

**WORK SESSION AGENDA OF THE CITY COUNCIL OF HURST, TEXAS  
CITY HALL, 1505 PRECINCT LINE ROAD  
FIRST FLOOR CONFERENCE ROOM  
TUESDAY, MAY 14, 2019 – 5:30 P.M.**

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**I. Call to Order**

**II. Informational Items**

) **Discussion and Legislative Update**

) **Discussion of Animal Shelter and Street Maintenance projects and issuance of General Obligation Bonds and Certificate of Obligations**

**III. Discussion of Agenda Item(s) 12**

Consider Resolution 1733 declaring expectation to reimburse expenditures with proceeds of future debt

**Clayton Fulton**

**IV. Discussion of Agenda Item(s) 13**

Consider approval of an Agreement with Tarrant County for tax collection services for tax years 2019 through 2021

**Paul Brown**

**V. Discussion of Agenda Item(s) 14**

Consider authorizing the city manager to enter into an inter-local agreement with the City of Irving

**Clayton Fulton**

**VI. Discussion of Agenda Item(s) 15**

Consider Resolution 1734 waiving the distance requirement established in Section 12-456(a)(4) of the City of Hurst Code of Ordinances

**Kyle Gordon**

**VII. Discussion of Agenda Item(s) 16**

Consider authorizing the city manager to enter into a contract for sealing various streets with High Density Mineral Bond (HA5) material with a four year renewal option

**Greg Dickens**

**EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, Authorized by Tex. Government Code Section Code Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City and to reconvene in Open Session at the conclusion of the Executive Session**

## **VIII. Adjournment**

Posted by: \_\_\_\_\_

This the 10<sup>th</sup> day of May 2019, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

**This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.**

**REGULAR MEETING AGENDA OF THE CITY COUNCIL OF HURST, TEXAS  
CITY HALL, 1505 PRECINCT LINE ROAD  
TUESDAY, MAY 14, 2019**

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**AGENDA:**

**5:30 p.m. - Work Session (City Hall, First Floor Conference Room)**

**6:30 p.m. - City Council Meeting (City Hall, Council Chamber)**

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**CALL TO ORDER**

**INVOCATION (Councilmember Larry Kitchens)**

**PLEDGE OF ALLEGIANCE**

**CANVASS OF ELECTION**

1. Consider Resolution 1731 Canvassing the May 4, 2019 General Election
2. Consider all matters incident and related to the canvassing of returns and declaring the results of a bond election held on May 4, 2019, including the passage and adoption of Resolution 1732 canvassing said returns and declaring the results of said election

**INAUGURATION OF OFFICIALS**

3. Presentation of Certificates of Election
4. Oath of Office for Elected Officials
5. Election of Mayor Pro Tem

**PRESENTATION(S)**

6. Proclamation recognizing National Small Business Week
7. Presentation of certificates of recognition for the 2019 City of Hurst 101 Citizen's Academy Class

**CONSENT AGENDA**

8. Consider approval of the minutes for the April 23, 2019 City Council meetings
9. Consider approval of Ordinance 2413, second reading, to vacate and abandon a 5-foot portion of a 10-foot wide Utility Easement platted as part of Lot 10, Block 8, of the Chisholm Trail Estates Addition

10. Consider Ordinance 2414, second reading, SP-19-01, a site plan for Lot 5R, Block 1, Shops at Hurst Addition, Phase II, being .49 acre located at 760 W. Pipeline Road
11. Consider Ordinance 2408, second reading, creating one way streets adjacent to certain schools in the City of Hurst
12. Consider Resolution 1733 declaring expectation to reimburse expenditures with proceeds of future debt
13. Consider approval of an Agreement with Tarrant County for tax collection services for tax years 2019 through 2021
14. Consider authorizing the city manager to enter into an inter-local agreement with the City of Irving

### **RESOLUTION(S)**

15. Consider Resolution 1734 waiving the distance requirement established in Section 12-456(a)(4) of the City of Hurst Code of Ordinances

### **OTHER BUSINESS**

16. Consider authorizing the city manager to enter into a contract for sealing various streets with High Density Mineral Bond (HA5) material with a four year renewal option
17. Review of upcoming calendar items
18. City Council Reports - Items of Community Interest

### **PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED**

**EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, Authorized by Tex. Government Code Section Code Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City and to reconvene in Open Session at the conclusion of the Executive Session**

19. Take any and all action ensuing from Executive Session

### **ADJOURNMENT**

Posted by: \_\_\_\_\_

This 10<sup>th</sup> day of May 2019, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 561.087 of the Texas Government Code.

**This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.**

City Council Staff Report

SUBJECT: Consider Resolution 1731 Canvassing the May 4, 2019 General Election

Supporting Documents:

Resolution 1731 will be provided at the meeting

Meeting Date: 5/14/2019  
Department: City Secretary  
Reviewed by: Rita Frick  
City Manager Review:

Background/Analysis:

The City of Hurst General Election of Officers was held May 4, 2019 and will be canvassed on May 14, 2019.

Funding and Sources:

There is no fiscal impact. This item is representative of the Council's vision and mission statements along with their goals and priorities.

Recommendation:

Staff recommends the City Council approve Resolution 1731 canvassing the May 4, 2019 General Election results.

City Council Staff Report

SUBJECT: Consider Resolution 1732 Canvassing the returns and declaring the results of the bond election held May 4, 2019

Supporting Documents:

Resolution 1732 will be provided at the meeting

Meeting Date: 5/14/2019  
Department: City Secretary  
Reviewed by: Rita Frick  
City Manager Review:

Background/Analysis:

The City of Hurst Bond Election for the issuance of \$7,500,000 General Obligation Bonds for Animal Services and Adoption Facilities was held May 4, 2019 and will be canvassed on May 14, 2019.

Funding and Sources:

There is no fiscal impact. This item is representative of the Council's vision and mission statements along with their goals and priorities.

Recommendation:

Staff recommends the City Council approve Resolution 1732 canvassing the May 4, 2019 Bond Election results.

City Council Staff Report

SUBJECT: Presentation of Certificates of Election	
Supporting Documents:	
	Meeting Date: 5/14/2019 Department: City Secretary Reviewed by: Rita Frick City Manager Review:
Background/Analysis:	
<p>The City of Hurst General Election of Officers was held May 4, 2019.</p> <p>Certificates of Election will be presented to Councilmembers Larry Kitchens, David Booe and Jon McKenzie after final canvass of election results.</p>	
Funding and Sources:	
There is no fiscal impact.	
Recommendation:	
There is no staff recommendation.	

City Council Staff Report

SUBJECT: Oath of Office	
Supporting Documents:	
	Meeting Date: 5/14/2019 Department: City Secretary Reviewed by: Rita Frick City Manager Review:
Background/Analysis:	
<p>The City of Hurst General Election of Officers was held May 4, 2019.</p> <p>The Oath of Office will be administered to Councilmembers Larry Kitchens, David Booe and Jon McKenzie.</p>	
Funding and Sources:	
There is no fiscal impact.	
Recommendation:	
There is no staff recommendation.	

City Council Staff Report

SUBJECT: Election of Mayor Pro Tem	
Supporting Documents:	
	Meeting Date: 5/14/2019 Department: City Secretary Reviewed by: Rita Frick City Manager Review:
Background/Analysis:	
This item provides for the election of a Mayor Pro Tem.	
Funding and Sources:	
There is no fiscal impact.	
Recommendation:	
There is no staff recommendation.	

Office of the Mayor

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# Proclamation

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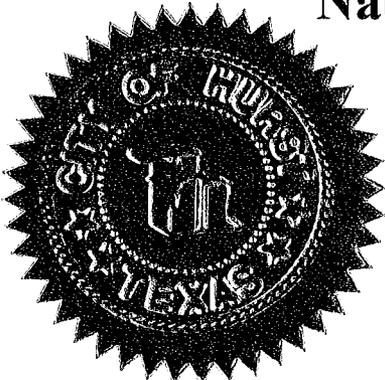
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## City of Hurst

- Whereas,** from storefront shops that anchor Main Streets to high-tech startups that keep America on the cutting edge, small businesses are the backbone of our economy and the cornerstones of our nation's promise; and,
- Whereas,** when we support small business and marketplace trust, we create a community of trustworthy businesses and set standards for marketplace trust; and,
- Whereas,** because this country's 28 million small businesses create nearly two out of three jobs in the economy, we cannot resolve to create jobs and spur economic growth in America without discussing ways to support entrepreneurs; and,
- Whereas,** National Small Business Week has been celebrated every year since 1963 to highlight the programs and services available to entrepreneurs through government agencies and non-government agencies, like our Better Business Bureau, the leaders in advancing marketplace trust; and,
- Whereas,** the City of Hurst supports and joins with the Better Business Bureau in this national effort to help America's small businesses by encouraging best business practices and celebrating marketplace role models so that small business owners can continue to do what they do best, create jobs, help our economy, and ensure that our communities remain as vibrant tomorrow as they are today.

**Now, Therefore, I, Henry Wilson,** Mayor of Hurst, Texas, on behalf of the entire City Council and all our citizens do hereby proclaim May 5 – May 11, 2019 as:

### National Small Business Week



WITNESS MY HAND AND THE OFFICAL SEAL of the City of Hurst, Texas, on this the 14th day of May 2019.

*Henry Wilson*  
Henry Wilson, Mayor

City Council Staff Report

SUBJECT: 2019 Hurst 101 Graduation Ceremony	
Supporting Documents:	
List of Graduates	Meeting Date: 5/14/2019 Department: Administration Reviewed by: Malaika Marion Farmer City Manager Review:
Background/Analysis:	
<p>This year, the Hurst 101 Academy is celebrating its seventh year. This program was created to provide citizens with a better understanding of the workings of local government and equip them with the knowledge needed to fully participate in the process of building Hurst's future. The Hurst 101 Academy covers a wide range of topics such as the strategic planning process, the development of the annual budget, how public safety resources are deployed, and what the City of Hurst does to promote and support the local economy. This year, there are 14 Hurst 101 Academy graduates.</p>	
Funding Sources and Community Sustainability:	
<p>There is no funding impact. The Hurst 101 Academy helps develop community awareness and leadership.</p>	
Recommendation:	
<p>There is no Council recommendation.</p>	

# 2019 Hurst 101 Academy Graduates

Joe Boyd

Bob Centracco

David Cole

Brad Cunningham

Robby Gordon

Bobby Grigsby

Stephen Manson

Roger Marsh

Marie Perry

Steve Ruiz

Andrea Taylor

Taylor Thorns

Michelle Waldron

Gail Wilson

**Minutes**  
**Hurst City Council**  
**Work Session**  
**Tuesday, April 23, 2019**

On the 23<sup>rd</sup> day of April 2019, at 5:33 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson	)	Mayor
David Booe	)	Mayor Pro Tem
Bill McLendon	)	Councilmembers
Larry Kitchens	)	
Jon McKenzie	)	
Cathy Thompson	)	
Cindy Shepard	)	
Clay Caruthers	)	City Manager
John Boyle	)	City Attorney
Rita Frick	)	City Secretary
Steve Bowden	)	Executive Director of Economic Development
Greg Dickens	)	Executive Director of Public Works
Clayton Fulton	)	Assistant City Manager
Malaika Marion Farmer	)	Assistant City Manager
Billy Keadle	)	Assistant Police Chief
Michelle Lazo	)	Executive Director of Planning and Development

With the following Councilmembers absent: none, constituting a quorum, at which time, the following business was transacted:

**I. Informational Items**

) **Discussion and Legislative Update** – City Manager Caruthers provided a brief overview of recent comments made regarding local control on the Senate Floor, and noted several detrimental bills for municipalities. Also noted was the 2020 Census Proclamation would be accepted by a US Census Bureau representative this evening and Assistant City Manager Malaika Marion Farmer is working with the Census Bureau, HEB ISD, and the cities of Bedford and Euless for a possible joint Complete Count Committee.

**II. Discussion of Agenda Item(s) 3**

Consider approval of Ordinance 2413, first reading, to vacate and abandon a 5-foot portion of a 10-foot wide Utility Easement platted as part of Lot 10, Block 8, of the Chisholm Trail Estates Addition.

City Manager Caruthers briefed Council on the proposed abandonment noting staff has no objection to the abandonment.

**III. Discussion of Agenda Item(s) 4**

Consider authorizing the city manager to enter into a Purchase Agreement with WatchGuard to purchase disc publishing systems.

Assistant Police Chief Billy Keadle briefed Council on the proposed purchase of two WatchGuard disc publishing systems, which is a planned budgeted replacement item. He reviewed the necessity for the backup information and noted the three-year warranty.

