

**WORK SESSION AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
FIRST FLOOR CONFERENCE ROOM
TUESDAY, FEBRUARY 11, 2020 – 5:30 P.M.**

I. Call to Order

II. Informational Items

-) Staff Update of upcoming Calendar Items
-) Staff Update and Discussion of police reporting and Police Department's presentation of Annual Racial Profiling Report
-) Staff Update and Discussion of Town Hall Forum
-) Staff Update and Discussion of Youth In Government Program
-) Staff Update and Discussion of Ordinance 2458, Hurst Code of Ordinances, Chapter 12, Amending and Adding Article XIII, "Convenience Stores"

III. Discussion of Agenda Item(s) 2

Conduct a public hearing and consider the issue of levying civil penalties, possible revocation of the Certificate of Occupancy, and status of the repairs for the property located at 450 E. Hurst Blvd, Hurst, Texas; Lot A3, Block 14, of the Holder Estates subdivision (Dakota Place Apartments)

Michelle Lazo

EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, authorized by Government Code, Section 551.071, Consultation with City Attorney to seek advice regarding Pending or Contemplated Litigation or Settlement Offers (Dakota Place Apartments) and 551.071-551.072 consultation with and legal advice from the City Attorney regarding pending litigation and deliberation regarding the purchase or value of real property- Hurst v. Navarro Texas Properties (233 West Pipeline Road) and to reconvene in Open Session at the conclusion of the Executive Session

ADJOURNMENT

Posted by: _____

This the 7th day of February 2020, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

**REGULAR MEETING AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
TUESDAY, FEBRUARY 11, 2020**

AGENDA:

5:30 p.m. - Work Session (City Hall, First Floor Conference Room)

6:30 p.m. - City Council Meeting (City Hall, Council Chamber)

CALL TO ORDER

INVOCATION (Councilmember Cindy Shepard)

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. Consider approval of the minutes for the January 28, 2020 City Council meetings

PUBLIC HEARING(S) AND RELATED ITEM(S)

2. Conduct a public hearing and consider the issue of levying civil penalties, possible revocation of the Certificate of Occupancy, and status of the repairs for the property located at 450 E. Hurst Blvd, Hurst, Texas; Lot A3, Block 14, of the Holder Estates subdivision (Dakota Place Apartments)

OTHER BUSINESS

3. Review of upcoming calendar items
4. City Council Reports - Items of Community Interest

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED

EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, authorized by Government Code, Section 551.071, Consultation with City Attorney to seek advice regarding Pending or Contemplated Litigation or Settlement Offers (Dakota Place Apartments) and 551.071-551.072 consultation with and legal advice from the City Attorney regarding pending litigation and deliberation regarding the purchase or value of real property- Hurst v. Navarro Texas Properties (233 West Pipeline Road) and to reconvene in Open Session at the conclusion of the Executive Session

5. Take any and all action ensuing from Executive Session

ADJOURNMENT

Posted by: _____

This 7th day of February 2020, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 561.087 of the Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

Minutes
Hurst City Council
Work Session
Tuesday, January 28, 2020

On the 28th day of January 2020, at 5:33 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
Larry Kitchens)	Mayor Pro Tem
David Booe)	
Cathy Thompson)	
Bill McLendon)	
Cindy Shepard)	
Jon McKenzie)	
Clay Caruthers)	City Manager
Matthew Boyle)	Assistant City Attorney
Rita Frick)	City Secretary
Clayton Fulton)	Assistant City Manager
Kyle Gordon)	Executive Director of Community Services
Michelle Lazo)	Executive Director of Development
Greg Dickens)	Executive Director of Public Works
Kara McKinney)	Public Information Officer

With the following Councilmembers absent: none, constituting a quorum, at which time, the following business was transacted:

I. Call to Order – the meeting was called to order at 5:33 p.m.

II. Informational Items

) **Update and discussion of proposed dog park design** – Executive Director of Community Services Kyle Gordon briefed Council on the stages of the Dog Park design and Animal Services facilities noting various dog pen areas, dirt walkways, shaded areas and drainage. Noted was the parking area and efforts to save as many trees as possible. A conceptual drawing was presented and Mr. Gordon stated the Parks and Recreation Board accepted the concept and asked staff to proceed. City Manager Caruthers noted engineering is reviewing drainage and also reviewed the four phases of the project. He stated once final contracts are approved by the Council staff will track expenditures. He also stated bonds, in the amount of \$7 million, were approved for the Animal Services Facilities, funds were allocated from various funds for the remaining phases, and the dog park is largely funded from park donations. In response to Council questions, Mr. Caruthers stated staff is exploring partnerships with animal welfare organizations.

Mayor moved to work session Item IV.

IV. Discussion of Agenda Item(s) 6

Consider authorizing the city manager to enter into a Professional Services Agreement with The Management Connection.

