

**WORK SESSION AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
FIRST FLOOR CONFERENCE ROOM
TUESDAY, FEBRUARY 26, 2019 – 5:30 P.M.**

I. Call to Order

II. Informational Items

) **Discussion and Legislative Update**

) **Discussion and Update of Town Hall Forum**

) **Discussion and Update of 2018 Comprehensive Annual Financial Report**

III. Discussion of Agenda Item(s) 6

Consider approval of Phase I and II of the environmental impact study for the proposed land purchase with Tarrant County College for the Animal Shelter and Adoption Center

Allan Heindel

IV. Discussion of Agenda Item(s) 7

Consider Resolution 1728 authorizing the city manager to enter into a new Continuing Disclosure Agreement with the Trinity River Authority (TRA)

Paul Brown

V. Discussion of Agenda Item(s) 8

Consider Ordinance 2407, first reading, allowing for the mobile fueling of Type IB liquids

Matt Easter

VI. Discussion of Agenda Item(s) 9

Consider approval of Resolution 1727 supporting the Transportation Alternatives Set-Aside Program Highway 10 Trail Project

Allan Heindel

VII. Discussion of Agenda Item(s) 10

Consider approval of Resolution 1729 to meet match requirements for expenditures under the Tarrant County Home Investment Partnership Program

Michelle Lazo

VIII. Adjournment

Posted by: _____

This the 22nd day of February 2019, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

**REGULAR MEETING AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
TUESDAY, FEBRUARY 26, 2019**

AGENDA:

5:30 p.m. - Work Session (City Hall, First Floor Conference Room)

6:30 p.m. - City Council Meeting (City Hall, Council Chamber)

CALL TO ORDER

INVOCATION (Councilmember Cathy Thompson)

PLEDGE OF ALLEGIANCE

PRESENTATION(S)

1. Presentation of the 2019 Texas Public Pool Council Award
2. Presentation of the Certificate of Achievement for Excellence in Financial Reporting, Fiscal Year 2016-2017

CONSENT AGENDA

3. Consider approval of the minutes for the February 12, 2019 City Council meetings
4. Consider Ordinance 2404, second reading, amending Chapter 9-Flood Hazard Prevention of the Code of Ordinances
5. Consider Ordinance 2406, second reading, SP-18-06 Service First Auto Center, a site plan for Lot 1, Block 1, Canaan Center Addition, being 2.35 acres located at 701 Grapevine Highway
6. Consider approval of Phase I and II of the environmental impact study for the proposed land purchase with Tarrant County College for the Animal Shelter and Adoption Center
7. Consider Resolution 1728 authorizing the city manager to enter into a new Continuing Disclosure Agreement with the Trinity River Authority (TRA)

ORDINANCE(S)

8. Consider Ordinance 2407, first reading, allowing for the mobile fueling of Type IB liquids

RESOLUTION(S)

9. Consider approval of Resolution 1727 supporting the Transportation Alternatives Set-Aside Program Highway 10 Trail Project
10. Consider approval of Resolution 1729 to meet match requirements for expenditures under the Tarrant County Home Investment Partnership Program

OTHER BUSINESS

11. Review of board, commission and committee meeting minutes:
) Historical Landmark Preservation
12. Review of upcoming calendar items
13. City Council Reports - Items of Community Interest

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED**ADJOURNMENT**

Posted by: _____

This 22nd day of February 2019, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 561.087 of the Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

City Council Staff Report

SUBJECT: Presentation of the 2019 Texas Public Pool Council Awards

Supporting Documents:

Meeting Date: 2/26/2019
Department: Community Services
Reviewed by: Allan Heindel
City Manager Review:

Background/Analysis:

During 2018, the Hurst Aquatics team successfully hosted safety programs, swim lessons, special events, and welcomed thousands of guests throughout the aquatics season. Each year, the Texas Public Pool Council (TPPC) accepts competitive award nominations from agencies across the state for various categories of recognition.

This year, at the annual TPPC Conference, the Hurst Aquatics team won the Texas Public Pool Council Agency of the Year Award, TPPC's highest honor, awarded only to agencies that display excellence in aquatics safety, staff training and retention, customer service, and programming. In addition, the Hurst Aquatics team won the Texas Public Pool Council Special Event Programming Award for their "Play Safe" event that featured lifeguard rescue demonstrations, public CPR tutorials, water safety information, and proper lifejacket fittings.

Funding Sources and Community Sustainability:

There is no fiscal impact.

In an effort to remain a vibrant community, this program addresses the City Council's Strategic Priority for Leadership, Innovation, and Public Safety by continually improving the programming and services offered at the Aquatics Centers.

Recommendation:

This requires no staff recommendation.

City Council Staff Report

SUBJECT: Presentation of the Government Finance Officers Association’s (GFOA) Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year 2016-2017

Supporting Documents:

Award Certificate

Meeting Date: 2/26/2019

Department: Fiscal and Strategic Services

Reviewed by: Paul Brown

City Manager Review:

Background/Analysis:

The GFOA established the Certificate of Achievement for Excellence in Financial Reporting Program in 1945, and it has become the highest form of recognition in governmental accounting and financial reporting. Fiscal Year 2016-2017 marks the 44th consecutive year the City has received the award. Only 80 cities nationwide, including 15 Texas cities, have received the award for at least forty years.

To be eligible for a Certificate of Achievement, the City’s Comprehensive Annual Financial Report (CAFR) must meet the following requirements:

- Include all financial statements presented in conformity with generally accepted accounting principles (GAAP)
- Audited in accordance with generally accepted auditing standards
- Provide a clear and thorough view of the government’s financial condition by demonstrating a “spirit of full disclosure” to clearly communicate its financial story
- Organized efficiently
- Adhere to certain terminology and formatting conventions

Seventeen specific categories are graded and include Management’s Discussion and Analysis, all financial statements, note disclosures, supplemental information and the statistical section. Hurst received a grade of proficient in all categories.

Funding Sources and Community Sustainability:

Applying for this award requires a nominal investment of time and financial resources.

Participating in this program recognizes the efforts of Fiscal Services' staff and is the culmination of the annual audit process.

This award fits within the Hurst Way by furthering our goals of Public Service and Financial Sustainability. The award is based on the City's CAFR, which provides information to the community, Council, and staff about how the City manages its resources, including its financial position and results of operations.

Recommendation:

Staff recommends City Council accept the GFOA's Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year 2016-2017.

**City of Hurst
City Council Minutes
Tuesday, February 12, 2019**

On the 12th day of February 2019, at 6:30 p.m., the City Council of the City of Hurst, Texas, convened in Regular Meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
David Booe)	Mayor Pro Tem
Bill McLendon)	Councilmembers
Larry Kitchens)	
Jon McKenzie)	
Cathy Thompson)	
Cindy Shepard)	
Clay Caruthers)	City Manager
Allan Heindel)	Deputy City Manager
John F. Boyle)	City Attorney
Rita Frick)	City Secretary
Greg Dickens)	Executive Director of Public Works
Clayton Fulton)	Executive Director of Strategic and Fiscal Services
Steve Bowden)	Executive Director of Economic Development
Michelle Lazo)	Executive Director of Planning and Community Development
Malaika Marion Farmer)	Executive Director of Administration and Customer Service

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 6:30 p.m.

Mayor Pro Tem Booe gave the Invocation.

The Pledge of Allegiance was given.

PRESENTATION(S)

1. Presentation of Flag flown in memory of former Traffic Safety Commission member Ronnie Martin. Mayor Wilson and Councilmember Kitchens presented the City of Hurst flag to Thelma Martin, wife of former Traffic Safety Commission member Ronnie Martin, in recognition of his service to the Hurst community. Ms. Martin thanked the Council for honoring Ronnie and stated the act of flying the flag at half-staff was a source of comfort.

CONSENT AGENDA

2. Considered approval of the minutes for the January 15 and 22, 2019 City Council meetings.
3. Considered Ordinance 2403, second reading, establishing distance separation between certain properties containing multi-family residential development in the Texas Highway 10 Multiuse District.
4. Considered canceling the March 12, 2019 City Council meeting.
5. Considered authorizing the city manager to approve the use of a U.S. Communities Contract with Amazon Business.
6. Considered authorizing the city manager to enter into a Professional Services Agreement with The Management Connection.
7. Considered Ordinance 2404, first reading, amending Chapter 9-Flood Hazard Prevention of the Code of Ordinances.

Councilmember Booe moved to approve the consent agenda. Motion seconded by Councilmember Kitchens. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard
No: None

PUBLIC HEARING(S) AND RELATED ITEM(S)

8. Conducted a Public Hearing to consider Z-18-03 Pipeline Condos, a zoning change with a site plan from GB-PD to R3-PD for AR-1, Block 2, Continental Addition, being 1.16 acres located at 1040 West Pipeline Road.

Mayor Wilson announced a public hearing to consider Z-18-03 Pipeline Condos, a zoning change with a site plan from GB-PD to R3-PD for AR-1, Block 2, Continental Addition, being 1.16 acres located at 1040 West Pipeline Road, and recognized Executive Director of Planning and Community Development Michelle Lazo who reviewed the proposed case. Ms. Lazo stated the applicant is proposing to rezone from General Business Planned Development to Multi-family Planned Development to develop a condominium complex with two (2) buildings. The developer is proposing a two-story structure with covered parking, along the north property line, facing south, and a three-story structure adjacent to Pipeline Road, facing east. Ms. Lazo reviewed the emergency access from Pipeline Road, building elevations, and landscape and tree preservation plan. She stated all improvements will be maintained by an HOA. Ms. Lazo also noted the Planning and Zoning Commission recommended the rear building line be adjusted to 25 feet, the balconies be removed from the north elevation of the rear building, and opaque windows be utilized for privacy to the north.

Mayor Wilson recognized Don Williams, 1050 W. Pipeline Road, who stated his property is immediately west of this site. He stated he and his neighbors are against this project and high density residential development. He expressed concerns, regarding visibility of his building by west bound traffic and stated his neighbor, John Trabor, east of his lot, will have the same issue. Mr. Williams stated the City's notice of tonight's meeting did not arrive until 1:00 p.m. on Monday, due to an incorrect address and the developer did not address the visibility concerns as requested by the Planning and Zoning Commission. He also expressed concern for the variances requested by the applicant and the limited green space. Mr. Williams also indicated he received signatures of formal protest from 34.51% of property owners and requested the Council reject the application. Mayor Wilson noted the requirements for a petition stating they must be submitted to the City Secretary for verification.

Mayor Wilson recognized Michael Wright, MJ Wright Architects, who stated the proposed application meets all codes except the front building line. He stated the proposed project is designed utilizing elements of the City of Hurst revitalization plan, and comments from stakeholders regarding residential density. He stated the property meets all of the directives under the 2017 initiative plan.

There being no one else to speak, Mayor Wilson closed the public hearing.

In response to Councilmembers' questions, Mr. Williams explained the property was originally platted as one lot with a longer setback and stated signage is the large pole sign, and he did not receive notification for this meeting but did receive notification of the Planning and Zoning Commission meeting. Mr. Williams stated the same issues would exist with construction of a three or four story office building, but with less traffic. Mr. Wright stated the dumpster could be relocated, but it would be closer to Mr. Williams, the lighting requirements are met and the opaque windows could be deed restricted. Ms. Lazo explained the courtesy notice was misaddressed; the legal notice requirements were met for the Planning and Zoning Commission meeting. Councilmembers discussed the pros and cons of the proposed project.

Councilmember Booe moved to approve Z-18-03 Pipeline Condos. Motion seconded by Councilmember McKenzie. Motion failed by the following vote:

Ayes: Councilmember McLendon

No: Councilmembers Booe, Kitchens, McKenzie, Thompson, and Shepard

9. Considered Ordinance 2405, first reading, Z-18-03 Pipeline Condos, a zoning change with a site plan from GB-PD to R3-PD for AR-1, Block 2, Continental Addition, being 1.16 acres located at 1040 West Pipeline Road.

No additional action was taken.

10. Conducted a Public Hearing to consider SP-18-06 Service First Auto Center, a site plan for Lot 1, Block 1, Canaan Center Addition, being 2.35 acres located at 701 Grapevine Highway.

Mayor Wilson announced a public hearing to consider SP-18-06 Service First Auto Center, a site plan for Lot 1, Block 1, Canaan Center Addition, being 2.35 acres located at 701 Grapevine Highway, and recognized City Attorney John Boyle who explained this is a site plan case, not zoning case, so the City Council will only consider site plan requirements, not zoning requirements.

Executive Director of Planning and Community Development Michelle Lazo reviewed the proposed case noting the applicant is requesting the site plan in order to develop a new Service First Automotive Center with 10,729 square feet, 17 service bays, and a small dog park of customer pets. Ms. Lazo noted one access drive to Grapevine Highway, the addition of a gabion mattress to stabilize the sides of the drainage channel, a planning and zoning stipulation that the directional signs be lowered to 3 feet, and a 6 foot masonry screening wall be added on the top of the new retaining wall adjacent to the channel. She reviewed the landscape plan, lighting plan, elevations and signage.

Mayor Wilson recognized Developer Walt McMennamy, 4336 Marsh Ridge, Carrollton, Texas, who noted the irregular shaped lot. He stated there is a nice buffer from residents with the 13 – 14 foot screen and 70 foot separation. Mr. McMennamy reviewed Service First's business model, noting customer service, professionalism, family oriented facilities including coffee bar, living room for family and dog park. He reviewed types of services offered, with focus on tune-ups and battery replacements.

Mayor Wilson recognized the following individuals who expressed concerns of saturation of the automotive business market, the potential harm to their business, and does not support additional commerce for the City: Andy Dodson, 900 Grapevine Highway, Pitstop Express, Matthew Allen, 412 Grapevine Highway, and Cristopher Collings, 908 Grapevine Highway.

Mayor Wilson noted a comment card completed by Martin Collings, 908 Grapevine Highway expressing opposition.

There being no one else to speak, Mayor Wilson closed the public hearing.

Mayor Wilson reiterated this agenda item is only a site plan case. In response to Councilmembers questions' Mr. McMennamy stated the retention wall is 7 to 11 feet depending upon where the wall is in regards to the elevation of the home. He stated the wall is textured concrete, hours of operation are 7:00 a.m. to 6:00 p.m., Monday through Saturday, most tools are electric and the dumpster location has a physical barrier. He explained an extensive demographics study was conducted, and this is a new business

model dealer focused, that will expand the customer base by 10 miles. Mr. McMennamy also reviewed the containment of the oil bay basement.

Councilmember Thompson moved to approve SP-18-06 Service First Automotive Center, with the stipulation that the directional signs be lowered to 3 ft. and that a 6 foot masonry screening wall be added on the top of the new retaining wall adjacent to the channel. Motion seconded by Councilmember McLendon. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard
No: None

11. Considered Ordinance 2406, first reading, SP-18-06 Service First Auto Center, a site plan for Lot 1, Block 1, Canaan Center Addition, being 2.35 acres located at 701 Grapevine Highway.

Councilmember Kitchens moved to Ordinance 2406. Motion seconded by Councilmember Shepard. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard
No: None

RESOLUTION(S)

12. Considered Resolution 1723 ordering a Bond Election to be held in the City of Hurst, May 4, 2019.

City Manager Caruthers noted staff has been diligently working with Tarrant County College (TCC) representatives to identify land for a potential animal shelter. He stated Council previously authorized a letter of intent with TCC for property that provides a unique opportunity for an animal shelter and potential dog park. He also stated the property is institutional and does not provide for significant private use development. Mr. Caruthers reviewed the gas well restrictive buffer and the City's environmental study process. He stated this item calls for a May bond election in which the voters will consider the animal shelter project. He explained the current animal shelter facility on Cannon Drive is a single story building, limited in space and designed for animal shelter service 20 to 30 years ago. Mr. Caruthers stated the new design is open and bright and has space for future pet owners and animals to interact. He stated the proposed facility will support the adoption process, separate animals, as necessary, and provide an opportunity to partner with the Humane Society. He stated the preliminary estimate is \$7.5 million and the goal is to work with the Construction Manager at Risk to reduce the cost. He stated the proposed resolution essentially meets state law in the timing of calling the election, but in no way commits the City to the animal shelter.

Councilmember Kitchens moved to approve Resolution 1723 ordering the May 4, 2019 bond Election to consider the issuance of \$7,500,000 million general obligation bonds for an Animal Control Center and the levying of a tax in payment therefor. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard
No: None

13. Considered Resolution 1724 of the City of Hurst, Texas, in support of local control for the 86th Legislative Session.

Mayor Wilson provided an overview of the Legislature's attempt to limit the City's ability to provide services by limiting the City's control. He reviewed percentage of tax bills, noting local property tax is the lowest portion of the tax bill, with school taxes being the highest. He stated the resolution states the Council believes in local control, listens to the citizens and knows how to govern. Mayor Wilson reviewed how Hurst, from 1992 to present, generated an additional 10 million dollars a year for the State of Texas.

Councilmember Booe moved to approve Resolution 1724 in support of local control for the 86th Legislative Session. Motion seconded by Councilmember Thompson. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard
No: None

OTHER BUSINESS

14. Council reviewed the following board, commission and committee meeting minutes:
-) Library Board
 -) Parks and Recreation Board
 -) Senior Citizens Advisory Board
15. Review of upcoming calendar items – City Manager Caruthers reviewed the following calendar items:
-) Thursday, February 28, 2019, 6:00 p.m. – Town Hall Forum
 -) March 10, 2019 – Daylight Savings Time
 -) Saturday, April 6, 2019 – Bulk Trash Pickup North (items at curb prior to 7:00 am)
 -) Saturday, April 13, 2019 – Bulk Trash Pickup South (items at curb prior to 7:00 am)
 -) Saturday, April 13, 2019 –Household Hazardous Waste Collection
 -) Saturday, April 13, 2019 - EGGstravaganza
16. City Council Reports - Items of Community Interest – Mayor Wilson noted he and City Manager Caruthers had a conference call with Texas Municipal League staff and regarding a bill filed to increase the disease presumption in firefighters from 3 to 20 years and TML is not going to oppose the proposed legislation.

Councilmember Shepard also noted the March 23, 2019 Pop Up Event, in Bellaire Shopping Center and encouraged local artists and local businesses to get involved. She stated the event is noon to 6:00 p.m. with food and entertainment. City Manager Caruthers noted the success of the fall Pop Up Event.

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED. No one spoke.

EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, Authorized by Tex. Government Code Section Code Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City and Section 551.071, consultation with City Attorney regarding pending litigation in City of Hurst, Texas v. Baugus Properties, Inc., et. al and to reconvene in Open Session at the conclusion of the Executive Session.

Mayor Wilson recessed the meeting to Executive Session at 8:25 p.m. in compliance with the provisions of the Texas Open Meetings Law, authorized by Tex. Government Code Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the city and Section 551.071, consultation with City Attorney regarding pending litigation in City of Hurst, Texas v. Baugus Properties, Inc., et. al and reconvened Open Session at 9:00 p.m.

17. Take any and all action ensuing from Executive Session.

Councilmember Kitchens moved to approve Resolution 1725, with the addition to the 380 Agreement not be transferable without the permission of the City of Hurst. Motion seconded by Councilmember McLendon. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard
No: None

Councilmember Shepard moved to approve Resolution 1726 approving an Economic Development Agreement pursuant to Chapter 380 of the Texas Local Government Code with A & S Properties, Inc. Motion seconded by Councilmember Kitchens. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard
No: None

Councilmember McKenzie moved to approve a Right of Entry Agreement, in the amount of \$40,000, with Baugus Properties, Inc. for part of the Pipeline Road Construction Project. Motion seconded by Councilmember Thompson. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard
No: None

ADJOURNMENT

The meeting adjourned at 9:03 p.m.

