

**WORK SESSION AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
FIRST FLOOR CONFERENCE ROOM
TUESDAY, FEBRUARY 25, 2020 – 5:30 P.M.**

I. Call to Order

II. Informational Items

-) Staff Update of upcoming Calendar Items
-) Staff Update and Discussion cost recovery project

III. Discussion of Agenda Item(s) 3

Consider Resolution 1762 ratifying the decision of the city manager to accept the dedication of the ONCOR easement for the Hurst Animal Shelter for the purposes of constructing and maintaining the underground sanitary sewer pipeline on Manning, Delilah C Survey Abstract 1046 Tract 3B03

Kyle Gordon

IV. Discussion of Agenda Item(s) 4 and 5

Consider authorizing the city manager to enter into the First Amendment to the Construction Contract for the 2019 Miscellaneous Sanitary Sewer Pipe Bursting Improvements

Consider authorizing the city manager to enter into a Mutual Consent to Terminate Agreement to the Construction Contract for the 2019 Miscellaneous Sanitary Sewer Pipe Bursting Improvements

Greg Dickens

V. Discussion of Agenda Item(s) 6

Consider authorizing the city manager to proceed with a Change Order to the EnerGov Permitting and Code Enforcement Software Project for additional professional services and software licensing

Malaika Farmer

VI. Discussion of Agenda Item(s) 7

Consider authorizing the city manager to enter into a contract for a period of twelve months with an option for four additional twelve-month renewals with JNA Painting & Contracting for citywide painting services

Kyle Gordon

VII. Discussion of Agenda Item(s) 8

Conduct a Public Hearing and Consider Ordinance 2434, first reading, adopting SP-19-10, RaceTrac, a site plan revision for Lot 2R, Block 1, Renfro Place Addition, being 2.01 acres located at 2175 Precinct Line Road

Michelle Lazo

VIII. Discussion of Agenda Item(s) 9

Conduct a Public Hearing and Consider Ordinance 2435, first reading, adopting SP-20-02, Service First Auto Center, a site plan revision for Lot 1, Block 1, Canaan Center Addition, being 2.35 acres located at 701 Grapevine Highway

Michelle Lazo

IX. Discussion of Agenda Item(s) 10

Consider P-20-01, Taylor Addition, a replat of Lot A to Lot A-R, Block 1, Taylor Addition, being .737 acre located at 751 Pipeline Court

Michelle Lazo

EXECUTIVE SESSION in Compliance With the Provisions of the Texas Open Meetings Law, Authorized by Government Code, Section 551.071, Consultation with City Attorney to seek advice regarding Pending or Contemplated Litigation or Settlement Offers (Dakota Place Apartments) and to reconvene in Open Session at the conclusion of the Executive Session

ADJOURNMENT

Posted by: _____

This the 21st day of February 2020, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary’s office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

**REGULAR MEETING AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
TUESDAY, FEBRUARY 25, 2020**

AGENDA:

5:30 p.m. - Work Session (City Hall, First Floor Conference Room)

6:30 p.m. - City Council Meeting (City Hall, Council Chamber)

CALL TO ORDER

INVOCATION (Mayor Pro Tem Larry Kitchens)

PLEDGE OF ALLEGIANCE

PRESENTATION(S)

1. Presentation of 2019 Texas Association of Municipal Information Officers (TAMIO) Award

CONSENT AGENDA

2. Consider approval of the minutes for the February 11 and 18, 2020 City Council meetings
3. Consider Resolution 1762 ratifying the decision of the city manager to accept the dedication of the ONCOR easement for the Hurst Animal Shelter for the purposes of constructing and maintaining the underground sanitary sewer pipeline on Manning, Delilah C Survey Abstract 1046 Tract 3B03
4. Consider authorizing the city manager to enter into the First Amendment to the Construction Contract for the 2019 Miscellaneous Sanitary Sewer Pipe Bursting Improvements
5. Consider authorizing the city manager to enter into a Mutual Consent to Terminate Agreement to the construction contract for the 2019 Miscellaneous Sanitary Sewer Pipe Bursting Improvements
6. Consider authorizing the city manager to proceed with a Change Order to the EnerGov Permitting and Code Enforcement Software Project for additional professional services and software licensing
7. Consider authorizing the city manager to enter into a Contract for a period of twelve months, with an option for four additional twelve-month renewals, with JNA Painting & Contracting for citywide painting services

PUBLIC HEARING(S) AND RELATED ITEM(S)

8. Conduct a Public Hearing and Consider Ordinance 2434 first reading, adopting SP-19-10, RaceTrac, a site plan revision for Lot 2R, Block 1, Renfro Place Addition, being 2.01 acres located at 2175 Precinct Line Road
9. Conduct a Public Hearing and Consider Ordinance 2435 first reading, adopting SP-20-02, Service First Auto Center, a site plan revision for Lot 1, Block 1, Canaan Center Addition, being 2.35 acres located at 701 Grapevine Highway

PLAT(S)

10. Consider P-20-01, Taylor Addition, a replat of Lot A to Lot A-R, Block 1, Taylor Addition, being .737 acre located at 751 Pipeline Court

OTHER BUSINESS

11. Review of board, commission and committee meeting minutes:
 - Ñ Parks and Recreation Board
 - Ñ Hurst Senior Citizens Advisory Board
 - Ñ Library Board
12. Review of upcoming calendar items
13. City Council Reports - Items of Community Interest

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED

14. **EXECUTIVE SESSION** in Compliance With the Provisions of the Texas Open Meetings Law, Authorized by Government Code, Section 551.071, Consultation with City Attorney to seek advice regarding Pending or Contemplated Litigation or Settlement Offers (Dakota Place Apartments) and to reconvene in Open Session at the conclusion of the Executive Session
15. Take any and all action ensuing from Executive Session

ADJOURNMENT

Posted by: _____

This 21st day of February 2020, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 561.087 of the Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

City Council Staff Report

SUBJECT: Presentation of 2019 TAMIO Award	
Supporting Documents:	
	Meeting Date: 2/25/2020 Department: Communications Reviewed by: Malaika Marion Farmer City Manager Review:
Background/Analysis:	
<p>The City of Hurst Communications Division was honored over the summer at the 2019 Texas Association of Municipal Information Officers (TAMIO) Annual Conference. The TAMI Awards is the leading recognition program in Texas honoring excellence for municipal communication strategies. The awards are presented by TAMIO, which includes members from municipal, county and other related agencies and organizations. Winners of TAMI Awards are selected by a group of non-TAMIO members with expertise in the topic areas for each award. Staff received a TAMIO TAMI Award of Honor for best website (hursttx.gov).</p>	
Funding Sources and Community Sustainability:	
<p>There is no fiscal impact.</p> <p>Communications plays a vital role in developing community awareness and providing exceptional customer service.</p>	
Recommendation:	
<p>There is no Council recommendation.</p>	

**Minutes
Hurst City Council
Work Session
Tuesday, February 11, 2020**

On the 11th day of February 2020, at 5:33 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
Larry Kitchens)	Mayor Pro Tem
David Booe)	
Cathy Thompson)	
Bill McLendon)	
Cindy Shepard)	
Jon McKenzie)	
Clay Caruthers)	City Manager
Matthew Boyle)	Assistant City Attorney
Rita Frick)	City Secretary
Clayton Fulton)	Assistant City Manager
Michelle Lazo)	Executive Director of Planning and Development
Steve Bowden)	Executive Director of Economic Development
Kara McKinney)	Public Information Officer

With the following Councilmembers absent: none, constituting a quorum, at which time, the following business was transacted:

I. Call to Order – the meeting was called to order at 5:30 p.m.

II. Informational Items

) **Staff Update and Discussion of police reporting and Police Department’s presentation of Annual Racial Profiling Report** – Police Chief Steve Niekamp provided Council a copy of the Annual Racial Profiling Report and explained how the statistics are formulated. Reviewed were Hurst data collecting platform, total stops recorded in 2019, and percentage of change in stops comparing 2018 to 2019. Chief noted there were no complaints of bias related to a motor vehicle stop in 2019.

Mayor Wilson moved to the Executive Session item.

EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, authorized by Government Code, Section 551.071, Consultation with City Attorney to seek advice regarding Pending or Contemplated Litigation or Settlement Offers (Dakota Place Apartments) and 551.071-551.072 consultation with and legal advice from the City Attorney regarding pending litigation and deliberation regarding the purchase or value of real property- Hurst v. Navarro Texas Properties (233 West Pipeline Road) and to reconvene in Open Session at the conclusion of the Executive Session

Mayor Wilson recessed the meeting to Executive Session at 5:35 p.m. in compliance with the provisions of the Texas Open Meeting Law, authorized by Government Code, Section 551.071, Consultation with City Attorney to seek advice regarding pending or contemplated litigation or settlement offers (Dakota Place Apartments) and 551.071-551.072 consultation with and legal advice from the City Attorney regarding pending litigation and deliberation regarding the purchase or value of real property – Hurst v. Navarro Texas Properties (233 West Pipeline Road) and reconvened Open Session at 6:15 p.m.

Mayor Wilson continued Information Items.

-) **Staff Update of upcoming Calendar Items** – City Manager Clay Caruthers noted several upcoming calendar items including the February 20 Town Hall Forum, Citizen Survey deadline extended to February 21, and the February 18 Council Work Session.
-) **Staff Update and Discussion of Town Hall Forum** – Public Information Officer Kara McKinney provided an updated agenda for the Town Hall Forum.
-) **Staff Update and Discussion of Youth In Government Program** – Public Information Officer Kara McKinney provided an overview of the Youth in Government Program noting Hurst, Euless, and Bedford are participating this year and coordination is through the HEB Chamber. Ms. McKinney reviewed the curriculum and stated graduation will be April 13 at the Hurst Conference Center with \$5,000 in scholarships supported by Republic Services.

The following items were not discussed in work session:

-) **Staff Update and Discussion of Ordinance 2458, Hurst Code of Ordinances, Chapter 12, Amending and Adding Article XIII, “Convenience Stores”**

III. Discussion of Agenda Item(s) 2

Conduct a public hearing and consider the issue of levying civil penalties, possible revocation of the Certificate of Occupancy, and status of the repairs for the property located at 450 E. Hurst Blvd, Hurst, Texas; Lot A3, Block 14, of the Holder Estates subdivision (Dakota Place Apartments)

Adjournment – The meeting adjourned at 6:24 p.m.

APPROVED this the 25th day of February 2020.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Henry Wilson, Mayor

City Council Minutes
Tuesday, February 11, 2020

On the 11th day of February 2020, at 6:30 p.m., the City Council of the City of Hurst, Texas, convened in Regular Meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
Larry Kitchens)	Mayor Pro Tem
David Booe)	Councilmembers
Cathy Thompson)	
Bill McLendon)	
Jon McKenzie)	
Cindy Shepard)	
Clay Caruthers)	City Manager
Matthew Boyle)	Assistant City Attorney
Rita Frick)	City Secretary
Clayton Fulton)	Assistant City Manager
Malaika Marion Farmer)	Assistant City Manager
Michelle Lazo)	Executive Director of Planning and Development
Steve Bowden)	Executive Director of Economic Development
Kara McKinney)	Public Information Officer

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 6:30 p.m.

Councilmember Cindy Shepard gave the Invocation.

The Pledge of Allegiance was given. The Texas Pledge was given.

CONSENT AGENDA

1. Consider approval of the minutes for the January 28, 2020 City Council meetings.

Councilmember Kitchens moved to approve the consent agenda. Motion seconded by Councilmember Shepard. Motion prevailed by the following vote:

Ayes: Councilmembers Booe, Kitchens, McKenzie, Thompson, McLendon and Shepard
No: None

PUBLIC HEARING(S) AND RELATED ITEM(S)

2. Conduct a public hearing and consider the issue of levying civil penalties, possible revocation of the Certificate of Occupancy, and status of the repairs for the property located at 450 E. Hurst Blvd, Hurst, Texas; Lot A3, Block 14, of the Holder Estates subdivision (Dakota Place Apartments).

Mayor Wilson announced a public hearing and consider the issue of levying civil penalties, possible revocation of the Certificate of Occupancy, and status of the repairs for the property located at 450 E. Hurst Blvd, Hurst, Texas; Lot A3, Block 14, of the Holder Estates subdivision (Dakota Place Apartments), and recognized City Attorney Matthew Boyle who called Executive Director of Planning and Development Michelle Lazo forward to provide an update to the Council. Ms. Lazo reviewed a presentation relative to the Dakota Place Apartments, noting code requirements for the health and safety of residents; pictures of the roof structures provided by Childress Engineering and mold inspection by Farmer Environmental Group. Also shown were damages to two stairwells on Buildings 2 and 4. She explained Dakota Place Apartment representatives applied for a permit, which was denied due to engineering deficiencies. Ms. Lazo also noted additional damages to the stairwell on Building 1. She reviewed several dates related to the status of permits, inspections and violations. In response to Mr. Boyle's questions, Ms. Lazo stated Mr. Mercer owes \$11,000 in reinspection fees, and work has not been performed since the original order in July 2016. Ms. Lazo stated staff received an anonymous report of a leak in a unit. The inspectors discovered the wall between a unit and the boiler room was compromised and ordered the evacuation of that unit. Further investigation revealed several repairs to the gas lines and valves replaced without a plumbing permit. She stated the owner has been given 24 hours to repair, pull permits and be inspected. In response to additional questions, Ms. Lazo stated Childress Engineering reported Building 2 merited an immediate reroof due to trapping water.

There being no one else to speak, Mayor Wilson closed the public hearing.

Mr. Boyle stated it has been 28 days since the last meeting and the order has not been completed and the Council has the discretion to level additional civil penalties up to \$1,000 a day. Additionally, given the lack of progress on the four year old obligation to replace the roofs on all four buildings, and given the perilous nature and condition of the roof on Building 2, the Council may give some consideration as to the Certificate of Occupancy on Building 2.

In response to Councilmember's questions, Mr. Boyle stated a permit was pulled for the roof on Building 2 but work was not initiated, no materials are on site and there is confirmation the materials may be a week out from delivery. Mayor Wilson noted that Building 2 units are two-story studios and it will be necessary to vacate the building to replace the roof.

Councilmember Kitchens commented he has stated numerous times regarding this issue, the Council does not want to tear down or remove citizens in the complex, but it is our responsibility to protect the health, safety and welfare of the citizens, if the owner will not take responsibility. He stated, currently Council is pressing for Building 2 roof repairs, an issue on going on four years and continues to worsen. I would feel guilty if the roof collapsed. There are also issues with Buildings 1, 3, and 4 that have not been addressed.

Councilmember Kitchens moved to approve an order conditionally levying civil penalties in the amount of \$1,000 per day for 28 days for a total amount of \$28,000, declaring that the Certificate of Occupancy for Building 2 at the property will be revoked effective March 25, 2020, unless the roof of Building 2 has been brought into full compliance by that date, and calling a public hearing for March 24, 2020, at 6:30 p.m. to consider levying additional civil penalties, possible revocation of the Certificate of Occupancy for the buildings at the property, and possible additional action. Motion seconded by Councilmember Shepard. Motion prevailed by the following vote:

Ayes: Councilmembers Booe, Kitchens, McKenzie, Thompson, McLendon and Shepard
No: None

OTHER BUSINESS

3. Review of upcoming calendar items – City Manager Clay Caruthers reviewed calendar items.
4. City Council Reports - Items of Community Interest – No reports were given.

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED. No one spoke.

Mayor Wilson did not recess to Executive Session.

EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, authorized by Government Code, Section 551.071, Consultation with City Attorney to seek advice regarding Pending or Contemplated Litigation or Settlement Offers (Dakota Place Apartments) and 551.071-551.072 consultation with and legal advice from the City Attorney regarding pending litigation and deliberation regarding the purchase or value of real property- Hurst v. Navarro Texas Properties (233 West Pipeline Road) and to reconvene in Open Session at the conclusion of the Executive Session

5. Take any and all action ensuing from Executive Session.

No action was taken.

ADJOURNMENT – The meeting adjourned at 6:46 p.m.

APPROVED this the 25th day of February 2020.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Henry Wilson, Mayor

**MINUTES
HURST CITY COUNCIL
WORK SESSION
TUESDAY, FEBRUARY 18, 2020**

On the 18th day of February 2020, at 4:30 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at the Hurst City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
Larry Kitchens)	Mayor Pro Tem
Bill McLendon)	Councilmembers
David Booe)	
Jon McKenzie)	
Cathy Thompson)	
Cindy Shepard)	
Clay Caruthers)	City Manager
Clayton Fulton)	Assistant City Manager
Malaika Marion Farmer)	Assistant City Manager
Rita Frick)	City Secretary
Paul Brown)	Managing Director of Finance

With the following members absent: none, constituting a quorum; at which time, the following business was transacted:

- I. Call to Order – The meeting was called to order at 4:30 p.m.
- II. Informational Items
 -) Staff Update of Upcoming Calendar Items – City Manager Clay Caruthers provided an update of future calendar items.

Discussion and Update of Draft 2019 Comprehensive Annual Financial Report - BKD Auditor David Coleman briefed Council on the draft Comprehensive Annual Financial Report Year Ended September 30, 2019. Mr. Coleman provided a handout of his presentation including a financial overview, audit results, required communications and future accounting changes. Mr. Coleman provided a summary of the City’s net financial position noting it is comparable to prior years with an unassigned fund balance of 25.6%, providing three months of reserves in the General Fund. City Manager Clay Caruthers noted the City’s policy of 25% and the Special Projects balance, which provides a healthy fund balance. Mr. Coleman reviewed the Water and Sewer Fund noting revenue is down and expenses up creating a loss due to a wet

summer. Mr. Caruthers noted the City's annual rate analysis and that it is normal for this fund to fluctuate due to weather conditions. Also noted is the City's rate smoothing policy to keep citizens from having large fluctuations in the bills and the City's history of a more aggressive maintenance program to ensure a good infrastructure. Mr. Coleman also noted the Enterprise Fund has over \$10 million in unrestricted assets, which is half of the operating expenses. Also reviewed were the Pension and OPEB Plan funded status noting the City's liability, new accounting requirements and that TMRS is a healthy pension fund. Discussed were retiree benefits and the unique position the City is in by providing a trust fund. In response to Council questions, Mr. Caruthers stated the City has been very responsible financially in providing the trust and the long-term goal is to lower liability. Mr. Coleman reviewed the draft audit results for Fiscal Year 2019 noting a clean opinion and no findings on internal control over financial reporting. He reviewed required communications, which will be provided in the final audit letter that will cover significant estimates, quality of accounting principles, financial statement disclosures and auditor's judgments about the quality of client's accounting policies. Mr. Coleman reviewed future accounting changes, noting GASB Statement No. 84 and 87, which they will be looking at next year. He expressed appreciation for everyone involved with the audit and stated the process went smoothly. In response to Council questions, hotel/motel fund allowances were reviewed.

III. Adjournment – The Work Session adjourned at 5:21 p.m.

APPROVED this the 25th day of February 2020.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Henry Wilson, Mayor

City Council Staff Report

SUBJECT: Consider Approval of Resolution 1762 ratifying the dedication of the ONCOR easement for the Hurst Animal Shelter and Adoption Center	
Supporting Documents:	
Resolution 1762	<p>Meeting Date: 2/25/2020</p> <p>Department: Community Services</p> <p>Reviewed by: Kyle Gordon</p> <p>City Manager Review:</p>
Background/Analysis:	
<p>The land acquisition for the new Hurst Animal Shelter and Adoption Center is complete. However, the site does not have immediate access to a sanitary sewer connection. The nearest sanitary sewer connection is located in the right of way along the west side of Precinct Line Road, and requires a dedicated easement across ONCOR property for access.</p> <p>Staff has worked closely with ONCOR personnel to develop an Easement Agreement suitable for both parties at no cost.</p>	
Funding Sources and Community Sustainability:	
<p>There is no fiscal impact.</p> <p>In an effort to remain a vibrant community, this project addresses the City Council's Strategic Priorities for Redevelopment and Infrastructure by maintaining and improving City facilities.</p>	
Recommendation:	
<p>It is recommended City Council approve Resolution 1762 ratifying the decision of the city manager to accept the dedication of this easement for the purposes of constructing and maintaining the underground sanitary sewer pipeline on Manning, Delilah C Survey Abstract 1046 Tract 3B03.</p>	

RESOLUTION 1762

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF HURST RATIFYING THE CITY MANAGER'S ACCEPTANCE OF A DEDICATED EASEMENT FOR THE PURPOSES OF CONSTRUCTING UNDERGROUND SANITARY SEWER PIPE ON MANNING, DELILAH C SURVEY ABSTRACT 1046 TRACT 3B03

WHEREAS, the land acquisition for the Hurst Animal Shelter is complete; and

WHEREAS, the site does not have immediate access to a sanitary sewer connection; and

WHEREAS, the nearest sanitary sewer connection is located in the ROW along the west side of Precinct Line Road, which requires a dedicated easement across ONCOR property.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. THAT the City Council of the City of Hurst ratifies and authorizes the city manager to accept the dedication of this easement, as attached hereto as Exhibit A, for the purposes of constructing and maintaining the underground sanitary sewer pipeline on Manning, Delilah C Survey Abstract 1046 Tract 3B03.

