

**WORK SESSION AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
FIRST FLOOR CONFERENCE ROOM
TUESDAY, APRIL 23, 2019 – 5:30 P.M.**

I. Call to Order

II. Informational Items

) **Discussion and Legislative Update**

III. Discussion of Agenda Item(s) 3

Consider approval of Ordinance 2413, first reading, to vacate and abandon a 5-foot portion of a 10-foot wide Utility Easement platted as part of Lot 10, Block 8, of the Chisholm Trail Estates Addition

Greg Dickens

IV. Discussion of Agenda Item(s) 4

Consider authorizing the city manager to enter into a Purchase Agreement with WatchGuard to purchase disc publishing systems

Billy Keadle

V. Discussion of Agenda Item(s) 5 and 6

Conduct a Public Hearing to consider SP-19-01, a site plan for Lot 5R, Block 1, Shops at Hurst Addition, Phase II, being .49 acre located at 760 W. Pipeline Road

Consider Ordinance 2414, first reading, SP-19-01, a site plan for Lot 5R, Block 1, Shops at Hurst Addition, Phase II, being .49 acre located at 760 W. Pipeline Road

Michelle Lazo

VI. Discussion of Agenda Item(s) 7

Consider Ordinance 2408, first reading, creating one way streets adjacent to certain schools in the City of Hurst

Greg Dickens

VII. Discussion of Agenda Item(s) 8

Consider authorizing the city manager to execute Change Order No. 1 for the Valley View Branch Sanitary Sewer Interceptor Replacement Improvements from S.H. 10 to Redbud Drive.

Greg Dickens

VIII. Adjournment

Posted by: _____

This the 18th day of April 2019, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

**REGULAR MEETING AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
TUESDAY, APRIL 23, 2019**

AGENDA:

5:30 p.m. - Work Session (City Hall, First Floor Conference Room)

6:30 p.m. - City Council Meeting (City Hall, Council Chamber)

CALL TO ORDER

INVOCATION (Councilmember Cindy Shepard)

PLEDGE OF ALLEGIANCE

PRESENTATION(S)

1. Proclamation supporting the 2020 Decennial Census

CONSENT AGENDA

2. Consider approval of the minutes for the April 9, 2019 City Council meetings
3. Consider approval of Ordinance 2413, first reading, to vacate and abandon a 5-foot portion of a 10-foot wide Utility Easement platted as part of Lot 10, Block 8, of the Chisholm Trail Estates Addition
4. Consider authorizing the city manager to enter into a Purchase Agreement with WatchGuard to purchase disc publishing systems

PUBLIC HEARING(S) AND RELATED ITEM(S)

5. Conduct a Public Hearing to consider SP-19-01, a site plan for Lot 5R, Block 1, Shops at Hurst Addition, Phase II, being .49 acre located at 760 W. Pipeline Road
6. Consider Ordinance 2414, first reading, SP-19-01, a site plan for Lot 5R, Block 1, Shops at Hurst Addition, Phase II, being .49 acre located at 760 W. Pipeline Road

ORDINANCE(S)

7. Consider Ordinance 2408, first reading, creating one way streets adjacent to certain schools in the City of Hurst

OTHER BUSINESS

- 8. Consider authorizing the city manager to execute Change Order No. 1 for the Valley View Branch Sanitary Sewer Interceptor Replacement Improvements from S.H. 10 to Redbud Drive
- 9. Review of board, commission and committee meeting minutes:
 -) Library Board
 -) Parks and Recreation Board
 -) Senior Board
- 10. Review of upcoming calendar items
- 11. City Council Reports - Items of Community Interest

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED

ADJOURNMENT

Posted by: _____

This 18th day of April 2019, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 561.087 of the Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary’s office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

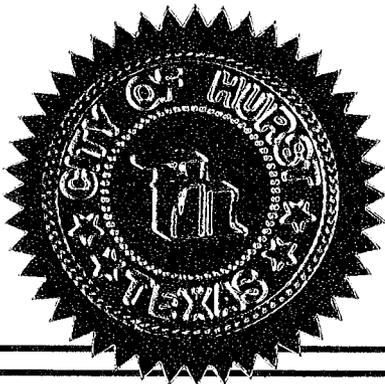
Office of the Mayor

Proclamation

City of Hurst

- Whereas,** the next Decennial Census will be taken in the year 2020 and political representation to the United States House of Representatives, state legislatures and local governments is determined by the Census; and,
- Whereas,** an accurate census count is vital to our community, and the well-being of residents, by helping local government plan for the future, determine emergency preparedness and public safety needs, plan for transportation and public facilities, and implement programs and services; and,
- Whereas,** census data is used by business in identifying growth opportunities, stimulating economic development and increasing employment opportunities in our community, while residents use census data to support community initiatives, quality of life issues and consumer advocacy; and,
- Whereas,** more than 675 billion dollars per year, in federal and state funding, is allocated to states and communities, based upon census data; and,
- Whereas,** the City of Hurst recognizes the importance and value of counting each and every resident and will encourage and support participation in the 2020 Census; and,
- Whereas,** the City of Hurst will collaborate with groups and organize a Complete Count Committee to educate and motivate residents to complete the 2020 Census form.

Now, Therefore, I, Henry Wilson, Mayor of Hurst, Texas, on behalf of the entire City Council and all our citizens do hereby proclaim full support of the 2020 Census and agree to assist the U.S. Census Bureau in ensuring a full and accurate count in 2020.



WITNESS MY HAND AND THE OFFICAL SEAL
of the City of Hurst, Texas, on this the 23rd day of
April 2019.


Henry Wilson, Mayor

**Minutes
Hurst City Council
Work Session
Tuesday, April 9, 2019**

On the 9th day of April 2019, at 5:33 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
David Booe)	Mayor Pro Tem
Bill McLendon)	Councilmembers
Larry Kitchens)	
Jon McKenzie)	
Cindy Shepard)	
Clay Caruthers)	City Manager
John Boyle)	City Attorney
Rita Frick)	City Secretary
Steve Bowden)	Executive Director of Economic Development
Greg Dickens)	Executive Director of Public Works
Clayton Fulton)	Assistant City Manager
Malaika Marion Farmer)	Assistant City Manager
Steven Niekamp)	Police Chief
T.J. Crabill)	Police Sergeant
Michelle Lazo)	Executive Director of Planning and Development

With the following Councilmembers absent: Cathy Thompson, constituting a quorum, at which time, the following business was transacted:

I. Informational Items – City Manager Clay Caruthers noted the upcoming Volunteers-in-Action-Banquet and stated Council will leave the event early due to a conflicting appointment. Also noted were several upcoming events.

) **Discussion and Legislative Update** – City Manager Caruthers reviewed the status of several legislative bills and noted letters have been sent regarding several bills.

) **Discussion and Update of Neighborhood Revitalization Programs** - City Manager Caruthers noted a new revitalization program, Hurst1st.com, which is a BETA Program similar to 6Stones and Employee Giving Day, but offers a grant for improvements. He stated the program will only focus on Olive Street with the goal of a facelift to the neighborhood. Mr. Caruthers also noted the success of the recent Employee Giving Day Program.

II. Discussion of Agenda Item(s) 3

Proclamation recognizing Volunteer Appreciation Week, and presentation to Volunteers-in-Action Blue Jacket recipients. Assistant City Manager Malaika Marion Farmer reviewed the Volunteers-in-Action Blue Jacket ceremony.

III. Discussion of Agenda Item(s) 7

Consider Ordinance 2408, first reading, creating one way streets adjacent to certain schools in the City of Hurst.

Executive Director of Public Works Greg Dickens and HEB ISD representative Robby Ball briefed Council on the proposed one way streets adjacent to Shady Oaks Elementary, Bellaire Elementary, Harrison Elementary, Hurst Hills Elementary and Hurst Junior High. City Manager Caruthers noted the inquiries and concerns at Shady Oaks Elementary and Hurst Junior High during drop off and pick up times. He stated some other schools have successfully utilized the one way designation during school drop off and pick up times. Noted was the challenge to educate the parents and drivers. Councilmember Kitchens expressed his desire to add Donna Park Elementary and for additional discussion regarding traffic flow at Bellaire Elementary.

EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, Authorized by Tex. Government Code 551.072 and 551.087- deliberate the purchase, exchange or value of real property 701 Heritage Circle, Hurst, Texas 76053 and deliberation and conducting of economic development negotiations regarding financial information relative to business prospect the City seeks to have locate, stay or expand in the City and to deliberate the offer of a financial or other incentive to such business, and to reconvene in Open Session at the conclusion of the Executive Session.

Mayor Wilson recessed the work session at 6:14 p.m. to Executive Session pursuant to provisions of the Texas Open Meetings Law, Authorized by Tex. Government Code 551.072 and 551.087 - deliberate the purchase, exchange or value of real property 701 Heritage Circle, Hurst, Texas 76053 and deliberation and conducting of economic development negotiations regarding financial information relative to business prospect the City seeks to have locate, stay or expand in the City and to deliberate the offer of a financial or other incentive to such business, and reconvened open session at 6:24 p.m.

IV. Adjournment – The meeting adjourned at 6:24 p.m.

APPROVED this the 23rd day of April 2019.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Henry Wilson, Mayor

City Council Minutes
Tuesday, April 9, 2019

On the 9th day of April 2019, at 6:30 p.m., the City Council of the City of Hurst, Texas, convened in Regular Meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
David Booe)	Mayor Pro Tem
Bill McLendon)	Councilmembers
Larry Kitchens)	
Jon McKenzie)	
Cindy Shepard)	
Clay Caruthers)	City Manager
John F. Boyle)	City Attorney
Rita Frick)	City Secretary
Clayton Fulton)	Assistant City Manager
Malaika Marion Farmer)	Assistant City Manager
Steven Niekamp)	Police Chief
Greg Dickens)	Executive Director of Public Works
Steve Bowden)	Executive Director of Economic Development
Michelle Lazo)	Executive Director of Planning and Community Development
T.J. Crabill)	Police Sergeant

With the following Councilmembers absent: Cathy Thompson, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 6:30 p.m.

Mayor Pro Tem David Booe gave the Invocation.

The Pledge of Allegiance was given.

PRESENTATION(S)

1. Presentation of Flag flown at half-staff in honor of former Councilmember Charles Swearingen. Mayor Wilson and Council presented the flag flown at half-staff to the family members of former Councilmember Charles Swearingen acknowledging 48 years of dedication and community service to the citizens of Hurst.
2. Proclamation recognizing Child Abuse Prevention month. Councilmember Jon McKenzie read and presented the proclamation recognizing Child Abuse Prevention Month to Jamie Harton representing Alliance for Children.

3. Proclamation recognizing Volunteer Appreciation Week, and presentation to Volunteers-in-Action Blue Jacket recipients. Mayor Pro Tem David Booe read the proclamation recognizing Volunteer Appreciation Week and the following Blue Jacket recipients were recognized for reaching the 200 hour mark of service: Mary Bowen, Chris Cotter, Kathy Dickson, Michael Fitzgerald, Joe Hargis, Steve Johnson, Sheila Kesling, Doug Leake, Fredia Luckey, Jim Peters, Horace Petty, Dave Thompson, and Martha Vitela.

CONSENT AGENDA

4. Considered approval of the minutes for the March 26, 2019 City Council meetings.
5. Considered Ordinance 2409, second reading, amending Section 26-49 Water Conservation Plan of the Code of Ordinances.
6. Considered Ordinance 2410, second reading, amending Section 26-36 Drought Contingency Plan of the Code of Ordinances.

Councilmember Booe moved to approve the consent agenda. Motion seconded by Councilmember Kitchens. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, and Shepard

No: None

ORDINANCE(S)

7. Considered Ordinance 2408, first reading, creating one way streets adjacent to certain schools in the City of Hurst.

City Manager Clay Caruthers stated staff received several calls regarding safety at various schools during the drop off and pick up times. He stated he received information from principals and Police Officer T.J. Crabill regarding the traffic flow. Executive Director of Public Works Greg Dickens advised this information was presented to the Traffic Infrastructure and Safety Committee, and along with the HEB ISD School District and police department, various options were considered. Mr. Dickens stated meetings were held with several schools, concentrating on Shady Oaks Elementary and Hurst Jr. High with HEB ISD Representative Robby Ball and all appeared interested in moving forward with the proposed one way streets. Mr. Dickens presented examples of signs utilized at various sites to guide traffic and that, it is his understanding, utilizing one way streets have worked well in other locations.

Mayor Wilson stated this item is not a public hearing, but anyone who wishes to address this item may do so. Mayor Wilson recognized the following individuals who expressed concerns regarding traffic control, traffic congestions in nearby areas, and the timing of the one way streets, and support of the one-way street for safety reasons: Nancy Welton, 1429 Cavender Drive; Traffic Infrastructure and Safety Committee member Nell DeLaughter, 1404 Karla Drive, and Scott Hilton, 400 Crestwood Terrace.

