

WORK SESSION AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
FIRST FLOOR CONFERENCE ROOM
TUESDAY, DECEMBER 10, 2019 – 5:30 P.M.
(or immediately following the 5:00 p.m. Hurst Public Facility Corporation Meeting)

I. Call to Order

II. Informational Items

-) **Update and Discussion of 2020 Census**
-) **Update and Discussion of Annual Citizen Survey**
-) **Update and Discussion regarding Coalition for Appropriate Sales Tax Law Enactment (CASTLE)**

III. Discussion of Agenda Item(s) 3

Consider Resolution 1756 authorizing the city manager to accept the Drainage Easement Dedication on Tract BR of Lucas Estates Addition

Greg Dickens

IV. Discussion of Agenda Item(s) 4

Consider authorizing the city manager to proceed with the Library Lighting Modernization Project

Kyle Gordon

V. Discussion of Agenda Item(s) 5

Conduct a Public Hearing and consider Ordinance 2432, first reading, approving SUP-19-12, Rewind Smoke Shop, a Special Use Permit to open an e-cigarette/vape store on a portion of Lot B, Block 32, Valentine Oaks Addition, being 4.87 acres located at 621 Bedford Eules Road

Michelle Lazo

VI. Discussion of Agenda Item(s) 6

Consider approval of Resolution 1754 casting votes for candidates to the Tarrant Appraisal District (TAD) Board of Directors

Rita Frick

VII. Discussion of Agenda Item(s) 7

Consider approval of Resolution 1755 continuing support and participation in the Community Powered Revitalization Program and agreeing to expenditures allowed under the Texas Local Government Code Chapter 380 for the promotion of economic development

Michelle Lazo

VIII. Discussion of Agenda Item(s) 8

Consider authorizing the city manager to enter into a Contract for print services with Digital Press (Stone Shield Investments, LLC)
Malaika Marion Farmer

IX. Discussion of Agenda Item(s) 9

Consider authorizing the city manager to enter into an Agreement with Greenplay, LLC, to produce a Cost Recovery and Resource Analysis
Kyle Gordon

X. Discussion of Agenda Item(s) 10

Consider appointments to Boards, Commissions and Committees
Rita Frick

EXECUTIVE SESSION in Compliance With the Provisions of the Texas Open Meetings Law, Authorized by Government Code, Section 551.071, Consultation with City Attorney to seek advice regarding Pending or Contemplated Litigation or Settlement Offers (City of Hurst v. Carl A. Robinson Properties, Ltd) and to reconvene in Open Session at the conclusion of the Executive Session

ADJOURNMENT

Posted by: _____

This the 6th day of December 2019, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

**REGULAR MEETING AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
TUESDAY, DECEMBER 10, 2019**

AGENDA:

5:30 p.m. (or immediately following the 5:00 p.m. Hurst Public Facility Corporation Meeting) - **Work Session** (City Hall, First Floor Conference Room)

6:30 p.m. - **City Council Meeting** (City Hall, Council Chamber)

CALL TO ORDER

INVOCATION (Councilmember David Booe)

PLEDGE OF ALLEGIANCE

PRESENTATION(S)

1. Presentation of the Ellis & Associates Gold International Aquatic Safety Award and the 2019 Texas Recreation and Parks Society Horizons Award

CONSENT AGENDA

2. Consider approval of the minutes for the November 26, 2019 City Council meetings
3. Consider Resolution 1756 authorizing the city manager to accept the Drainage Easement Dedication on Tract BR of Lucas Estates Addition
4. Consider authorizing the city manager to proceed with the Library Lighting Modernization Project

PUBLIC HEARING(S) AND RELATED ITEM(S)

5. Conduct a Public Hearing and consider Ordinance 2432, first reading, approving SUP-19-12, Rewind Smoke Shop, a Special Use Permit to open an e-cigarette/vape store on a portion of Lot B, Block 32, Valentine Oaks Addition, being 4.87 acres located at 621 Bedford Eules Road

RESOLUTION(S)

6. Consider approval of Resolution 1754 casting votes for candidates to the Tarrant Appraisal District (TAD) Board of Directors
7. Consider approval of Resolution 1755 continuing support and participation in the Community Powered Revitalization Program and agreeing to expenditures allowed under the Texas Local Government Code Chapter 380 for the promotion of economic development

OTHER BUSINESS

8. Consider authorizing the city manager to enter into a Contract for print services with Digital Press (Stone Shield Investments, LLC)
9. Consider authorizing the city manager to enter into an Agreement with Greenplay, LLC to produce a Cost Recovery and Resource Analysis
10. Consider appointments to Boards, Commissions and Committees
11. Review of board, commission and committee meeting minutes:
 - Ñ Transportation Infrastructure and Safety Committee
 - Ñ Planning and Zoning Commission
12. Review of upcoming calendar items
13. City Council Reports - Items of Community Interest

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED

EXECUTIVE SESSION in Compliance With the Provisions of the Texas Open Meetings Law, Authorized by Government Code, Section 551.071, Consultation with City Attorney to seek advice regarding Pending or Contemplated Litigation or Settlement Offers (City of Hurst v. Carl A. Robinson Properties, Ltd) and to reconvene in Open Session at the conclusion of the Executive Session

14. Take any and all action ensuing from Executive Session

ADJOURNMENT

Posted by: _____

This 6th day of December 2019, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 561.087 of the Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

City Council Staff Report

SUBJECT: Presentation of the Ellis & Associates Gold International Aquatic Safety Award and the 2019 Texas Recreation and Parks Society Horizons Award

Supporting Documents:

Meeting Date: 12/10/2019
Department: Community Services
Reviewed by: Kyle Gordon
City Manager Review:

Background/Analysis:

The Aquatics Division was once again recognized by the International Aquatic Safety Consultants, Ellis & Associates, with the "Gold International Aquatic Safety Award" for excelling in lifeguard professionalism, operational safety standards and aquatic risk management through our participation in the Ellis & Associates Comprehensive Aquatic Risk Management Program. The summer of 2019 was another successful season with over 50,000 visits and no major injuries. It is due to the professionalism and dedication of Recreation Coordinator, Madison Seil. Madison recruits, hires, trains, and reviews every lifeguard hired by the City.

Madison Seil was also recognized by the Texas Recreation and Park Society (TRAPS). At the September 2019 TRAPS North Region Conference in Frisco, Madison was presented with the Horizons Award. The Horizons Award recognizes an outstanding professional with less than five years of experience in the field of parks or recreation. Madison continues to advance the Hurst Parks and Recreation mission of providing responsive services and effective programs ensuring that Hurst remains a vibrant community.

Funding Sources and Community Sustainability:

There is no fiscal impact. In an effort to remain a vibrant community, this program addresses the City Council's Strategic Priority for Leadership, Innovation, and Economic Vitality by continually improving the programming and services offered at the Recreation Center and Aquatics Centers.

Recommendation:

There is no staff recommendation.

Minutes
Hurst City Council
Work Session
Tuesday, November 26, 2019

On the 26th day of November 2019, at 5:00 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
Larry Kitchens)	Mayor Pro Tem
David Booe)	
Bill McLendon)	
Cindy Shepard)	
Jon McKenzie)	
Clay Caruthers)	City Manager
John Boyle)	City Attorney
Matthew Boyle)	Assistant City Attorney
Rita Frick)	City Secretary
Clayton Fulton)	Assistant City Manager
Malaika Marion Farmer)	Assistant City Manager
Kyle Gordon)	Executive Director of Community Services
Michelle Lazo)	Executive Director of Development
Steve Bowden)	Executive Director of Economic Development
Greg Dickens)	Executive Director of Public Works
Robert Wallace)	Building Official

With the following Councilmembers absent: Cathy Thompson, constituting a quorum, at which time, the following business was transacted:

- I. Call to Order** – the meeting was called to order at 5:00 p.m.
- II. Conduct interviews and discuss Board, Commission and Committee appointments.**
Council interviewed and discussed applicants for Boards, Commissions and Committees.
- III. Informational Items**
 -) **Update and Discussion of John Butler Memorial Senior Banquet** – Recreation Manager Amy Oden briefed Council on the program for the John Butler Memorial Senior Banquet, December 14, 2019.
 -) **Update and Discussion of the Christmas Tree Lighting Event** – Recreation Manager Amy Oden briefed Council on the upcoming Christmas Tree Lighting and Santa event, December 3, 2019.
 -) **Update and Discussion of the Hurst Public Facilities Corporation (HPFC)** – City Manager Caruthers briefed Council on the signature requirements of the HPFC Application Eligibility Certification for project funding.

City Manager Caruthers also noted an invitation from Gardner Capital to tour the new Provision at North Valentine apartment complex and staff will confirm the date.

EXECUTIVE SESSION in Compliance With the Provisions of the Texas Open Meetings Law, Authorized by Government Code, Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the city and Section 551.071, Consultation with City Attorney to seek advice regarding Pending or Contemplated Litigation or Settlement Offers (Dakota Place Apartments) to reconvene in Open Session at the conclusion of the Executive Session.

Mayor Wilson recessed the meeting to Executive Session at 5:40 p.m. in compliance with the provisions of the Texas Open Meetings Law, authorized by Government Code, Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the city and Section 551.071, Consultation with City Attorney to seek advice regarding Pending or Contemplated Litigation or Settlement Offers (Dakota Place Apartments) and reconvened Open Session at 5:53 p.m.

The following agenda items were discussed in this order: V, VI, VII and IV was not discussed.

IV. Discussion of Agenda Item(s) 3

Conduct a Public Hearing and consider ordering the repair, removal or demolition of property located at 450 E. Hurst Blvd, Hurst, Texas; Lot A3, Block 14, of the Holder Estates subdivision (Dakota Place Apartments) and to consider the possible levying of civil penalties.

V. Discussion of Agenda Item(s) 4

Consider approval of Resolution 1753 authorizing the City of Euless to serve as the sponsoring agency to prepare and file the Solid Waste Pass-Through Grant application on behalf of the City of Hurst.

Fire Chief David Palla briefed Council on the proposed resolution authorizing the City of Euless to serve as the sponsoring agency to prepare and file the Solid Waste Pass-Through Grant application on behalf of the City of Hurst noting the importance of having contracts in place when a disaster occurs to expedite the recovery time.

VI. Discussion of Agenda Item(s) 5

Consider authorizing the city manager to enter into a Lease Agreement and Memorandum of Lease Agreement with Blue Sky Towers III, LLC, for a ground lease and construction of a radio/communications cell tower at 1235 Hurstview Drive.

Executive Director of Public Works Greg Dickens briefed Council on the proposed Lease Agreement and Memorandum of Lease Agreement with Blue Sky Towers III, LLC, for a ground lease and construction of a radio/communications cell tower at 1235 Hurstview Drive noting the new 125' tower will replace the existing 80' tower. He explained the design of the tower is for it to buckle and collapse within the 50' square in case of some type

of failure and the lease is for an initial period of 60 months with an option of four successive five-year automatic renewals. The City will receive a one-time \$500 payment upon execution of the agreements and, thereafter, with payments of \$1,200 each month for the term. Mr. Dickens stated the contract allows for the HAM radio operators use.

VII. Discussion of Agenda Item(s) 6

Consider authorizing the city manager to enter into a letter engagement agreement with Bickerstaff Heath Delgado Acosta, LLP, for representation of the City in SB 1004/SB1152 litigation regarding right-of-way acquisition.

Assistant City Manager Clayton Fulton briefed Council on the proposed letter engagement agreement with Bickerstaff Heath Delgado Acosta, LLP, for representation of the City in SB 1004/SB1152 litigation regarding right-of-way acquisition. Mr. Fulton reviewed legislation passed in 2017 restricting a city's ability to collect fees and in 2019 legislation passed effectively eliminating half of franchise fees, which resulted in litigation. He explained the basis of the lawsuit, approximately 50 cities joined the suit, and the impact to the City is approximately a \$300,000 deficit. Mr. Caruthers stated if the City joins the lawsuit, the cost is approximately \$5,600 with no further financial obligation.

Adjournment – The meeting adjourned at 6:15 p.m.

APPROVED this the 10th day of December 2019.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Henry Wilson, Mayor

City Council Minutes
Tuesday, November 26, 2019

On the 26th day of November 2019, at 6:30 p.m., the City Council of the City of Hurst, Texas, convened in Regular Meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
Larry Kitchens)	Mayor Pro Tem
David Booe)	Councilmembers
Bill McLendon)	
Jon McKenzie)	
Cindy Shepard)	
Clay Caruthers)	City Manager
Matthew Boyle)	Assistant City Attorney
Rita Frick)	City Secretary
Clayton Fulton)	Assistant City Manager
Malaika Marion Farmer)	Assistant City Manager
Robert Wallace)	Building Official
Michelle Lazo)	Executive Director Planning and Development
Kyle Gordon)	Executive Director Community Services

With the following Councilmembers absent: Cathy Thompson, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 6:30 p.m.

Mayor Pro Tem Kitchens gave the Invocation.

The Pledge of Allegiance was given. The Texas Pledge was given.

CONSENT AGENDA

1. Considered approval of the minutes for the November 12, 2019 City Council meetings.
2. Considered Ordinance 2430, second reading, SP-19-11 Novak Motors, a site plan for signage only on Lot A1, Block 1 Oakwood Park Addition being .30 acre located at 160 W. Bedford Euless Road.

