

CITY OF HURST  
COUNTY OF TARRANT

STATE OF TEXAS

On the 21<sup>st</sup> day of February, 2019 at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened in its Regular Meeting at the Hurst Public Library, 901 Precinct Line Road, Hurst, Texas, with the following member's present to-wit:

Alan Neace	)	Chairman
Ralph Hurd	)	Members
Pat King	)	
Rod Robertson	)	
Karen Spencer	)	
Gary Waldron	)	
Bob Walker	)	
Jessica Martin	)	Alternates
Allan Heindel	)	Deputy City Manager
Kyle Gordon	)	Managing Director of Community Services
Chris Watson	)	Recreation Director
Eric Starnes	)	Director of Facilities & Project Management
Jennifer Kashner	)	Recreation Manager
Paige Lutz	)	Recreation Administrative Assistant

with the following alternate absent, Will Blackburn, constituting a quorum, at which time the following business was transacted:

- I. **Call to Order:** Alan Neace called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Paige Lutz conducted the Roll Call of Members.
- III. **Approval of Minutes:** Ralph Hurd made a motion to approve the minutes of the January 17, 2019 regular meeting; Bob Walker seconded the motion.

AYES: Hurd, King, Neace, Robertson, Spencer, Waldron, Walker

NOES: None

IV. **Staff Report:**

A. **Director's Report:**

1. **January Participation Report:** Chris Watson, Recreation Director, presented the following statistics for the January Participation Report:

January

Recreation Center	13,730
Classroom Programs	1,038
Fitness Center	4,856
Tennis Center	1,074
Facility Rentals	38
Active Members	2,449

2. **Program Highlight:** Chris Watson reported that the February Program Highlight features the Nolan High School Varsity and Junior Varsity Tennis Program. He reported that the School's tennis teams are using the Hurst Tennis Center for their practices and home matches. Approximately 50 students participate in the program and the school pays all non-resident court fees.

**B. Special Events:**

1. **2019 Fish Stocking Program:** The dates for the upcoming fish stocking at the Chisholm Park Pond were displayed.
2. **Heritage Village Presents:** Kyle Gordon gave a brief overview of the 2019 Heritage Village Presents Spring events including the Grand Family Picnic on March 13<sup>th</sup> at 11:00 a.m., Concert in the Park on April 26<sup>th</sup> at 7:00 p.m., and Summer Kickoff on May 30<sup>th</sup> at 6:00 p.m.
3. **Daddy Daughter Dance Preview:** The 16<sup>th</sup> Annual Daddy & Daughter Valentine's Ball was held on Saturday, February 9<sup>th</sup> at the Recreation Center with 257 in attendance.
4. **TAAF Tournament Preview:** The TAAF Men's 35 & Over Basketball Tournament will be held on February 23<sup>rd</sup> and 24<sup>th</sup>; the Men's 45 & Over Basketball Tournament will be held on April 6<sup>th</sup> and 7<sup>th</sup> at the Hurst Recreation Center.
5. **Patron Appreciation Week:** Chris Watson reported that Patron Appreciation Week is scheduled for March 4<sup>th</sup> to March 8<sup>th</sup> at the Recreation Center. The event will offer raffle prizes and refreshments for our patrons.
6. **Family Campout Preview:** Due to inclement weather, the Family Campout was rescheduled to March 22<sup>nd</sup> at Chisholm Park. The event will include a Chuck Wagon dinner, s'mores by the campfire and fun activities for the family.
7. **EGGstravaganza:** Chris Watson reported that the 2019 EGGstravaganza is scheduled for April 13<sup>th</sup> at the Hurst Community Park.

8. **Adaptive Easter Egg Hunt Preview:** Mr. Watson reported that an Adaptive Easter Egg Hunt is scheduled for April 12<sup>th</sup> at Central Park. The free event is offered to children ages 16 years and younger with special needs. In addition to the egg hunt, the event will include face painting, crafts, a petting zoo, and pictures with Mr. Bunny.