Council discussed the pros and cons of the one-way streets and the need to fine tune the times and traffic flow. Council discussed some schools seemed better suited for the one way designation than others due to wider streets and traffic counts. Police Officer T.J. Crabill stated the police department will work closely with the school district and that warnings would be issued for a period of time prior to tickets being issued. HEB ISD representative Robby Ball stated many of the issues could be resolved with communication and education.

Councilmember Kitchens moved to postpone this item, take tonight's comments and come back April 23, with answers to alleviate hours and other issues discussed. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, and Shepard

No: None

OTHER BUSINESS

8. Review of upcoming calendar items – City Manager Caruthers reviewed the calendar items noted in the agenda packet. He also noted any weather delays or cancelations for the weekend events will be posted to social media and the City's website.
9. City Council Reports - Items of Community Interest.

Councilmember Kitchens reviewed items of interest from the Mayors' Council of Tarrant County meeting including Texas Department of Transportation construction projects for Tarrant County and a 911 project to tie mobile phones into the system. Mayor Pro Tem Booe stated he represented the Mayor at the 6Stones CPR kickoff event and the Tri-Cities baseball throw.

Mayor Wilson thanked Councilmembers for filling in for him and expressed gratitude for the many cards and prayers during his recovery.

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED. No one spoke.

EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, Authorized by Tex. Government Code 551.072 and 551.087- deliberate the purchase, exchange or value of real property 701 Heritage Circle, Hurst, Texas 76053 and deliberation and conducting of economic development negotiations regarding financial information relative to business prospect the City seeks to have locate, stay or expand in the City and to deliberate the offer of a financial or other incentive to such business, and to reconvene in Open Session at the conclusion of the Executive Session.

Mayor Wilson did not recess to Executive Session at this time.

10. Take any and all action ensuing from Executive Session.

Councilmember Kitchens moved to authorize the city manager to execute all agreements necessary to extend the City’s loan guaranty with Veritex Bank related to HVSL Investors, L.L.C., for a period of six months, after closing, with the option for two additional six month renewals not to exceed 18 months. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, and Shepard
No: None

ADJOURNMENT

The meeting adjourned at 7:44 p.m.

APPROVED this the 23rd day of April 2019.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Henry Wilson, Mayor

City Council Staff Report

SUBJECT: Consider approval of Ordinance 2413, first reading, to vacate and abandon a 5-foot portion of a 10-foot wide Utility Easement platted as part of Lot 10, Block 8, of the Chisholm Trail Estates Addition

Supporting Documents:

Ordinance 2413

Meeting Date: 4/23/2019

Department: Public Works

Reviewed by: Greg Dickens

City Manager Review:

Background/Analysis:

Mr. Phil Millner, owner of Lot 10, Block 8, Chisholm Trail Estates (2125 Lookout Trail) desires to construct a swimming pool in his rear yard. The yard area available is limited and he has requested the interior 5' of an existing 10' wide utility easement located along the rear property line be abandoned to provide additional space for the pool and associated patio.

Mr. Millner has completed the application for the vacation of the City of Hurst Utility and/or Drainage Easement. Exhibit "1" to the proposed ordinance depicts the subject 5' utility easement requested for abandonment. Mr. Millner also submitted signed agreements by franchise utility companies Oncor, Charter Cable, AT&T, and ATMOS, agreeing to abandonment of the easement.

As the City of Hurst Public Works Operations Division does not currently have any utilities located within the subject easement, and does not envision a future need to locate utilities within this easement, the City has no objection to abandonment of the easement and release of City rights to use this portion of the original easement.

Funding Sources and Community Sustainability:

There is no fiscal impact.

This action is consistent with the Hurst Way of Customer Service to the citizens of Hurst.

Recommendation:

Staff recommends City Council approve Ordinance 2413, first reading, to vacate and abandon a 5-foot portion of a 10-foot wide Utility Easement platted as part of Lot 10, Block 8, of the Chisholm Trail Estates Addition.

ORDINANCE 2413

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HURST, TEXAS, ABANDONING AND VACATING A PORTION OF A 10-FOOT UTILITY EASEMENT IN THE CITY OF HURST, TEXAS, AS HEREIN AFTER DESCRIBED

WHEREAS, the owner of the Lot 10, Block 8, Chisholm Trail Estates as recorded in Cabinet A, Slide 8152 of the Plat Records of Tarrant County, Texas, that contains an existing ten (10') foot wide utility easement, has requested that the most easterly five (5') foot portion of the existing utility easement, as more specifically described in Exhibit "1", attached hereto, and incorporated herein for all purposes, be abandoned and vacated; and

WHEREAS, the most easterly five (5') foot portion of the existing ten (10') foot utility easement is not needed for public use and will not be needed in the future for public use; and

WHEREAS, abandoning and vacating the most easterly five (5') foot portion of the existing ten (10') foot utility easement will relieve the City of Hurst, Texas from the cost and expense of maintaining the property.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1: THAT all matters stated in the preamble of this ordinance are true and correct and are hereby incorporated into the body of this ordinance as if copied in their entirety.

Section 2: THAT the most easterly five (5') foot portion of the existing ten (10') foot utility easement located within the property as described in Exhibit "1", attached hereto, and incorporated herein for all purposes, is hereby abandoned and vacated for public use and the same is hereby vacated insofar as all public right, title, and interest in and to said most easterly five (5') foot portion of the existing ten (10') foot utility easement is concerned.

Section 3: THAT the terms and provisions of this ordinance shall be deemed to be severable, and if validity of any section, subsection, word, sentence, or phrase shall be held invalid, it shall not affect the remaining part of this ordinance.

Section 4: THAT the fact that the most easterly five (5') foot portion of the existing ten (10') foot utility easement is no longer needed by the public for public usage.

AND IT IS SO ORDERED.

Passed on the first reading on the 23rd day of April 2019 by a vote of ____ to ____.

Passed on second reading on the 14th day of May 2019 by a vote of ____ to ____.

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

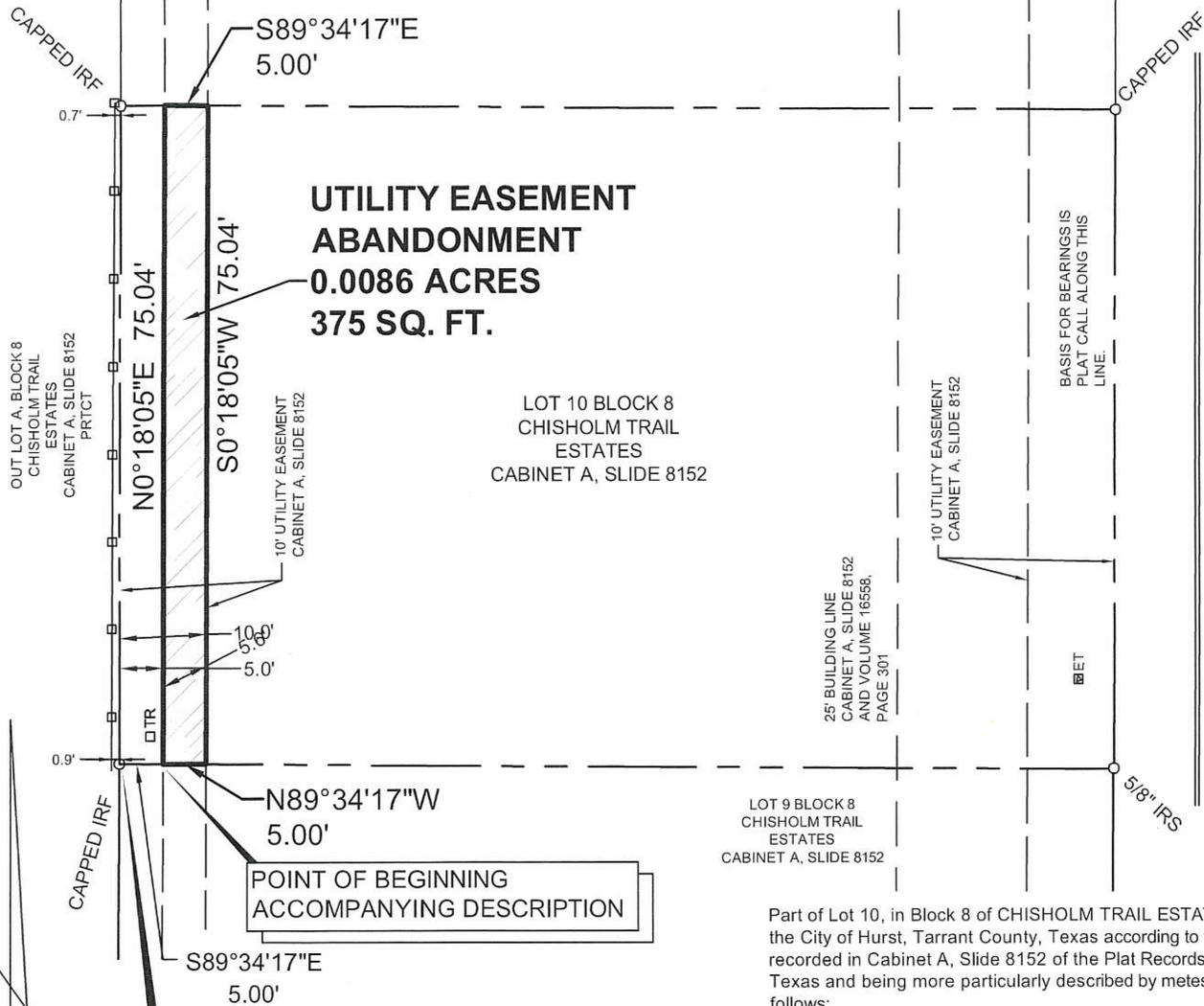
City Attorney

EXHIBIT 1

LOT 11 BLOCK 8
CHISHOLM TRAIL
ESTATES
CABINET A, SLIDE 8152

LOT 10 BLOCK 8
CHISHOLM TRAIL
ESTATES
CABINET A, SLIDE 8152

LOT 9 BLOCK 8
CHISHOLM TRAIL
ESTATES
CABINET A, SLIDE 8152



**UTILITY EASEMENT
ABANDONMENT
0.0086 ACRES
375 SQ. FT.**

PARTIAL EASEMENT ABANDONMENT
Portion of Lot 10, Block 8,
CHISHOLM TRAIL ESTATES,
an addition to the City of Hurst, Tarrant County, Texas,
according to the Plat recorded in Cabinet A, Slide 8152,
Plat Records, Tarrant County, Texas.

Part of Lot 10, in Block 8 of CHISHOLM TRAIL ESTATES, an addition to the City of Hurst, Tarrant County, Texas according to the plat thereof recorded in Cabinet A, Slide 8152 of the Plat Records of Tarrant County, Texas and being more particularly described by metes and bounds as follows:

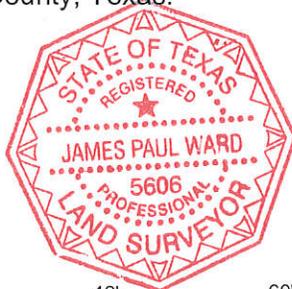
COMMENCING at a capped iron rod found for the southwest corner of said Lot 10, the northwest corner of Lot 9 in said Block 8 and being in the east line of Out Lot A in said Block 8, and then run South 89°34'17" East, along the common line of said Lots 10 and 9, a distance of 5.00 feet to the southwest and **BEGINNING** corner of tract being described;

THENCE North 0°18'5" East a distance of 75.04 feet to a point in the north line of said Lot 10 and the south line of Lot 11 in said Block 8;

THENCE South 89°34'17" East, along the common line of said Lots 10 and 11, a distance of 5.00 feet to a point for corner in the east line of a 10' utility easement in said addition;

THENCE South 0°18'5" West, along the east line of said 10' utility easement, a distance of 75.04 feet to a point for corner in said common line of said Lot 10 and 9;

THENCE North 89°34'17" West, along said common line of Lots 10 and 9, a distance of 5.00 feet to the point of beginning and **CONTAINING** 375 square feet or 0.0086 of an acre.



James Paul Ward
11-2-2018



GRAPHIC SCALE SCALE IN FEET 1"= 20' OCTOBER 10, 2018
A-WARD PROJECT NO: 2018-1042

AWARD SURVEYING COMPANY
252 WEST MAIN STREET, SUITE F, AZLE TX 76020
817-33A-WARD (332-9273) 877-982-9273
survey@awardsurveying.com TBPLS Firm No. 10194435

City Council Staff Report

SUBJECT: Consider authorizing the city manager to enter into a Purchase Agreement with WatchGuard for disc publishing systems

Supporting Documents:

WatchGuard quote

Meeting Date: 4/23/2019

Department: Police

Reviewed by: Billy Keadle

City Manager Review:

Background/Analysis:

The City of Hurst Police Department is requesting the purchase of two WatchGuard disc publishing systems to replace and update existing equipment. The current equipment has reached its end-of-life and will no longer be warranted by the manufacturer. The publishing systems burn valuable video evidence to disc and enable evidence storage at reduced cost.