Councilmember Kitchens moved to approve the consent agenda. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers Booe, Kitchens, McKenzie, McLendon and Shepard
No: None

PUBLIC HEARING(S) AND RELATED ITEM(S)

3. Conducted a Public Hearing and consider ordering the repair, removal or demolition of property located at 450 E. Hurst Blvd, Hurst, Texas; Lot A3, Block 14, of the Holder Estates subdivision (Dakota Place Apartments) and to consider the possible levying of civil penalties.

Mayor Wilson announced a public hearing and consider ordering the repair, removal or demolition of property located at 450 E. Hurst Blvd, Hurst, Texas; Lot A3, Block 14, of the Holder Estates subdivision (Dakota Place Apartments) and to consider the possible levying of civil penalties and recognized City Attorney Matthew Boyle who stated this item is a follow up to the September 24, 2019 order requiring repair or demolition of the property with the established deadline of October 24, 2019. He stated it is now 33 days past the deadline and the repairs have not been made. He noted the most significant issue remains the roofs on the buildings with violations dating back to 2016 and no permit has been successfully pulled in spite of the multiple meetings with the owner, owner's attorney and contractor during this timeline. Mr. Boyle stated since the time a lawsuit was filed, nine citations have been issued and yet we still stand before Council with noncompliance. As such, the attorney recommends Council consider civil penalties against the owner and to make them conditional.

Mayor Wilson recognized Charles Mercer, 6101 Terrace Oaks Lane, Fort Worth, who provided the Council a document of information. Mr. Mercer noted that, in 2016, the City wanted us to replace the roof structure, that the decision was made by Richard Clark, not a structural engineer. He stated a structural engineer said the structures are good, but the City did not agree. That the engineer put a swimming pool on the roof, and it passed with flying colors. Mr. Mercer stated he received tickets, and when the roof passed the test, the tickets were dropped. Mr. Mercer stated Vince King let it go and dropped it. It was determined the structure was sound. He stated, in 2018, when some drips came through the roof, he was cited and ordered to permit the roof, which was filed April 6, 2018. They removed an 80-year old resident from her apartment. He stated he thought the City would expedite the permit, since the tenant left all her belongings in her home and he put her in another unit. He stated October 15 was the last time they asked for anything after the April 6 filing. Mr. Mercer stated delays were caused by the City. He stated he spoke to Michelle Lazo and the city manager and the city manager would not talk because the city attorney was involved. He stated the last item he gave Council is an email to Michelle Lazo dated December 5, a month after he provided everything the City requested and he received no response to the emails. Mr. Mercer stated the roof is not leaking, the code is that the roof has to be leak proof. Mr. Mercer stated the roof has a 10 year guarantee and moisture was found in the insulation, no problem with the roof. He stated he agreed to remove the roof and when he submitted the plans, an engineer from the City added to remove all decking and that he will have to have a metal frame with decking. He stated that was a change by the City, or he would have a permit now. Mr. Mercer expressed his concerns regarding city inspections being vague and not able to know what is wanted. That there are no regulations for the AC service required by the City and that all violations that he was told about were finished. Mr. Mercer also

expressed concern inspectors would not show him what the violations were and commented on the amount of mold discovered and regulations regarding mold. He stated all violations on interior that we were told about we finished. Exterior inspections were done without any staff members present. He stated there may be violations no one has told him about on the exterior. He stated the roof shows 10% moisture and 90% is good. He stated the Constitution 5th amendment of the United States says government cannot take away property without due process and that you would think he has a right to repair. He indicated the City is not following the engineer they hired. He stated we are going to litigation and feels things will come out in litigation. He stated he had a tenant call today to show support and that his tenants are nervous not knowing if the building will be demolished and that he has quite a few tenants who could not afford to move, that they live paycheck to paycheck. He stated the City found another apartment that had old damage, and rather than the tenant move out, he tried to apply for a permit, and he was told they are not taking any more permits from me. He stated there have been too many things, delays caused by the City and the delays, on the roof, are on the City, not him. He stated he is hoping the Council will postpone until litigation presented and that he has spent a lot of money on the property, over \$100,000 this year, and by the time done, no idea.

Mayor Wilson recognized Milli Berneck, 450 E. Hurst Boulevard, Apartment 122, who stated she has lived in Hurst over twenty years and Dakota Place Apartments for 6 years. She stated there was a lot of work done on the apartment complex last year and she has no problem with her apartment. She stated she does not have a vehicle to move and that she tried to talk to people in Hurst but that no one got back to her. Mr. Berneck stated some tenant left not knowing anything.

There being no else to speak, Mayor Wilson closed the public hearing.

In response to Councilmember Kitchen's questions, Mr. Boyle stated the issues identified have not been satisfied, and in particular the roof. He stated, at the property owners request and demand, the City obtained an independent and third party review of the roof and engaged Childress Engineering Services who made an onsite inspection of the property January 2019, Thereafter they issued a written report, which was provided to the Council as part of their initial consideration of this case. The February 2019 report identified serious outstanding structural issues to the roof, and indicated the necessity for immediate replacement of the roof on building 2. The roof on building 2 has not been replaced and no other identified necessary repairs been made to the roofs on buildings 1, 3, and 4. And in addition, between the time of September 24 and your last meeting, staff had the opportunity to, reinspect, the property as part of the electrical work inspections, which reveals additional deficiencies to the roof, which merited further repairs on buildings 3 and 4. To go back to 2016 and 2017, is irrelevant, given the Childress Engineering inspection in January 2019 and February 2019 reports. Not only have the repairs not been made, there is not a valid building permit, and it was made clear the requirements of that permit to the property owner and his contractor. Mr. Mercer expressed his opinion regarding the roof structure and Mayor Wilson advised the public hearing had been closed. In response to Councilmember Kitchens questions regarding

permits, Mr. Boyle stated the repairs require a permit, and that illegal and unpermitted work has been done and the owner was notified of the requirement. Councilmember Kitchens noted that permits are required to make sure all compliance is met during the various phases. He stated it is not the Council's position or the City's position to demolish property. The Council is interested in insuring Dakota Place Apartments is a place that provides for the health, safety and welfare of those living in the apartments.

Councilmember Kitchens moved to approve an Order assessing conditional civil penalties against the owner(s) of the Dakota Place Apartments in the amount of \$500.00 per day for a total amount of \$16,500.00. Motion seconded by Councilmember Shepard. Motion prevailed by the following vote:

Ayes: Councilmembers Booe, Kitchens, McKenzie, McLendon and Shepard

No: None

Councilmember McKenzie left the meeting at 7:00 p.m.

RESOLUTION(S)

4. Considered approval of Resolution 1753 authorizing the City of Eules to serve as the sponsoring agency to prepare and file the Solid Waste Pass-Through Grant Application on behalf of the City of Hurst.

Mayor Wilson recognized Fire Chief David Palla who reviewed the proposed grant application noting the proposed Resolution authorizing the City of Eules to serve as the sponsoring agency to prepare and file the Solid Waste Pass-Through Grant Application on behalf of the City. He stated the management of a disaster recovery process includes steps leading to normalcy as quickly as possible. Chief Palla reviewed the benefits of the plan and stated the contracts will help augment the City's daily waste contractors. He reviewed key dates to the application process and stated the contracts will provide a quicker recovery.

Councilmember Booe moved to approve Resolution 1753 authorizing the City of Eules to serve as the sponsoring agency to prepare and file the Solid Waste Pass-Through Grant application on behalf of the City of Hurst. Motion seconded by Councilmember Shepard. Motion prevailed by the following vote:

Ayes: Councilmembers Booe, Kitchens, McLendon and Shepard

No: None

OTHER BUSINESS

5. Considered authorizing the city manager to enter into a Lease Agreement and Memorandum of Lease Agreement with Blue Sky Towers III, LLC, for a ground lease and construction of a radio/communications cell tower at 1235 Hurstview Drive.

Mayor Wilson recognized Executive Director of Public Works Greg Dickens who provided the City Secretary with a revised contract document and reviewed the lease agreement for a 125' high single-pylon radio and communications cell tower. He stated the ground lease is a 50' x 50' area on the City of Hurst water plant site located at 1235 Hurstview Drive and the existing 80' tower, which is not being used will be removed. He explained the design of the tower allows for it to buckle and collapse within the 50' square in case of failure. Mr. Dickens stated the lease is for an initial period of 60 months with an option of four successive five-year automatic renewals, and the City will receive a one-time \$500 payment upon execution of the agreements and, thereafter, payments of \$1,200 each month for the term. Mr. Dickens stated the contract allows for the HAM radio operator use, which is beneficial to the City. In response to Councilmember Kitchens' questions regarding notice and right to remove the tower, Mr. Dickens stated he believed there is a 30-day notice requirement.

Councilmember Shepard moved to authorize the city manager to enter into a Lease Agreement and Memorandum of Lease Agreement with Blue Sky Towers III, LLC, for a period of 60 months, with four optional automatic extensions, each having a duration of five years. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers Booe, Kitchens, McLendon and Shepard

No: None

6. Considered authorizing the city manager to enter into a letter engagement agreement with Bickerstaff Heath Delgado Acosta LLP for representation of the City in SB 1004/SB1152 litigation regarding right-of-way acquisition.

Mayor Wilson recognized Assistant City Manager Clayton Fulton who reviewed the proposed Letter Engagement Agreement with Bickerstaff Heath Delgado Acosta, LLP, for representation of the City in SB 1004/SB1152 litigation regarding right-of-way acquisition. Mr. Fulton reviewed legislation passed in 2017 restricting a City's ability to collect fees and 2019 legislation effectively eliminating half of franchise fees, which resulted in litigation. He explained the basis of the lawsuit, that approximately 50 cities joined the suit and the legislation results in an approximation \$300,000 deficit. City Manager Caruthers noted the City's cost of approximately \$5,600 to join the lawsuit does not obligate the City to contribute more and the City can opt out of the lawsuit. Councilmember Kitchens noted his support for technology, but that when the state constitution was passed in 1876, it was written so cities can't give away land, which is the basis for this lawsuit, which states the action is unconstitutional especially to a for profit entity. Also noted were contributions by the telecommunication industry to the authors of the state legislation.

Councilmember Kitchens moved to authorize the city manager to enter into a Letter Engagement Agreement with Bickerstaff Heath Delgado Acosta, LLP, for representation of the City of Hurst in SB 1004/SB 1152 litigation regarding right-of-way acquisition. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers Booe, Kitchens, McLendon and Shepard

No: None

7. Considered appointments to Boards, Commissions and Committees.

Councilmember Shepard moved to appoint Leah Smith to the Parks and Recreation Board. Motion seconded by Councilmember Kitchens. Motion prevailed by the following vote:

Ayes: Councilmembers Booe, Kitchens, McLendon and Shepard

No: None

8. Reviewed the following calendar items
9. City Council Reports - Items of Community Interest

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED

EXECUTIVE SESSION in Compliance With the Provisions of the Texas Open Meetings Law, Authorized by Government Code, Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the city and Section 551.071, Consultation with City Attorney to seek advice regarding Pending or Contemplated Litigation or Settlement Offers (Dakota Place Apartments) and to reconvene in Open Session at the conclusion of the Executive Session

10. Take any and all action ensuing from Executive Session

Mayor Wilson did not recess to Executive Session noting it was held earlier during work session.

ADJOURNMENT – The meeting adjourned at 7:24 p.m.

APPROVED this the 10th day of December 2019.

ATTEST:

Rita Frick, City Secretary

APPROVED:

Henry Wilson, Mayor

City Council Staff Report

SUBJECT: Consider approval of Resolution 1756 authorizing the city manager to accept the Drainage Easement Dedication on Tract BR, Lucas Estates Addition

Supporting Documents:

Resolution 1756
 Drainage Easement

Meeting Date: 12/10/2019
 Department: Public Works
 Reviewed by: Greg Dickens
 City Manager Review:

Background/Analysis:

As part of the design and construction of the Lucas Funeral Home expansion and improvements, a drainage easement is required across Tract BR, Lucas Estates addition. The easement is 15-feet wide and centered on the alignment of a proposed concrete storm drain pipe at two locations. The storm drain pipe in these easements will convey runoff from the adjacent lot toward the east to Precinct Line Road storm drain system, and toward the south to Bedford-Eules Road storm drain system.

Funding Sources and Community Sustainability:

The property owner is conveying the easement without cost. There is no fiscal impact.

The acceptance of this easement for drainage purposes is consistent with the City Council's goals of Redevelopment, Economic Vitality, and Infrastructure.

Recommendation:

Staff recommends City Council approve Resolution 1756 authorizing the city manager to accept the Drainage Easement Dedication on Tract BR, Lucas Estates Addition.

RESOLUTION 1756

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF HURST AUTHORIZING THE CITY MANAGER TO ACCEPT THE DEDICATION OF DRAINAGE EASEMENT FOR THE PURPOSES OF CONSTRUCTING UNDERGROUND DRAINAGE FACILITIES ON TRACT BR, LUCAS ESTATES ADDITION

WHEREAS, the approved site plan for Lucas Funeral Home improvements and expansion has been approved by City Council; and

WHEREAS, the site plan included construction of drainage facilities to provide drainage for one lot to cross the adjacent lot; and

WHEREAS, to ensure the underground drainage improvements are maintained to serve the various lots, the drainage easement needs to be dedicated to the City of Hurst.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. THAT the City Council of the City of Hurst authorizes the city manager to accept the dedication of this drainage easement for the purposes of constructing underground drainage facilities on Tract BR, Lucas Estates Addition.

AND IT IS SO RESOLVED.

Approved this the 10th day of December 2019 by a vote of ____ to ____.