**IV. Discussion of Agenda Item(s) 5 and 6**

Conduct a Public Hearing to consider SP-19-01, a site plan for Lot 5R, Block 1, Shops at Hurst Addition, Phase II, being .49 acre located at 760 W. Pipeline Road.

Consider Ordinance 2414, first reading, SP-19-01, a site plan for Lot 5R, Block 1, Shops at Hurst Addition, Phase II, being .49 acre located at 760 W. Pipeline Road.

Executive Director of Planning and Development Michelle Lazo briefed Council on SP-19-01, a site plan for Lot 5R, Block 1, Shops at Hurst Addition, Phase II, being .49 acre located at 760 W. Pipeline Road noting the applicant is requesting to develop a new 4,690 square foot retail strip center with a drive-thru on the northeast corner of Pipeline and Precinct Line Road. She stated plans are for a Dunkin, Joint Chiropractor Center and retail space. Ms. Lazo stated no additional access points are being added, reviewed the elevations, and signage, which meets City requirements. City Manager Caruthers stated initially there were discussions between the developer and Taco Bell regrading an access point, but staff believes both parties are now content. Mayor Wilson requested staff review tree lines on the corner, which may create a traffic hazard.

**V. Discussion of Agenda Item(s) 7**

Consider Ordinance 2408, first reading, creating one way streets adjacent to certain schools in the City of Hurst.

Executive Director of Public Works Greg Dickens briefed Council on the proposed ordinance creating one way streets adjacent to certain schools providing a new amended ordinance that references the existing school speed zones instead of restating them in the proposed ordinance. He explained Donna Park Elementary was added to the list and Bellaire Elementary was removed for further review.

**VI. Discussion of Agenda Item(s) 8**

Consider authorizing the city manager to execute Change Order No. 1 for the Valley View Branch Sanitary Sewer Interceptor Replacement Improvements from S.H. 10 to Redbud Drive.

City Manager Caruthers briefed Council and the funding mechanisms for the Valley View Branch Sanitary Sewer Interceptor Replacement Improvements noting the loan through the Texas Water Development Board for \$1,360,000 and grant of \$235,800. He explained the City will pay this amount no matter the work done, so it makes sense to use as much of the loan as possible. Executive Director of Public Works Greg Dickens briefed Council on the proposed Change Order noting Council awarded the bid in August with the bid

approximately \$300,000 lower than anticipated. He stated project funding is through the Texas Water Development Board's low interest loan and grant and a low bid; therefore, staff is considering extending the project upstream of Redbud Drive to replace more pipe. He requested Council disregard the change order in the packet, which is not the final price, but authorize the city manager to execute a change order not to exceed \$220,000, which will expedite the project.

**VII. Adjournment – The meeting adjourned at 6:08 p.m.**

**APPROVED** this the 14<sup>th</sup> day of May 2019.

**ATTEST:**

**APPROVED:**

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Rita Frick, City Secretary

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Henry Wilson, Mayor

**City Council Minutes**  
**Tuesday, April 23, 2019**

On the 23<sup>rd</sup> day of April 2019, at 6:30 p.m., the City Council of the City of Hurst, Texas, convened in Regular Meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson	)	Mayor
David Booe	)	Mayor Pro Tem
Bill McLendon	)	Councilmembers
Larry Kitchens	)	
Jon McKenzie	)	
Cathy Thompson	)	
Cindy Shepard	)	
Clay Caruthers	)	City Manager
John F. Boyle	)	City Attorney
Rita Frick	)	City Secretary
Clayton Fulton	)	Assistant City Manager
Malaika Marion Farmer	)	Assistant City Manager
Billy Keadle	)	Assistant Police Chief
Greg Dickens	)	Executive Director of Public Works
Steve Bowden	)	Executive Director of Economic Development
Michelle Lazo	)	Executive Director of Planning and Community Development

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 6:30 p.m.

Councilmember Cindy Shepard gave the Invocation.

The Pledge of Allegiance was given.

**PRESENTATION(S)**

1. Proclamation supporting the 2020 Decennial Census. Mayor Wilson read and presented the Proclamation supporting the 2020 Decennial Census to US Census Bureau Partnership Specialist Cynthia Cruz who provided a brief overview of the importance of the census, noting it is mandated by the U.S. Constitution. She noted the goal to ensure everyone is counted only once and outlined various ways the census can be completed. Ms. Cruz also noted they are hiring and provided the website [2020census.gov/jobs](http://2020census.gov/jobs).

**CONSENT AGENDA**

2. Considered approval of the minutes for the April 9, 2019 City Council meetings.

3. Considered approval of Ordinance 2413, first reading, to vacate and abandon a 5-foot portion of a 10-foot wide Utility Easement platted as part of Lot 10, Block 8, of the Chisholm Trail Estates Addition.
4. Considered authorizing the city manager to enter into a Purchase Agreement with WatchGuard to purchase disc publishing systems.

Councilmember Booe moved to approve the consent agenda. Motion seconded by Councilmember Kitchens. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson and Shepard  
No: None

#### **PUBLIC HEARING(S) AND RELATED ITEM(S)**

5. Conducted a Public Hearing to consider SP-19-01, a site plan for Lot 5R, Block 1, Shops at Hurst Addition, Phase II, being .49 acre located at 760 W. Pipeline Road.

Mayor Wilson announced a public hearing to consider SP-19-01, a site plan for Lot 5R, Block 1, Shops at Hurst Addition, Phase II, being .49 acre located at 760 W. Pipeline Road and recognized Executive Director of Planning and Development Michelle Lazo who reviewed the proposed site plan to develop a new 4,690 square foot retail strip center with a drive-thru on the northeast corner of Pipeline and Precinct Line Road. She stated no additional access points are being added, reviewed the elevations, and signage which meets City requirements.

Mayor Wilson recognized applicant Danny Hooper with Burk Collins & Co., LTD who noted the Dunkin will be on the west end of the building, a Joint Chiropractor next door and looking at several other options for the other space. He also noted the probable use of bobtail trucks for deliveries to the Dunkin.

There being no one else to speak, Mayor Wilson closed the public hearing.

6. Considered Ordinance 2414, first reading, SP-19-01, a site plan for Lot 5R, Block 1, Shops at Hurst Addition, Phase II, being .49 acre located at 760 W. Pipeline Road.

Councilmember Kitchens moved to approve SP-19-01, a site plan for Lot 5R, Block 1, Shops at Hurst Phase II, , being .49 acre located at 760 W. Pipeline Road and Ordinance 2414 on first reading. Motion seconded by Councilmember McLendon. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson and Shepard  
No: None

#### **ORDINANCE(S)**

7. Considered Ordinance 2408, first reading, creating one way streets adjacent to certain schools in the City of Hurst.

Mayor Wilson recognized Executive Director of Public Works Greg Dickens who noted changes to the proposed ordinance from Council's discussions at the last City Council meeting. He stated Donna Park Elementary was added to the list and Bellaire Elementary was removed for further review. Also, noted was the amended ordinance provided in work session that references the existing school speed zones instead of restating them in the proposed ordinance. In response to Councilmembers' questions, staff stated courtesy letters were not sent to surrounding neighbors of Donna Park Elementary when it was added to the list; but they did not receive a lot of negative feedback from the other campuses.

Councilmember McKenzie moved to approve Ordinance 2408, first reading, creating one-way streets adjacent to certain schools in the City of Hurst. Motion seconded by Councilmember Thompson. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson and Shepard  
No: None

### **OTHER BUSINESS**

8. Considered authorizing the city manager to execute Change Order No. 1 for the Valley View Branch Sanitary Sewer Interceptor Replacement Improvements from S.H. 10 to Redbud Drive.

Mayor Wilson recognized Executive Director of Public Works Greg Dickens who reviewed the proposed change order noting the Council awarded the bid, for the Valley View Branch Sanitary Sewer Interceptor Replacement Improvements Project to Joe Funk Construction in August with the bid approximately \$300,000 lower than anticipated. He explained the funding mechanisms for the Valley View Branch Sanitary Sewer Interceptor Replacement Improvements noting the loan and grant through the Texas Water Development Board. He explained the City will pay for the full loan amount no matter the work done, so it makes sense to use as much of the loan as possible; therefore staff is considering extending the project upstream of Redbud Drive to replace more pipe. He requested Council disregard the change order in the packet, which is not the final price, but authorize the city manager to execute a change order not to exceed \$220,000, which will expedite the project.

Councilmember Thompson moved to authorize the city manager to execute Change Order No. 1 with Joe Funk Construction, Inc., for an amount not to exceed \$220,000.00, for the Valley View Branch Sanitary Sewer Interceptor Replacement Improvements from SH 10 to Redbud Drive. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson and Shepard  
No: None

9. Council reviewed the following board, commission and committee meeting minutes:

- ) Library Board
- ) Parks and Recreation Board
- ) Senior Board

10. Review of upcoming calendar items – City Manager Caruthers reviewed the calendar items noted in the agenda packet. Councilmember Shepard also noted Central Arts of Hurst will have a soft opening during the pop-up event Saturday. She stated the goal is to offer after school projects for children and a place for local artists to show their work. Ms. Shepard stated the suite is located next to Just Ripe in the Bellaire Shopping Center.

11. City Council Reports - Items of Community Interest

**PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED**

Mayor Wilson recognized Tarrant County College students in attendance for the Texas Government class. Also recognized was Trasa Cobern, 2060 Normandy Drive, who thanked the Council for supporting the Youth In Government new combined format. She stated her son participated this year and thought it was very interesting.

**ADJOURNMENT**

The meeting adjourned at 7:05 p.m.

**APPROVED** this the 14<sup>th</sup> day of May 2019.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Rita Frick, City Secretary

\_\_\_\_\_  
Henry Wilson, Mayor

City Council Staff Report

SUBJECT: Consider approval of Ordinance 2413, second reading, to vacate and abandon a 5-foot portion of a 10-foot wide Utility Easement platted as part of Lot 10, Block 8, of the Chisholm Trail Estates Addition

Supporting Documents:

Ordinance 2413

Meeting Date: 5/14/2019

Department: Public Works

Reviewed by: Greg Dickens

City Manager Review:

Background/Analysis:

Mr. Phil Millner, owner of Lot 10, Block 8, Chisholm Trail Estates (2125 Lookout Trail) desires to construct a swimming pool in his rear yard. The yard area available is limited and he has requested the interior 5' of an existing 10' wide utility easement located along the rear property line be abandoned to provide additional space for the pool and associated patio.

Mr. Millner has completed the application for the vacation of the City of Hurst Utility and/or Drainage Easement. Exhibit "1" to the proposed ordinance depicts the subject 5' utility easement requested for abandonment. Mr. Millner also submitted signed agreements by franchise utility companies Oncor, Charter Cable, AT&T, and ATMOS, agreeing to abandonment of the easement.

As the City of Hurst Public Works Operations Division does not currently have any utilities located within the subject easement, and does not envision a future need to locate utilities within this easement, the City has no objection to abandonment of the easement and release of City rights to use this portion of the original easement.

Funding Sources and Community Sustainability:

There is no fiscal impact.

This action is consistent with the Hurst Way of Customer Service to the citizens of Hurst.

Recommendation:

Staff recommends City Council approve Ordinance 2413, second reading, to vacate and abandon a 5-foot portion of a 10-foot wide Utility Easement platted as part of Lot 10, Block 8, of the Chisholm Trail Estates Addition.

## ORDINANCE 2413

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HURST, TEXAS, ABANDONING AND VACATING A PORTION OF A 10-FOOT UTILITY EASEMENT IN THE CITY OF HURST, TEXAS, AS HEREIN AFTER DESCRIBED

WHEREAS, the owner of the Lot 10, Block 8, Chisholm Trail Estates as recorded in Cabinet A, Slide 8152 of the Plat Records of Tarrant County, Texas, that contains an existing ten (10') foot wide utility easement, has requested that the most easterly five (5') foot portion of the existing utility easement, as more specifically described in Exhibit "1", attached hereto, and incorporated herein for all purposes, be abandoned and vacated; and

WHEREAS, the most easterly five (5') foot portion of the existing ten (10') foot utility easement is not needed for public use and will not be needed in the future for public use; and

WHEREAS, abandoning and vacating the most easterly five (5') foot portion of the existing ten (10') foot utility easement will relieve the City of Hurst, Texas from the cost and expense of maintaining the property.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1: THAT all matters stated in the preamble of this ordinance are true and correct and are hereby incorporated into the body of this ordinance as if copied in their entirety.

Section 2: THAT the most easterly five (5') foot portion of the existing ten (10') foot utility easement located within the property as described in Exhibit "1", attached hereto, and incorporated herein for all purposes, is hereby abandoned and vacated for public use and the same is hereby vacated insofar as all public right, title, and interest in and to said most easterly five (5') foot portion of the existing ten (10') foot utility easement is concerned.