Funding Sources and Community Sustainability:

In support of the City Council's Public Safety Strategic Priority, the disc publishing systems will help to ensure the Police Department continues to provide excellent and responsive services to the community. Two of The Hurst Way's components, Financial Sustainability and Public Service, provided the filter for determining the cost and benefit of this purchase. WatchGuard provided a quote for \$27,904.00. The project total with a 10% contingency will be \$30,694.40. Department staff will install the equipment. Funding is available in the Traffic Signal Safety Fund.

Recommendation:

Staff recommends the City Council authorize the city manager to enter into a Purchase Agreement with WatchGuard, for the purchase of disc publishing systems, for a total amount not to exceed \$30,694.40.



4RE/VISTA Price Quote

CUSTOMER: Hurst Police Department

ISSUED: 4/1/2019 8:55 AM

EXPIRATION: 4/30/2019 10:00 AM

**TOTAL PROJECT ESTIMATED AT:
\$27,904.00**

ATTENTION: Devin Hendon

SALES CONTACT: Gavin Wallace

PHONE: 817-788-7180

DIRECT: (214) 785-2611

E-MAIL:

4RE and VISTA Proposal Server Hardware and Software

Part Number	Detail	Qty	Direct	Discount	Total Price
HDW-4RE-RBT-RIM	Rimage, Catalyst 6000N Disc Publishing System	2.00	\$9,500.00	\$0.00	\$19,000.00
WAR-RBT-RIM-003	Warranty, Rimage, Catalyst 6000N Rapid Exchange, 3 Years	2.00	\$3,630.00	\$0.00	\$7,260.00
DVD-RIM-PRO-001	DVD, Rimage Everest, Professional Media Kit, Color, Ribbon and Media, Qty 500	2.00	\$347.00	\$0.00	\$694.00

WatchGuard Video Technical Services

Part Number	Detail	Qty	Direct	Discount	Total Price
BRK-DV1-MIC-100	Rimage on site set up and training	1.00	\$750.00	\$0.00	\$750.00
DV1-AOH-GPS-RFB	Shipping/Handling and Processing Charges	1.00	\$200.00	\$0.00	\$200.00

Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping/Handling and Processing Charges	1.00	\$0.00	\$0.00	\$0.00
					\$27,904.00

Total Estimated Tax, may vary from State to State \$0.00

Configuration Discounts \$0.00

Additional Quote Discount \$0.00

Total Amount \$27,904.00



4RE/VISTA Price Quote

NOTE: This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.

To accept this quotation, sign, date and return with Purchase Order: _____ DATE: _____

City Council Staff Report

SUBJECT: SP-19-01 Shops at Hurst Phase II, a site plan for Lot 5R, Block 1, Shops at Hurst Addition, being .49 acre located at 760 W. Pipeline Road

Supporting Documents:

Area map
 Legal notice
 Ownership Data
 Site Plan – “Exhibit A”
 Landscape plan – “Exhibit B”
 Building/Sign elevations – “Exhibit C”

Meeting Date: 4/23/2019
 Department: Development
 Reviewed by: Michelle Lazo
 City Manager Review:

Background/Analysis:

An application has been made by Danny Hooper with Burk Collins & Co., LTD., for a site plan approval on Lot 5R, Block 1, Shops at Hurst Addition, being .49 acre located at 760 W. Pipeline Road. The property is zoned MU-PD (Mixed Use Planned Development).

The applicant is requesting the site plan in order to develop a new 4,690 square foot retail strip center with a drive-thru. This corner lot is the final piece of the Shops at Hurst shopping center. The developer has a letter of intent from Dunkin Donuts and The Joint Chiropractic.

The site plan indicates a masonry and EIFS building with parking on the south and east side and a drive-thru on the west side. The drive-thru shows stacking for eight (8) cars on the property. There are no additional driveways being proposed. The property will share access to Pipeline and Precinct Line Road through the existing driveways.

The building elevations indicate a gray stucco exterior with stone veneer accents, and metal canopies over the storefront entrances.

The applicant is providing good landscaping with, seven (7) Live Oaks, three (3) Cedar Elm, eight (8) Desert Willow, Yaupon Hollies, Dwarf Burford Hollies, Fountain Feather Grass, Liriope, and Bermuda sod.

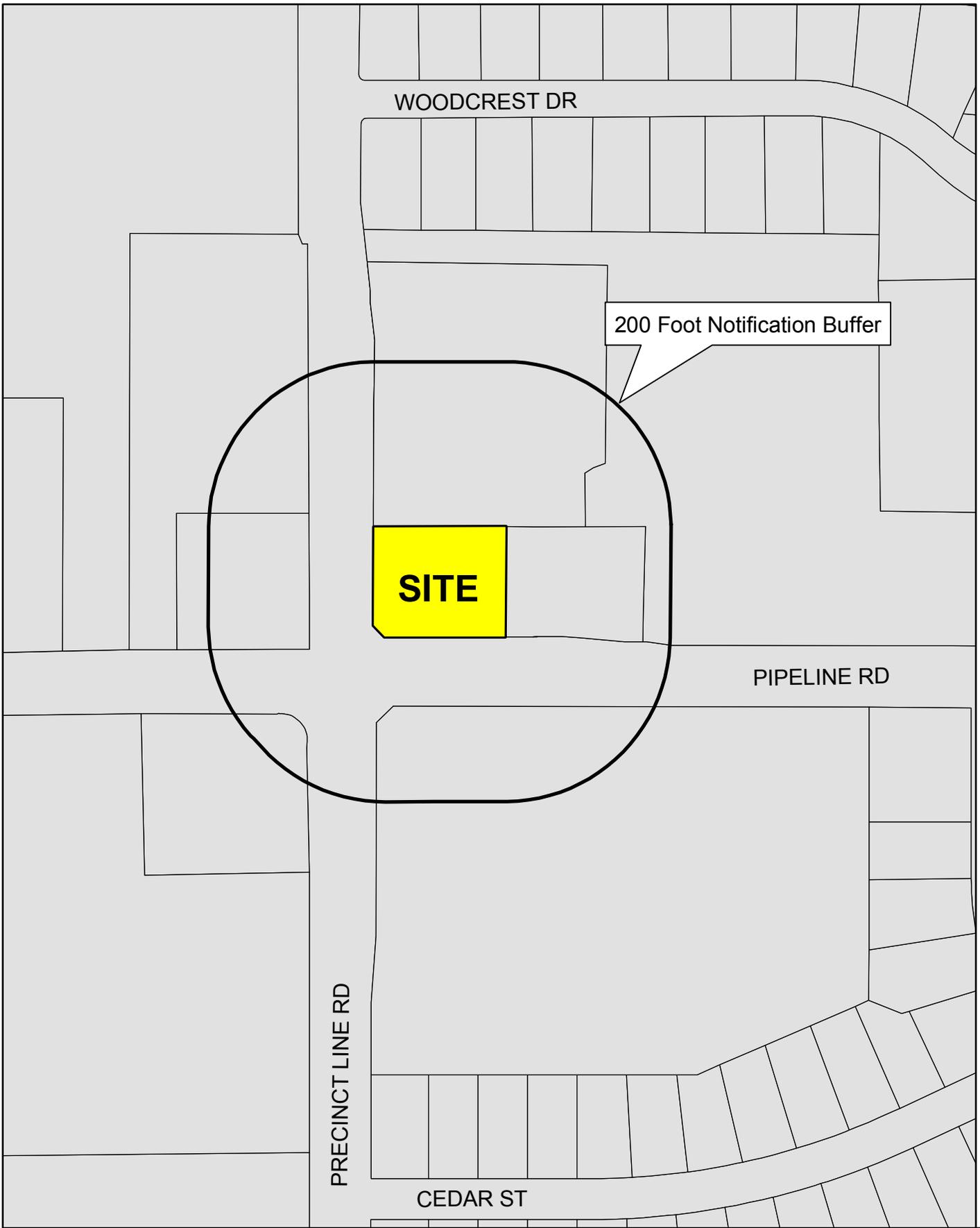
The applicant is requesting building signage on the south and west elevations. The building signage will meet the zoning regulations. The developer will use the existing freestanding signs on the Shops at Hurst development.

Funding Sources and Community Sustainability:

There is no fiscal impact. Reviewing the site plan is a direct representation of Council's goal for Redevelopment.

Recommendation:

Based upon the Planning and Zoning Commission vote of 6-1, the recommendation is to move to approve SP-10-01 Shops at Hurst Phase 2.



<p>CASE NO: SP-19-01 Shops at Hurst Phase II</p>	<p>LEGAL DESCRIPTION: LOT 5R, BLOCK 1 THE SHOPS AT HURST ADDITION</p>	<p>AGENDA DATE: 04/23/2019</p>
<p>REQUESTED ACTION: SITE PLAN</p>	<p>LOCATION: 760 PIPELINE RD HURST TX 76053</p>	



SP-19-01

LEGAL NOTICE

A PUBLIC HEARING WILL BE HELD BY THE HURST CITY COUNCIL ON TUESDAY, APRIL 23rd, 2019 AT 6:30 P.M. AT HURST CITY HALL, 1505 PRECINCT LINE ROAD TO CONSIDER A SITE PLAN FOR LOT 5R, BLOCK 1 SHOPS AT HURST ADDITION, BEING .49 ACRE LOCATED AT 760 W. PIPELINE ROAD.

SHOPS AT HURST PHASE II

Lot 5R, Block 1 The Shops at Hurst Addition
760 Pipeline Rd.



SP-19-01

**APPLICATION FOR SITE PLAN
OWNERSHIP DATA**

TO THE HURST CITY COUNCIL:

The following described real property is under application for approval of a site plan revision.

Shops at Hurst Phase II
Site Plan
Lot 5R, Block 1, The Shops at Hurst Addition
760 Pipeline Rd

The following is a list of the property owners, legal description of their property, and mailing address of the owners of the property within 200 feet of the above-described property, which is under application for a site plan:

PROPERTY OWNER	LOT	BLK	ADDITION	ADDRESS
METROPLEX MULTIFOOD INC	1R	1	THE SHOPS AT HURST	101 E CHEROKEE ST JACKSONVILLE TN 75766
FJP BUSINESS TRUST II	1R	1	THE SHOPS AT HURST	4218 MORNING WILLOW DR KATY TX 77450
SILVESTER, WILLIAM	B		SHAW	171 TOMAHAWK DR PALM DESERT CA 92211
WN.HTX LLC	2R	1	THE SHOPS AT HURST	150 W 84TH ST NEW YORK NY 10024
HURST ONE LLC	5R	1	THE SHOPS AT HURST	1840 NORWOOD PLZ STE 101 HURST TX 76054
CCFP LIMITED	AR	BLK 1	SHAW	7020 LAKE EDGE DR DALLAS, TX 75230
CARPAN PROPERTY II LLC	A1	BLK 1	MAYFAIR NORTH	1370 AVENUE OF THE AMERICAS NEW YORK NY 10019
HURST ONE LLC	4	1	MAYFAIR NORTH	1840 NORWOOD PLZ STE 101 HURST TX 76054
OCCUPANT	1R	1	THE SHOPS AT HURST	740 W PIPELINE RD, HURST TX 76053
OCCUPANT	1R	1	THE SHOPS AT HURST	740 W PIPELINE RD HURST TX 76053
OCCUPANT	B		SHAW	815 PRECINCT LINE RD HURST TX 76053
OCCUPANT	2R	1	THE SHOPS AT HURST	720 W PIPELINE RD HURST TX 76053
OCCUPANT	5R	1	THE SHOPS AT HURST	760 W PIPELINE RD HURST TX 76053
OCCUPANT	AR		SHAW	800 W PIPELINE RD HURST TX 76053
OCCUPANT	1	BLK 1	ST PHILIP PRESBYTERIAN CHURCH	745 W PIPELINE RD HURST TX 76053
OCCUPANT	1	BLK 1	THE WILLOWS	801 W PIPELINE RD HURST TX 76053
OCCUPANT	1		UNPLATTED	760 W PIPELINE RD HURST TX 76053
OCCUPANT	5R	1	THE SHOPS AT HURST	756 W PIPELINE RD HURST TX 76053

EXHIBIT B



VICINITY MAP
N.T.S.