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

City Attorney

CITY OF HURST, TEXAS

DRAINAGE EASEMENT

STATE OF TEXAS § KNOW ALL MEN BY THESE PRESENTS
COUNTY OF TARRANT §

That James N. Lucas, Sr. and James N. Lucas, Jr., as Seller(s), for and in consideration of the agreed purchase price of One Dollar (\$ 1.00) and upon all of the terms and conditions hereof hereby grant, sell and convey to the City of Hurst (Grantee), a municipal corporation of Tarrant County, Texas, as Buyer, a perpetual easement for the purpose of constructing, using and maintaining public drainage facilities, including underground conduits and overland flumes or swales with unrestricted surface access for relief flow and maintenance of the facilities, and said perpetual easement being described by metes and bounds on Exhibit "A" and as shown on Exhibit "B". Both Exhibit "A" and Exhibit "B" are attached hereto and made a part hereof.

No buildings, trees, shrubs or other improvements or growth shall be constructed, reconstructed, or placed upon, over or across the bounds of the easement. Grantee shall have the right to remove all or parts of any buildings, trees, shrubs or other types of growth which in any way interferes with the maintenance of drainage facilities in the easement; and shall at all times have the right of ingress and egress to and from and upon the said easement for the purposes stated herein. Grantor agrees and shall undertake all normal and necessary repairs to and maintenance of the constructed drainage improvements within the bounds of the dedicated easement, without regard to whether above ground or below ground, and shall respond forthwith to any demand by Grantee to Grantor to undertake any such repairs or maintenance activities as Grantee deems necessary.

TO HAVE AND TO HOLD the above described parcel of land, together with all and singular rights and appurtenances thereto in anywise belonging unto the said Grantee its successors and assigns forever, and Grantor(s) is hereby bound, together with all heirs, executors, administrators, successors, and assigns to Warrant and Forever Defend whomsoever lawfully claiming, or to claim the same or any part thereof.

Executed this the 30 day of October, A.D., 2019.

GRANTOR(S) [Signature]
James N. Lucas, Sr.

[Signature]
James N. Lucas, Jr.

ADDRESS OF GRANTEE:
City of Hurst / Public Works Dept.
1505 Precinct Line Road, Hurst, Texas 76054

STATE OF TEXAS §
COUNTY OF TARRANT §

This instrument was acknowledged before me on this the 30th day of October, A.D., 2019

by James N. Lucas Sr and James N. Lucas Jr.

[Signature]
Notary Public, State of Texas

Commission Expires:
9/3/2020



Notary's Printed Name:
Joyce Williams

“EXHIBIT A”
METES AND BOUNDS DESCRIPTION- 15' DRAINAGE EASEMENTS
TRACT 1 - 8,375 SQUARE FOOT
TRACT 2 - 851 SQUARE FOOT
OUT OF TRACT BR, LUCAS ESTATES
IN THE W. W. WALLACE SURVEY, A-1706
CITY OF HURST, TARRANT COUNTY, TEXAS

TRACT 1-8,375 SQUARE FOOT

All that certain 8,375 square feet of land, out of Tract BR, Lucas Estates recorded in Volume 388-93, Page 442 in the Public Records of Tarrant County, Texas (P.R.T.C.T.), in the W. W. Wallace Survey, A-1706, City of Hurst, Tarrant County, Texas, and more particularly described by the metes and bounds as follows: (all bearings shown hereon are based on said Tract BR, Lucas Estates plat);

COMMENCING at a 1/2" iron rod found for the northeast corner of said Tract BR, Lucas Estates, in the west right-of-way line of Precinct Line Road (Right-Of-Way Varies), Then South 00° 15' 00" West – 68.03' along the common line of said Tract BR, Lucas Estates, and said Precinct Line Road, to the POINT OF BEGINNING and the northeast corner of the herein described easement;

THENCE South 00° 15' 00" West – 15.00' continuing along the common line of said Tract BR, Lucas Estates, and said Precinct Line Road, to a point for corner of the herein described easement, from which a 1" iron rod found for eastern most southeast corner of said Tract BR, Lucas Estates, common to the northeast corner of Tract A-2, Lucas Estates recorded in Volume 388-28, Page 651 P.R.T.C.T., bears South 00° 15' 00" West – 168.95' along the west right-of-way line of said Precinct Line Road;

THENCE North 89° 45' 00" West – 7.25' to a point for corner of the herein described easement;

THENCE South 13° 20' 05" East – 23.92' to a point for corner of the herein described easement;

THENCE South 00° 19' 06" West – 113.02' to a point for corner of the herein described easement;

THENCE South 42° 15' 19" West – 27.87' to the southeast corner of the herein described easement;

THENCE North 47° 44' 41" West – 15.00' to a point for corner of the herein described easement;

THENCE North 42° 15' 19" East – 22.13' to a point for corner of the herein described easement;

THENCE North 00° 19' 06" East – 105.47' to a point for corner of the herein described easement;

THENCE North 13° 20' 05" West – 28.58' to a point for corner of the herein described easement;

THENCE North 58° 22' 35" West – 8.79' to a point for corner of the herein described easement, which is a point on a curve to the left, having a central angle of 31° 17' 50", a radius of 92.50', and a chord bearing and distance of North 74° 01' 30" West – 49.90';

THENCE along said curve to the left, an arc distance of 50.53', to a point for corner of the herein described easement;

THENCE North 89° 40' 25" West – 59.30' to a point for corner of the herein described easement, which is a point on a curve to the left, having a central angle of 44° 00' 47", a radius of 92.50', and a chord bearing and distance of South 68° 19' 11" West – 69.32';

THENCE along said curve to the left, an arc distance of 71.06', to a point for corner of the herein described easement;

THENCE South 00° 19' 35" West – 154.57' to a point for corner of the herein described easement;

THENCE North 89° 40' 25" West – 15.00' to the southwest corner of the herein described easement;

THENCE North 00° 19' 35" East – 139.58' to a point for corner of the herein described easement;

THENCE South 45° 19' 35" West – 18.45' to a point for corner of the herein described easement, in the west line of said Tract BR, Lucas Estates, common to the east line of Tract 1, described in the deed to James N. Lucas, Sr. & James N. Lucas, Jr. recorded in Document Number D205221929 P.R.T.C.T.;

THENCE North 00° 07' 00" West – 21.05' along the common line of said Tract BR, Lucas Estates, and said Tract 1, to the northwest corner of the herein described easement;

THENCE North 45° 19' 35" East – 23.29' to a point for corner of the herein described easement, which is a point on a curve to the right, having a central angle of 45° 00' 00", a radius of 107.50', and a chord bearing and distance of North 67° 49' 35" East – 82.28';

THENCE along said curve to the right, an arc distance of 84.43', to a point for corner of the herein described easement;

THENCE South 89° 40' 25" East – 59.30' to a point for corner of the herein described easement, which is a point on a curve to the right, having a central angle of 31° 17' 50", a radius of 107.50', and a chord bearing and distance of South 74° 01' 30" East – 57.99';

THENCE along the said curve to the right, an arc distance of 58.72', to a point for corner of the herein described easement;

THENCE South 58° 22' 35" East – 9.86' to a point for corner of the herein described easement;

THENCE South 89° 45' 00" East – 14.62' to the POINT OF BEGINNING and containing 8,375 square feet of land.

TRACT 2 - 851 SQUARE FOOT

All that certain 851 square feet of land, out of Tract BR, Lucas Estates recorded in Volume 388-93, Page 442 in the Public Records of Tarrant County, Texas (P.R.T.C.T.), in the W. W. Wallace Survey, A-1706, City of Hurst, Tarrant County, Texas, and more particularly described by the metes and bounds as follows: (all bearings shown hereon are based on said Tract BR, Lucas Estates plat);

COMMENCING at a 3" Disk found for the southern most southeast corner of said Tract BR, Lucas Estates, common to the southwest corner of Tract A-2, Lucas Estates recorded in 388-28, Page 651 P.R.T.C.T., in the north right-of-way line of Bedford-Eules Road (Right-Of-Way Varies), from which a 1/2" iron rod with a cap stamped "SPRY 5647" found for a point for corner of said Tract BR, Lucas Estates, common to the northwest corner of said Tract A-2, Lucas Estates, bears North 00° 15' 00" East – 149.70', Then South 84° 22' 00" West – 47.61' along the common line of said Tract BR, Lucas Estates, and said Bedford-Eules Road, to the POINT OF BEGINNING and the southeast corner of the herein described easement;

THENCE South 84° 22' 00" West – 15.62' along the common line of said Tract BR, Lucas Estates, and said Bedford-Eules Road, to the southwest corner of the herein described easement, which is a point on a curve to the left, having a central angle of 27° 36' 52", a radius of 92.50', and a chord bearing and distance of North 36° 56' 10" West – 44.15';

THENCE along said curve to the left, an arc distance of 44.58', to the northwest corner of the herein described easement, to a point in the west line of said Tract BR, Lucas Estates, common to the east line of Tract 2, described in the deed to James N. Lucas, Sr., and James N. Lucas, Jr. recorded in Document Number D205221929 P.R.T.C.T.;

THENCE North 00° 07' 00" West – 19.44' along the common line of said Tract BR, Lucas Estates, and said Tract 2, to the northeast corner of the herein described easement;

THENCE South 50° 38' 00" East – 12.54' to a point for corner of the herein described easement, which is a point on a curve to the right, having a central angle of 30° 00' 29", a radius of 107.50', and a chord bearing and distance of South 35° 37' 45" East – 55.66';

THENCE along said curve to the right, an arc distance of 56.30', to the POINT OF BEGINNING and containing 851 square feet of land.

THIS METES AND BOUNDS DESCRIPTION IS ISSUED IN CONJUNCTION WITH THE SURVEY PREPARED BY SPRY SURVEYORS, HEREBY REFERENCED AS EXHIBIT B. THIS METES AND BOUNDS DESCRIPTION IS EXHIBIT A.

SPRY SURVEYORS

Issue Date: August 20, 2019 · Certificate Date: June 28, 2018
8241 Mid-Cities Blvd., Suite 102 · North Richland Hills, TX 76182
Firm Reg No. 10112000 · Project Number: 028-026-50
Phone 817-776-4049 · email: spry@sprysurveyors.com



8/20/19

David Lewis
R.P.L.S. NO. 5647

EXHIBIT B

P.O.C.

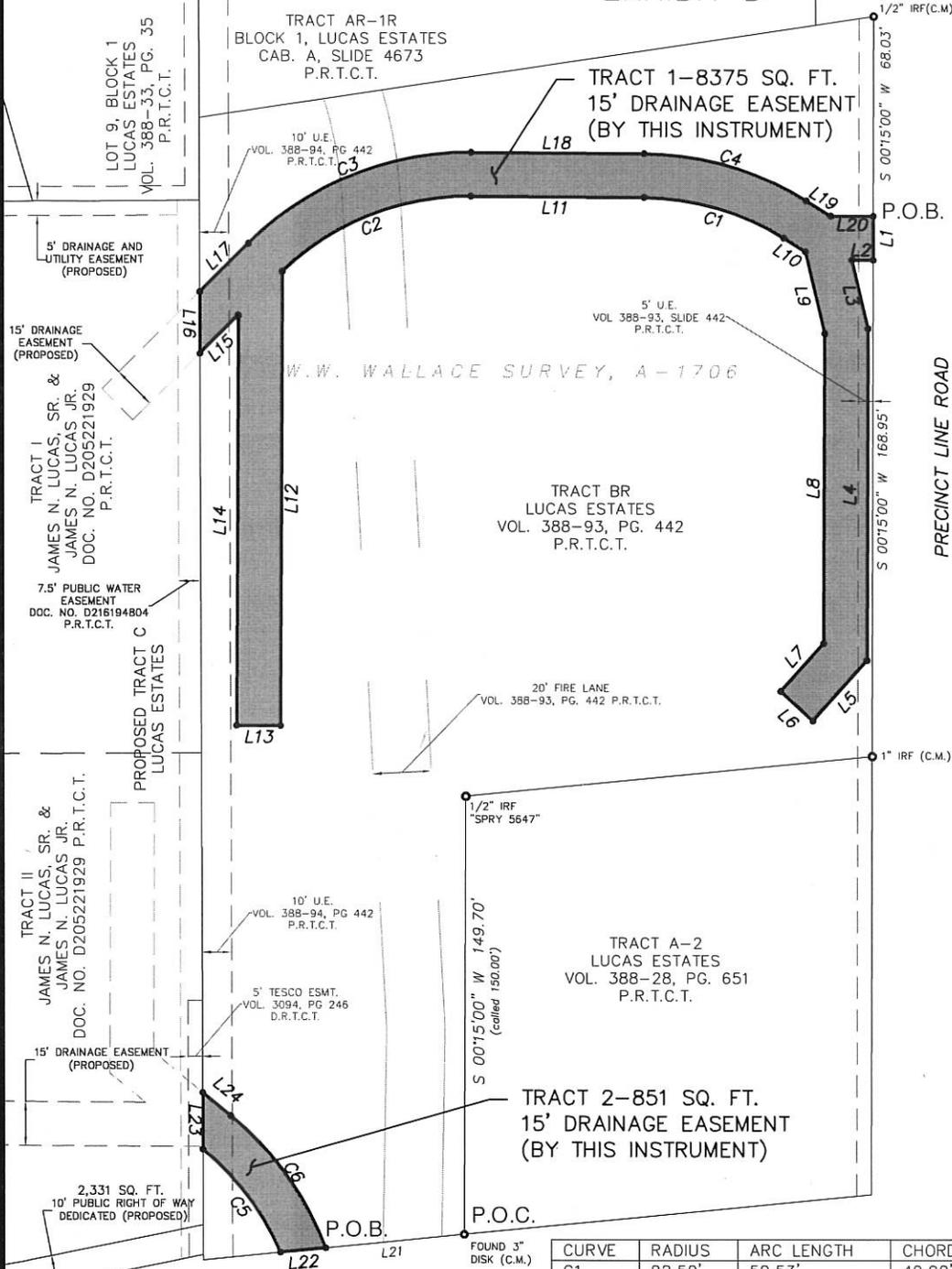
NOTES

- All bearings shown hereon are based on the Plat of Tract BR, Lucas Estates in Volume 388-94, Page 442, in the Plat Records of Tarrant County, Texas.
- According to the Flood Insurance Rate Map No. 48439C0210K, published by the Federal Emergency Management Agency, dated: September 25, 2009, and 48439C0205L, published by the Federal Emergency Management Agency, dated: March 21, 2019, the surveyed property shown hereon does not lie within any special flood hazard area inundated by the 100-year flood.