**C. Works in Progress:**

1. **TXDOT Green Ribbon Grant Phase 2:** The project is complete. The contractor is responsible for plant maintenance until mid-2019.
2. **TXDOT Green Ribbon Grant Phase 3:** The project will start in early March and will be completed in early summer.
3. **TXDOT Green Ribbon Grant Phase 3a:** The medians at the SH 10 and Hwy 820 intersection are being drastically modified with the upcoming highway construction. The City has paid for a consultant to design the landscape for the medians and the construction will be funded by TXDOT out of the highway project.
4. **TXDOT Green Ribbon Grant Phase 4:** The designer submitted the 95% plans and specifications to TXDOT in January. The construction on these medians will begin in the Fall of 2019.
5. **Pipeline Road Phase 2 Improvements:** The construction project is complete. The median landscaping and irrigation will be installed by the end of March.
6. **Recreation Center Repurposing Study:** Conceptual plan options will be developed in order to evaluate potential modifications that address functionality, response to program needs, and improved service.
7. **Tennis Center Renovations:** The architect is working with the City's Building Inspection Department on how to best design the additional storage space on the north end of the Tennis Center.
8. **Recreation Fitness Equipment:** The new strength fitness equipment will be delivered by late February.
9. **Smith-Barfield Playground Replacement:** The project has started and is under construction. It is scheduled to be completed by the end of April.
10. **Chisholm Ball Fields Improvements:** The turf and irrigation modifications, drainage improvements, dugout expansions, and field leveling will be complete by the end of March.

**D. Staff Activities:**

1. **March Calendar:** Chris Watson reviewed the calendar of events for the month of March.
2. **Personnel Update:** Allan Heindel informed the Board that Malaika Farmer and Clayton Fulton have been promoted to Assistant City Managers.

**V. Report of the Committee:****A. John Butler Memorial Senior Citizen's Banquet**

1. **Consider Catering Contract:** Mr. Watson reported that the John Butler Memorial Senior Banquet catering contract is out for bid. Mr. Watson reported that several catering companies have responded and Staff is currently reviewing the bids.
2. **Entertainment Recommendations:** Mr. Watson reported that Staff is researching entertainment options for the banquet.

**VI. Communications:** None to discuss at this time.

**VII. Unfinished Business:** None to discuss at this time.

**VIII. New Business:**

- A. 2019 Facility Utilization Agreements:** Chris Watson reported that the City has continued its strong working relationship with the sports associations that utilize City facilities for their athletic programs. Mr. Watson reviewed the clarifications and changes for the 2019 Facility Utilization Agreements.

Ralph Hurd made a motion to approve the Facility Utilization Agreements for 2019 as presented by Staff. Gary Waldron seconded the motion.

AYES: Hurd, King, Neace, Robertson, Spencer, Waldron, Walker

NOES: None

**IX. Informational Items:**

- A. Nancy Lieberman Charities Dream Court Project:** Allan Heindel reported that the City Council has approved the Nancy Lieberman Charities Dream Court project. The layout and logos placed on the court were presented. The timeline of the project was reviewed. Mr. Heindel noted that the Dedication and Ribbon Cutting Ceremony is scheduled for Tuesday, March 5<sup>th</sup>.

**B. 2018 Texas Public Pool Council Awards:** Jennifer Kashner, Recreation Manager, presented the 2018 Texas Public Pool Council Award for Special Event of the Year for the Hurst Aquatic’s Play Safe event. She also presented the Texas Public Pool Council - Class III Agency of the Year award.

**C. 2019 Aquatics Season Preview:** Jennifer Kashner presented an update of the upcoming 2019 Aquatics Season. She reviewed the extensive recruiting process to fully staff both aquatics centers. She reported that Central Aquatics Center is offering a Dive-In Movie on July 13<sup>th</sup> and a Doggie Dive-In event on August 24<sup>th</sup>. She reported that Chisholm Aquatics Center will have the Play Safe event on July 21<sup>st</sup> and a Shark Night event on July 27<sup>th</sup>. She noted that on June 21<sup>st</sup> at Central Aquatics Center and on August 10<sup>th</sup> at Chisholm Aquatics Center Hurst will offer a special needs swim event. The event will afford families with special needs children the opportunity to enjoy a calmer environment with smaller crowds.

Ms. Kashner reviewed the Safety Wristband Program for parents with children 5 years and younger. She reviewed the Swimwear policy and signage for the 2019 season. She presented the changes to the Parent/Tot Swim Class and the Junior Lifeguard Class.

The Hurst Employee Picnic is scheduled for September 7<sup>th</sup> at the Chisholm Aquatics Center.

**X. Board Member and Citizen Comments:** Allan Heindel reminded the Board of the Town Hall Forum on February 28<sup>th</sup> at 6:00 p.m. and the Boards, Commissions and Committees Banquet on April 8<sup>th</sup> at 6:00 p.m.

**XI. Adjournment:** Ralph Hurd made a motion to adjourn the meeting, Pat King seconded the motion.

AYES: Hurd, King, Robertson, Neace, Spencer, Waldron, Walker

NOES: None

Alan Neace adjourned the meeting at 7:12 p.m.

APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

APPROVED:

ATTEST:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
RECORDING SECRETARY