Landscape Requirements

15' LANDSCAPE SETBACK

Required	Provided	
Precinct Line Road (15' wide x 142 L.F.) (142 L.F. / 50 L.F. = 3 - 3" cal. trees)	3 ea	3 ea
Pipeline Road (15' wide x 171 L.F.) (171 L.F. / 50 L.F. = 4 - 3" cal trees)	4 ea	4 ea
Precinct Line Road - (15' x 142 L.F.) (142 L.F. / 50 L.F. = 29 small shrubs)	29 ea	33 ea
Pipeline Road (15' x 171 L.F.) (171 L.F. / 50 L.F. = 35 shrubs)	inc. in Parking Lot Screening requirement per Ordinance No. 1777	

PARKING LOT TREES

Required	Provided	
Parking lot (1 - 3" cal / 20 spaces) ▲ (32 parking spaces)	3 ea	3 ea

PARKING LOT SCREENING SHRUBS

Required	Provided	
Parking screening - 59 large shrubs	54 ea	54 ea

Landscape Legend

LARGE TREES

- Live Oak
Quercus virginiana
- Cedar Elm
Ulmus crassifolia

SMALL TREES

- Desert Willow
Chilopsis linearis
- Existing tree

SHRUBS

- Dwarf Yaupon Holly
Ilex vomitoria
- Dwarf Burford Holly
Ilex cornuta 'Burfordii naa'

GRASSES & GROUNDCOVERS

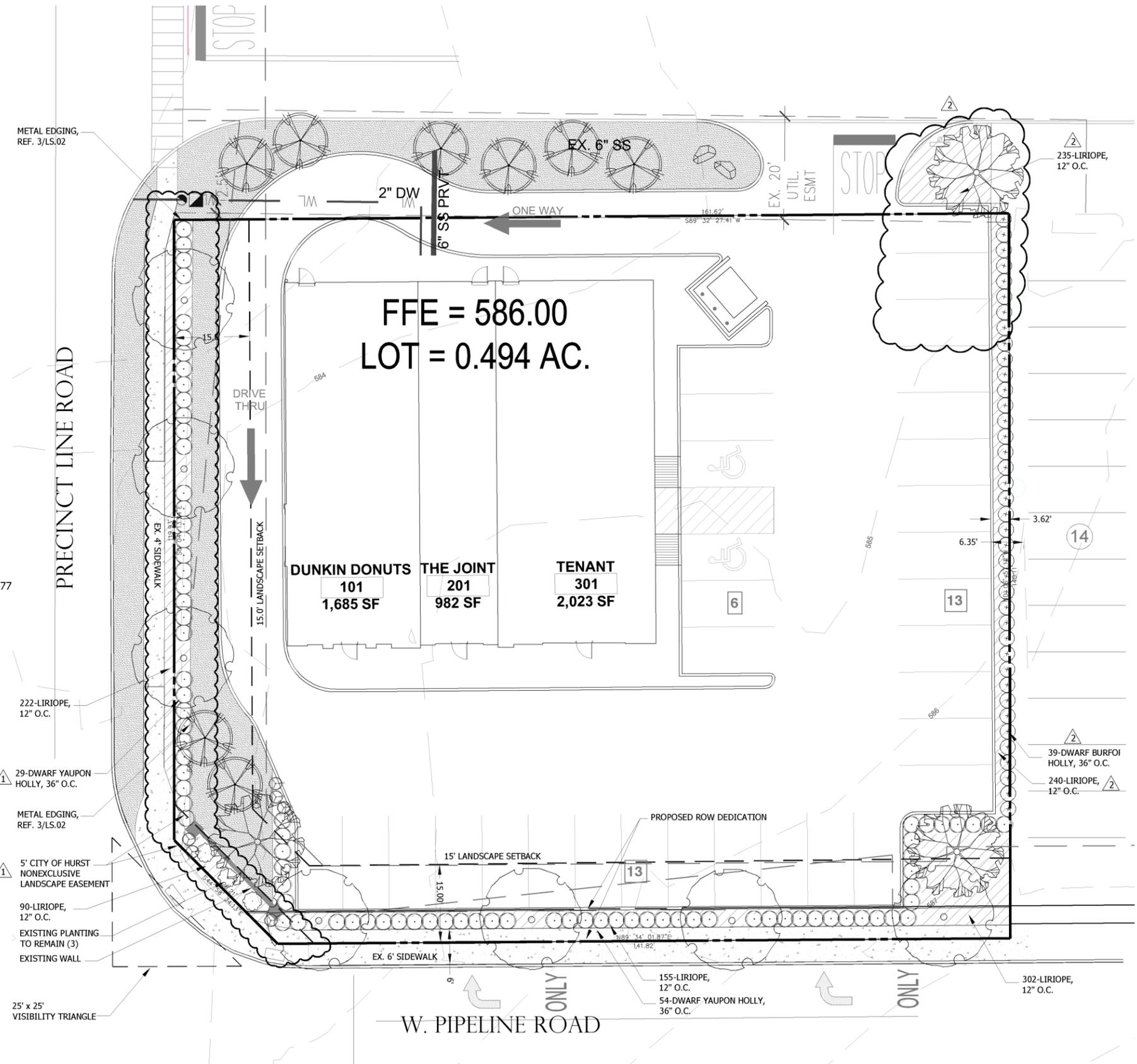
- Dwarf Fountain Grass 'Hameln'
Pennisetum alopecuroides 'Hameln'
- Liriope
Liriope muscari

TURF

- Bermudagrass
Cynodon dactylon

STONE

- Landscape Boulder



SAGE GROUP, INC.
1130 N. Carroll Ave., Ste. 200
Southlake, Texas 76092
TEL 817-424-2626

Master Planning
Urban Design
Architecture
Landscape Architecture

REGISTERED LANDSCAPE ARCHITECT
KELLEE E. LEE
2424
STATE OF TEXAS
2/5/19

APPLICANT
Burk Collins Company
500 Grapevine Hwy, Suite 224
Hurst, TX 76054
Phone: 817-268-5489
Contact: Danny Hooper

**PRECINCT LINE & PIPELINE ROAD
HURST, TEXAS**

Issued
FEB 5, 2019

Revisions

1	2/19/19 1st DRC COMMENTS
2	4/11/19 Site rev.

LANDSCAPE PLAN

SHEET
LS.01

Landscape Plan PLAN

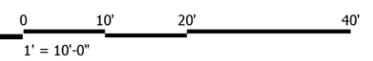
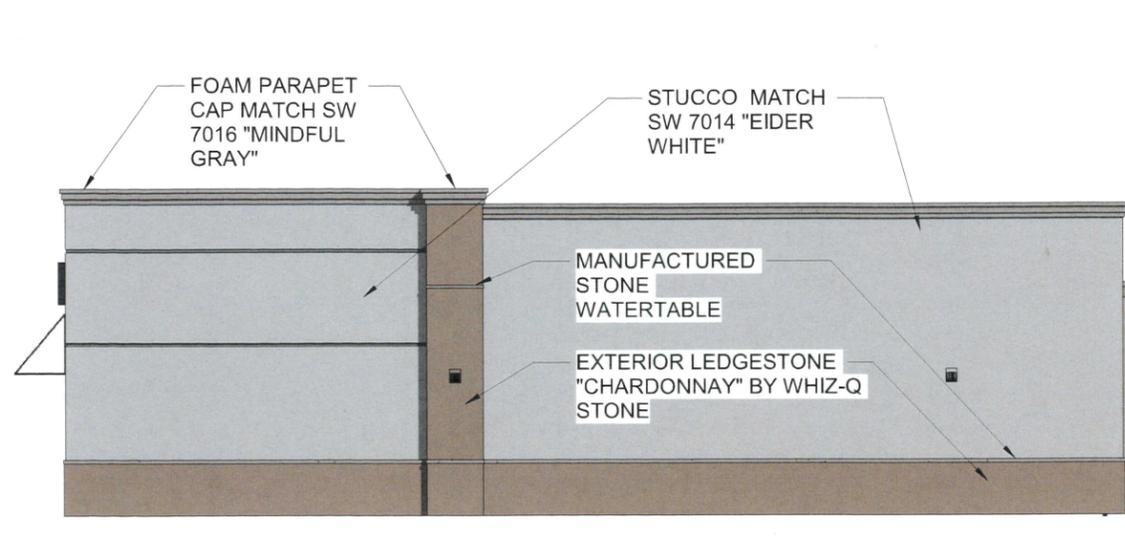
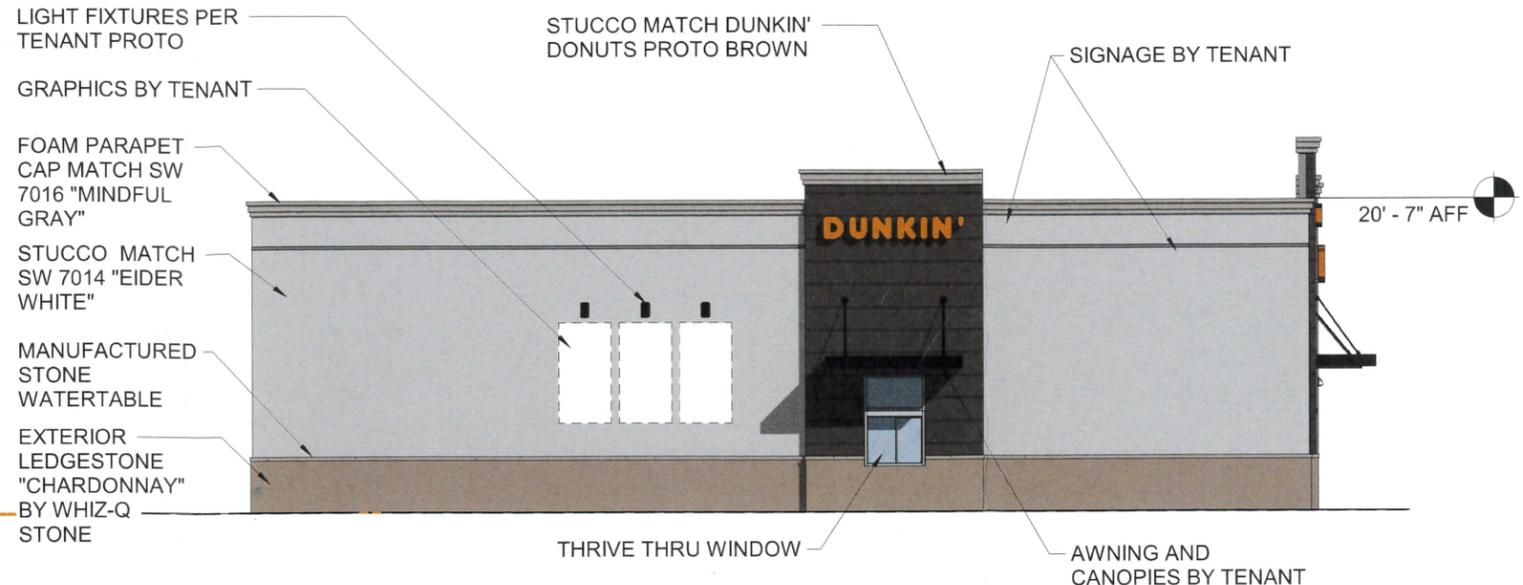


EXHIBIT C

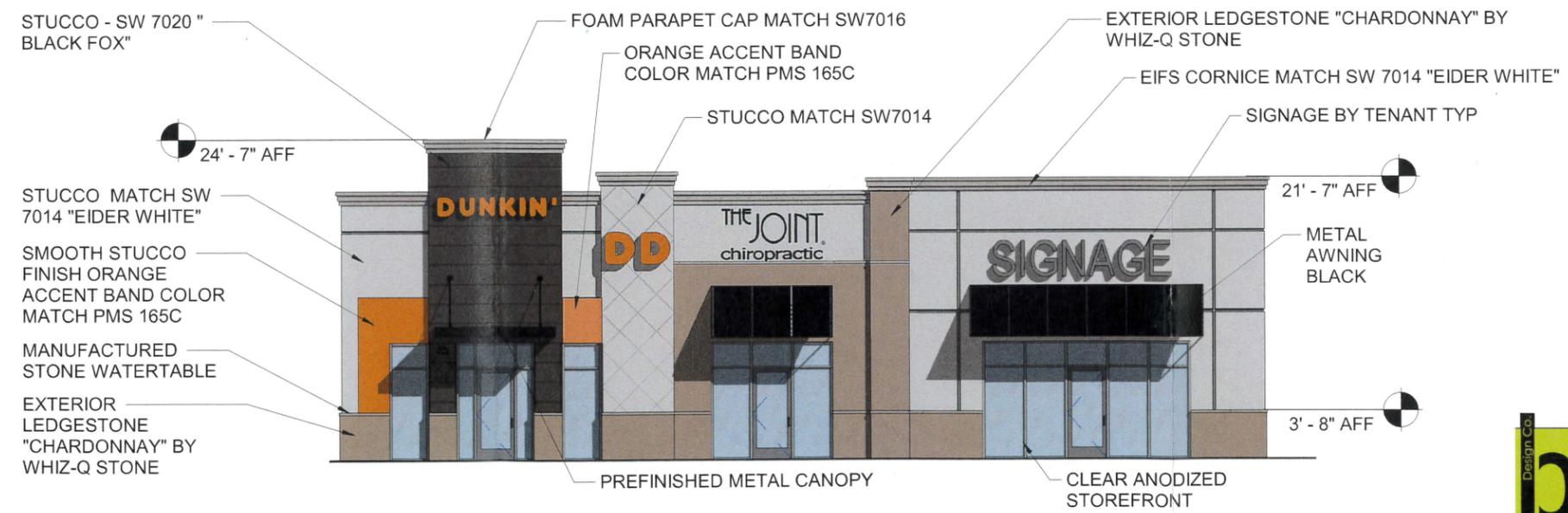


3 SIDE (EAST) ELEVATION
3/32" = 1'-0"



2 DRIVE THRU (WEST) SIDE ELEVATION
3/32" = 1'-0"

-  SW 7020 "BLACK FOX"
-  EXTERIOR LEDGESTONE "CHARDONNAY" BY WHIZ-Q STONE
-  SW - COLOR MATCH PMS 165C
-  SW 7014 "EIDER WHITE"
-  SW 7016 "MINDFUL GRAY"



