

The City of Hurst adopted / utilizes the following:
2015 International Codes / 2014 National Electrical Code / City Ordinances & Amendments

The permit becomes null and void if authorized work / construction does not commence within 180 days of issuance and/or if construction / work is suspended or abandoned for a period of 180 days at any time after work is commenced.

Food establishments and/or food handling properties are required to directly contact the Tarrant County Health Department.

If this permit is for a shell building, then each individual tenant will be required to apply for a Building Permit (finish-out) & Certificate of Occupancy.

** Trades are required to obtain individual permits – The City of Hurst does not Validate Sub-Contractors**

* The City of Hurst does not inspect for Energy Code Compliance. Approval of energy code inspections & documents are required to be submitted *

- Where applicable

Additional information below

	NEW CONSTRUCTION	NEW CONSTRUCTION – (shell only)	ADDITION TO EXISTING BUILDING	REMODEL / ALTERATION	TENANT FINISH-OUT	WHITE BOX FINISH-OUT	ACCESSORY BUILDING	FLATWORK / APPROACH	DEMOLITION	OTHER
Approved Site Plan / Layout	X	X	X		X	X	X	X	X	
Architectural Type Plans	X	X	X	X	X	X	X	X	X	
Egress Analysis / Life Safety Plan	X		X	X	X		X*			
Existing vs Proposed Floor Plan			X	X	X		X		X	
Engineered Structural Plans	X	X	X	X	X*	X	X*			
Energy Compliance Documentation	X	X	X	X	X	X	X*			
TDLR/TABS	X*	X	X*	X*	X*	X				
Asbestos Survey			X	X			X*		X	
SWPP / iSWM (projects ≥ 1 acre)	X*							X		
Engineered Foundation Plan	X	X	X	X			X*	X		
Engineered MEP Design	X	X	X	X	X	X	X	X	X	

2 COMPLETE SETS OF LEGIBLE HARD COPY PLANS, INCLUDING MEPS, DESIGNED TO A VERIFIABLE ENGINEER'S OR ARCHITECT'S SCALE AND LEGIBLE WITHOUT THE USE OF MAGNIFICATION. ADDITIONAL INFORMATION MAY BE REQUIRED UPON FURTHER REVIEW. FAILURE TO SUBMIT ALL REQUIRED DOCUMENTS MAY DELAY THE REVIEW / PERMIT PROCESS. WORK SHALL NOT COMMENCE WITHOUT A PERMIT. CITY APPROVED PLANS SHALL BE ONSITE. PERMIT SHALL BE POSTED.

SITE PLAN – Plot plan reflecting property lines, easements, setbacks, all existing and proposed building footprint(s), driveways, parking areas, paving, and North arrow. City approved / reviewed site plan is required for new buildings / additions.

ARCHITECTURAL TYPE PLANS – ALL OF THE FOLLOWING: Scaled, detailed **drawings**, provide dimensions, show and label the use of all rooms / areas, wall details, roof details, (including birds-eye view of roof), location and access to roof / attic / equipment, MEPS, door/hardware/window schedules, exits, exterior elevations, stair details, accessibility details, cross-sectional detail of corridors / shaft enclosures / exit enclosures / rooms / areas, framing plans / details, material, construction type, attachment methods, and floor / ceiling assembly plans & detail, fire (UL) rating / classification.

EGRESS ANALYSIS – A dimensional life and safety plan detailing the intended path(s) of egress including travel distance and exiting.

CURRENT vs PROPOSED FLOOR PLAN – provide an **existing** detailed floor plan and a separate detailed floor plan of the **proposed** changes

ENGINEERED STRUCTURAL / FOUNDATION PLANS - ALL foundations and structural elements are required to be designed and sealed by a Texas registered Professional Engineer.

ENERGY COMPLIANCE – Energy compliance documentation complying with the 2015 IECC (envelope, windows, doors, equipment, etc.).

TDLR / TABS – Projects with a construction valuation ≥ \$50,000 must provide a TABS registration number from the TDLR upon submittal

ASBESTOS SURVEY – An asbestos survey, letter from an Architect, Engineer, or a registered Texas Asbestos Inspector, or signature on Permit Application certifying an asbestos inspection was performed on the building and/or area being disturbed.

SWPPP – Storm Water Pollution Prevention Plan – identify possible water pollution activity and prevention methods. Contact Engineering with questions.

ENGINEERED MEP DESIGN – Any MEP designs affecting a space ≥ 5000 square feet must be designed and sealed by a Texas Registered Professional Engineer.

ROOF REPLACEMENT – Give a complete description of the roofing material, if replacing decking, and the total square footage of roof placement on the other side of this sheet, under "Detailed Description of Scope of Work (including specific location)". If structural components will be altered, then additional requirements will be necessary.

FLATWORK / APPROACH – See above list for additional information. Include detailed plans, all material (type & quantity), dimensions, nearest intersections, adjacent street(s), utilities, easements, all structures on the property, North arrow.

STRUCTURE DEMOLITION(S) requires a notarized affidavit from the owner of record as shown by Tarrant County Appraisal District

THIS DOCUMENT PROVIDES MINIMAL PERMIT SUBMITTAL REQUIREMENTS. ADDITIONAL DOCUMENTS AND/OR REQUIREMENTS MAY BE REQUESTED / NECESSARY.