AND IT IS SO RESOLVED.

Approved this the 25th day of February 2020 by a vote of ___to ___.

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

City Attorney

Exhibit A
Resolution 1762

EASEMENT AND RIGHT OF WAY

STATE OF TEXAS §
 § **KNOW ALL MEN BY THESE PRESENTS**
COUNTY OF TARRANT §

That **ONCOR ELECTRIC DELIVERY COMPANY LLC**, a Delaware limited liability company, hereinafter referred to as Grantor, for and in consideration of TEN AND NO/100 DOLLARS (\$10.00), and other good and valuable consideration to it in hand paid by the **City of Hurst**, a Texas Municipal Corporation, hereinafter referred to as Grantee, has granted, sold and conveyed and by these presents does hereby grant, sell and convey unto said Grantee a nonexclusive fifteen foot (**15'**) wide easement and right of way for an eight inch (8") sanitary sewer line hereinafter referred to as Grantee's Facility, in, over, under, across and along the property described and shown on the attached **Exhibit A**:

SEE ATTACHED EXHIBITS

There is also granted to Grantee, its successors or assigns, a nonexclusive easement to use only so much of Grantor's adjoining land, during temporary periods, as may be necessary for the construction, maintenance, and repair of said Grantee's Facility. Such use shall not interfere with Grantor's use of such property in the operation of its business and Grantee shall properly maintain such property during construction and at the conclusion of such construction remove all construction debris and other materials from such property and restore such property to the same condition it was in prior to the commencement of Grantee's construction thereon or in proximity thereto. Additional general construction limitations on easement are described and listed, but not limited to, in **Exhibit "B"**, attached hereto and by reference made a part hereof. Use of draglines or other boom-type equipment in connection with any work to be performed on Grantor's property by the Grantee, its employees, agents, representatives or contractors must comply with Chapter 752, Texas Health and Safety Code, the National Electrical Safety Code and any other clearance requirements. Notwithstanding anything to the contrary herein, in no event shall any equipment be within fifteen (15) feet of the Oncor 138,000 volt or less power lines or within twenty (20) feet of the Oncor 345,000 volt power lines situated on the aforesaid property. Grantee must notify Fort Worth Transmission, (**817-496-2746**) at least 48 hours prior to the use of any boom-type equipment on Grantor's property except in an emergency. Grantor reserves the right to refuse Grantee permission to use boom-type equipment.

Grantee shall locate its Facility within the easement so as not to interfere with any of Grantor's facilities. Grantee shall not place its facility within 25 feet of any pole or tower leg. Grantee shall reimburse Grantor for any and all costs and expenses incurred by Grantor for any relocation or alteration of its facilities located on or near the easement that Grantor, in its sole discretion, determines are subject to interference from the said Grantee's Facility or from the exercise by Grantee of any of its rights hereunder.

This easement is granted upon the conditions that Grantee's Facility to be constructed shall be maintained and operated by Grantee at no expense to Grantor and Grantor shall not be responsible for any costs of construction, reconstruction, operation, maintenance or removal of Grantee's Facility.

To the extent permitted by law, Grantee agrees to defend, indemnify and hold Grantor, its officers, agents and employees, harmless against any and all claims, lawsuits, judgements, costs, and expenses for personal injury (including death), property damage or other harm for which recovery of damages is sought, suffered by any person or persons that may arise out of, or be occasioned, by any negligent act or omission of Grantee, its officers, agents, associates, employees or subconsultants; except that the indemnity provided for in this paragraph shall not apply to any liability resulting from the sole negligence of Grantor, its officers, agents, or employees or separate contractors, and in the event of joint and concurrent negligence of both Grantor and Grantee, responsibility and indemnity, if any, shall be apportioned comparatively in accordance with the laws of the State of Texas, without, however, waiving any governmental immunity or other defenses available to the parties under Texas Law. The provisions of this paragraph are solely for the benefit of the parties hereto and not intended to create or grant any rights, contractual or otherwise, to any other person or entity.

Grantee shall, at its own cost and expense comply with all applicable laws, including but not limited to existing zoning ordinances, governmental rules and regulations enacted or promulgated by any governmental authority and shall promptly execute and fulfill all orders and requirements imposed by such governmental authorities for the correction, prevention and abatement of nuisances in or upon or connected with said premises because of Grantee's use thereof.

This easement, subject to all liens of record, shall continue only so long as Grantee shall use this right of way for the purpose herein described and the same shall immediately lapse and terminate upon cessation of such use.

TO HAVE AND TO HOLD the above described easement and rights unto the Grantee, its successors and assigns, for the purposes aforesaid and upon the conditions herein stated until the same shall be abandoned for use by the Grantee for the purpose herein stated, then and thereupon this conveyance shall be null and void and the use of said land and premises shall absolutely revert to Grantor herein, its successors and assigns, and no act or omission on the part of them shall be construed as a waiver of the enforcement of such condition.

AND Grantor does hereby bind itself, its successors and assigns, to WARRANT AND FOREVER DEFEND all and singular the above described easement and rights unto the Grantee, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof, by, through or under Grantor but not otherwise.

EXECUTED as of this _____ day of _____, 2020.

GRANTOR:

ONCOR ELECTRIC DELIVERY COMPANY LLC

By: _____

Dennis L. Patton
Attorney-in-Fact

GRANTEE:

CITY OF HURST

By: _____

Name: _____

Title: _____

STATE OF TEXAS §
 §
COUNTY OF TARRANT §

BEFORE ME, the undersigned authority, on this day personally appeared _____, as the _____ of the **City of Hurst**, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purposes and consideration therein expressed, in the capacity therein stated and he/she is authorized to do so.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this _____ day of _____, A. D. 2020.

Notary Public in and for the State of Texas

STATE OF TEXAS §
 §
COUNTY OF TARRANT §

BEFORE ME, the undersigned authority, on this day personally appeared Dennis L. Patton, as the Attorney-In-Fact of **Oncor Electric Delivery Company LLC**, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed, in the capacity therein stated and he is authorized to do so.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this _____ day of _____, A. D. 2020.

Notary Public in and for the State of Texas

EXHIBIT "A"

FIELD NOTE DESCRIPTION FOR A 15 FOOT WIDE UTILITY EASEMENT ABANDONMENT

All that certain tract or parcel of land situated in the D. C. MANNING SURVEY, ABSTRACT NO. 1046, Tarrant County, Texas and being a portion of a tract described in Deed to Texas Electric Service Company (T.E.S.CO.) as recorded in Volume 4015, Page 22 and Volume 8844, Page 229, Deed Records, Tarrant County, Texas and being more particularly described by metes and bounds as follows:

BEGINNING at a point in the southerly boundary line of said T.E.S.CO. tract as recorded in Volume 8844, Page 229 of said Deed Records, from which a PK nail set for southwest corner thereof bears North 89 degrees 51 minutes 58 seconds West at 37.51 feet;
THENCE North 01 degrees 06 minutes 28 seconds West departing said boundary line, 16.37 feet;

THENCE South 89 degrees 44 minutes 44 seconds East, 146.92 feet to the beginning of a curve to the left, from which the center bears North 00 degrees 15 minutes 16 seconds East, at 392.50 feet;

THENCE North 70 degrees 15 minutes 16 seconds East, 35.14 feet to the apparent westerly right-of-way line of Precinct Line Road;

THENCE northeasterly with said curve to the left having an arc length of 137.01 feet, central angle of 20 degrees 00 minutes 00 seconds, a radius of 392.50 feet and a chord bearing of North 80 degrees 15 minutes 16 seconds East, 136.31 feet;

THENCE North 70 degrees 15 minutes 16 seconds East, 35.14 feet to the apparent westerly right-of-way line of Precinct Line Road;

THENCE South 00 degrees 30 minutes 19 seconds East with said right-of-way line, 15.89 feet;

THENCE South 70 degrees 15 minutes 16 seconds West departing said right-of-way line, 29.91 feet to the beginning of a curve to the right, from which the center bears North 19 degrees 44 minutes 44 seconds West, at 407.50 feet;

THENCE southwesterly with said curve to the right having an arc length of 142.24 feet, central angle of 20 degrees 00 minutes 00 seconds, a radius of 407.50 feet and a chord bearing of South 80 degrees 15 minutes 16 seconds West, 141.52 feet;

THENCE North 89 degrees 44 minutes 44 seconds West, 131.56 feet parallel to and 1.32 feet north of the southerly boundary line of said Texas Electric Service Company tracts;

THENCE South 01 degrees 06 minutes 28 seconds East, 1.33 feet to the southerly boundary line of said Texas Electric Service Company tract, (Vol. 8844, Pg. 229);

THENCE North 89 degrees 51 minutes 58 seconds West with said boundary line, 15.00 feet to the Place of Beginning and containing 0.058 of an acre or 4,804 square feet, as surveyed by Prism Surveys, Inc. during the month of December, 2019.

The plat hereon is an accurate representation of an actual survey made on the ground under my supervision and the boundary lines, corners, and dimensions of said property are as indicated.



John W. Morgan
Registered Professional Land Surveyor No. 5488



SCALE	1" = 60'	DATE	12/14/19
DRAWN BY	JWM		
CHECKED BY	JWM		
COOR FILE	17-0863		
SHEET NO.	S-3793		
PROJECT NO.	19-0966		

FIELD NOTE DESCRIPTION
OF A
15 FOOT WIDE SANITARY SEWER EASEMENT
SITUATED IN THE
D. C. MANNING SURVEY, ABSTRACT NO. 1046,
CITY OF HURST, TARRANT COUNTY, TEXAS

PRISM SURVEYS, INC.
SUCCESSORS TO MOAK SURVEYORS, INC.



COMMERCIAL, RESIDENTIAL, BOUNDARY,
INVESTIGATIVE, TOPOGRAPHIC, TITLE
AND CONSTRUCTION SURVEYS
Firm No. 101325-00
3533 BELL DRIVE
HURST, TEXAS 76063
(817) 840-8048 OR (817) 288-2211

SHEET 1 OF 2

EXHIBIT "B"

TEXAS ELECTRIC SERVICE COMPANY,
VOLUME 2857, PAGE 151, D.R.T.C.T.

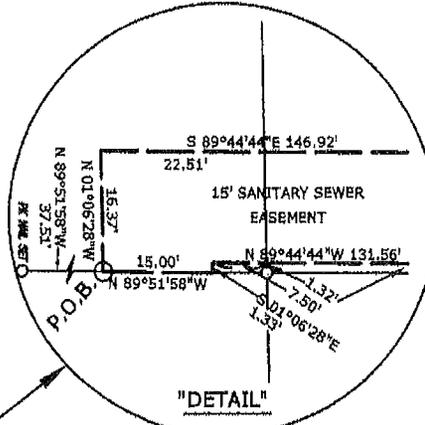
TEXAS ELECTRIC SERVICE COMPANY,
VOLUME 4015, PAGE 22, D.R.T.C.T.

PRECINCT LINE ROAD

CITY OF HURST, INSTRUMENT NO. D219286941, D.R.T.C.T.

TEXAS ELECTRIC SERVICE COMPANY,
VOLUME 8844, PAGE 229, D.R.T.C.T.

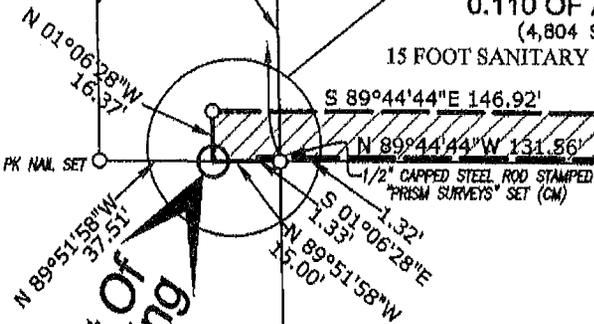
(BEARING SOURCE PER VOL. 4219, PG. 115)
S 01°06'28"E
306.91'



L = 137.01'
R = 392.50'
Δ = 20°00'00"
CH = N 80°15'16"E
136.31'

0.110 OF AN ACRE
(4,804 SQ. FT.)

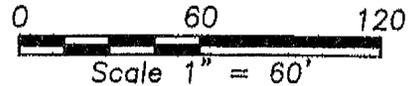
15 FOOT SANITARY SEWER EASEMENT



L = 142.24'
R = 407.50'
Δ = 20°00'00"
CH = S 80°15'16"W
141.52'

TRACT FR, BLOCK 1, NORTHEAST CAMPUS ADDITION,
VOLUME 388-171, PAGE 72, P.R.T.C.T.

CITY OF HURST,
INSTRUMENT NO.
D219286941,
D.R.T.C.T.



SCALE	1" = 60'	DATE	12/14/19
DRAWN BY	JWM		
CHECKED BY	JWM		
COORD FILE	17-0683		
SHEET NO.	S-3793		
PROJECT NO.	19-0966		

SURVEY EXHIBIT SHOWING
A
15 FOOT WIDE SANITARY SEWER EASEMENT
SITUATED IN THE
D. C. MANNING SURVEY, ABSTRACT NO. 1046,
CITY OF HURST, TARRANT COUNTY, TEXAS

PRISM SURVEYS, INC.
SUCCESSORS TO MOAK SURVEYORS, INC.



COMMERCIAL, RESIDENTIAL, BOUNDARY,
INVESTIGATIVE, TOPOGRAPHIC, TITLE
AND CONSTRUCTION SURVEYS
Firm No. 101325-00
3533 BELL DRIVE
HURST, TEXAS 78063
(817) 640-8048 OR (817) 268-2211

SHEET 2 OF 2

CONSTRUCTION LIMITATIONS ON
Oncor ELECTRIC DELIVERY COMPANY RIGHT OF WAY
EXHIBIT "B"

1. You are notified, and should advise your employees, representatives, agents, and contractors, who enter the property that they will be working in the vicinity of high voltage electrical facilities and should take proper precautions, included but not limited to the following stipulations and in compliance, at all times, with Chapter 752, V.T.C.A., Health & Safety Code.
2. Blasting is not to be permitted on Oncor right-of-way or under Oncor lines.
3. Construction on electric transmission line easements acquired by Oncor after January 1, 2003 shall comply with the requirements of Public Utility Commission Substantive Rules §25.101, as amended from time to time.
4. No crossing less than 45 degrees to the centerline of the right-of-way.
5. Grading will be done in order to leave the right-of-way as near as possible to present condition. Spoil dirt will be removed from the right-of-way and no trash is to be left on right-of-way. Slopes shall be graded so that trucks can go down the right-of-way when required and such that the slopes can be mechanically maintained.
6. Equipment and materials will not be stored on the right-of-way during construction without written approval of the Supervisor of Regional Transmission.
7. Street or road crossings are to be based on drawings submitted. Any change in alignment or elevation will be resubmitted for approval.
8. No signs, lights or guard lights will be permitted on the right-of-way.
9. Power line safety equipment operations: hazard assessment and precautions inside the work zone area must be performed and in compliance with OSHA Standard §1926.1408 at all times. Equipment shall not be placed within fifteen (15) feet of the Oncor 138,000 volt or less power lines or within twenty (20) feet of the Oncor 345,000 volt power lines.

10. Any pre-approved fencing will not exceed eight (8) feet in height, and if metal in nature, will be grounded, at ten (10) feet intervals, with an appropriate driven ground. Gates should be at least sixteen (16) feet in width to allow Oncor access to the right-of-way.
11. No dumpsters will be allowed on Oncor right-of-way or fee owned property.
12. Draglines will not be used under the line or on Oncor right-of-way.
13. The existing grade shall not be disturbed, excavated or filled within 25 feet of the nearest edge of any Oncor transmission structure (tower, pole, guy wire, etc...).
14. Right-of-way will be protected from washing and erosion by Oncor approved method before any permits are granted. No discharging of water will be allowed within any portion of the right of way. Drainage facilitation will not be allowed to discharge into/onto Oncor right-of-way.
15. No obstruction shall be installed on the right-of-way that would interfere with access to Oncor structures or prevent mechanical maintenance.
16. Before any work is done under Oncor lines or by Oncor structures notify the Region Transmission Department, **817-496-2746**.
17. No hazardous materials will be stored on the right of way.
18. For purposes of this document, "Hazardous Materials" means and includes those substances, including, without limitation, asbestos-containing material containing more than one percent (1%) asbestos by weight, or the group of organic compounds known as polychlorinated biphenyls, flammable explosives, radioactive materials, chemicals known to cause cancer or reproductive toxicity and includes any items included in the definition of hazardous or toxic waste, materials or substances under any Hazardous Material Law. "Hazardous Material Laws" collectively means and includes any present and future local, state and federal law relating to the environment and environmental conditions including, without limitation, the Resource Conservation and Recovery Act of 1976 ("RCRA"), 42 U.S.C. §6901 et seq., the Comprehensive Environmental Response, Compensation and Liability Act of 1980, ("CERCLA"), 42 U.S.C. §§9601-9657, as amended by the Superfund Amendments and Reauthorization Act of 1986 ("SARA"), the Hazardous Material Transportation Act, 49 U.S.C. §6901 et seq., the Federal Water Pollution Control Act, 33 U.S.C. §1251, et seq., the Clean Air Act, 42 U.S.C. §741 et seq.,

the Clean Water Act, 33 U.S.C. §7401 et seq., the Toxic Substances Control Act, 15 U.S.C. §§2601-2629, the Safe Drinking Water Act, 42 U.S.C. §§300f-330j, and all the regulations, orders, and decrees now or hereafter promulgated thereunder.

19. Brush and cut timber is not to be piled or stacked on Oncor right-of-way nor is it allowed to be burned upon or in close proximity to the conductors or towers.
20. No structures or obstructions, such as buildings, garages, barns, sheds, swimming pools, playground equipment, guard houses, etc., will be permitted on the right-of-way.
21. Landscaping on Oncor right-of-way is permitted when Oncor approves landscaping plans in writing. No lighting or sprinkler systems are allowed on the right-of-way.
22. No park or park designation will be permitted on the right-of-way.
23. Gas Pipeline Protective Barrier; Grantee, at Grantee's sole expense, shall provide one of the following protective barriers; **1)** a concrete protective barrier between the surface and the pipe that is a minimum of one (1) foot thick by one (1) foot wide, if pipe is wider than one (1) foot, then width of pipe, with the top of the concrete barrier to be at least one (1) foot below the surface or final grade, **2)** construct the gas pipeline inside of a proper protective steel casing, **3)** where electric facilities are located above ground, install the pipeline a minimum of ten (10) feet below the ground surface, or **4)** where electric facilities are located below ground, install the pipeline at a depth that provides for a minimum of a ten (10) foot clearance between the pipeline and the underground electric facilities.
24. No fire hydrants or manholes will be permitted within the right-of-way.
25. Any drainage feature that allows water to pond, causes erosion, directs stormwater toward the right-of-way or limits access to or around Oncor's facilities is prohibited. Drainage facilitation will not be allowed to discharge into/onto Oncor right-of-way.
26. No boring pits or other type of pits will be permitted within the right-of-way.