1 FRONT (SOUTH) ELEVATION
3/32" = 1'-0"

TENANT ELEVATION

N/A 760 W PIPELINE RD HURST, TX 76053



ORDINANCE 2414

AN ORDINANCE ADOPTING A SITE PLAN REVISION FOR LOT 5R, BLOCK 1, SHOPS AT HURST ADDITION, BEING .49 ACRE LOCATED AT 760 PIPELINE ROAD

WHEREAS, notice of a hearing before the Planning and Zoning Commission was sent to real property owners within 200 feet of the property herein described at least 10 days before such hearing; and,

WHEREAS, notice of a public hearing before the City Council was published in a newspaper of general circulation in Hurst at least 15 days before such hearing; and,

WHEREAS, notices were posted on the subject land as provided by the Zoning Ordinance; and,

WHEREAS, public hearings to change the site plan on the property herein described were held before both the Planning and Zoning Commission and the City Council, and the Planning and Zoning Commission has heretofore made a recommendation concerning the site plan change; and,

WHEREAS, the City Council is of the opinion that the site plan herein effectuated furthers the purpose of zoning as set forth in the Comprehensive Zoning Ordinance and is in the best interest of the citizens of the City of Hurst.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. THAT the Comprehensive Zoning Ordinance of the City of Hurst is hereby amended by adopting a site plan revision with Exhibits "A-C" for Lot 5R, Block 1, Shops at Hurst Addition, being .49 acre located at 760 W Pipeline Road.

AND IT IS SO ORDERED.

Passed on the first reading on the 23rd day of April 2019 by a vote of _ to _.

Approved on the second reading on the 14th day of May 2019 by a vote of _ to _.

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

City Attorney

City Council Staff Report

SUBJECT: Consider approval of an Ordinance 2408, first reading, creating one-way streets adjacent to certain schools in the City of Hurst

Supporting Documents:

Ordinance 2408
 Location Maps

Meeting Date: 4/23/2019
 Department: Public Works
 Reviewed by: Greg Dickens
 City Manager Review:

Background/Analysis:

City of Hurst staff met with HEB ISD administrative staff members and each school's principal at designated schools to discuss making the entrance street one-way during morning and afternoon school speed zone hours. An aerial of the school site and surrounding streets was examined by all parties and the traffic flow and congestion were discussed. There was a consensus, of those attending, that designating the entrance street one-way during morning and afternoon school speed zone hours would be the most beneficial change to help mitigate congestion around the school.

Currently, there are at least three schools in the HEB ISD that have one-way streets next to schools. They are Stonegate Elementary in Bedford, North Euless Elementary in Euless, and Oakwood Terrace Elementary in Euless. All one-way streets, next to the schools, appear to be functioning well and serve to decrease congestion around the schools during drop-off and pick-up times.

Both the HEB ISD staff and City staff requested the Transportation Infrastructure and Safety Committee consider making the streets, listed below, one-way streets during speed zone hours. The Committee recommended an ordinance be presented to Council to consider the one-way streets, as proposed, to be in effect with the beginning of the 2019-2020 school year.

At the City Council meeting on April 9, 2019, the Council recommended that Bellaire Elementary be removed from the one-way street list for further study and to add Donna Park Elementary to the list. This was due to Bellaire Drive next to Bellaire Elementary functioning more like a minor collector street with higher through traffic volume, and Scott Drive, adjacent to Donna Park Elementary, functioning like a local residential street with less through traffic volumes. The traffic flow situation at Donna Park Elementary with Scott Drive better resembles the traffic flow at the other four schools on the list. The proposed ordinance also includes changes to the one-way

time designations to coincide with school zone hours. This was done to avoid motorist confusion and conflicting signage.

Designated schools:

-) Shady Oaks Elementary / Cavender Drive from Fieldwood Terrace to Airport Freeway Frontage Road
-) Harrison Elementary / Harrison Lane from Sheri Lane to West Cheryl Avenue
-) Hurst Hills Elementary / Billie Ruth Lane from Willow Street to Oakwood Avenue
-) Donna Park Elementary / Scott Drive from Mountain Terrace to Edgehill Drive
-) Hurst Junior High / Harmon Road from West Redbud Drive to Pecan Street

Funding Sources and Community Sustainability:

Sufficient funding is available in the current Public Works budget to fund the traffic signs for the one-way streets.

Establishing one-way streets adjacent to schools is directly representative of the Council's goal of Public Safety.

Recommendation:

Staff recommends City Council approve Ordinance 2408, first reading, creating one-way streets adjacent to certain schools in the City of Hurst.

ORDINANCE 2408

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HURST, TEXAS, AMENDING THE HURST CODE OF ORDINANCES, CHAPTER 24, BY ADDING SECTION 24-71; ONE-WAY STREETS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council (the "City Council") of the City of Hurst, Texas (the "City"), has appointed a Transportation Infrastructure and Safety Committee to act in an advisory capacity to the City Council in all matters pertaining to traffic safety; and

WHEREAS, the Transportation Infrastructure and Safety Committee has determined, after reasonable consideration, that entrance streets adjacent to certain schools should be designated one-way streets as provided herein; and

WHEREAS, the City of Hurst is a Home Rule municipality having full powers of self-government and may enact ordinances relative to its citizens' health, safety, and welfare that are not inconsistent with the Constitution and laws of the State; and

WHEREAS, Section 311.001 of the Texas Transportation Code provides that a Home-Rule municipality has exclusive control over and under the public highways, streets, and alleys of the municipality; and

WHEREAS, the City of Hurst has determined that it is a necessity to regulate activities as provided for herein to safeguard the public; and

WHEREAS, the City of Hurst is authorized by law to adopt the provisions contained herein, and has complied with all the prerequisites necessary for the passage of this Ordinance; and

WHEREAS, all statutory and constitutional requirements for the passage of this Ordinance have been adhered to, including but not limited to the Open Meetings Act; and

WHEREAS, the purpose of this Ordinance is to promote the public health, safety, and general welfare of the citizens of the City of Hurst.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. THAT the statements contained in the preamble to this Ordinance are hereby adopted as findings of fact and as a part of the operative provisions hereof.

Section 2. THAT the City of Hurst Code of Ordinances Chapter 24 is hereby amended by adding Section 24-71 to read as follows:

“Sec. 24-71. One-Way Streets

The following is a list of streets designated and signed one-way on school days during the hours of 7:00 a.m. to 8:15 a.m. and 2:30 p.m. to 4:00 p.m.

- 1) Cavender Drive from Fieldwood Terrace to Airport Freeway Frontage Road (north direction)
- 2) Harrison Lane from Sheri Lane to West Cheryl Avenue (north direction)
- 3) Billie Ruth Lane from Willow Street to Oakwood Avenue (south direction)
- 4) Scott Drive from Mountain Terrace to Edgehill Drive (south direction)
- 5) 5Harmon Road from West Redbud Drive to Pecan Street (north direction)”

Section 3. THAT all ordinances or any parts thereof in conflict with the terms of this ordinance shall be and hereby are deemed repealed and of no force or effect.

Section 4. THAT any person violating any of the provisions of this ordinance shall be deemed guilty of a misdemeanor and shall be fined an amount not to exceed \$500.

Section 5. THAT if any section, subsection, sentence, clause or phrase of this ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 6. THAT this ordinance after approval by Council will become effective the first full school day of the HEB ISD 2019-2020 school year that the students attend.

AND IT IS SO ORDERED.

Passed on the first reading on the 23rd day of April 2019 by a vote of ____ to ____.

Passed on the second reading on the 14th day of May 2019 by a vote of ____ to ____.

ATTEST:

CITY OF HURST

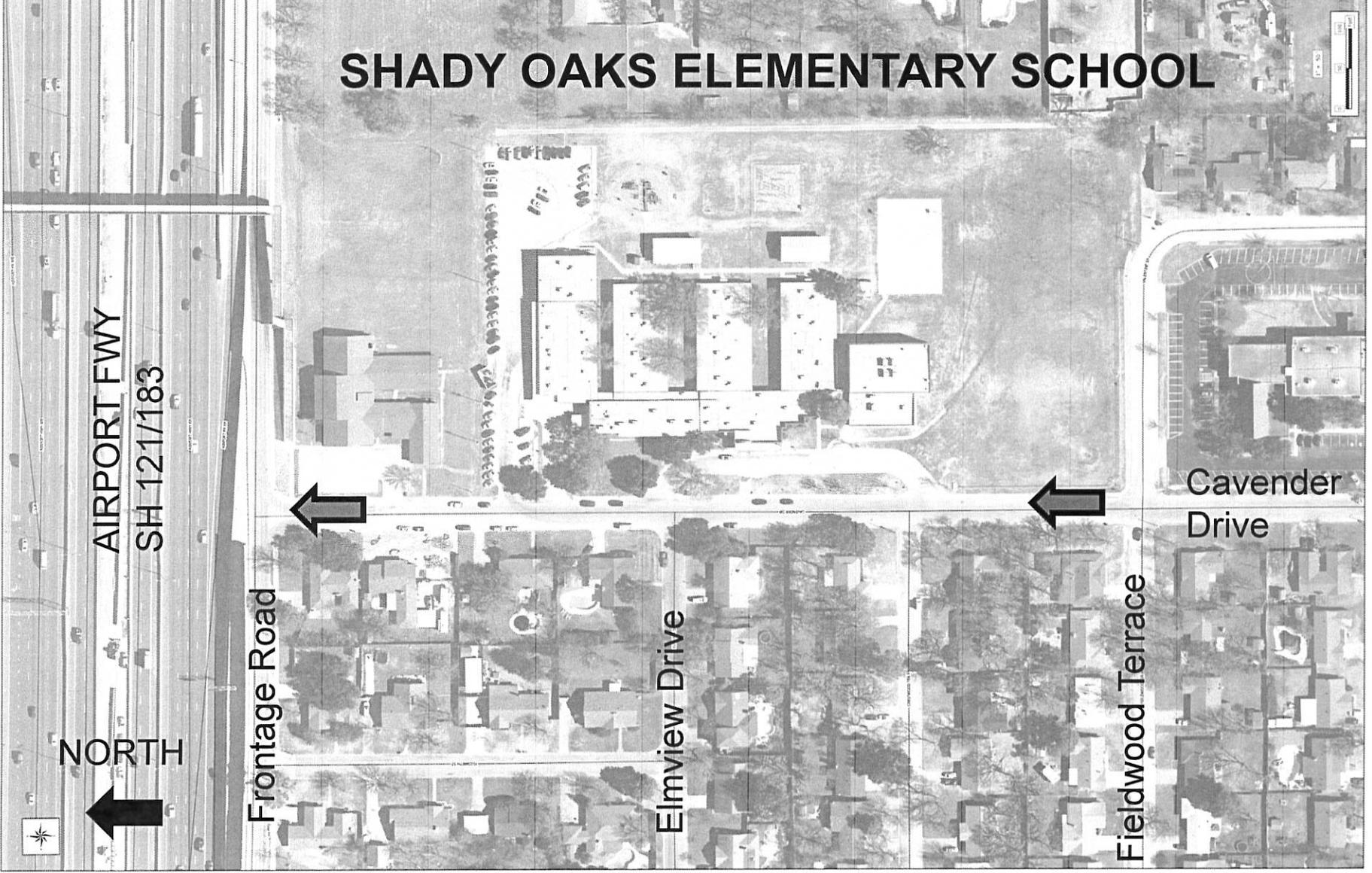
Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

