

CITY OF HURST

COUNTY OF TARRANT

STATE OF TEXAS

On the 15<sup>th</sup> day of November, 2018 at 11:00 a.m., the Hurst Senior Citizens Advisory Board of the City of Hurst, Texas, convened in Regular Meeting at the Hurst Senior Center, 700 Heritage Circle, Hurst, Texas, with the following members present:

- Gerald Grieser ) Chair
- Joan Stinnett ) Vice-Chair
- Bob Hampton ) Members
- Marcy Davis
- Durwood Foote
- Doris Young
- John Smith
- Barbara Albright
- Marie Perry ) Alternate
  
- Allan Heindel ) Deputy City Manager
- Kyle Gordon ) Managing Director of Community Services
- Teri Smith ) Community Services Administrative Assistant
- Linda Rea ) Senior Center Director
- Michelle Varley ) Activities Supervisor
- Hannah Titony ) Library Administrative Assistant

with the following members absent: none, constituting a quorum, at which time the following business was transacted.

**I. Call to Order**

Gerald Grieser called the meeting to order at 11:00 a.m.

**II. Roll Call of Members**

Teri Smith conducted the Roll Call of Members.

**III. Approval of Minutes**

The minutes from the October 25, 2018 meeting were approved as written.

**IV. Senior Center Director’s Report**

**A. Statistical Report for October:** The Statistical Report for October was distributed to the Board and reviewed by Linda Rea.

<u>October</u>	
Center Attendance.....	14,148
Number of Members.....	1,888
Volunteer Hours.....	1,070
Net Revenue.....	\$ 15,600
Fitness Center Attendance.....	2,989
Class Attendance.....	4,019
Aquatics.....	296

**B. Programs & Events Report:** The Programs & Events Report for October was distributed to the Board and reviewed by Michelle Varley.

**C. Upcoming Programs & Events:** A list of Upcoming Programs & Events was distributed to the Board and reviewed by Michelle Varley.

**D. Works in Progress**

1. **Dishwasher Recap:** Allan Heindel reported that the dishwasher in the Senior Center Kitchen has a faulty part and is currently being repaired.

2. **Billiards Room Roof Repair:** Mr. Heindel reported that there was a leak in the Billiards Room that caused the wall and carpet to get wet. The cause of the leak has been identified and is in the process of being repaired.

3. **Christmas Decorations:** Mr. Heindel noted that the Parks Department works very hard every year to install Christmas decorations on the City facilities. Photos of that process were displayed.

4. **Fitness Center Television Replacement:** Mr. Heindel reported that the television in the Fitness Center is no longer working. The Senior Center has a replacement television that will be installed soon.

5. **RecTrac Task Force:** Michelle Varley explained that the Center's RecTrac software system was not in use on Monday and Tuesday due to an upgrade, but it is now back in use and working efficiently.

**E. Staff Activities**

1. **Northeast Senior Community Forum:** Linda Rea stated that she continues to attend the Northeast Senior Community Forum on the 3<sup>rd</sup> Tuesday of every month at the North Richland Hills Library from 9:00 to 10:30 a.m. She noted that this month the speaker will give a presentation on handling grief and they will plan topics for the coming year.

2. **Empowering Seniors:** Michelle Varley reported that she attends the Empowering Seniors event every year on the first Friday in October. Ms. Varley distributed flyers at the event for the Hurst Senior Center's Craft and Holiday Market.

3. **Taste of the Northeast:** Ms. Varley stated that she was involved with the Taste of the Northeast event committee where they decorated three Christmas Trees and donated them to the silent auction. She also attended the event where she took pictures of attendees with Santa.

**V. Communications**

**A. November Senior Pipeline:** Michelle Varley distributed copies of the December Senior Pipeline.

**VI. New Business**

None at this time

**VII. Informational Items**

**A. Program Highlight - Ugly Sweater Contest:** Michelle Varley informed the Board that this year on Wednesday, December 5<sup>th</sup> they will be holding an Ugly Sweater Contest for Senior Center members. Each contestant will have their picture taken and the winner will be announced at the Christmas Banquet.

**B. Senior Center Historical Data:** Allan Heindel reviewed the planning, design, and construction phases of the Hurst Senior Activities Center. The overview included the history of the existing site and a review of the costs associated with the land purchase and construction of the Senior Center, Fire Station #2, and Heritage Village Plaza.

**C. Heritage Village Presents Recap:** Kyle Gordon gave a brief overview of the final Fall Heritage Village Presents event, Movie in the Park (Coco) on November 2<sup>nd</sup>. He noted that due to the weather, the event was held in the Library Program Room. The Board will be updated on the Spring events at their January Board meeting.

**D. Aquatics Program Schedule:** Michelle Varley explained that, due to low attendance during the holiday season, the aquatics classes at Heritage Village Residences will be closed the week of Thanksgiving.

**E. Next Regularly Scheduled Board Meeting and Holiday Closure:** Allan Heindel informed the Board Members that, due to schedule conflicts during the holidays, the December Board Meeting has been canceled and the next regularly scheduled Board Meeting will be January 17, 2019.

**VIII. Board Member and Citizen Comments**

None at this time.

**IX. Adjournment**

There being no further business, the meeting was adjourned by Gerald Grieser at 11:48 a.m.

APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

APPROVED:

ATTEST:

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
RECORDING SECRETARY