

**WORK SESSION AGENDA OF THE CITY COUNCIL OF  
HURST, TEXAS  
CITY HALL, 1505 PRECINCT LINE ROAD  
THIRD FLOOR CONFERENCE ROOM  
TUESDAY, JUNE 23, 2020 – 5:45 P.M.**

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In accordance with order of the Office of the Governor issued March 16, 2020, the City of Hurst City Council will conduct its meeting scheduled at 5:45 p.m. on Tuesday, June 23, 2020, at Hurst City Hall by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID19). There will be no public access to the location described above. The agenda packet and meeting information are posted online at <https://www.hursttx.gov/about-us/agendas-and-minutes/agendas-and-minutes-2020>. The public dial-in number to participate in the telephonic meeting is (877) 853-5247 (Toll Free) or (888)788-0099 (Toll Free) and entering Meeting ID 834-0169-9107 followed by # when prompted. If prompted, the meeting password is 371256. The public will be permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting.

**I. Call to Order**

**II. Informational Items**

- Update and Discussion of upcoming Calendar Items
- Update and Discussion of State and Local reopening plans due to COVID-19
- Update and Discussion of Fire Apparatus replacement

**III. Discussion of Agenda Item(s) 3**

Conduct a public hearing and consider the issue of levying civil penalties, possible revocation of the Certificate of Occupancy and status of the repairs for the property located at 450 E. Hurst Blvd, Hurst, Texas; Lot A3, Block 14, of the Holder Estates subdivision (Dakota Place Apartments)

**EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, authorized by Government Code, Section 551.071, Consultation with City Attorney to seek advice regarding Pending or Contemplated Litigation or Settlement Offers (Dakota Place Apartments) and to reconvene in Open Session at the conclusion of the Executive Session**

**ADJOURNMENT**

Posted by: \_\_\_\_\_

This the 19<sup>th</sup> day of June 2020, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

**REGULAR MEETING AGENDA OF THE CITY COUNCIL OF HURST,  
TEXAS  
CITY HALL, 1505 PRECINCT LINE ROAD  
TUESDAY, JUNE 23, 2020**

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**AGENDA:**

**5:45 p.m. - Work Session (City Hall, Third Floor Conference Room)**

**6:30 p.m. - City Council Meeting (City Hall, Council Chamber)**

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In accordance with order of the Office of the Governor issued March 16, 2020, the City of Hurst City Council will conduct its meeting scheduled at 6:30 p.m. on Tuesday, June 23, 2020, at Hurst City Hall by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID19). There will be no public access to the location described above. The agenda packet and meeting information are posted online at <https://www.hursttx.gov/about-us/agendas-and-minutes/agendas-and-minutes-2020>. The public dial-in number to participate in the telephonic meeting is (877) 853-5247 (Toll Free) or (888)788-0099 (Toll Free) and entering Meeting ID 834-0169-9107 followed by # when prompted. If prompted, the meeting password is 371256. The public will be permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting.

**CALL TO ORDER**

**INVOCATION** (Councilmember David Booe)

**PROCLAMATION**

1. Proclamation recognizing Parks and Recreation Month

**CONSENT AGENDA**

2. Consider approval of the minutes for the June 23, 2020 City Council meetings

**PUBLIC HEARING(S) AND RELATED ITEM(S)**

3. Conduct a public hearing and consider the issue of levying civil penalties, possible revocation of the Certificate of Occupancy and status of the repairs for the property located at 450 E. Hurst Blvd, Hurst, Texas; Lot A3, Block 14, of the Holder Estates subdivision (Dakota Place Apartments)
4. Review of upcoming calendar items

5. City Council Reports - Items of Community Interest

**PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED**

**EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, authorized by Government Code, Section 551.071, Consultation with City Attorney to seek advice regarding Pending or Contemplated Litigation or Settlement Offers (Dakota Place Apartments) and to reconvene in Open Session at the conclusion of the Executive Session**

6. Take any and all action ensuing from Executive Session

**ADJOURNMENT**

Posted by: \_\_\_\_\_

This 19<sup>th</sup> day of June 2020, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 561.087 of the Texas Government Code.

**This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.**

Office of the Mayor

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# Proclamation

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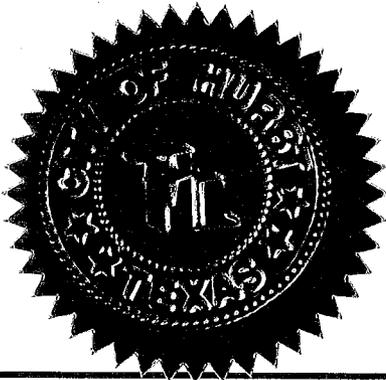
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## City of Hurst

- Whereas,** parks and recreation programs are an integral part of communities throughout the country, including the City of Hurst; and
- Whereas,** our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and
- Whereas,** parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens, building a Healthy Hurst; and
- Whereas,** parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and
- Whereas,** parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and
- Whereas,** the U.S. House of Representatives has designated July as Park and Recreation Month and the City of Hurst recognizes the benefits derived from parks and recreation resources.