Section 3: THAT the terms and provisions of this ordinance shall be deemed to be severable, and if validity of any section, subsection, word, sentence, or phrase shall be held invalid, it shall not affect the remaining part of this ordinance.

Section 4: THAT the fact that the most easterly five (5') foot portion of the existing ten (10') foot utility easement is no longer needed by the public for public usage.

AND IT IS SO ORDERED.

Passed on the first reading on the 23<sup>rd</sup> day of April 2019 by a vote of 6 to 0.

Passed on second reading on the 14th day of May 2019 by a vote of \_\_\_\_ to \_\_\_\_.

ATTEST:

CITY OF HURST

\_\_\_\_\_  
Rita Frick, City Secretary

\_\_\_\_\_  
Henry Wilson, Mayor

Approved as to form and legality:

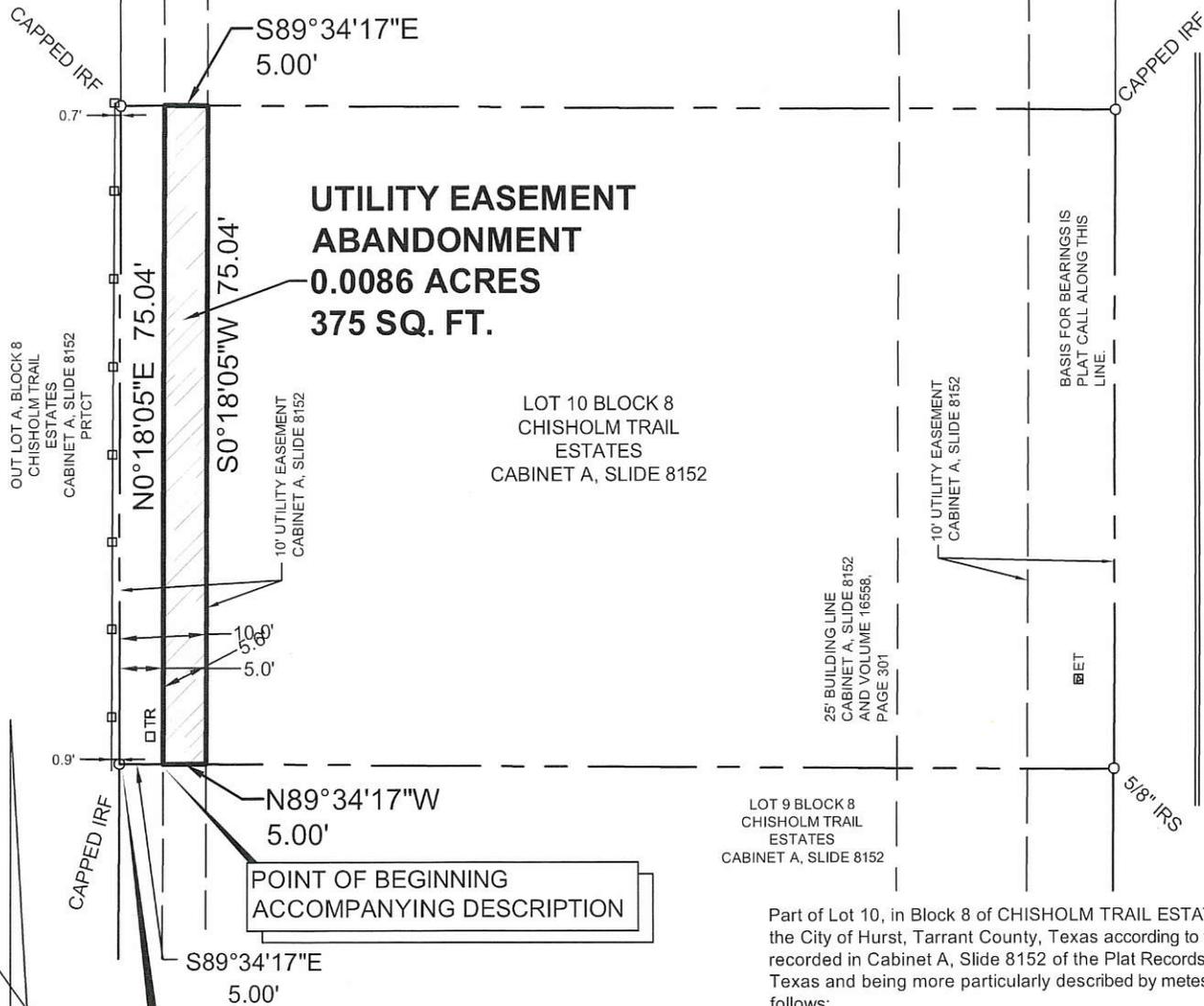
\_\_\_\_\_  
City Attorney

# EXHIBIT 1

LOT 11 BLOCK 8  
CHISHOLM TRAIL  
ESTATES  
CABINET A, SLIDE 8152

LOT 10 BLOCK 8  
CHISHOLM TRAIL  
ESTATES  
CABINET A, SLIDE 8152

LOT 9 BLOCK 8  
CHISHOLM TRAIL  
ESTATES  
CABINET A, SLIDE 8152



**UTILITY EASEMENT  
ABANDONMENT  
0.0086 ACRES  
375 SQ. FT.**

POINT OF BEGINNING  
ACCOMPANYING DESCRIPTION

POINT OF COMMENCING  
ACCOMPANYING DESCRIPTION

PARTIAL EASEMENT ABANDONMENT

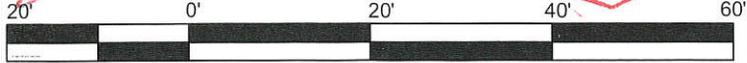
Portion of Lot 10, Block 8,  
**CHISHOLM TRAIL ESTATES,**  
an addition to the City of Hurst, Tarrant County, Texas,  
according to the Plat recorded in Cabinet A, Slide 8152,  
Plat Records, Tarrant County, Texas.

Part of Lot 10, in Block 8 of CHISHOLM TRAIL ESTATES, an addition to the City of Hurst, Tarrant County, Texas according to the plat thereof recorded in Cabinet A, Slide 8152 of the Plat Records of Tarrant County, Texas and being more particularly described by metes and bounds as follows:

- COMMENCING** at a capped iron rod found for the southwest corner of said Lot 10, the northwest corner of Lot 9 in said Block 8 and being in the east line of Out Lot A in said Block 8, and then run South 89°34'17" East, along the common line of said Lots 10 and 9, a distance of 5.00 feet to the southwest and **BEGINNING** corner of tract being described;
- THENCE** North 0°18'5" East a distance of 75.04 feet to a point in the north line of said Lot 10 and the south line of Lot 11 in said Block 8;
- THENCE** South 89°34'17" East, along the common line of said Lots 10 and 11, a distance of 5.00 feet to a point for corner in the east line of a 10' utility easement in said addition;
- THENCE** South 0°18'5" West, along the east line of said 10' utility easement, a distance of 75.04 feet to a point for corner in said common line of said Lot 10 and 9;
- THENCE** North 89°34'17" West, along said common line of Lots 10 and 9, a distance of 5.00 feet to the point of beginning and **CONTAINING** 375 square feet or 0.0086 of an acre.



*James Paul Ward*  
11-2-2018



GRAPHIC SCALE SCALE IN FEET 1"= 20' OCTOBER 10, 2018  
A-WARD PROJECT NO: 2018-1042

**AWARD SURVEYING COMPANY**  
252 WEST MAIN STREET, SUITE F, AZLE TX 76020  
817-33A-WARD (332-9273) 877-982-9273  
survey@awardsurveying.com TBPLS Firm No. 10194435

City Council Staff Report

SUBJECT: SP-19-01 Shops at Hurst Phase II, a site plan for Lot 5R, Block 1, Shops at Hurst Addition, being .49 acre located at 760 W. Pipeline Road

Supporting Documents:

Ordinance 2414

Meeting Date: 5/14/2019  
Department: Development  
Reviewed by: Michelle Lazo  
City Manager Review:

Background/Analysis:

An application has been made by Danny Hooper with Burk Collins & Co., LTD., for a site plan approval on Lot 5R, Block 1, Shops at Hurst Addition, being .49 acre located at 760 W. Pipeline Road. The property is zoned MU-PD (Mixed Use Planned Development).

The applicant is requesting the site plan in order to develop a new 4,690 square foot retail strip center with a drive-thru. This corner lot is the final piece of the Shops at Hurst shopping center. The developer has a letter of intent from Dunkin Donuts and The Joint Chiropractic.

The site plan indicates a masonry and EIFS building with parking on the south and east side and a drive-thru on the west side. The drive-thru shows stacking for eight (8) cars on the property. There are no additional driveways being proposed. The property will share access to Pipeline and Precinct Line Road through the existing driveways.

The building elevations indicate a gray stucco exterior with stone veneer accents, and metal canopies over the storefront entrances.

The applicant is providing good landscaping with, seven (7) Live Oaks, three (3) Cedar Elm, eight (8) Desert Willow, Yaupon Hollies, Dwarf Burford Hollies, Fountain Feather Grass, Liriope, and Bermuda sod.

The applicant is requesting building signage on the south and west elevations. The building signage will meet the zoning regulations. The developer will use the existing freestanding signs on the Shops at Hurst development.

Funding Sources and Community Sustainability:

There is no fiscal impact. Reviewing the site plan is a direct representation of Council's goal for Redevelopment.

Recommendation:

Based upon the Planning and Zoning Commission vote of 6-1, the recommendation is to move to approve SP-10-01 Shops at Hurst Phase 2.

ORDINANCE 2414

AN ORDINANCE ADOPTING A SITE PLAN REVISION FOR LOT 5R, BLOCK 1, SHOPS AT HURST ADDITION, BEING .49 ACRE LOCATED AT 760 PIPELINE ROAD

WHEREAS, notice of a hearing before the Planning and Zoning Commission was sent to real property owners within 200 feet of the property herein described at least 10 days before such hearing; and,

WHEREAS, notice of a public hearing before the City Council was published in a newspaper of general circulation in Hurst at least 15 days before such hearing; and,

WHEREAS, notices were posted on the subject land as provided by the Zoning Ordinance; and,

WHEREAS, public hearings to change the site plan on the property herein described were held before both the Planning and Zoning Commission and the City Council, and the Planning and Zoning Commission has heretofore made a recommendation concerning the site plan change; and,

WHEREAS, the City Council is of the opinion that the site plan herein effectuated furthers the purpose of zoning as set forth in the Comprehensive Zoning Ordinance and is in the best interest of the citizens of the City of Hurst.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. THAT the Comprehensive Zoning Ordinance of the City of Hurst is hereby amended by adopting a site plan revision with Exhibits "A-C" for Lot 5R, Block 1, Shops at Hurst Addition, being .49 acre located at 760 W Pipeline Road.

AND IT IS SO ORDERED.

Passed on the first reading on the 23<sup>rd</sup> day of April 2019 by a vote of 6 to 0.

Approved on the second reading on the 14<sup>th</sup> day of May 2019 by a vote of \_  
to \_.