APPROVED this the 26th day of February 2019.

ATTEST:

Rita Frick, City Secretary

APPROVED:

Henry Wilson, Mayor

**Minutes
Hurst City Council
Work Session
Tuesday, February 12, 2019**

On the 12th day of February 2019, at 5:40 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
David Booe)	Mayor Pro Tem
Bill McLendon)	Councilmembers
Larry Kitchens)	
Jon McKenzie)	
Cathy Thompson)	
Cindy Shepard)	
Clay Caruthers)	City Manager
Allan Heindel)	Deputy City Manager
John Boyle)	City Attorney
Rita Frick)	City Secretary
Greg Dickens)	Executive Director of Public Works
Steve Bowden)	Executive Director of Economic Development
Clayton Fulton)	Executive Director of Strategic and Fiscal Services
Steven Niekamp)	Police Chief
Jim Pell)	Police Lieutenant
Malaika Marion Farmer)	Executive Director of Administration and Customer Service
Michelle Lazo)	Executive Director of Planning and Development
Kara McKinney)	Public Information Officer

With the following Councilmembers absent: none, constituting a quorum, at which time, the following business was transacted:

- I. Call to Order – Mayor Wilson called the meeting to order at 5:40 p.m.**

- II. Informational Items**
 -) **Discussion and Legislative Update** – No Discussion.
 -) **Discussion and Update of Town Hall Forum** – Executive Director of Administration and Customer Service Malaika Marion Farmer provided an overview of the February 28, 2019 Town Hall Forum noting the format will be the same as 2018, the give-away will be from Tiff Treats and the Chairs of the Boards, Commissions and Committees will be invited to attend. City Manager Caruthers also noted the Citizen Survey is currently live and will also be available at the Town Hall Forum for citizens to complete.
 -) **Staff Update and Discussion of police reporting and Police Department’s presentation of Annual Racial Profiling Report** – Police Chief Steve Niekamp provided Council a copy of the Annual Racial Profiling Report and explained how the

statistics are formulated. He reviewed how Hurst compared to area County statistics and noted no areas of concern.

Council discussed the work session items in the following order: VI, VII, IV, and III. The remaining items were not discussed during work session.

III. Discussion of Agenda Item(s) 5

Consider authorizing the city manager to approve the use of a U.S. Communities Contract with Amazon Business.

City Manager Clay Caruthers briefed Council on the use of purchasing with Amazon noting the contract will help streamline the purchasing process and save dollars through negotiated pricing. He explained Amazon offers items unavailable elsewhere and Amazon does pay the City sales tax.

IV. Discussion of Agenda Item(s) 6

Consider authorizing the city manager to enter into a Professional Services Agreement with The Management Connection.

City Manager Caruthers briefed Council on the Professional Services Agreement with The Management Connection including the strategic planning, hiring for the right fit and leadership development. As example of leadership development, he announced the promotion of Clayton Fulton and Malaika Marion Farmer to Assistant City Managers with the upcoming retirement of Deputy City Manager Allan Heindel. He stated, through Joe's services, the City receives the value of an independent group.

V. Discussion of Agenda Item(s) 7

Consider Ordinance 2404, first reading, amending Chapter 9-Flood Hazard Prevention of the Code of Ordinances.

VI. Discussion of Agenda Item(s) 8, 9, 10, and 11

Conduct a Public Hearing to consider Z-18-03 Pipeline Condos, a zoning change with a site plan from GB-PD to R3-PD for AR-1, Block 2, Continental Addition, being 1.16 acres located at 1040 West Pipeline Road.

Consider Ordinance 2405, first reading, Z-18-03 Pipeline Condos, a zoning change with a site plan from GB-PD to R3-PD for AR-1, Block 2, Continental Addition, being 1.16 acres located at 1040 West Pipeline Road.

Executive Director of Planning and Development Michelle Lazo briefed Council on Z-18-03 Pipeline Condos, a zoning change with a site plan from GB-PD to R3-PD for AR-1, Block 2, Continental Addition, being 1.16 acres located at 1040 West Pipeline Road reviewing the site plan, providing new Exhibits "F" and "G", noting the adjustments made as requested by the Planning and Zoning and Commission. She stated the applicant is requesting a 20 foot setback off of Pipeline. In response to Councilmember questions, Ms. Lazo stated the dumpster location meets ordinance requirements and the goal is shared access off of Pipeline.

Conduct a Public Hearing to consider SP-18-06 Service First Auto Center, a site plan for Lot 1, Block 1, Canaan Center Addition, being 2.35 acres located at 701 Grapevine Highway.

Consider Ordinance 2406, first reading, SP-18-06 Service First Auto Center, a site plan for Lot 1, Block 1, Canaan Center Addition, being 2.35 acres located at 701 Grapevine Highway.

Executive Director of Planning and Development Michelle Lazo briefed Council on SP-18-06 Service First Auto Center, a site plan for Lot 1, Block 1, Canaan Center Addition, being 2.35 acres, located at 701 Grapevine Highway, providing new Exhibits "A", "J" and "T". She noted the improvements to the drainage channel, reviewed the 17 bay automotive service, which will service high-end cars and provide minor automotive services. Ms. Lazo stated the applicant exceeds landscaping requirements, will provide a dog park and play area for children, foot lighting at the property line and reviewed elevations and signage.

VII. Discussion of Agenda Item(s) 12

Consider Resolution 1723 ordering a Bond Election to be held in the City of Hurst, May 4, 2019.

City Manager Clay Caruthers noted this items calls for the May 4, 2019 bond election for an Animal Services Center. He stated the preliminary estimates, from the Construction Manager at Risk, is \$7.5 million, which will not be exceeded. He also noted the resolution provides a forty year debt life, but staff's goal is twenty, and no more than thirty. He explained that Council action does not require a City election, but meets the legal requirement for calling the election.

VIII. Discussion of Agenda Item(s) 13

Consider Resolution 1724 of the City of Hurst, Texas, in support of local control for the 86th Legislative Session

As an informational item, Mayor Wilson noted contact by a company, that provides programming on public broadcasting, interested in producing a segment on Hurst. City Manager Caruthers stated staff will follow up and place on a future agenda, if necessary.

EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, Authorized by Tex. Government Code Section Code Section 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City and Section 551.071, consultation with City Attorney regarding pending litigation in City of Hurst, Texas v. Baugus Properties, Inc., et. al and to reconvene in Open Session at the conclusion of the Executive Session.

Mayor Wilson did not recess to Executive Session.

IX. Adjournment – The meeting adjourned at 6:26 p.m.

APPROVED this the 26th day of February 2019.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Henry Wilson, Mayor

City Council Staff Report

SUBJECT: Consider approval of Ordinance 2404, second reading, amending Chapter 9-Flood Hazard Prevention of the Code of Ordinances

Supporting Documents:

Ordinance 2404

Meeting Date: 2/26/2019

Department: Public Works

Reviewed by: Greg Dickens

City Manager Review:

Background/Analysis:

As a member of the National Flood Insurance Program (NFIP), the City of Hurst is required by Section 1361 of the amended National Flood Insurance Act of 1968 to adopt or show evidence of adoption of floodplain management regulations that meet the standards of Paragraph 60.3(d) of the NFIP regulations (44CFR 59, etc.) by the effective date of the new Flood Insurance Rate Maps (FIRM), which are to become effective on March 21, 2019. The City has a current "Flood Hazard Prevention" ordinance that meets most of these requirements, but does not directly reference the new "Flood Insurance Study for Tarrant County, Texas and Incorporated Areas" and accompanying FIRM maps all dated March 21, 2019, as the basis for the "areas of special flood hazard". The City was notified by the Federal Emergency Management Agency (FEMA) that we need to amend our ordinance to incorporate the reference to the new flood study for Tarrant County, along with a couple of other revisions. The items to be amended have been incorporated in the new ordinance as noted below.

1. Section 9-3. Establishing the areas of special flood hazard; amended this paragraph to read "The areas of special flood hazard identified by the Federal Emergency Management Agency in a scientific and engineering study entitled "The Flood Insurance Study for Tarrant County, Texas and Incorporated Areas dated March 21, 2019, with accompanying flood insurance rate maps (FIRM) and flood boundary floodway maps (FBFM) and any revision thereto, are hereby adopted by reference and declared to be a part of this chapter."
2. Section 9-42. Same –Duties and responsibilities, item (6); amended to read "(6) Notify, in riverine situations, adjacent communities and the Texas Water Development Board (TWDB) and the Texas Commission on Environmental Quality (TCEQ) prior to any alteration or relocation of a watercourse, and submit evidences of such notification to the Federal Emergency Management Agency."
3. Section 9-65. Floodways Administration, item (3); amended to read "(3) Under the provisions of 44 CFR, chapter 1, section 65.12, of the National Flood Insurance

Regulations, a community may permit encroachments within the adopted regulatory floodway that would result in an increase in the base flood elevations, provided that the community first applies for a conditional FIRM and floodway revision through FEMA and completes all provisions required by section 65.12."

4. Section 9-74. Statutory authorization; amended to read "The Legislature of the State of Texas has, in the Flood Control and Insurance Act, V.T.C.A., Water Code, Section 16.315 delegated the responsibility of local government units to adopt regulations designed to minimize flood losses in their role promoting the public health, safety and general welfare of its citizenry. Therefore, the City Council of Hurst, Texas does ordain this chapter."

Funding Sources and Community Sustainability:

There is no fiscal impact.

Regulating the City's flood plains is directly representative of the Council's goal of Public Safety.

Recommendation:

Staff recommends City Council approve Ordinance 2404, second reading, amending Chapter 9 - Flood Hazard Prevention of the Code of Ordinances.

ORDINANCE 2404

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HURST, TEXAS, AMENDING THE CITY OF HURST CODE OF ORDINANCES BY AMENDING CHAPTER 9, FLOOD HAZARD PREVENTION; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY; AUTHORIZING PUBLICATION; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the Department of Homeland Security through the Federal Emergency Management Agency (FEMA) has updated the Flood Insurance Study (FIS) and the Flood Insurance Rate Maps (FIRM) for Tarrant County and the City of Hurst; and

WHEREAS, as a member of the National Flood Insurance Program (NFIP), the City of Hurst is required by Section 1361 of the amended National Flood Insurance Act of 1968 to adopt or show evidence of adoption of floodplain management regulations that meet the standards of Paragraph 60.3(d) of the NFIP regulations (44CFR 59, etc.) by the effective date of the new Flood Insurance Rate Maps (FIRM) which are to become effective on March 21, 2019; and

WHEREAS, the revised Flood Hazard Prevention ordinance for the City of Hurst shall reflect all current requirements of NFIP members and reflect the updated scientific and engineering report entitled, "The Flood Insurance Study (FIS) for Tarrant County, Texas and Incorporated Areas," dated March 21, 2019, with accompanying Flood Insurance Rate Maps (FIRM) dated March 21, 2019, as the basis for the special flood hazard areas within the City of Hurst.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KELLER, TEXAS:

Section 1: THAT, the above findings are hereby found to be true and correct and are incorporated herein in their entirety.

Section 2: THAT, Chapter 9, Flood Hazard Prevention, of the City of Hurst Code of Ordinances, Section 9-3., Section 9-42. (6), Section 9-65. (3), and Section 9-74. is hereby amended as follows:

"Section 9-3. Establishing the areas of special flood hazard. The areas of special flood hazard identified by the Federal Emergency Management Agency in a scientific and engineering report entitled "The Flood Insurance Study for Tarrant

County, Texas and Incorporated Areas dated March 21, 2019, with accompanying flood insurance rate maps (FIRM) and flood boundary floodway maps (FBFM) and any revision thereto, are hereby adopted by reference and declared to be a part of this chapter."

Section 9-42. "(6) Notify, in riverine situations, adjacent communities and the Texas Water Development Board (TWDB) and the Texas Commission on Environmental Quality (TCEQ) prior to any alteration or relocation of a watercourse, and submit evidences of such notification to the Federal Emergency Management Agency."

Section 9-65. "(3) Under the provisions of 44 CFR, chapter 1, section 65.12, of the National Flood Insurance Regulations, a community may permit encroachments within the adopted regulatory floodway that would result in an increase in the base flood elevations, provided that the community first applies for a conditional FIRM and floodway revision through FEMA and completes all provisions required by section 65.12."

"Section 9-74. Statutory authorization. The Legislature of the State of Texas has, in the Flood Control and Insurance Act, V.T.C.A., Water Code, Section 16.315 delegated the responsibility of local government units to adopt regulations designed to minimize flood losses in their role promoting the public health, safety and general welfare of its citizenry. Therefore, the City Council of Hurst, Texas does ordain this chapter."

Section 3: THAT, all other ordinances in conflict herewith are hereby repealed.

Section 4: THAT, any person, firm or corporation violating any of the provisions of this Ordinance shall be deemed guilty of a misdemeanor and shall, upon final conviction thereof, be fined in an amount not to exceed Two Thousand Dollars (\$2,000.00). Each and every day any such violation continues shall constitute a separate offense and shall be punishable as such hereunder.

Section 5: THAT, if any section, paragraph, clause, phrase, or provision of this Ordinance, shall for any reason be held to be invalid or unenforceable, the validity or unenforceability of such section, paragraph, clause, phrase, or provision shall not effect any of the remaining provisions of this Ordinance.

Section 6: THAT, this Ordinance shall become effective upon the 21st day of March 2019.

AND IT IS SO ORDAINED.

Passed on the first reading on the 12th day of February 2019 by a vote of 6 to 0.

Approved on the second reading on the 26th day of February 2019 by a vote of ____
to ____.

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

City Attorney

City Council Staff Report

SUBJECT: SP-18-06 Service First Auto Center, a site plan for Lot 1, Block 1, Canaan Center Addition, being 2.35 acres located at 701 Grapevine Highway

Supporting Documents:

Site Plan – Exhibit "A"
Tree Preservation – Exhibit "B"
Landscape plan – Exhibit "C"
Photometric plan – Exhibit "D"
Building elevations – Exhibit "E"
Sign elevations – Exhibit "F-I"
Monument sign – Exhibit "J"

Meeting Date: 2/26/2019
Department: Development
Reviewed by: Michelle Lazo
City Manager Review:

Background/Analysis:

An application has been made by Johnathon Hake P.E. with Cross Engineering Consultants for a site plan approval on Lot 1, Block 1, Canaan Center Addition, being 2.35 acres located at 701 Grapevine Highway. The property is zoned GB-PD (General Business Planned Development).

The applicant is requesting the site plan in order to develop a new Service First Automotive Center with 10,729 square feet, 17 service bays, and a small dog park for customer pets.

The site plan indicates a masonry and stucco L-shaped building with 17 service bays and one access drive to Grapevine Highway.

The building elevations indicate a brown brick veneer and beige stucco exterior with brown tile accents, a pitched standing seam metal roof, and tinted glass bay doors.

There is a 50 foot drainage channel along the east side of the property. A gabion mattress will be added to stabilize the sides of the channel. There will be a 7-11 ft. retaining wall along the rear of the property to raise the pad site to match the existing grade of Grapevine Highway.

The photometric plan indicates 25 ft. light structures within the parking area and wall packs for security around the building. The photometric plan shows zero foot candles at the residential property line.

The developer will be removing 35 caliper inches of trees, which will be mitigated onsite. They are preserving 146 caliper inches, which are primarily located adjacent to the residential property line on the opposite side of the channel. The applicant is proposing a living screen and buffer area in lieu of a masonry wall.

The applicant is providing good landscaping with 16 Chinese Pistache, nine (9) Live Oaks, five (5) Cedar Elm, six (6) Blanchard Magnolia, Dwarf Abelia, Carrisa and Burford Hollies, Mexican Feather Grass, a variety of ground cover, and Bermuda sod.

The applicant is requesting building signage on the north, south, and west elevations, the only signage on the east elevation will be bay identification numbers. All building signage will meet the zoning regulations. They are also requesting a monument sign near the entrance that is 8 ft. tall with 35 sq. ft. of sign area per face which includes an 18 sq. ft. LED cabinet.

Funding Sources and Community Sustainability:

There is no fiscal impact. The proposed site plan is associated with the City's Strategic Priorities of Redevelopment and Economic Vitality.

Recommendation:

Based upon the Planning and Zoning Commission vote of 5-1, the recommendation is City Council move to approve SP-18-08 Service First Automotive Center, with the stipulation that the directional signs be lowered to 3 ft. and that a 6 ft. masonry screening wall be added on the top of the new retaining wall adjacent to the channel.

ORDINANCE 2406

AN ORDINANCE ADOPTING A SITE PLAN REVISION FOR LOT 1, BLOCK 1, CANAAN CENTER ADDITION, BEING 2.35 ACRES LOCATED AT 701 GRAPEVINE HIGHWAY

WHEREAS, notice of a hearing before the Planning and Zoning Commission was sent to real property owners within 200 feet of the property herein described at least 10 days before such hearing; and,

WHEREAS, notice of a public hearing before the City Council was published in a newspaper of general circulation in Hurst at least 15 days before such hearing; and,

WHEREAS, notices were posted on the subject land as provided by the Zoning Ordinance; and,

WHEREAS, public hearings to change the site plan on the property herein described were held before both the Planning and Zoning Commission and the City Council, and the Planning and Zoning Commission has heretofore made a recommendation concerning the site plan change; and,

WHEREAS, the City Council is of the opinion that the site plan herein effectuated furthers the purpose of zoning as set forth in the Comprehensive Zoning Ordinance and is in the best interest of the citizens of the City of Hurst.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. THAT the Comprehensive Zoning Ordinance of the City of Hurst is hereby amended by adopting a site plan revision with Exhibits "A-J" for Lot 1, Block 1, Canaan Center Addition, being 2.35 acres located at 701 Grapevine Highway.

AND IT IS SO ORDERED.

Passed on the first reading on the 12th day of February 2019 by a vote of 6 to 0.

Approved on the second reading on the 26th day of February 2019 by a vote of _ to _.