City Council Staff Report

SUBJECT: Consider authorizing the city manager to enter into the First Amendment to the Construction Contract for the 2019 Miscellaneous Sanitary Sewer Pipe Bursting Improvements

Supporting Documents:

First Amendment to Agreement

Meeting Date: 2/25/2020
 Department: Public Works
 Reviewed by: Greg Dickens
 City Manager Review:

Background/Analysis:

The project was awarded by Council to Leetech Solutions, LLC, on August 27, 2019, for an amount of \$256,430.00, and a bid time of 90 calendar days. The contractor started the project in October 2019. A Change Order No. 1 for an additional amount of \$36,460.00 was also approved. The contractor has completed two of the six segments of sanitary sewer line in the contract. Work completed to date amounts to \$109,977.40.

The proposed First Amendment to the contract adds a Section 15.6 to the General Conditions that allows for a mutual consent termination provision.

At this time, there is mutual consent to terminate the contract between the City and Leetech Solutions, LLC. Once Council approves the termination, staff will create the 2020 Sanitary Sewer Replacement Project and add the remaining pipe bursting segments from the 2019 project to the 2020 project. The remaining funds from this project will be added to the 2020 project budget of \$300,000 for a total amount of \$446,452.60.

Funding Sources and Community Sustainability:

There is no fiscal impact.

This construction contract meets Council’s goals of Customer Service and Financial Sustainability.

Recommendation:

Staff recommends City Council authorize the city manager to enter into a First Amendment to the Agreement for the 2019 Miscellaneous Sanitary Sewer Pipe Bursting Project between the City of Hurst and Leetech Solutions, LLC.

**FIRST AMENDMENT TO STANDARD FORM OF AGREEMENT BETWEEN
CITY OF HURST AND CONTRACTOR**

This FIRST AMENDMENT TO STANDARD FORM OF AGREEMENT BETWEEN CITY OF HURST AND CONTRACTOR (this "Amendment") is entered into as of this ____ day of January, 2020, and made between the City of Hurst ("OWNER"), a municipal corporation located in Tarrant County, Texas, and Leetech Solutions, LLC ("CONTRACTOR").

WHEREAS, OWNER and CONTRACTOR entered into an Agreement identified as STANDARD FORM OF AGREEMENT BETWEEN THE CITY OF HURST AND CONTRACTOR, which was effective September 30, 2019 and which was for work related to Hurst Project No. 6919-201 (the "Agreement"); and

WHEREAS, it is the collective desire of both OWNER and CONTRACTOR to amend the Agreement to include a mutual termination provision.

NOW THEREFORE, KNOWN ALL BY THESE PRESENT, for good and valuable consideration, the receipt and sufficiency of which are hereby confirmed, OWNER and CONTRACTOR, acting herein by and through their duly authorized representatives, enter into this Amendment, which amends the Agreement as follows:

1.

The Agreement is hereby amended by amending the "General Conditions" incorporated in Section 8.1 by adding subsection 15.6 to the "General Conditions," which shall read as follows:

"Termination by Mutual Agreement

15.6. This Agreement may be terminated at any time by mutual consent of OWNER and CONTRACTOR, provided that such consent to terminate is in writing and is signed by each party. Upon mutual termination, CONTRACTOR shall be entitled to payment only as follows: the unpaid cost of actual Work completed in conformity with this Agreement. CONTRACTOR'S warranties and obligations, including but not limited to its Maintenance Bond, relative to Work completed will survive mutual termination."

2.

All other terms, provisions, conditions, covenants and recitals of the Agreement not expressly amended herein shall remain in full force and effect.

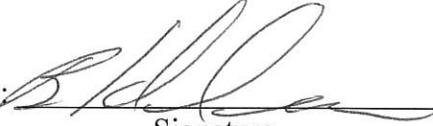
[Signature Page Follows]

EXECUTED IN MULTIPLE ORIGINALS on this the ____ day of _____, 20 ____.

CITY OF HURST
1505 Precinct Line Rd
Hurst, Texas 76054

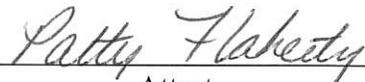
CONTRACTOR
LEETECH SOLUTIONS, LLC

By: _____
Signature

By: 
Signature

Clay Caruthers, City Manager
Print Name and Title

Bryan Henderson, Owner
Print Name and Title

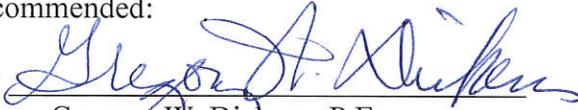

Attest

Attest

P.O. Box 939
Street Address

Recommended:

Aledo, Texas 76008
City, State & Zip

By: 
Gregory W. Dickens, P.E.
Executive Director of Public Works

817-805-6405
Phone Number

Seal (if Corporation)

Approved as to Form and Legality this ____ day
of _____, 2020.

City Attorney

City Council Staff Report

SUBJECT: Consider authorizing the city manager to enter into a Mutual Consent to Terminate Agreement to the construction contract for the 2019 Miscellaneous Sanitary Sewer Pipe Bursting Improvements

Supporting Documents:

Mutual Consent to Terminate Agreement

Meeting Date: 2/25/2020
 Department: Public Works
 Reviewed by: Greg Dickens
 City Manager Review:

Background/Analysis:

The 2019 Miscellaneous Sanitary Sewer Pipe Bursting Improvements Project was awarded by Council to Leetech Solutions, LLC, on August 27, 2019, for an amount of \$256,430.00 and a bid time of 90 calendar days. The contractor started the project in October 2019. Change Order No. 1, for an additional amount of \$36,460.00, was also approved. The contractor has completed two of the six segments of sanitary sewer line in the contract. Work completed to date amounts to \$109,977.40.

The First Amendment to the contract adds a Section 15.6 to the General Conditions that allows for a mutual consent termination provision.

At this time, there is mutual consent to terminate the contract between the City and Leetech Solutions, LLC. Once Council approves the termination, staff will create the 2020 Sanitary Sewer Replacement Project and add the remaining pipe bursting segments from the 2019 project to the 2020 project. The remaining funds from this project will be added to the 2020 project budget of \$300,000, for a total amount of \$446,452.60.

Funding Sources and Community Sustainability:

There is no fiscal impact.

This construction contract meets Council's goals of Customer Service and Financial Sustainability.

Recommendation:

Staff recommends City Council authorize the city manager to enter into a Mutual Consent to Terminate Agreement to the Construction Contract for the 2019 Miscellaneous Sanitary Sewer Pipe Bursting Project, between the City of Hurst and Leetech Solutions, LLC, to be effective upon execution by the city manager.

**MUTUAL CONSENT TO TERMINATE STANDARD FORM OF AGREEMENT
BETWEEN CITY OF HURST AND CONTRACTOR**

This MUTUAL CONSENT TO TERMINATE STANDARD FORM OF AGREEMENT BETWEEN CITY OF HURST AND CONTRACTOR (this "Termination Agreement") is entered into as of this ____ day of _____, 2020, and made between the City of Hurst ("OWNER"), a municipal corporation located in Tarrant County, Texas, and Leetech Solutions, LLC ("CONTRACTOR").

WHEREAS, OWNER and CONTRACTOR entered into an Agreement identified as STANDARD FORM OF AGREEMENT BETWEEN THE CITY OF HURST AND CONTRACTOR, which was effective September 30, 2019 and was for work related to Hurst Project No. 6919-201 (the "Agreement"); and

WHEREAS, OWNER and CONTRACTOR amended the Agreement with the FIRST AMENDMENT TO STANDARD FORM OF AGREEMENT BETWEEN THE CITY OF HURST AND CONTRACTOR, which was effective _____, to incorporate a mutual termination provision into the Agreement; and

WHEREAS, OWNER and CONTRACTOR have determined that it is in the best interest of both parties to terminate the Agreement, and as such, it is the collective desire of both OWNER and CONTRACTOR to terminate the Agreement.

NOW THEREFORE, KNOWN ALL BY THESE PRESENT, for good and valuable consideration, the receipt and sufficiency of which are hereby confirmed, OWNER and CONTRACTOR, acting herein by and through their duly authorized representatives, enter into this Termination Agreement.

1.

Pursuant to Section 15.6 of the "General Conditions" incorporated in Section 8.1 of the Agreement, the Agreement is hereby terminated by mutual consent of OWNER and CONTRACTOR. CONTRACTOR shall be entitled to payment only as follows: unpaid cost of actual Work completed in conformity with the Agreement. OWNER and CONTRACTOR agree that CONTRACTOR'S warranties and obligations, including but not limited to its Maintenance Bond, relative to Work completed prior to the effective date of this Termination Agreement will survive.

[Signature Page Follows]

EXECUTED IN MULTIPLE ORIGINALS on this the ____ day of _____, 20 ____.

CITY OF HURST
1505 Precinct Line Rd
Hurst, Texas 76054

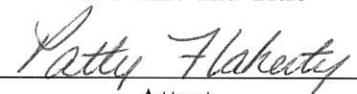
CONTRACTOR
LEETECH SOLUTIONS, LLC

By: _____
Signature

By:  _____
Signature

Clay Caruthers, City Manager
Print Name and Title

Bryan Henderson, Owner
Print Name and Title

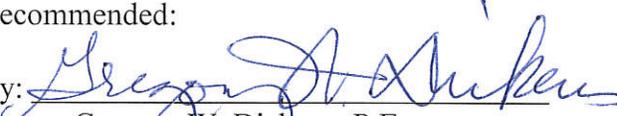
 _____
Attest

Attest

P.O. Box 939
Street Address

Recommended:

Aledo, Texas 76008
City, State & Zip

By:  _____
Gregory W. Dickens, P.E.
Executive Director of Public Works

817-805-6405
Phone Number

Seal (if Corporation)

Approved as to Form and Legality this ____ day
of _____, 2020.

City Attorney

City Council Staff Report

SUBJECT: Consider authorizing the city manager to proceed with a Change Order to the EnerGov Permitting and Code Enforcement Software Project for additional professional services and software licensing

Supporting Documents:

Meeting Date: 2/25/2020
 Department: Planning and Community Development
 Reviewed by: Malaika Farmer
 City Manager Review:

Background/Analysis:

With City Council approval, staff entered into a Shared Implementation Contract with Tyler Technologies for their EnerGov Software Package to replace the existing outdated, and no longer supported system. This software remains a top priority in the neighborhood sustainability plan to meet the strategic priorities of leadership, innovation, and redevelopment. The project officially kicked off in May 2019, and to date, the implementation consultants have spent 160 hours on-site interviewing stakeholders and conducting configuration training with staff. Additionally, staff has dedicated a substantial amount of time developing new processes and online forms.

Initially, the Software Selection Committee recommended a unique “shared implementation” approach in an effort to reduce costs. However, the size and nature of converting all planning, permitting, and code enforcement business processes to a paperless, mobile-centric system will require more outsourced labor hours than initially scheduled under the shared implementation approach. As such, staff is recommending a switch to a full-service implementation. This change will limit staff overtime and allow for their primary focus to be ongoing business and critical operations unrelated to the software implementation. The switch to full-service implementation will also facilitate the addition of Fire and Engineering permits into the system.

The full-service implementation and the two additional software licenses cost an additional \$118,000. The Committee surveyed several other cities that have or are installing EnerGov under the full-service model and found the quote is in line with other contracts. Staff will provide additional details during the City Council Work Session on February 25, 2020.

Funding Sources and Community Sustainability:

Funding in the amount of \$118,000 has been identified in the Economic and Community Development Project in the Special Projects Fund.

In an effort to remain a vibrant community, this project addresses the City Council's Strategic Priorities for Innovation, Leadership and Redevelopment by improving and maintaining the City's planning, permitting, inspections and code enforcement software and related business processes.

Recommendation:

It is recommended the City Council authorize the city manager to proceed with a Change Order from Tyler Technologies for full-service implementation of the EnerGov Software and additional software licenses, for an amount not to exceed \$118,000, with funding from the Special Projects Fund.

City Council Staff Report

SUBJECT: Consider Award of Bid to JNA Painting & Contracting for Citywide Painting Services

Supporting Documents:

Meeting Date: 2/25/2020
Department: Community Services
Reviewed by: Kyle Gordon
City Manager Review:

Background/Analysis:

The City has had continued success with annual maintenance contracts for mowing, irrigation, tree trimming, custodial services, and electrical services. The Painting Services Contract allows the City to utilize a qualified painting company that possesses the experience and equipment necessary to provide painting services to all City facilities. In addition, it alleviates the City from costly, dangerous, and labor-intensive work, while allowing a private sector company to supply this particular service in a more efficient manner and on an as-needed basis.

The contract was bid following the standard City purchasing procedures and bid documents were advertised and distributed to painting businesses, in the area, with two companies submitting sealed bids. After a full analysis and review, it was determined that JNA Painting & Contracting submitted the lowest qualified bid with an average per unit price of \$37.41, and an average per square foot cost of \$.25 for citywide painting services. JNA Painting & Contracting is a company with a reputation for quality workmanship and has previously provided the City with satisfactory service.

Funding Sources and Community Sustainability:

It is estimated Facility Services will spend approximately \$10,000 per year for this service. Funding for this contract has been identified in the FY 2019-20 Operating Budget.

In an effort to remain a vibrant community, this project addresses the City Council's Strategic Priorities for Redevelopment and Infrastructure by maintaining and improving City facilities.

Recommendation:

It is recommended City Council authorize the city manager to enter into a contract for a period of twelve months, with an option for four additional twelve-month renewals, with JNA Painting & Contracting for citywide painting services.

City Council Staff Report

SUBJECT: SP-19-10 RaceTrac, a site plan revision for Lot 2R1, Block 1 Renfro Place Addition, being 2.01 acres located at 2175 Precinct Line Road

Supporting Documents:

Ordinance 2434
 Area map
 Legal notice
 Ownership data
 Site plan – Exhibit "A"
 Tree survey – Exhibit "B"
 Landscape plan – Exhibit "C"
 Building elevations – "Exhibit D-E"
 Sign elevations – Exhibit "F-H"
 Existing Hurst entrance sign – Exhibit "I"
 Proposed Hurst entrance sign – Exhibit "J"

Meeting Date: 2/25/2020
 Department: Development
 Reviewed by: Michelle Lazo
 City Manager Review:

Background/Analysis:

An application has been made by RaceTrac Petroleum Inc., for a site plan revision on Lot 2R1, Block 1, Renfro Place Addition, being 2.01 acres located at 2175 Precinct Line Road. The property is zoned OC-PD (Outdoor Commercial Planned Development).

The applicant is requesting the site plan revision in order to demolish the Johnny Carino's restaurant and develop a RaceTrac market and gas station with 5,411 square feet and 8 (eight) fuel pumps.

The site plan indicates a masonry veneer building with parking on the east and north side of the building and a fuel canopy facing Precinct Line Rd. There are no additional driveways being proposed. The Texas Department of Transportation is requiring a deceleration lane on Precinct Line Road and on the western drive on Grapevine Highway. They are also requiring protected hooded turns in the median opening on Precinct Line Road.

The building elevations indicate a light buff and sandstone brick veneer structure with stone and EIFS accents around the building. They are proposing bronze metal and red

awnings around the exterior. A covered outside seating area is proposed for the north side of the building. The gas canopy columns will be clad with brick veneer and stone trim. The canopy will have a standing seam bronze metal roof to match the building with red EIFS trim.

The applicant is preserving 12 mature trees and mitigating 70 caliper inches with new landscaping on-site. They will also be mitigating 60 caliper inches with payment into the City's tree replacement fund. The landscape plan includes 13 Cedar Elms, 12 Bald Cypress, four (4) Crape Myrtles, Dwarf Burford Hollies, Salsa Barberry, Fringe Flower, Indian Hawthorn, Ivory Tower Yucca, and Bermuda sod.

The applicant is requesting building signage on the front and rear elevation of the building and gas canopy. All signage will meet the zoning regulations.

The applicant is proposing an LED monument sign on Grapevine Highway and Precinct Line Road that is eight (8) ft. in height with 65 sq. ft. of sign area per face. The developer will also install a City of Hurst entrance sign on the existing feature wall at the intersection of Grapevine Highway and Precinct Line Road. The sign will have ground lights and meet the specifications provided by the City.

Funding Sources and Community Sustainability:

There is no fiscal impact.

Reviewing the site plan is a direct representation of Council's goal for redevelopment.

Recommendation:

Based upon the Planning and Zoning Commission vote of 6-0 the recommendation is that City Council move to approve SP-19-10 RaceTrac.

ORDINANCE 2435

AN ORDINANCE ADOPTING A SITE PLAN REVISION FOR LOT 2R1, BLOCK 1, RENFRO PLACE ADDITION, BEING 2.01 ACRES LOCATED AT 2175 PRECINCT LINE ROAD

WHEREAS, notice of a hearing before the Planning and Zoning Commission was sent to real property owners within 200 feet of the property herein described at least 10 days before such hearing; and

WHEREAS, notice of a public hearing before the City Council was published in a newspaper of general circulation in Hurst at least 15 days before such hearing; and

WHEREAS, notices were posted on the subject land as provided by the Zoning Ordinance; and

WHEREAS, public hearings to change the site plan on the property herein described were held before both the Planning and Zoning Commission and the City Council, and the Planning and Zoning Commission has heretofore made a recommendation concerning the site plan change; and

WHEREAS, the City Council is of the opinion that the site plan herein effectuated furthers the purpose of zoning as set forth in the Comprehensive Zoning Ordinance and is in the best interest of the citizens of the City of Hurst.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. THAT the Comprehensive Zoning Ordinance of the City of Hurst is hereby amended by adopting a site plan revision with Exhibits "A-J" for Lot 2R1, Block 1, Renfro Place Addition, being 2.01 acres located at 2175 Precinct Line Road.

AND IT IS SO ORDERED.

Passed on the first reading on the 25th day of February 2020 by a vote of _
to _.

Approved on the second reading on the 10th day of March 2020 by a vote of
_ to _.