**Now, Therefore, I, Henry Wilson,** Mayor of Hurst, Texas, on behalf of the entire City Council and all our citizens do hereby proclaim July as:

### National Park and Recreation Month



WITNESS MY HAND AND THE OFFICAL SEAL of the City of Hurst, Texas, on this the 23rd day of June 2020.

*Henry Wilson*

Henry Wilson, Mayor

**Minutes**  
**Hurst City Council**  
**Work Session**  
**Tuesday, June 9, 2020**

On the 9<sup>th</sup> day of June 2020, at 5:45 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at City Hall, 1505 Precinct Line Road, Hurst, Texas, by telephone conference to advance the public health goal of limiting face-to-face meetings to slow the spread of the Coronavirus (COVID-19) with the following members present:

Henry Wilson	)	Mayor
Jon McKenzie	)	Mayor Pro Tem
David Booe	)	Councilmembers
Larry Kitchens	)	
Cathy Thompson	)	
Bill McLendon	)	
Cindy Shepard	)	
Clay Caruthers	)	City Manager
Matthew Boyle	)	Assistant City Attorney
Malaika Marion Farmer	)	Assistant City Manager
Rita Frick	)	City Secretary
Sunny Patel	)	Information Technology Director
David Palla	)	Fire Chief

With the following Councilmembers absent: none, constituting a quorum, at which time, the following business was transacted:

**I. Call to Order** – The meeting was called to order at 5:45 p.m.

**II. Informational Items**

- **Update and Discussion of upcoming Calendar Items** – City Manager Clay Caruthers noted no calendar items. Mayor Wilson noted the conference center is considering a drive in movie, Saturday, June 13.
- **Update and Discussion of State and Local reopening plans due to COVID-19** – City Manager Caruthers gave detailed City facilities reopening schedules also noting several facilities reducing operating schedules. He explained the reduced hours are due to increased time for sanitation practices and also cash flow and revenues issues. He stated the City’s reopening schedule is similar to other cities in the area. He explained the Senior Center opening is currently scheduled for July 6 with strict usage practices to protect a high risk group. He stated the City is not requiring face masks city-wide, but Senior Center staff will wear masks. In response to Council questions, Mr. Caruthers stated staff has installed Plexiglas in the permitting area and will also consider it for the Senior Center.
- **Review and Discussion for Furniture, Finishes and building materials for the Animal Services Facility** – City Manager Caruthers stated, as discussed, the City

is moving forward with the Animal Service Facility construction in that the bond money is already in the bank. He noted some water level delays with the pier drilling, but is not having to work around school traffic delays. He stated they are now at a point where the architects need to submit orders for the finish out package and introduced Ron Hobbs and Wadonna Stich, Ron Hobbs Architects, who reviewed a PowerPoint presentation including the building materials, finishes and furniture renderings. Mr. Hobbs noted the color scheme is a gray, tan, green and blue concept modeled from the site to pick up the flavor of nature fall and spring colors. He noted various decorative panels, flooring, fabrics and coatings designed for acoustics and protection from wear in the facility. Mr. Hobbs and Ms. Stich also reviewed proposed furniture, shelving, and art pieces. In response to Council questions, Ms. Stich stated there are plans to have a cat collage, the kennels are the same size, which gives more flexibility when segregating the animals and also includes additional separation pods in the kennels for healthy animals and unhealthy animals. Ms. Stich stated the furniture is very comfortable.

### **III. Discussion of Agenda Item(s) 2**

Consider authorizing the city manager to execute a Contract for Switched Ethernet on Demand Services

City Manager Caruthers noted this item provides for the telecommunication connectivity for the dispatch center, and is a very crucial service. He stated unfortunately, the City will see a \$9,600 a year increase, with AT&T having the lowest cost.

**EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, authorized by Government Code, Section 551.071, Consultation with City Attorney to seek advice regarding Pending or Contemplated Litigation or Settlement Offers (Dakota Place Apartments) and to reconvene in Open Session at the conclusion of the Executive Session**

Mayor Wilson did not recess to Executive Session.

**ADJOURNMENT** – The meeting was adjourned at 6:15 p.m.

**APPROVED** this the 23<sup>rd</sup> day of June 2020.

**ATTEST:**

\_\_\_\_\_  
Rita Frick, City Secretary

**APPROVED:**

\_\_\_\_\_  
Henry Wilson, Mayor

**City Council Minutes**  
**Tuesday, June 9, 2020**

On the 9<sup>th</sup> day of June 2020, at 6:30 p.m., the City Council of the City of Hurst, Texas, convened in Regular Meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, by telephone conference to advance the public health goal of limiting face-to-face meetings to slow the spread of the Coronavirus (COVID-19) with the following members present:

Henry Wilson	)	Mayor
Jon McKenzie	)	Mayor Pro Tem
David Booe	)	Councilmembers
Larry Kitchens	)	
Cathy Thompson	)	
Bill McLendon	)	
Cindy Shepard	)	
Clay Caruthers	)	City Manager
Matthew Boyle	)	Assistant City Attorney
Malaika Marion Farmer	)	Assistant City Manager
Rita Frick	)	City Secretary
Sunny Patel	)	Information Technology Manager
David Palla	)	Fire Chief

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 6:30 p.m.