LEGEND NOT TO SCALE

- BOUNDARY CORNER
- EASEMENT CORNER

LINE TABLE		
LINE	BEARING	DISTANCE
L1	S 00°15'00" W	15.00'
L2	N 89°45'00" W	7.25'
L3	S 13°20'05" E	23.92'
L4	S 00°19'06" W	113.02'
L5	S 42°15'19" W	27.87'
L6	N 47°44'41" W	15.00'
L7	N 42°15'19" E	22.13'
L8	N 00°19'06" E	105.47'
L9	N 13°20'05" W	28.58'
L10	N 58°22'35" W	8.79'
L11	N 89°40'25" W	59.30'
L12	S 00°19'35" W	154.57'
L13	N 89°40'25" W	15.00'
L14	N 00°19'35" E	139.58'
L15	S 45°19'35" W	18.45'
L16	N 00°07'00" W	21.05'
L17	N 45°19'35" E	23.29'
L18	S 89°40'25" E	59.30'
L19	S 58°22'35" E	9.86'
L20	S 89°45'00" E	14.62'
L21	S 84°22'00" W	47.61'
L22	S 84°22'00" W	15.62'
L23	N 00°07'00" W	19.44'
L24	S 50°38'00" E	12.54'

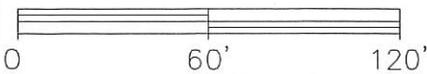


CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	92.50'	50.53'	49.90'	N 74°01'30" W	31°17'50"
C2	92.50'	71.06'	69.32'	S 68°19'11" W	44°00'47"
C3	107.50'	84.43'	82.28'	N 67°49'35" E	45°00'00"
C4	107.50'	58.72'	57.99'	S 74°01'30" E	31°17'50"
C5	92.50'	44.58'	44.15'	N 36°56'10" W	27°36'52"
C6	107.50'	56.30'	55.66'	S 35°37'45" E	30°00'29"

ABBREVIATIONS

- P.R.T.C.T. PUBLIC RECORDS OF TARRANT COUNTY, TEXAS
- D.R.T.C.T. DEED RECORDS OF TARRANT COUNTY, TEXAS
- VOL. VOLUME
- PG. PAGE
- CAB. CABINET
- DOC. NO. DOCUMENT NUMBER
- P.O.C. POINT OF COMMENCING
- P.O.B. POINT OF BEGINNING
- C.M. CONTROLLING MONUMENT
- IRF IRON ROD FOUND
- R.O.W. RIGHT-OF-WAY

Graphic Scale in Feet



15' DRAINAGE EASEMENTS
TRACT 1 - 8,375 SQUARE FOOT
TRACT 2 - 851 SQUARE FOOT

OUT OF TRACT BR, LUCAS ESTATES
RECORDED IN VOLUME 388-93, PAGE 442 P.R.T.C.T.
IN THE W. W. WALLACE SURVEY, A-1706, A-135
CITY OF HURST, TARRANT COUNTY, TEXAS

ISSUE DATE: 08/20/2019 | SCALE: 1"=60' | PROJECT NO.: 028-026-50

SPRY SURVEYORS

8241 Mid-Cities Blvd., Suite 102 • North Richland Hills, TX 76182
PH: 817.776.4049 • spry@sprysurveyors.com • www.sprysurveyors.com
Firm Reg. No. 10112000

I:\cad\cloud-projects\028-026 Lucas Funeral - Hurst\50-Easement\spry-Lucas Easements.dwg

City Council Staff Report

SUBJECT: Consider authorizing the city manager to proceed with the Library Lighting Modernization Project

Supporting Documents:

Meeting Date: 12/10/2019
 Department: Community Services
 Reviewed by: Kyle Gordon
 City Manager Review:

Background/Analysis:

The Hurst Public Library continues to provide valuable services to the community, with over 140,000 visitors a year who borrow and return over 360,000 items annually. The original building was built in the 1970's and was expanded in 1997 and, again, in 2011. All lighting in public and staff work areas have been renovated, except for the 272 fixtures from the 1977 original construction located in the collection area; this lighting has remained untouched and requires modernization.

Following the proposed renovation, the collection area will look similar to the 2011 renovated areas of the Library with improved brightness and lighting quality. The proposed LED lighting system will replace the existing fluorescent fixtures, which are no longer available, resulting in a reduction of electricity usage and less maintenance than the current system.

During the FY 2019-2020 budget process, staff worked with the City's electrical contractor, Ed's Electric, Inc., to determine the most cost-effective renovation solution with minimal disruption to the public. Staff received a quote from Ed's Electric, Inc., in the amount of \$65,000 (includes a 10% contingency), for the Library Lighting Modernization Project.

The Library Board reviewed the proposal at the November 19, 2019 meeting, and recommended the City Council proceed with the project.

Funding Sources and Community Sustainability:

Funding has been identified and approved in the FY2019-20 budget, in the amount of \$65,000, within the Community Services Half Cent Fund – Library Modernization Project.

In an effort to remain a vibrant community, this project addresses the City Council's Strategic Priorities for Infrastructure, Innovation, and Leadership.

Recommendation:

It is recommended the City Council authorize the city manager to proceed with the Library Modernization Project, for an amount not to exceed \$65,000.

City Council Staff Report

SUBJECT: SUP-19-12 Rewind Smoke Shop, a Special Use Permit to open an e-cigarette/vape store on a portion of Lot B, Block 32, Valentine Oaks Addition, being 4.87 acres located at 621 W. Bedford Euless Road

Supporting Documents:

Ordinance 2432

Area map

Legal notice

Ownership Data

Front Elevation/signage - Exhibit "A"

Floor Plan - Exhibits "B-C"

Meeting Date: 12/10/2019

Department: Development

Reviewed by: Michelle Lazo

City Manager Review:

Background/Analysis:

An application has been made by Chris Wyatt with Rewind Smoke Shop for a Special Use Permit to open an e-cigarette/smoke shop in a strip center located at 637 W. Bedford-Euless Rd. The property is zoned MU-PD (Mixed Use Planned Development).

The applicant is requesting the Special Use Permit to open a new store with 2,200 square feet. The applicant is requesting vinyl window signs. All signage will not exceed 25% of each window area.

Funding Sources and Community Sustainability:

There is no fiscal impact. Reviewing the site plan is a direct representation of Council's goal for Redevelopment.

Recommendation:

Based upon the Planning and Zoning Commission vote of 5-1, the recommendation is City Council move to deny SUP-19-12 Rewind Smoke Shop.

ORDINANCE 2432

AN ORDINANCE ADOPTING A SPECIAL USE PERMIT A PORTION OF LOT B, BLOCK 32, VALENTINE OAKS ADDITION, BEING 4.87 ACRES LOCATED AT 621 W. BEDFORD EULESS ROAD

WHEREAS, notice of a hearing before the Planning and Zoning Commission was sent to real property owners within 200 feet of the property herein described at least 10 days before such hearing; and,

WHEREAS, notice of a public hearing before the City Council was published in a newspaper of general circulation in Hurst at least 15 days before such hearing; and,

WHEREAS, notices were posted on the subject land as provided by the Zoning Ordinance; and,

WHEREAS, public hearings to change the site plan on the property herein described were held before both the Planning and Zoning Commission and the City Council, and the Planning and Zoning Commission has heretofore made a recommendation concerning the site plan change; and,

WHEREAS, the City Council is of the opinion that the site plan herein effectuated furthers the purpose of zoning as set forth in the Comprehensive Zoning Ordinance and is in the best interest of the citizens of the City of Hurst.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. THAT the Comprehensive Zoning Ordinance of the City of Hurst is hereby amended by adopting a Special Use Permit with Exhibits "A-C" portion of Lot B, Block 32, Valentine Oaks Addition, being 4.87 acre located at 621 W. Bedford Euleless Rd.

AND IT IS SO ORDERED.

Passed on the first reading on the 10th day of December 2019 by a vote of _ to _.

Approved on the second reading on the 24th day of December 2019 by a vote of _ to _.

ATTEST:

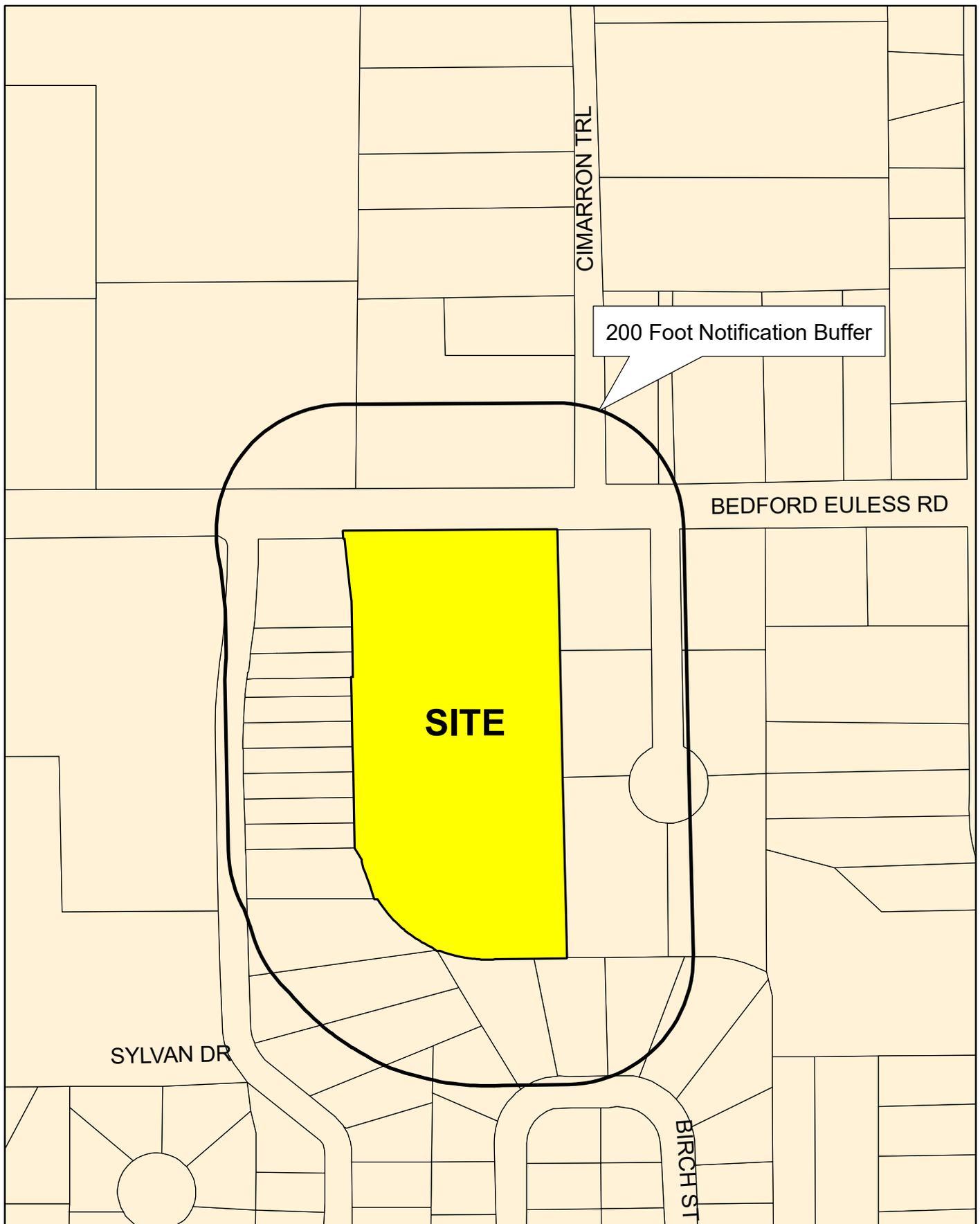
CITY OF HURST

Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

City Attorney



<p>CASE NO: SUP-19-12 REWIND SMOKE SHOP</p>	<p>LEGAL DESCRIPTION: LOT B BLOCK 32 VALENTINE OAKS ADDITION</p>	<p>AGENDA DATE: 12/10/2019</p>
<p>REQUESTED ACTION: SPECIAL USE PERMIT</p>	<p>LOCATION: 621 W. BEDFORD EULESS RD</p>	



SUP-19-12

LEGAL NOTICE

A PUBLIC HEARING WILL BE HELD BY THE HURST CITY COUNCIL ON TUESDAY, DECEMBER 10, 2019 AT 6:30 P.M. AT HURST CITY HALL, 1505 PRECINCT LINE ROAD TO CONSIDER A SPECIAL USE PERMIT FOR A PORTION OF LOT B, BLOCK 32 VALENTINE OAKS ADDITION, BEING 4.87 ACRES LOCATED AT 621 BEDFORD EULESS RD.