ATTEST:

CITY OF HURST

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Rita Frick, City Secretary

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Henry Wilson, Mayor

Approved as to form and legality:

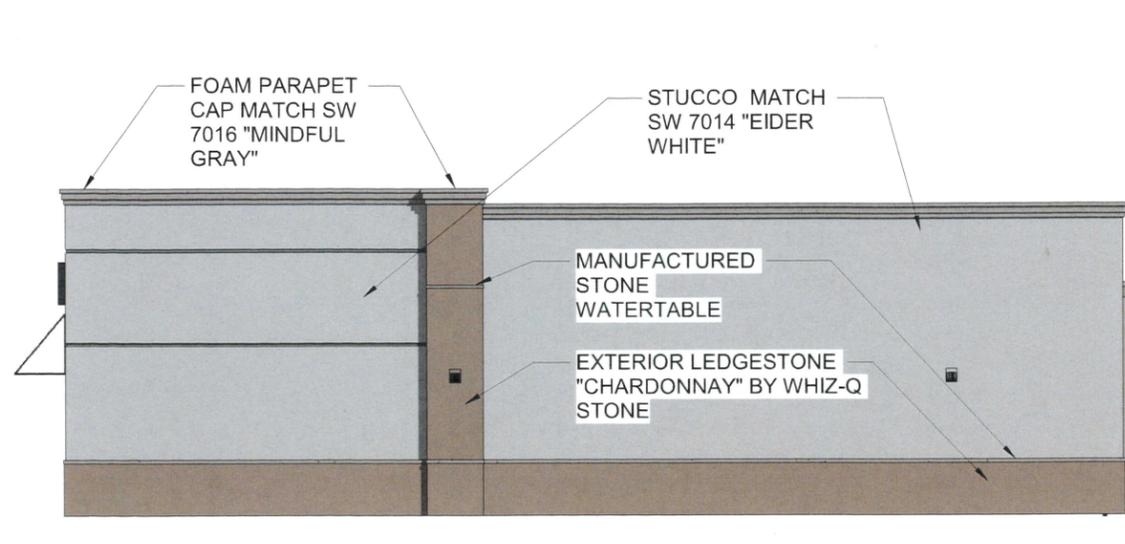
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City Attorney

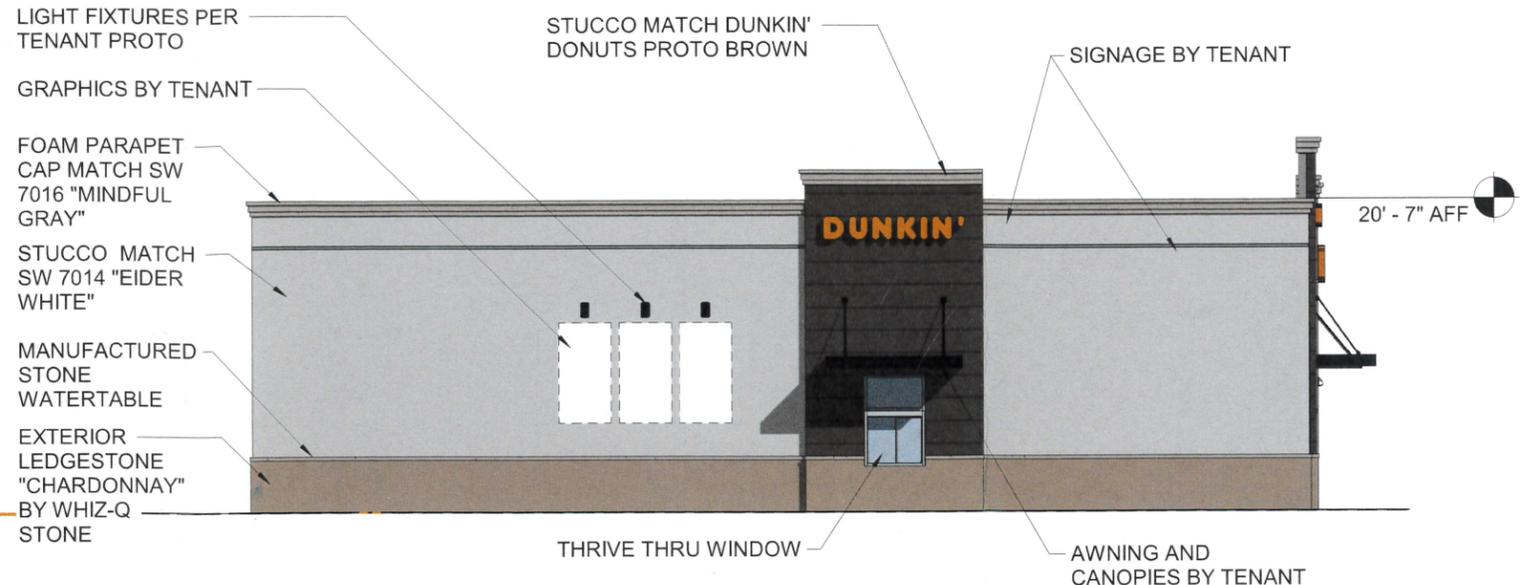




# EXHIBIT C



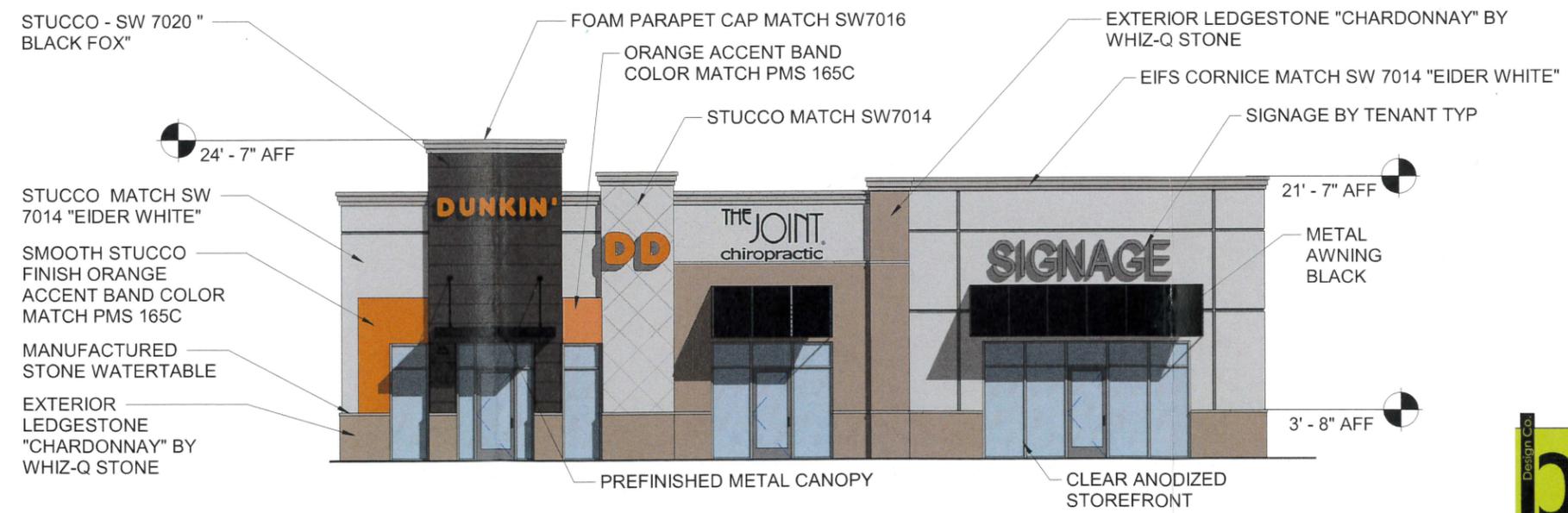
**3 SIDE (EAST) ELEVATION**  
3/32" = 1'-0"



**2 DRIVE THRU (WEST) SIDE ELEVATION**  
3/32" = 1'-0"

Material and color swatches:

- SW 7020 "BLACK FOX"
- EXTERIOR LEDGESTONE "CHARDONNAY" BY WHIZ-Q STONE
- SW - COLOR MATCH PMS 165C
- SW 7014 "EIDER WHITE"
- SW 7016 "MINDFUL GRAY"



**1 FRONT (SOUTH) ELEVATION**  
3/32" = 1'-0"

## TENANT ELEVATION

N/A 760 W PIPELINE RD HURST, TX 76053



City Council Staff Report

SUBJECT: Consider approval of an Ordinance 2408, second reading, creating one-way streets adjacent to certain schools in the City of Hurst

Supporting Documents:

Ordinance 2408  
 Location Maps

Meeting Date: 5/14/2019  
 Department: Public Works  
 Reviewed by: Greg Dickens  
 City Manager Review:

Background/Analysis:

City of Hurst staff met with HEB ISD administrative staff members and each school's principal at designated schools to discuss making the entrance street one-way during morning and afternoon school speed zone hours. An aerial of the school site and surrounding streets was examined by all parties and the traffic flow and congestion were discussed. There was a consensus, of those attending, that designating the entrance street one-way during morning and afternoon school speed zone hours would be the most beneficial change to help mitigate congestion around the school.

Currently, there are at least three schools in the HEB ISD that have one-way streets next to schools. They are Stonegate Elementary in Bedford, North Euless Elementary in Euless, and Oakwood Terrace Elementary in Euless. All one-way streets, next to the schools, appear to be functioning well and serve to decrease congestion around the schools during drop-off and pick-up times.

Both the HEB ISD staff and City staff requested the Transportation Infrastructure and Safety Committee consider making the streets, listed below, one-way streets during speed zone hours. The Committee recommended an ordinance be presented to Council to consider the one-way streets, as proposed, to be in effect with the beginning of the 2019-2020 school year.

At the City Council meeting on April 9, 2019, the Council recommended that Bellaire Elementary be removed from the one-way street list for further study and to add Donna Park Elementary to the list. This was due to Bellaire Drive next to Bellaire Elementary functioning more like a minor collector street with higher through traffic volume, and Scott Drive, adjacent to Donna Park Elementary, functioning like a local residential street with less through traffic volumes. The traffic flow situation at Donna Park Elementary with Scott Drive better resembles the traffic flow at the other four schools on the list. The proposed ordinance also includes changes to the one-way

time designations to coincide with school zone hours. This was done to avoid motorist confusion and conflicting signage.

Designated schools:

- ) Shady Oaks Elementary / Cavender Drive from Fieldwood Terrace to Airport Freeway Frontage Road
- ) Harrison Elementary / Harrison Lane from Sheri Lane to West Cheryl Avenue
- ) Hurst Hills Elementary / Billie Ruth Lane from Willow Street to Oakwood Avenue
- ) Donna Park Elementary / Scott Drive from Mountain Terrace to Edgehill Drive
- ) Hurst Junior High / Harmon Road from West Redbud Drive to Pecan Street

Funding Sources and Community Sustainability:

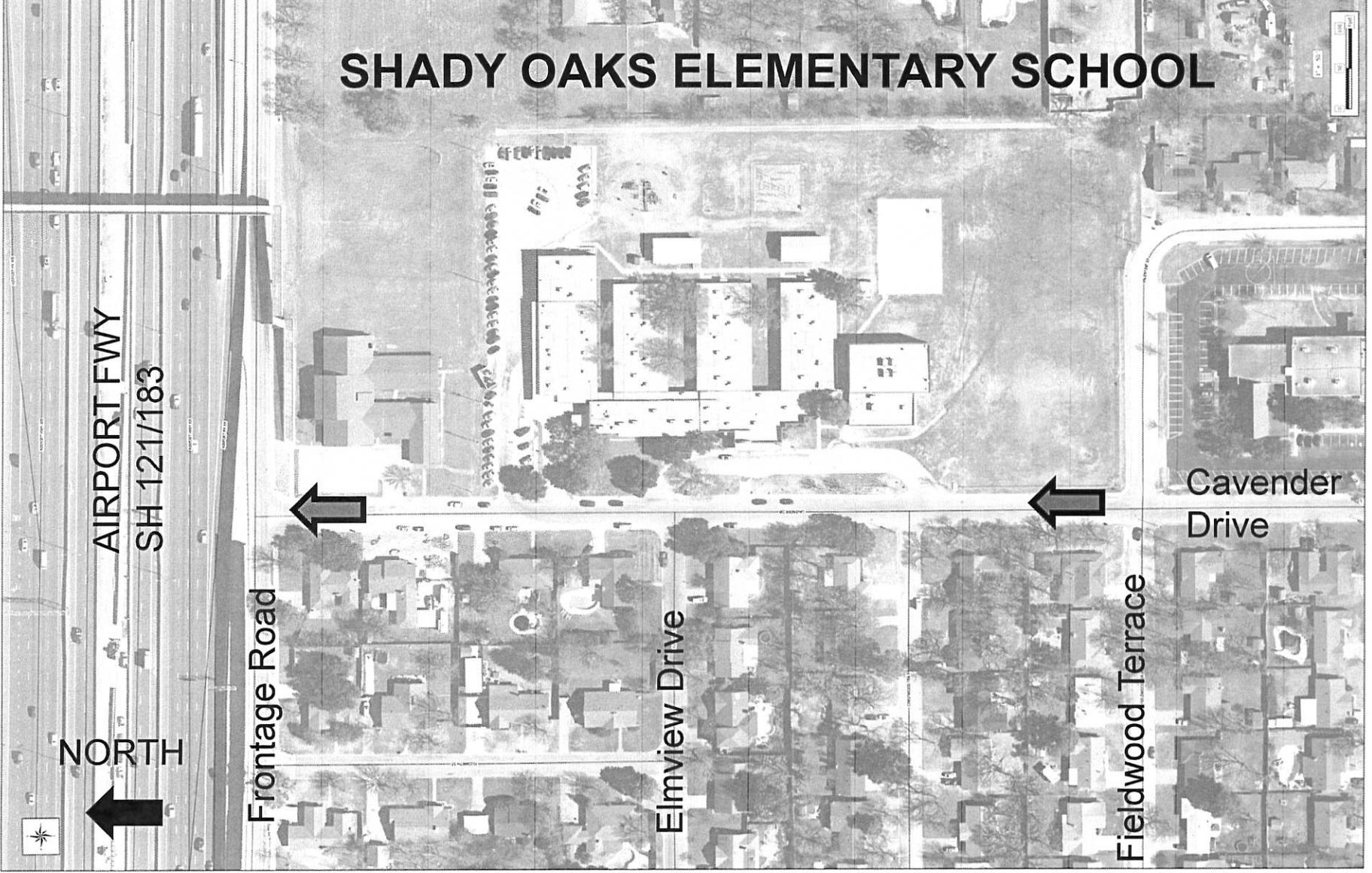
Sufficient funding is available in the current Public Works budget to fund the traffic signs for the one-way streets.