ATTEST:

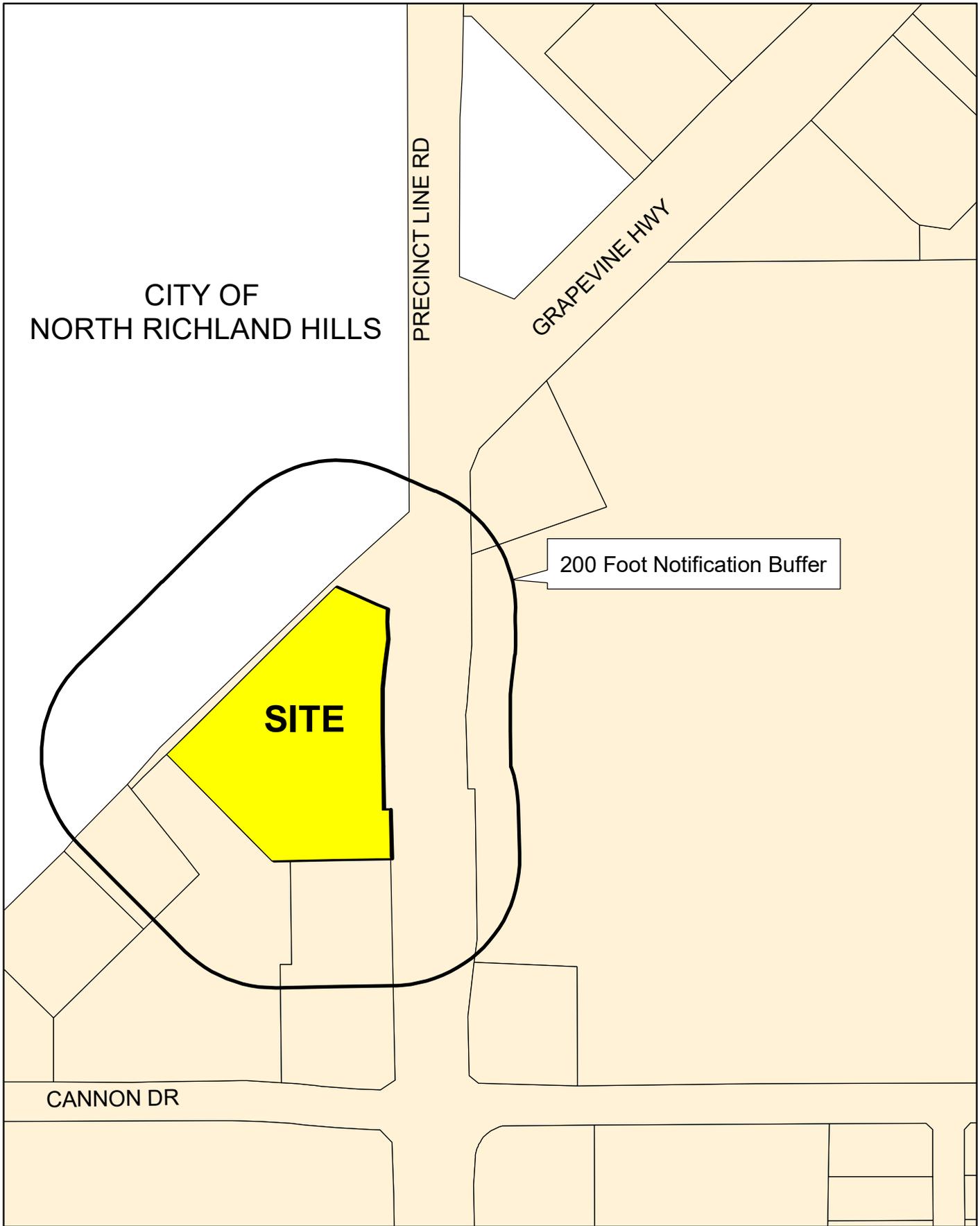
CITY OF HURST

Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

City Attorney



<p>CASE NO: SP-19-10 RACETRAC</p>	<p>LEGAL DESCRIPTION: LOT 2R1 BLOCK 1 RENFRO PLACE ADDITION</p>	<p>AGENDA DATE: 2/25/2020</p>
<p>REQUESTED ACTION: SITE PLAN</p>		<p>LOCATION: 2175 PRECINCT LINE RD</p>



SP-19-10

LEGAL NOTICE

A PUBLIC HEARING WILL BE HELD BY THE HURST CITY COUNCIL ON TUESDAY, FEBRUARY 25, 2020 AT 6:30 P.M. AT HURST CITY HALL, 1505 PRECINCT LINE ROAD TO CONSIDER A SITE PLAN REVISION FOR LOT 2R1, BLOCK 1 RENFRO PLACE ADDITION, BEING .30 ACRES LOCATED AT 2175 PRECINCT LINE RD.

RACE TRAC

Lot 2R1, Block 1 RENFRO PLACE ADDITION
2175 PRECINCT LINE RD.



SP-19-10

**APPLICATION FOR SITE PLAN
OWNERSHIP DATA**

TO THE HURST PLANNING AND ZONING COMMISSION:

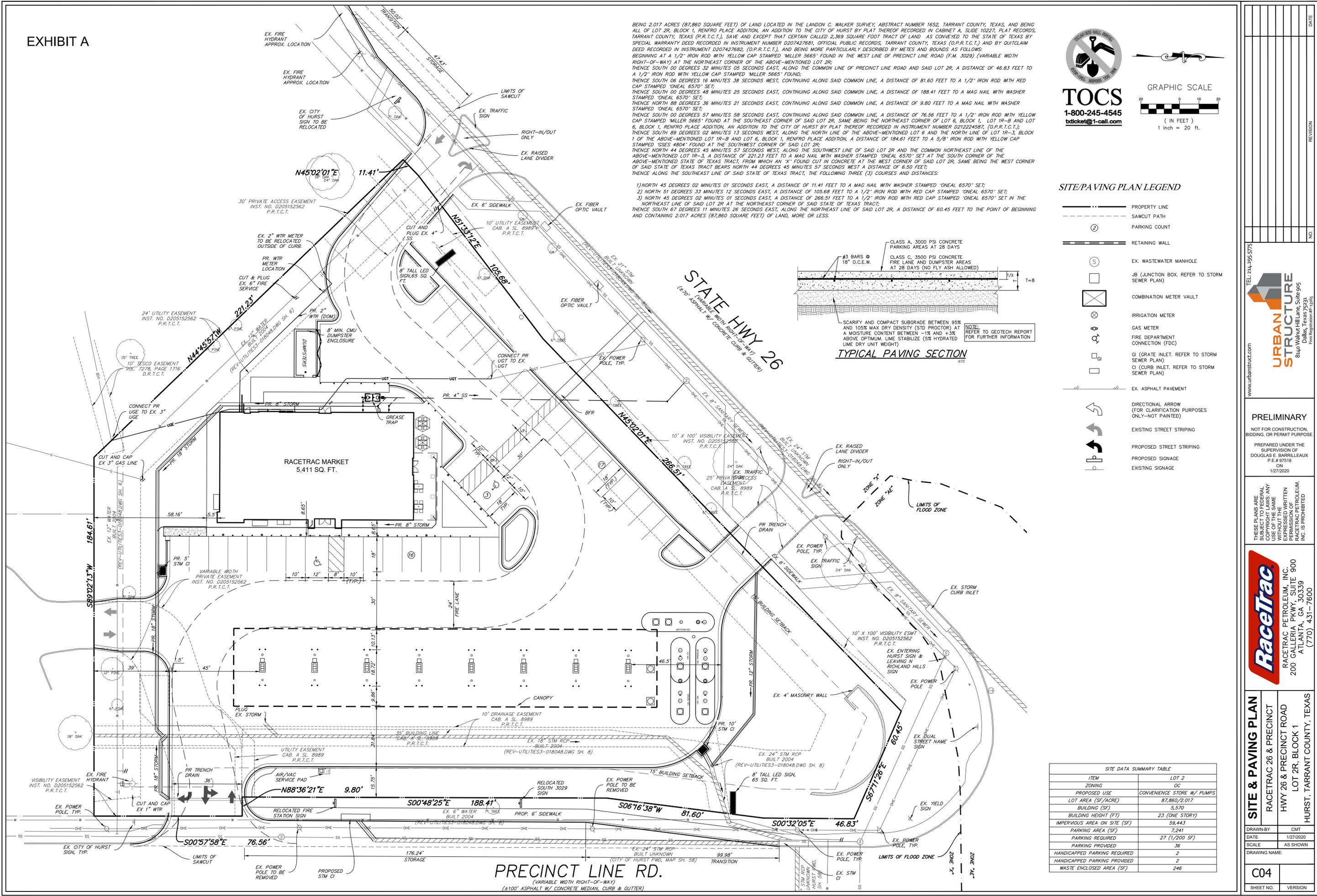
The following described real property is under application for approval of a site plan revision.

RaceTrac
Site Plan Revision
Lot 2R1 Block 1, Renfo Place Addition
2175 Precinct Line Rd.

The following is a list of the property owners, legal description of their property, and mailing address of the owners of the property within 200 feet of the above-described property, which is under application for a site plan:

PROPERTY OWNER	LOT	BLK	ADDITION	ADDRESS
HURST, CITY OF	1A1	BLK 1	HURST ATHLETIC COMPLEX	1505 PRECINCT LINE RD, HURST TX 76054
HHH LUBE LLC	5A	BLK 1	RENFRO PLACE	6313 FERNCREEK LN FORT WORTH, TX 76179
HURST PRECINCT LTD	2R	BLK 1	RENFRO PLACE	8333 DOUGLAS AVE STE 1300 DALLAS TX 75225
GEORGE R "RANDY" KINKLE REVOCA	1A		PRECINCT SQUARE	PO BOX 29965 RICHMOND, VA 23242
BOY SCOUT FOUND LONGHORN COU	1R-3	BLK 1	RENFRO PLACE	PO BOX 54190 HURST, TX 76054
AMERICAN NATIONAL BANK OF TX	6	BLK 1	RENFRO PLACE	PO BOX 40 TERREL, TX 75160
CITY OF NO				
OCCUPANT	1A1	BLK 1	HURST ATHLETIC COMPLEX	2104 PRECINCT LINE RD HURST, TX 76054
OCCUPANT	5A	BLK 1	RENFRO PLACE	9990 GRAPEVINE HWY HURST, TX 76054
OCCUPANT	2R	BLK 1	RENFRO PLACE	2175 PRECINCT LINE RD HURST, TX 76054
OCCUPANT	1A		PRECINCT SQUARE	780 GRAPEVINE HWY HURST, TX 76054
OCCUPANT	1R-3	BLK 1	RENFRO PLACE	850 CANNON DR HURST, TX 76054
OCCUPANT	6	BLK 1	RENFRO PLACE	2101 PRECINCT LINE RD HURST, TX 76054
CITY OF NORTH RICHLAND HILLS				4301 City Point Drive, North Richland Hills TX 76180

EXHIBIT A



BEING 2.017 ACRES (87,860 SQUARE FEET) OF LAND LOCATED IN THE LANDON C. WALKER SURVEY, ABSTRACT NUMBER 1652, TARRANT COUNTY, TEXAS, AND BEING ALL OF LOT 2R, BLOCK 1, RENFRO PLACE ADDITION, AN ADDITION TO THE CITY OF HURST BY PLAT THEREOF RECORDED IN CABINET A, SLIDE 10227, PLAT RECORDS, TARRANT COUNTY, TEXAS (P.R.T.C.T.), SAVE AND EXCEPT THAT CERTAIN CALLED 2,369 SQUARE FOOT TRACT OF LAND AS CONVEYED TO THE STATE OF TEXAS BY SPECIAL WARRANTY DEED RECORDED IN INSTRUMENT NUMBER D207427681, OFFICIAL PUBLIC RECORDS, TARRANT COUNTY, TEXAS (O.P.R.T.C.T.) AND BY QUITCLAIM DEED RECORDED IN INSTRUMENT D207427682, (O.P.R.T.C.T.), AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS: BEGINNING AT A 1/2" IRON ROD WITH YELLOW CAP STAMPED "MILLER 5665" FOUND IN THE WEST LINE OF PRECINCT LINE ROAD (F.M. 3029) (VARIABLE WIDTH RIGHT-OF-WAY) AT THE NORTHEAST CORNER OF THE ABOVE-MENTIONED LOT 2R; THENCE SOUTH 00 DEGREES 32 MINUTES 05 SECONDS EAST, ALONG THE COMMON LINE OF PRECINCT LINE ROAD AND SAID LOT 2R, A DISTANCE OF 46.83 FEET TO A 1/2" IRON ROD WITH YELLOW CAP STAMPED "MILLER 5665" FOUND; THENCE SOUTH 06 DEGREES 16 MINUTES 38 SECONDS WEST, CONTINUING ALONG SAID COMMON LINE, A DISTANCE OF 81.60 FEET TO A 1/2" IRON ROD WITH RED CAP STAMPED "ONEAL 6570" SET; THENCE SOUTH 00 DEGREES 48 MINUTES 25 SECONDS EAST, CONTINUING ALONG SAID COMMON LINE, A DISTANCE OF 188.41 FEET TO A MAG NAIL WITH WASHER STAMPED "ONEAL 6570" SET; THENCE NORTH 88 DEGREES 36 MINUTES 21 SECONDS EAST, CONTINUING ALONG SAID COMMON LINE, A DISTANCE OF 9.80 FEET TO A MAG NAIL WITH WASHER STAMPED "ONEAL 6570" SET; THENCE SOUTH 00 DEGREES 57 MINUTES 58 SECONDS EAST, CONTINUING ALONG SAID COMMON LINE, A DISTANCE OF 76.56 FEET TO A 1/2" IRON ROD WITH YELLOW CAP STAMPED "MILLER 5665" FOUND AT THE SOUTHWEST CORNER OF SAID LOT 2R, SAME BEING THE NORTHEAST CORNER OF LOT 6, BLOCK 1, LOT 1R-B AND LOT 6, BLOCK 1, RENFRO PLACE ADDITION, AN ADDITION TO THE CITY OF HURST BY PLAT THEREOF RECORDED IN INSTRUMENT NUMBER D21224587, (O.P.R.T.C.T.); THENCE SOUTH 89 DEGREES 02 MINUTES 13 SECONDS WEST, ALONG THE NORTH LINE OF THE ABOVE-MENTIONED LOT 6 AND THE NORTH LINE OF LOT 1R-3, BLOCK 1 OF THE ABOVE-MENTIONED LOT 1R-B AND LOT 6, BLOCK 1, RENFRO PLACE ADDITION, A DISTANCE OF 184.61 FEET TO A 5/8" IRON ROD WITH YELLOW CAP STAMPED "GSES 4804" FOUND AT THE SOUTHWEST CORNER OF SAID LOT 2R; THENCE NORTH 44 DEGREES 45 MINUTES 57 SECONDS WEST, ALONG THE SOUTHWEST LINE OF SAID LOT 2R AND THE COMMON NORTHEAST LINE OF THE ABOVE-MENTIONED LOT 1R-3, A DISTANCE OF 221.23 FEET TO A MAG NAIL WITH WASHER STAMPED "ONEAL 6570" SET AT THE SOUTH CORNER OF THE ABOVE-MENTIONED STATE OF TEXAS TRACT, FROM WHICH AN "X" FOUND CUT IN CONCRETE AT THE WEST CORNER OF SAID LOT 2R, SAME BEING THE WEST CORNER OF SAID STATE OF TEXAS TRACT BEARS NORTH 44 DEGREES 45 MINUTES 57 SECONDS WEST A DISTANCE OF 6.50 FEET; THENCE ALONG THE SOUTHEAST LINE OF SAID STATE OF TEXAS TRACT, THE FOLLOWING THREE (3) COURSES AND DISTANCES:

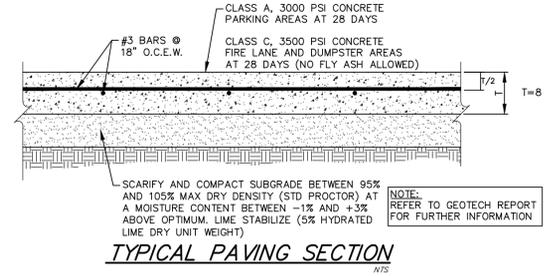
- 1) NORTH 45 DEGREES 02 MINUTES 01 SECONDS EAST, A DISTANCE OF 11.41 FEET TO A MAG NAIL WITH WASHER STAMPED "ONEAL 6570" SET;
- 2) NORTH 51 DEGREES 33 MINUTES 12 SECONDS EAST, A DISTANCE OF 105.68 FEET TO A 1/2" IRON ROD WITH RED CAP STAMPED "ONEAL 6570" SET;
- 3) NORTH 45 DEGREES 02 MINUTES 01 SECONDS EAST, A DISTANCE OF 266.51 FEET TO A 1/2" IRON ROD WITH RED CAP STAMPED "ONEAL 6570" SET IN THE NORTHEAST LINE OF SAID LOT 2R AT THE NORTHEAST CORNER OF SAID STATE OF TEXAS TRACT;
- THENCE SOUTH 67 DEGREES 11 MINUTES 26 SECONDS EAST, ALONG THE NORTHEAST LINE OF SAID LOT 2R, A DISTANCE OF 60.45 FEET TO THE POINT OF BEGINNING AND CONTAINING 2.017 ACRES (87,860 SQUARE FEET) OF LAND, MORE OR LESS.

TOCS
1-800-245-4545
tcticket@1-call.com

GRAPHIC SCALE
1 inch = 20 ft.

SITE/PAVING PLAN LEGEND

- PROPERTY LINE
- SAWCUT PATH
- PARKING COUNT
- RETAINING WALL
- EX. WASTEWATER MANHOLE
- JB (JUNCTION BOX. REFER TO STORM SEWER PLAN)
- COMBINATION METER VAULT
- IRRIGATION METER
- GAS METER
- FIRE DEPARTMENT CONNECTION (FDC)
- CI (CRATE INLET. REFER TO STORM SEWER PLAN)
- CI (CURB INLET. REFER TO STORM SEWER PLAN)
- EX. ASPHALT PAVEMENT
- DIRECTIONAL ARROW (FOR CLARIFICATION PURPOSES ONLY-NOT PAINTED)
- EXISTING STREET STRIPING
- PROPOSED STREET STRIPING
- PROPOSED SIGNAGE
- EXISTING SIGNAGE



SITE DATA SUMMARY TABLE

ITEM	LOT 2
ZONING	OC
PROPOSED USE	CONVENIENCE STORE W/ PUMPS
LOT AREA (SF/ACRE)	87,860/2.017
BUILDING (SF)	5,570
BUILDING HEIGHT (FT)	23 (ONE STORY)
IMPERVIOUS AREA ON SITE (SF)	59,443
PARKING AREA (SF)	7,241
PARKING REQUIRED	27 (1/200 SF)
PARKING PROVIDED	36
HANDICAPPED PARKING REQUIRED	2
HANDICAPPED PARKING PROVIDED	2
WASTE ENCLOSED AREA (SF)	246

DATE: _____

REVISION: _____

NO. _____

TEL: 214-295-5775

URBAN STRUCTURE
8440 Walnut Hill Lane, Suite 905
Dallas, Texas 75231
Firm Registration # 13155

PRELIMINARY
NOT FOR CONSTRUCTION, BIDDING, OR PERMIT PURPOSES.
PREPARED UNDER THE SUPERVISION OF DOUGLAS E. BARRILLEAUX, P.E. # 97518 ON 1/27/2020

THESE PLANS ARE SUBJECT TO FEDERAL COPYRIGHT LAWS. ANY USE OF THE SAME WITHOUT THE WRITTEN PERMISSION OF RACETRAC PETROLEUM, INC. IS PROHIBITED.

