, 2020, at Hurst City Hall by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID19). There will be no public access to the location described above. The agenda packet and meeting information are posted online at <https://www.hursttx.gov/about-us/agendas-and-minutes/agendas-and-minutes-2020>. The public dial-in number to participate in the telephonic meeting is (877) 853-5247 (Toll Free) or (888)788-0099 (Toll Free) and entering Meeting ID 886-2109-2000 followed by # when prompted. If prompted, the meeting password is 024550. The public will be permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting.**

1. Call to Order
2. Information Items
3. Hurst Crime Control and Prevention District’s consideration of approval of the minutes from the July 28, 2020 Crime Control and Prevention District Board meeting
4. Discussion of proposed amendment to the FY 2020-2021 Hurst Crime Control and Prevention District Budget
5. Hurst Crime Control and Prevention District’s consideration of approval of amended FY 2020-2021 Hurst Crime Control and Prevention District Budget
6. City Council consideration of Resolution 1776 ratifying the actions of the Hurst Crime Control and Prevention District Board

7. City Council consideration of Ordinance 2444, first and final reading, adopting the Crime Control and Prevention District budget for fiscal year beginning October 1, 2020 and ending September 30, 2021
8. Adjournment

Posted by: \_\_\_\_\_

This 21<sup>st</sup> day of August 2020 by 5:00 p.m. in accordance with Chapter 551, Texas Government Code.

**This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.**

# DRAFT

## HURST CRIME CONTROL DISTRICT BOARD MINUTES TUESDAY, JULY 28, 2020 CITY HALL CONFERENCE ROOM

On the 28<sup>th</sup> day of July 2020, at 5:03 p.m., the Hurst Crime Control and Prevention Board convened in the Hurst City Hall Third Floor Conference Room, 1505 Precinct Line Road, Hurst, Texas, by telephone conference to advance the public health goal of limiting face-to-face meetings to slow the spread of the Coronavirus (COVID-19) with the following directors present:

Chair Wilson called the meeting to order at 5:03 p.m. with the following members present:

Henry Wilson	)	Chairman
Jon McKenzie	)	Vice Chairman
Cathy Thompson	)	Directors
Cindy Shepard	)	
Bill McLendon	)	
David Booe	)	
Larry Kitchens	)	

Others Present: Clay Caruthers, City Manager  
Matthew Boyle, Assistant City Attorney  
Rita Frick, City Secretary  
Clayton Fulton, Assistant City Manager

With the following members absent: none, constituting a quorum; at which time, the following business was transacted:

**CALL TO ORDER** – The meeting was called to order at 5:03 p.m.

**Information Items** – None.

**1. Consider approval of the minutes from the August 13, 2019 Crime Control and Prevention District Board meeting**

The minutes of the August 13, 2019 Crime Control and Prevention District Board meeting were presented, and upon a motion by Director Kitchens and a second by Director Shepard were approved by unanimous vote.

**2. Conduct Public Hearing regarding the proposed FY 2020-2021 Hurst Crime Control and Prevention District Budget**

Chair Wilson announced a public hearing regarding the proposed FY 2020-2021 Hurst Crime Control and Prevention District budget and recognized City Manager Clay Caruthers who provided an overview of the proposed budget of \$4,561,115 noting the special revenue fund has always been valued for the property tax support in the past, however, the sales tax component is estimated to be down. He stated the state received 6%, the majority, paid by the consumer and that this fund generally brings in about \$5 million. He stated he anticipates \$1 million lower revenue, which is being handled through budget reductions. Mr. Caruthers reviewed areas that Police Chief Steve Niekamp recommended for reductions including community outreach programs such as PALS and basketball camps but these reductions will not retract from the Officer's community type policing and reaching out to connect with the community. He stated other savings anticipated include the relocation of the Store Front, which is currently being analyzed to achieve savings. Other savings noted include training achieved through a new weapons system and ammunition costs. He noted a couple of vacancies within the fund where the savings will be captured for 2021. Mr. Caruthers noted the indirect transfer to the General Fund and, that based on COVID-19, it will be reduced by approximately \$800,000 to lower the budget. He stated the biggest reduction in the Anti-Crime budget is the indirect overhead charge back to the General Fund, which includes items such as legal fees, accounting, and other support services. He stated the fund will be balanced and will maintain the same level of staffing, but the General Fund will take the indirect transfer hit to maintain police service. Chief Niekamp reiterated the department will still visit the schools and be in the community.

There being no one to speak, Chair Wilson closed the public hearing.