Establishing one-way streets adjacent to schools is directly representative of the Council's goal of Public Safety.

Recommendation:

Staff recommends City Council approve Ordinance 2408, second reading, creating one-way streets adjacent to certain schools in the City of Hurst.

# SHADY OAKS ELEMENTARY SCHOOL



AIRPORT FWY  
SH 121/183

NORTH

Frontage Road

Elmview Drive

Fieldwood Terrace

Cavender  
Drive

# HARRISON LANE ELEMENTARY SCHOOL



West Cheryl Avenue

Harrison Ln

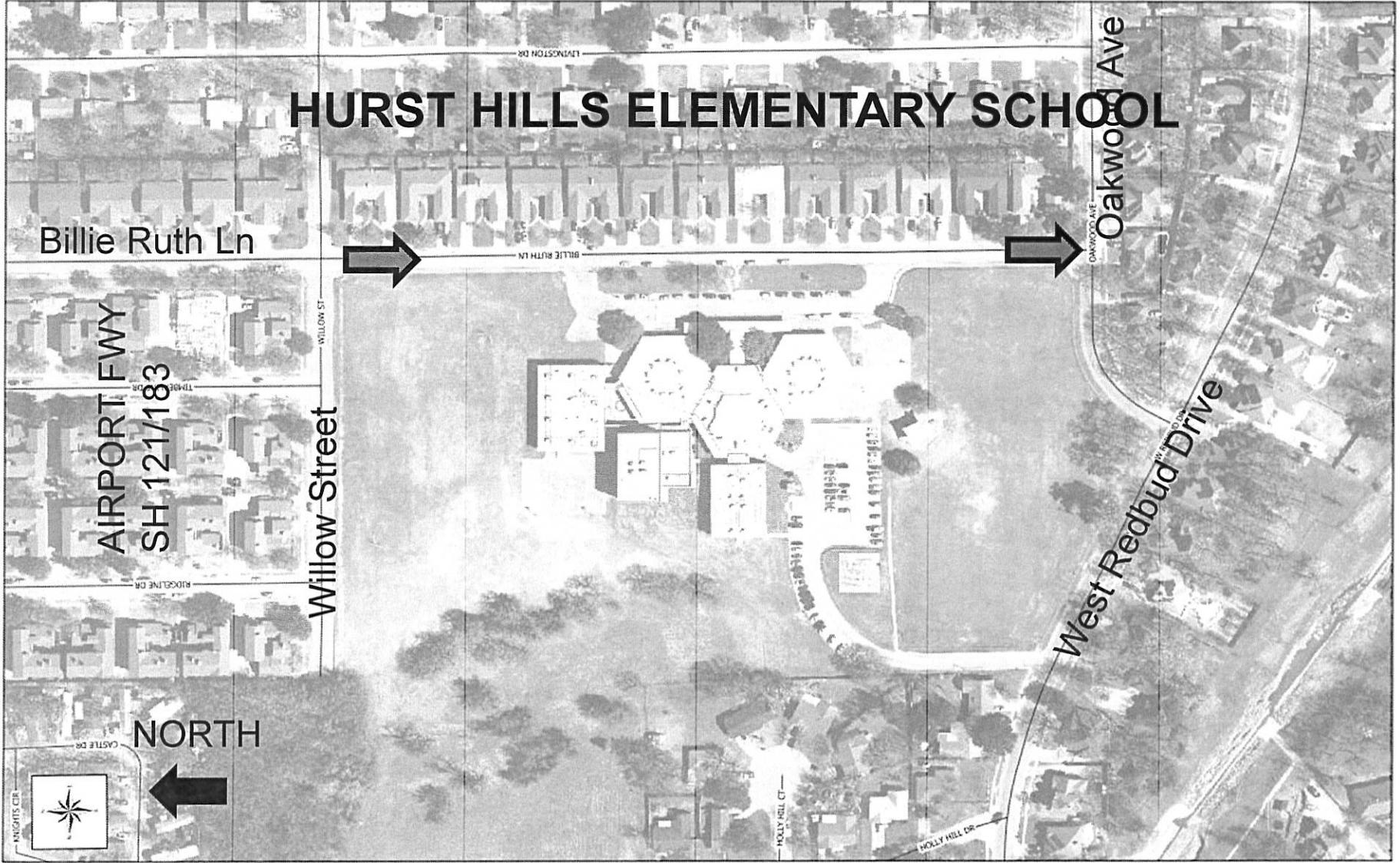
NORTH

Keith Drive

Sheri Lane

West Pipeline Road

# HURST HILLS ELEMENTARY SCHOOL



Billie Ruth Ln

AIRPORT FWY  
SH 121/183

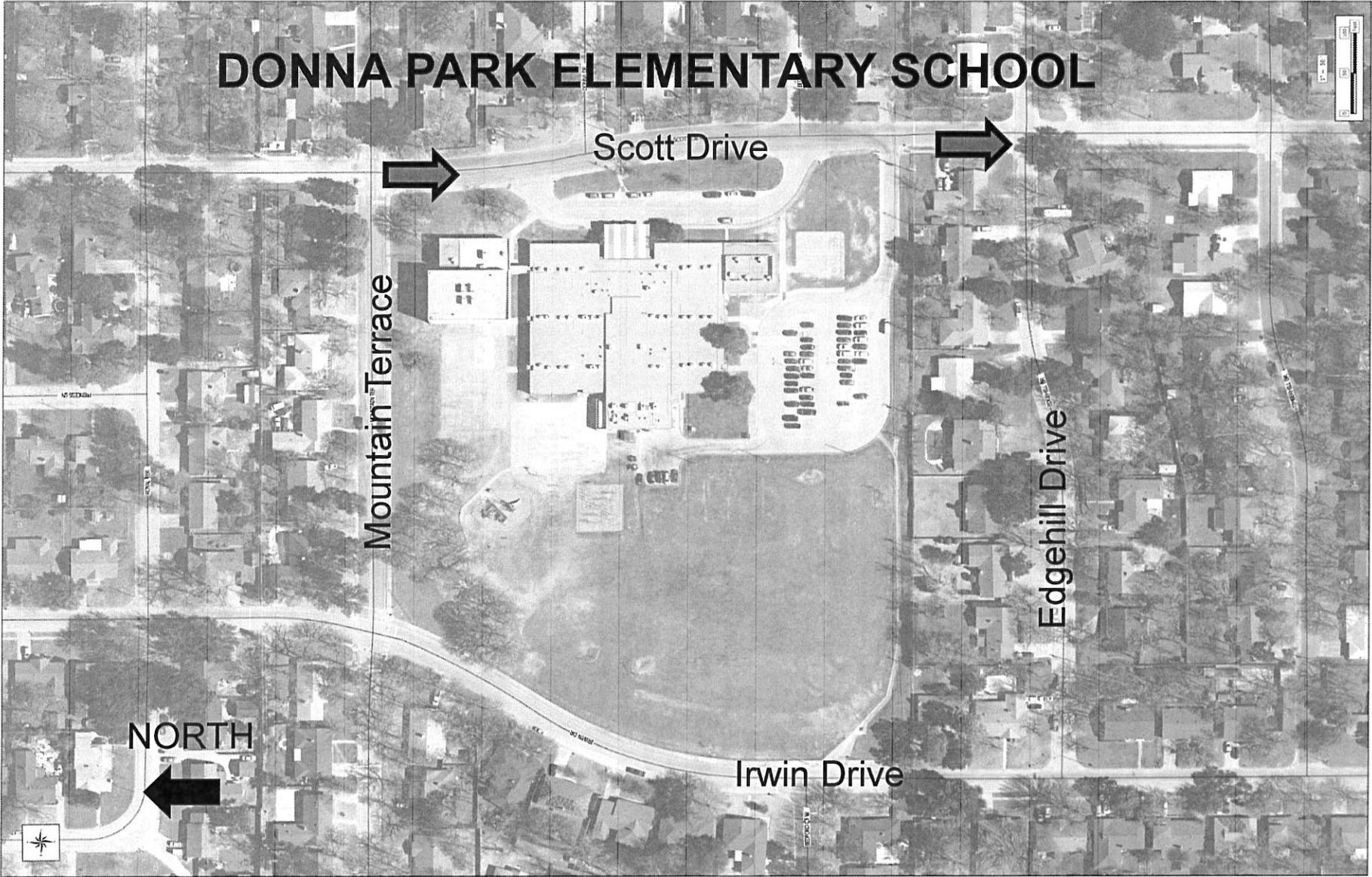
Willow Street

NORTH

Oakwood Ave

West Redbud Drive

# DONNA PARK ELEMENTARY SCHOOL



Scott Drive

Mountain Terrace

Edgehill Drive

Irwin Drive

NORTH

# HURST JUNIOR HIGH SCHOOL

Harrison Ln

Pecan Street

West Redbud Drive

Harmon Road

NORTH



ORDINANCE 2408

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HURST, TEXAS, AMENDING THE HURST CODE OF ORDINANCES, CHAPTER 24, BY ADDING SECTION 24-71; ONE-WAY STREETS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council (the "City Council") of the City of Hurst, Texas (the "City"), has appointed a Transportation Infrastructure and Safety Committee to act in an advisory capacity to the City Council in all matters pertaining to traffic safety; and

WHEREAS, the Transportation Infrastructure and Safety Committee has determined, after reasonable consideration, that entrance streets adjacent to certain schools should be designated one-way streets as provided herein; and

WHEREAS, the City of Hurst is a Home Rule municipality having full powers of self-government and may enact ordinances relative to its citizens' health, safety, and welfare that are not inconsistent with the Constitution and laws of the State; and

WHEREAS, Section 311.001 of the Texas Transportation Code provides that a Home-Rule municipality has exclusive control over and under the public highways, streets, and alleys of the municipality; and

WHEREAS, the City of Hurst has determined that it is a necessity to regulate activities as provided for herein to safeguard the public; and

WHEREAS, the City of Hurst is authorized by law to adopt the provisions contained herein, and has complied with all the prerequisites necessary for the passage of this Ordinance; and

WHEREAS, all statutory and constitutional requirements for the passage of this Ordinance have been adhered to, including but not limited to the Open Meetings Act; and

WHEREAS, the purpose of this Ordinance is to promote the public health, safety, and general welfare of the citizens of the City of Hurst.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. THAT the statements contained in the preamble to this Ordinance are hereby adopted as findings of fact and as a part of the operative provisions hereof.

Section 2. THAT the City of Hurst Code of Ordinances Chapter 24 is hereby amended by adding Section 24-71 to read as follows:

“Sec. 24-71. One-Way Streets

The following is a list of streets designated and signed one-way on school days during the same times as the 20 mile per hour school speed zones on these streets as outlined in Chapter 24 of the City of Hurst Code of Ordinances.

- 1) Cavender Drive from Fieldwood Terrace to Airport Freeway Frontage Road (north direction)
- 2) Harrison Lane from Sheri Lane to West Cheryl Avenue (north direction)
- 3) Billie Ruth Lane from Willow Street to Oakwood Avenue (south direction)
- 4) Scott Drive from Mountain Terrace to Edgehill Drive (south direction)
- 5) Harmon Road from West Redbud Drive to Pecan Street (north direction)”

Section 3. THAT all ordinances or any parts thereof in conflict with the terms of this ordinance shall be and hereby are deemed repealed and of no force or effect.

Section 4. THAT any person violating any of the provisions of this ordinance shall be deemed guilty of a misdemeanor and shall be fined an amount not to exceed \$500.

Section 5. THAT if any section, subsection, sentence, clause or phrase of this ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 6. THAT this ordinance after approval by Council will become effective the first full school day of the HEB ISD 2019-2020 school year that the students attend.

AND IT IS SO ORDERED.

Passed on the first reading on the 23rd day of April 2019 by a vote of 6 to 0.

Passed on the second reading on the 14th day of May 2019 by a vote of \_\_\_\_ to \_\_\_\_.

ATTEST:

CITY OF HURST

\_\_\_\_\_  
Rita Frick, City Secretary

\_\_\_\_\_  
Henry Wilson, Mayor

Approved as to form and legality:

\_\_\_\_\_  
City Attorney

City Council Staff Report

SUBJECT: Consider Resolution 1733 Declaring Expectation to Reimburse Expenditure with Proceeds of Future Debt

Supporting Documents:

Resolution 1733

Meeting Date: 5/14/2019

Department: Fiscal and Strategic Services

Reviewed by: Clayton Fulton

City Manager Review:

Background/Analysis:

In February 2019 the Council called for a bond proposition to fund a new Animal Services and Adoption Center. The proposition was approved by voters during the City's General Election held on May 4, 2019.