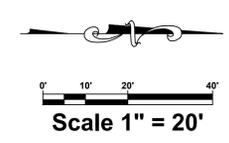
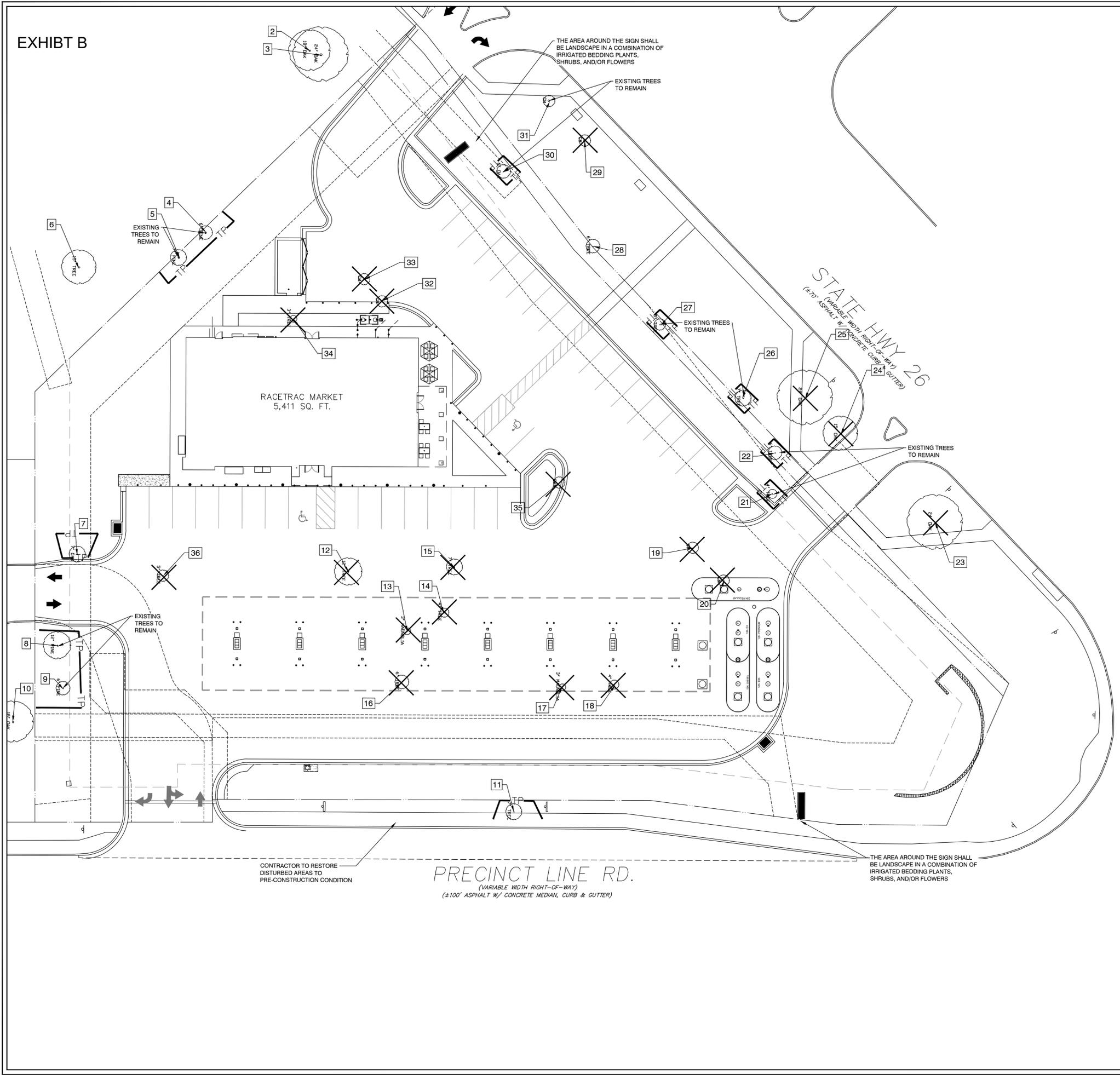
Racetrac
RACETRAC PETROLEUM, INC.
200 GALLERIA PKWY, SUITE 900
ATLANTA, GA 30339
(770) 431-7600

SITE & PAVING PLAN
RACETRAC 26 & PRECINCT HWY 26 & PRECINCT ROAD LOT 2R, BLOCK 1 HURST, TARRANT COUNTY, TEXAS

DATE: 1/27/2020
SCALE: AS SHOWN
DRAWING NAME: C04
SHEET NO.: _____
VERSION: _____

FILE NAME: C SITE.DWG
DATE PLOTTED: 1/27/2020 10:52 AM
LAST MODIFIED BY: COTAYOR
PLOTTER: HP DesignJet 5000 Series

EXHIBIT B



- LEGEND**
-  EXISTING TREE TO BE REMOVED
 -  EXISTING TREE TO REMAIN
 -  TREE PROTECTION FENCING

EXISTING TREE LIST

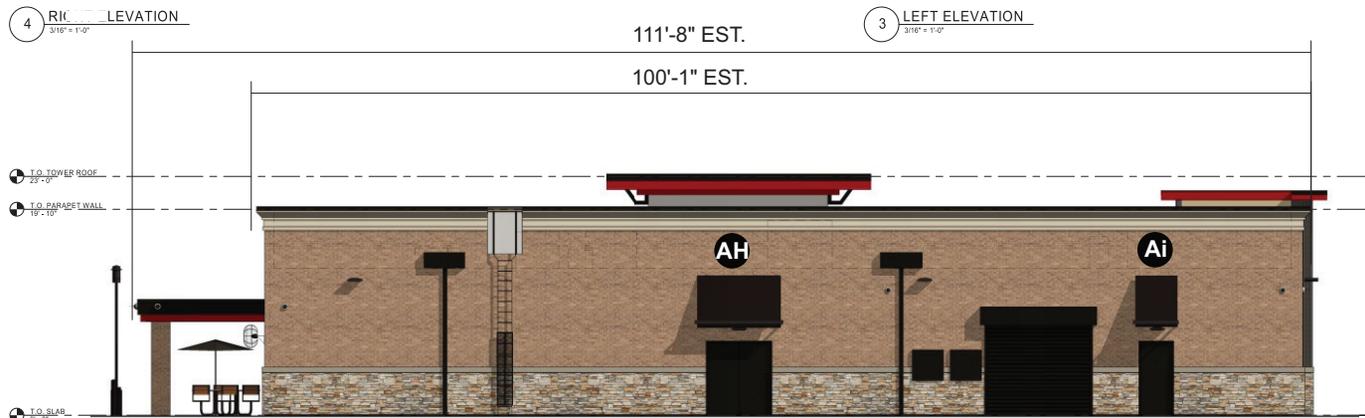
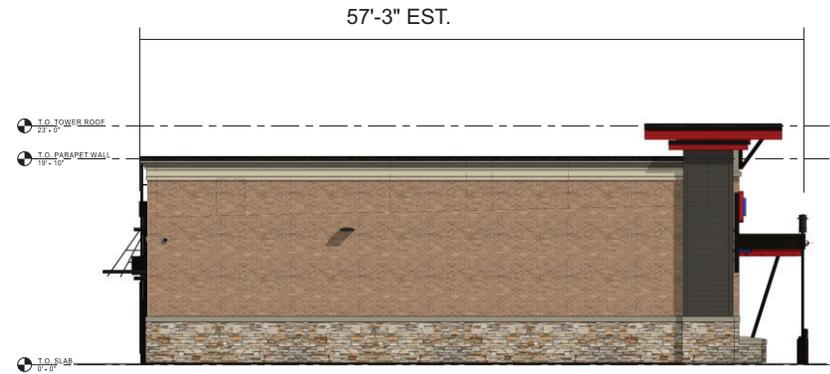
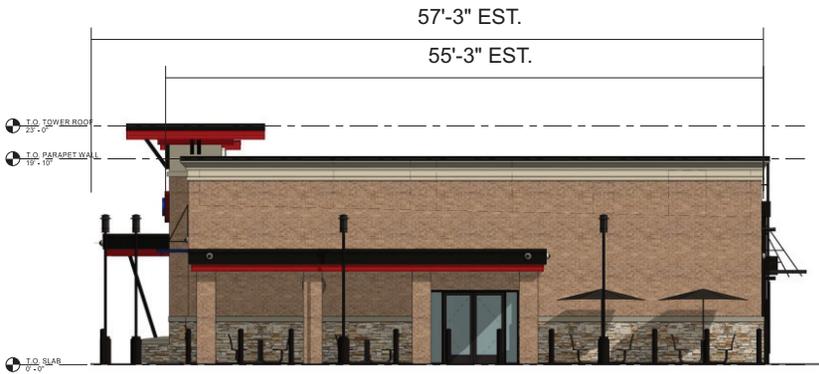
TREE #	DBH	SPECIES	IMPACT %	STATUS	RCIR
1	7	OAK	100	SAVE	0
2	18	OAK	100	SAVE	0
3	24	OAK	100	SAVE	0
4	6	PINE	100	SAVE	0
5	15	HWD	100	SAVE	0
6	18	OAK	100	SAVE	0
7	7	OAK	100	SAVE	0
8	12	PINE	100	SAVE	0
9	6	PINE	100	SAVE	0
10	18	OAK	100	SAVE	0
11	7	HWD	50	SAVE	0
12	12	HWD	40	DESTROY	12
13	3	MAGNOLIA	40	DESTROY	3
14	4	HWD	40	DESTROY	4
15	7	HWD	45	DESTROY	7
16	6	HWD	50	DESTROY	6
17	3	MAGNOLIA	40	DESTROY	3
18	4	HWD	50	DESTROY	4
19	3	CREPE MYRTLE	100	DESTROY	3
20	3	CREPE MYRTLE	100	DESTROY	3
21	4	HWD	100	SAVE	0
22	6	HWD	100	SAVE	0
23	24*	OAK	100	DESTROY	24
24	15*	OAK	100	DESTROY	15
25	24*	OAK	100	DESTROY	24
26	7	HWD	100	SAVE	0
27	5	HWD	100	SAVE	0
28	6	HWD	100	DESTROY	6
29	3	CREPE MYRTLE	100	DESTROY	3
30	6	OAK	100	SAVE	0
31	4	CREPE MYRTLE	100	SAVE	0
32	4	CREPE MYRTLE	100	SAVE	0
33	4	CREPE MYRTLE	100	DESTROY	4
34	3	HWD	100	DESTROY	3
35	4	CREPE MYRTLE	100	DESTROY	4
36	5	HWD	100	DESTROY	5

TOTAL REPLACEMENT INCHES 133"
 RCIR = REPLACEMENT CALIPER INCHES REQUIRED
 * TREES TO BE COMPENSATED FOR BY PAYMENT INTO THE TREE AND LANDSCAPE REDEVELOPMENT FUND AT \$60 PER INCH. 63" * \$60 = \$3,780

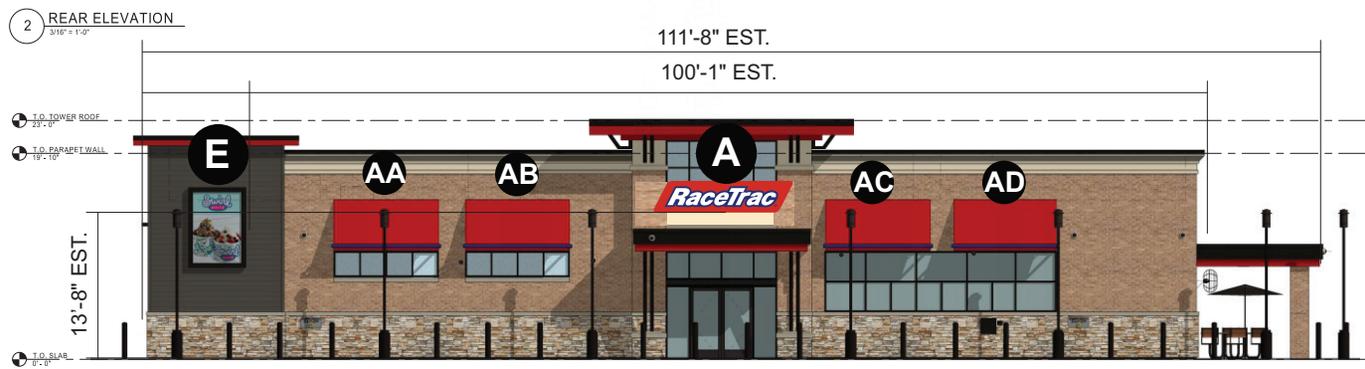
	DATE
	REVISION
	NO.
	
<p>THESE PLANS ARE SUBJECT TO FEDERAL COPYRIGHT LAWS. ANY USE OF THE SAME WITHOUT THE WRITTEN PERMISSION OF RACETRAC PETROLEUM, INC. IS PROHIBITED.</p>	
 <p>RACETRAC PETROLEUM, INC. 200 GALLERIA PKWY, SUITE 900 ATLANTA, GA 30339 (770) 431-6800</p>	
<p>RACETRAC 26 & PRECINCT HWY 26 & PRECINCT ROAD LOT 2R, BLOCK 1 HURST, TARRANT COUNTY, TEXAS</p>	
DRAWN-BY: JG	JWG
DATE	02-10-2020
SCALE	AS SHOWN
DRAWING NAME:	
TREE DISPOSITION	
TD-1	
SHEET NO.	VERSION



5.5K 2.0
EXHIBIT F



**EVERYTHING NEEDS TO BE
CONFIRMED WITH CPM AND GC
DURING PRE-CONSTRUCTION
OR SIGN SPOTTING**



1 FRONT ELEVATION
3/16" = 1'-0"

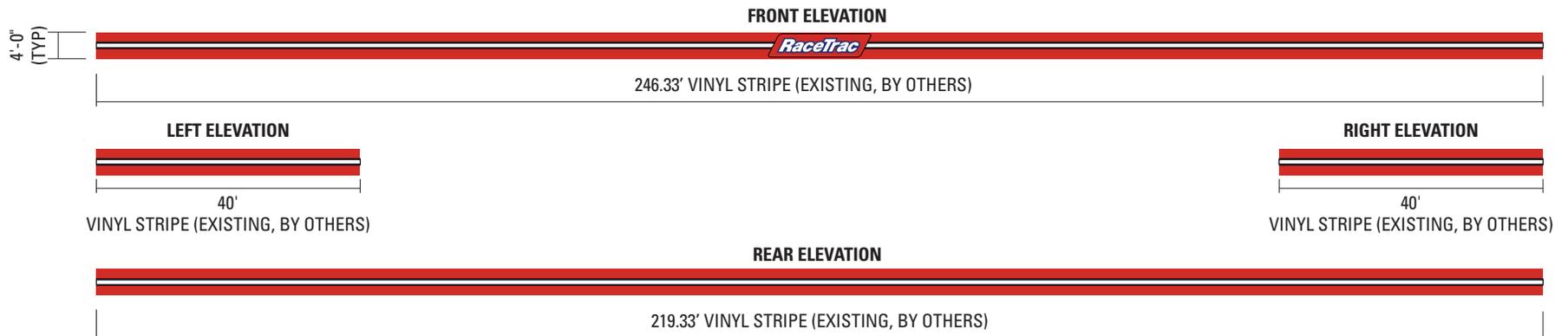
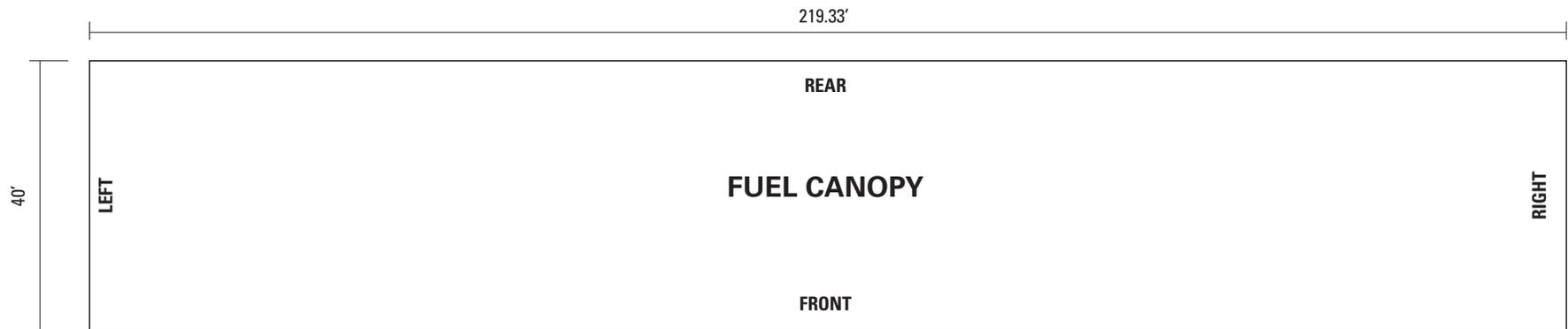


EXHIBIT G

CANOPY FRONT	ITEM	SQ. FT.	LIN. FT.
	CLOUD SIGN	55	15.4
TOTAL FRONT		55	15.4

ENTIRE CANOPY	SQ. FT.	LIN. FT.
	55	15.4

ACM COLORS:
 Program Red
 Larson Program Red



65 SqFt Price Sign - 28" & 16" LED EXHIBIT H

*All sign components to be UL listed. All wiring to conform to UL specifications. Installation to be per NEC requirements. All signs to bear UL labels.

* PLEASE CONFIRM GRADES WITH SPM AND CPM BASED OFF OPENING DATES

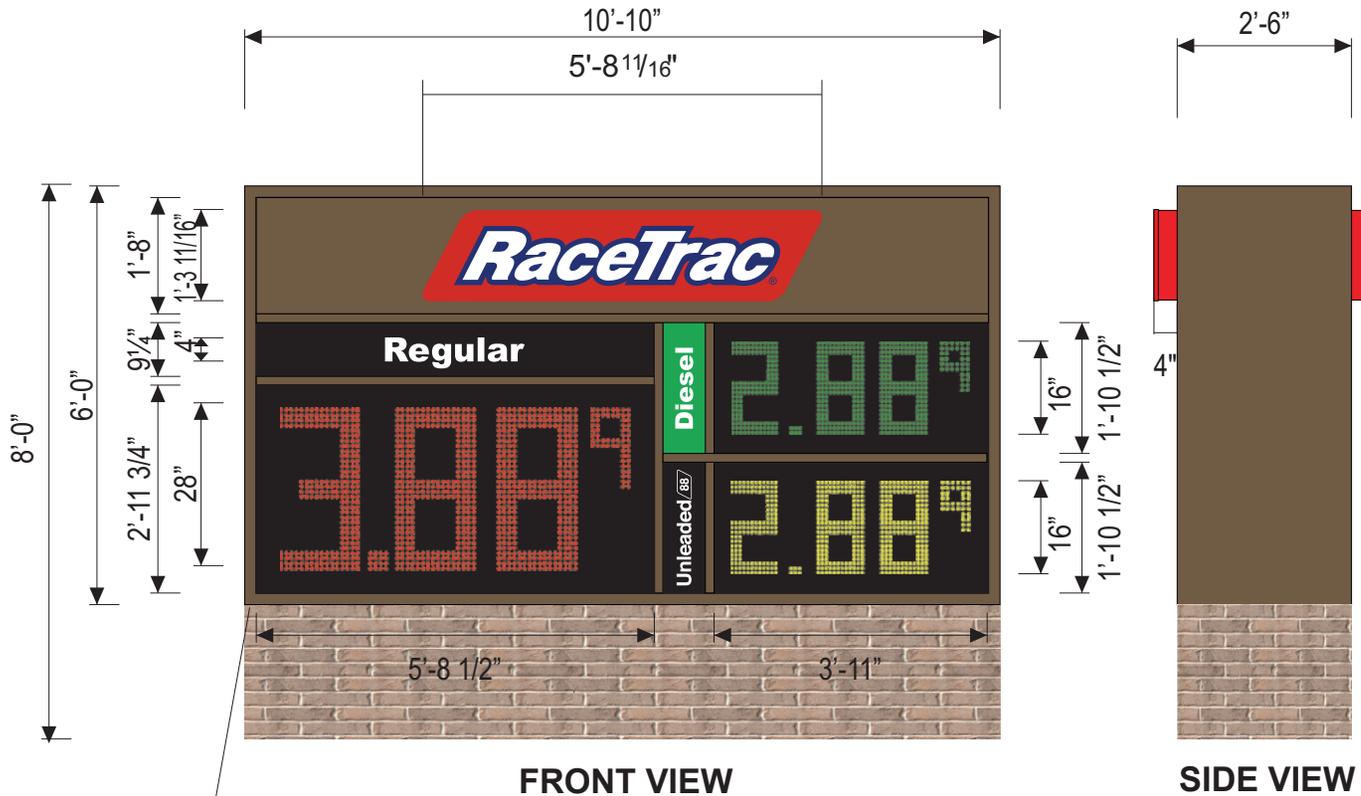
STAMPED, SEALED ENGINEERING REQUIRED

FOUNDATION INFORMATION PROVIDED BY RACETRAC. MANUFACTURER RESPONSIBLE FOR HAVING A LICENSED ENGINEER VALIDATE FOUNDATION DESIGN PRIOR TO INSTALL

DOUBLE FACED

QUANTITY 2

ALL FUEL GRADE PANELS TO BE ACCESSIBLE FROM TOP OF SIGN



**Sloan Sign Box 3
LED Interior Illumination**

Specifications:

Sign Faces:

- Logo panel: Alluminum panel painted Bronze C3 with parallelogram mounted to the surface. Parallelogram to be channel letter-type construction with .177" thick Polycarbonate face panels with 2nd surface applied translucent vinyl graphics. Parallelogram copy to be digital print provided by Miratec Systems with red background and with blue area of logo graphic also printed. Cabinet and trim cap to be painted Red C1.
- Regular Unleaded Product Panel: Solar Grade Polycarbonate; Background to be 1st surface applied opaque vinyl Black C6; "Regular" to be show-through white.
- Diesel Product Panel: Solar Grade Polycarbonate; Background to be 1st surface applied translucent vinyl Green C7; "Diesel" to be show-through white.
- Unleaded 88 Product Panel: Solar Grade Polycarbonate; Background to be 1st surface applied opaque vinyl Black C6; "Unleaded 88" to be show-through white.

Interior Illumination: Sloan Sign Box 3 LED Interior Illumination powered by low voltage power supplies. This is behind fuel grade panels, only.
 Sign Frame: 2" x 2" x .25" steel tube with .063 aluminum cladding painted Bronze C3.
 Extruded aluminum 1-1/2" wide Divider Bars installed to retain sign panels. Face dividers and retainer to be painted painted Bronze C3.
 Sign Support: Internal steel pipe support to be welded to steel saddle bracket at top and bottom of sign frame.
 External steel sign support to meet building and local sign codes. Size of steel and footing as required per site requirements.

