

**City of Hurst  
City Council Minutes  
Tuesday, January 8, 2019**

On the 8<sup>th</sup> day of January 2019, at 6:30 p.m., the City Council of the City of Hurst, Texas, convened in Regular Meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson	)	Mayor
David Booe	)	Mayor Pro Tem
Bill McLendon	)	Councilmembers
Larry Kitchens	)	
Jon McKenzie	)	
Cathy Thompson	)	
Cindy Shepard	)	
Clay Caruthers	)	City Manager
Allan Heindel	)	Deputy City Manager
Matthew Boyle	)	City Attorney
Rita Frick	)	City Secretary
Greg Dickens	)	Executive Director of Public Works
Michelle Lazo	)	Executive Director of Planning and Community Development
Malaika Marion Farmer	)	Executive Director of Administration and Customer Service
Steve Bowden	)	Executive Director of Economic Development
Steve Niekamp	)	Police Chief
Billy Keadle	)	Assistant Police Chief
Matt Holloway	)	Fleet Services Manager
Kristie Weaver	)	Parks Director

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 6:30 p.m.

Councilmember Cindy Shepard gave the Invocation.

The Pledge of Allegiance was given.

**CONSENT AGENDA**

1. Considered approval of the minutes for the December 11, 2018 City Council meetings.

Councilmember Booe moved to approve the consent agenda. Motion seconded by Councilmember Kitchens. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard  
No: None

**ORDINANCE(S)**

2. Considered Ordinance No. 2402, first reading, adding and amending Chapter 300, Section 313 of the General Orders of the Hurst Police Department, relative to the policy on General Health and Fitness for all agency personnel and providing specific physical fitness incentives for sworn personnel.

City Manager Clay Caruthers noted this item falls within the Council's Public Safety Strategic Priority and Hurst Way philosophy. Assistant Police Chief Billy Keadle reviewed the ordinance noting staff's belief the program will have both short and long-term impact on the officers, their family and community. He noted a physically fit force will help provide excellent and responsive service and a number of other benefits of the proposed physical fitness program. Chief Keadle explained currently, all employees may voluntarily participate in the City of Hurst Wellness Program, which provides time off incentives for achieving physical fitness goals. The new policy will require all sworn personnel to actively participate in the police department's physical fitness testing and provide time off incentive for superior performance. In response to Councilmembers' questions, he stated if approved the program will begin in February, is an annual program, and only requires participation, no minimum standard or penalty.

Councilmember Kitchens moved to approve Ordinance 2402, first reading, adding and amending Chapter 300, Section 313 of the General Orders of the Hurst Police Department, and providing fitness incentives to sworn personnel. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard  
No: None

**PLAT(S)**

3. Considered P-18-05 Public Storage Addition, a replat of Lot 3, Block 1 Crestview Hwy. 26 Addition to Lot 1, Block 1 Public Storage Hurst Addition, being 3.49 acres located at 747 Grapevine Highway.

Executive Director of Planning and Community Development Michelle Lazo reviewed the plat noting this is the Climate Control Storage located on Grapevine Highway. She stated the plat dedicates utility easements and relocates the floodplain line based on the LOMR (Letter of Map Revision) approved by FEMA.

Councilmember Thompson moved to approve P-18-05, Public Storage Addition. Motion seconded by Councilmember McKenzie. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard  
No: None

#### **RESOLUTION(S)**

4. Considered Resolution 1722 calling the May 4, 2019 General Election.

City Secretary Rita Frick reviewed the proposed Resolution calling the May 4, 2019 General Election including contract, joint election, polling places and voting date information.

Councilmember Kitchens moved to approve Resolution 1722 calling the May 4, 2019 General Election of Officers. Motion seconded by Councilmember Shepard. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard  
No: None

#### **OTHER ITEM(S)**

5. Considered authorizing the city manager to proceed with Chisholm Park softball field renovation #2.

Parks Director Kristie Weaver reviewed the proposed Chisholm Ball Field Improvements noting in 2014 and 2015, improvements to the youth baseball and softball fields one, three and four were completed. She stated due to the sloping terrain surrounding fields one and two, they are prone to excessive washout and erosion and need repair. The planned improvements include drainage, sod, and irrigation modifications to help mitigate the problem and will also expand the dugouts and covers, including fencing modifications in certain areas. She stated project components will be purchased through city approved vendors and the approved city contractor, Latham Fence for an estimated cost of \$35,950. She stated funding comes from the half-cent sales tax fund and this item is part of the Council's Strategic Priorities for Redevelopment and Infrastructure. In response to Councilmembers' questions, Ms. Weaver stated there were 869 participating in the program last year and over 1300 this year. City Manager Caruthers noted 85% of participants were recreational and 15% select. Ms. Weaver stated the project will start immediately and finish within three or four weeks.

Councilmember McLendon moved to authorize the city manager to proceed with the Chisholm Ball Field Improvements, for an amount not to exceed \$35,950. Motion seconded by Councilmember Shepard. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard  
No: None

6. Considered authorizing the city manager to purchase (8) eight vehicles from approved vendors.

Executive Director of Administration and Customer Service Malaika Marion Farmer and Fleet Services Manager Matt Holloway reviewed the proposed annual fleet purchase noting fleet services currently maintains 273 pieces of equipment including specialty equipment such as fire and ambulance, and large equipment. Staff stated their philosophy is to be as cost efficient as possible, but make sure, the fleet needed is available. Staff reviewed the replacement program and stated this year replacements include six Chevrolet PPV Tahoes for Police Patrol, one Chevrolet C1500 pick-up for the Utility Billing Division, and one Chevrolet C1500 pick-up for Building Inspections. In response to Councilmembers' questions staff advised the old cars are typically sold at auction. That the old PPV Police vehicles have over 100,000 miles at the end of four years with in town driving and idling, so the reality is approximately 200,000 miles of hard use. He stated the equipment is also evaluated for replacement, and a light bar usually last four to five years. He stated the new PPV Police vehicles should average 8 and 12 miles per gallon. City Manager Caruthers noted staff also pays attention to fuel miles and technology for the best fuel consumption when possible.