With the approval of the bond, staff is now finalizing the purchase of land from TCC for the proposed site adjacent to the Service Center. We anticipate issuing the debt in early July and closing in mid-August but expect to execute the land purchase prior to receipt of the bond proceeds. The City can fund the land purchase from reserves; however, in order to maintain maximum financial flexibility, the attached resolution will allow the City to be reimbursed for expenditures made for constructing, improving, and equipping animal shelter facilities prior to issuing the bonds. This includes expenditures made to purchase the land.

Staff is continuing to work with our architect and CMAR to finalize plans and construction costs. We will continue to update Council as we progress towards issuing the debt.

Funding Sources and Community Sustainability:

Funding for this project will come from the City's I&S tax rate that will be approved through the budget and tax rate process and was approved by the voters. The preliminary tax rate scenarios fall in line with our debt policy and is consistent with the Hurst Way and Strategic Plan. In particular, this project is supported by the strategic priorities of Public Safety, Infrastructure, and Innovation.

Recommendation:

Staff recommends the City Council approve Resolution 1733 Declaring Expectation to Reimburse Expenditure with Proceeds of Future Debt.

RESOLUTION 1733

A RESOLUTION DECLARING EXPECTATION TO REIMBURSE EXPENDITURES WITH PROCEEDS OF FUTURE DEBT

WHEREAS, the City of Hurst, Texas (the "Issuer") intends to issue debt for constructing, improving and equipping animal shelter facilities, including the acquisition of land therefor (the "Project") and further intends to make certain capital expenditures with respect to the Project and currently desires and expects to reimburse the capital expenditures with proceeds of such debt; and

WHEREAS, under Treas. Reg. § 1.150-2 (the "Regulation"), to fund such reimbursement with proceeds of tax-exempt obligations, the Issuer must declare its expectation to make such reimbursement; and

WHEREAS, the Issuer desires to preserve its ability to reimburse the capital expenditures with proceeds of tax-exempt obligations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Sec. 1: THAT the Issuer reasonably expects to reimburse capital expenditures with respect to the Project with proceeds of debt hereafter to be incurred by the Issuer, and that this resolution shall constitute a declaration of official intent under the Regulation. The maximum principal amount of obligations expected to be issued for the Project is \$7,500,000.

AND IT IS SO RESOLVED.

APPROVED this the \_\_\_\_ day of May 2019.

ATTEST:

CITY OF HURST

\_\_\_\_\_  
Rita Frick, City Secretary

\_\_\_\_\_  
Henry Wilson, Mayor

City Council Staff Report

SUBJECT: Consider approval of an Agreement with Tarrant County for tax collection services for tax years 2019 through 2021

Supporting Documents:

Agreement for the collection of property taxes

Meeting Date: 5/14/2019  
 Department: Fiscal Services  
 Reviewed by: Paul Brown  
 City Manager Review:

Background/Analysis:

Tarrant County began collecting taxes for the City on October 1, 1994. Today, they continue to offer the lowest collection fee of any urban county in Texas.

Tarrant County has submitted a renewal contract for the collection of real, personal, and mineral lease property taxes for tax years 2019 through 2021. State law requires the County to charge taxing entities for the actual costs of tax collection. The County's proposed rate for tax years 2019 through 2021 is \$0.98 per account, which is unchanged from tax year 2018.

The expenditure estimates for the term of this agreement are outlined below:

<b>Fiscal Year</b>	<b>Estimated No. of Accounts</b>	<b>Estimated Collection Fee</b>
2019-2020	18,254	\$17,889
2020-2021	18,619	\$18,247
2021-2022	18,991	\$18,612

The fee remains very reasonable considering the savings generated by outsourcing this accounting function.

Tarrant County also collects attorney fees that are specified by the City through a written agreement with a delinquent collection attorney. The delinquent tax service is tied to the city attorney contract with Boyle & Lowry.

Funding Sources and Community Sustainability:

Funding is available within the General Fund.

Outsourcing this function to Tarrant County adheres to the Council's Strategic Priority of Economic Vitality and the Hurst Way's directive of Financial Sustainability.

Recommendation:

Staff recommends the City Council approve the Agreement with Tarrant County for tax years 2019 through 2021 for property tax collection services, in an amount equal to \$0.98 per property tax account.

COUNTY OF TARRANT §  
§

*Agreement for the Collection of Taxes*

Agreement made this \_\_\_\_ day of \_\_\_\_\_, 2019, by and between the Tarrant County Tax Assessor/Collector, hereinafter referred to as **ASSESSOR/COLLECTOR**, and Tarrant County, hereinafter referred to as the **COUNTY**, both of whom are addressed at 100 E. Weatherford Street, Fort Worth, Texas 76196-0301, and the City of Hurst hereinafter referred to as **City**, whose address is 1505 Precinct Line Rd, Hurst, TX 76054.

**PURPOSE OF AGREEMENT**

The purpose of this Agreement is to state the terms and conditions under which the ASSESSOR/COLLECTOR will provide assessment and collection services of Ad Valorem taxes levied by the City.

NOW THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

**I.  
SERVICES TO BE PERFORMED**

The ASSESSOR/COLLECTOR agrees to bill and collect the taxes due and owing on taxable property upon which the City has imposed said taxes. The ASSESSOR/COLLECTOR shall perform the said services in the same manner and fashion as Tarrant County collects its own taxes due and owing on taxable property. The services performed are as follows: receiving the Certified Appraisal Roll from the appropriate Appraisal District and monthly changes thereto; providing mortgage companies, property owners and tax representatives, tax roll and payment data; providing all necessary assessments of taxes and Truth in Taxation calculations as required; the transmittal of tax statements via the U.S. Mail or electronic transfer of data; and payment processing. All City disbursements, made by check or by electronic transfer (ACH), for collected tax accounts will be made to the City on the day the COUNTY Depository Bank indicates the mandatory assigned "float" period has elapsed and the funds are posted to the collected balance. If any daily collection total is less than one hundred dollars (\$100.00), the disbursement may be withheld until the cumulative total of taxes collected for the City equals at least one hundred dollars (\$100.00), or at the close of the month.

**II.  
REPORTS**

The ASSESSOR/COLLECTOR will provide the City of Hurst the following reports via internet access:

- Daily: Entity Distribution Report
- Monthly: Tax Roll Summary  
Year-to-Date Summary Report Part A, B and C  
Detail Collection Summary Report  
Distribution Summary  
Detail Collection Summary by Year  
Entity Revenue and Expense Reports – as required by Property Tax Code Sec 31.10
- Annual: Certified Tax Roll

The following weekly reports are available upon request only and provided via email:

- Weekly: Detail Collection Summary Report  
Detail Collection Summary by Year

**III.  
COMPENSATION**

In consideration of the services to be performed by the ASSESSOR/COLLECTOR, compensation for the services rendered is a rate of ninety-eight cents (\$0.98) per account located within Tarrant County, and two-dollars (\$2.00) per account located outside Tarrant County. The number of accounts billed will be based on the ending number of accounts on the certified roll as of September 30<sup>th</sup> for the previous year as provided by the Appraisal District. The ASSESSOR/COLLECTOR will invoice for these accounts by **January 31 of each contract year** with payment to be

received from the City by **February 28 of each contract year**. The scope of services identified in this contract does not include the administration of a rollback election. In the event of a successful rollback election, these costs incurred by the Tarrant County Tax Office will be separately identified, billed, and paid by the entity.

**IV.**  
**AUDITS**

The ASSESSOR/COLLECTOR will provide to the City auditor necessary explanations of all reports and access to ASSESSOR/COLLECTOR in-house tax system computer terminals to assist the City auditor in verifying audit samples of the financial data previously provided by the ASSESSOR/COLLECTOR during the past audit period. Additional support for entity verification or entity auditor verification is not a part of this contract. Each request for support will be reviewed individually. Costs for providing audit support will be determined by the ASSESSOR/COLLECTOR and will be charged to and must be paid by the City.

**V.**  
**TAX RATE REQUIREMENT**

The City will provide the ASSESSOR/COLLECTOR copies of the resolution, ordinance, or order signed by the governing body adopting the City's current tax rate and exemption schedule to be applied for assessing purposes along with a copy of the rate calculation worksheets, if applicable, by the third Wednesday in September of each year of the contract. Under authority of Section 31.01 (h) of the Property Tax Code, any additional cost of printing and mailing tax statements because of late reporting of the tax rate or the exemption schedule will be charged to and must be paid by the City. Any additional cost or expense requiring recalculation or rebilling due to an inaccurate or erroneous tax rate provided by City of Hurst will be paid by City of Hurst.

The tax rate and the exemption schedule for each of the last five (5) years in which an ad valorem tax was levied, or all prior years where there remains delinquent tax, must be furnished in writing to the ASSESSOR/COLLECTOR at the time of the initial contract.

**VI.**  
**COMPLIANCE WITH APPLICABLE  
STATUTES, ORDINANCES, AND REGULATIONS**

In performing the services required under this Agreement, the ASSESSOR/COLLECTOR shall comply with all applicable federal and state statutes, final Court orders and Comptroller regulations. If such compliance is impossible for reasons beyond its control, the ASSESSOR/COLLECTOR shall immediately notify the City of that fact and the reasons therefore.

**VII.**  
**DEPOSIT OF FUNDS**

All funds collected by the ASSESSOR/COLLECTOR in the performance of the services stated herein for the City shall be promptly transferred to the account of the City at the City's depository bank. All payments to entities will be made electronically by the automated clearing house (ACH). The ASSESSOR/COLLECTOR has no liability for the funds after initiation of the ACH transfer of the City's funds from the COUNTY Depository to the City's designated depository. ASSESSOR/COLLECTOR has the authority to temporarily suspend payments to City of Hurst due to unforeseen or unanticipated circumstances.

**VIII.**  
**INVESTMENT OF FUNDS**

The City hereby agrees that the COUNTY, acting through the COUNTY Auditor, may invest collected ad valorem tax funds of the City during the period between collection and payment. The COUNTY agrees that it will invest such funds in compliance with the Public Funds Investment Act. The COUNTY further agrees that it will pay to the City all interest or other earnings attributable to taxes owed to the City. All parties agree that this Agreement will not be construed to lengthen the time period during which the COUNTY or the ASSESSOR/COLLECTOR may hold such funds before payment to the City.

**IX.**  
**REFUNDS**

Refunds will be made by the ASSESSOR/COLLECTOR except as set forth herein. The ASSESSOR/COLLECTOR will advise the City of changes in the tax roll which were mandated by the appropriate Appraisal District.

The ASSESSOR/COLLECTOR will not make refunds on prior year paid accounts unless the prior year paid accounts for the past five (5) years are provided to the ASSESSOR/COLLECTOR.

If the amount of refunds processed for City of Hurst exceeds collections for City of Hurst, City of Hurst will be placed in a negative status and no distributions made to City of Hurst until collections exceed the negative balance.

All refunds of overpayments or erroneous payments due, but not requested, and as described in Section 31.11 of the Texas Property Tax Code, will after three years from the date of payment, be proportionately disbursed to those entities contracting with the ASSESSOR/COLLECTOR. The contract must have been in force, actual assessment and collection functions begun and the tax account was at the time of the over or erroneous payment within the City's jurisdiction. The proportional share is based upon the City's percent of the tax account's total levy assessed at the time of receipt of the over or erroneous payment.

In the event any lawsuit regarding the collection of taxes provided for in this agreement to which the City is a party, is settled or a final judgment rendered, and which final judgment is not appealed, and the terms of such settlement agreement or final judgment require that a refund be issued by the City to the taxpayer, such refund shall be made by ASSESSOR/COLLECTOR by debiting funds collected by ASSESSOR/COLLECTOR on behalf of the City and remitting such refund to the taxpayer in conformity with the terms of the settlement agreement or final judgment.

**X.**  
**DELINQUENT COLLECTIONS**

The ASSESSOR/COLLECTOR will assess and collect the collection fee pursuant to Sections, 33.07, 33.08, 33.11 and 33.48 of the Property Tax Code, when allowed. The ASSESSOR/COLLECTOR will collect attorney fees that are specified by the City through written agreement with a delinquent collection Attorney. The ASSESSOR/COLLECTOR will disburse the amount directly to the Firm under contract to the City.

If the delinquent collection Attorney contracted by the City requires attendance of ASSESSOR/COLLECTOR personnel at a court other than the District Courts in downtown Fort Worth, and the COUNTY is not a party, the employee's expenses and proportionate salary will be the responsibility of the City and will be added to the collection expenses and charged to the City.