LED LEGEND:

REGULAR: 28" X 68.5"=13.31 SF

DIESEL: 16" X 47"= 5.22 SF

UNLEADED 88: 16" X 47"=5.22 SF

TOTAL=23.75 SF

36.6% OF SIGN FACE AREA



*All sign components to be UL listed. All wiring to conform to UL specifications. Installation to be per NEC requirements. All signs to bear UL labels.

SINGLE FACED

QUANTITY 1



****LOGO FILE REQUIRED IN.EPS FORMAT

CITY OF HURST

1'-9"

17'-4"

Font: DIN Condensed Bold



.250 ALUMINUM
LETTERS AND LOGO STUD
MOUNTED TO EXISTING
WALL . 1/4" OFFSET

Side View:

QTY 4- FXLED150 LED Flexfloods Required

26 & Precinct Line

RACETRAC #1430
HWY 26 & PRECINCT ROAD
HURST, TEXAS

EXHIBIT J



City Council Staff Report

SUBJECT: SP-20-02 Service First Auto Center, a site plan revision for Lot 1, Block 1, Canaan Center Addition, being 2.35 acres located at 701 Grapevine Highway

Supporting Documents:

Ordinance 2435
Area map
Legal notice
Ownership data
Site plan – Exhibit "A"
Retaining wall profile – Exhibit "B"
Wall elevations – Exhibit "C"

Meeting Date: 2/25/2020
Department: Development
Reviewed by: Michelle Lazo
City Manager Review:

Background/Analysis:

An application has been made by Walt McMennamy with Cross Development for a site plan revision on Lot 1, Block 1, Canaan Center Addition, being 2.35 acres located at 701 Grapevine Highway. The property is zoned GB-PD (General Business Planned Development).

The applicant is requesting the site plan revision to modify the building materials of the screening wall. The site plan was approved in February 2019 showing the required 6 foot masonry screening wall on top of a retaining wall adjacent to the channel.

After installing the retaining wall, it was determined by the developer's engineer that the piers for the screening wall could not be installed through the geogrid fabric of the retaining wall. The applicant is requesting to place a vinyl, wooden, or wrought iron fence with wood slats instead of the required masonry.

The developer went door-to-door to receive input from adjacent neighbors. The consensus was a wrought iron and cedar fence.

Funding Sources and Community Sustainability:

There is no fiscal impact.

Reviewing the site plan is a direct representation of Council's goal for Redevelopment.

Recommendation:

Based upon the Planning and Zoning Commission vote of 6-0 the recommendation is that City Council move to approve SP-20-02 Service First with the stipulation that the developer construct the wrought iron and cedar fence.

ORDINANCE 2435

AN ORDINANCE ADOPTING A SITE PLAN REVISION FOR LOT 1, BLOCK 1, CANAAN CENTER ADDITION, BEING 2.35 ACRES LOCATED AT 701 GRAPEVINE HIGHWAY.

WHEREAS, notice of a hearing before the Planning and Zoning Commission was sent to real property owners within 200 feet of the property herein described at least 10 days before such hearing; and

WHEREAS, notice of a public hearing before the City Council was published in a newspaper of general circulation in Hurst at least 15 days before such hearing; and

WHEREAS, notices were posted on the subject land as provided by the Zoning Ordinance; and

WHEREAS, public hearings to change the site plan on the property herein described were held before both the Planning and Zoning Commission and the City Council, and the Planning and Zoning Commission has heretofore made a recommendation concerning the site plan change; and

WHEREAS, the City Council is of the opinion that the site plan herein effectuated furthers the purpose of zoning as set forth in the Comprehensive Zoning Ordinance and is in the best interest of the citizens of the City of Hurst.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. THAT the Comprehensive Zoning Ordinance of the City of Hurst is hereby amended by adopting a site plan revision with Exhibits "A-C" for Lot 1, Block 1, Canaan Center Addition, being 2.35 acres located at 701 Grapevine Highway.

AND IT IS SO ORDERED.

Passed on the first reading on the 25th day of February 2020 by a vote of _
to _.

Approved on the second reading on the 10th day of March 2020 by a vote of
_ to _.

ATTEST:

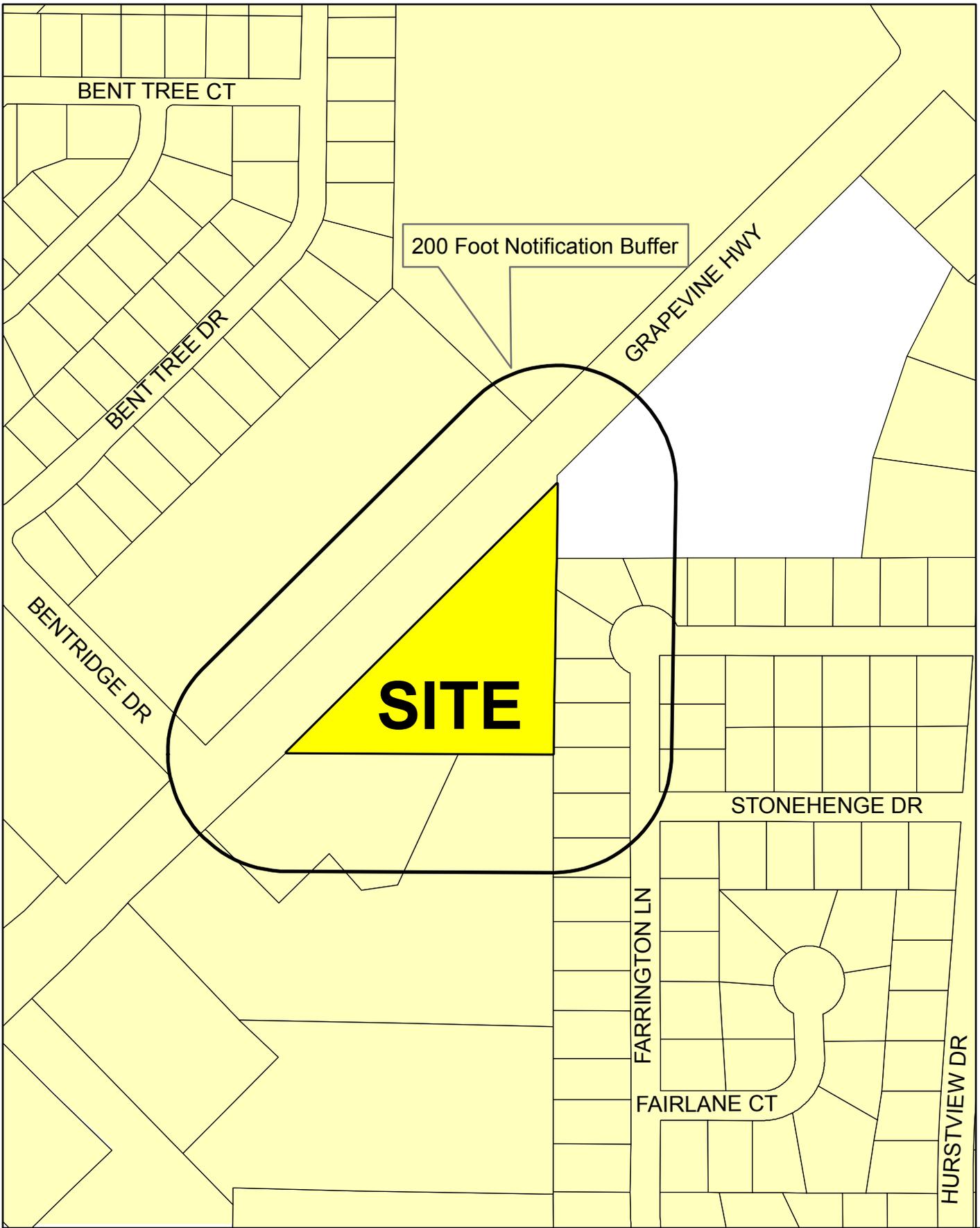
CITY OF HURST

Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

City Attorney



<p>CASE NO:SP-20-02 SERVICE FIRST</p>	<p>LEGAL DESCRIPTION: LOT 1 BLOCK 1 CANAAN CENTER ADDITION</p>	<p>AGENDA DATE: 02/25/2020</p>
<p>REQUESTED ACTION: SITE PLAN REVISION</p>	<p>LOCATION: 701 GRAPEVINE HWY</p>	



SP-20-02

LEGAL NOTICE

A PUBLIC HEARING WILL BE HELD BY THE HURST CITY COUNCIL ON TUESDAY, FEBRUARY 25, 2020 AT 6:30 P.M. AT HURST CITY HALL, 1505 PRECINCT LINE ROAD TO CONSIDER A SITE PLAN REVISION FOR LOT 1, BLOCK 1 CANAAN CENTER ADDITION, BEING 2.35 ACRES LOCATED AT 701 GRAPEVINE HWY.

SERVICE FIRST AUTO CENTER

Lot 1, Block 1 Canaan Center Addition
701 Grapevine Hwy.

SP-20-02

**APPLICATION FOR SITE PLAN
OWNERSHIP DATA**

TO THE PLANNING and ZONING COMMISSION:

The following described real property is under application for approval of a site plan revision.

Service First
Site Plan Revision
Lot 1, Block 1, Canaan Center Addition
701 Grapevine Highway

The following is a list of the property owners, legal description of their property, and mailing address of the owners of the property within 200 feet of the above-described property, which is under application for a site plan:

PROPERTY OWNER	LOT	BLK	ADDITION	ADDRESS
MAYFAIR STATION LLC	B	BLK 1	NORWOOD NORTH	11501 NORTHLAKE FL 1 DR CINCINNATI, OH 45249
MAYFAIR STATION LLC	A	BLK 2	NORWOOD NORTH	11501 NORTHLAKE FL 1 DR CINCINNATI, OH 45249
BIG BUDS LTD	1A	BLK 1	BENTRIDGE PLAZA	16200 DALLAS PKWY STE 100 DALLAS, TX 75248
HALE, JAY C	8	BLK 19	MAYFAIR NORTH	2253 FARRINGTON LN HURST, TX 76054
KOGER, TIMOTHY	15	BLK 19	MAYFAIR NORTH	624 CUMBERLAND DR HURST, TX 76054
JOHNSON, RODERICK E	14	BLK 19	MAYFAIR NORTH	2317 FARRINGTON LN HURST, TX 76054
DUCKWORTH, DEREK	13	BLK 19	MAYFAIR NORTH	2313 FARRINGTON LN HURST, TX 76054
JUELG, RACHEL	3	BLK 18	MAYFAIR NORTH	2308 FARRINGTON LN HURST, TX 76054
EBERT, DAVID	12	BLK 19	MAYFAIR NORTH	2304 FARRINGTON LN HURST, TX 76054
ALLEN, VERNON D	11	BLK 19	MAYFAIR NORTH	2305 FARRINGTON LN HURST, TX 76054
EBERT, DAVID R	2	BLK 18	MAYFAIR NORTH	2304 FARRINGTON LN HURST, TX 76054
BOYK, RONALD B	10	BLK 19	MAYFAIR NORTH	2301 FARRINGTON LN HURST, TX 76054
HILL, ANTHONY L	1	BLK 18	MAYFAIR NORTH	2300 FARRINGTON LN HURST, TX 76054

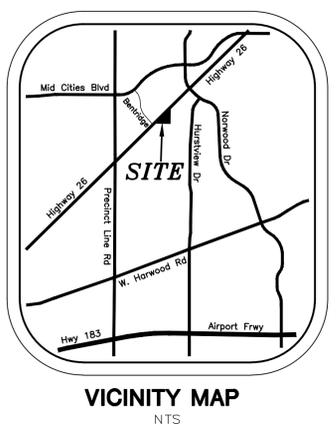
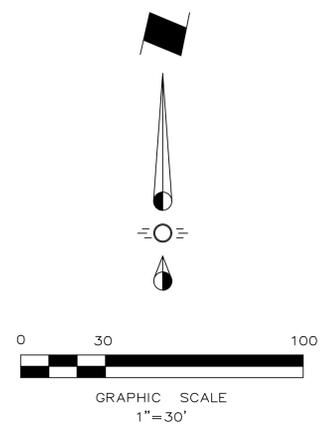
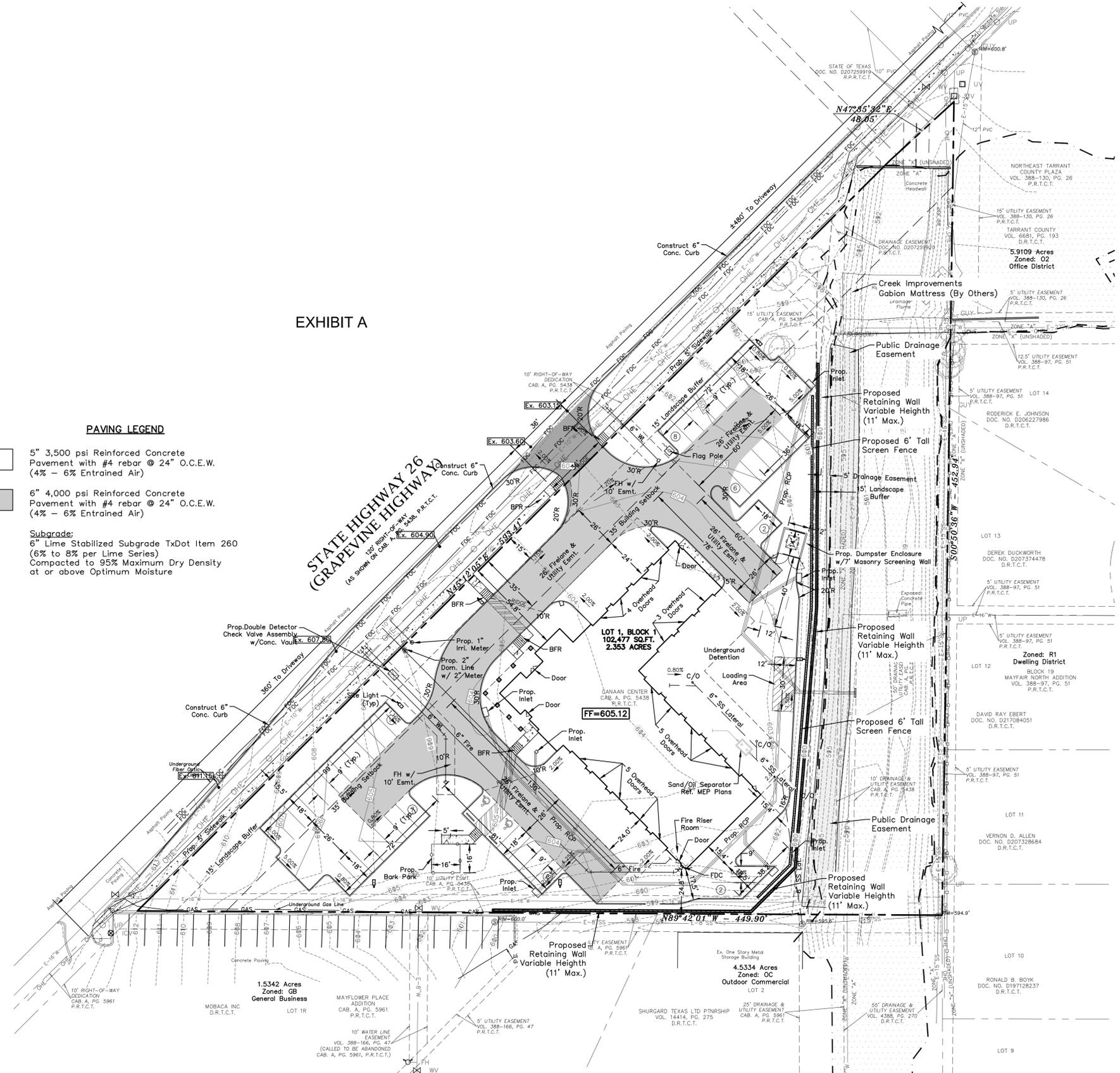
CHEUNG, JACKY CK	1R	BLK 1	MAYFLOWER PLACE	1628 PERKINS DR ARCADIA, CA 91006
SHURGARD TEXAS LTD PTNRSHIP	2R	BLK 1	MAYFLOWER PLACE	PO BOX 25025 GLENDALE, CA 91006
EBERT, JOHN	9	BLK 19	MAYFAIR NORTH	2257 FARRINGTON LN HURST, TX 76054
CHERNLY, CHUNG	1	BLK 1	CANAAN CENTER	5843 STERLING DR COLLEYVILLE, TX 76034
OCCUPANT	B	BLK 1	NORWOOD NORTH	700 GRAPEVINE HWY Hurst, TX 76054
OCCUPANT	A	BLK 2	NORWOOD NORTH	600 GRAPEVINE HWY Hurst, TX 76054
OCCUPANT	1A	BLK 1	BENTRIDGE PLAZA	760 GRAPEVINE HWY Hurst, TX 76054
OCCUPANT	3R	BLK 1	CLASSIC CONCEPTS PLAZA	725 GRAPEVINE HWY Hurst, TX 76054
OCCUPANT	2	BLK 1	CLASSIC CONCEPTS PLAZA	747 GRAPEVINE HWY Hurst, TX 76054
OCCUPANT	1	BLK 1	WOODBIDGE PLAZA	701 GRAPEVINE HWY Hurst, TX 76054

EXHIBIT A

PAVING LEGEND

-  5" 3,500 psi Reinforced Concrete Pavement with #4 rebar @ 24" O.C.E.W. (4% - 6% Entrained Air)
-  6" 4,000 psi Reinforced Concrete Pavement with #4 rebar @ 24" O.C.E.W. (4% - 6% Entrained Air)

Subgrade:
6" Lime Stabilized Subgrade TxDot Item 260
(6% to 8% per Lime Series)
Compacted to 95% Maximum Dry Density
at or above Optimum Moisture



- LEGEND**
-  Firelane
 -  Proposed Sidewalk
 -  Ex. Concrete
 -  Proposed Retaining Wall
 -  Proposed Wheel Stop Typical
 -  Existing Fire Hydrant
 -  Proposed Fire Hydrant
 -  Barrier Free Ramp

SYNOPSIS

Address:	701 Grapevine Highway Hurst, Texas 76054
Zoning:	GB-General Business District
Proposed Use:	Automotive Repair - Minor
Lot Area:	2,353 Acres (102,477 sf)
Building Areas:	10,729 sf
Lot Coverage:	10.47%
Floor Area Ratio:	0.10 : 1
Building Height:	29'-10" (One Story)
Impervious Area:	50,488 sf
Required Parking:	1:500 (10,729/500) = 22 Spcs.
Parking Required Total:	(22 Parking Spaces)
Parking Provided Total:	(44 Parking Spaces) 2 Handicap Spc. 7,506 sf in Parking Area

ENGINEER:
Cross Engineering Consultants, Inc.
131 S. Tennessee St.
McKinney, Texas 75069
Phone (972) 562-4409
Fax (972) 562-4471
Contact: Jon David Cross, P.E.

DEVELOPER:
Cross Development
4336 Marsh Ridge
Carrollton, Texas 75010
Phone (214) 883-1274
Contact: Walt McMennamy

SURVEYOR:
Windrose Land Surveying
220 Elm St., Ste. 200
Lewisville, TX 75067
Phone (972) 221-9439
Fax (972) 221-4675
Contact: Thomas W. Mouk, R.P.L.S.