City Attorney

SHADY OAKS ELEMENTARY SCHOOL



AIRPORT FWY
SH 121/183

NORTH

Frontage Road

Elmview Drive

Fieldwood Terrace

Cavender Drive

HARRISON LANE ELEMENTARY SCHOOL



West Cheryl Avenue

Harrison Ln

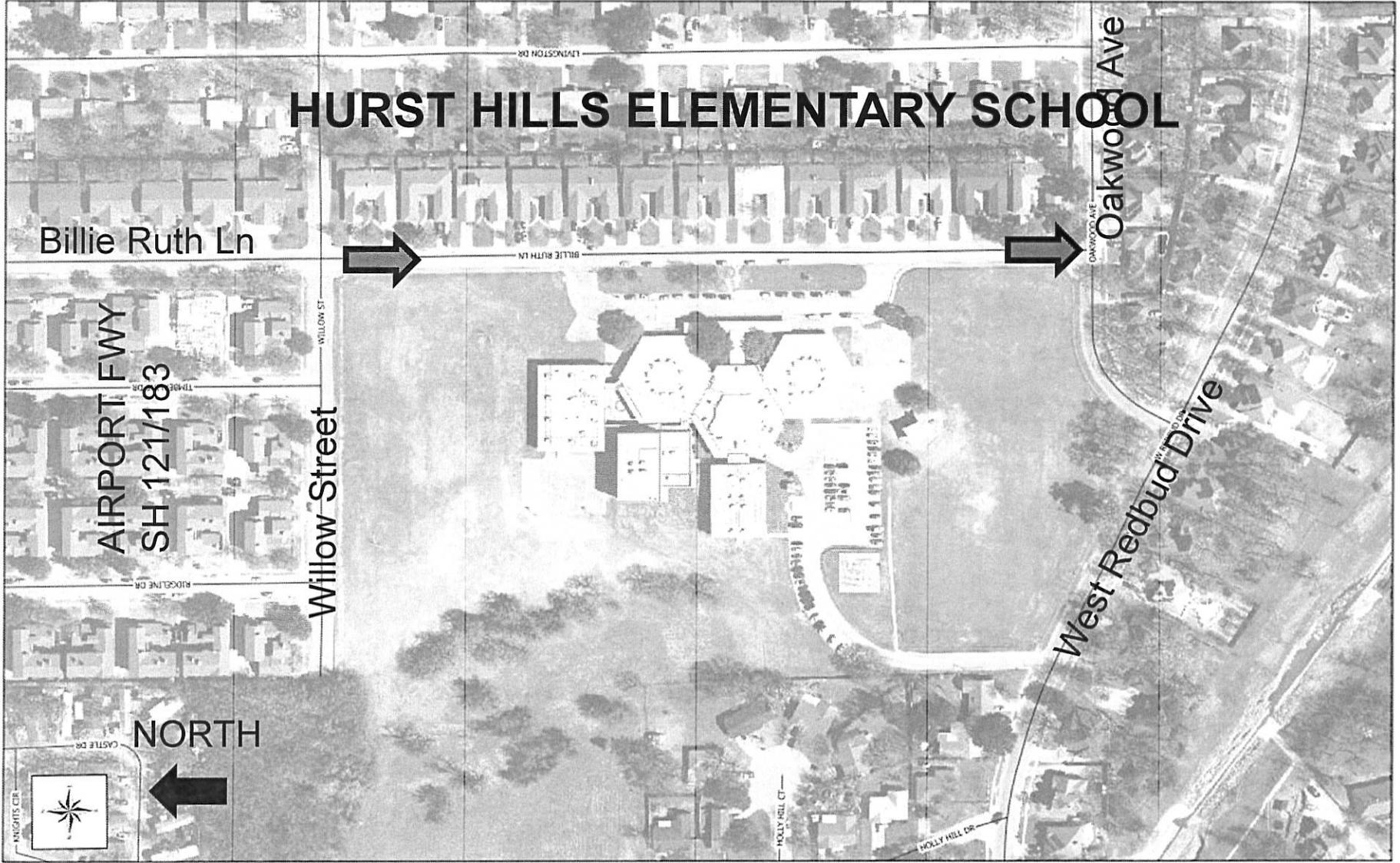
NORTH

Keith Drive

Sheri Lane

West Pipeline Road

HURST HILLS ELEMENTARY SCHOOL



Billie Ruth Ln

AIRPORT FWY
SH 121/183

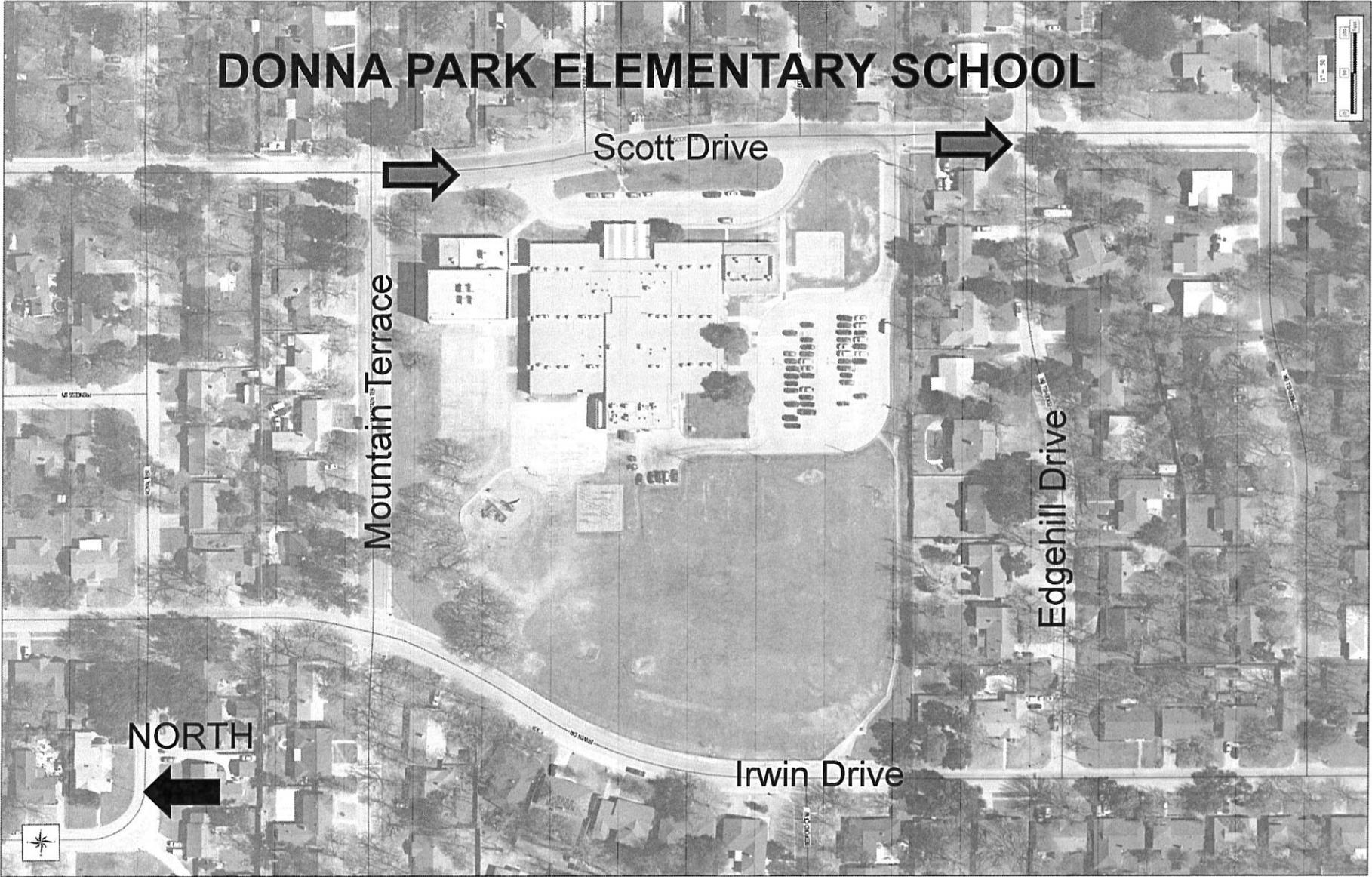
Willow Street

NORTH

Oakwood Ave

West Redbud Drive

DONNA PARK ELEMENTARY SCHOOL



Scott Drive

Mountain Terrace

Edgehill Drive

Irwin Drive

NORTH

HURST JUNIOR HIGH SCHOOL

Harrison Ln

Pecan Street

West Redbud Drive

Harmon Road

NORTH



City Council Staff Report

SUBJECT: Consider authorizing the city manager to execute Change Order No. 1 for the Valley View Branch Sanitary Sewer Interceptor Replacement Improvements from State Highway 10 to Redbud Drive

Supporting Documents:

Location Map

Meeting Date: 4/23/2019

Department: Public Works

Reviewed by: Greg Dickens

City Manager Review:

Background/Analysis:

The Council awarded the bid for the Valley View Branch Sanitary Sewer Interceptor Replacement Improvements Project to Joe Funk Construction, Inc., of Dallas, Texas, on August 14, 2018, for a total amount of \$1,022,486.40 with a contingency of \$110,000.00. Due to the reasonable low bid, staff considered extending the project work 458 feet upstream of Redbud Drive to replace more aging clay sewer pipe. The contractor is currently working on this project and is fast approaching the end of the project. In order not to delay the construction process, staff is requesting Council authorize the city manager to execute a Change Order No. 1, not to exceed \$220,000. This amount is below the maximum change order amount by law of 25% of the original contract amount, or \$255,621.60. And, the Change Order expenditure falls within the Texas Water Development Board's loan amount. As such, no new funding sources are required.

Funding Sources and Community Sustainability :

Funding for Change Order No. 1 is available in the Texas Water Development Board's low interest loan of \$1,360,000 and grant of \$235,800 to the City of Hurst for this project. The approval of Change Order No. 1 fosters the City Council's strategic goals for Financial Sustainability. Replacement of this sanitary sewer trunk main supports City Council's strategic priority to invest in and revitalize the City's Infrastructure.

Recommendation:

Staff recommends that the City Council authorize the city manager to execute Change Order No. 1 with Joe Funk Construction, Inc., for an amount not to exceed \$220,000.00, for the Valley View Branch Sanitary Sewer Interceptor Replacement Improvements from SH 10 to Redbud Drive.

**CONTRACT CHANGE ORDER
CITY OF HURST
PUBLIC WORKS DEPARTMENT - ENGINEERING DIVISION**



DATE	AMOUNT	DAYS
April 16, 2019		
CHANGE ORDER NO. <u>1</u>	ORIGINAL CONTRACT <u>\$1,022,486.40</u>	<u>140</u>
PROJECT NUMBER <u>6916-201</u>	PREVIOUS C.O. <u>\$0.00</u>	<u>0</u>
PROJECT NAME <u>VALLEY VIEW BRANCH SANITARY SEWER INTERCEPTOR REPLACEMENT</u>	PREVIOUS CONTRACT <u>\$1,022,486.40</u>	<u>140</u>
	THIS C.O. <u>\$179,663.94</u>	<u>20</u>
CONTRACTOR <u>Joe Funk Construction, Inc</u>	REVISED CONTRACT <u>\$1,202,150.34</u>	<u>160</u>

BY: _____ DATE _____

TITLE: _____

CITY OF HURST

Recom'd by Project Engineer/Public Works Director _____ Date _____

JUSTIFICATION: This change order will extend project north
of Redbud for approximately 458 LF

City Manager _____ Date _____

ORIGINAL CONTRACT						CHANGE ORDER		
ITEM NO.	ITEM DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL	QTY CHANGE (+/-)	REVISED QTY	AMOUNT OF CHANGE
4	Replace Existing Wastewater Line with 24" HDPE (DR-19, IPS) by Pipe Bursting	949	LF	\$188.50	\$178,886.50	384	1333	\$72,384.00
5	Furnish and Install 24" Gravity Line (SDR-26, PVC) for Wastewater by Open Cut	363	LF	\$110.50	\$40,111.50	74	437	\$8,177.00
10	Furnish and Install 8" Gravity Line (SDR-26, PVC) for Wastewater by Open Cut	30	LF	\$52.00	\$1,560.00	10	40	\$520.00
11	Furnish and Install 6" Gravity Line (SDR-26, PVC) for Wastewater by Open Cut	40	LF	\$45.50	\$1,820.00	10	50	\$455.00
13	Remove and Replace Manhole W/ 5' Diameter Sealed Drop Manhole W/ Watertight Lid	4	EA	\$12,350.00	\$49,400.00	2	6	\$24,700.00
15	Remove and Replace Manhole W/ 5' Diameter Sealed Manhole W/ Watertight Lid	2	EA	\$11,050.00	\$22,100.00	1	3	\$11,050.00