Mayor Wilson gave the Invocation.

Mayor Wilson noted the telephonic meeting due to the COVID-19 pandemic and suspended the Pledge of Allegiance for the meeting. Mayor Wilson provided rules of procedure for the telephone conference meeting.

**CONSENT AGENDA**

1. Consider approval of the minutes for the May 26, 2020 City Council meetings

Councilmember McKenzie moved to approve the consent agenda. Motion seconded by Councilmember Shepard. Motion prevailed by the following vote:

Ayes: Councilmembers Booe, Kitchens, Thompson, McLendon, McKenzie and Shepard

No: None

### **OTHER BUSINESS**

2. Consider authorizing the city manager to execute a Contract for Switched Ethernet on Demand Services

City Manager Clay Caruthers stated this item is to continue connectivity between the City and Tarrant County facilities for the computer aided dispatch system. He explained the City was advised in 2019, that AT&T was phasing out the current connection and would require the City to upgrade the existing connection. He stated the City did go out to bid and AT&T was low bid and is the best cost option. He stated it is still a \$9,600 a year increase, but a necessary and essential service.

Councilmember Thompson moved to authorize the city manager to enter into a 3-year contract with AT&T to provide a Switched Ethernet on Demand connection to Tarrant County. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers Booe, Kitchens, Thompson, McLendon, McKenzie and Shepard

No: None

3. Review of upcoming calendar items – no calendar items were reviewed.
4. City Council Reports - Items of Community Interest – Mayor Wilson noted the City received a request for petition to get signatures to have an election in November for the liquor stores. He stated it is not something the City requested, but a private company that is seeking the signatures.

### **PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED**

Mayor Wilson did not recess to Executive Session.

**EXECUTIVE SESSION** in Compliance with the Provisions of the Texas Open Meetings Law, authorized by Government Code, Section 551.071,

**Consultation with City Attorney to seek advice regarding Pending or Contemplated Litigation or Settlement Offers (Dakota Place Apartments) and to reconvene in Open Session at the conclusion of the Executive Session**

5. Take any and all action ensuing from Executive Session. No action was taken.

**ADJOURNMENT** – The meeting adjourned at 6:35 p.m.

**APPROVED** this the 23<sup>rd</sup> day of June 2020.

**ATTEST:**

**APPROVED:**

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Rita Frick, City Secretary

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Henry Wilson, Mayor

City Council Staff Report

**SUBJECT:** Conduct a public hearing and consider the issue of levying civil penalties, possible revocation of the Certificate of Occupancy, and status of the repairs for the property located at 450 E. Hurst Blvd, Hurst, Texas; Lot A3, Block 14, of the Holder Estates subdivision (Dakota Place Apartments)

**Supporting Documents:**

**Meeting Date:** 6/23/2020

**Department:** Planning and Development

**Reviewed by:** Michelle Lazo

**City Manager Review:**

**Background/Analysis:**

On February 11, 2020, the City Council held a public hearing and ordered the conditional assessment of civil penalties against the owners of the Dakota Apartment Complex.

On March 24, 2020, the City Council continued the Public Hearing and any associated action to the City Council's April 28 meeting date at 6:30 p.m.

On April 28, 2020, the City Council held a public hearing and ordered the conditional assessment of civil penalties against the owners of the Dakota Apartment Complex.

On May 26, 2020, the City Council held a public hearing and ordered the conditional assessment of civil penalties against the owners of the Dakota Apartment Complex.

Staff will provide an update regarding the status of the repairs to the complex and the owner's compliance with the applicable City Council Orders.

**Funding Sources and Community Sustainability:**

There is no financial impact.

**Recommendation:**

Recommendation will be presented at the meeting.

## Future Event Calendar

June 23, 2020

*Regular City Council meetings are held on the second and fourth Tuesday of each month. Following are additional meetings, canceled meetings and public event dates.*

<u>DATE AND TIME</u>	<u>ACTIVITY</u>
Friday, July 3, 2020	City Offices Closed for Independence Day Holiday
Saturday, July 11, 2020 8:00 a.m. – 2:00 p.m.	Household Hazardous Waste Service Center- 2001 Precinct Line Road.
Saturday, July 11, 2020	Bulk Trash Collection- North of Highway 121
Saturday, July 18, 2020	Bulk Trash Collection- South of Highway 121