BENCHMARK:
A box with an "X" cut on concrete paving within State Highway 26 (Grapevine Highway) approximately 1' west and 17' north of the Southwest corner of the subject property. Elevation = 614.37
A box with an "X" cut at the Southwest corner of a concrete utility pad located at the Northeast corner of subject property, approximately 2' west and 3' south of said northeast corner. Elevation = 599.51

Issue Dates:	Revisions:	Date:
1 01/25/2019	1	
2 02/15/2019	2	
3 04/12/2019	3	
4 05/22/2019	4	
5 01/24/2020	5	
6	6	

PREPARED DATE: January 24, 2020

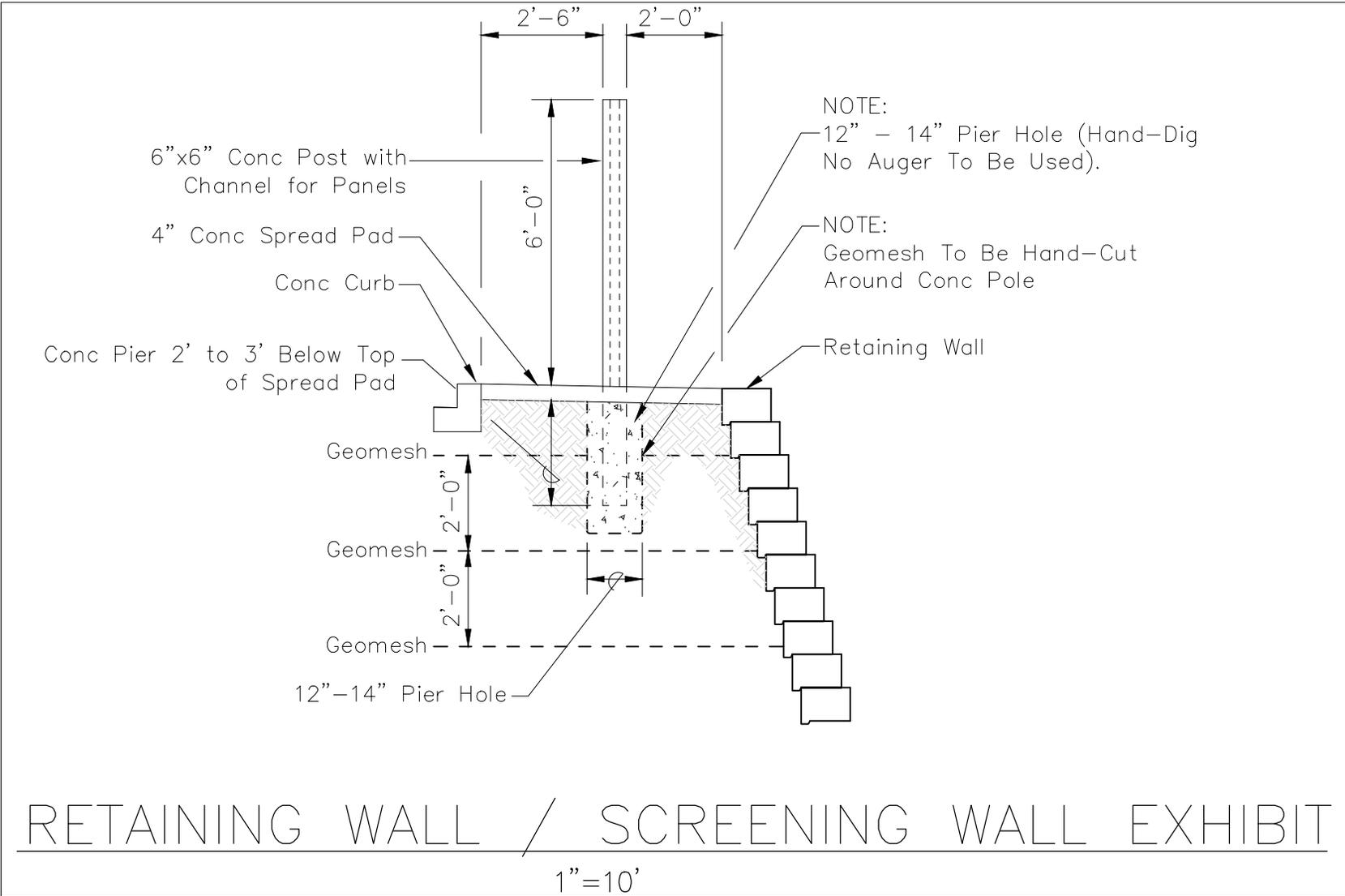
CROSS ENGINEERING CONSULTANTS		
131 S. Tennessee St. 972.562.4400	McKinney, Texas 75069 Texas P.E. Firm No. F-5935	
Drawn By: C.E.C.I.	Checked By: C.E.C.I.	Scale: 1"=30'

NOTE: THIS IS NOT A CONSTRUCTION DOCUMENT.
THIS DOCUMENT IS FOR CONCEPTUAL PLANNING PURPOSES ONLY.

SITE PLAN		SP
SERVICE FIRST 701 GRAPEVINE HIGHWAY CROSS DEVELOPMENT, LLC HURST, TEXAS		
Sheet No. Project No. 18019		

SERVICE FIRST - 701 GRAPEVINE HWY.

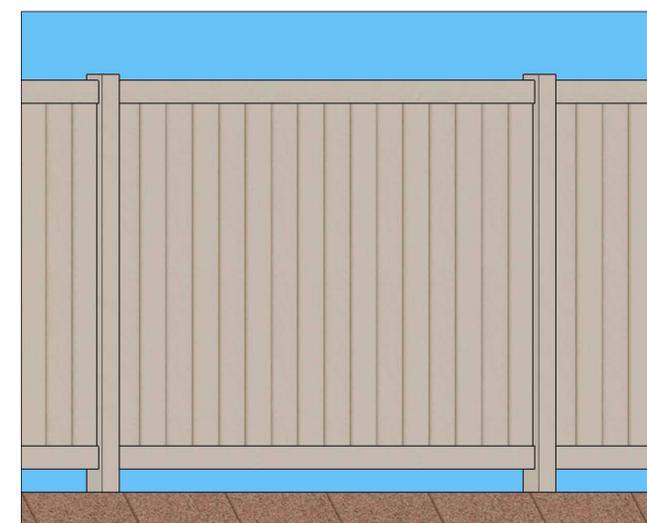
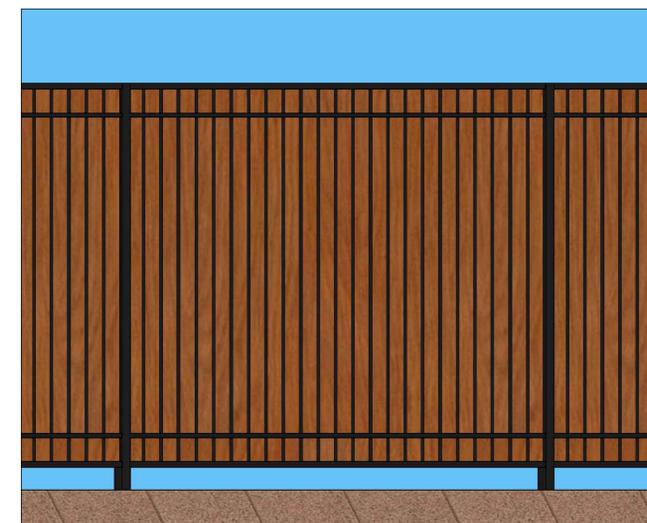
EXHIBIT B



PRELIMINARY

This document shall not be used for regulatory approval, permit, or construction.

Released under the authority of Nicholas King Cade, TBAE license # 9301



City Council Staff Report

SUBJECT: P-20-01 Taylor Addition, a replat of Lot A to Lot A-R, Block 1 Taylor Addition, being .737 acre located at 751 Pipeline Court

Supporting Documents:

Area map
Plat

Meeting Date: 2/25/2020
Department: Development
Reviewed by: Michelle Lazo
City Manager Review:

Background/Analysis:

An application has been made by Ed and Lyn Cross for a replat of Lot A to Lot A-R, Block 1, Taylor Addition, being .737 acre located at 751 Pipeline Court. The planned development site plan was approved on October 22, 2019.

The developer is requesting the replat to develop two (2) townhomes.

Engineering plans have been reviewed and accepted.

Funding and Sources:

There is no fiscal impact. The replat is a direct representation of the Council's goals of Redevelopment.

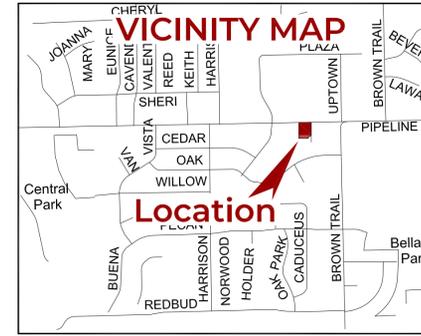
Recommendation:

Based on the Planning and Zoning Commission vote of 6-0, the recommendation is City Council move to approve P-20-01 Taylor Addition.



<p>CASE NO: P-20-01 TAYLOR ADDITION</p>	<p>LEGAL DESCRIPTION: LOT A, BLOCK 1 TAYLOR ADDITION</p>	<p>AGENDA DATE: 2/25/2020</p>
<p>REQUESTED ACTION: PLAT</p>	<p>LOCATION; 751 PIPELINE CT</p>	

TRACT IR - VALLEY OAKS APARTMENTS
 CABINET A. SLIDE 2322, P.R.T.C.T.
 OWNER - VALLEY OAKS APARTMENTS, LLC



STATE OF TEXAS
 COUNTY OF TARRANT

Whereas Gerald B. Tompkins and Janet T. Tompkins, are the sole owners of a tract of land situated in the S. McDaniel Survey, Abstract No. 1108 and situated in the City of Hurst, Tarrant County, Texas, said tract being all of Tract A, Block 1, Taylor Addition, an addition to the City of Hurst, Texas according to the plat thereof recorded in Volume 388-82, Page 2 of the Plat Records of Tarrant County, Texas, and also including the same tract of land described as "Tract 1" in the deed to Gerald B. Tompkins and Janet T. Tompkins recorded as Instrument No. D217076735 in the Official Public Records of Tarrant County, Texas, and being more particularly described as follows:

BEGINNING at a 1/2 inch steel rod found for the northeast corner of said Tract A, said rod being the intersection of the southerly right-of-way line of Pipeline Road and the westerly right-of-way line of Pipeline Court;

Thence South 00 degrees 24 minutes 54 seconds East with the easterly boundary line of said Tract A and with said westerly right-of-way line a distance of 156.69 feet to a 1/2 inch steel rod found for the beginning of a curve to the right with a radius of 35.00 feet and whose chord bears South 25 degrees 00 minutes 06 seconds West at 30.04 feet;

Thence southwesterly continuing with said easterly boundary line and said westerly right-of-way line and with said curve through a delta angle of 50 degrees 50 minutes 00 seconds and along an arc of 31.05 feet to a 1/2 inch "MILLER 5665" capped steel rod set for the beginning of a curve to the left with a radius of 60.00 feet and whose chord bears South 25 degrees 01 minutes 26 seconds West at 51.46 feet;

Thence southwesterly continuing with said easterly boundary line and said westerly right-of-way line and with said curve through a delta angle of 50 degrees 47 minutes 20 seconds and along an arc of 53.19 feet to a 1/2 inch steel rod found for the southeast corner of said Tract A;

Thence South 89 degrees 38 minutes 08 seconds West with the southerly boundary line of said Tract A a distance of 95.00 feet to a 1/2 inch "MILLER 5665" capped steel rod set for the southwest corner thereof, said rod being in the easterly boundary line of Block 13 of Bellvue Addition, an addition to the City of Hurst, Texas according to the plat thereof recorded in Volume 388-Y, Page 37 of said Plat Records;

Thence North 00 degrees 23 minutes 07 seconds West with the westerly boundary line of said Tract A and the easterly boundary line of said Block 13 a distance of 150.02 feet to a 1/2 inch "MILLER 5665" capped steel rod set for the southeast corner of said "Tract 1", said rod being 5.00 feet northerly from the southerly boundary line of Lot 28 of said Block 13;

Thence South 89 degrees 52 minutes 13 seconds West with the southerly boundary line of said "Tract 1" a distance of 40.00 feet to the southwest corner thereof;

Thence North 00 degrees 23 minutes 07 seconds West with the westerly boundary line of said "Tract 1" a distance of 90.41 feet to the northwest corner thereof and the southerly right-of-way line of Pipeline Road;

Thence North 89 degrees 44 minutes 53 seconds East with the northerly boundary line of said "Tract 1" and with said southerly right-of-way line a distance of 40.03 feet to the northeast corner of said "Tract 2";

Thence South 00 degrees 14 minutes 25 seconds East with the easterly boundary line of said "Tract 1" a distance of 10.03 feet to a 5/8 inch steel rod found for the northwest corner of said Tract A;

Thence North 89 degrees 42 minutes 32 seconds East with the northerly boundary line of said Tract A and with said southerly right-of-way line a distance of 129.88 feet to the point of beginning and containing 0.7377 acre of land, more or less;

OWNERS DEDICATION

NOW, THEREFORE, KNOW ALL BY THESE PRESENTS:

THAT Gerald B. Tompkins and Janet T. Tompkins, Owners, do hereby adopt this plat designating the hereinabove described property as **LOT A-R, BLOCK 1, TAYLOR ADDITION**, an addition to the City of Hurst, Tarrant County, Texas, and do hereby dedication to the public's use the easements and rights-of-way shown hereon.

Gerald B. Tompkins II

Janet T. Tompkins

STATE OF TEXAS
 COUNTY OF TARRANT

Before me, the undersigned Notary Public in and for said county and state on this day personally appeared Gerald B. Tompkins II, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose and considerations therein express, and in the capacity therein stated.

Given under my hand and seal of office this ____ day of _____, 20__.

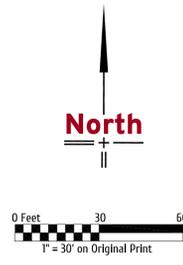
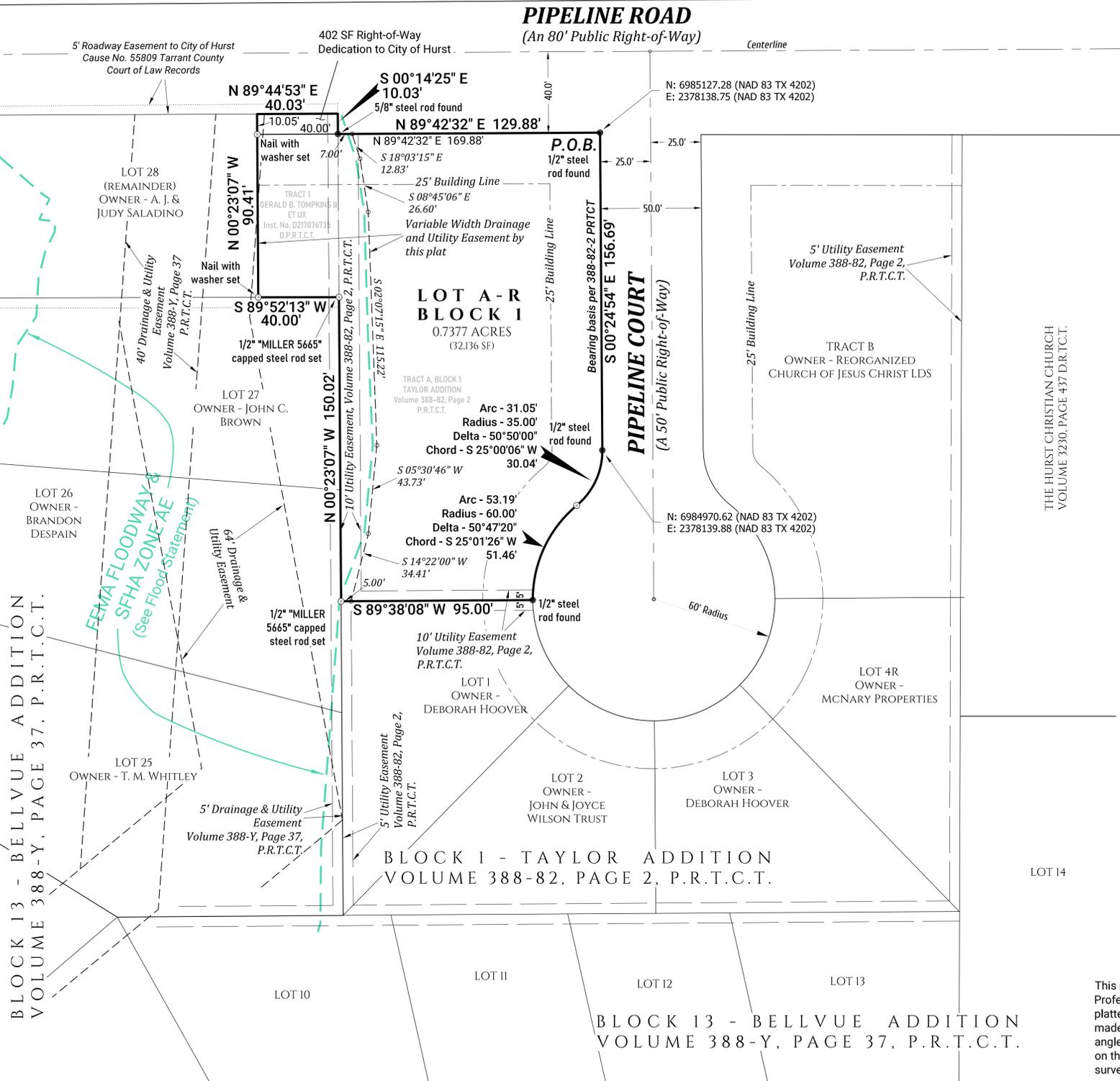
Notary Public, State of Texas

STATE OF TEXAS
 COUNTY OF TARRANT

Before me, the undersigned Notary Public in and for said county and state on this day personally appeared Janet T. Tompkins, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose and considerations therein express, and in the capacity therein stated.

Given under my hand and seal of office this ____ day of _____, 20__.

Notary Public, State of Texas



LEGEND:
 P.R.T.C.T. Plat Records of Tarrant County, Texas

Flood Statement: The flood areas shown hereon are based on scaling the surveyed tracts onto the current online FEMA public data. Miller Surveying, Inc. makes no statement as to the likelihood of the actual flooding of any areas shown hereon.

WHEREAS the Planning and Zoning Commission of the City of Hurst, Texas voted affirmatively on this ____ day of _____, 20__ to approve this final plat.

 Chairman, Planning and Zoning Commission
 Attest, Secretary, Planning and Zoning Commission

WHEREAS the City Council of the City of Hurst, Texas voted affirmatively on this ____ day of _____, 20__ to approve this plat for filing of record.

 Mayor, City of Hurst
 Attest, City Secretary

OWNER/APPLICANT
 Gerald B. and Janet T. Tompkins
 615 Trailhead Drive
 Southlake, Texas 76092

REPLAT
 LOT A-R, BLOCK 1
TAYLOR ADDITION

BEING A REPLAT OF TRACT A, BLOCK 1, TAYLOR ADDITION, AN ADDITION TO THE CITY OF HURST, TARRANT COUNTY, TEXAS ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 388-82, PAGE 2 OF THE PLAT RECORDS OF TARRANT COUNTY, TEXAS, AND ALSO INCLUDING A PORTION OF LOT 28, BLOCK 3, BELLEVUE ADDITION, AN ADDITION TO THE CITY OF HURST, TARRANT COUNTY, TEXAS ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 388-Y, PAGE 37 OF THE PLAT RECORDS OF TARRANT COUNTY, TEXAS

BEING 0.7377 ACRES
 OUT OF THE
 S. MCDANIEL SURVEY, ABSTRACT NO. A-108

JANUARY 2020

This is to certify that I, Jason B. Rawlings, a Registered Professional Land Surveyor in the State of Texas, have platted the above subdivision from an actual survey made on the ground in July 2017, and that all lot corners, angle points, and points of curve shall be properly marked on the ground, and that this plat correctly represents that survey made under my supervision.

Jason B. Rawlings
 Texas RPLS 5665



CITY OF HURST
COUNTY OF TARRANT

STATE OF TEXAS

On the 16th day of January, 2020 at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened its Regular Meeting at the Hurst Public Library, 901 Precinct Line Road, Hurst, Texas, with the following member's present to-wit:

Rod Robertson)	Chairman
Ralph Hurd)	Members
Pat King)	
Alan Neace)	
Gary Waldron)	
Bob Walker)	
Will Blackburn)	Alternates
Leah Smith)	
Kyle Gordon)	Executive Director of Community Services
Hannah Ditgen)	Community Services Management Assistant
Chris Watson)	Recreation Director
Kristie Weaver)	Parks Director
Amy Oden)	Recreation Manager
Kathleen Nahidi)	Parks Administrative Assistant

with the following member absent, Jessica Martin, constituting a quorum, at which time the following business was transacted:

- I. **Call to Order:** Rod Robertson called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Kathleen Nahidi conducted the Roll Call of Members.
- III. **Approval of Minutes:** Bob Walker made a motion to approve the minutes of the November 21, 2019 regular meeting; Ralph Hurd seconded the motion.