ORIGINAL CONTRACT						CHANGE ORDER		
ITEM NO.	ITEM DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL	QTY CHANGE (+/-)	REVISED QTY	AMOUNT OF CHANGE
17	Manhole Extra Depth	54.2	VF	\$455.00	\$24,661.00	25.3	79.5	\$11,511.50
18	Remove Existing Manhole	4	EA	\$2,600.00	\$10,400.00	1	5	\$2,600.00
19	Abandon Existing Manhole in Place	2	EA	\$1,560.00	\$3,120.00	1	3	\$1,560.00
20	Extend and Reconnect Existing Wastewater Services	5	EA	\$5,200.00	\$26,000.00	2	7	\$10,400.00
21	Trench Excavation Safety Protection Systems, (All Depths)	771	LF	\$5.20	\$4,009.20	95	866	\$494.00
22	Cut and Remove Existing 15" Sanitary Sewer Line	100	LF	\$45.50	\$4,550.00	50	150	\$2,275.00
23	Cut and Remove Existing 12" Sanitary Sewer Line	50	LF	\$39.00	\$1,950.00	24	74	\$936.00
24	Abandon Existing 15" Wastewater Line by Grouting-in-Place	230	LF	\$26.00	\$5,980.00	60	290	\$1,560.00
26a	Additional Diversion Pumping of Wastewater		LS		\$0.00	1	1	\$6,647.56
30	Repair Concrete Street with Monolithic Curb	25	SY	\$91.00	\$2,275.00	22	47	\$2,002.00
32	Concrete Sidewalk Repair	100	SF	\$78.00	\$7,800.00	20	120	\$1,560.00
34	Furnish, Install and Maintain Block Sod	689	SY	\$9.10	\$6,269.90	119	808	\$1,082.90
35a	Additional Tree Protection		LS		\$0.00	1	1	\$553.96
36	Tree Removal	1	EA	\$1,300.00	\$1,300.00	5	6	\$6,500.00
38	Furnish, Install and Remove Temporary Construction Entrance	4	EA	\$3,900.00	\$15,600.00	1	5	\$3,900.00
40	Install and Remove Silt Fence for Erosion Control	830	LF	\$5.20	\$4,316.00	100	930	\$520.00
42	Remove and Replace Chain Link Fence	25	LF	\$39.00	\$975.00	44	69	\$1,716.00
48a	Additional Traffic Control		LS		\$0.00	1	1	\$2,659.02

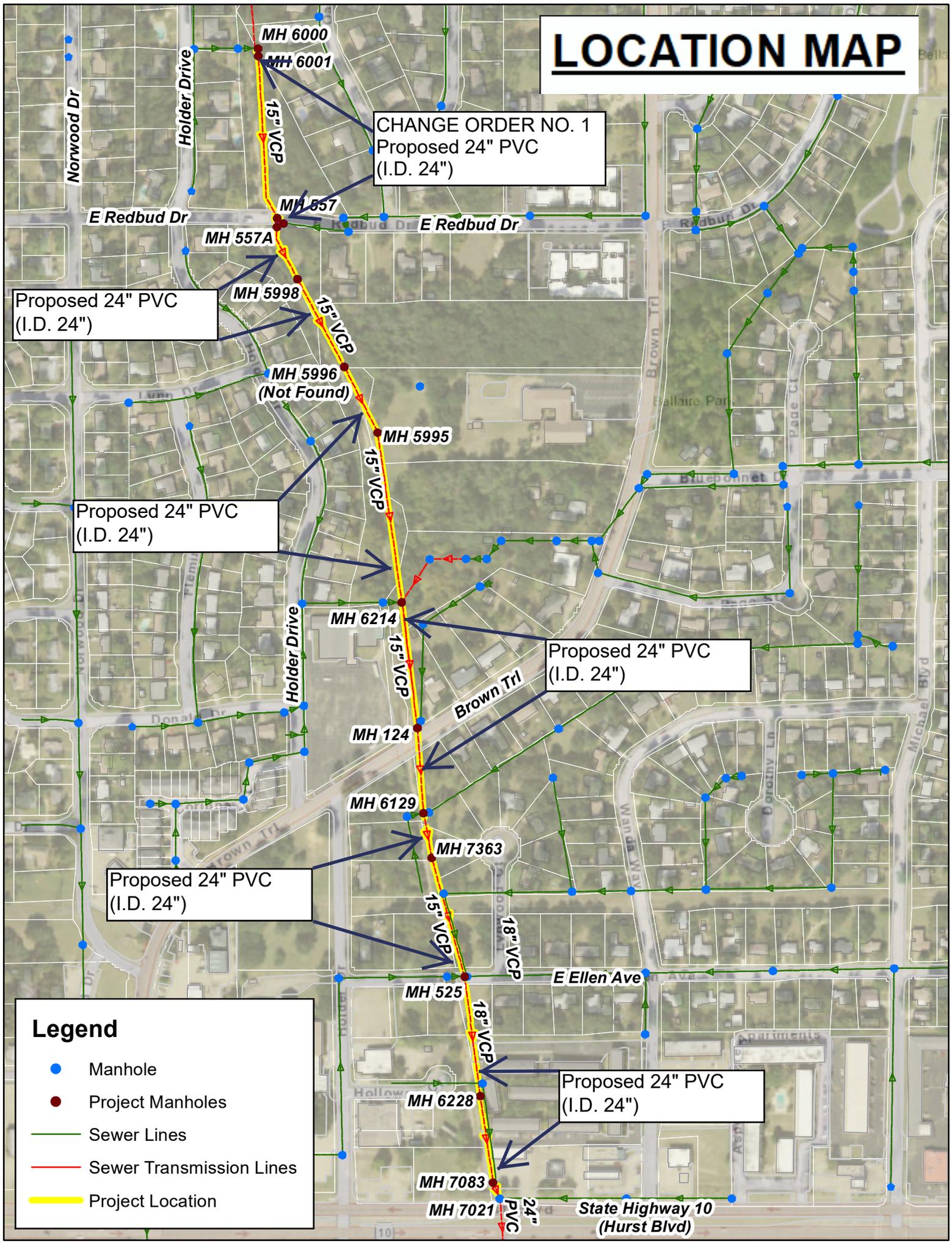
ORIGINAL CONTRACT						CHANGE ORDER		
ITEM NO.	ITEM DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL	QTY CHANGE (+/-)	REVISED QTY	AMOUNT OF CHANGE
49	Point Repairs in Sanitary Sewers and Removal of Obstructions in Sewer	10	EA	\$1,950.00	\$19,500.00	2	12	\$3,900.00
						TOTAL		\$179,663.94

LOCATION MAP

CHANGE ORDER NO. 1
Proposed 24" PVC
(I.D. 24")

Legend

- Manhole
- Project Manholes
- Sewer Lines
- Sewer Transmission Lines
- Project Location



COUNTY OF TARRANT

STATE OF TEXAS

On the 19th day of March 2019, at 5:30 p.m., the Library Board of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

- Betty Whiteside) Chair
- Janie Melton-Judy) Members
- Peggy Moore
- Gus Nixon
- Margaret Coleman
- Linda Dibley
- Julie Granquist) Alternate

- Kyle Gordon) Managing Director of Community Services
- Jesse Loucks) Library Director
- Teri Smith) Community Services Administrative Assistant
- Hannah Titony) Library Administrative Assistant

with the following members absent: Ruth Kennedy, constituting a quorum, at which time the following business was transacted:

I. Call to Order

Chair Betty Whiteside called the meeting to order at 5:30 p.m.

II. Roll Call of Members

Teri Smith conducted the Roll Call of Members.

III. Approval of Minutes

The minutes of the February 19, 2019 regular meeting were reviewed and approved as written.

IV. Librarian’s Report

A. Statistical Report for February: The Library Statistical Report for February was distributed to the Board. Jesse Loucks reviewed the report.

<u>February</u>	
Circulation.....	33,071
Number of Active Patrons.....	32,150
Volunteer Hours.....	233
Door Count.....	10,753
Electronic Usage Sessions.....	5,644
Page Views.....	6,245
Net Revenue	\$ 1,415
Children’s Programming.....	943
Adult Programming.....	414

B. Program & Events Report for February: The Program & Events Report for February was distributed to the Board. Jesse Loucks reviewed the report. Pictures of the events were displayed.

C. Upcoming Programs and Events: The Upcoming Programs and Events report was reviewed by Jesse Loucks. Pictures were displayed for the Board.

D. Works in Progress

1. **Teen Materials Update:** Vanessa Patchen explained that Library Staff organized books in the Adult Non-fiction section and added them to the Teen Non-fiction collection.

2. **New Audio Book Display:** Jesse Loucks informed the Board of the new audio book display that has been added to the main center isle of the Library in an effort to promote the new audio books as they come into the Library's collection.

E. Staff Activities

1. **Town Hall Forum:** Kyle Gordon informed the Board that on February 28th the City of Hurst held our Town Hall Forum where the new City logo was introduced and Betty Whiteside helped with this event. There were approximately 200 in attendance.

2. **Tall Texan Selection Committee:** Vanessa Patchen stated that the Library's Adult Services Manager, Robin Swaringen, was chosen to participate in the Tall Texan Selection Committee. The Tall Texan Committee is a development program that helps groom the next level of library leaders in the State of Texas.

3. **RecTrac Training:** Ms. Patchen explained that the City Staff had a recent upgrade in the RecTrac System that is used by the Library to book room reservations. This was a great benefit to Library Staff who were cross-trained to use the system for internal and external reservation requests.

4. **Personnel Update:** Kyle Gordon reminded the Board of Allan Heindel's Retirement Reception on April 2nd from 3:00 to 5:00 p.m. at the Hurst Conference Center.

V. Reports of the Committees

A. Friends of the Hurst Public Library

1. **February Revenue Report:** The Friends revenue report for February was provided for the Board.

2. **Square Point of Sale System:** Mr. Loucks gave an update of the Square Point of Sale System that was purchased by the Friends. This system allows the Library to accept credit card payments.

VI. Communications

- A. Miscellaneous Comments:** Jesse Loucks informed the Board of positive comments from Library Patrons including a few books that were returned to the Library after years of being misplaced and a gift basket delivered from a Hurst church in appreciation of the Hurst Library services.

VII. Unfinished Business

None at this time.

VIII. New Business

None at this time.

IX. Informational Items

- A. Outreach Initiatives:** Vanessa Patchen gave a brief overview of the outreach programs that the Library Staff performs including partnerships with the Senior Center for Heritage Village Presents events, the Recreation Center for the Kids All-American Fishing Derby and Family Campout. In February, the Library participated in the HEB and BISD events where Library Staff was able to provide over 400 people with information about the Library resources, services and programs.
- B. 2018 TMLDA Award:** Rosalyn Reyna-Rodriguez stated that the Library has received the TMLDA award every year since 2005. This award is given to Libraries that demonstrate consistent excellence and outstanding contributions to public library services within their community.
- C. Texas State Library Annual Report:** Mr. Loucks informed the Board that the Library is required to acquire accreditation from the State of Texas in order to be eligible for grants. He noted that he has completed the State Library Annual Report and presented it to Chair, Betty Whiteside, for her signature.
- D. MasterWorks Program Update:** Bryce Francis gave an overview of the MasterWorks Program that is funded by the City's Hotel/Motel Fund in cooperation with the Arts Council Northeast. The Library offers twelve Thursday evening performances and two noontime series, and three events that take place at Heritage Village including the Grand Family Picnic, Dogtoberfest, and Salsa y Salsa.
- E. Heritage Village Presents:** Kyle Gordon gave an update of the Grand Family Picnic on March 13th that was held at the Senior Activities Center, due to inclement weather, with 900 in attendance. He gave an overview of the Concert in the Park event on April 26th at 7:00 p.m., and Summer Kickoff on May 30th at 6:00 p.m.

- F. **HEB and BISD Reads Program Update:** Jesse Loucks informed the Board of the HEB Reads Kickoff on May 4th at Pennington Field and the BISD Reads event on June 1st at the Birdville Fine Arts Atheletics Complex.
- G. **Upcoming Board Meeting:** Kyle Gordon informed the Board that the April 16th Board Meeting will be substituted for the Boards and Commissions Banquet on April 8th. The next regularly scheduled Board Meeting will be May 21st.

X. Board Member and Citizen Comments

None at this time.

XI. Adjournment

There being no further business, the meeting was adjourned by Chair Betty Whiteside at 6:20 p.m.

APPROVED this the _____ day of _____, 2019.

APPROVED:

ATTEST:

CHAIR

RECORDING SECRETARY

STATE OF TEXAS

On the 21st day of March, 2019 at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened in its Regular Meeting at the Hurst Public Library, 901 Precinct Line Road, Hurst, Texas, with the following member's present to-wit:

Alan Neace)	Chairman
Ralph Hurd)	Members
Pat King)	
Rod Robertson)	
Karen Spencer)	
Gary Waldron)	
Bob Walker)	
Jessica Martin)	Alternates
Will Blackburn)	
Allan Heindel)	Deputy City Manager
Kyle Gordon)	Managing Director of Community Services
Chris Watson)	Recreation Director
Kristie Weaver)	Parks Director
Eric Starnes)	Director of Facilities & Project Management
Amy Oden)	Recreation Manager
Lauren Snyder)	Recreation Specialist
Paige Lutz)	Recreation Administrative Assistant
Kathleen Nahidi)	Parks Administrative Assistant

with no members absent, constituting a quorum, at which time the following business was transacted:

- I. **Call to Order:** Alan Neace called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Paige Lutz conducted the Roll Call of Members.
- III. **Approval of Minutes:** Ralph Hurd made a motion to approve the minutes of the February 21, 2019 regular meeting; Gary Waldron seconded the motion.