REWIND SMOKE SHOP

Lot B, Block 32 VALENTINE OAKS ADDITON
637 W BEDFORD EULESS RD.



SP-19-12

**APPLICATION FOR SITE PLAN
OWNERSHIP DATA**

TO THE HURST PLANNING AND ZONING COMMISSION:

The following described real property is under application for approval of a site plan revision.

Rewind Smoke Shop
Special Use Permit
Lot B Block 32, Valentine Oaks Addition
621 W. Bedford Euless Rd.

The following is a list of the property owners, legal description of their property, and mailing address of the owners of the property within 200 feet of the above-described property, which is under application for a site plan:

PROPERTY OWNER	LOT	BLK	ADDITION	ADDRESS
JOHNSON, MAX W	18	BLK 32	VALENTINE OAKS	1220 TRAILWOOD DR HURST, TX 76053
YORK, RICK	8R	BLK 32	VALENTINE OAKS	1217 TERRACE TR HURST, TX 76053
FISHER, GEORGE	5	BLK 32	VALENTINE OAKS	1216 BIRCH ST HURST, TX 76053
KNIGHT, KYLE	6	BLK 32	VALENTINE OAKS	1220 BIRCH ST HURST, TX 76053
BURROW, DARREN	7R	BLK 32	VALENTINE OAKS	1221 TERRACE TR HURST, TX 76053
BROWN, JOSEPH D	20R2	BLK 32	VALENTINE OAKS	12801 LIZZIE PL FORT WORTH, TX 76244
HORTON, GARY L	24R2	BLK 32	VALENTINE OAKS	940 TEALWOOD DR KELLER, TX 76248
FELLOWSHIP OF THE SWORD INC	13	BLK 1	OLDE TOWNE SQUARE	700 W BEDFORD EULESS RD STE E HURST, TX 76053
FELLOWSHIP OF THE SWORD INC	13	BLK 1	OLDE TOWNE SQUARE	700 W BEDFORD EULESS RD STE E HURST, TX 76053
JONES, BETTYE P	3R1	BLK 11A	ADAMS ACRES	2240 SAN BAR LN COLLEYVILLE, TX 76034
FLORAL SOLUTIONS PROP LLC	1A2R	BLK 1	ADAMS ACRES	650 W BEDFORD EULES RD HURST, TX 76053
MJLJ LLC	5R	BLK 11A	ADAMS ACRES	640 W BEDFORD EULESS RD HURST, TX 76053
RAMSEY FAMILY LP	6	BLK 1	RIDGEWOOD SQUARE	PO BOX 170536 ARLINGTON TX 76003
KARIN HAKANSON TRUST	1	BLK 1	RIDGEWOOD SQUARE	PO BOX 353 OAKVILLE CA 94562

HURSTVIEW LLC	B	BLK 32	VALENTINE OAKS	PO BOX 35828 DALLAS, TX 75235
HURSTVIEW LLC	24R3	BLK 32	VALENTINE OAKS	PO BOX 35828 DALLAS TX 75235
TEXCAN VENTURES III LTD	B3R	BLK 35	VALENTINE OAKS	1500 SYLVAN DR HURST, TX 76053
HORTON, GARY L	24R1	BLK 32	VALENTINE OAKS	940 TEALWOOD DR KELLER, TX 76248
KARIN HAKANSON TRUST	2	BLK 1	RIDGEWOOD SQUARE	PO BOX 353 OAKVILLE, CA 94562
RAMSEY FAMILY LP	5	BLK 1	RIDGEWOOD SQUARE	PO BOX 170536 ARLINGTON, TX 76003
HORTON, GARY L	20R7	BLK 32	VALENTINE OAKS	940 TEALWOOD DR KELLER, TX 76248
HORTON, GARY L	20R6	BLK 32	VALENTINE OAKS	940 TEALWOOD DR KELLER, TX 76248
BROWN, JOSEPH D	20R5	BLK 32	VALENTINE OAKS	12801 LIZZIE PL FORT WORTH, TX 76244
BROWN, JOSEPH D	20R4	BLK 32	VALENTINE OAKS	12801 LIZZIE PL FORT WORTH, TX 76244
BROWN, JOSEPH D	20R3	BLK 32	VALENTINE OAKS	12801 LIZZIE PL FORT WORTH, TX 76244
BLUFFVIEW- RIDGEWOOD LTD	4	BLK 1	RIDGEWOOD SQUARE	3737 ATWELL ST STE 100 DALLAS, TX 75209
BLUFFVIEW- RIDGEWOOD LTD	3	BLK 1	RIDGEWOOD SQUARE	3737 ATWELL ST STE 100 DALLAS, TX 75209
BROWN, JOSEPH D	20R1	BLK 32	VALENTINE OAKS	12801 LIZZIE PL FORT WORTH, TX 76244
MALONEY, GERALD G	A1	BLK 32	VALENTINE OAKS	1205 HILLCREST DR EULESS, TX 76039
EGELSTON, TANIA	19	BLK 32	VALENTINE OAKS	1224 TRAILWOOD HURST TX 76053
SHEPPARD, JOHN D	17	BLK 32	VALENTINE OAKS	1216 TRAILWOOD HURST TX 76053
KRUEGER, SARA	9	BLK 32	VALENTINE OAKS	1213 TERRACE TRL HURST TX 76053
MARHEFKA, PATRICIA	16	BLK 32	VALENTINE OAKS	621 PINE ST HURST, TX 76053
JONES, BETTYE P	3R1B	BLK 11A	ADAMS ACRES	2240 SAN BAR LN COLLEYVILLE, TX 76034
OCCUPANT	20R3	BLK 32	VALENTINE OAKS	1240 TRAILWOOD DR HURST, TX 76053
OCCUPANT	4	BLK 1	RIDGEWOOD SQUARE	1262 TRAILWOOD DR HURST, TX 76053
OCCUPANT	3	BLK 1	RIDGEWOOD SQUARE	632 W BEDFORD EULESS RD HURST, TX 76053
OCCUPANT	20R2	BLK 32	VALENTINE OAKS	1244 SOUTHRIDGE CT HURST, TX 76053
OCCUPANT	24R2	BLK 32	VALENTINE OAKS	1245 SOUTHRIDGE CT HURST, TX 76053

OCCUPANT	3R1	BLK 11A	VALENTINE OAKS	621 W BEDFORD EULESS RD HURST, TX 76053
OCCUPANT	6	BLK 1	RIDGEWOOD SQUARE	1244 SOUTHRIDGE CT HURST, TX 76053
OCCUPANT	1	BLK 1	RIDGEWOOD SQUARE	1245 SOUTHRIDGE CT HURST, TX 76053
OCCUPANT	B	BLK 32	VALENTINE OAKS	621 W BEDFORD EULESS RD HURST, TX 76053
OCCUPANT	24R3	BLK 32	VALENTINE OAKS	1268 TRAILWOOD DR HURST, TX 76053
OCCUPANT	B3R	BLK 35	VALENTINE OAKS	727 W BEDFORD EULESS RD HURST, TX 76053
OCCUPANT	24R1	BLK 32	VALENTINE OAKS	1260 TRAILWOOD DR HURST, TX 76053
OCCUPANT	2	BLK 1	RIDGEWOOD SQUARE	1241 SOUTHRIDGE CT HURST, TX 76053
OCCUPANT	5	BLK 1	RIDGEWOOD SQUARE	1240 SOUTHRIDGE CT HURST, TX 76053
OCCUPANT	20R7	BLK 32	VALENTINE OAKS	1258 TRAILWOOD DR HURST, TX 76053
OCCUPANT	20R6	BLK 32	VALENTINE OAKS	1256 TRAILWOOD DR HURST, TX 76053
OCCUPANT	20R5	BLK 32	VALENTINE OAKS	1252 TRAILWOOD DR HURST, TX 76053
OCCUPANT	20R4	BLK 32	VALENTINE OAKS	1248 TRAILWOOD DR HURST, TX 76053
OCCUPANT	20R3	BLK 32	VALENTINE OAKS	1244 TRAILWOOD DR HURST, TX 76053
OCCUPANT	4	BLK 1	RIDGEWOOD SQUARE	1236 SOUTHRIDGE CT HURST, TX 76053
OCCUPANT	3	BLK 1	RIDGEWOOD SQUARE	1237 SOUTHRIDGE CT HURST, TX 76053
OCCUPANT	20R1	BLK 32	VALENTINE OAKS	1236 TRAILWOOD DR HURST, TX 76053
OCCUPANT	A1	BLK 32	VALENTINE OAKS	1228 TRAILWOOD DR HURST, TX 76053
OCCUPANT	16	BLK 32	VALENTINE OAKS	1212 TRAILWOOD DR HURST, TX 76053
OCCUPANT	3R1B	BLK 11A	VALENTINE OAKS	1304 CIMARRON TRL HURST, TX 76053