ATTEST:

CITY OF HURST

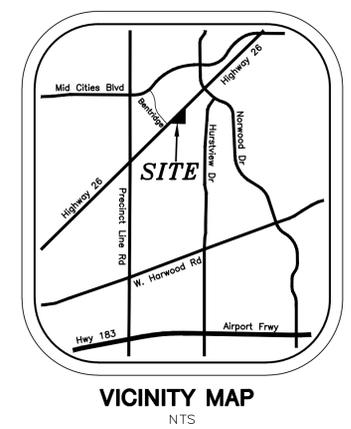
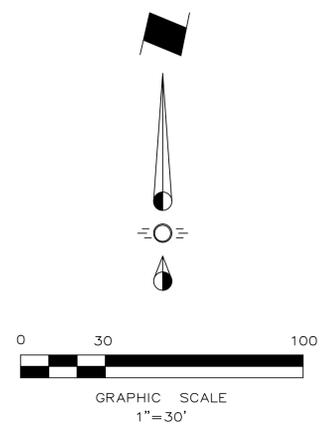
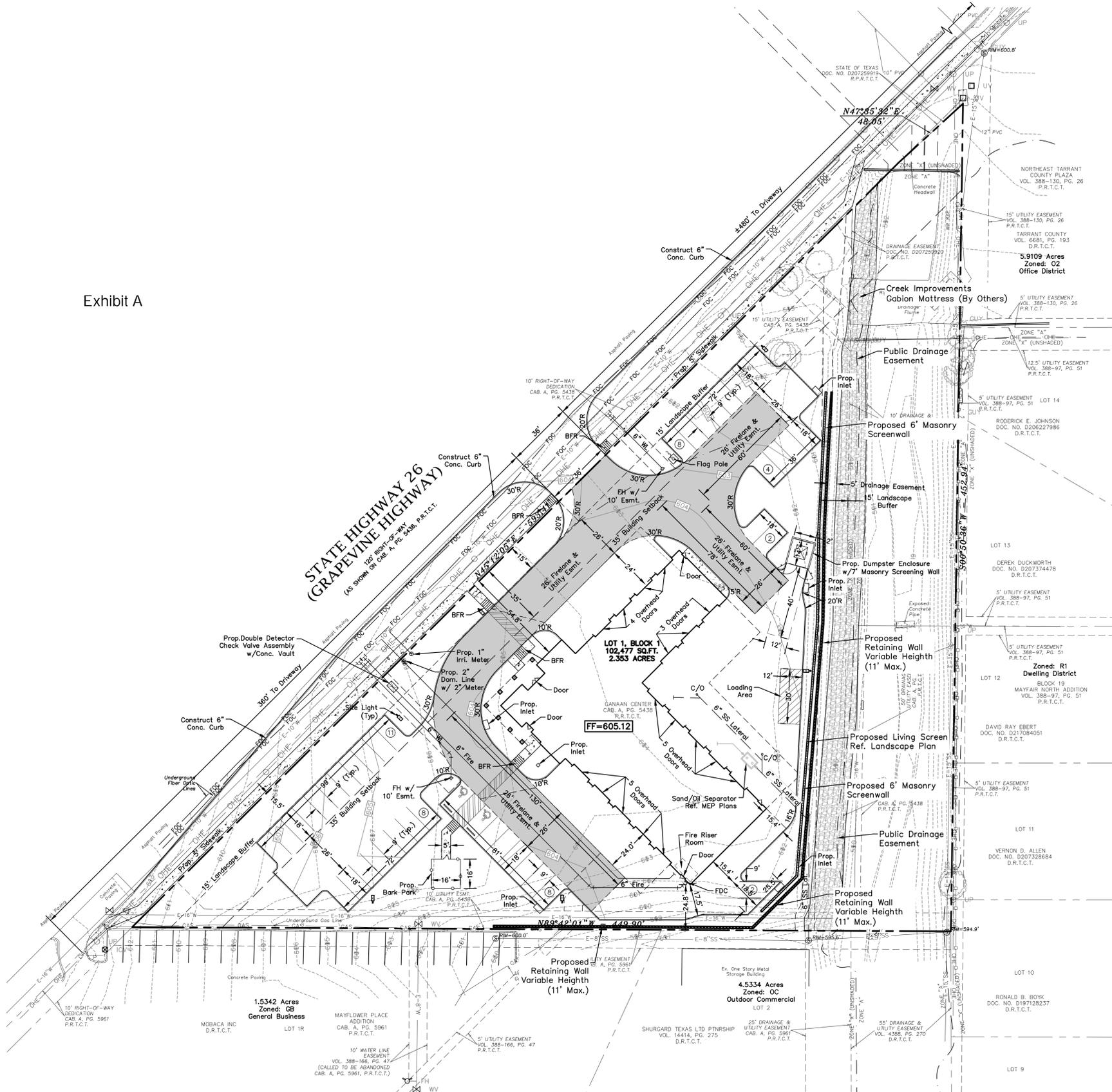
Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

City Attorney

Exhibit A



- LEGEND**
- Firelane
 - Proposed Sidewalk
 - Ex. Concrete
 - Proposed Retaining Wall
 - Proposed Wheel Stop Typical
 - Existing Fire Hydrant
 - Proposed Fire Hydrant
 - BFR Barrier Free Ramp

SYNOPSIS

Address: 701 Grapevine Highway
Hurst, Texas 76054
Zoning: GB—General Business District
Proposed Use: Automotive Repair – Minor
Lot Area: 2.353 Acres (102,477 sf)

Building Areas: 10,729 sf

Lot Coverage: 10.47%
Floor Area Ratio: 0.10 : 1
Building Height: 29'-10" (One Story)
Impervious Area: 50,488 sf

Required Parking: 1:500 (10,729/500) = 22 Spcs.

Parking Required Total:	(22 Parking Spaces)
Parking Provided Total:	(43 Parking Spaces) 2 Handicap Spc. 7,506 sf in Parking Area

ENGINEER:
Cross Engineering Consultants, Inc.
131 S. Tennessee St.
McKinney, Texas 75069
Phone (972) 562-4409
Fax (972) 562-4471
Contact: Jon David Cross, P.E.

DEVELOPER:
Cross Development
4336 Marsh Ridge
Carrollton, Texas 75010
Phone (214) 883-1274
Contact: Walt McMennamy

SURVEYOR:
Windrose Land Surveying
220 Elm St., Ste. 200
Lewisville, TX 75067
Phone (972) 221-9439
Fax (972) 221-4675
Contact: Thomas W. Mauk, R.P.L.S.

BENCHMARK:
A box with an "X" cut on concrete paving within State Highway 26 (Grapevine Highway) approximately 1' west and 17' north of the Southwest corner of the subject property. Elevation = 614.37
A box with an "X" cut at the Southwest corner of a concrete utility pad located at the Northeast corner of subject property, approximately 2' west and 3' south of said northeast corner. Elevation = 599.51

Issue Dates:	Revisions:	Date:
1 01/25/2019	1	
2	2	
3	3	
4	4	
5	5	
6	6	

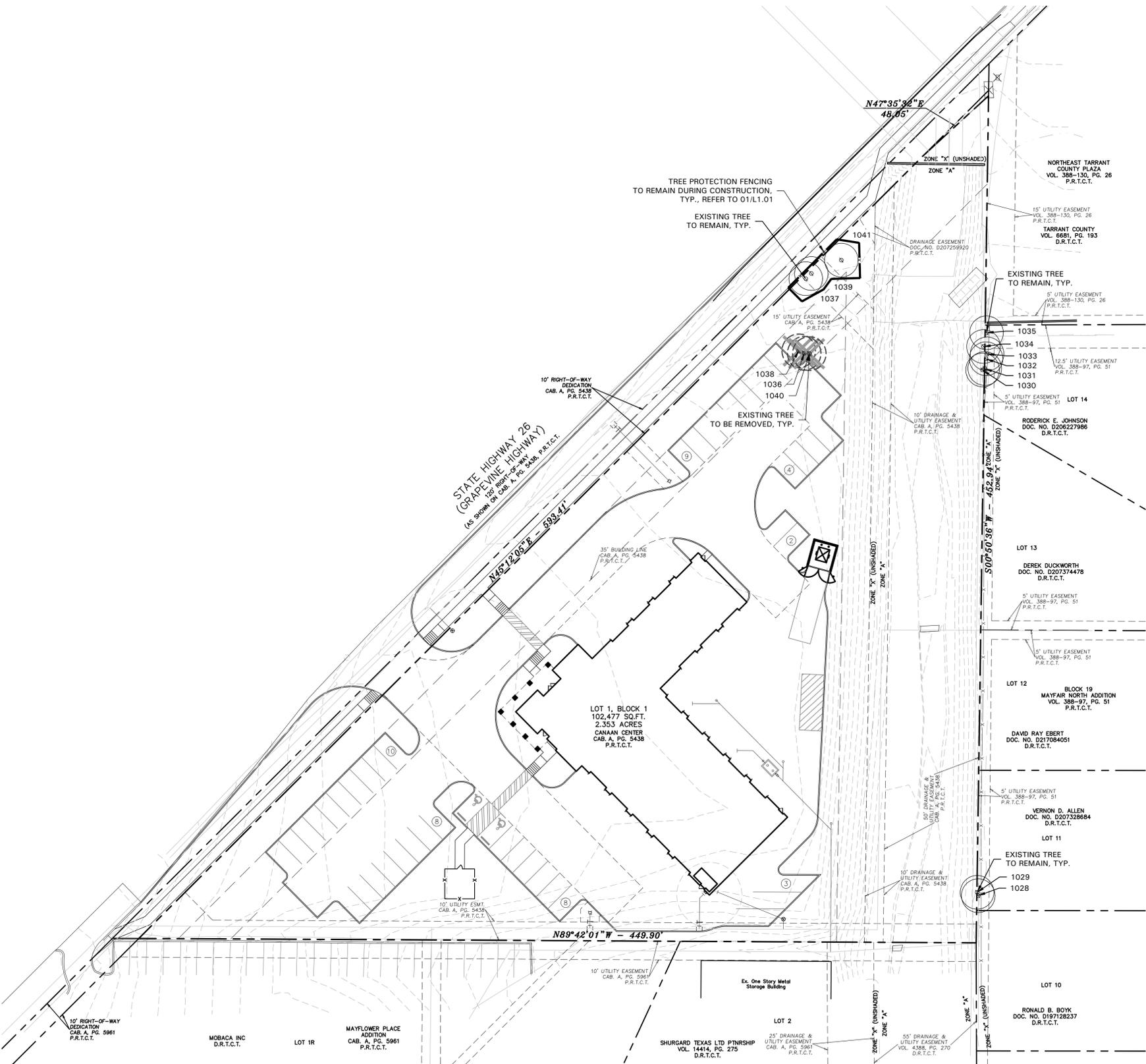
PREPARED DATE: February 7, 2019

CROSS ENGINEERING CONSULTANTS		
131 S. Tennessee St. 972.562.4409	McKinney, Texas 75069 Texas P.E. Firm No. F-5935	
Drawn By: C.E.C.I.	Checked By: C.E.C.I.	Scale: 1"=30'

NOTE: THIS IS NOT A CONSTRUCTION DOCUMENT.
THIS DOCUMENT IS FOR CONCEPTUAL PLANNING PURPOSES ONLY.

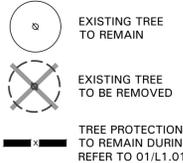
SITE PLAN		Sheet No. SP
701 GRAPEVINE HIGHWAY CROSS DEVELOPMENT, LLC HURST, TEXAS		
Project No. 18019		

SERVICE FIRST - 701 GRAPEVINE HWY.



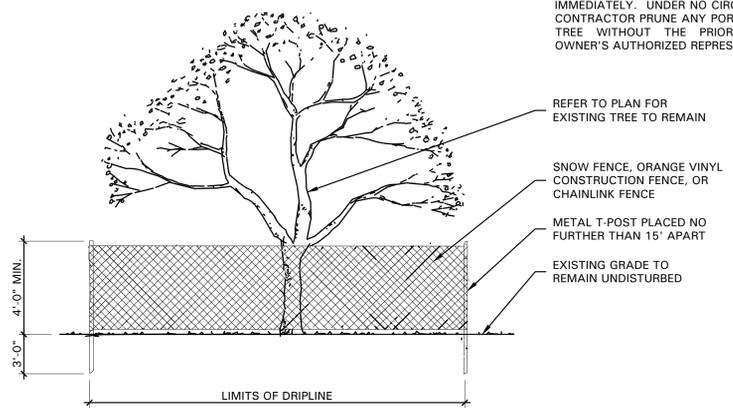
TREE SURVEY FIELD DATA				
No.	Dia. (inches)	Species (common name)	Status	Remarks
1028	17	HACKBERRY	TO REMAIN	
1029	14	HACKBERRY	TO REMAIN	
1030	13	HACKBERRY	TO REMAIN	
1031	12	HACKBERRY	TO REMAIN	
1032	10	HACKBERRY	TO REMAIN	
1033	14	HACKBERRY	TO REMAIN	
1034	12	HACKBERRY	TO REMAIN	
1035	17	HACKBERRY	TO REMAIN	
1036	9	COTTONWOOD	TO BE REMOVED	
1037	12	COTTONWOOD	TO REMAIN	
1038	16	COTTONWOOD	TO BE REMOVED	
1039	13	COTTONWOOD	TO REMAIN	
1040	10	COTTONWOOD	TO BE REMOVED	
1041	12	COTTONWOOD	TO REMAIN	
Total Caliper Inches on Site				181
Total Caliper Inches Removed				35
Total Mitigation Inches Required				35
Total Mitigation Inches Provided				35

EXISTING TREE LEGEND

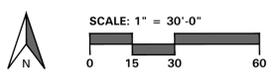


TREE PRESERVATION NOTES

- EXISTING TREES TO REMAIN SHALL BE PROTECTED DURING CONSTRUCTION FROM TREE STRUCTURE DAMAGE AND COMPACTION OF SOIL UNDER AND AROUND DRIP LINE (CANOPY) OF TREE.
- IF ANY ROOT STRUCTURE IS DAMAGED DURING ADJACENT EXCAVATION / CONSTRUCTION, NOTIFY OWNER'S AUTHORIZED REPRESENTATIVE IMMEDIATELY. IT IS RECOMMENDED THAT A LICENSED ARBORIST BE SECURED FOR THE TREATMENT OF ANY POSSIBLE TREE WOUNDS.
- NO DISTURBANCE OF THE SOIL GREATER THAN 4" SHALL BE LOCATED CLOSER TO THE TREE TRUNK THAN 1/2 THE DISTANCE OF THE DRIP LINE TO THE TREE TRUNK. A MINIMUM OF 75% OF THE DRIP LINE AND ROOT ZONE SHALL BE PRESERVED AT NATURAL GRADE.
- ANY FINE GRADING DONE WITHIN THE CRITICAL ROOT ZONES OF THE PROTECTED TREES MUST BE DONE WITH LIGHT MACHINERY SUCH AS A BOBCAT OR LIGHT TRACTOR. NO EARTH MOVING EQUIPMENT WITH TRACKS IS ALLOWED WITHIN THE CRITICAL ROOT ZONE OF THE TREES.
- NO MATERIALS INTENDED FOR USE IN CONSTRUCTION OR WASTE MATERIALS ACCUMULATED DUE TO EXCAVATION OR DEMOLITION SHALL BE PLACED WITHIN THE LIMITS OF THE DRIP LINE OF ANY TREE.
- NO EQUIPMENT MAY BE CLEANED OR TOXIC SOLUTIONS, OR OTHER LIQUID CHEMICALS, SHALL BE DEPOSITED WITHIN THE LIMITS OF THE DRIP LINE OF A TREE, INCLUDING BUT NOT LIMITED TO: PAINT, OIL, SOLVENTS, ASPHALT, CONCRETE, MORTAR, PRIMERS, ETC.
- NO SIGNS, WIRES OR OTHER ATTACHMENTS, OTHER THAN THOSE OF A PROTECTIVE NATURE, SHALL BE ATTACHED TO ANY TREE.
- NO VEHICULAR / CONSTRUCTION EQUIPMENT TRAFFIC OR PARKING IS ALLOWED WITHIN THE LIMITS OF THE DRIP LINE OF TREES.
- BORING OF UTILITIES MAY BE PERMITTED UNDER PROTECTED TREES IN CERTAIN CIRCUMSTANCES. THE MINIMUM LENGTH OF THE BORE SHALL BE THE WIDTH OF THE TREE'S CANOPY AND SHALL BE A MINIMUM DEPTH OF FORTY-EIGHT (48") INCHES.
- IRRIGATION TRENCHING WHICH MUST BE DONE WITHIN THE CRITICAL ROOT ZONE OF A TREE SHALL BE DUG BY HAND AND ENTER THE AREA IN A RADIAL MANNER.
- ALL TREES TO BE REMOVED FROM THE SITE SHALL BE FLAGGED BY THE CONTRACTOR WITH BRIGHT RED VINYL TAPE (3" WIDTH) WRAPPED AROUND THE MAIN TRUNK AT A HEIGHT OF FOUR (4') FEET ABOVE GRADE. FLAGGING SHALL BE APPROVED BY OWNER'S AUTHORIZED REPRESENTATIVE PRIOR TO ANY TREE REMOVAL. CONTRACTOR SHALL CONTACT OWNER'S AUTHORIZED REPRESENTATIVE WITH 72 HOURS NOTICE TO SCHEDULE ON-SITE MEETING.
- ALL TREES TO REMAIN, AS NOTED ON DRAWINGS, SHALL HAVE PROTECTIVE FENCING LOCATED AT THE TREE'S DRIP LINE. THE PROTECTIVE FENCING MAY BE COMPRISED OF SNOW FENCING, ORANGE VINYL CONSTRUCTION FENCING, CHAIN LINK FENCE OR OTHER SIMILAR FENCING WITH A FOUR (4') FOOT APPROXIMATE HEIGHT. THE PROTECTIVE FENCING SHALL BE LOCATED AS INDICATED ON THE TREE PROTECTION DETAIL.
- WHEN A LOW HANGING LIMB IS BROKEN DURING THE COURSE OF CONSTRUCTION, THE CONTRACTOR SHALL NOTIFY THE OWNER'S AUTHORIZED REPRESENTATIVE IMMEDIATELY. UNDER NO CIRCUMSTANCE SHALL THE CONTRACTOR PRUNE ANY PORTION OF THE DAMAGED TREE WITHOUT THE PRIOR APPROVAL BY THE OWNER'S AUTHORIZED REPRESENTATIVE.



01 TREE PROTECTIVE FENCING
NOT TO SCALE



4245 North Central Expy
Suite 501
Dallas, Texas 75205
214.865.7192 office

Issue Dates:	Revisions:	Date:
1	09.27.18	1
2		2
3		3
4		4
5		5
6		6

CROSS ENGINEERING CONSULTANTS
131 S. Tennessee St. McKinney, Texas 75069
972.562.4409 Texas P.E. Firm No. F-5935

Drawn By: NAY
Checked By: KAH
Scale: 1" = 30'



TREE PRESERVATION PLAN
SERVICE FIRST
701 GRAPEVINE HIGHWAY
CROSS DEVELOPMENT
HURST, TEXAS

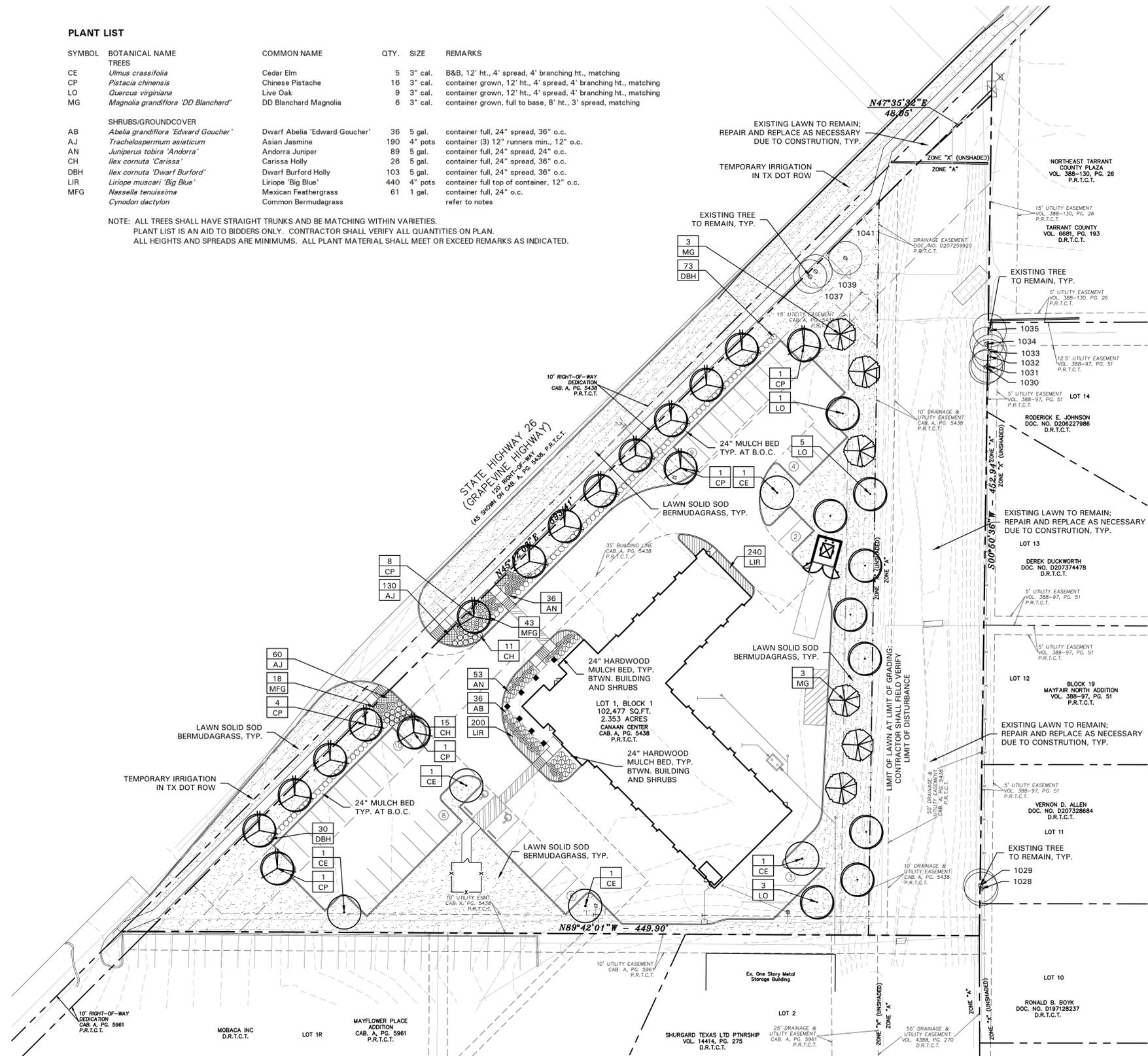
Sheet No. **L1.01**
Project No. 18019

SERVICE FIRST - 701 GRAPEVINE HWY.