AYES: Hurd, King, Neace, Robertson, Spencer, Waldron, Walker

NOES: None

IV. **Staff Report:**

A. **Director's Report:**

1. **February Participation Report:** Chris Watson, Recreation Director, presented the following statistics for the February Participation Report:

February

Recreation Center	13,464
Classroom Programs	1,205
Fitness Center	4,805
Tennis Center	2,331
Facility Rentals	37
Active Members	2,467

2. **Program Highlight:** Lauren Snyder, Recreation Specialist, reported that the March Program Highlight features the new programs in the Recreation Center's Classroom Program. One of the new youth classes includes the Kid's Fitness Class offered by Kyle Massingill, Fitness Coordinator, and this class fulfills a PE credit for the Home School Community. Ms. Snyder reviewed the new pre-school classes: Happy Dancing with Mom and Dad, Parent/Tot Music & Crafts, Preschool/Youth Creative Arts, and Preschool Doodle O's. New Adult programs include: Restore Yoga, U-Jam Fitness, and Barre & Pilates.

B. Special Events:

1. **2019 Fish Stocking Program:** The dates for the upcoming fish stocking at the Chisholm Park Pond were displayed.
2. **Heritage Village Presents:** Kyle Gordon gave an update of the Grand Family Picnic on March 13th that was held at the Senior Activities Center, due to inclement weather, with 900 in attendance. He gave an overview of the Concert in the Park event on April 26th at 7:00 p.m., and Summer Kickoff on May 30th at 6:00 p.m.
3. **TAAF Tournaments Preview and Recap:** The TAAF 35 & Over Basketball Tournament was held on March 23rd & 24th. The tournament had 11 teams and was held at the Hurst Recreation Center. The TAAF 45 & Over Basketball Tournament is scheduled on April 6th & 7th at the Hurst Recreation Center.
4. **Family Campout Preview:** Due to inclement weather, the Family Campout is rescheduled for March 22nd at Chisholm Park. The event will include a Chuck Wagon dinner, s'mores by the campfire and fun activities for the family.
5. **EGGstravaganza:** Chris Watson reported that the 2019 EGGstravaganza is scheduled for April 13th at the Hurst Community Park. Allan Heindel noted that the Smith-Barfield Playground Ribbon Cutting Ceremony is also scheduled for April 13th at 10:00 a.m.

6. **Adaptive Easter Egg Hunt Preview:** Mr. Watson reported that an Adaptive Easter Egg Hunt is scheduled for April 12th at Central Park. The free event is offered to children ages 16 years and younger with special needs. In addition to the egg hunt, the event will include face painting, crafts, a petting zoo, and pictures with Mr. Bunny.
7. **Pop-up Events Preview:** Amy Oden, Recreation Manager, reviewed the upcoming Pop-up events for May. Coffee in the Park is scheduled for May 3rd, 17th, and 31st at Chisholm Park. Popsicles in the Park is scheduled for May 10th and 24th, also at Chisholm Park.

C. Works in Progress:

1. **TXDOT Green Ribbon Grant Phase 2:** The project is complete. The contractor is responsible for plant maintenance until mid-2019.
2. **TXDOT Green Ribbon Grant Phase 3:** The project will start in mid-March and will be completed in early summer.
3. **TXDOT Green Ribbon Grant Phase 3a:** The medians at the SH 10 and Hwy 820 intersection are being drastically modified with the upcoming highway construction. The City has paid for a consultant to design the landscape for the medians and the construction will be funded by TXDOT out of the highway project.
4. **TXDOT Green Ribbon Grant Phase 4:** The designer submitted the 95% plans and specifications to TXDOT in January. The construction on these medians will begin in the fall of 2019.
5. **Pipeline Road Phase 2 Improvements:** The construction project is complete. The median landscaping and irrigation will be installed by the end of March.
6. **Recreation Center Repurposing Study:** Conceptual plan options and cost estimates will be reviewed in order to evaluate potential modifications that address functionality, response to program needs, and improved service.
7. **Tennis Center Renovations:** The architect is working with the City's Building Inspection Department on how to best design the additional storage space on the north end of the Tennis Center.
8. **Recreation Fitness Equipment:** The new strength fitness equipment has been delivered and installed.
9. **Smith-Barfield Playground Replacement:** The project is under construction. It is scheduled to be completed by the end of April.

10. **Chisholm Ball Fields Improvements:** The infield sod on field #1 has been installed. The project is now complete.

D. Staff Activities:

1. **April Calendar:** Chris Watson reviewed the calendar of events for the month of April.
2. **Personnel Update:** Randy Burgerson will retire after 37 years as Parks Crew Leader on May 14th. Allan Heindel will retire after 38 years with the City on April 2nd.

V. Report of the Committee:

A. John Butler Memorial Senior Citizen's Banquet

1. **Consider Catering Contract:** Mr. Watson reported that the John Butler Memorial Senior Banquet catering contract is out for bid. Staff has received four qualifying bidders and will bring their recommendations to the board in the near future.
2. **Entertainment Recommendations:** Mr. Watson reported that Staff is researching entertainment options for the banquet.

VI. Communications:

- A. Social Media Update:** Amy Oden presented an update regarding the City's presence on various social media outlets. She presented media posts regarding fitness, aquatics, and the classroom program. A Facebook cover video for Special Events and Aquatics was presented. Positive feedback to the City's postings was presented.

VII. Unfinished Business: None to discuss at this time.

VIII. New Business: None to discuss at this time.

IX. Informational Items:

- A. Nancy Lieberman Charities Dream Court Project:** Kristie Weaver, Parks Director, reported that the Nancy Lieberman Charities Dream Court Ribbon Cutting and Dedication took place on March 5th at Vivagene Copeland Park. Nancy Lieberman was present and spoke to those in attendance. A video of the dedication was presented to the Board.
- B. Special Events Update:** Amy Oden presented upcoming special events. A new event, Parks & Recreation Night Out, is scheduled for July 25th. The event will take place at Alley Cats in Hurst and will offer discounted tickets for those who attend. Amy recommended moving the Fall Festival in October from Bellaire Park to Northeast Mall. She noted that she would bring more information in the near future. A Veteran's Day Parade, "Santa

and Soldiers”, is scheduled for November 9th. The parade will include the welcoming of Santa Claus at Northeast Mall.

C. Upcoming Board Meeting: Allan Heindel informed the Board that the April 18th Board Meeting will be substituted for the Boards and Commissions Banquet on April 8th. The next regularly scheduled Board Meeting will be May 16th.

D. Holiday Closures: Allan Heindel reported that the Recreation Center and Tennis Center will be closed on April 21st for the Easter Holiday. The Recreation Administrative Office will be closed on April 19th for the Good Friday holiday.

X. Board Member and Citizen Comments: Rod Robertson complimented the landscaping at the Hurst Athletic Complex. Karen Spencer inquired as to the children participating in the Youth Creative Arts class to become involved in the drama productions at LD Bell High School. Amy Oden reported that she would have staff look into the possibility.

XI. Adjournment: Ralph Hurd made a motion to adjourn the meeting.

AYES: Hurd, King, Robertson, Neace, Spencer, Waldron, Walker

NOES: None

Alan Neace adjourned the meeting at 7:04 p.m.

APPROVED this the _____ day of _____, 20__

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY

COUNTY OF TARRANT

STATE OF TEXAS

On the 21st day of March 2019 at 11:00 a.m., the Hurst Senior Citizens Advisory Board of the City of Hurst, Texas, convened in Regular Meeting at the Hurst Senior Center, 700 Heritage Circle, Hurst, Texas, with the following members present:

- Gerald Grieser) Chair
- Joan Stinnett) Vice-Chair
- Bob Hampton) Members
- Durwood Foote
- Doris Young
- Barbara Albright
- Marie Perry) Alternates
- Elaine Wicker

- Allan Heindel) Deputy City Manager
- Teri Smith) Community Services Administrative Assistant
- Linda Rea) Senior Center Director
- Michelle Varley) Activities Supervisor

with the following members absent: Marcy Davis, constituting a quorum, at which time the following business was transacted.

I. Call to Order

Gerald Grieser called the meeting to order at 11:00 a.m.

II. Roll Call of Members

Teri Smith conducted the Roll Call of Members.

III. Approval of Minutes

The minutes from the February 21, 2019 meeting were approved as written.

IV. Senior Center Director’s Report

A. Statistical Report for February: The Statistical Report for February was distributed to the Board and reviewed by Linda Rea.

<u>February</u>	
Center Attendance.....	11,624
Number of Members.....	1,825
Volunteer Hours.....	910
Net Revenue.....	\$ 16,328
Fitness Center Attendance.....	2,565
Class Attendance.....	2,850
Aquatics.....	125

B. Programs & Events Report: The Programs & Events Report for February was distributed to the Board and reviewed by Michelle Varley.

C. Upcoming Programs & Events: A list of Upcoming Programs & Events was distributed to the Board and reviewed by Michelle Varley.

D. Works in Progress

1. **Multi-purpose Room Divider Repair:** Allan Heindel informed the Board that the divider in the Multi-purpose Room had become inoperable. Staff contacted the repair company and the divider has now been repaired.

2. **Ladies Restroom Repair:** Mr. Heindel explained that the grout in the tile in the Ladies Restroom has been redone and is in excellent condition.

3. **Kitchen Towel Dispenser Upgrade:** Mr. Heindel stated that a new automatic towel dispenser has been installed in the Senior Center kitchen.

E. Staff Activities

1. **Northeast Senior Community Forum:** Linda Rea stated that she continues to attend the Northeast Senior Community Forum on the 3rd Tuesday of every month at the North Richland Hills Library from 9:00 to 10:30 a.m. She noted this month Attorney Dean Owen gave a presentation of his services.

2. **Personnel Update:** Teri Smith reminded the Board of Allan Heindel's Retirement Reception on April 2nd and made sure that everyone received an invitation.

3. **Leisure and Aging Services Branch Meeting:** Michelle Varley reported that the Senior Center hosted the Texas Recreation and Parks Association's Meeting on Leisure and Aging Services at the Senior Center on March 20th at 2:00 p.m. She noted that 14 of her peers from other city's Senior Centers attended the event.

V. Communications

A. April Senior Pipeline: Michelle Varley distributed copies of the April Senior Pipeline.

VI. New Business

None at this time

VII. Informational Items

A. Program Highlight – National Animal Control Officer Month: Linda Rea stated that April is National Animal Control Officers Month. The Hurst Senior Activities Center will be accepting donations for the City's Animal Shelter.

- B. Business Expo and Carter Blood Care Blood Drive:** Michelle Varley informed the Board of the Business Expo that will be held on Thursday, March 28th. She noted that Carter Blood Care will be on location at the Senior Center, accepting blood donations from 9:00 a.m. until 1:00 p.m.
- C. Heritage Village Presents Update:** Allan Heindel gave a brief overview of the 2019 Heritage Village Presents events including the Grand Family Picnic that was held on March 13th at 11:00 a.m. The event was held at the Senior Center due to inclement weather. There were approximately 900 in attendance at this very successful event. He noted that Concert in the Park will be held on April 26th at 7:00 p.m., and Summer Kickoff on May 30th at 6:00 p.m.
- D. HSAC Art Exhibit:** Michelle Varley informed the Board that the Senior Center’s members will have art work displayed at the Senior Center during regular business hours from April 9th until May 23rd.
- E. BISD Adventures in Art Exhibit Recap:** Ms. Varley informed the Board that the Senior Center hosted the Birdville Independent School District Adventures in Art Exhibit March 4th through 8th. The reception was held in the Multi-purpose Room on the 4th and then the exhibits were moved to the Lobby for the remainder of the event.
- F. Community Outreach:** Linda Rea explained that the Senior Center is continually holding donation events. She noted that the donations from the upcoming event will be delivered to Hurst based and non-profit organizations such as the NEED food bank and the Veterans MHMR facility in Hurst.
- G. Upcoming Board Meeting:** Allan Heindel informed the Board that the April Senior Citizens Advisory Board Meeting will be substituted for the Boards and Commissions Banquet on April 8th. The next regularly scheduled Board Meeting will be May 16th.
- H. Holiday Closure:** Mr. Heindel stated that the Senior Center will be closed on April 19th in observance of Good Friday.

VIII. Board Member and Citizen Comments

None at this time.

IX. Adjournment

There being no further business, the meeting was adjourned by Gerald Grieser at 11:57 a.m.

APPROVED this the _____ day of _____, 2019.

APPROVED:

ATTEST:

CHAIR

RECORDING SECRETARY

Future Event Calendar

April 23, 2019

Regular City Council meetings are held on the second and fourth Tuesday of each month. Following are additional meetings, canceled meetings and public event dates.

<u>DATE AND TIME</u>	<u>ACTIVITY</u>
April 22 – 30, 2019 Hours and additional voting sites listed on city website hursttx.gov or Tarrantcounty.com/elections	City General and Bond Election – Early Voting Hurst Recreation Center, 700 Mary Drive
Saturday, April 27, 2019 12:00 p.m. – 6:00 p.m.	Bellaire Event Series – Spring Celebration 300-600 East Pipeline Road
Saturday, May 4, 2019 7:00 a.m. – 7:00 p.m.	City General and Bond Election Day Hurst Public Library, 901 Precinct Line Road
Monday, May 27, 2019	City Hall Closed in observance of Memorial Day