

CITY OF HURST
COUNTY OF TARRANT

STATE OF TEXAS

On the 17th day of January, 2019 at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened in its Regular Meeting at the Hurst Public Library, 901 Precinct Line Road, Hurst, Texas, with the following member's present to-wit:

Alan Neace)	Chairman
Ralph Hurd)	Members
Pat King)	
Rod Robertson)	
Karen Spencer)	
Gary Waldron)	
Bob Walker)	
Will Blackburn)	Alternates
Jessica Martin)	
Kyle Gordon)	Managing Director of Community Services
Chris Watson)	Recreation Director
Eric Starnes)	Director of Facilities & Project Management
Kristie Weaver)	Parks Director
Paige Lutz)	Recreation Administrative Assistant

with the no member absent, constituting a quorum, at which time the following business was transacted:

- I. **Call to Order:** Alan Neace called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Paige Lutz conducted the Roll Call of Members.
- III. **Approval of Minutes:** Ralph Hurd made a motion to approve the minutes of the November 29, 2018 regular meeting; Bob Walker seconded the motion.

AYES: Hurd, King, Neace, Robertson, Spencer, Waldron, Walker

NOES: None

IV. **Staff Report:**

A. **Director's Report:**

1. **November and December Participation Reports:** Chris Watson, Recreation Director, presented the following statistics for the November and December Participation Reports:

November

Recreation Center	11,147
Classroom Programs	1,544
Fitness Center	3,273
Tennis Center	973
Facility Rentals	49
Active Members	2,428

December

Recreation Center	9,807
Classroom Programs	440
Fitness Center	4,029
Tennis Center	450
Facility Rentals	38
Active Members	2,437

2. **Program Highlight:** Chris Watson reported that the January Program Highlight features Programs for 3 Year Olds. He reported that Dottie Nicholson, Certified Preschool Instructor, has begun a new program for three year olds. This very popular class teaches children social skills, and teaches the alphabet and numbers.

B. Special Events:

1. **2019 Trout Stocking Program:** The dates for the upcoming fish stocking at the Chisholm Park Pond were displayed.
2. **Heritage Village Presents:** Kyle Gordon gave a brief overview of the 2019 Heritage Village Presents Spring events including the Grand Family Picnic on March 13th (including a layout of the event), Concert in the Park on April 26th, and Summer Kickoff on May 30th.
3. **Santa's Mailbox Recap:** Mr. Watson presented a recap of the Santa's Mailbox Program. He reported 468 letters to Santa were received.
4. **"Pawliday" with Santa Recap:** A new "pop-up" event, "Pawliday with Santa" was held on December 14th at the Recreation Center. Participants posed for a picture with Santa and their pets.
5. **Daddy Daughter Dance Preview:** The 16th Annual Daddy & Daughter Valentine's Ball is scheduled for Saturday, February 9th, from 2:00 to 4:00 p.m. at the Recreation Center.
6. **TAAF Tournament Preview:** The TAAF Men's 35 & Over Basketball Tournament will be held on February 23rd and 24th, the Men's 45 & Over Basketball Tournament will be held on April 6th and 7th at the Hurst Recreation Center.

7. **Family Campout Preview:** Due to inclement weather, the Family Campout was rescheduled to March 22nd at Chisholm Park. The event will include a Chuck Wagon dinner, s'mores by the campfire, and fun activities for the family.

C. Works in Progress:

1. **TXDOT Green Ribbon Grant Phase 2:** The project is complete. The contractor is responsible for plant maintenance until mid-2019.
2. **TXDOT Green Ribbon Grant Phase 3:** The project will start in mid-February and be complete in early summer.
3. **TXDOT Green Ribbon Grant Phase 3a:** The medians at the SH 10 and Hwy 820 intersection are being drastically modified with the upcoming highway construction. The City has paid for a consultant to design the landscape for the medians and the construction will be funded out of the highway project.
4. **TXDOT Green Ribbon Grant Phase 4:** The design consultant expects that 95% of the plans will be complete by the end of January 2019. The construction on these medians will begin fall of 2019.
5. **Pipeline Road Phase 2 Improvements:** The construction project is complete. The median landscaping and irrigation will be installed by the end of March.
6. **Recreation Center Repurposing Study:** Conceptual plan options will be developed in order to evaluate potential modifications that address functionality, response to program needs, and improved service.
7. **City Holiday Decorations:** The Parks Division has taken down all of the exterior holiday decorations throughout the City.
8. **Tennis Center Renovations:** The architect is working with the City's Building Inspection Department on how to best design the additional storage space on the north end of the Tennis Center.
9. **Recreation Fitness Equipment:** The new strength fitness equipment will be delivered by late February.
10. **Smith-Barfield Playground Replacement:** The contract has been executed and the project will start by the end of January. It is scheduled to be completed by the end of March.
11. **Chisholm Ball Fields Improvements:** The turf and irrigation modifications, drainage improvements, expanding the dugouts, and leveling of the fields will be complete by the end of March.