PLANT LIST

SYMBOL	BOTANICAL NAME	COMMON NAME	QTY.	SIZE	REMARKS
TREES					
CE	<i>Ulmus crassifolia</i>	Cedar Elm	5	3" cal.	B&B, 12' ht., 4' spread, 4' branching ht., matching
CP	<i>Pistacia chinensis</i>	Chinese Pistache	16	3" cal.	container grown, 12' ht., 4' spread, 4' branching ht., matching
LO	<i>Quercus virginiana</i>	Live Oak	9	3" cal.	container grown, 12' ht., 4' spread, 4' branching ht., matching
MG	<i>Magnolia grandiflora</i> 'DD Blanchard'	DD Blanchard Magnolia	6	3" cal.	container grown, full to base, 8' ht., 3' spread, matching
SHRUBS/GROUND COVER					
AB	<i>Abelia grandiflora</i> 'Edward Goucher'	Dwarf Abelia 'Edward Goucher'	36	5 gal.	container full, 24" spread, 36" o.c.
AJ	<i>Trachelospermum asiaticum</i>	Asian Jasmine	190	4" pots	container (3) 12" runners min., 12" o.c.
AN	<i>Juniperus tobiira</i> 'Andorra'	Andorra Juniper	89	5 gal.	container full, 24" spread, 24" o.c.
CH	<i>Ilex cornuta</i> 'Carissa'	Carissa Holly	26	5 gal.	container full, 24" spread, 36" o.c.
DBH	<i>Ilex cornuta</i> 'Dwarf Burford'	Dwarf Burford Holly	103	5 gal.	container full, 24" spread, 36" o.c.
LIR	<i>Liriodendron muscari</i> 'Big Blue'	Liriodendron 'Big Blue'	440	4" pots	container full top of container, 12" o.c.
MFG	<i>Nassella tenuissima</i>	Mexican Feathergrass	61	1 gal.	container full, 24" o.c.
	<i>Cynodon dactylon</i>	Common Bermudagrass			refer to notes

NOTE: ALL TREES SHALL HAVE STRAIGHT TRUNKS AND BE MATCHING WITHIN VARIETIES.
 PLANT LIST IS AN AID TO BIDDERS ONLY. CONTRACTOR SHALL VERIFY ALL QUANTITIES ON PLAN.
 ALL HEIGHTS AND SPREADS ARE MINIMUMS. ALL PLANT MATERIAL SHALL MEET OR EXCEED REMARKS AS INDICATED.



LANDSCAPE NOTES

- CONTRACTOR SHALL VERIFY ALL EXISTING AND PROPOSED SITE ELEMENTS AND NOTIFY LANDSCAPE ARCHITECT OF ANY DISCREPANCIES. SURVEY DATA OF EXISTING CONDITIONS WAS SUPPLIED BY OTHERS.
- CONTRACTOR SHALL LOCATE ALL EXISTING UNDERGROUND UTILITIES AND NOTIFY LANDSCAPE ARCHITECT OF ANY CONFLICTS. CONTRACTOR SHALL EXERCISE CAUTION WHEN WORKING IN THE VICINITY OF UNDERGROUND UTILITIES.
- CONTRACTOR SHALL PROVIDE A MINIMUM 2% SLOPE AWAY FROM ALL STRUCTURES.
- CONTRACTOR SHALL FINE GRADE AREAS TO ACHIEVE FINAL CONTOURS AS INDICATED. LEAVE AREAS TO RECEIVE TOPSOIL 3" BELOW FINAL FINISHED GRADE IN PLANTING AREAS AND 1" BELOW FINAL FINISHED GRADE IN LAWN AREAS.
- ALL PLANTING BEDS AND LAWN AREAS SHALL BE SEPARATED BY STEEL EDGING. NO STEEL EDGING SHALL BE INSTALLED ADJACENT TO BUILDINGS, WALKS, OR CURBS. CUT STEEL EDGING AT 45 DEGREE ANGLE WHERE IT INTERSECTS WALKS AND CURBS.
- TOP OF MULCH SHALL BE 1/2" MINIMUM BELOW THE TOP OF WALKS AND CURBS.
- ALL LAWN AREAS SHALL BE SOLID SOD BERMUDAGRASS, UNLESS OTHERWISE NOTED ON THE DRAWINGS.
- ALL REQUIRED LANDSCAPE AREAS SHALL BE PROVIDED WITH AN AUTOMATIC UNDERGROUND IRRIGATION SYSTEM WITH RAIN AND FREEZE SENSORS AND EVAPOTRANSPIRATION (ET) WEATHER-BASED CONTROLLERS AND SAID IRRIGATION SYSTEM SHALL BE DESIGNED BY A QUALIFIED PROFESSIONAL AND INSTALLED BY A LICENSED IRRIGATOR.
- CONTRACTOR SHALL PROVIDE BID PROPOSAL LISTING UNIT PRICES FOR ALL MATERIAL PROVIDED.
- CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL REQUIRED LANDSCAPE AND IRRIGATION PERMITS.

MAINTENANCE NOTES

- THE OWNER, TENANT AND THEIR AGENT, IF ANY, SHALL BE JOINTLY AND SEVERALLY RESPONSIBLE FOR THE MAINTENANCE OF ALL LANDSCAPE.
- ALL LANDSCAPE SHALL BE MAINTAINED IN A NEAT AND ORDERLY MANNER AT ALL TIMES. THIS SHALL INCLUDE MOWING, EDGING, PRUNING, FERTILIZING, WATERING, WEEDING AND OTHER SUCH ACTIVITIES COMMON TO LANDSCAPE MAINTENANCE.
- ALL LANDSCAPE AREAS SHALL BE KEPT FREE OF TRASH, LITTER, WEEDS AND OTHER SUCH MATERIAL OR PLANTS NOT PART OF THIS PLAN.
- ALL PLANT MATERIAL SHALL BE MAINTAINED IN A HEALTHY AND GROWING CONDITION AS IS APPROPRIATE FOR THE SEASON OF THE YEAR.
- ALL PLANT MATERIAL WHICH DIES SHALL BE REPLACED WITH PLANT MATERIAL OF EQUAL OR BETTER VALUE.
- CONTRACTOR SHALL PROVIDE SEPARATE BID PROPOSAL FOR ONE YEAR'S MAINTENANCE TO BEGIN AFTER FINAL ACCEPTANCE.

GENERAL LAWN NOTES

- CONTRACTOR SHALL COORDINATE OPERATIONS AND AVAILABILITY OF EXISTING TOPSOIL WITH ON-SITE CONSTRUCTION MANAGER.
- CONTRACTOR SHALL LEAVE LAWN AREAS 1" BELOW FINAL FINISHED GRADE PRIOR TO TOPSOIL INSTALLATION.
- CONTRACTOR SHALL FINE GRADE AREAS TO ACHIEVE FINAL CONTOURS AS INDICATED ON CIVIL PLANS. ADJUST CONTOURS TO ACHIEVE POSITIVE DRAINAGE AWAY FROM BUILDINGS. PROVIDE UNIFORM ROUNDING AT TOP AND BOTTOM OF SLOPES AND OTHER BREAKS IN GRADE. CORRECT IRREGULARITIES AND AREAS WHERE WATER MAY STAND.
- ALL LAWN AREAS SHALL BE FINE GRADED, IRRIGATION TRENCHES COMPLETELY SETTLED AND FINISH GRADE APPROVED BY THE OWNER'S CONSTRUCTION MANAGER OR LANDSCAPE ARCHITECT PRIOR TO LAWN INSTALLATION.
- CONTRACTOR SHALL REMOVE ALL ROCKS 3/4" DIAMETER AND LARGER, DIRT CLOCKS, STICKS, CONCRETE SPOILS, ETC. PRIOR TO PLACING TOPSOIL AND LAWN INSTALLATION.
- CONTRACTOR SHALL MAINTAIN ALL LAWN AREAS UNTIL FINAL ACCEPTANCE. THIS SHALL INCLUDE, BUT NOT BE LIMITED TO: MOWING, WATERING, WEEDING, CULTIVATING, CLEANING AND REPLACING DEAD OR BARE AREAS TO KEEP PLANTS IN A VIGOROUS, HEALTHY CONDITION.
- CONTRACTOR SHALL GUARANTEE ESTABLISHMENT OF ACCEPTABLE TURF AREA AND SHALL PROVIDE REPLACEMENT FROM LOCAL SUPPLY IF NECESSARY.

SOLID SOD NOTES

- PLANT SOD BY HAND TO COVER INDICATED AREAS COMPLETELY. ENSURE EDGES OF SOD ARE TOUCHING. TOP DRESS JOINTS BY HAND WITH TOPSOIL TO FILL VOIDS.
- ROLL GRASS AREAS TO ACHIEVE A SMOOTH, EVEN SURFACE, FREE FROM UNNATURAL UNDULATIONS.
- WATER SOD THOROUGHLY AS SOD OPERATION PROGRESSES.
- IF INSTALLATION OCCURS BETWEEN SEPTEMBER 1 AND MARCH 1, OVER-SEED BERMUDAGRASS SOD WITH WINTER RYEGRASS, AT A RATE OF FOUR (4) POUNDS PER ONE THOUSAND (1000) SQUARE FEET.

LANDSCAPE TABULATIONS

THE CITY OF HURST, TEXAS

LANDSCAPE AREA REQUIREMENTS

- A minimum of 15% of the total site area shall be landscaped.

Total Site Area: 102,477 sq. ft.

Required	Provided
15,372 sq. ft. (15%)	27,403 sq. ft. (27%)

LANDSCAPE SETBACK REQUIREMENTS

- One (1) tree per 50 l.f. of street frontage
- Ten (10) shrubs, per 50 l.f. of street frontage

State Highway 26: 595 l.f.

Required	Provided
(12) trees	(12) trees
(119) shrubs	(123) shrubs

PARKING LOT LANDSCAPE REQUIREMENTS

- One (1) large tree per 20 parking spaces.
- No parking space shall be located more than one hundred (100) feet from a large tree.

Total Parking Spaces: 44

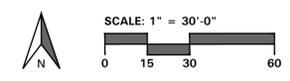
Required	Provided
(2) trees	(10) trees

BUFFERYARD REQUIREMENTS

- One (1) large evergreen tree per 30 l.f. of buffer area.

Bufferyard Length: 452 l.f.

Required	Provided
(15) large evergreen trees	(15) large evergreen trees



BELLE FIRMA

4245 North Central Expy
 Suite 501
 Dallas, Texas 75205
 214.865.7192 office

Issue Dates:	Revisions:	Date:
1 09.27.18	1	
2	2	
3	3	
4	4	
5	5	
6	6	

CROSS ENGINEERING CONSULTANTS

131 S. Tennessee St. McKinney, Texas 75069
 972.562.4409 Texas P.E. Firm No. F-5935

Drawn By:	Checked By:	Scale:
NAY	KAH	1" = 30'



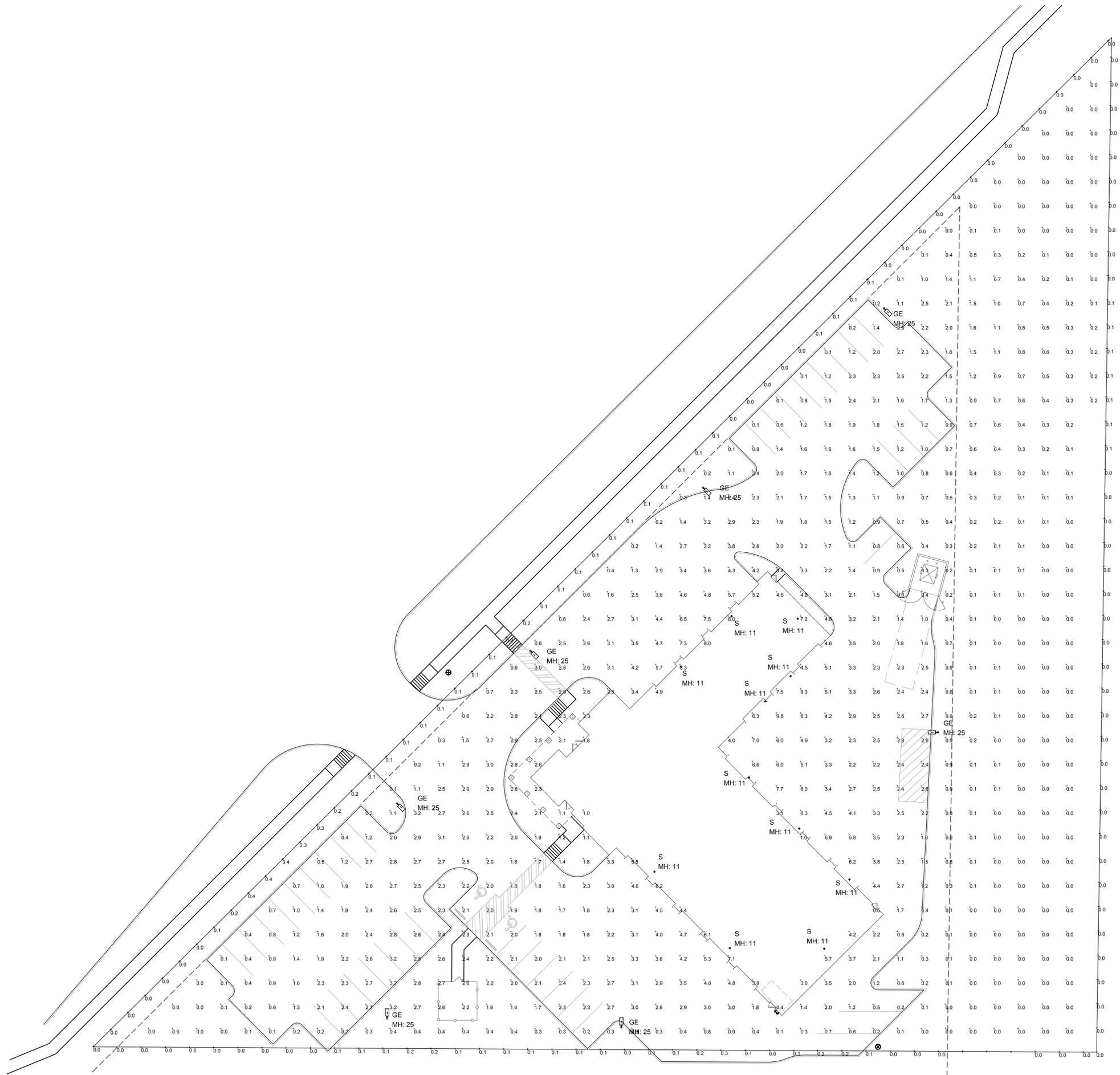
LANDSCAPE PLAN

SERVICE FIRST
 701 GRAPEVINE HIGHWAY
 CROSS DEVELOPMENT
 HURST, TEXAS

Sheet No.
L2.01

Project No.
 18019

SERVICE FIRST - 701 GRAPEVINE HWY.



01 PHOTOMETRIC PLAN
1" = 20'-0"

NCA Partners
ARCHITECTURE

5646 MILTON ST.
SUITE 610
DALLAS, TX 75206
214.361.9901
214.361.9906 FAX
ncapartners.com

© 2018 NCA PARTNERS, INC. ALL RIGHTS RESERVED. THESE PLANS HEREIN ARE THE PROPERTY OF NCA PARTNERS, INC. AND ARE PROTECTED UNDER APPLICABLE COPYRIGHT LAWS.