The ASSESSOR/COLLECTOR will not be responsible for the collection of prior year delinquent accounts unless all delinquent accounts information is provided to the ASSESSOR/COLLECTOR.

**XI.**  
**TERM OF AGREEMENT**

This Agreement shall become effective as of the date hereinabove set out, and shall continue in effect through the 2021 tax year, unless sooner terminated by providing sixty (60) day written notice, as outlined in paragraph XII.

**XII.**  
**NOTICES**

Any notices to be given hereunder by either party to the other may be effected by e-mail, or in writing, either by personal delivery or by mail, registered or certified, postage prepaid with return receipt requested. Mailed notices shall be addressed to the address of the parties as they appear in the introductory paragraph of this Agreement, but each party may change this address by notice in accordance with this paragraph.

**XIII.**

**MISCELLANEOUS PROVISIONS**

This instrument hereto contains the entire Agreement between the parties relating to the rights herein granted and obligations herein assumed. Any oral representations or modifications concerning this instrument shall be of no force or effect.

This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Tarrant County, Texas.

This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective legal representatives and successors.

In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or enforceability shall not affect any other provision hereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provisions had never been contained.

This Agreement and the attachments hereto constitutes the sole and only agreement of the parties hereto and supersedes any prior understandings or written or oral agreements between the parties respecting the within subject matter.

Executed on the day and year first above written, Tarrant County, Texas.

**BY:** \_\_\_\_\_ **DATE** \_\_\_\_\_  
**WENDY BURGESS**  
**TAX ASSESSOR/COLLECTOR**  
**TARRANT COUNTY**  
WGBurgess@tarrantcounty.com

**FOR: City of Hurst**

**BY:** \_\_\_\_\_ **DATE** \_\_\_\_\_  
**TITLE:** \_\_\_\_\_  
**EMAIL:** \_\_\_\_\_

**FOR TARRANT COUNTY:**

**BY:** \_\_\_\_\_ **DATE** \_\_\_\_\_  
**B. GLEN WHITLEY**  
**TARRANT COUNTY JUDGE**

**APPROVED AS TO FORM:**

**BY:** \_\_\_\_\_ **DATE** \_\_\_\_\_  
**CRIMINAL DISTRICT ATTORNEY'S OFFICE\***

\*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

City Council Staff Report

SUBJECT: Consider authorizing the City Manager to enter into an inter-local agreement with the City of Irving.

Supporting Documents:

Inter-local agreement with the City of Irving

Meeting Date: 5/14/2019

Department: Fiscal Services and Strategic Services

Reviewed by: Jerry Lewandowski and Clayton Fulton

City Manager Review:

Background/Analysis:

The City of Hurst is requesting to enter into an inter-local purchasing agreement for the purchase of goods and services from vendors selected through the competitive bidding process. The City of Hurst is interested in purchasing from a City of Irving current contract. Council has authorized several of these inter-local agreements in the past and they have been mutually beneficial to the City of Hurst and the other agencies. Participation reduces the overall expense of soliciting bids and purchasing in larger quantities often lowers the cost of the goods and/or services. Each agency will place their orders and pay the vendors directly. The City of Hurst or the City of Irving may change or cancel the agreement with a 30-day written notice. Hurst currently participates in inter-local agreements with several local governments throughout the DFW Metroplex and various parts of Texas.

Funding Sources and Community Sustainability:

Funding is not required for this agreement but is consistent with the Hurst Way, in particular Financial Sustainability and with our strategic priority of Economic Vitality.

Recommendation:

It is recommended that the City Council authorize the City Manager to enter into an inter-local agreement with the City of Irving.

## INTERLOCAL AGREEMENT

This Interlocal Agreement ("Agreement") is made and entered into this 2nd day of May, 2019, by and between the CITY OF HURST, Texas (hereinafter called "CITY OF HURST"), and the CITY OF IRVING, Texas (hereinafter called "IRVING"), each acting by and through its duly authorized officials.

WHEREAS, CITY OF HURST and IRVING are both governmental entities engaged in the purchase of goods and services, which is a recognized governmental function; and

WHEREAS, CITY OF HURST and IRVING are authorized to enter into this Agreement pursuant to Chapter 791 of the Texas Government Code (hereinafter "Interlocal Cooperation Act") and Subchapter F, Chapter 271 of the Texas Local Government Code to set forth the terms and conditions upon which CITY OF HURST and IRVING may purchase various goods and services commonly utilized by each party; and

WHEREAS, Section 271.102 of the Texas Local Government Code authorizes a local government to participate in a Cooperative Purchasing Program with another local government or a local cooperative organization; and

WHEREAS, a local government that purchases goods and services pursuant to a Cooperative Purchasing Program with another local government satisfies the requirement of the local government to seek competitive bids for the purchase of the goods and materials; and

WHEREAS, each party has and will continue to obtain competitive bids on a regular basis for the purchase of goods and services; and

WHEREAS, the parties desire to enter into a Cooperative Purchasing Program which will allow each party to purchase under goods and services under each other's competitively bid contracts pursuant to Subchapter F, Chapter 271 of the Texas Local Government Code; and

WHEREAS, participation in an Interlocal Agreement for a Cooperative Purchasing Program will be highly beneficial to the taxpayers of CITY OF HURST and IRVING through the anticipated savings to be realized and is of mutual benefit to the contracting parties;

NOW, THEREFORE, in consideration of the foregoing and the mutual promises, covenants and obligations as set forth herein; CITY OF HURST and IRVING agree as follows:

1. Purpose. CITY OF HURST and IRVING hereby establish a Cooperative Purchasing Program between the parties, which will allow each party to purchase various goods and services under each other's competitively bid contracts pursuant to Subchapter F, Chapter 271 of the Texas Local Government Code, where available and

applicable, and which will allow the parties to purchase goods and services directly from vendors under present and future contracts with the other party.

2. Payment. CITY OF HURST and IRVING shall each be individually responsible for payments directly to the vendor and for the vendor's compliance with all conditions of delivery and quality of purchased items under such contracts. CITY OF HURST and IRVING shall each make their respective payments from currently available funds.

3. Term. This Agreement shall become effective on the day and year first written above (the "Effective Date"). The initial term of this Agreement shall be for one (1) year, commencing on the Effective Date and terminating on April 30th, 2020, and shall thereafter automatically renew for successive one-year terms, unless terminated according to the terms set forth in Paragraph 4 below.

4. Termination. Notwithstanding anything herein to the contrary, participation in this Agreement may be terminated by any party upon thirty (30) days written notice to the other party.

5. Authority. The undersigned officers and/or employees/agents of the parties hereto are duly authorized officials and possess the requisite authority to execute this Agreement on behalf of the parties hereto, and each represent and warrant that this Agreement has been approved by appropriate action of their respective governing bodies as required by law.

6. Counterparts. This Agreement may be executed separately by the participating entities, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

7. Liability and Immunity Provisions.

(a) It is understood and agreed between parties that each party hereto shall be responsible for its own and its employees' acts of negligence in connection with this Agreement. Neither party shall be responsible for any negligent act or omission of the other party or its employees in connection with this Agreement. It is specifically agreed that, as between the parties, each party to this Agreement shall be individually and respectively responsible for responding to, dealing with, insuring against, defending and otherwise handling and managing liability and potential liability of itself and its employees pursuant to this Agreement.

(b) Notwithstanding the foregoing, each party hereto reserves and expressly does not waive any immunity or defense available at law or in equity, including governmental immunity, for any claim or cause of action whatsoever that may arise or result from the services provided and/or any circumstances arising under this Agreement. These provisions are solely for the benefit of the parties hereto and not for the benefit of any person or entity not a party hereto; this Agreement shall not be interpreted nor construed to give any claim or cause of action to any third party. Neither the CITY OF HURST or IRVING shall be held legally liable for any claim or cause of action arising pursuant to or

out of the services provided under this Agreement, except as specifically provided by the law. Where injury or property damage results from the joint or concurrent negligence of both parties, liability, if any, shall be shared by each party on the basis of comparative responsibility in accordance with the applicable laws of the State of Texas, subject to all defenses available to them, including governmental immunity.

(c) This Agreement is expressly made subject to the CITY OF HURST and IRVING's governmental immunity under the Texas Civil Practice and Remedies Code and all applicable federal, state, and local laws, rules, regulations, ordinances, and policies. Nothing in this Agreement shall be deemed to waive, modify or amend any legal defense available at law or in equity to CITY OF HURST or IRVING or to create any legal rights or claim on behalf of any third party. Neither CITY OF HURST or IRVING waive, modify or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas.

8. Governing Law. The laws of the State of Texas shall govern the interpretation, validity, performance and enforcement of this Agreement.

9. Severability. The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of this Agreement is for any reason held by a court of competent jurisdiction to be invalid, illegal, void or enforceable, the remaining portions of the Agreement shall be enforced as if the invalid, unenforceable, illegal or void provision had never been included.

10. Entire Agreement. This Agreement embodies the entire agreement between the parties and may only be modified in writing executed by both parties.

11. Assignability. This Agreement shall be binding upon the parties hereto, their successors, heirs, personal representatives and assigns. Neither party will assign or transfer an interest in this Agreement without the prior written consent of the other party.

12. No Third-Party Beneficiaries. By entering into this Agreement, the parties do not create any obligations, express or implied, other than those set forth herein, and this Agreement shall not create any rights in or claims by third parties who are not signatories to this Agreement.

13. Independent Contractor Status. The parties agree that each is an independent contractor of the other and not an agent, servant, joint enterpriser, joint venture or employee of the other party to this Agreement.

14. Findings Incorporated. The declarations, determinations and findings declared, made and found in the preamble to this Agreement are hereby adopted, restated and made part of the operative provisions hereof.

EXECUTED hereto on the day and year first above written.

CITY OF HURST

CITY OF IRVING

\_\_\_\_\_  
By: Clay Caruthers,  
City Manager

\_\_\_\_\_  
By: Richard H. Stopfer,  
Mayor

ATTEST:

ATTEST:

\_\_\_\_\_  
Rita Frick, City Secretary

\_\_\_\_\_  
Shanae Jennings, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Kuruvilla Oommen, City Attorney

**STATE OF TEXAS** §  
**COUNTY OF TARRANT** §

This instrument was acknowledged before me on the \_\_\_\_ day of \_\_\_\_\_, 2019, by Clay Caruthers, City Manager of the **CITY OF HURST, TEXAS**, a home-rule municipal corporation, on behalf of such corporation.

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Notary Public in and for the  
State of Texas

**STATE OF TEXAS** §  
**COUNTY OF DALLAS** §

This instrument was acknowledged before me on the \_\_\_\_ day of \_\_\_\_\_, 2019, by Richard H. Stopfer, Mayor of the **CITY OF IRVING, TEXAS**, a home-rule municipal corporation, on behalf of such corporation.

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Notary Public in and for the  
State of Texas

City Council Staff Report

<p>SUBJECT: Consider Resolution 1734 waiving the Distance Requirement established in Section 12-456 (a)(4) of the City of Hurst Code of Ordinances</p>	
<p>Supporting Documents:</p>	
<p>Resolution 1734</p>	<p>Meeting Date: 5/14/2019</p> <p>Department: Community Services</p> <p>Reviewed by: Kyle Gordon</p> <p>City Manager Review:</p>
<p>Background/Analysis:</p>	
<p>During the past two years, staff worked to develop a strategic plan to address the future of the Animal Services Program. Part of the process involves the acquisition of a suitable site for the future facility. After an extensive site selection process, an offer was made to purchase a 7.4-acre tract at the Tarrant County College Northeast Campus. Upon Council authorization, staff entered into a Binding Letter of Intent, which included several special provisions and conditions. One condition is for Council to approve amending the gas well setback requirements on the property from 600 feet to 300 feet in accordance with provisions of Section 12-456 of the Hurst Code of Ordinances.</p>	
<p>Funding Sources and Community Sustainability:</p>	
<p>There is no Funding requirement for the distance waiver.</p> <p>In an effort to remain a vibrant community this project addresses the City Council's Strategic Priorities for Infrastructure, Redevelopment, and Public Safety by developing a comprehensive design package for the City's future Animal Shelter and Adoption Center.</p>	
<p>Recommendation:</p>	
<p>It is recommended the City Council approve Resolution 1734 waiving the Distance Requirement established in Section 12-456(a)(4) of the City of Hurst Code of Ordinances.</p>	

## RESOLUTION 1734

A RESOLUTION OF THE CITY OF HURST, TEXAS, WAIVING THE DISTANCE REQUIREMENT ESTABLISHED IN SECTION 12-456 (a)(4) OF THE CITY OF HURST CODE OF ORDINANCES

WHEREAS, the City Council of the City of Hurst, Texas authorized the city manager to enter in a Binding Letter of Intent with the Tarrant County College District for 7.4 acres of land located at 828 Harwood Road more fully described in Exhibit "A"; and,

WHEREAS, Special Provisions and Conditions of the Binding Letter of Intent for the City includes an affirmative vote of a supermajority of five (5) City Councilmembers to approve amending the gas well setback requirements on the property from 600 feet to 300 feet; and,

WHEREAS, upon voter approval of General Obligation Bonds for an Animal Services and Adoption Facilities, held at a Special Election May 4, 2019, the City Council wishes to pursue the purchase of aforementioned property to include an Animal Services and Adoption Facility and waive the gas well setback requirement; and

WHEREAS, all constitutional, statutory and legal prerequisites for the passage of this Resolution have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council has determined that it is in the best interest of the health, safety, and welfare of the public to adopt this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. THAT all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. THAT the gas well setback requirement established in Section 12-456 (a)(4) is hereby waived from 600 feet to 300 feet.

