

**Minutes
Hurst City Council
Work Session
Tuesday, March 10, 2020**

On the 25th day of February 2020, at 5:38 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
Larry Kitchens)	Mayor Pro Tem
David Booe)	
Cathy Thompson)	
Bill McLendon)	
Cindy Shepard)	
Jon McKenzie)	
Clay Caruthers)	City Manager
Matthew Boyle)	Assistant City Attorney
Rita Frick)	City Secretary
Clayton Fulton)	Assistant City Manager
Greg Dickens)	Public Works Director
Kyle Gordon)	Executive Director of Community Services
Steve Bowden)	Executive Director of Economic Development
Chris Connolly)	Hurst Conference Center General Manager
Paul Brown)	Managing Director of Fiscal Services

With the following Councilmembers absent: none, constituting a quorum, at which time, the following business was transacted:

I. Call to Order – the meeting was called to order at 5:38 p.m.

II. Informational Items

- **Staff Update of upcoming Calendar Items** – City Manager Caruthers reminded Council of the March 20, 2020 Strategic Planning meeting; March 21, 2020 HEB ISD Student Showcase and April 3, 2020 Adaptive Egg Hunt, Central Park and April 7, 2020 Eggstravaganza, Hurst Community Park. Also noted was the new utilization of the Tennis Courts for the adaptive hunt to allow participants with mobility issues.
- **Staff Update and Discussion Community Services Cost Recovery Project** – Executive Director of Community Services Kyle Gordon provided an update of the Community Services Cost Recovery Project reviewing the positive interaction at the citizen input meetings with approximately sixty attendees. Mr. Gordon stated the approximate 500 Community Services Programs were placed in 28 categories for discussion. City Manager Caruthers explained the project purpose is to analyze core programs offered to identify program successes and failures and will be utilized during the budget process. Mr. Gordon reviewed the scope of project and stated he hopes to have the results presented during the May 26, 2020 City Council meeting. City Manager

Caruthers also noted this model will be unique to Community Services. In response to Councilmembers' questions, City Manager Caruthers reviewed the current discounts provided to citizens and stated discounts can be factored into the policy for review. He stated the policy will be separate from the fee discussions in the budget.

- **Staff Discussion of Karla Drive right-of-way improvements** – Executive Director of Public Works Greg Dickens provided an overview of the Transportation Infrastructure and Safety Committee's recommendation regarding Karla Drive right-of-way improvements. He noted staff is looking at funding ability now or in the budget process. He reviewed traffic counts and stated they are high, but on the police side, there is not a lot of activity or accidents. Mr. Dickens stated there is not a strong recommendation from staff to take action and noted that Transportation Infrastructure and Safety Committee Chair Faith Waligora is present this evening. He reviewed citizen's concern of speeders and the various options discussed. Also reviewed were results from a survey of the Karla Drive residents. Mr. Dickens reviewed the recommendation to close Karla Drive, which basically closes the southbound exit off Hurstview Drive and widens northbound one-way Karla Drive at Hurstview Drive to a two-way roadway. The proposed project utilizes a barrier rail to close off the south bound Hurstview Drive exit and a new curb and gutter and asphalt pavement to widen the north bound portion to a two-lane 30-foot wide roadway at an approximate cost of \$60,000. City Manager Caruthers stated this is not a funded item and may be more practical to consider in the budget. Councilmembers discussed pros and cons to the recommendation and in response to questions, Mr. Caruthers stated staff will contact the trash and recycling company services. Also noted was an existing tree that is dying in the island and plans for removal.
- **Staff Update and Discussion of Tarrant Regional Transportation Coalition (TRTC) proposed bylaws** – Assistant City Manager Clayton Fulton briefed Council on proposed bylaw amendments for the Tarrant Regional Transportation Coalition (TRTC) noting a deadline for comments by March 31, 2020. He also noted the final approval will probably be made by the TRTC Board and City Manager Caruthers noted the City shares a seat with the cities of Bedford and Euless.

III. Discussion of Agenda Item(s)

Presentation and acceptance of the Comprehensive Annual Financial Report (CAFR) by BKD CPAs & Advisors (BKD).

BKD Partner David Coleman provided Council the final Comprehensive Annual Financial Report (CAFR) and reviewed the final audit report, noting no significant changes from their presentation to Council several weeks ago. He noted the unmodified opinion and stated he would provide a presentation during the regular City Council meeting.

Work Session Item IV was not discussed.

IV. Discussion of Agenda Item(s)

Consider authorizing the city manager to enter into a contract for Pavement Joint & Crack Sealing Service through the interlocal cooperative purchasing agreement.

V. Discussion of Agenda Item(s)

Consider authorizing the city manager to proceed with the 2020 Hurst Conference Center equipment replacement project.

City Manager Clay Caruthers stated Hurst Conference Center General Manager Chris Connolly will provide an update regarding conference center activity during the regular meeting. Mr. Connolly briefed Council on the Equipment Replacement Project noting equipment replacement includes chairs, tables, Wi-Fi equipment, and ballroom projectors, for an amount not to exceed \$206,000.

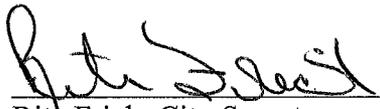
EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, Authorized by Government Code, Section 551.071, Consultation with City Attorney to seek advice regarding Pending or Contemplated Litigation or Settlement Offers (Dakota Place Apartments) and to reconvene in Open Session at the conclusion of the Executive Session

Mayor Wilson did not recess to Executive Session.

Adjournment – The meeting adjourned at 6:25 p.m.

APPROVED this the 24th day of March 2020.

ATTEST:



Rita Frick, City Secretary

APPROVED:



Henry Wilson, Mayor