SERVICE FIRST AUTO CENTER
701 GRAPEVINE HIGHWAY
HURST, TX 76054

DATE	DESCRIPTION
09/26/2018	P & Z SUBMITTAL

PRELIMINARY
THIS DOCUMENT SHALL NOT BE USED FOR REGULATORY APPROVAL, PERMIT, OR CONSTRUCTION. RELEASED UNDER THE AUTHORITY OF NICHOLAS K. CADE, TBAE LICENSE #9301

NCA JOB #: 18091

PHOTOMETRIC PLAN

PH-01

DATE	DESCRIPTION
09/26/2018	P & Z SUBMITTAL

PRELIMINARY
THIS DOCUMENT SHALL NOT BE USED FOR REGULATORY APPROVAL, PERMIT, OR CONSTRUCTION. RELEASED UNDER THE AUTHORITY OF NICHOLAS K. CADE, TBAE LICENSE #9301

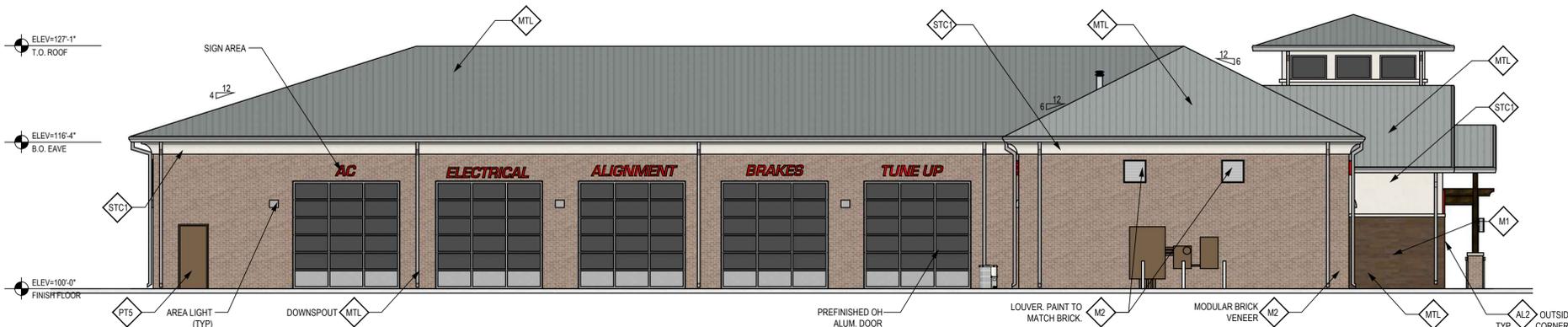
NCA JOB #: 18091

COLOR EXTERIOR ELEVATIONS

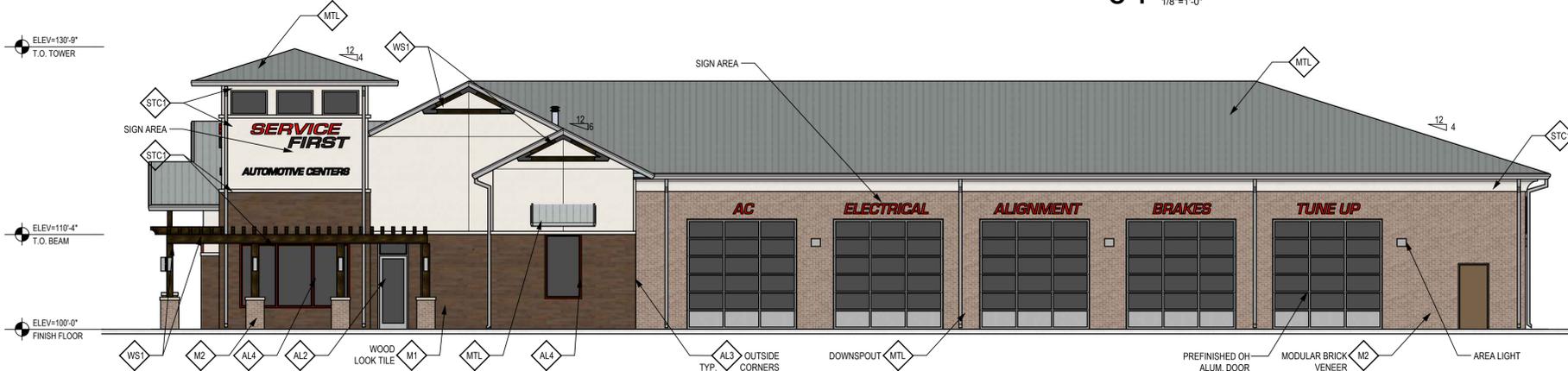
A2.1



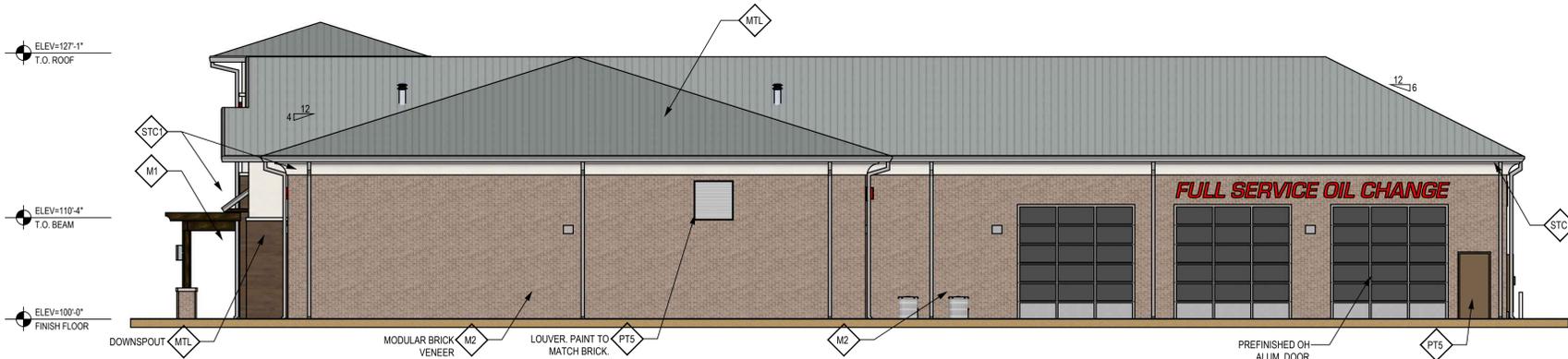
01 FRONT ELEVATION (NORTH)
1/8"=1'-0"



04 SIDE ELEVATION (EAST)
1/8"=1'-0"



02 SIDE ELEVATION (SOUTH)
1/8"=1'-0"



03 REAR ELEVATION (WEST)
1/8"=1'-0"

MATERIAL SCHEDULE						
WALL AREA (ALL IN SF)	WEST	NORTH	EAST	SOUTH		
TOTAL FACADE AREA	2274	2301	2310	2691		
FACADE SF EXCLUDING DOORS & WINDOWS	1821	1389	1548	1778		
DOORS & WINDOWS	453	912	762	913		
FACADE CALCULATIONS						
BRICK	1573	86%	632	46%	1240	80%
WOOD LOOK TILE	52	3%	256	18%	88	6%
STUCCO	24	1%	403	29%	48	3%
EIFS CORNICE TRIM	172	10%	98	7%	172	11%
TOTAL SF / % OF FACADE	1821	100%	1389	100%	1548	100%

FINISH SCHEDULE		
FINISH KEY	DESCRIPTION / LOCATION	COLOR
AL2	STOREFRONT SYSTEM CF451T	CLEAR ANODIZED
AL3	EXTERIOR TRIM PIECE FOR CORNERS	SATIN CLEAR ANODIZED
AL4	STOREFRONT SYSTEM CF451T	CARDINAL RED
M1	EXTERIOR TILE	CHESTNUT wGR4 #34 MOCHA GROUT
M2	MASONRY (BRICK)	BROWN (MODULAR)
MTL	GALVALUM R PANEL	GALVALUM
PT2	EXTERIOR PAINT	NATURAL TAN - SW7567
PT3	EXTERIOR ACCENT PAINT	SAFETY RED - SW4081
PT5	EXTERIOR PAINT	BRAINSTORM BRONZE - SW7033
STC1	EXTERIOR STUCCO (FIELD COLOR)	NATURAL TAN - SW7567
WS1	EXTERIOR WOOD STAIN	BEHR - PADRE BROWN SEMI - ST105

Exhibit E



SIGNCOAMERICA

1001 WEST LOOP SOUTH, SUITE 570 • HOUSTON, TEXAS 77027 • 713-661-1500
www.SigncoAmerica.com

CLIENT SERVICE FIRST - HURST
ADDRESS 701 GRAPEVINE HIGHWAY
CITY/ STATE HURST, TX 76054
DATE 10.1.18

NEW CONSTRUCTION
DRAWING SCA18 2710
DESIGNER JAVIER GARZA
SALES REP LENI WILE

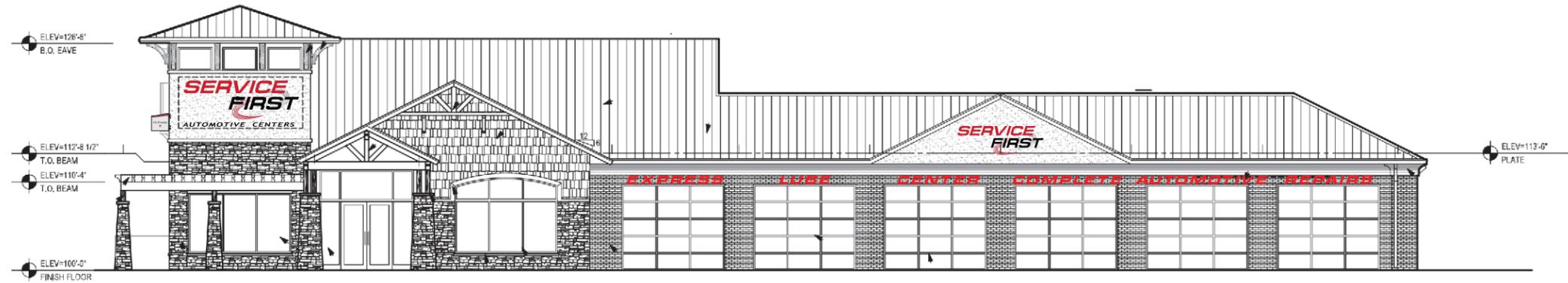
REVISIONS
R2
R3
R4

APPROVALS
CLIENT
LANDLORD
SALES REP

Ⓢ SPECIFICATIONS
THIS SIGN IS INTENDED TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 600 OF THE NATIONAL ELECTRICAL CODE AND/OR OTHER APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUNDING AND BONDING OF THE SIGN.
PRIMARY ELECTRICAL
UNLESS OTHERWISE SPECIFIED, ELECTRICAL SIGNS WILL BE MANUFACTURED WITH 120 V. A.C. PRIMARY ELECTRICAL SERVICE. FINAL CONNECTION THEREOF IS THE RESPONSIBILITY OF THE CLIENT.



EAST ELEVATION
SCALE: 1/16" = 1'-0"



WEST ELEVATION
SCALE: 1/16" = 1'-0"



SIGNCOAMERICA

1001 WEST LOOP SOUTH, SUITE 570 • HOUSTON, TEXAS 77027 • 713-661-1500
www.SigncoAmerica.com

CLIENT	SERVICE FIRST - HURST
ADDRESS	701 GRAPEVINE HIGHWAY
CITY/ STATE	HURST, TX 76054
DATE	10.1.18

NEW CONSTRUCTION	<input checked="" type="checkbox"/>
DRAWING	SCA18 2710
DESIGNER	JAVIER GARZA
SALES REP	LENI WILE

REVISIONS	
R2	
R3	
R4	

APPROVALS	
CLIENT	
LANDLORD	
SALES REP	

Ⓢ SPECIFICATIONS
THIS SIGN IS INTENDED TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 600 OF THE NATIONAL ELECTRICAL CODE AND/OR OTHER APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUNDING AND BONDING OF THE SIGN.
PRIMARY ELECTRICAL
UNLESS OTHERWISE SPECIFIED, ELECTRICAL SIGNS WILL BE MANUFACTURED WITH 120 V. A.C. PRIMARY ELECTRICAL SERVICE. FINAL CONNECTION THEREOF IS THE RESPONSIBILITY OF THE CLIENT.

Exhibit H

SIGN D QTY: 1 SET

FABRICATE AND INSTALL ILLUMINATED SIGNS

2" Deep Circle Pan, all aluminum construction, Finish: P1
 • Mounting: Flush with minimum 3/8" x 5" fasteners

Channel Letters

- Faces: 3/16" 7328 white acrylic w/ V1 overlay
- Returns: 5" Deep .040 aluminum pre-finished red
- Trim: 1" Pre-finished red
- Backs: 063" Aluminum, stock color
- Illumination: Internal White LEDs
- Mounting: Flush with minimum 3/8" x 5" fasteners

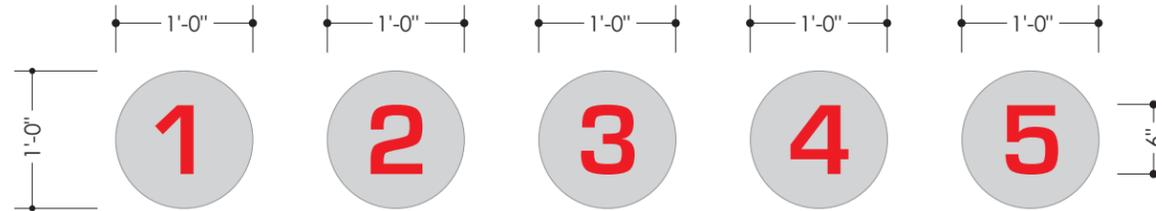
PAINT COLORS

- P1: MP Brushed Aluminum
- P2: Pantone 187 C

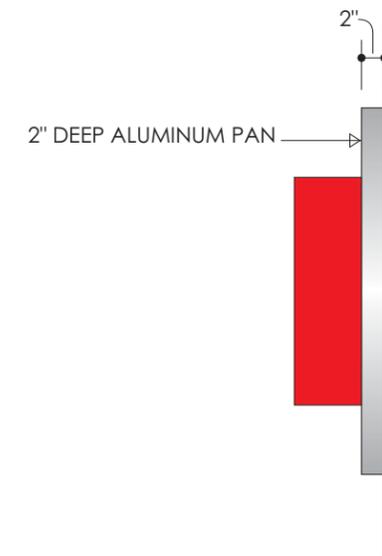
VINYL COLORS

- V1: 3M Trans Red 3630-33

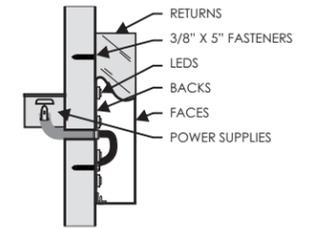
Approved by: _____



SIGN ELEVATION
SCALE: 1/2" = 1'-0"



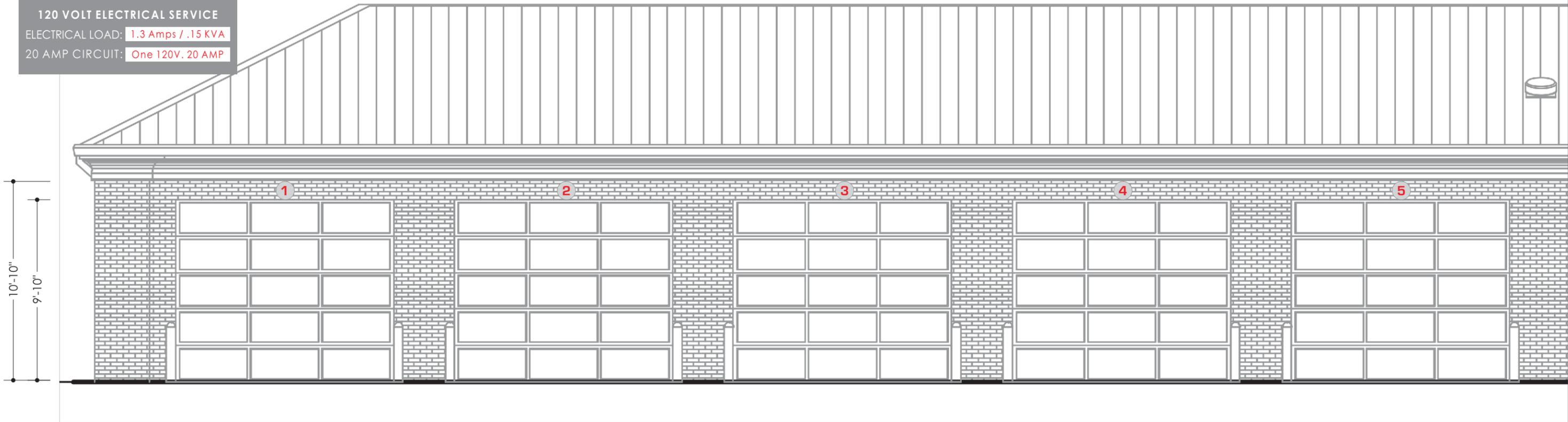
END VIEW
SCALE: 3/4" = 1'-0"



TYPICAL CHANNEL LETTER
SCALE: NTS



120 VOLT ELECTRICAL SERVICE
 ELECTRICAL LOAD: 1.3 Amps / .15 KVA
 20 AMP CIRCUIT: One 120V, 20 AMP



EAST ELEVATION
SCALE: 3/16" = 1'-0"



1001 WEST LOOP SOUTH, SUITE 570 • HOUSTON, TEXAS 77027 • 713-661-1500
 www.SigncoAmerica.com

CLIENT SERVICE FIRST - HURST
ADDRESS 701 GRAPEVINE HIGHWAY
CITY/ STATE HURST, TX 76054
DATE 10.1.18

NEW CONSTRUCTION
DRAWING SCA18 2710
DESIGNER JAVIER GARZA
SALES REP LENI WILE

REVISIONS
R2
R3
R4

APPROVALS
CLIENT
LANDLORD
SALES REP

Ⓢ SPECIFICATIONS
 THIS SIGN IS INTENDED TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 600 OF THE NATIONAL ELECTRICAL CODE AND/OR OTHER APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUNDING AND BONDING OF THE SIGN.
PRIMARY ELECTRICAL
 UNLESS OTHERWISE SPECIFIED, ELECTRICAL SIGNS WILL BE MANUFACTURED WITH 120 V. A.C. PRIMARY ELECTRICAL SERVICE. FINAL CONNECTION THEREOF IS THE RESPONSIBILITY OF THE CLIENT.

Exhibit I

SIGN A

QTY:1

FABRICATE AND INSTALL ILLUMINATED DOUBLE FACED PYLON WITH LED DISPLAY

Main ID Cabinet, all aluminum construction, Finish: P1
Offset accents Finish: P2, P3

- Note: Only copy and bar on faces is illuminated logo swoosh and horizontal line are not illuminated
 - Copy/bar : routed into faces and backed with 3/16" 2447 white acrylic – V1, V2, V5 vinyl applied
 - Illumination: Internal white LEDs
 - Logo stripes, horizontal bar: V3 & V4 vinyl applied
- See following page for vinyl / acrylic details

Concrete Pad at bottom is 4" Above & 3" Below grade
Pipe Size: 4.5"o.d. Sch 40 Pier Size: 12" wide x 4' deep

PAINT COLORS

- P1: MP Brushed Aluminum
- P2: PTM Pantone 187 C
- P3: MP Black

VINYL COLORS

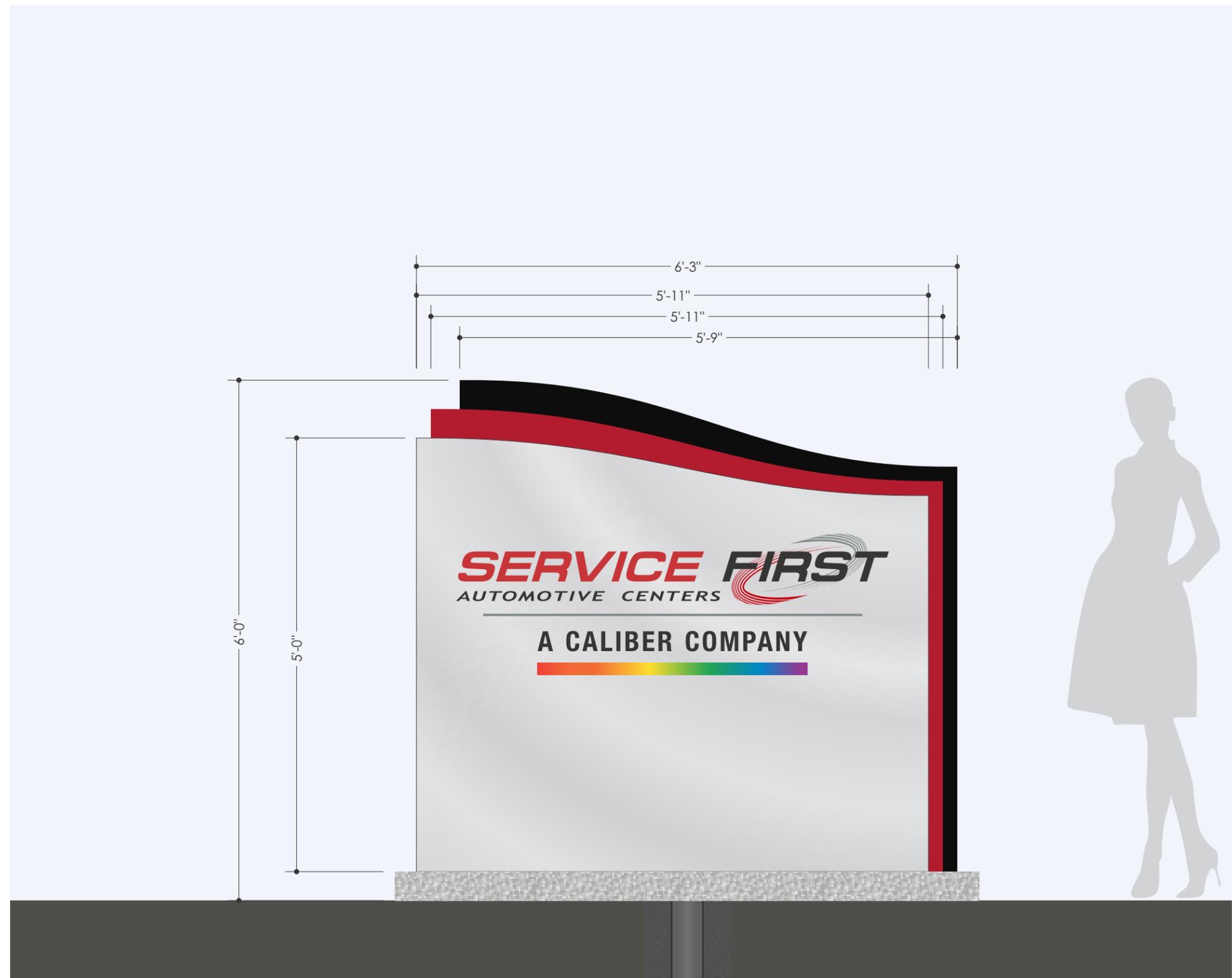
- V1: 3M Trans Red 3630-33
- V2: 3M HP Perforated Black
- V3: 3M HP Geranium Red 7725-63
- V4: 3M HP Traffic Gray 7725-151
- V5: 3M Printed translucent vinyl

Approved by: _____

120 VOLT ELECTRICAL SERVICE

ELECTRICAL LOAD: 1.02 Amps / .12 KVA

20 AMP CIRCUIT: One 120V, 20 AMP



SIGN ELEVATION
SCALE: 3/4" = 1'-0"

SIDE A 37.5 SQUARE FEET



SIGNCOAMERICA

1001 WEST LOOP SOUTH, SUITE 570 • HOUSTON, TEXAS 77027 • 713-661-1500
www.SigncoAmerica.com

CLIENT SERVICE FIRST - HURST

ADDRESS 701 GRAPEVINE HIGHWAY

CITY/ STATE HURST, TX 76054

DATE 10.1.18

NEW CONSTRUCTION

DRAWING SCA18 2710

DESIGNER JAVIER GARZA

SALES REP LENI WILE

REVISIONS

R2 10.24.2018 - CHANGE A, C, D, E, REM G

R3 11.6.2018- UPDATE ELEVATIONS, REMOVE SIGN I

R4 2.11.2019 - REVISE SITE PLAN, NEW LOGO FOR A&B,

APPROVALS

CLIENT _____

LANDLORD _____

SALES REP _____

Ⓢ SPECIFICATIONS

THIS SIGN IS INTENDED TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 600 OF THE NATIONAL ELECTRICAL CODE AND/OR OTHER APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUNDING AND BONDING OF THE SIGN.