EXHIBIT A

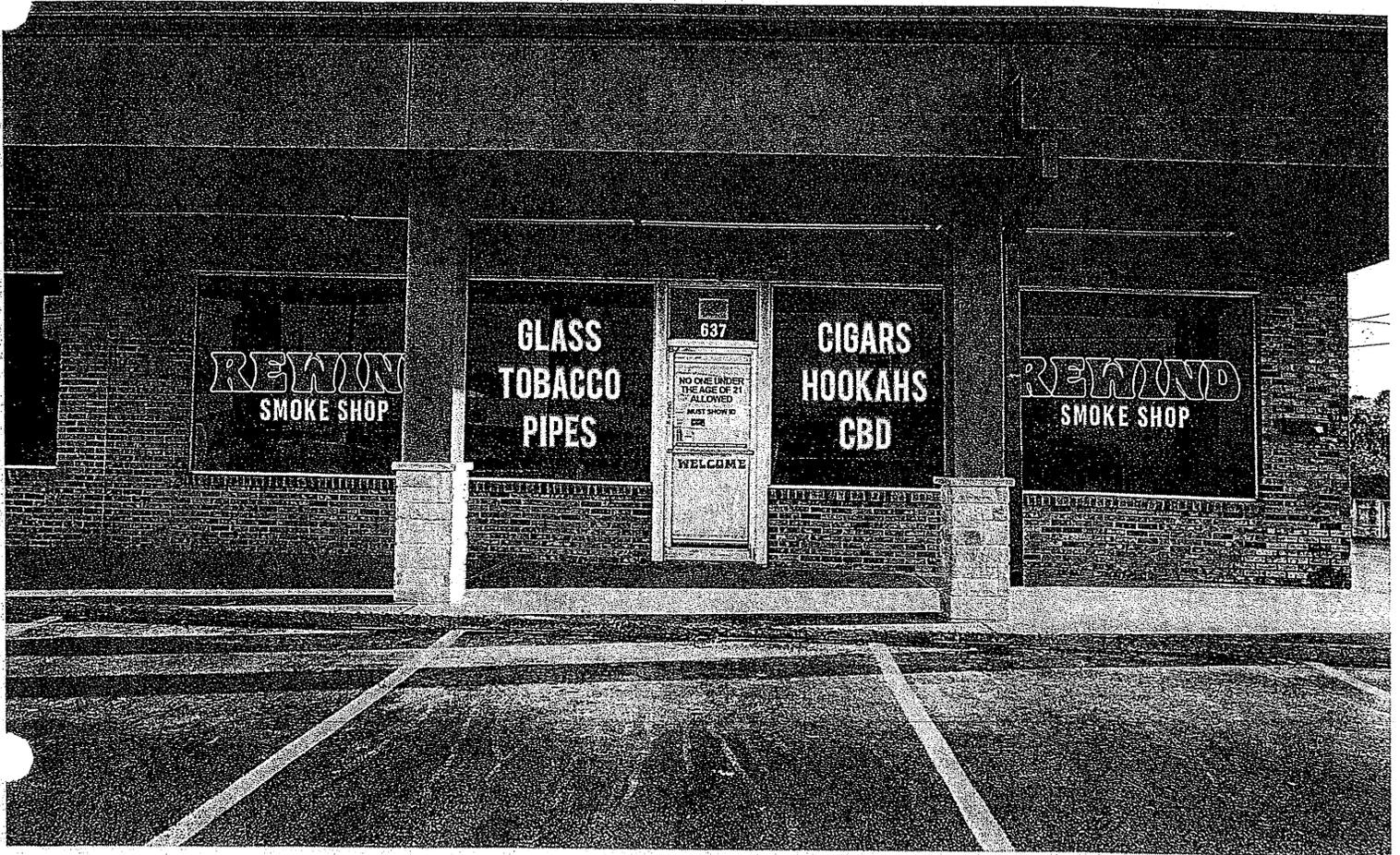


EXHIBIT B

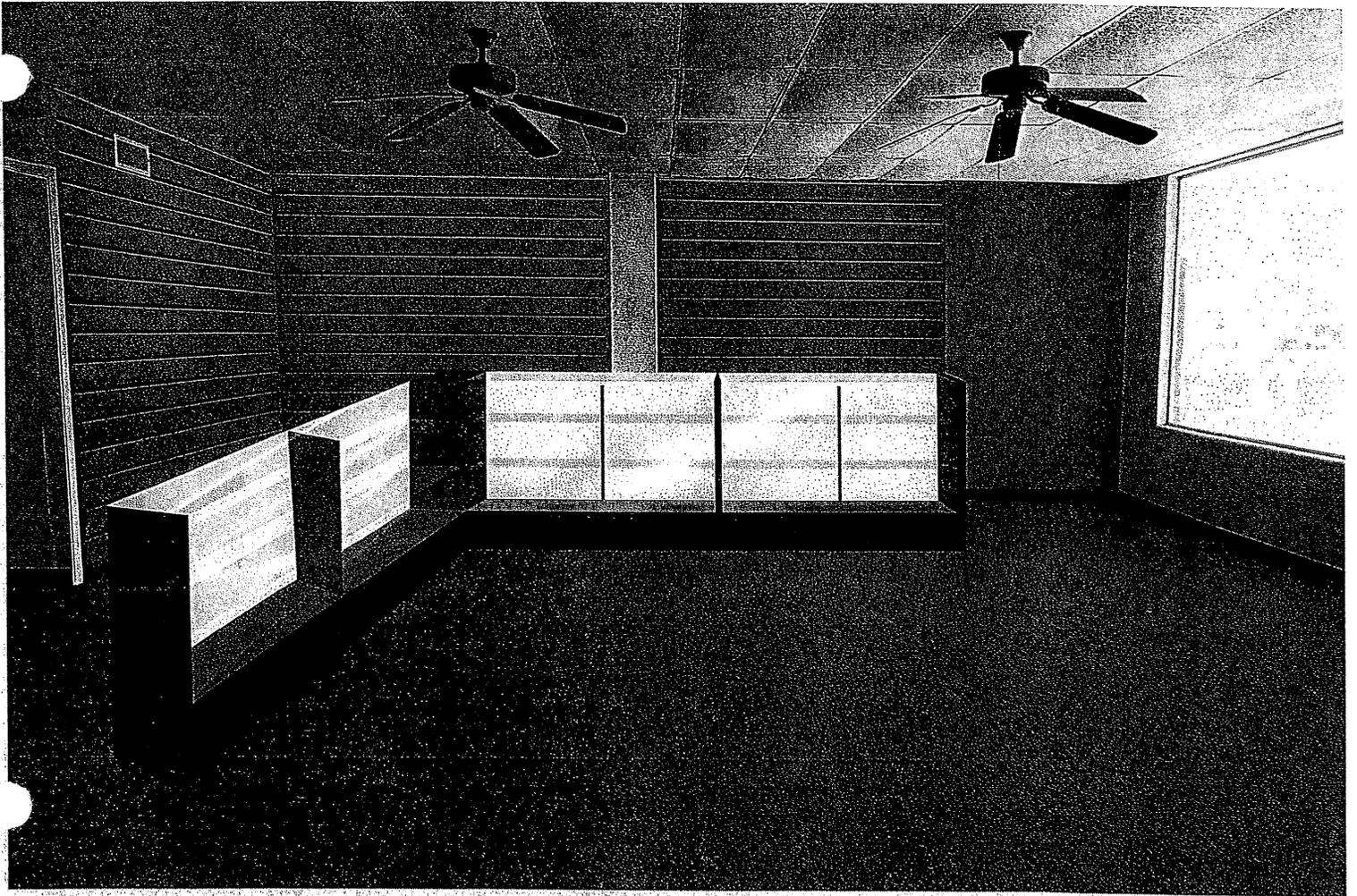
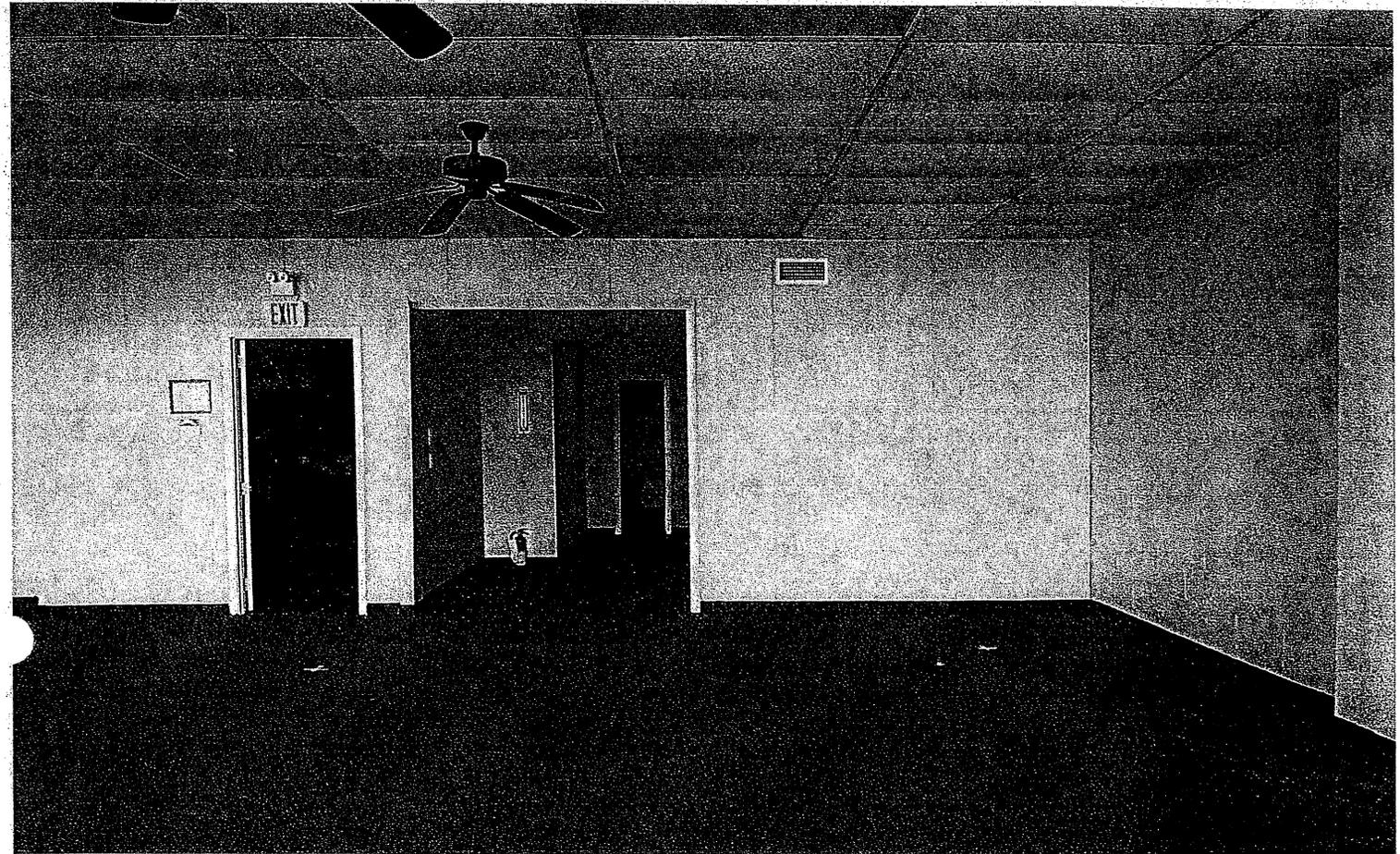
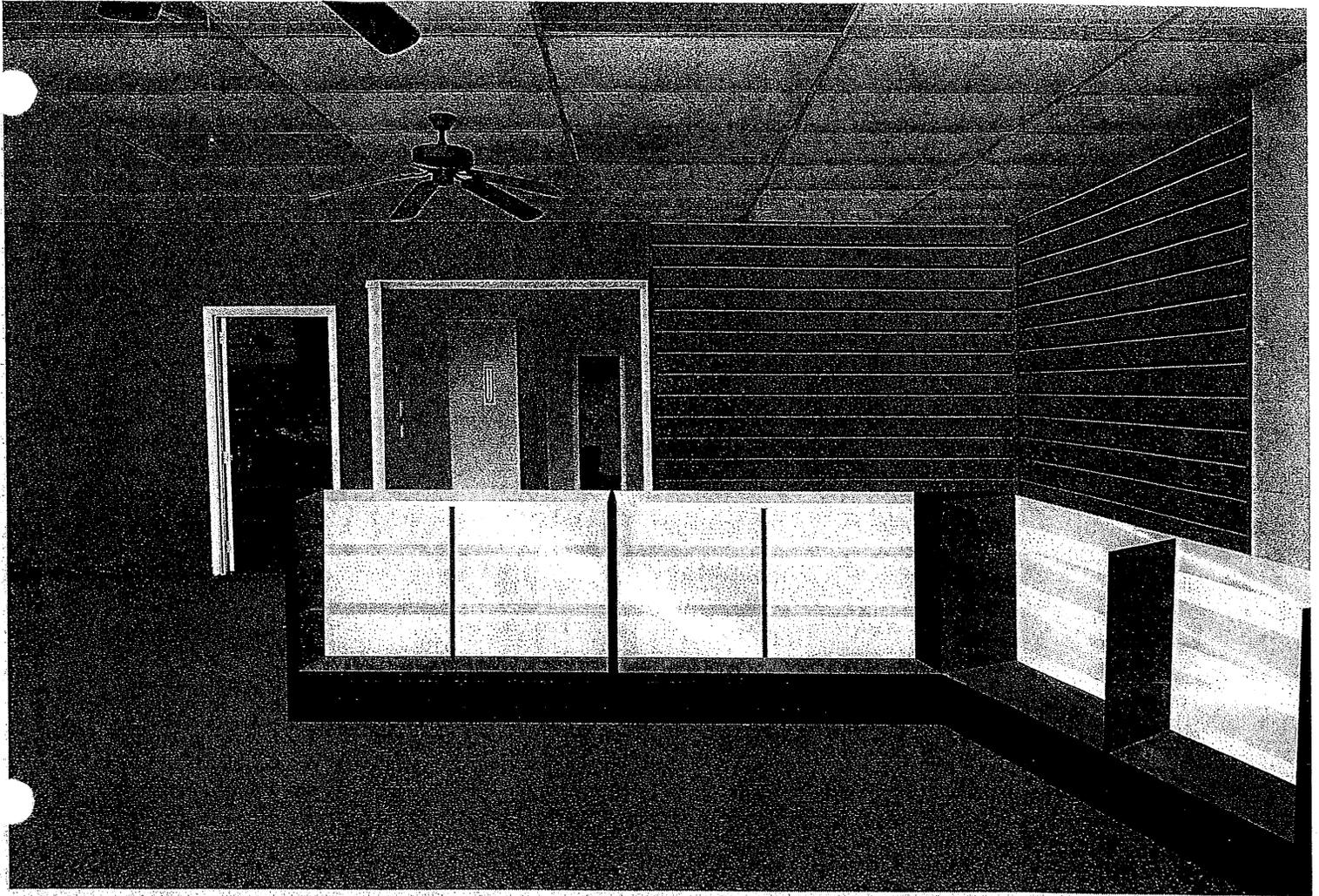


EXHIBIT C



City Council Staff Report

SUBJECT: Approval of Resolution 1754 casting votes for candidates to the Tarrant Appraisal District (TAD) Board of Directors

Supporting Documents:

Resolution 1754
 TAD Letter

Meeting Date: 12/10/2019
 Department: Legislative and Judicial Services
 Reviewed by: Rita Frick
 City Manager Review:

Background/Analysis:

Nominations were made for the five (5) positions for terms expiring December 31, 2019 for the Tarrant Appraisal District Board of Directors. The City has 20 votes to cast for one or distribute among any number of the candidates listed on the attached official ballot resolution.

The City also received a letter from the Mayor of the City of Colleyville requesting support for Richard DeOtte and Gary Losada.

The Tarrant Appraisal District must receive the City's Resolution ballot before December 15, 2019.

Funding and Sources and Community Sustainability:

There is no fiscal impact.

Recommendation:

Staff recommends the City Council approve Resolution 1754 casting 20 votes for _____.

RESOLUTION 1754

WHEREAS, the City Council of the City of Hurst, Texas desires to cast votes for candidate(s) to serve as member(s) of the Board of Directors of the Tarrant County Appraisal District; and

WHEREAS, the City Council recognizes the importance of the Board of Directors in providing leadership for the Tarrant Appraisal District; and

WHEREAS, the City Council wishes to promote a continued emphasis on fair and uniform appraisals and the efficient operation of the Tarrant Appraisal District.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1: THAT the City's 20 votes be cast for the following person(s) to serve as a member of the Tarrant Appraisal District Board of Directors during the two-year term beginning January 1, 2020.

AND IT IS SO RESOLVED.

PASSED by a vote of ___ to ___ on this the 10th day of December 2019.

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

City Attorney



Jeff Law
Executive Director
Chief Appraiser

October 25, 2019

Mr. Henry Wilson
Mayor
City of Hurst
1505 Precinct Line Road
Hurst, Texas 76054

RECEIVED

OCT 28 2019

CITY SECRETARY'S
OFFICE

Dear Mr. Wilson:

Tarrant Appraisal District's Board of Directors begins a new two-year term on January 1, 2020. The candidates for appointment to the five voting positions on the Board, listed alphabetically with the taxing unit(s) that timely submitted the nominations for each, are listed on the attached ballot.