Councilmember Shepard moved to authorize the city manager to purchase (8) eight vehicles from Caldwell Country Chevrolet, in the amount of \$240,190. Motion seconded by Councilmember McKenzie. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard  
No: None

7. Considered authorizing the city manager to purchase a Case 590SN tractor.

Executive Director of Administration and Customer Service Malaika Marion Farmer and Fleet Services Manager Matt Holloway reviewed the proposed backhoe replacement noting the original tractor was purchased in 1995, has over 5000 operational hours with issues, and has been restricted for use for safety concerns. Ms. Farmer stated staff came to Council in October 2018 recommending replacement, however, during the purchasing process additional information and demos afforded the recommendation this evening for the Case tractor that is more cost effective in the end. Staff stated the purchase is through Buyboard, with \$135,000 budgeted and a quote of \$106,879.42. In response to Councilmembers' questions, Mr. Holloway stated a few of the features were safer due to more visibility, less wobble and a bigger cab.

Councilmember Kitchens moved to authorize the city manager to purchase a Case 590SN from Associated Supply Company, Inc., in the amount of \$106,879.42. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard  
No: None

8. Considered authorizing the city manager to enter into an Engineering Services Contract Amendment No. 1 for RPS Infrastructure, Inc. on Valley View Branch Sanitary Sewer Interceptor Replacement Project.

Executive Director of Public Works Greg Dickens reviewed the proposed project and amendment for the Valley View Branch Sanitary Sewer Interceptor Replacement Project. He stated the loan through the Texas Water Development Board (TWDB) is \$1,360,000 and the low bid by Joe Funk Construction, Inc. of Dallas was \$1,022,486.40. Mr. Dickens stated due to the good bid, savings are available for a change order to do an additional replacement. He stated the city can spend an additional 25% of the original low bid amount on change orders, but the logical place to stop for this project is 450 linear feet upstream at the next manhole. Mr. Dickens provided an update of the current project, explaining how the PVC pipe is fused and fed in long sections. Sufficient funds are available and the project represents Council's Strategic Priorities of Financial Sustainability and Infrastructure. In response to Councilmembers' questions, Mr. Dickens stated this project will help improve some of the issues seen during the recent past heavy rains, but also noted another city is discharging into our system, and also last time, there was a water main break aggravating this issue.

Councilmember Shepard moved to authorize the city manager to enter into an Engineering Services Contract Amendment 1, with RPS Infrastructure, Inc., for Valley View Branch Sanitary Sewer Interceptor Replacement Project. Motion seconded by Councilmember McKenzie. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard  
No: None

### **OTHER BUSINESS**

9. Council reviewed the following board, commission and committee meeting minutes:
  - Parks and Recreation Board
  - Hurst Senior Citizens Advisory Board
10. Review of upcoming calendar items – City Manager Caruthers reviewed the following calendar items:
  - Saturday, January 12, 2019, 8:00 – 11:00 a.m. – Household Hazardous Waste Collection, Hurst Service Center
  - Tuesday, January 15, 2019, 4:00 p.m. – City Council Work Session, City Hall
  - Thursday, February 28, 2019, 6:00 p.m. – Town Hall Forum, Hurst Conference Center
11. City Council Reports - Items of Community Interest

**PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED**

Mayor Wilson recognized Gary Waldron, 1905 Hurstview Drive, Hurst, Texas who questioned the pricing variance between purchasing in Caldwell County instead of local. Fleet Services Manager Matt Holloway stated staff looks at numerous resources but tries to find the best value. He stated vehicles are not purchased off the lot, but special ordered through the manufacturer who gives a great price, and then purchased through Buyboard.

**EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, Authorized by Tex. Government Code Section Code Section 551.074, Personnel - (Evaluation of City Attorney) and to reconvene in Open Session at the conclusion of the Executive Session.**

Mayor Wilson did not recess the meeting to Executive Session noting the earlier work session.

12. Take any and all action ensuing from Executive Session.

Councilmember Booe moved to approve Resolution 1716 renewing the employment agreement entered into by and between the City of Hurst and John F. Boyle, Jr., Boyle & Lowry, L.L.P., City Attorney. Motion seconded by Councilmember Thompson. Motion prevailed by the following vote:

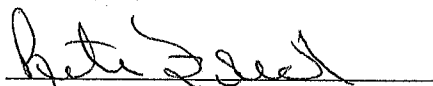
Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard  
No: None

**ADJOURNMENT**

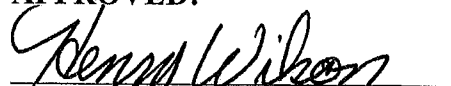
The meeting adjourned at 8:30 p.m.

**APPROVED** this the 22<sup>nd</sup> day of January 2019.

**ATTEST:**

  
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Rita Frick, City Secretary

**APPROVED:**

  
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Henry Wilson, Mayor