PRIMARY ELECTRICAL

UNLESS OTHERWISE SPECIFIED, ELECTRICAL SIGNS WILL BE MANUFACTURED WITH 120 V. A.C. PRIMARY ELECTRICAL SERVICE. FINAL CONNECTION THEREOF IS THE RESPONSIBILITY OF THE CLIENT.

Exhibit J

SIGN F QTY:1

FABRICATE AND INSTALL POST & PANEL SIGNS

Panel, all aluminum construction, Finish: P1, P2, P3
 • Logo: V1, V2 Arrow: V1, Copy: V3

Posts: 2" x 2" square tube aluminum, Finish: P1

Pier Size: 12" wide x 16" deep

PAINT COLORS

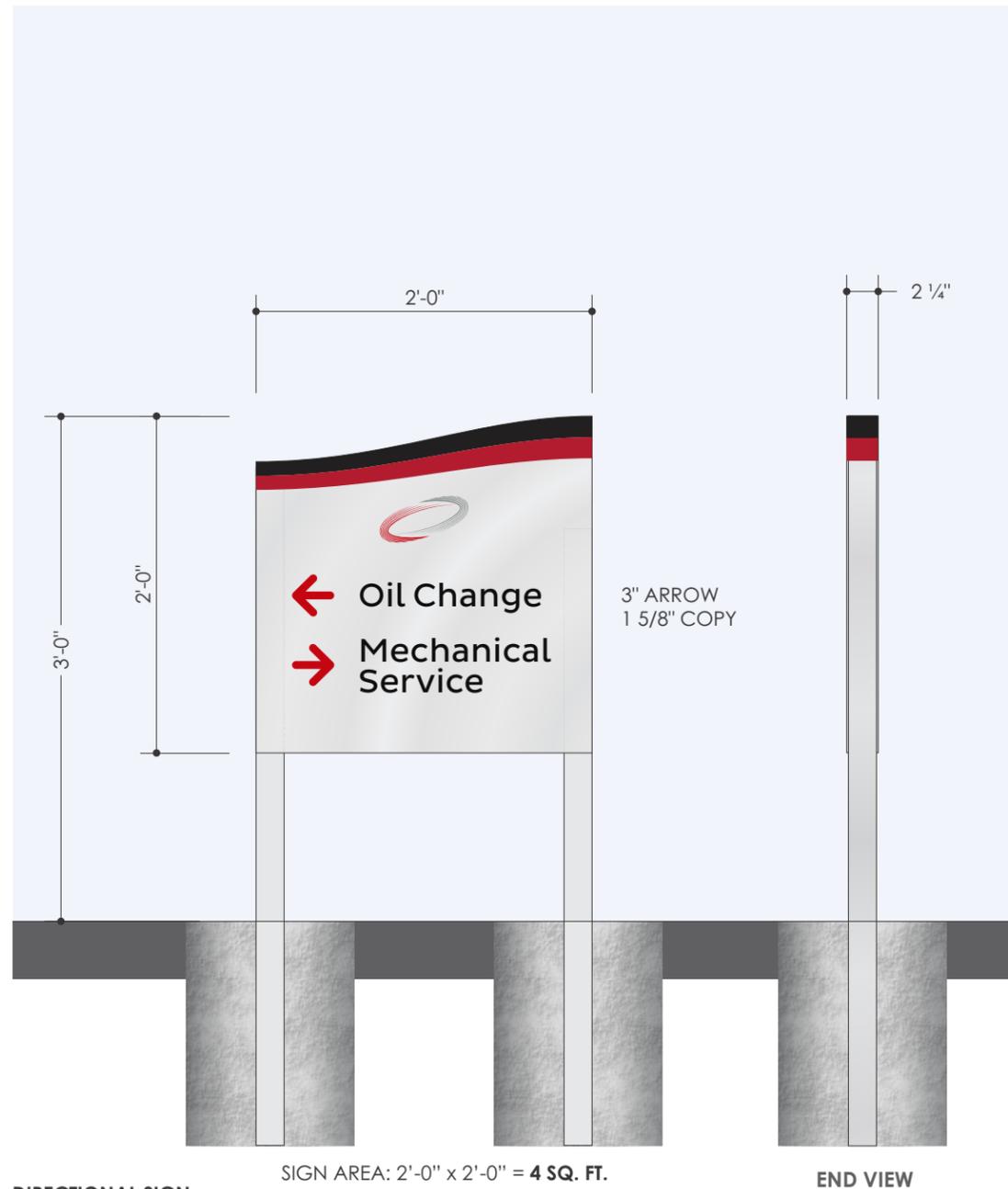
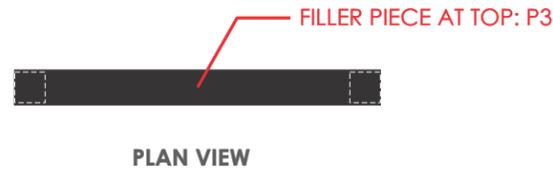
- P1: MP Brushed Aluminum
- P2: PTM Pantone 187 C
- P3: MP Black

VINYL COLORS

- V1: 3M HP Geranium Red 7725-63
- V2: 3M HP Traffic Gray 7725-151
- V3: 3M HP Black 7725-12

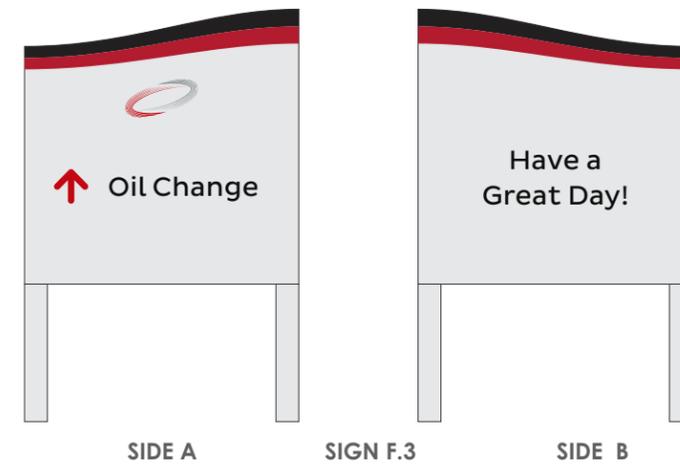
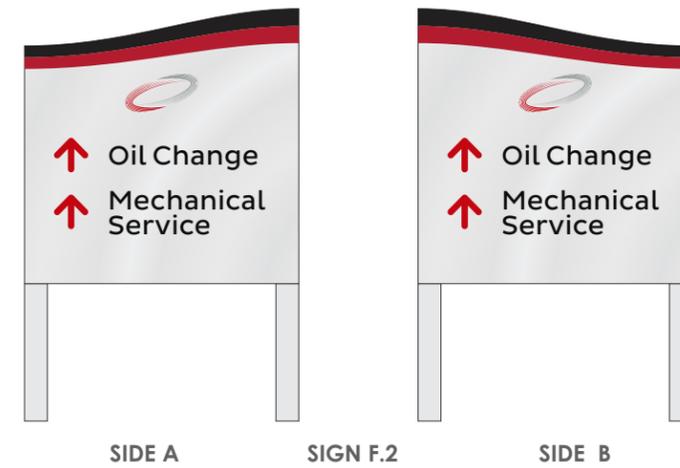
Approved by: _____

VERIFY ARROW DIRECTIONS
PRIOR TO FABRICATION



DIRECTIONAL SIGN
SCALE: 1" = 1'-0"

END VIEW



SIGN LAYOUTS
SCALE: 3/4" = 1'-0"



SIGNCOAMERICA

1001 WEST LOOP SOUTH, SUITE 570 • HOUSTON, TEXAS 77027 • 713-661-1500
www.SigncoAmerica.com

CLIENT	SERVICE FIRST - HURST
ADDRESS	701 GRAPEVINE HIGHWAY
CITY/ STATE	HURST, TX 76054
DATE	10.1.18

NEW CONSTRUCTION	<input checked="" type="checkbox"/> <input type="checkbox"/>
DRAWING	SCA18 2710
DESIGNER	JAVIER GARZA
SALES REP	LENI WILE

REVISIONS	
R2	10.24.2018 - CHANGE A, C, D, E, REM G
R3	11.6.2018- UPDATE ELEVATIONS, REMOVE SIGN I
R4	2.11.2019 - REVISE SITE PLAN, NEW LOGO FOR A&B,

APPROVALS	
CLIENT	_____
LANDLORD	_____
SALES REP	_____

Ⓢ SPECIFICATIONS
 THIS SIGN IS INTENDED TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 600 OF THE NATIONAL ELECTRICAL CODE AND/OR OTHER APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUNDING AND BONDING OF THE SIGN.
PRIMARY ELECTRICAL
 UNLESS OTHERWISE SPECIFIED, ELECTRICAL SIGNS WILL BE MANUFACTURED WITH 120 V. A.C. PRIMARY ELECTRICAL SERVICE. FINAL CONNECTION THEREOF IS THE RESPONSIBILITY OF THE CLIENT.

City Council Staff Report

SUBJECT: Consider approval of Phase I and II of the Environmental Impact Study, for the proposed land purchase, with Tarrant County College, for the Animal Shelter and Adoption Center

Supporting Documents:

Meeting Date: 2/26/2019
 Department: Community Services
 Reviewed by: Allan Heindel
 City Manager Review:

Background/Analysis:

During the past two years, staff worked to develop a strategic plan to address the future of the Animal Services Program. Part of the process involves the acquisition of a suitable site for the future facility. After an extensive site selection process, an offer was made to purchase a 7.4-acre tract at the Tarrant County College Northeast Campus. One of the requirements, prior to successfully acquiring the property, is to complete a thorough environmental site analysis of the proposed tract.

Phase I of the study is complete and Phase II is currently underway. The consultant requested a change order to cover additional equipment and labor costs during Phase II testing. Phase I and Phase II of the Environmental Impact Study now total \$25,886. This amount requires City Council approval. In an effort to keep the project on schedule, a recommendation is made to authorize the total funds to complete the environmental study.

Funding Sources and Community Sustainability:

Funding has been identified within the Special Projects Fund.
 In an effort to remain a vibrant community this project addresses the City Council's Strategic Priorities for Infrastructure, Redevelopment, and Public Safety by developing a comprehensive design package for the City's future Animal Shelter and Adoption Center.

Recommendation:

It is recommended the City Council authorize the city manager to fund the Phase I and II Environmental Impact Study, in the amount of \$25,886.

City Council Staff Report

SUBJECT: Consider Resolution 1728 authorizing the city manager to enter into a new Continuing Disclosure Agreement with the Trinity River Authority (TRA)

Supporting Documents:

Letter from the TRA
 Continuing Disclosure Agreement

Meeting Date: 2/26/2019
 Department: Fiscal and Strategic Services
 Reviewed by: Paul Brown
 City Manager Review:

Background/Analysis:

The City contracts with the TRA for wholesale wastewater treatment service. The TRA periodically issues bonds to fund capital projects and its customers, including the City, are the main credit source for repayment of these bonds. Therefore, as an obligated person on TRA's bonds, the City has continuing disclosure responsibilities under the Securities Exchange Act, Rule 15c2-12. And because this Rule has been revised over the years, including in 2018, the TRA would like to update the Continuing Disclosure Agreement (CDA) with the City.

The updated CDA requires that the City provide important information to the Municipal Securities Rulemaking Board that reflects our financial health and operating condition and that pertains to the TRA's bonds, including the following:

-) Certain annual financial and operating information, including audited financial statements;
-) Timely notice of the occurrence of certain events, including default or other similar events associated with a financial obligation of the City that reflects financial difficulties; and
-) Timely notice of the failure to provide required annual financial information on or before the date specified in the CDA.

Funding Sources and Community Sustainability:

There is no fiscal impact.

Partnering with the TRA to provide wastewater treatment addresses the City Council's strategic priority of Infrastructure and links to the goal of Financial Sustainability in the Hurst Way. This partnership allows the City to take advantage of the economies of scale offered by one organization (the TRA) providing services to multiple customers.

Recommendation:

Staff recommends Council approve Resolution 1728 authorizing the city manager to enter into a new Continuing Disclosure Agreement with the Trinity River Authority.

RESOLUTION 1728

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A NEW CONTINUING DISCLOSURE AGREEMENT WITH THE TRINITY RIVER AUTHORITY

WHEREAS, the City of Hurst, Texas (the "City") and the Trinity River Authority of Texas (the "Issuer") have heretofore entered into, and may in the future enter into, contracts relating to the provision of facilities and/or services by the Issuer for the benefit of the City; and

WHEREAS, in connection with the financing of the facilities and/or services provided by the Issuer for the benefit of the City, the Issuer has, and/or will, from time to time authorize, issue and deliver bonds (the "Bonds") of the Issuer supported by payments to be made by the City pursuant to such contracts; and

WHEREAS, the United States Securities and Exchange Commission has adopted Rule 15c2-12, as amended from time to time (the "Rule"); and

WHEREAS, the Rule provides that a broker, dealer or municipal securities dealer of Bonds issued after the effective dates set forth in the Rule, may not purchase or sell Bonds in connection with an offering thereof unless, prior to the purchase or sale thereof, "obligated persons", or entities acting on behalf of "obligated persons", have undertaken to provide certain updated financial information and operating data annually, and timely notice of specified material events, to certain information vendors; and

WHEREAS, the Issuer and the City heretofore entered into a Continuing Disclosure Agreement, as amended, in conformance with the Rule (the "Original CDA"); and

WHEREAS, in order to reflect the Rule, as recently amended, and provide adequate flexibility to accommodate any subsequent amendments to the Rule, it is deemed appropriate and necessary to enter into a new Continuing Disclosure Agreement (the "CDA"), which supercedes the Original CDA; and

WHEREAS, it is the intent of both the Issuer and the City that any and all obligations and/or duties of the respective party under the

Original CDA with respect to any heretofore issued series of Bonds shall continue to be observed; and

WHEREAS, in order to comply with the Rule and facilitate the future issuance of Bonds, the City and the Issuer have agreed that it is deemed appropriate and necessary to enter into the CDA hereinafter authorized to be executed and delivered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. THAT the recitals set forth in the preamble hereof are incorporated herein and shall have the same force and effect as if set forth in this Section.

Section 2. THAT the Mayor or the Mayor Pro Tem of the City Council or the City Manager of the City is hereby authorized and directed to execute and deliver, and the City Secretary of the City is authorized and directed to attest, the CDA substantially in the form and substance attached hereto.

Section 3. THAT the Mayor or the Mayor Pro Tem of the City Council or the City Manager of the City is hereby authorized and directed to execute and deliver, and the City Secretary of the City is authorized and directed to attest, any amendment or supplement to the CDA hereinafter required or appropriate in response to further amendment of the Rule in order to maintain compliance with the requirements of the Rule.

Section 4. THAT the CDA, and any amendment or supplement thereof, shall become effective and enforceable in accordance with its terms immediately upon execution and delivery thereof for all intents and purposes.

Section 5. THAT each of the officers and members of the City Council was duly and sufficiently notified officially and personally, in advance, of the time, place and purpose of the meeting at which this Resolution was introduced, and that said Resolution would be introduced and considered for passage at said meeting, and each of said officers and members consented, in advance, to the holding of said meeting for such purpose, and that said meeting was open to the public and public notice of the time, place and purpose of said meeting was given, all as required by the Texas Government Code, Chapter 551.

AND IT IS SO RESOLVED.

Approved this the 26th day of February 2019 by a vote of ____ to ____.

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

City Attorney



January 8, 2019

To: Trinity River Authority Customer Entity

Re: Continuing Disclosure Rule 15c2-12

Dear Customer:

The Securities and Exchange Commission (SEC) Rule 15c2-12 of the Securities Exchange Act requires that municipal security issuers provide certain information to the Municipal Securities Rulemaking Board (MSRB) about their securities on an ongoing basis. To meet this requirement, the Authority has had Continuing Disclosure Agreements (CDA) as a part of each bond resolution, as well as with each customer entity, since the rule has been in effect. The Authority and the customer have responsibilities related to this SEC rule. As obligated persons on Authority bonds, the customer is the main credit source for repayment of the obligations on Authority bonds.

Required continuing disclosure consists of important information that reflects the financial health and operating condition of the customer entity as long as the customer is obligated for Authority revenue bonds. Because of revisions to the Rule 15c2-12 over the years but, especially the 2018 revisions, the Authority is in the process of updating CDA's with each customer. The updated agreements clarify the information to be provided by each customer, as it relates to only that customer. The rule and, therefore, these agreements include three items required to be provided to the MSRB by customer entities:

1. Certain annual financial and operating information and audited financial statements, if/when available;
2. Timely notice of the occurrence of certain events including the two events added by recent Rule 15c2-12 amendment:
 - a) Incurrence of a *financial obligation* (considered *debt, debt-like, or debt-related*), of the obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the obligated person, any of which affect security holders, if material; and
 - b) Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a *financial obligation* of the obligated person, any of which reflect financial difficulties; and
3. Timely notice of the failure of an issuer or customer entity to provide required annual financial information on or before the date specified in the continuing disclosure agreement

Importantly, the first of the new events (2.a above) includes a requirement of materiality. The SEC included the requirement of materiality because “it provides a framework for issuers and obligated persons to assess their disclosure obligations in the context of the *specific facts and circumstances*. TRA believes each customer entity is in a better position than TRA to determine whether the city’s incurrence of a financial obligation is material and each determination should be based on whether the information would be important to the total mix of information made available to your investors. Therefore, we have clarified the type of information that would be required to be filed with respect to these new events to “only those events which relate to or impact the credit of the Authority’s Bonds.” For example, the Authority’s Bonds are secured by payments by the city under the contract between the Authority and the city; such payments constitute an operating expense of the city’s water and sewer system. Therefore, notice of events which impact the city’s water and sewer system may require a filing to be made if the city concludes that it is material under the Rule. Events affecting the city’s general obligation or tax-supported debt obligations would not require a filing to be made because they do not relate to or impact the credit of the Authority’s Bonds.

All disclosures related to Authority revenue bonds must be linked to Authority CUSIPs. The Authority will provide these CUSIP numbers to the customer entity each fiscal year.

Attached is the revised CDA and a suggested form of resolution for your council to approve this CDA. Please review the material with your bond counsel and financial advisor. Because of the time sensitive nature of the amendments to the SEC Rule, we would ask that this CDA be placed on your council’s agenda for approval by March 15, 2019. Please mail the executed agreement and resolution to me at the address on the previous page. Also, email a copy of the documents to me at mackeya@trinityra.org if possible.

Please do not hesitate to call me at (817) 493-5118 or email me if you have questions or concerns.

Respectfully,

Alison A. Mackey
Chief Financial Officer
Trinity River Authority of Texas

CONTINUING DISCLOSURE AGREEMENT

This Continuing Disclosure Agreement (the "Agreement"), dated as of February 26, 2019 is executed and delivered by the Trinity River Authority of Texas (the "Authority") and the City of Hurst, Texas (the "City") in connection with the issuance, from time to time, of the Authority's bonds ("Bonds") with respect to which the City is an "obligated person" (defined below). The information to be provided consists of: (i) certain annual financial and operating information and audited financial statements, if available; (ii) timely notices of the occurrence of certain events and (iii) timely notices of the failure of the Authority or City to provide required annual financial information on or before the date specified herein. Terms not defined herein have the meaning assigned in the Rule (defined below).

SECTION 1. Definitions.

As used in this Agreement, the following terms have the meanings ascribed to such terms below:

"*Financial Obligation*" has the meaning assigned in the Rule. For convenience, such definition means (a) a debt obligation; (b) a derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (c) a guarantee of (a) or (b) above. Pursuant to the Rule, the term Financial Obligation does not include municipal securities for which a final official statement has been provided to the MSRB consistent with the Rule.

"*MSRB*" means the Municipal Securities Rulemaking Board and any successor to its duties.

"*Obligated Person*" means any person, including an issuer of municipal securities, who is either generally or through an enterprise, fund, or account of such person committed by contract or other arrangement to support payment of all, or part of the obligations on the municipal securities to be sold (other than providers of municipal bond insurance, letters of credit, or other liquidity facilities). With respect to the Authority's Bonds, the City is an "obligated person."

"*Rule*" means SEC Rule 15c2-12, as amended from time to time.

"*SEC*" means the United States Securities and Exchange Commission and any successor to its duties.

SECTION 2. Annual Reporting; Obligations of City.

(a) *Information Specified in the Authority's Official Statements.* The City shall provide to the MSRB via its Electronic Municipal Market Access System ("EMMA"), on an annual basis, financial information and operating data pertaining to the City as specified and included in Appendix B of any final official statement relating to the Authority's Bonds. Such information shall be (i) filed with the MSRB within six months after the end of each of its fiscal years ending on or after 2019 and (ii) in an electronic format that is prescribed by the MSRB. The City may provide such information through an agent designated by the City, if the City has designated such agent, or through an agent designated by the Authority.

(b) *Annual Financial Statements.* The City shall provide to the MSRB its audited financial statements when and if available, and in any event, within twelve months after the end of each fiscal year ending in or after 2019. If the audit of the City's financial statements is not complete within twelve months after any such fiscal year end, then the City shall file unaudited financial statements within such twelve month period and audited financial statements for the applicable fiscal year, when and if the audit report on such statements becomes available. Any financial statements to be provided shall be (1) prepared in accordance with the accounting principles described in the notes to the financial

statements or such other accounting principles as the City may be required to employ from time to time pursuant to state law or regulation, and (2) audited, if the City commissions an audit of such statements and the audit is completed within the period during which it must be provided.

(c) If the City changes its fiscal year, it will notify the MSRB in writing of the change (and of the date of the new fiscal year end) prior to the next date by which the City otherwise would be required to provide financial information and operating data pursuant to this Section.

(d) The financial information and operating data to be provided pursuant to this Section (i) shall be filed either directly by the City or through an authorized agent and (ii) may be set forth in full in one or more documents or may be incorporated by specific reference to any document or specific part thereof (including an official statement or other offering document, if it is available from the MSRB) that has been provided to the MSRB.

(e) The City shall provide, in a timely manner, notice of any failure by the City to provide annual financial statements and operating data in accordance with this Section to the MSRB and the Authority.

(f) All documents provided to the MSRB shall be accompanied by identifying information as prescribed by the MSRB and shall be linked to all CUSIPs for all of the Authority's Bonds for which the City is an obligated person. The Authority agrees to provide the City with all CUSIP numbers to Bonds for which the City is an obligated person within ten business days after this Agreement has been executed by both parties and, in the case of future Bond issues, within ten days of closing on such Bonds.

SECTION 3. Notice of Certain Events.

(a) The City shall notify the MSRB in an electronic format as prescribed by the MSRB, in a timely manner (but not in excess of ten Business Days after the occurrence of the event) of any of the following events that relate to the City and with respect to the Authority's Bonds:

- (1) Principal and interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers, or their failure to perform;

(6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;

- (7) Modifications to rights of security holders, if material;
- (8) Bond calls, if material, and tender offers;
- (9) Defeasances;

(10) Release, substitution, or sale of property securing repayment of the securities, if material;

(11) Rating changes;

(12) Bankruptcy, insolvency, receivership or similar event of the City;

(13) The consummation of a merger, consolidation, or acquisition involving the City or the sale of all or substantially all of the assets of the City, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;

(14) Appointment of a successor or additional trustee or the change of name of a trustee, if material;

(15) Incurrence of a Financial Obligation of the City, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a Financial Obligation of the City, any of which affect security holders, if material; and

(16) Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a Financial Obligation of the City, any of which reflect financial difficulties.

(b) For the purposes of the event identified in (a)(12) above, the event is considered to occur when any of the following occur: The appointment of a receiver, fiscal agent or similar officer for the City in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the City, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the City.

(c) All documents provided to the MSRB shall be accompanied by identifying information as prescribed by the MSRB and shall be linked to all CUSIPs for all of the Authority's Bonds. The Authority agrees to provide the City with all CUSIP numbers to Bonds for which the City is an obligated person within ten business days after this Agreement has been executed by both parties and, in the case of future Bond issues, within ten days of closing on such Bonds.

(d) For purposes of this Section, and particularly with the events described in (a)(15) and (a)(16), the City shall make filings for only those events which relate to or impact the credit of the Authority's Bonds. For example, the Authority's Bonds are secured by payments by the City under the contract between the Authority and the City; such payments constitute an operating expense of the City's water and sewer system. Therefore, notice of events which impact the City's water and sewer system may require a filing to be made if the City concludes that it is material under the Rule. Events affecting the City's general obligation or tax-supported debt obligations would not require a filing to be made because they do not relate to or impact the credit of the Authority's Bonds. The Authority will defer to the City to make its own determination of materiality with respect to the events listed above.

(e) The City will also notify the Authority at the time of the filing of any event disclosures filed with the MSRB.

SECTION 4. Limitations, Disclaimers, and Amendments.

The Authority shall ensure each of its bond resolutions contains an agreement requiring the Authority to comply with the Rule. The Authority and the City shall be obligated to observe and perform the covenants specified in this Agreement for so long as, but only for so long as, the City remains an "obligated person" with respect to Bonds within the meaning of the Rule, except that the Authority in any event will give notice to the City of any deposit made that causes Bonds no longer to be outstanding.

The provisions of this Agreement are for the sole benefit of (and may be enforced by) the bondholders and beneficial owners of Bonds and the parties to this Agreement, and nothing in this Agreement, express or implied, shall give any benefit or any legal or equitable right, remedy, or claim hereunder to any other person. The Authority and the City undertake to provide only the financial information, operating data, financial statements, and notices which each has expressly agreed to provide pursuant to this Agreement and do not hereby undertake to provide any other information that may be relevant or material to a complete presentation of the Authority's or the City's financial results, condition, or prospects or hereby undertake to update any information provided in accordance with this Agreement or otherwise, except as expressly provided herein. Neither the Authority nor the City make any representation or warranty concerning such information or its usefulness to a decision to invest in or sell Bonds at any future date.

UNDER NO CIRCUMSTANCES SHALL THE AUTHORITY OR THE CITY, BE LIABLE TO THE BONDHOLDER OR BENEFICIAL OWNER OF ANY BOND OR ANY OTHER PERSON, IN CONTRACT OR TORT, FOR DAMAGES RESULTING IN WHOLE OR IN PART FROM ANY BREACH BY THE AUTHORITY OR THE CITY, RESPECTIVELY, WHETHER NEGLIGENT OR WITHOUT FAULT ON ITS PART, OF ANY COVENANT SPECIFIED IN THIS AGREEMENT, BUT EVERY RIGHT AND REMEDY OF ANY SUCH PERSON, IN CONTRACT OR TORT, FOR OR ON ACCOUNT OF ANY SUCH BREACH SHALL BE LIMITED TO AN ACTION FOR MANDAMUS OR SPECIFIC PERFORMANCE.

No default by the Authority or the City in observing or performing their respective obligations under this Agreement shall comprise a breach of or default under any resolution of the Authority authorizing the issuance of Bonds, or any contract relating thereto, for purposes of any other provision of this Agreement. Nothing in this Agreement is intended or shall act to disclaim, waive, or otherwise limit the duties of the Authority or the City under federal and state securities laws.

With the consent of the other party, the provisions of this Agreement may be amended by the Authority or the City from time to time to adapt to changed circumstances that arise from a change in legal requirements, a change in law, or a change in the identity, nature, status, or type of operations of the Authority or the City, but only if (1) the provisions of this Agreement, as so amended, would have permitted an underwriter to purchase or sell Bonds in the primary offering of Bonds in compliance with the Rule, taking into account any amendments or interpretations of the Rule since such offering as well as such changed circumstances and (2) either (a) the bondholders or beneficial owners of a majority in aggregate principal amount (or any greater amount required by any other provision of this Agreement that authorizes such an amendment) of outstanding Bonds consent to such amendment or (b) an entity that is unaffiliated with the Authority or the City (such as nationally recognized bond counsel) determines that such amendment will not materially impair the interest of the bondholders and beneficial owners of Bonds and is permitted by the terms of the Agreement. If the Authority or the City so amend the provisions of this Agreement in connection with the financial or operating data which it is required to disclose under Section 2 hereof, the City shall provide a notice of such amendment to be filed together with an explanation, in narrative form, of the reason for the amendment and the impact of any change in the type of financial information or operating data to be so provided. The Authority or the City may also amend or repeal the provisions of this continuing disclosure agreement if the SEC amends or repeals the applicable provision of the Rule or a court of final jurisdiction enters judgment that such provisions of the

Rule are invalid, but only if and to the extent that the provisions of this sentence would not prevent an underwriter from lawfully purchasing or selling Bonds in the primary offering of Bonds.

SECTION 4. Miscellaneous.

(a) *Representations.* Each of the parties hereto represents and warrants to each other party that it has (i) duly authorized the execution and delivery of this Agreement by the officers of such party whose signatures appear on the execution pages hereto, (ii) that it has all requisite power and authority to execute, deliver and perform this Agreement under applicable law and any resolutions or other actions of such party now in effect, (iii) that the execution and delivery of this Agreement, and performance of the terms hereof, does not and will not violate any law, regulation, ruling, decision, order, indenture, decree, agreement or instrument by which such party is bound, and (iv) such party is not aware of any litigation or proceeding pending, or, to the best of such party's knowledge, threatened, contesting or questioning its existence, or its power and authority to enter into this Agreement, or its due authorization, execution and delivery of this Agreement, or otherwise contesting or questioning the issuance of Bonds.

(b) *Governing Law.* This Agreement shall be governed by and interpreted in accordance with the laws of the State of Texas and applicable federal law.

(c) *Severability.* If any provision hereof shall be held invalid or unenforceable by a court of competent jurisdiction, the remaining provisions hereof shall survive and continue in full force and effect.

(d) *Counterparts.* This Agreement may be executed in one or more counterparts, each and all of which shall constitute one and the same instrument.

(e) *Supersedes Previous Agreements.* This Agreement supersedes and replaces all previous oral or written agreements, memoranda, correspondence or other communications between the parties hereto relating to the subject matter hereof.

IN WITNESS WHEREOF, the Authority and the City have each caused their duly authorized officers to execute this Agreement as of the day and year first above written.

TRINITY RIVER AUTHORITY OF TEXAS

President, Board of Directors

ATTEST:

Secretary, Board of Directors

CITY OF HURST, TEXAS

By: _____

Title: _____

ATTEST:

By: _____

Title: _____

City Council Staff Report

SUBJECT: Consider Ordinance 2407, first reading, allowing for the mobile fueling of Class 1B flammable liquids	
Supporting Documents:	
Ordinance 2407 Hurst Fire Department Policy for Mobile Fueling of Gasoline Hurst Fire Department Mobile Fueling Tank Vehicle Permit Hurst Fire Department Mobile Fueling Site Permit	Meeting Date: 2/26/2019 Department: Fire Reviewed by: Matt Easter, Fire Marshal City Manager Review:
Background/Analysis:	
<p>A vendor requested a permit, from the Fire Department, to begin mobile fueling of Class IB flammable liquids (gasoline) in a location in Hurst. The current adopted 2015 Fire Code does not allow for such operations; the current 2018 Code does allow for such mobile fueling, however, Hurst will not adopt new Fire Codes until 2021. The code commentaries on the subject of mobile fueling of Type IB flammable liquids is supported as a safe practice with significant historical data (lack of incidents) to support the practice. The process would require the contractor to submit an annual permit for the site and for the vehicle(s) dispensing the fuel and would require annual approval by the Fire Department. Fueling sites would be restricted to commercial, industrial, governmental or manufacturing facilities where parking lots are designated for employee vehicles. Fueling would not be allowed for the general public. Some cities do not have fees for the permits, however, staff recommends a minimal fee, and requests the ability to adjust the fees in the future.</p>	
Funding Sources and Community Sustainability:	
<p>The fees are proposed as follows: \$100.00 per initial site; \$100 for each refueling vehicle; \$50.00 for the annual renewal site permit; and \$50.00 for each vehicle. This type of operation is gaining support in the area, and reflects Council's Strategic Priorities of Public Safety and Economic Vitality by supporting local business while providing responsive services.</p>	
Recommendation:	
<p>Staff recommends the City Council approve Ordinance 2407, first reading, to allow for the mobile fueling of Type IB liquids.</p>	

ORDINANCE 2407

AN ORDINANCE AMENDING THE CITY OF HURST FIRE PREVENTION CODE, CITY CODE CHAPTER 8, BY ADOPTING LOCAL AMENDMENTS TO THE 2015 INTERNATIONAL FIRE CODE; PROVIDING FOR ALLOWANCE OF MOBILE GASOLINE REFUELING SERVICES UNDER CERTAIN CONDITIONS; PROVIDING FOR THE ISSUANCE OF PERMITS AND THE COLLECTION OF FEES THEREOF; PROVIDING FOR THE REGULATIONS OF SUCH SERVICES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Texas Health & Safety Code regulates the handling, storage and dispensing of flammable liquids; and

WHEREAS, the Texas Health & Safety Code provides that a municipality may require a permit and charge a reasonable permit fee to provide such services within the municipality; and

WHEREAS, Texas courts have held that municipalities may adopt specific regulations for providing mobile gasoline fueling services within the municipality; and

WHEREAS, the City of Hurst (the "City") desires to establish rules and regulations for mobile gasoline refueling service that protect health, life and property, and security of the City and its residents; and

WHEREAS, the City has determined that it is a necessity to regulate mobile gasoline refueling services as provided herein to safeguard the public; and

WHEREAS, the City is authorized by law to adopt the provisions contained herein, and has complied with all the prerequisites necessary for passage of this ordinance; and

WHEREAS, all statutory and constitutional requirements for the passage of this ordinance have been adhered to, including, but not limited to the Open Meetings Act; and

WHEREAS, the purpose of this ordinance is to promote the public health, safety and general welfare of the citizens of the City of Hurst; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

SECTION 1. THAT the statements contained in the preamble to this ordinance are hereby adopted as findings of fact and as a part of the operative provisions hereof.

SECTION 2. THAT Section 8-17 of the Code of Ordinances of the City of Hurst is hereby amended as follows:

Section 8.17. – Deletions and amendments.

“(3.1) 105.6.49. Add 105.6.49 as follows:

105.6.49 Mobile fueling permit. A separate permit is required for each mobile refueling apparatus utilized for the purpose of transferring fuel in accordance with this section. A separate permit is required for each site where mobile refueling operations take place in accordance with this section. Notwithstanding the requirements set out in Section 105, the fees for mobile refueling permits are as follows:

- (a) Mobile fueling permit fees. Mobile fueling permit fees will be assessed annually. Permits shall renew annually.
- (b) Mobile fueling site permit. The mobile fueling site permit fee shall be required for each site. Site is defined as each location in which mobile fueling services are provided.
- (c) Mobile refueling vehicle permit. The mobile refueling vehicle permit fee shall be applicable based upon the VIN number provided by the applicant for the subject vehicle, and a copy of the applicable mobile refueling vehicle permit shall be maintained in order or on the vehicle at all times.

(d) Mobile Fueling Permit Fees

	For Each Site	For Each Refueling Vehicle.
Initial Permit Fee	\$100	\$100
Permit Annual Renewal Fee	\$50	\$50

(130.1) 5706.5.4.5. Revise 5706.5.4.5 as follows:

5706.5.4.5 Commercial, industrial, governmental or manufacturing. Dispensing of Class I, II and III motor vehicle fuel from tank vehicles into the fuel tanks of motor vehicles located at commercial, industrial, governmental or manufacturing establishments is allowed where permitted, provided such dispensing operations are conducted in accordance with the following. Mobile fueling of Class I liquids shall be strictly prohibited in residential areas of all types, shall comply with all requirements of the Fire Department's Mobile Fueling policy, shall require permitting as indicated above, and shall require Fire Marshal approval in all cases. *{Rest of section unchanged.}*”

SECTION 3. THAT all ordinances or any parts thereof in conflict with the terms of this ordinance shall be and hereby are deemed repealed and of no force or effect.

SECTION 4. THAT should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or be held to be unconstitutional, illegal or invalid, the same shall not

affect the validity of this ordinance as a whole, or any part or provision thereof other than the part thereof decided to be unconstitutional, illegal, or invalid, and the same shall not affect the validity of the Code of Ordinances of the City of Hurst, Texas as a whole.

SECTION 5. THAT this ordinance shall be deemed to be incorporated into the Code of Ordinances of the City of Hurst, Texas.

SECTION 6. THAT this ordinance shall take effect immediately following its passage and approval as provided by law.

AND IT IS SO ORDERED.

Passed on the first reading on the 26th day of February 2019 by a vote of __ to __.

Approved on the second reading on the 26th day of March 2019 by a vote of __ to __.

ATTEST:

APPROVED:

Rita Frick
City Secretary

Henry Wilson
Mayor

Approved as to form and legality:

John F. Boyle, Jr.
City Attorney

Hurst Fire Department Policy for Mobile Fueling of Gasoline

In addition to all of the requirements of Section 5706.5.4.5 and 105.6.50 (2015 International Fire Code with local amendments), the following shall be required in order to allow mobile fueling with gasoline in the City of Hurst.

1. Mobile Fueling Operating Company:
 - a. Provide minimum of 3 business references for verification of expertise in the field of mobile fueling
 - b. Provide list of other jurisdictions (primarily in Texas) where your company is conducting mobile fueling of gasoline. If not applicable, provide same list for mobile fueling of other than gasoline.
 - c. Provide proof of Commercial General Liability (CGL) insurance coverage with aggregate and per occurrence limits indicated.
 - d. Provide additional qualifications, such as years of experience in the industry of mobile fueling.
 - e. Provide documentation of reportable spills within the last three (3) years

2. Mobile Fueling Tank Vehicle:
 - a. Electrical system shall comply with adopted Fire Code and NFPA 70.
 - b. Remove hold-open on fueling nozzle to provide dead-man function of nozzle.
 - c. Provide maximum 30-gallon fuel limit switch, so that no more than 30 gallons of gasoline may be dispensed at any one time.
 - d. Provide approved spill containment equipment.
 - e. Provide approved signage to notify public of fueling activity on vehicle and in vehicle to be utilized when fueling is conducted.
 - f. All equipment utilized shall be listed for its intended purpose.
 - g. Fueling hose shall not exceed 50 feet in length.
 - h. All mobile fueling vehicles that will be conducting mobile fueling in the City of Hurst shall be individually permitted and inspected by the Hurst Fire Department prior to conducting any mobile fueling. VIN shall be provided and identified on the permit application.
 - i. Any tank vehicle may be denied for mobile fueling permits at the discretion of the Fire Marshal or the City of Hurst.

3. Mobile Fueling Sites:
 - a. Mobile fueling sites shall be restricted to commercial, industrial, governmental, or manufacturing type locations where the parking lot is primarily intended for employee vehicles. Mobile fueling shall be conducted for fleet fueling or

employee vehicles only, not for the general public. Commercial sites shall be restricted to office-type or similar occupancies that are not primarily intended for use by the public.

- b. Prohibited sites for mobile fueling include, but are not limited to, assemblies, retail, institutional, residential, educational, parking garages, and similar type occupancies.
- c. All mobile fueling sites shall be evaluated on a case-by-case basis and shall be individually permitted and inspected by the Hurst Fire Department prior to allowing any mobile fueling on that site.
- d. The site plan must be submitted as per 2015 IFC 5706.5.4.5 and additionally include the designated area on the site for mobile fueling that is not generally accessible to the public during times of mobile fueling and located a minimum of 25 feet from a building, lot line, or combustible storage.
- e. The Fire Marshal is authorized to require warning signage for the designated fueling area.
- f. Any site may be denied for mobile fueling permits at the discretion of the Fire Marshal or the City of Hurst.

When issued, a copy of the approved Mobile Fueling Tank Vehicle and Mobile Fueling Site permits must be kept on each vehicle so that it may be presented to the Hurst Fire Department inspector upon request. The mobile fueling vehicle and sites will be subject to inspection at any time.

Please make telephone calls for permits, appointments for inspection, or questions to (817) 788-7245.

The above policy for mobile fueling with gasoline is subject to change at any time by the Hurst Fire Marshal.

Hurst Fire Department
Mobile Fueling Tank Vehicle Permit

Date of Application: _____

Company Name: _____

License Plate Number: _____

VIN: _____

Auto Liability Insurance Carrier: _____ Policy Number: _____

Capacity of Fuel Tank: _____

_____ Initial here to indicate that all electrical equipment on the above mobile fueling tank vehicle complies with NFPA 70 and the International Fire Code

_____ Initial here to indicate that the above mobile fueling tank vehicle complies with the requirements of NFPA 385

Once issued, this permit must be kept on board the mobile fueling tank vehicle at all times that mobile fueling operations take place in the city of Hurst. This permit shall be produced upon request of any Hurst Fire Department inspector. Failure to comply with any requirement of this permit or of the Hurst Fire Department Mobile Fueling Policy will result in revocation of this permit.

X _____
Applicant

X _____ Hurst Fire Department
____ Approved Valid until _____
____ Denied

Hurst Fire Department
Mobile Fueling Site Permit

Date of Application: _____

Mobile Fueling Company Name: _____

Business Name of Fueling Customer: _____

Address of Proposed Mobile Fueling Site: _____

Hours during which Mobile Fueling will take place: _____

X _____

Applicant Signature

Section below to be completed by Hurst Fire Department Inspector

_____ Site plan received by Hurst Fire Department

_____ Written spill response plan received by Hurst Fire Department

_____ Site inspection completed by Hurst Fire Department

Site specific restrictions to Mobile Fueling

Once issued, it is the responsibility of the Mobile Fueling Company and the Fueling Customer to maintain a copy of this permit. This permit shall be produced upon request of any Hurst Fire Department inspector. Failure to comply with any requirement of this permit or of the Hurst Fire Department Mobile Fueling Policy will result in revocation of this permit.

X _____ Hurst Fire Department

_____ Approved Valid until _____

_____ Denied

City Council Staff Report

SUBJECT: Consider approval of Resolution 1727 supporting the Transportation Alternatives Set-Aside Program Highway 10 Trail Project

Supporting Documents:

Resolution 1727

Meeting Date: 2/26/2019

Department: Community Services

Reviewed by: Allan Heindel

City Manager Review:

Background/Analysis:

The Texas Department of Transportation (TXDOT) Transportation Alternatives Set-Aside Program is for the construction of on-road and off-road trail facilities, for pedestrians, bicyclists, and other non-motorized forms of transportation, including trails, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting and other safety-related infrastructure, and transportation projects to achieve compliance with the Americans with Disabilities Act of 1990.

The Highway 10 Oncor Electric corridor from Bluebonnet Drive to Bellaire Drive has been identified as Phase One of a potential trail route with a subsequent phase ending at Michael Boulevard. People seeking alternative forms of transportation will now have the opportunity to walk, jog, and bike on the trail, which will also give them access to the proposed residential and commercial development on Bellaire Drive and to Rickel Park.

To officially submit the grant application, TXDOT requires the City approve a resolution, in support of the project, with a commitment to fund 20% of the project. If the application is approved, the funding required for Phase One is estimated at \$790,000. Per the program guidelines, the grant funding will reimburse expenses related to engineering, design, and construction.

Funding Sources and Community Sustainability:

The funding impact, to the City for this grant, is approximately \$158,000 for design and engineering services, construction administration, and construction once the \$790,000 grant application is approved.

In an effort to remain a vibrant community, this project addresses the City Council's Strategic Priorities for Redevelopment and Infrastructure by dramatically improving the City's trail system.

Recommendation:

It is recommended the City Council approve Resolution 1727 in support of the TXDOT Transportation Set-Aside Program, and agree to fund 20% of the project costs.

RESOLUTION 1727

A RESOLUTION IN SUPPORT OF THE TRANSPORTATION ALTERNATIVES SET-ASIDE PROGRAM FOR THE HWY 10 TRAIL PROJECT, BETWEEN THE TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) AND THE CITY OF HURST, FOR THE DESIGN AND INSTALLATION OF THE HWY 10 TRAIL ALONG THE ONCOR ELECTRICAL CORRIDOR FROM BLUEBONNET DRIVE TO BELLAIRE DRIVE

WHEREAS, the Regional Transportation Council, comprised primarily of local elected officials, is the regional transportation policy board associated with the North Central Texas Council of Governments and the regional forum for cooperative decisions on transportation; and,

WHEREAS, the Regional Transportation Council will award funding on June 13, 2019 for active transportation projects through the Transportation Alternatives Set-Aside Program Call for Projects; and,

WHEREAS, the City of Hurst intends to submit a transportation alternatives project application for the Highway 10 Trail project to the North Central Texas Council of Governments prior to the March 1, 2019 deadline; and,

WHEREAS, the Regional Transportation Council requires the submittal of a resolution as part of the Transportation Alternatives Set-Aside Program Call for Projects application submission.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. **THAT** the City of Hurst supports the Highway 10 Trails Project as applied for in the 2019 Transportation Alternatives Set-Aside Program Call for Projects application.

Section 2. **THAT** the City of Hurst will serve as the public sponsor and lead project contact on this project. The City of Hurst agrees to designate a single point of contact for the project.

Section 3. **THAT** the City of Hurst commits to fund or pass through funds from other sources for a minimum local cash match of 20% of the total project cost.

Section 4. **THAT** the City of Hurst confirms the City of Hurst, not the Regional Transportation Council, will be responsible for any cost overruns.

Section 5. **THAT** the City of Hurst understands and acknowledges that all awarded funding is provided on a reimbursement basis.

Section 6. **THAT** the City of Hurst confirms the project timeline is realistic and commits that if the project is selected for funding, an agreement will be executed within one year of selection and the project will advance to construction within three years from the date of selection.

Section 7. **THAT** the Hurst Euless Bedford Independent School District is proud to support the Highway 10 Trail Project, which promotes community health and wellness to combat childhood obesity.

AND IT IS SO RESOLVED.

Passed by a vote of _____ to _____ on this the _____ day of _____ 2019.

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Henry Wilson, Mayor

APPROVED AS TO FORM AND LEGALITY:

City Attorney

City Council Staff Report

SUBJECT: Approval of Resolution 1729 to meet match requirements for expenditures under the Tarrant County Home Investment Partnership Program

Supporting Documents:

Resolution 1729

Meeting Date: 2/26/2019

Department: Development

Reviewed by: Steve Bowden

City Manager Review:

Background/Analysis:

Department of Housing and Urban Development (HUD) appropriates funds to entitlement communities through the HOME Investment Partnership Grant (HOME) Program. These funds are targeted to benefit low to moderate income persons. Funds for 2019 will be used for homeowner rehabilitation only.

The applicant must agree to a 10 year mechanical lien on the property for Homeowner Rehabilitation. The maximum amount available per unit is \$28,000. The average construction budget per unit is between \$18,000 and \$23,000.

The City Council has approved the matching funds since 2007, and 33 homes have been completed to this date, with a total cost to the City of \$189,874 or just over \$5,750 per home from City funds. There are applications pending approval from residents, in the City of Hurst, about 80 percent of those from senior citizens. The County cannot approve the applications without matching funds from the City.

This year HUD is requiring 30% matching funds on all HOME expenditures. This match can be generated by City funds, permit fee waivers, impact fee waivers and other ways that must be approved by County staff. The matching funds do not have to be paid until each project is approved and the County funds are allocated.

The funds must be used to repair major system failures, such as roof, structure including exterior wall surfaces, if necessary, foundation, plumbing, HVAC, or electrical. These funds are not used for remodeling or aesthetics alone.

In March 2019, the City will apply for a HOME Program Grant. The City of Hurst request is for \$200,000 in HOME funding to be expended on HOME eligible activities within the City's jurisdiction. The City must commit \$60,000 in match contribution, including eligible in-kind contributions and fee waivers to affordable housing for all activities

undertaken through the HOME Program even though the full amount is unlikely to be drawn down.

If a portion of the grant funds are not utilized, the City is not liable for payment. The County will administer all aspects of the program, but construction work done in Hurst will be permitted and inspected by the City.

Funding and Sources:

This program is funded through Special Projects. This site plan is a direct representation of Council's goal for Economic Vitality.

Recommendation:

Staff recommends the City Council approve Resolution 1729 authorizing the city manager to allocate up to \$60,000, as matching funds for the HOME Program, administered by the Tarrant County Community Development and Housing Department for projects in Hurst.

RESOLUTION 1729

A RESOLUTION AGREEING TO MEET ALL MATCH CONTRIBUTION REQUIREMENTS FOR THE EXPENDITURES UNDER THE TARRANT COUNTY HOME INVESTMENT PARTNERSHIP PROGRAM YEAR 2019

WHEREAS, the Home Program was created by the National Affordable Housing Act of 1990 (NAHA) and is intended to provide decent affordable housing to lower income households; expand the capacity of non-profit housing providers; strengthen the ability of state and local government to provide housing and leverage private section participation; and

WHEREAS, Tarrant County is a participating jurisdiction in the Home Investment Program in accordance with §92.105; and

WHEREAS, the City of Hurst is a member of the Tarrant County Urban County Development Community Development/Home Consortium and is eligible to participate in the Home Program; and

WHEREAS, the City of Hurst has requested \$200,000 in Home Funding to be expended on home eligible activities within the City's jurisdiction and has agreed to provide a 30% matching contribution for all of the Home Funds expended within the City of Hurst in accordance with. §92.218,; §92.219; AND §92.220

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1: THAT the City Council of the City of Hurst hereby agrees to commit \$60,000 in matching contribution, including eligible non-cash in-kind contributions and fee waivers to affordable housing for all activities undertaken through the Home Program.

AND IT IS SO RESOLVED.

Approved this the 26th day of February 2019 by a vote of ____ to ____.

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

City Attorney

CITY OF HURST

COUNTY OF TARRANT

STATE OF TEXAS

On the 24th day of January, 2019, at 5:00 p.m., the Historical Landmark Preservation Committee of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

Billye Runnels-Jones)	Chair
Janice Pyles-Trostle)	Members
Steve Johnson		
Carol Cole		
Marsha Camarata		
Heather Buen		
Dallas Snow		
Leah Chance)	Alternates
Mary Wismann		
Betty Whiteside)	Ad Hoc
Larry Kitchens)	Councilmember
Kyle Gordon)	Managing Director of Community Services
Jesse Loucks)	Library Director
Hannah Titony)	Library Assistant - Administration

constituting a quorum, at which time the following business was transacted:

I. Call to Order

Billye Runnels-Jones called the meeting to order at 5:01 p.m.

II. Roll Call of Members

Hannah Titony conducted the Roll Call of Members.

III. Approval of Minutes

The minutes of the October 25th, 2018 regular meeting were reviewed and approved as written.

At the request of Staff the following item was moved to the top of the Agenda.

VIII. Informational Items

A. Parker Cemetery Project Update: Kyle Gordon updated the Committee on the Parker Cemetery Project. He reviewed the items discussed at the October meeting which included: four trees identified for removal; the proposed plan for the fence layout, stone benches, decomposed granite walkway; the archway design; the possibility of extending the wrought iron fence along Cardinal drive; and the use of pavers as an alternative to decomposed granite.

Kim Davis from Davis & Davis, Inc. presented the updated design plan for Parker Cemetery.

The Committee recommended proceeding with the following: the service entrance as presented; the wrought iron fence replaces the existing chain link fence along the west property line; the iris flowers along the west property line are to be transplanted and replanted in the same area after the new fence is installed; the Cardinal drive entrance to be completed as presented; the concrete paver color to be a light brown or tan to match the natural surroundings; the gate lock to be a tumbler style lock; and a new location will be selected for one of the existing historical markers.

Mr. Davis requested that the Committee approve the final wording for the archway. Janice Pyles-Trostle made a motion for the archway to read Post Oak & Parker Cemeteries. Heather Buen seconded the motion.

Ayes: Runnels-Jones, Pyles-Trostle, Johnson, Cole, Camarata, Buen, Snow.

Noes: None.

IV. Works in Progress

- A. **Texas Historical Cemetery Designation Update:** Mr. Gordon reminded the Committee that the archeologist will submit the application for the designation along with the Antiquities Permit once the fence project begins.
- B. **Daughters of the American Revolution Service Project Update:** Once the weather improves, the DAR plans to conduct site visits to Parker Cemetery to assist with their research on the history of the deceased. Their goal is to complete write-ups of each individual, photograph the headstone remains, determine the location of all the graves, and compile the project research into one document.
- C. **Historical Landmark Significance Recognition Proposal:** Mr. Gordon reminded the Committee that at the August meeting, the Committee decided that the Historical Landmark Significance Recognition would be an honorary designation that would include a City Council Proclamation and a Dedication Plaque for the property owner to display.

A Subcommittee will be formed to review the pending proposals for the Hurst Belaire Theater, the West Hurst Elementary School, as well as five other potential Hurst properties. The Subcommittee will contact property owners, complete and finalize the applications, and present the official City Council Proclamation to the property owner.

The following Committee members volunteered for the Subcommittee: Heather Buen, Janice Pyles-Trostle, Mary Wismann, and Carol Cole.

- D. **Historical Photo Exhibition:** Due to limited Staff resources, this project is delayed until the fence project is complete.

V. **Communications**

None at this time.

VI. **Unfinished Business**

- A. **Election of Vice Chair:** Billye Runnels-Jones nominated Dallas Snow for the position of Vice Chair. Janice Pyles-Trostle seconded the motion.

Ayes: Runnels-Jones, Pyles-Trostle, Johnson, Cole, Camarata, Buen, Snow.

Noes: None.

VII. **New Business**

None at this time.

VIII. **Informational Items**

- A. **Parker Cemetery Project Update:** This item was moved to the top of the Agenda.

- B. **Hurst History Project Video Approval:** Jesse Loucks presented the oral history video of Anna Holzer. The Committee approved.

- C. **Phase V Candidate Update:** Mr. Loucks displayed the Oral History timeline and informed the Committee that all Phase IV videos have been viewed and approved by the Committee and Phase V has just completed filming.

Mr. Loucks also requested that the Committee come prepared with eight nominees for Phase VI at the April meeting. Janice Pyles-Trostle suggested John Bobo.

IX. **Other Business**

- A. **Meeting Agenda Item Discussion:** The Committee will place Larry and Carolyn Kitchens on the April meeting agenda to present the results of their Hurst history research.

X. **Board Member and Citizen Comments**

None at this time.

XI. Adjournment

There being no further business, the meeting was adjourned by Chair Billye Runnels-Jones at 7:23 p.m.

APPROVED this the _____ day of _____, 2019.

APPROVED:

ATTEST:

CHAIR

RECORDING SECRETARY

Future Event Calendar

February 26, 2019

Regular City Council meetings are held on the second and fourth Tuesday of each month. Following are additional meetings, canceled meetings and public event dates.

<u>DATE AND TIME</u>	<u>ACTIVITY</u>
Thursday, February 28, 2019 6:00 p.m.	Town Hall Forum Hurst Conference Center
March 5, 2019 4:00 – 6:00 p.m.	Basketball Court Opening Vivagene Copeland Park
March 10, 2019	Daylight Savings Time (Spring Forward)
March 12, 2019	Canceled City Council Meeting
March 23, 2019 1:00 – 5:00 p.m.	Pop Up Festival Bellaire Shopping Center
Saturday, April 6, 2019 Items at curb prior to 7:00 a.m.	Bulk Trash curbside pickup (For those with Monday and Thursday garbage service)
Friday, April 12, 2019 5:00 – 6:30 p.m.	Adaptive Egg Hunt (for children with special needs) Central Park, 700 Mary Drive
Saturday, April 13, 2019 Noon – 2:00 p.m.	EGGstravaganza Hurst Community Park, 601 Precinct Line Road
Saturday, April 13, 2019 Items at curb prior to 7:00 a.m.	Bulk Trash curbside pickup (For those with Tuesday and Friday garbage service)
Saturday, April 13, 2019 8:00 a.m. – 11:00 a.m.	Household Hazardous Waste Service Center, 2001 Precinct Line Road