In response to Council questions, staff stated if the positions are listed in the crime fund as personnel, it will be 100% funded from the crime fund; that stand by pay is when they are not on duty and receive \$75 a week for being on call 24 hours a day. City Manager Caruthers stated this will be a unique year and staff will probably come back to Council quarterly, or semiannual, to discuss increasing or decreasing the budget. He stated the budget is established to maintain the highest level of service possible during the COVID-19 pandemic and economic uncertainty. He stated there is exposure financially through the possible downturn in the economy and sales tax.

**3. Considered approval of the FY 2020-2021 -Hurst Crime Control and Prevention District Budget.**

Director Thompson moved to approve the FY 2019-2020 Hurst Crime Control and Prevention District Budget. The motion was seconded by Director Booe and carried unanimously.

**ADJOURNMENT**

The meeting was adjourned at 5:20 p.m.

**APPROVED** this the 25<sup>th</sup> day of August 2020.

**ATTEST:**

**APPROVED:**

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Rita L. Frick, City Secretary

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Chairman Henry Wilson

City Council Staff Report

**SUBJECT:** Consider Resolution 1776 ratifying the actions of the Hurst Crime Control and Prevention District Board

**Supporting Documents:**

Resolution 1776

**Meeting Date:** 8/25/2020

**Department:** Fiscal Services

**Reviewed by:** Clayton Fulton

**City Manager Review:**

**Background/Analysis:**

The Hurst Crime Control and Prevention District (CCPD) Board met tonight in a joint meeting with the City and discussed amendment to the Crime Control and Prevention District fiscal year 2020-2021 CCPD budget. The attached Resolution will ratify all actions taken by the Board at that meeting.

**Funding and Sources and Community Sustainability:**

Funding for the Proposed Anti-Crime Budget is provided primarily through the half-cent anti-crime sales tax. The sales tax was approved by the voters through 2030. The use of this sales tax meets the Council's strategic priority of **Public Safety** and is consistent with the community's support for our Police Department.

**Recommendation:**

Staff recommends City Council **approve Resolution 1771 ratifying all actions of the Hurst Crime Control and Prevention District Board taken on August 25, 2020.**

## **RESOLUTION 1776**

**WHEREAS,** the Crime Control and Prevention District Board and the Hurst City Council previously approved the FY 2020-2021 Budget for the Crime Control and Prevention District of the City of Hurst, Texas; and

**WHEREAS,** the Hurst City Council and the Hurst Crime Control and Prevention District Board held a joint meeting on August 25, 2020, to discuss and consider amendments to the FY 2020-2021 Budget for the Crime Control and Prevention District of the City of Hurst, Texas; and

**WHEREAS,** the Crime Control and Prevention District Board and the City of Hurst City Council wish to adopt an amended FY 2020-2021 Budget for the Crime Control and Prevention District; and

**WHEREAS,** the City Council is authorized by law to adopt the provisions contained herein, and has complied with all the prerequisites necessary for the passage of this resolution; and

**WHEREAS,** the City Council has determined that the adoption of this resolution is in the best interest of the health, safety, and general welfare of the citizens of the City of Hurst; and

**WHEREAS,** all statutory and constitutional requirements for the passage of this resolution have been adhered to, including, but not limited to the Open Meetings Act.

### **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:**

Section 1. **THAT** all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. **THAT** the actions of the Hurst Crime Control and Prevention District Board taken August 25, 2020, be and the same are hereby approved and ratified.

**AND IT IS SO RESOLVED.**

Approved this the 25<sup>th</sup> day of August 2020 by a vote of to .

**ATTEST:**

**CITY OF HURST**

\_\_\_\_\_  
Rita Frick, City Secretary

\_\_\_\_\_  
Henry Wilson, Mayor

**Approved as to form and legality:**

\_\_\_\_\_  
City Attorney

City Council Staff Report

<b>SUBJECT:</b> Consider Ordinance 2444, first and final reading, adopting an amended budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021 for the Crime Control and Prevention District of the City of Hurst	
<b>Supporting Documents:</b>	
Ordinance 2444	<b>Meeting Date:</b> 8/25/2020 <b>Department:</b> Fiscal Services <b>Reviewed by:</b> Clayton Fulton <b>City Manager Review:</b>
<b>Background/Analysis:</b>	
The Hurst Crime Control and Prevention District budget for fiscal year beginning October 1, 2020 and ending September 30, 2021 was adopted by Ordinance 2439, in accordance with Local Government Code, Section 363.205. The Crime Control Board and the City Council will conduct a joint meeting to discuss amendments to the budget to ensure every effort is made to fully fund the Police Department to protect the health, safety and welfare of the citizens.	
<b>Funding and Sources and Community Sustainability:</b>	
Consistent with our <b>Public Safety</b> strategic priority, the Half-Cent Crime District budget supports our police department and reduces the property tax burden on our community. The proposed budget ensures that we will continue to provide services that our community wants and will be delivered consistent with the Hurst Way.	
<b>Recommendation:</b>	
Staff recommends City Council <b>approve Ordinance 2444, first and final reading, adopting the Crime Control and Prevention District budget, as amended, for fiscal year beginning October 1, 2020 ending September 30, 2021.</b>	