D. Staff Activities:

1. **February Calendar:** Chris Watson reviewed the calendar of events for the month of February.
2. **Personnel Update:** Kristie Weaver, Parks Director, reported that Alton Tedford, Parks Crew Leader, is retiring on February 28th. Mr. Tedford has been with the City of Hurst's Parks Department for over 30 years. Kyle Gordon reported that Allan Heindel, Deputy City Manager, has announced his retirement. Mr. Heindel has been with the City of Hurst for over 38 years and will retire on April 2nd.

V. Report of the Committee:**A. John Butler Memorial Senior Citizen's Banquet**

1. **Consider Catering Contract:** Mr. Watson reported the John Butler Memorial Senior Banquet catering contract is out for bid. Jessica Martin suggested an alternative menu option. Mr. Watson responded that Staff would look into menu option possibilities.
2. **Entertainment Recommendations:** Mr. Watson reported that Staff is researching entertainment options. The Board offered several suggestions. Alan Neace mentioned his concern regarding lower attendance at the Banquet. After discussion, the Board suggested contacting local churches and Senior Living centers in Hurst in order to make more seniors aware of the event.

VI. Communications: A "Cheer" from the *Fort Worth Star-Telegram* regarding the John Butler Memorial Senior Banquet and two Thank You notes regarding the Banquet were presented to the Board.

VII. Unfinished Business: None to discuss at this time.

VIII. New Business:

- A. Nancy Lieberman Charities Dream Court Project:** Kristie Weaver reported that the Nancy Lieberman Charities has selected Vivagene Copeland Park as a potential site for a new basketball "Dream Court." Ms. Weaver explained that through an outreach program by the First Baptist Church in Hurst, members Kimberly Wirt and Kathy Lehrmann approached Councilmember David Booe regarding the possibility of this significant donation. Based on Staff analysis, the "Dream Court", which is designed for children, could be easily upgraded for children and young adults, the target audience in the Bellaire area. The Board reviewed the facts, and made a recommendation to the City Council to accept the donation and approve additional funds in the Park Donation Fund and from the John Barfield Family Foundation to upgrade the project to the larger court.

Ralph Hurd made a motion to recommend approval of the Nancy Lieberman Charities Dream Court Project as presented, Pat King seconded the motion.

AYES: Hurd, King, Neace, Robertson, Spencer, Waldron, Walker

NOES: None

IX. Informational Items:

A. HEB ISD Sports Hall of Fame Banquet: Chris Watson reported that the HEB ISD Sports Hall of Fame Banquet is scheduled for Saturday, February 16th at 6:00 p.m., at the Hurst Conference Center.

B. Recreation Program Social Media Update: Chris Watson presented an overview of the Recreation Division’s Social Media promotions regarding programs and classes. He reported that Staff is currently working on a Recreation Center membership drive which will be promoted on all Social Media outlets.

C. TAAF Hall of Fame: Chris Watson reported that the TAAF Hall of Fame Banquet is scheduled for Thursday, February 7th in Frisco, Texas. He noted that Doug Kratz will be inducted into the TAAF Hall of Fame at the event. Mr. Kratz was the City of Hurst Parks & Recreation Director from 1994 to 2011. He is a past TAAF President and long-time TAAF State Commissioner.

X. Board Member and Citizen Comments: Rod Robertson complimented the Staff Members who work on the Where We Live Magazine. Karen Spencer suggested contacting local schools to sell concessions at the TAAF Tournament as a fund raiser. Chris Watson reported that he would have Staff look into the possibility.

XI. Adjournment: Ralph Hurd made a motion to adjourn the meeting, Gary Waldron seconded the motion.

AYES: Hurd, King, Robertson, Neace, Spencer, Waldron, Walker

NOES: None

Alan Neace adjourned the meeting at 7:02 p.m.

APPROVED this the _____ day of _____, 20__

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY