

CITY OF HURST
COUNTY OF TARRANT
STATE OF TEXAS

On the 20th day of August 2019, at 5:30 p.m., the Library Board of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

Betty Whiteside)	Chair
Ruth Kennedy)	Vice-Chair
Peggy Moore)	Members
Gus Nixon		
Margaret Coleman		
Linda Dibley)	Alternate
Kyle Gordon)	Executive Director of Community Services
Jesse Loucks)	Library Director
Vanessa Patchen)	Assistant Library Director
Hannah Titony)	Community Services Management Assistant

with the following members absent: Janie Melton-Judy and Julie Granquist, constituting a quorum, at which time the following business was transacted:

I. Call to Order

Chair Betty Whiteside called the meeting to order at 5:30 p.m.

II. Roll Call of Members

Hannah Titony conducted the Roll Call of Members.

III. Approval of Minutes

The minutes of the July 16, 2019 regular meeting were reviewed and approved as written.

At the request of Staff, the following item was moved to the top of the Agenda.

IX. Informational Items

A. 2019 Summer Reading Club

- 1. Youth Summer Reading Club:** Beverly Kirkendall gave a brief overview of the Youth portion of the 2019 Summer Reading Club including the HEB Reads! Event on May 4th with 3,900 in attendance, Splash Party on May 22nd at Chisholm Aquatics Center with 155 in attendance, and Birdville Reads on June 1st with 1,500 in attendance. She reported that 836 kids read 1,494,375 minutes. There were 2 outreach programs with 7 sessions each; the Lunch and Learn with 386 in attendance and the Aspire program at Binion Elementary with 523 in attendance. The Summer Reading Club Back to Earth Ending was a great success with 175 in attendance and the Star Party for 2,000 minute readers had 150 in attendance.

- 2. **Teen Summer Reading Club:** Danyelle Weiss gave a brief overview of the Teen portion of the Summer Reading Club program including Wormhole Wellness with 22 in attendance, Sci-Fi Movie with 24 in attendance, Laser Tag with 32 in attendance, Game Night with 19 in attendance, Movie Night with 12 in attendance, Escape Room with 17 in attendance, and the Cosmic Carnival ending event with 17 in attendance. Ms. Weiss reported that 252 teens read 591,094 minutes. There were 40 teen volunteers this year who helped the Library with a variety of activities.
- 3. **Adult Summer Reading Club:** Bryce Francis gave a brief overview of the Adult portion of the Summer Reading Club program including Noontime Masterworks with 167 in attendance, Evening Masterworks with 206 in attendance, Game Night, Make and Take Craft, Crafts for a Cause, English as a Second Language classes, Hand Lettering and Calligraphy, Trivia Night, and Friday Movie Matinees. He reported that 600 Adults read 1,507,022 minutes.

IV. Librarian’s Report

- A. **Statistical Report for July:** The Library Statistical Report for July was distributed to the Board. Jesse Loucks reviewed the report.

<u>July</u>	
Circulation.....	39,625
Number of Active Patrons.....	30,457
Volunteer Hours.....	380
Door Count.....	13,966
Electronic Usage Sessions.....	6,704
Page Views.....	9,197
Net Revenue	\$ 2,771
Children’s Programming.....	2,753
Adult Programming.....	1,088

- B. **Program & Events Report for July:** The Program & Events Report for July was distributed to the Board. Jesse Loucks reviewed the report. Pictures of the events were displayed.
- C. **Upcoming Programs and Events:** Mr. Loucks reviewed the Upcoming Programs and Events report. Pictures were displayed for the Board.
- D. **Works in Progress**
 - 1. **Library Pavilion Landscape Improvements:** Vanessa Patchen informed the Board that Library Staff has been working with the Parks Department to refresh the Library Park landscaping. The improvements will involve the removal of bushes around the pavilion and the replanting of plants that will allow for a more open ambience. Photos were displayed for the Board.
 - 2. **Program Room A/V Repairs:** Jesse Loucks stated that the Audio/Video system is in need of repair and a contractor will be retrofitting and improving the system soon.

3. **Information desk Improvements:** Mr. Loucks noted that the Library Staff is in the process of remodeling the Information Desk to match the design of the Circulation Counter. This process should be complete in approximately six to eight weeks.
4. **Book Drop Repairs:** Mr. Loucks informed the Board that someone damaged the outside book drop. Staff made the repairs and it is currently in good working order.

E. Staff Activities

1. **Personnel Update:** Kyle Gordon reported that Hannah Titony has been promoted to the position of Community Services Management Assistant. The Board congratulated Ms. Titony.

V. Reports of the Committees

A. Friends of the Hurst Public Library

1. **July Revenue Report:** The Friends revenue report for July was provided for the Board.

VI. Communications

- ##### **A. Community Comments:** Vanessa Patchen noted several comments and positive feedback on social media from Library patrons.

VII. Unfinished Business

None at this time.

VIII. New Business

None at this time.

IX. Informational Items

- ##### **A. 2019 Summer Reading Club Review:** This item was moved to the top of the Agenda.
- ##### **B. Heritage Village Presents:** Hannah Titony gave a brief overview of the Heritage Village Presents Fall events including Salsa y Salsa on September 5th, Dogtoberfest on October 3rd, and Movie in the Park on November 1st.
- ##### **C. Oral History Project Update:** Jesse Loucks gave an update on the Oral History Project, explaining that one of the videos was presented to the Historical Landmark Committee at their last meeting and it was approved for posting. Several other videos will be presented to the Committee for their approval prior to posting on the City's Website.

D. **Holiday Closure:** Kyle Gordon reminded the Board that the Library will be closed on Monday, September 2nd in observance of the Labor Day holiday.

X. **Board Member and Citizen Comments**

XI. **Adjournment**

There being no further business, the meeting was adjourned by Chair, Betty Whiteside at 6:36 p.m.

APPROVED this the _____ day of _____, 2019.

APPROVED:

ATTEST:

CHAIR

RECORDING SECRETARY