## **ORDINANCE 2444**

### **AN ORDINANCE ADOPTING AN AMENDED BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2020, THROUGH SEPTEMBER 30, 2021, FOR THE CRIME CONTROL AND PREVENTION DISTRICT OF THE CITY OF HURST, TEXAS, AND DECLARING AN EMERGENCY**

**WHEREAS,** in accordance with Texas Local Government Code Section 363.205, the City Council shall approve or reject the budget submitted by the Board of the Crime Control and Prevention District not later than the 30<sup>th</sup> day before the beginning of the fiscal year. The Council determined that a public hearing should be held by the Board and the time and place was set forth in a notice published ten (10) days prior to the public hearing on July 17, 2020; and,

**WHEREAS,** such public hearing on the budget was held on July 28, 2020, by the Hurst Crime Control and Prevention District Board and all interested persons given an opportunity to be heard for or against any item therein; and

**WHEREAS,** the City of Hurst has experienced a myriad of budgetary shortfalls directly related to the Covid-19 pandemic forcing the City to consider and undertake drastic cost-saving measures; and

**WHEREAS,** the City of Hurst City Council firmly supports the men and women of the Hurst Police Department who bravely stand to protect the safety and welfare of Hurst residents and visitors; and

**WHEREAS,** the City of Hurst City Council is committed to making every effort to fully fund its Police Department; and

**WHEREAS,** the City of Hurst City Council has no intention to “defund” its Police Department; and

**WHEREAS,** the Crime Control and Prevention District Board and the Hurst City Council previously approved the FY 2020-2021 Budget for the Crime Control and Prevention District of the City of Hurst, Texas; and

**WHEREAS,** the Hurst City Council and the Hurst Crime Control and

Prevention District Board held a joint meeting on August 25, 2020, to discuss and consider amendments to the FY 2020-2021 Budget for the Crime Control and Prevention District of the City of Hurst, Texas; and

**WHEREAS,** the Crime Control and Prevention District Board and the City of Hurst City Council wish to adopt an amended FY 2020-2021 Budget for the Crime Control and Prevention District; and

**WHEREAS,** the City is authorized by law to adopt the provisions contained herein, and has complied with all the prerequisites necessary for the passage of this ordinance; and

**WHEREAS,** the City Council has determined that the adoption of this Ordinance is in the best interest of the health, safety, and general welfare of the citizens of the City of Hurst; and

**WHEREAS,** all statutory and constitutional requirements for the passage of this ordinance have been adhered to, including, but not limited to the Open Meetings Act.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:**

Section 1: **THAT** all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2: **THAT** the amended budget for the Crime Control and Prevention District of the City of Hurst, Texas, for the fiscal period beginning October 1, 2020 and ending September 30, 2021, was approved and submitted by the Crime Control and Prevention District Board and words and figures as shown therein are adopted and approved as filed herewith.

Section 3: **THAT** the amended budget and designated or reserve funding for all future debt, capital project, and capital lease obligations for the Crime Control and Prevention District of the City of Hurst, Texas, as of the fiscal period beginning October 1, 2020 and ending September 30, 2021, as approved and submitted by the Crime Control and Prevention

District Board is adopted and approved as filed herewith.

Section 4: **THAT** the City Manager or his designate be and is hereby authorized to invest any funds not needed for current use in any lawful manner. Interest accrued from investments shall be deposited to the interest income account of the Hurst Crime Control and Prevention District.

Section 5: **THAT** the current and anticipated fiscal challenges facing the City of Hurst threaten the ability to properly safeguard the health, safety, morals, peace and general welfare of the inhabitants of the City of Hurst, Texas, and creates an emergency for the immediate preservation of the public business, property, health, safety and general welfare of the public which requires that this ordinance shall become effective from and after the date of its passage, and it is accordingly so ordained.

**AND IT IS SO ORDERED.**

Passed on first and final reading on the 25th day of August 2020, by a vote of --- to ---.

**ATTEST:**

**CITY OF HURST**

\_\_\_\_\_  
Rita Frick, City Secretary

\_\_\_\_\_  
Henry Wilson, Mayor

**Approved as to form and legality:**

\_\_\_\_\_  
City Attorney