Members of the Board are appointed by vote of the governing bodies of the taxing units. The attached list provides the number of votes for each taxing unit. The Property Tax Code requires TAD to prepare the ballot and provides that the governing body may cast all of its votes for one candidate or distribute its votes among any number of candidates listed on the ballot. The Code makes **no** provision for write-in candidates. So votes cast for someone other than the candidates listed on the ballot cannot be counted.

The Property Tax Code requires the governing body of the taxing unit to determine its votes by resolution and to submit the resolution to TAD **before December 15, 2019** by mailing to Jeff Law, Chief Appraiser, Tarrant Appraisal District, **P. O. Box 185579, Fort Worth, Texas, 76181-0579**, or by fax to (817)595-6198 or by email to cthornnton@tad.org. At your request, we can provide a sample resolution; please contact us for a copy. The five (5) candidates receiving the most votes are elected to a two (2) year term beginning January 1, 2020.

All tax units and candidates will be notified of the results of the election before December 31, 2019.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jeff Law', is written over a circular embossed seal. The seal contains the text 'Jeff Law Executive Director Chief Appraiser' around its perimeter.

Jeff Law
Executive Director
Chief Appraiser

JL:ct
Enclosures
Mr. Clay Caruthers

TARRANT APPRAISAL DISTRICT
 2019 Calculation of Taxing Entity Votes for Board of Directors
 Per Section 6.03(d) of Texas Property Tax Code

	2018 TAXES IMPOSED	% OF TOTAL	2019 VOTES
School Districts:			
Aledo ISD	\$ 4,422,386	0.10270%	5
Arlington ISD	\$ 387,742,841	9.00408%	450
Azle ISD	\$ 21,552,124	0.50048%	25
Birdville ISD	\$ 145,780,948	3.38529%	169
Burleson ISD	\$ 26,484,960	0.61503%	31
Carroll ISD	\$ 121,637,201	2.82463%	141
Castleberry ISD	\$ 10,263,752	0.23834%	12
Crowley ISD	\$ 107,398,244	2.49398%	125
Eagle Mountain/Saginaw ISD	\$ 145,123,350	3.37002%	168
Everman ISD	\$ 20,636,822	0.47922%	24
Fort Worth ISD	\$ 497,308,653	11.54840%	577
Godley ISD	\$ 1,195,386	0.02776%	1
Grapevine/Colleyville ISD	\$ 209,100,626	4.85569%	243
Hurst/Eules/Bedford ISD	\$ 173,039,168	4.01828%	201
Keller ISD	\$ 273,591,344	6.35328%	318
Kennedale ISD	\$ 20,590,320	0.47814%	24
Lake Worth ISD	\$ 16,835,674	0.39095%	20
Lewisville ISD	\$ 3,016,101	0.07004%	3
Mansfield ISD	\$ 202,021,083	4.69129%	235
Northwest ISD	\$ 123,007,336	2.85645%	143
White Settlement ISD	\$ 30,827,960	0.71588%	36
Total Schools	\$ 2,541,576,278	59.01994%	2951
Cities:			
City of Arlington	\$ 163,132,652	3.78823%	189
City of Azle	\$ 4,938,908	0.11469%	6
City of Bedford	\$ 22,708,215	0.52733%	26
City of Benbrook	\$ 13,094,468	0.30408%	15
City of Blue Mound	\$ 829,947	0.01927%	1
City of Burleson	\$ 5,670,408	0.13168%	7
City of Colleyville	\$ 17,106,631	0.39725%	20
City of Crowley	\$ 6,843,564	0.15892%	8
City of Dalworthington Garde	\$ 1,936,069	0.04496%	2
Edgecliff Village	\$ 624,228	0.01450%	1
City of Eules	\$ 20,400,613	0.47374%	24
City of Everman	\$ 2,087,446	0.04847%	2
City of Flower Mound	\$ 936,916	0.02176%	1

City of Forest Hill	\$	5,232,817	0.12152%	6
City of Fort Worth	\$	514,293,901	11.94282%	597
City of Grand Prairie	\$	50,973,677	1.18370%	59
City of Grapevine	\$	25,861,193	0.60054%	30
City of Haltom City	\$	14,806,074	0.34382%	17
City of Haslet	\$	2,612,161	0.06066%	3
City of Hurst	\$	17,581,020	0.40826%	20
City of Keller	\$	24,207,504	0.56214%	28
City of Kennedale	\$	5,254,379	0.12202%	6
Town of Lakeside	\$	541,834	0.01258%	1
City of Lake Worth	\$	2,156,720	0.05008%	3
City of Mansfield	\$	46,256,559	1.07416%	54
City of N. Richland Hills	\$	32,146,266	0.74649%	37
Town of Pantego	\$	1,383,058	0.03212%	2
City of Pelican Bay	\$	337,581	0.00784%	0
City of Reno	\$	36,659	0.00085%	0
City of Richland Hills	\$	4,262,582	0.09898%	5
City of River Oaks	\$	2,296,423	0.05333%	3
City of Roanoke	\$	550,388	0.01278%	1
City of Saginaw	\$	8,905,965	0.20681%	10
City of Sansom Park	\$	1,211,714	0.02814%	1
City of Southlake	\$	34,641,771	0.80444%	40
Town of Trophy Club	\$	581,025	0.01349%	1
City of Watauga	\$	8,140,475	0.18904%	9
Town of Westlake	\$	1,987,753	0.04616%	2
City of Westover Hills	\$	2,200,112	0.05109%	3
Westworth Village	\$	1,315,628	0.03055%	2
City of White Settlement	\$	6,463,879	0.15010%	8
Total Cities	\$	1,076,549,182	24.99939%	1250
Other:				
Tarrant County	\$	434,780,216	10.09637%	505
Tarrant County College	\$	253,395,306	5.88429%	294
Total Other	\$	688,175,522	15.98066%	799
Total All	\$	4,306,300,982	100%	5000



OFFICIAL BALLOT

**ELECTION OF MEMBERS TO THE BOARD OF DIRECTORS
TARRANT APPRAISAL DISTRICT**

Following are the candidates for appointment to the five (5) voting positions on the Board, listed alphabetically with the taxing unit(s) that timely submitted the nominations for each.

Please indicate your taxing unit's vote(s) by entering the number of votes to the left of your candidate(s) of choice.

VOTES FOR	Nominees	Nominating Entity
	Mr. Daniel J. Bennett	City of Haslet
	Mr. Richard DeOtte	City of Colleyville City of Southlake
	Mr. John Fegan	Birdville ISD White Settlement ISD
	Mr. Michael Glaspie	Tarrant County
	Mr. Mike Leyman	White Settlement ISD
	Mr. Gary Losada	City of Colleyville
	Mr. John Molyneaux	Fort Worth ISD White Settlement ISD
	Mr. Mike O'Donnell	Arlington ISD White Settlement ISD
	Mr. Joe Potthoff	White Settlement ISD
	Ms. Kathryn Wilemon	Tarrant County

IMPORTANT: This ballot must be returned **before December 15, 2019** to Jeff Law, Chief Appraiser, Tarrant Appraisal District, **P. O. Box 185579, Fort Worth, Texas, 76181-0579**, by mail or by fax to (817) 595-6198 or by email to cthorton@tad.org.

Please attach this ballot to the resolution passed by your taxing unit authorizing this vote.

City Council Staff Report

SUBJECT: Consider Resolution 1755 continuing support and participation in the Community Powered Revitalization Program and agreeing to expenditures allowed under the Texas Local Government Code Chapter 380 for the promotion of economic development

Supporting Documents:

Resolution 1755

Meeting Date: 12/10/2019

Department: Community Development

Reviewed by: Michelle Lazo

City Manager Review:

Background/Analysis:

The City Council prioritized community integrity and revitalization as part of their strategic planning process. In 2010, the City agreed to partner with the City of Euless and 6Stones Mission Network in the Community Powered Revitalization “CPR” Program. Since then, Bedford, Watauga, Haltom City, and Cleburne have joined the program. CPR focuses on exterior improvements, debris removal, landscaping and other improvements at qualified homes of the elderly, disabled, and low income head of household residents in Hurst.

The City of Hurst Employee Giving Day has provided outreach to those in need to maintain their property for over 20 years. The EGD program not only improves the community, but also allows employees to give back to many neighbors and taxpayers within the City.

Partnering with CPR has supported the goals of the EGD program by allowing the City to access a broader range of volunteers and corporate support and to offer assistance to more homeowners. The City agrees to match 30% of the improvement cost, not to exceed \$25,000 annually. 6Stones employs staff to support the CPR program and each City pays an annual lump sum of \$25,000 towards their salary.

Funding Sources and Community Sustainability:

The funding is budgeted in Special Projects task 10. This program is a direct representation of Council’s vision for Neighborhood Vitality.

Recommendation:

Staff recommends City Council approve Resolution 1755 supporting the Community Powered Revitalization Program and authorizing the city manager to make payments to 6Stones, as allowed under the Texas Local Government Code Chapter 380, based on projects completed, in an amount not to exceed \$25,000, and a one-time lump sum payment of \$25,000 to support CPR staff.

RESOLUTION 1755

A RESOLUTION SUPPORTING AND ADOPTING THE COMMUNITY POWERED REVITALIZATION “CPR” PROGRAM AS PART OF THE ECONOMIC DEVELOPMENT EFFORTS OF THE CITY OF HURST, TEXAS, PURSUANT TO AND IN ACCORDANCE WITH TEXAS LOCAL GOVERNMENT CODE, SECTION 380

WHEREAS, as part of the long range planning and future revitalization efforts of the City of Hurst, the Mayor and City Council have authorized the city manager’s office to embark on a program of residential structure rehabilitation for the purpose of preservation and protection of the ad valorem property tax base; and

WHEREAS, home restoration projects are deemed to be of economic benefit to the City of Hurst and contribute to sustaining the City’s property values; and

WHEREAS, on July 27, 2007, the Hurst City Council authorized the city manager to expend funds for the “Tarrant County HOME Investment Partnership Program” in partnership with Tarrant County and HUD, also to promote the City’s revitalization and economic improvement goals by repairing older homes; and

WHEREAS, the Hurst city attorney’s office reviewed state statutes and the City Charter and determined that the City of Hurst can establish grants of funds for purposes of promoting local economic development and business and commercial activity within the City, and the stabilization of the ad valorem tax base directly impacts the economic development of the City at both the residential and commercial levels, pursuant to and in accordance with the Texas Local Government Code section 380 as noted; and

WHEREAS, Hurst land mass and its inability to expand geographically heighten the importance of making the best use of existing residential development; and

WHEREAS, many houses in Hurst were built in the 1950’s and 1960’s and are exhibiting various stages of decline, which has a major impact on the deterioration of the real estate property tax base throughout the City through a ripple effect; and

WHEREAS, the demand for city government services may remain constant or expand over time even though the older residential tax base may decline, thereby creating a situation whereby remaining property owners have to assume the burden of paying a larger portion of tax revenue in order to maintain city service levels; and

WHEREAS, the Texas Local Government Code Chapter 380 allows a city to provide incentives consisting of loans and grants of city funds, use of city personnel, facilities and services with or without charge, for the promotion of economic development; and

WHEREAS, the promotion of the redevelopment of existing housing stock in the City promotes economic development within the City and is essential for the continued economic growth of the City and it is well established that the availability of quality housing stock encourages the relocation of business and attracts new business enterprises, as well as the expansion of existing business enterprises with the City, which in turn stimulates growth, creates jobs, and increases property and sales tax revenues since business will look to the available housing stock to meet the needs of management and the work force; and

WHEREAS, preservation and improvement of the housing stock is a major contributing factor to the economic health and growth of the City, which, in turn, stimulates trade and commerce and reduces unemployment, contributing to the well-being and economic growth of the community; and

WHEREAS, cities, too numerous to mention, have established residential revitalization programs, including but not limited to Fort Worth, Richardson, Garland, Farmers Branch, Arlington, and others.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1: **THAT** the City Council of the City of Hurst supports and approves the Community Powered Revitalization “CPR” Program in partnership with 6Stones Network as described in staff reports recommending this resolution and deems CPR a valuable and important economic development tool.

Section 2: **THAT** the City Council of the City of Hurst adopts the Community Powered Revitalization “CPR” Program as described as part of the City’s economic development efforts to help stabilize the residential tax base of Hurst for future generations, as well as for the health, safety, and welfare of the entire citizenry of Hurst. The City Council encourages participation in this program and supports the ability of non-profit organizations to partner in the Community Powered Revitalization “CPR” Program.

Section 3: **THAT** the Hurst City Council in an effort to create safe, livable neighborhoods, and for the ultimate purpose of maintaining property values, the City may transfer properties, homes, or vacant lots held in trust by the City of Hurst to 6Stones Mission Network for the purpose of revitalizing or building homes or structures deemed appropriate to revitalize a neighborhood. Such transference will be considered on a case by case basis and requires approval by the City Council.

Section 4: **THAT** the City Council of the City of Hurst authorizes the city manager to pay 6Stones Network a lump sum of \$25,000 for direct CPR program staff support in 2019-20.

Section 5: **THAT** the City Council of the City of Hurst authorizes the city manager to pay 6Stones Network a 30% local match for materials, supplies, and specialty trade labor at CPR sponsored home renovations in Hurst in 2019-20, based on verifiable receipts, not to exceed \$25,000 total for the year. Expenses to be matched may include actual or donated goods, labor, or services.

Section 6: **THAT** in such cases, which are deemed appropriate by the city manager, said funds may be used for grant matching requirements to bring additional funds into projects in Hurst. The city manager may use his discretion in determining whether a particular expense item will be considered for reimbursement by the City of Hurst as part of this program.