Section 3. THAT this Resolution shall take effect immediately upon adoption.

AND IT IS SO RESOLVED.

Approved this the 14<sup>th</sup> day of May 2019 by a vote of \_\_\_ to \_\_\_.

ATTEST:

CITY OF HURST

\_\_\_\_\_  
Rita Frick, City Secretary

\_\_\_\_\_  
Henry Wilson, Mayor

Approved as to form and legality:

\_\_\_\_\_  
City Attorney

Exhibit A  
Map of the Property

BLOCK 2, RENFRO PLACE ADDITION, VOLUME 388-88, PAGE 5, P.R.T.C.T.

BLOCK 1, BELSO ADDITION, CABINET A, SLICE 2398, P.R.T.C.T.

TEXAS ELECTRIC SERVICE COMPANY,  
VOLUME 2857, PAGE 151, D.R.T.C.T.

TEXAS ELECTRIC SERVICE COMPANY,  
VOLUME 4018, PAGE 22, D.R.T.C.T.

TRACT #1, BLOCK 1, JOHNSON CAMPUS ADDITION,  
VOLUME 388-171, PAGE 72, P.R.T.C.T.

TCC ROAD

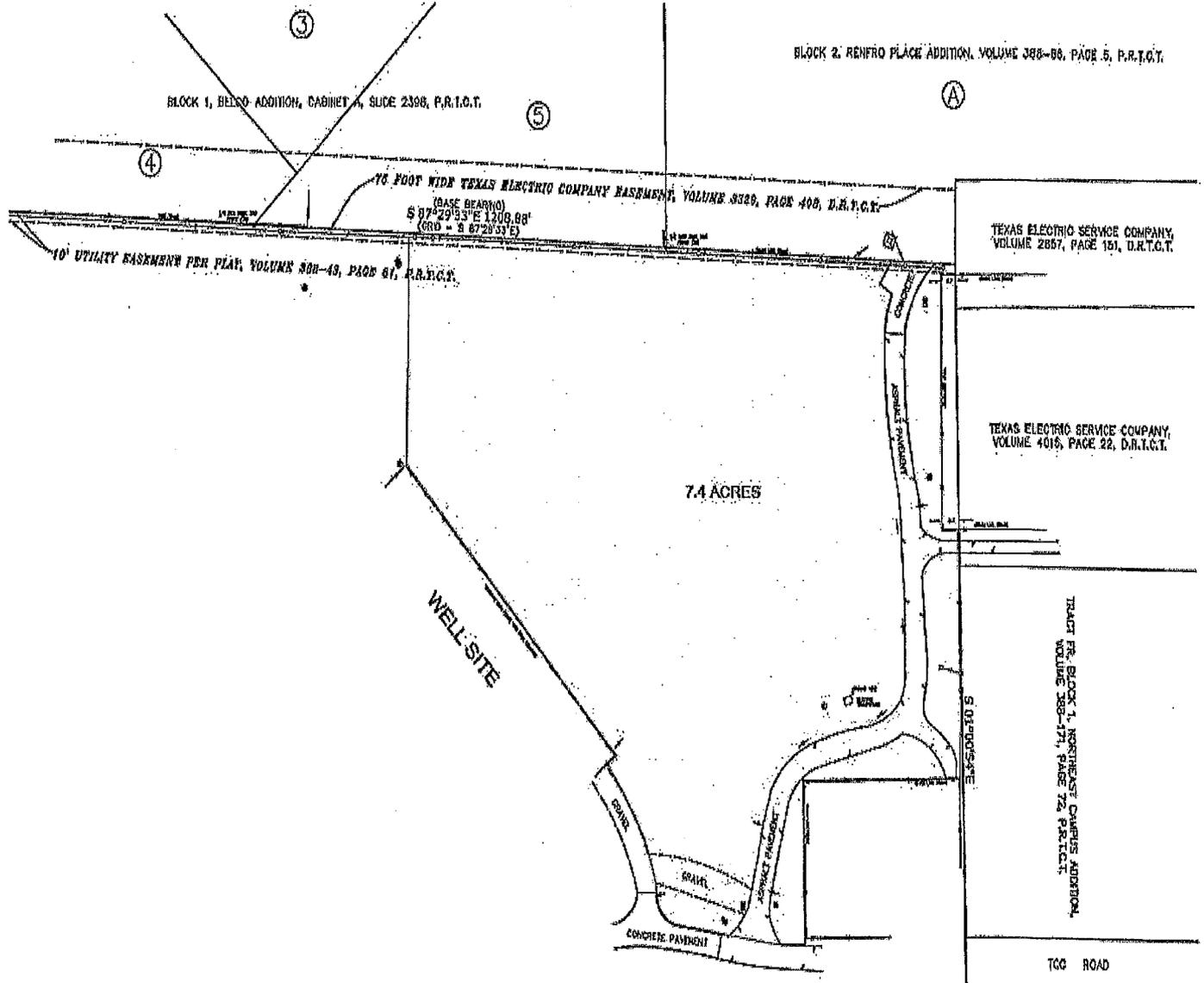
PREINCT LINE ROAD

7.4 ACRES

WELL SITE

75 FOOT WIDE TEXAS ELECTRIC COMPANY EASEMENT, VOLUME 3889, PAGE 408, D.R.T.C.T.  
(BASE BEARING)  
S 87° 29' 33" E 1208.88'  
(GRD = S 87° 28' 33" E)

10' UTILITY EASEMENT PER FLAG, VOLUME 388-49, PAGE 81, P.R.T.C.T.



City Council Staff Report

SUBJECT: Consider authorizing the city manager to enter into a Contract for sealing various streets with High Density Mineral Bond (HA5) material with a four year renewal option

Supporting Documents:

Location Map  
 Bid Summary

Meeting Date: 5/14/2019  
 Department: Public Works  
 Reviewed by: Greg Dickens  
 City Manager Review:

Background/Analysis:

City staff has been investigating other available resurfacing products in the industry for rehabilitation of asphalt paved streets other than mill and overlay, chip seal, and slurry seal. One of the products, High Density Mineral Bond labeled "HA5", appears to be beneficial in extending the life of asphalt pavement. Its use is similar to the slurry seal products that provide a highly durable cover for the asphalt surface that resists oxidative deterioration and thereby interrupts and resets the deterioration curve of the pavement. Based on the expected 5-year to 7-year performance from the HA5, it is staff's opinion this is another effective tool in the street rehab toolbox. The City of Euless used this product in 2016 and 2018 and is pleased with the results. Staff is approaching this project as a pilot program to determine how well this product performs on streets in the next couple of years.

One bid was received and opened on April 29, 2019, from Andale Construction, Inc., in the amount of \$175,500, for 50,000 square yards of street resurfacing, with a bid time of 14 calendar days. Only one bid was submitted because this product is a "sole source" product at this time. This is a twelve (12) month contract and at the City's option, the contract can be renewed for four (4) additional twelve (12) month periods. The renewal will be subject to a price increase based on the current Producers Price Index (Bureau of Labor Statistics), but not to exceed 5%.

Funding and Sources and Community Sustainability:

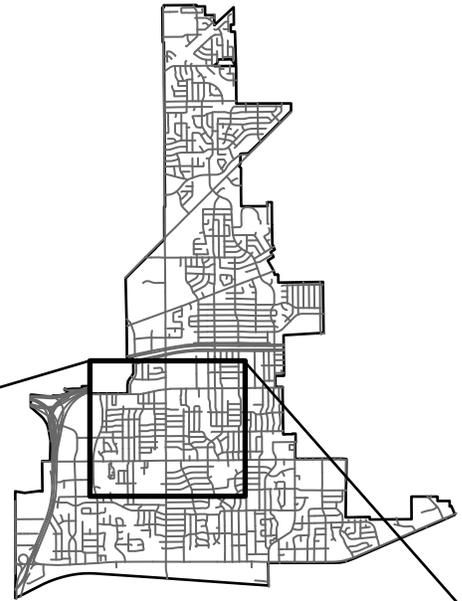
Funds are available from the additional \$250,000 provided in the street maintenance budget.

Undertaking the street improvements is directly representative of the Council's goals of Financial Sustainability and Infrastructure.

Recommendation:

Staff recommends City Council authorize the city manager to enter into a Contract with Andale Construction, Inc., for the 2019 High Density Mineral Bond Seal Improvements, in the amount of \$175,500.00, with a contingency of \$17,500.00, for a total amount not to exceed of \$193,000.00. This annual contract can be renewed at the City's option for four additional years.

# 2019 HA-5 Seal Coat Program Location Map





**CITY OF HURST**

**INVITATION TO BID**

The City of Hurst is soliciting sealed bids to award an annual contract for the City's **High Density Mineral Bond Seal** program. At the City's option, this agreement may be renewed for four additional twelve month periods.

The successful bidder shall furnish all materials, labor, tools, public safety equipment, and incidentals necessary to install a high performance pavement seal to City locations as set forth in these specifications.

Designate on the front, lower, left hand corner of your response envelope, the following:

**Bid Reference Number:** 19-007

**Subject:** High Density Mineral Bond Seal

**Bid Closing Time:** April 29, 2019 at 10:00 AM

**Note:** Submit one original and one copy of your bid to the City. Please note on the front page which one is the original bid.

For Convenience at Bid Opening, Enter Total Quote on this Cover Page and Include in Sealed Response Envelope. (Do Not Place Quoted Prices on the Outside of the Envelope);

**Bidder's Name:** Andale Construction, Inc.

**Total Cost:** \$ 175,500.00  
(Also, Enter Amount in "Authority to Quote" Section)

### AUTHORITY TO QUOTE

I agree to meet the stated minimum requirements as set forth in these specifications and any documents attached for the total price of:

The following quote includes the cost of all labor, materials, incidentals, tools, and safety equipment.

As Primary Supplier

ITEM	DESCRIPTION	UNIT PRICE	ESTIMATED QUANTITY	TOTAL
1.	Mobilization, Notification, Traffic Control, Clean, prepare and place High Density Mineral Bond seal in accordance with attached Bid Item Notes and Specifications	\$ 3.51	50,000 SY	\$ 175,500.00
TOTAL (Also, place this total on the cover page)				\$ 175,500.00

WE AGREE TO SERVE AS A SECONDARY SUPPLIER IF NOT SELECTED AS THE  
PRIMARY SUPPLIER..... [ ] YES; [X] NO.

Bidder/Company Name: Andale Construction, Inc.

Authorized Representative: Pete J Molitor

Signed: *Pete J Molitor*

Title: President

Address: 3170 N. Ohio St.

City, State & Zip: Wichita, KS 67219

Telephone: ( 316 ) 832-0063

Fax #: (316 ) 440-8810

E-Mail Address: \_\_\_\_\_

Date: 04/25/19

Estimated Number of Days to  
Begin Work After Receipt of City's Proceed Letter: 14 days

Warranty (Please Describe): 2 years - Workmanship and Materials

\_\_\_\_\_  
\_\_\_\_\_

## Future Event Calendar

May 14, 2019

*Regular City Council meetings are held on the second and fourth Tuesday of each month. Following are additional meetings, canceled meetings and public event dates.*

<u>DATE AND TIME</u>	<u>ACTIVITY</u>
Saturday, May 25, 2019	Aquatics Centers Opening Day
Monday, May 27, 2019	City Hall Closed - Holiday
Saturday, June 1, 2019 10:00 a.m.	Birdville Reads! Kickoff, Birdville Fine Arts and Athletic Center
Saturday, June 8, 2019 7:30 a.m.	Healthy Hurst Dash n' Splash, Chisholm Aquatics Center
Thursday, July 4, 2019	City Hall Closed – Holiday
Thursday, July 4, 2019 5:00 p.m.	Stars & Stripes Celebration Hurst Community Park
Saturday, July 13, 2019 8:00 a.m. – 11:00 a.m.	Household Hazardous Waste Service Center