City Manager Clay Caruthers briefed Council on the proposed Professional Services Agreement with The Management Connection (TMC) noting the contract is for a 3-year partnership with TMC in an amount not to exceed \$90,000 per year, and approved reimbursements including travel expenses. He stated the City has partnered with The Management Connection for 28 years to enhance strategic planning, leadership development, facilitation, the hiring process, employee coaching and provide outsourcing services for Human Resources. Mr. Gonzalez thanked the Council for allowing their company to work with the City and commended Council for supporting staff.

Mayor Wilson moved to the Executive Session item.

EXECUTIVE SESSION in Compliance With the Provisions of the Texas Open Meetings Law, Authorized by Government Code, Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the city and Section 551.071, Consultation with City Attorney to seek advice regarding Pending or Contemplated Litigation or Settlement Offers (Dakota Place Apartments) and to reconvene in Open Session at the conclusion of the Executive Session.

Mayor Wilson recessed the work session to Executive Session at 5:49 p.m. in compliance with the provisions of the Texas Open Meetings Law, authorized by Government Code, Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City and Section 551.071, Consultation with City Attorney to seek advice regarding Pending or Contemplated Litigation or Settlement Offers (Dakota Place Apartments) and reconvened Open Session at 6:12 p.m.

) **Update and discussion of Town Hall Forum** – Public Information Officer Kara McKinney updated Council on the Town Hall Forum agenda and City Manager Clay Caruthers noted a few calendar items.

The following items were not discussed in work session:

V. Discussion of Agenda Item(s) 5

Consider Resolution 1761 authorizing the city manager to accept the water line easement dedication for Lot 5, Block A, The Haven, First Installment Addition

VI. Discussion of Agenda Item(s) 7 and 8

Consider designating Livingston Drive from West Pipeline Road to 629 Livingston Drive as the FY 2020 – 46th Year Community Development Block Grant (CDBG) Program project

Consider authorizing the city manager to enter into an Interlocal Agreement with Tarrant County for the 2020 Street Overlay Program

Adjournment – The meeting adjourned at 6:21 p.m.

APPROVED this the 11th day of February 2020.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Henry Wilson, Mayor

City Council Minutes
Tuesday, January 28, 2020

On the 28th day of January 2020, at 6:30 p.m., the City Council of the City of Hurst, Texas, convened in Regular Meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
Larry Kitchens)	Mayor Pro Tem
David Booe)	Councilmembers
Cathy Thompson)	
Bill McLendon)	
Jon McKenzie)	
Cindy Shepard)	
Clay Caruthers)	City Manager
Matthew Boyle)	Assistant City Attorney
Rita Frick)	City Secretary
Clayton Fulton)	Assistant City Manager
Malaika Marion Farmer)	Assistant City Manager
Kyle Gordon)	Executive Director Community Services
Greg Dickens)	Executive Director of Public Works
Kara McKinney)	Public Information Officer

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 6:30 p.m.

Councilmember Cathy Thompson gave the Invocation.

The Pledge of Allegiance was given. The Texas Pledge was given.

PRESENTATION(S) AND PERSON(S) TO BE HEARD

1. Presentation of City of Hurst Flag flown in memory of former Planning and Zoning Commissioner Joe Fuchs.

Mayor Wilson presented the City of Hurst Flag flown in memory of former Planning and Zoning Commissioner Joe Fuchs to wife Rhonda, family and friends. Mayor Wilson expressed gratitude for the Fuchs family contribution to the City and community.

2. Mid Cities Care Corps Executive Director Duane Buuck requested to speak to thank the Council for their support of Mid Cities Care Corps (MCCC) Outreach Programs.

Mayor Wilson recognized Mid Cities Care Corps Executive Director Duane Buuck who provided an overview of the MCCC Outreach Programs. Mr. Buuck noted the various programs for seniors in need and the areas of service. He also thanked the Council for their support of the programs and noted the various methods individuals can contribute.

CONSENT AGENDA

3. Considered approval of the minutes for the January 14, 2020 City Council meetings.
4. Considered Ordinance 2433, second reading, amending Chapter 13, Municipal Court, relevant to the assessment and collection of reimbursement fees and court costs.
5. Considered Resolution 1761 authorizing the city manager to accept the water line easement dedication for Lot 5, Block A, The Haven, First Installment Addition.
6. Considered authorizing the city manager to enter into a Professional Services Agreement with The Management Connection.

Councilmember Kitchens moved to approve the consent agenda. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers Booe, Kitchens, McKenzie, Thompson, McLendon and Shepard

No: None

OTHER BUSINESS

7. Considered designating Livingston Drive from West Pipeline Road to 629 Livingston Drive as the FY 2020 – 46th Year Community Development Block Grant (CDBG) Program project.