AND IT IS SO RESOLVED.

Passed by a vote of __ to __ on this the 10th day of December 2019.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

City Attorney

City Council Staff Report

SUBJECT: Consider authorizing the city manager to enter into a Contract for print services with Digital Press (Stone Shied Investments, LLC)

Supporting Documents:

Meeting Date: 12/10/2019
 Department: Administration
 Reviewed by: Malaika Marion Farmer
 City Manager Review:

Background/Analysis:

The Marketing and Communications Department is responsible for several major publications, including the 72-80 page Where We Live Magazine and the Annual Report. Each year, over 80,000 copies of Where We Live are printed and delivered to our residents as a valuable communication tool.

A set of specifications and bid documents for printing services were developed and bid following the standard City purchasing procedures (Bid Reference Number: 20-001). The documents were advertised and distributed to printing companies with six vendors submitting qualified bids. Digital Press (Stone Shield Investments, LLC) submitted the lowest qualified bid for printing services. Digital Press has a reputation for quality and timely service and works with several cities in the area including North Richland Hills and Fort Worth. Staff estimates printing costs will be reduced by approximately 20% by entering into a contract with Digital Press for our Where We Live Magazine, Annual Report and other items as needed.

Funding Sources and Community Sustainability:

It is estimated that Marketing and Communications will spend approximately \$50,000 to \$80,000 per year on print services.

Funding for this contract has been identified within FY 2020 Marketing and Communications Operating Budget. Marketing and Communications using Council's goal of innovation plays a vital role in developing community awareness and providing exceptional customer service.

Recommendation:

It is recommended City Council authorize the city manager to enter into a contract with Digital Press (Stone Shield Investments, LLC) with the option to renew for four additional twelve month periods.

City Council Staff Report

SUBJECT: Consider authorizing the city manager to enter into an Agreement with Greenplay, LLC, to produce a Cost Recovery and Resource Analysis

Supporting Documents:

Meeting Date: 12/10/2019
 Department: Community Services
 Reviewed by: Kyle Gordon
 City Manager Review:

Background/Analysis:

Public revenue sources are limited and sometimes volatile, which frequently presents new budgetary impacts and challenges. Demographics, socioeconomics, consumer behavior, and statewide legislative decisions are some of the many factors that can have a significant effect on our ability to fund the operational budget. To meet these challenges, the financial needs and strategies to fund programs must adapt as well.

To aid in this process, staff researched consultants that specialized in municipal parks and recreation business planning and are capable of completing a comprehensive parks, recreation, aquatics, athletics, and senior programming cost recovery and resource analysis. Investment in this study will not only provide a new foundation for decision making that is fair and equitable to the community, but also incorporate the necessary tools to ensure fiscally sustainable and responsible methods are utilized to determine subsidy levels in all areas of programming.

Completion of the analysis before the FY 2020-21 budget process is final is a top priority. A staff committee reviewed reputable local and nationwide consultants with a history of completing successful projects on a truncated timetable. Based on their performance and reputation, staff selected GreenPlay, LLC, an organization that has successfully produced over 100 cost recovery and resource allocation studies and over 80 feasibility studies. GreenPlay, LLC, has an excellent reputation from local cities for producing quality work, community participation throughout the process, summarizing feedback for recommended service improvements, and providing business resources, tools, and education to staff.

The Parks and Recreation Board reviewed the Cost Recovery and Resource Analysis at the November 21, 2019 meeting, and recommended City Council proceed with the project.

Funding Sources and Community Sustainability:

Funding for the Cost Recovery and Resource Analysis, in the amount of \$46,310 (includes 10% contingency), is available in the Community Services Half Cent Fund – 2018 Project Development.

In an effort to remain a vibrant community this project addresses the City Council's Strategic Priorities for Economic Vitality, Innovation, and Leadership.

Recommendation:

It is recommended City Council authorize the city manager to proceed with the Cost Recovery and Resource Analysis with GreenPlay, LLC, for \$46,310.

City Council Staff Report

SUBJECT: Consider appointments to the boards, commissions and committees

Supporting Documents:

Meeting Date: 12/10/2019
Department: City Secretary
Reviewed by: Rita Frick
City Manager Review:

Background/Analysis:

This item provides for consideration of appointments to the boards, commissions and committees.

Funding and Sources and Community Sustainability:

There is no fiscal impact. The appointments are part of the Council's community value of Inclusiveness, providing opportunity for the public to share in guiding the future direction of Hurst.

Recommendation:

There is no staff recommendation.

**MINUTES
CITY OF HURST
TRANSPORTATION INFRASTRUCTURE AND SAFETY COMMITTEE
MONDAY, November 25, 2019**

On the 25th day of November, 2019 at 6:00 p.m., the Transportation Infrastructure and Safety Committee of the City of Hurst, Texas, convened in regular meeting at Hurst City Hall, 1505 Precinct Line Road, Hurst, Texas with Rebecca Hankins and Paula Cleaver being absent, the following members and staff were present:

Faith Waligora) Chair
Nell Delaughter) Vice Chair
Denise Fields)
Roger Marsh)
Steve Niekamp) Police Chief
Clayton Fulton) Assistant City Manager
Gregory Dickens) Executive Director of Public Works
Joe Villa) Service Center Manager
Duane Hengst, P.E.) City Engineer
Patty Flaherty) Sr. Administrative Assistant

A quorum was met and the following business was transacted to wit:

- I. The Transportation Infrastructure and Safety Committee meeting was called to order at 6:00 p.m. by Faith Waligora.
- II. Approval of Minutes, August 26, 2019: The Minutes were approved with one correction on Page 2 of “he drives a 5th wheel trailer” to “he pulls a 5th wheel trailer”. Roger Marsh made a motion to approve the minutes. Denise Fields seconded the motion. The motion prevailed by the following vote:

Ayes: Delaughter, Waligora, Fields and Marsh
Noes: None

III. Action Items

None

IV. Discussion Items:

1. Possible Karla Drive Modifications at Hurstview Drive

As requested by the Committee, staff has looked at possible projects that will hopefully reduce the number of vehicles that use Karla Drive southbound as a short cut to Bedford-Eules Road. Staff’s recommended project to hopefully decrease southbound traffic volume with very little negative effect on homeowners adjacent to the project site basically shuts the southbound exit off Hurstview Drive and widens northbound one-way Karla Drive at Hurstview Drive to a two-way roadway. The

proposed project utilizes a barrier rail to close off the southbound Hurstview Drive exit and a brand new curb & gutter and asphalt pavement to widen the northbound portion to a two lane 30-foot wide roadway. The probable construction cost is \$59,034.95.

Residents from the 1400 block of Karla who attended the meeting:

Jade McGaw of 1413 Karla Drive expressed that she did not believe the traffic study numbers were accurate due to the height and direction of the box that was placed in her yard. However, she is 100% in agreement with the proposal the city has brought to the Committee showing the modification of Karla Drive.

Roy Delaughter of 1404 Karla Drive reported that he believed the proposal is acceptable but he is concerned that Karla Drive would become one-way. He stressed he did not want to see Karla Drive turn into a cul-de-sac. He was concerned with southbound traffic being eliminated. Faith Waligora assured him that Karla Drive would not turn into a one-way street or a cul-de-sac with this proposal.

Ray and Maria Dauphinais of 1408 Karla Drive attended the meeting. Mr. Dauphinais thanked the city for what has been done on Karla Drive to make it safer but speeding is still an issue. He expressed that he believes the proposal from the city regarding modifications on Karla Drive is great. He questioned a time line for the residential survey and the start of construction.

Gregory Dickens, the Executive Director of Public Works explained that the city would be sending out surveys to the residents on Karla Drive in January 2020. Hopefully, staff will have the result for the next meeting on February 24, 2020.

It was determined that city staff would create and mail out a survey to all residents on Karla Drive explaining the proposal and would bring the results to the next meeting on February 24, 2020. At that time, the Committee would determine if this proposal should be recommended to the City Council for action.

V. Updates and Information Items:

None

The next scheduled meeting is February 24, 2020.

There being no further business, the meeting adjourned at 6:25 p.m.

APPROVED this the _____ day of _____, 2019

APPROVED:

Faith Waligora, Chairman

ATTEST:

Recording Secretary

DRAFT

**MINUTES
CITY OF HURST
PLANNING AND ZONING COMMISSION
WORK SESSION
MONDAY, DECEMBER 02, 2019**

On the 2nd day of December 2019, at 6:30 p.m., the Planning and Zoning Commission of the City of Hurst, Texas, convened in regular meeting at Hurst City Hall, 1505 Precinct Line Rd. Hurst, Texas with the following members and staff present:

Charles Aman)
Andrea Taylor)
Bill Bryan)
Mark Cyrier)
Weldon Martin)
Larry Wilson)
Michelle Lazo) Executive Director of Planning
Erin Mills) Assistant, Planning and Development
Gini Connolly) Director of GIS and Planning

With the following Board members absent: Howard Shotwell, constituting a quorum; at which time the following business was transacted:

I. Call to Order

II. Discussion:

SUP-19-12 Rewind Smoke Shop, a Special Use Permit to open an e-cigarette/vape store on a portion of Lot B, Block 32 Valentine Oaks Addition, being 4.87 acres located at 621 W. Bedford Euless Road

APPROVED this the _____ day of _____ 2019

ATTEST:

Planning & Zoning Commission

Recording Secretary

Charles Aman, Chairperson

**MINUTES
CITY OF HURST
PLANNING AND ZONING COMMISSION
MONDAY, DECEMBER 02, 2019**

On the 2nd day of December 2019, at 7:00 p.m., the Planning and Zoning Commission of the City of Hurst, Texas, convened in regular meeting at Hurst City Hall, 1505 Precinct Line Rd. Hurst, Texas with the following members and staff present:

Charles Aman)
Andrea Taylor)
Mark Cyrier)
Bill Bryan)
Weldon Martin)
Larry Wilson)
Michelle Lazo) Exec. Director Planning and Development
Erin Mills) Assistant, Planning and Development
Gini Connolly) Director of GIS and Planning

With the following Board members absent: Howard Shotwell, constituting a quorum; at which time the following business was transacted:

The meeting was called to order at 7:00 p.m. The Pledge of Allegiance was led by Mr. Cyrier.

1. Ms. Taylor moved to approve the minutes for the November 4, 2019 meeting. Mr. Martin seconded the motion. The motion prevailed by a vote of 4-0. Mr. Cyrier and Mr. Wilson abstained.
2. SUP-19-12 Rewind Smoke Shop, a special use permit to open an e-cigarette/vape store on a portion of Lot B, Block 32 Valentine Oaks Addition, being 4.87 acres located at 621 W. Bedford Eules Road.

Chris Wyatt with Rewind Smoke Shop spoke about the plans for the business.

Charles Aman opened the Public Hearing for SUP-19-12.

Resident Denean Clark at 1212 Trailwood Dr. spoke in opposition to the Special Use Permit as there are already too many smoke shops in Hurst. She doesn't think a smoke shop would be desirable for her neighborhood

Debra Wyatt at 741 S John Douglas Rd. Van Alstyne TX 75495 spoke in support of the development because of the owner's admirable character. She thinks the city should support small business.

Kristina Hurtado at 5105 Nancy Lane in North Richland Hills spoke about the business owner's good values and family ties. States he will run a clean and honest business.

Resident at 621 Pine Street spoke in opposition to the business as it isn't a desirable business for the area and she is concerned about it affecting property values

Resident Emily Clark at 1212 Trailwood did not wish to speak but to record her opposition to the business.

Gary Horton property owner at 1260 Trailwood sent in an email stating "Michelle, I oppose this. There are enough of these headshops supporting the drug culture. My tenants have kids at 1260 Trailwood and they oppose this smoke shop permit request as I the owner of the property do."

There being no one to speak Ms. Taylor made a motion to close the public hearing. Mr. Bryan seconded the motion. The motion prevailed by a vote of 6-0.

After additional discussion and questions from the commission, Mr. Cyrier made a motion to recommend denial of SUP-19-12 Rewind Smoke Shop, a Special Use Permit to open an e-cigarette/vape store on a portion of Lot B, Block 32 Valentine Oaks Addition, being 4.87 acres located at 621 W. Bedford Euless Road. Mr. Bryan seconded the motion. The motion to prevailed by a vote of 5-1.

Ayes: Taylor, Bryan, Martin, Aman, Cyrier

No: Wilson

There being no further business, The Chair declared the meeting adjourned at 7:45 p.m.

APPROVED this the _____ day of _____, 2019

**Charles Aman, Chair
Planning & Zoning Commission**

ATTEST:

Recording Secretary

Future Event Calendar

December 10, 2019

Regular City Council meetings are held on the second and fourth Tuesday of each month. Following are additional meetings, canceled meetings and public event dates.

<u>DATE AND TIME</u>	<u>ACTIVITY</u>
Saturday, December 14, 2019 5:00 p.m.	John Butler Memorial Senior Banquet Hurst Recreation Center (Ticketed Event)
December 23, 2019	City Hall Closes at Noon in observance of Christmas Holiday
December 24, 2019	Regular City Council Meeting Cancelled
December 24, 2019	City Hall Closed for Christmas holiday
December 25, 2019	City Hall Closed for Christmas holiday
January 1, 2020	City Hall Closed for New Year's Day
January 11, 2020 8:00 a.m. - 11:00 a.m.	Household Hazardous Waste Event Hurst Service Center- 2001 Precinct Line Rd.