AYES: Hurd, King, Neace, Robertson, Waldron, Walker

NOES: None

IV. **Staff Report:**

A. **Director's Report:**

- 1. **November and December Participation Reports:** Chris Watson presented the following statistics for the November and December Participation Reports:

<u>November</u>	
Recreation Center	10,641
Classroom Programs	1,672
Fitness Center	3,513
Tennis Center	788
Facility Rentals	77
Active Members	2,424

<u>December</u>	
Recreation Center	9,221
Classroom Programs	551
Fitness Center	3,305
Tennis Center	424
Facility Rentals	41
Active Members	2,339

2. **Program Highlight:** Amy Oden reported that the Program Highlight features new classes offered by two new instructors, Micah Langat and Jennifer Grossman. Mr. Langat teaches a Basketball FUNdamentals class for ages 9 to 12 years old. The class is very popular and focuses on the fundamental skills of basketball. He also started teaching the Beginner and Youth Gymnastic Development classes. In addition, Ms. Oden reported that the Recreation Center is now offering a Kickboxing class taught by Ms. Grossman. The class is available for adults on Saturday mornings and for younger participants on Tuesday evenings.

B. Special Events:

1. **2019 Fish Stocking Program:** The dates for the upcoming fish stocking at the Chisholm Park Pond were displayed.
2. **Santa's Mailbox Recap:** A recap of the Santa's Mailbox Program was presented. Letters were dropped off at City Hall, Library, and Recreation Center locations, 498 letters to Santa were received.
3. **Christmas Tree Lighting Recap:** Amy Oden presented a recap of the Annual Christmas Tree Lighting and Santa's Workshop. The event was held on December 3rd at the Hurst Conference Center with an estimated 9,000 people in attendance.
4. **PAWliday Pics with Santa Recap:** "PAWliday Pics with Santa" was held on December 13th at the Brookside Center. Seventy-five pets and their owners posed for pictures with Santa.
5. **Eight to Great Fitness Challenge:** The Healthy Hurst "Eight to Great Fitness Challenge" will run from January 2nd to February 29th at the Hurst Recreation Center. One hundred participants have registered to date.

6. **Daddy Daughter Dance Preview:** The 17th Annual Daddy Daughter Dance is scheduled for Saturday, February 8th, from 2:00 to 4:00 p.m. at the Hurst Senior Center.
7. **TAAF Tournament Preview:** The TAAF Men's 45 & Over Basketball Tournament will be held on April 4th and 5th at the Hurst Recreation Center.
8. **Adaptive Egg Hunt Preview:** The Hurst Adaptive Easter Egg Hunt is scheduled for April 3rd at Central Park. The free event is offered to children ages 16 years and younger with special needs. In addition to the egg hunt, the event will include face painting, crafts, a petting zoo, and pictures with Mr. Bunny.
9. **EGGstravaganza Preview:** The Hurst EGGstravaganza is scheduled for Tuesday, April 7th from 5:30 p.m. to 7:30 p.m. at the Hurst Community Park.
10. **Heritage Village Presents:** Hannah Ditgen gave a brief overview of the Heritage Village Presents spring events including Grand Family Picnic which will take place on Wednesday, March 11th from 11:00 a.m. – 2:00 p.m. In & Out Burger will offer a free meal and the entertainment group *Satellite* will be back again this year. The new layout for the event was presented. Ms. Ditgen noted that Concert in the Park will be held on Friday, April 24th, and Summer Kick Off will take place on Thursday, May 28th.

C. Works in Progress:

1. **TXDOT Green Ribbon Grant Phase 3:** The project is complete. The Contractor is responsible for plant maintenance until January 2021.
2. **TXDOT Green Ribbon Grant Phase 4:** TXDOT and Council have approved the project for construction; as a result, the project will start in February.
3. **Animal Shelter and Dog Park:** The Dog Park concept plan was presented to the Board and received positive support. Staff will work with the designer to finalize the concept. The Construction Manager-At-Risk will provide a cost for the Dog Park in the near future.
4. **Rickel Park Overlook:** The cantilevered wood structure has been removed. The new concrete deck and slope protection will be complete by late January. The rail will be installed by early February.
5. **Parks Department Drainage Repair:** The trench drain behind the Parks building is failing and needs repair. The City contractor estimated that the long lead time grate angle will be in by late January so that the project can start.

6. **Gym Floor Repair:** A section of the old gym floor near one of the Basketball hoops will be replaced in February.
7. **Hurst Tennis Center Renovation:** The Tennis Center will be renovated in the near future. The renovations include new flooring, wall repair, painting, and adding an outside storage unit. Staff is waiting on the final pricing to be submitted by the vendors and contractors.

D. Staff Activities:

1. **February Calendar:** Chris Watson reviewed the calendar of events highlights for the month of February.
2. **Hurst Athletic Complex Emergency Response:** Kyle Gordon reported that a Softball player in the Fall Adult Softball League suffered a heart attack at the Hurst Athletic Complex following a game. Mr. Gordon reported that the quick response of a substitute player using the on-site Automated External Defibrillator (AED) unit was able to offer aide and save his life. City Council recognized all of those involved in the rescue at the January City Council Meeting.
3. **TAAF Hall of Fame Induction:** Kyle Gordon reported that Kristie Weaver has been chosen as the recipient of the TAAF 2020 Koger Stokes Award. Ms. Weaver will be inducted into the TAAF Hall of Fame on February 6th in San Angelo. She has been a TAAF member since 1999. The Board congratulated Ms. Weaver.

V. Report of the Committee:

A. John Butler Memorial Senior Citizens Banquet

1. **Event Recap:** Amy Oden presented a recap of the John Butler Memorial Senior Banquet. The event took place on December 14th at the Recreation Center, 750 tickets were given out for the event.
2. **Entertainment:** Ms. Oden reported that Bekha Hartmann was well received as the entertainment for the event. Ms. Oden noted that the new catering company, D-Squared, was very well received. Pat King inquired about the possibility of using a senior men's singing group for the 2020 event.
3. **Donation Schedule:** In response to a Board recommendation, Chris Watson reported that the Donation list will be distributed at the next regular meeting to allow members to begin to gathering donations for the 2020 Banquet early.

VI. Communications:

- A. **Social Media Activity:** Amy Oden presented examples of the Recreation Center's Social Media presence.

VII. **Unfinished Business:** None to discuss at this time.

VIII. **New Business:** None to discuss at this time.

IX. **Informational Items:**

- A. **HEB Sports Hall of Fame Banquet:** Chris Watson reported that the HEB ISD Sports Hall of Fame Banquet is scheduled for Saturday, February 15th, at the Hurst Conference Center.
- B. **Cost Recovery & Resource Analysis Update:** Kristie Weaver presented an update on the Cost Recovery & Resource Analysis. She reviewed the purpose for the study and reported that the contract has been signed with Greenplay, LLC. The first Staff workshop is complete and the public input meetings are scheduled to begin March 3, 2020 at the Brookside Center. The project timeline was reviewed, and the project is still on schedule to be presented to the City Council on May 26th.
- C. **Nancy Lieberman Charities Grant:** Chris Watson reported that the City has been awarded an \$8,500 Programming Grant from the Nancy Lieberman Charities for quarterly events that must take place on the Vivagene Copeland Basketball Dream Court. Staff is in the process of planning events for the park and will present the schedule to the Board as the events are confirmed.
- D. **Rec Trac Upgrade:** Chris Watson presented an overview of the upgraded RecTrac software. The upgrade will offer advanced capabilities of the software, improved user interface, and improved customized reports.
- E. **Upcoming Board Meeting Dates:** Kyle Gordon reported that the Hurst Town Hall Forum has been scheduled for Thursday, February 20th at the Hurst Conference Center. Due to the fact that the date of the Forum coincides with the regular February Board meeting, he asked the Board to consider allowing the Forum to serve as the February regular meeting and continue to have the March regular meeting on March 19th. Kyle noted that the Boards & Commission Banquet is scheduled for Thursday, March 5th at the Hurst Conference Center.

It was the consensus of the Board to cancel the February regular Board meeting with the understanding that the Town Hall Forum would serve as the February meeting.

- X. **Board Member and Citizen Comments:** The Board welcomed new Board Member, Leah Smith, to the Board.
- XI. **Adjournment:** Ralph Hurd made a motion to adjourn the meeting, Pat King seconded the motion.

AYES: Hurd, King, Neace, Robertson, Waldron, Walker

NOES: None

Rod Robertson adjourned the meeting at 7:30 p.m.

APPROVED this the _____ day of _____, 2020

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY

CITY OF HURST

COUNTY OF TARRANT

STATE OF TEXAS

On the 16th day of January 2020 at 11:00 a.m., the Hurst Senior Citizens Advisory Board of the City of Hurst, Texas, convened in Regular Meeting at the Hurst Senior Center, 700 Heritage Circle, Hurst, Texas, with the following members present:

- Gerald Grieser) Chair
- Joan Stinnett) Members
- Doris Young
- Durwood Foote
- Barbara Albright
- Marie Perry
- Kim Bouse) Alternate

- Kyle Gordon) Executive Director of Community Services
- Teri Smith) Community Services Administrative Assistant
- Hannah Ditgen) Community Services Management Assistant
- Linda Rea) Senior Center Director
- Michelle Varley) Activities Supervisor

with the following members absent: Marcy Davis, Bob Hampton, Elaine Wicker, constituting a quorum, at which time the following business was transacted.

I. Call to Order

Gerald Grieser called the meeting to order at 11:00 a.m.

II. Roll Call of Members

Teri Smith conducted the Roll Call of Members.

III. Approval of Minutes

The minutes from the November 21, 2019 meeting were approved as written.

IV. Senior Center Director’s Report

A. Statistical Reports for November and December: The Statistical Reports for November and December were distributed to the Board and reviewed by Linda Rea.

November

Center Attendance.....	10,515
Number of Members.....	2,063
Volunteer Hours.....	1,068
Net Revenue.....	\$ 16,252
Fitness Center Attendance.....	2,198
Class Attendance.....	2,599
Aquatics.....	123

December

Center Attendance.....	9,723
Number of Members.....	2,040
Volunteer Hours.....	1,014
Net Revenue.....	\$ 15,235
Fitness Center Attendance.....	1,660
Class Attendance.....	2,642
Aquatics.....	117

B. Programs & Events Reports: The Programs & Events Reports for November and December were distributed to the Board and reviewed by Michelle Varley.

C. Upcoming Programs & Events: A list of Upcoming Programs & Events was distributed to the Board and reviewed by Michelle Varley.

D. Works in Progress

- 1. Restroom Improvements:** Linda Rea informed the Board that new shelving and cleaning supplies have been added to the restroom stalls.
- 2. Studio A Television Upgrade:** Ms. Rea explained that a Senior Center Member donated a large screen television that has been installed in Studio A for easier viewing.

E. Staff Activities

- 1. Northeast Senior Community Forum:** Linda Rea stated that the leader of the Northeast Senior Community Forum is now a member of the Silver Haired Legislature and will be ending the Northeast Senior Community Forum.
- 2. RecTrac Symposium:** Michelle Varley reported she and Jennifer Kashner, Recreation Manager, attended the RecTrac Symposium in Vermont where they received training on the newest features and tools available in the latest version of the RecTrac software.

V. Communications

A. February Senior Pipeline: Michelle Varley distributed copies of the February Senior Pipeline.

VI. New Business

None at this time.

VII. Informational Items

- A. Program Highlight – Mardi Gras in the Lobby:** Ms. Varley noted that the Mardi Gras in the Lobby event will take place on Tuesday, February 25th and reviewed the event details with the Board.
- B. Cost Recovery and Resource Analysis Update:** Kyle Gordon explained that the Community Services Department is in the process of conducting a Cost Recovery and Resource Analysis for all programs offered by the Parks, Recreation, and Senior Center Divisions. Staff is currently working on gathering all of the data required by the consultant to begin the analysis. Public input meetings are scheduled for the first week in March and Staff will be advertising the exact time and dates soon through social media, e-mail, and promotional flyers. The finalized policy is expected to be presented to the Board and the City Council in May.
- C. Heritage Village Presents:** Hannah Ditgen gave an overview of the Heritage Village Presents Spring events including the Grand Family Picnic on March 11th, Concert in the Park on April 24th, and Summer Kickoff on May 28th.
- D. Upcoming City Events:** Kyle Gordon informed the Board of the upcoming Town Hall Forum on February 20th from 6:00 p.m. - 8:00 p.m. and the Boards and Commissions Banquet on March 5th from 6:00 p.m. - 8:00 p.m. Both events will be held at the Hurst Conference Center.

VIII. Board Member and Citizen Comments

None at this time.

IX. Adjournment

There being no further business, the meeting was adjourned by Gerald Grieser at 11:53 a.m.

APPROVED this the _____ day of _____, 2020.

APPROVED:

ATTEST:

CHAIR

RECORDING SECRETARY

CITY OF HURST
 COUNTY OF TARRANT
 STATE OF TEXAS

On the 21st day of January 2020, at 5:30 p.m., the Library Board of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

- | | | |
|-------------------|---|---|
| Betty Whiteside |) | Chair |
| Ruth Kennedy |) | Vice-Chair |
| Peggy Moore |) | Members |
| Linda Dibley | | |
| Janie Melton-Judy | | |
| Margaret Coleman | | |
| | | |
| Julie Granquist |) | Alternates |
| Ann Teeter | | |
| | | |
| Kyle Gordon |) | Executive Director of Community Services |
| Jesse Loucks |) | Library Director |
| Hannah Ditgen |) | Community Services Management Assistant |
| Teri Smith |) | Community Services Administrative Assistant |
| Vanessa Patchen |) | Assistant Library Director |
| Brandon Clifford |) | Library Manager |

with the following members absent: Gus Nixon, constituting a quorum, at which time the following business was transacted:

- I. **Call to Order**
 Chair Betty Whiteside called the meeting to order at 5:30 p.m.
- II. **Roll Call of Members**
 Teri Smith conducted the Roll Call of Members.
- III. **Approval of Minutes**
 The minutes of the November 19, 2019 regular meeting were reviewed and approved as written.
- IV. **Director’s Report**
 - A. **Statistical Reports for November and December:** The Library Statistical Reports for November and December were distributed to the Board. Jesse Loucks reviewed the report.

<u>November</u>	
Circulation.....	31,296
Number of Active Patrons.....	31,725
Volunteer Hours.....	173
Door Count.....	10,038
Electronic Usage Sessions.....	4,698
Page Views.....	4,786
Net Revenue	\$ 1,369
Children’s Programming.....	643
Adult Programming.....	343

December

Circulation.....	28,447
Number of Active Patrons.....	31,945
Volunteer Hours.....	149
Door Count.....	8,626
Electronic Usage Sessions.....	4,109
Page Views.....	5,160
Net Revenue	\$ 960
Children’s Programming.....	606
Adult Programming.....	458

- B. Program & Events Reports for November and December:** The Program & Events Reports for November and December were distributed to the Board. Jesse Loucks reviewed the reports. Pictures of the events were displayed.
- C. Upcoming Programs and Events:** Mr. Loucks reviewed the Upcoming Programs and Events report. Pictures were displayed for the Board.

The following item was moved to the top of the Agenda:

IX. Informational Items

- A. Library Trends Presentation:** Brandon Clifford, Library Manager, gave an overview of the 2019 Library Trends Statistics including topics such as frequently checked out items and subjects, popular library services, frequently asked questions, social media insights, and the highest traffic days of 2019.

IV. Director’s Report

D. Works in Progress

- 1. Information Desk Improvements:** Jesse Loucks informed the Board that the new Information Desk is complete and there are plans to utilize a similar design in the future for the Youth desk.
- 2. Library Lighting Upgrade:** Kyle Gordon stated that the lighting upgrade is complete. Over 270 modern LED panels have been installed, increasing the visibility and light quality in the public areas, study rooms, learning center, and computer lab.
- 3. Technology Upgrade:** Jesse Loucks explained that the computers at the circulation desk have been replaced as part of the scheduled upgrade with the City’s Information Technology Department.

E. Staff Activities

- 1. Personnel Update:** Mr. Loucks reported that Bryce Francis, Programming and Outreach Librarian, has resigned and interviews will begin next week to fill this vacancy.

2. **Community Outreach:** Vanessa Patchen informed the Board that in December, the City of Hurst participated in the 2019 Dashing for Hope event with 6 Stones and the other surrounding cities. This event raised \$88,000 that will be used for 6 Stones Christmas providers initiative. Ms. Patchen also mentioned that Robin Swaringen was invited to the Hurst Hills Elementary School Chili Kick Off where she provided information about the Library.
3. **Professional Development:** Jesse Loucks noted that he recently attended the Public Library Administrators of North Texas Conference where area Library Directors met, provided insight, and gained knowledge about best practices for libraries. He also mentioned that Robin Swaringen attended the Texas Library Association District 7 Fall Meeting where she gained knowledge about community engagement.

V. Reports of the Committees

A. Friends of the Hurst Public Library

1. **November and December Revenue Reports:** The Friends revenue reports for November and December were provided for the Board.

VI. Communications

- ### A. Community Comments:
- Vanessa Patchen noted that the Library received positive comments in a Google review.

VII. Unfinished Business

None at this time.

VIII. New Business

None at this time.

IX. Informational Items

- ### A. Library Trends Presentation:
- This item was moved to the top of the Agenda.
- ### B. TMLDA Application Submission:
- Jesse Loucks stated that the Library has submitted the application for the Texas Municipal Library Directors Association Award. He noted that the Hurst Library has received this award for the last 15 consecutive years.
- ### C. HEB Reads! and BISD Reads Update:
- Mr. Loucks reported that Library Staff is in the planning process for the HEB Reads! Event on May 2nd from 10:00 a.m. until 1:00 p.m. at Pennington Field and the BISD Reads Summer Reading Club event on May 30th from 10:00 a.m. until 1:00 p.m. at the Birdville Fine Arts/Athletics Complex.

- D. **Heritage Village Presents:** Hannah Ditgen gave a brief overview of the Heritage Village Presents Spring events including the Grand Family Picnic on March 11th, Concert in the Park on April 24th, and Summer Kick Off on May 28th.
- E. **Board Responsibilities Update:** Kyle Gordon explained that the Art in Public Places program is now the responsibility of the Community Arts and Historic Landmark Preservation Committee.
- F. **Upcoming City Events:** Mr. Gordon informed the Board of the upcoming Town Hall Forum on February 20th from 6:00 – 8:00 p.m. and the Boards, Commissions, and Committees Banquet on March 5th from 6:00 – 8:00 p.m. Both events will be held at the Hurst Conference Center.

X. Board Member and Citizen Comments

XI. Adjournment

There being no further business, the meeting was adjourned by Chair, Betty Whiteside at 6:45 p.m.

APPROVED this the _____ day of _____, 2020

APPROVED:

ATTEST:

CHAIR

RECORDING SECRETARY

Future Event Calendar

February 25, 2020

Regular City Council meetings are held on the second and fourth Tuesday of each month. Following are additional meetings, canceled meetings and public event dates.

<u>DATE AND TIME</u>	<u>ACTIVITY</u>
Sunday, March 8, 2020	Daylight Savings Time Begins
Wednesday, March 11, 2020	Grand Family Picnic Heritage Village Plaza, 841 W. Pipeline Rd.
Friday, March 20, 2020	City Council Strategic Planning, Hurst Conference Center, 1601 Campus Drive
Saturday, April 4, 2020	Extra Bulk Trash Collection for Residents North of Highway 121 (Airport Freeway)
Friday, April 10, 2020	City Offices Closed for Good Friday
Saturday, April 11, 2020	Extra Bulk Trash Collection for Residents South of Highway 121 (Airport Freeway)