Mayor Wilson recognized Executive Director of Public Works Greg Dickens who stated the Council held a public hearing to receive input for possible projects for the 46th year Community Development Block Grant Program projects at the January 14, 2020 Council meeting. He stated no one spoke at the public hearing and staff reviewed the eligible areas in Hurst and recommends the reconstruction of Livingston Drive from West Pipeline Road to 629 Livingston Drive as the project for the 2020 CDBG program. Mr. Dickens stated the water lines were replaced in approximately 2006, and the sewer lines will be pipe burst behind the curb. Mr. Dickens stated the estimated cost of construction, including contingencies, is \$381,000. He stated staff estimates the City will receive a CDBG grant amount of \$165,000 and the City will be responsible for all project construction costs above the CDBG grant amount of approximately \$216,000. He explained the County will bill the City for the City's portion of the project. In response to Council questions, Mr. Dickens stated although no sidewalks are planned at this time, it will be determined in May if the City can go forward with a Safe Routes to School Project.

Councilmember McLendon moved to designate the reconstruction of Livingston Drive from West Pipeline Road to 629 Livingston Drive as the fiscal year 2020 – 46th Year Community Development Block Grant Program Project for the City of Hurst. Motion seconded by Councilmember Shepard. Motion prevailed by the following vote:

Ayes: Councilmembers Booe, Kitchens, McKenzie, Thompson, McLendon and Shepard
No: None

8. Consider authorizing the city manager to enter into an Interlocal Agreement with Tarrant County for the 2020 Street Overlay Program

Mayor Wilson recognized Executive Director of Public Works Greg Dickens who reviewed the proposed Interlocal Agreement with Tarrant County for the 2020 Street Overlay Program noting the City and County have combined their efforts for many years for the annual Street Overlay Program. He stated the County offers equipment and manpower and the City pays for the materials and recommends projects. He reviewed the proposed segments of Hurstview Drive for this year noting the not to exceed amount of \$297,000. In response to Council questions, City Manager Caruthers stated a penny on the tax rate was approximately \$300,000.

Councilmember Shepard moved to authorize the city manager to enter into an Interlocal Agreement with Tarrant County, for the 2020 Street Overlay Program, for an amount not to exceed \$297,000. Motion seconded by Councilmember McKenzie. Motion prevailed by the following vote:

Ayes: Councilmembers Booe, Kitchens, McKenzie, Thompson, McLendon and Shepard
No: None

9. Review of upcoming calendar items – City Manager Clay Caruthers reviewed upcoming calendar items.
10. City Council Reports - Items of Community Interest

Mayor Wilson thanked the Hurst 101 Class for attending the meeting.

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED – No one spoke.

Mayor Wilson did not adjourn to Executive Session noting discussion was completed earlier.

EXECUTIVE SESSION in Compliance With the Provisions of the Texas Open Meetings Law, Authorized by Government Code, Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the city and Section 551.071,

Consultation with City Attorney to seek advice regarding Pending or Contemplated Litigation or Settlement Offers (Dakota Place Apartments) and to reconvene in Open Session at the conclusion of the Executive Session

11. Take any and all action ensuing from Executive Session.

No action was taken.

ADJOURNMENT – The meeting adjourned at 7:11 p.m.

APPROVED this the 11th day of February 2020.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Henry Wilson, Mayor

City Council Staff Report

SUBJECT: Conduct a public hearing and consider the issue of levying civil penalties, possible revocation of the Certificate of Occupancy, and status of the repairs for the property located at 450 E. Hurst Blvd, Hurst, Texas; Lot A3, Block 14, of the Holder Estates subdivision (Dakota Place Apartments)

Supporting Documents:

Meeting Date: 2/11/2020
Department: Planning and Development
Reviewed by: Michelle Lazo
City Manager Review:

Background/Analysis:

On November 26, 2019, the City Council held a public hearing and ordered the conditional assessment of civil penalties against the owners of the Dakota Apartment Complex.

Staff will provide an update regarding the status of the repairs to the complex and the owner's compliance with the applicable City Council Orders.

Funding Sources and Community Sustainability:

There is no funding impact.

Recommendation:

Recommendation will be presented at the meeting.

Future Event Calendar

February 11, 2020

Regular City Council meetings are held on the second and fourth Tuesday of each month. Following are additional meetings, canceled meetings and public event dates.

<u>DATE AND TIME</u>	<u>ACTIVITY</u>
Thursday, February 20, 2020 6:00 p.m.	Townhall Forum Hurst Conference Center, 1601 Campus Drive
Sunday, March 8, 2020	Daylight Savings Time Begins
Wednesday, March 11, 2020 11:00 a.m.	Grand Family Picnic Heritage Village Plaza, 841 W. Pipeline Rd.