

HURST MUNICIPAL COURT

COMMUNITY SERVICE / REDUCTION IN MONTHLY PAYMENT APPLICATION

If you believe that you are indigent, and you wish to request community service or a reduction of your monthly payment, you must complete this form and submit it to the court 3 days prior to your court appearance date if you have a court setting. If a particular question does not apply to you or your situation, please write "NA", but **DO NOT PUT THAT IN EVERY SPACE. DO NOT LEAVE ANY BLANKS. FAILURE TO PROPERLY COMPLETE THIS FORM AND SUBMIT IT BY THE DEADLINE WILL RESULT IN YOUR REQUEST FOR COMMUNITY SERVICE BEING DENIED. PLEASE PRINT LEGIBLY.**

I am requesting: Community Service or Reduction in Monthly Payment----Please check your primary preference

Name: First _____ Middle _____ Last _____ Nickname, Maiden, AKA _____
 Age: _____ Sex: Male/Female Marital: Single / Married How many children under 18 yrs do you have? _____

Address (Not a P.O. Box) _____ Apt # _____ City _____ State _____ Zip _____

Home Phone _____ Work Phone _____ Cell _____ Other Number to Reach You _____
 Do you have a job: No Yes---Employer Name and Address _____

Length of time at this job: _____ Take Home Pay \$ _____ /per week Highest level of education completed: _____
 Next Pay Day ____/____/____ (If your pay varies, please list your average weekly pay over the last four weeks.)
 Are you a student: No Yes---Name of School and number of hours you attend per week: _____

Spouse/Partner Information:

Name: First _____ Middle _____ Last _____ Age: _____ Cell Phone: _____
 Does your spouse/partner have a job: No Yes---Employer Name _____
 Length of time at this job: _____ Take Home Pay \$ _____ /per week Highest level of education completed: _____

Other Financial Information:

Do you pay for your housing? No Yes—how much per month? \$ _____ and do you own or rent?
 Do you have a bank account(s)? No Yes—what is the total in all your bank accounts combined? \$ _____
 Do you have a credit card(s)? No Yes—how much credit is available to you? \$ _____
 Do you have access to a car? No Yes—what is the make and year model? _____
 Do you have a retirement plan or account? No Yes—what is the total value? \$ _____
 Do you receive other income? No Yes---Please list the monthly amount received: Family\$ _____
 Welfare \$ _____ Social Security \$ _____ Unemployment \$ _____ Disability \$ _____ Child Support \$ _____

Expenses: Please list the monthly amount YOU pay, if any, for the expenses listed below:

Auto Payment \$ _____ Childcare \$ _____ Child Support \$ _____ Food \$ _____
 Home Phone \$ _____ Cell Phone \$ _____ Utilities \$ _____ Cable/Internet \$ _____
 List any other pertinent information (who supports you, who pays for your food/housing if you do not, etc. _____

Acknowledgment and Declaration: Under penalty of perjury I hereby certify the foregoing as being a complete and accurate statement of my current financial condition. I authorize the Hurst Municipal Court, its employees or agents to conduct a complete and through investigation of my statement. I understand this investigation could include direct verification of all information given and the obtaining of reports from credit agencies. It is with this understanding and acknowledgement that I formally request community service as payment of fines, court costs and fees now due and payable to the Hurst Municipal Court. I understand that failure to properly complete this form will result in my request for community service being denied.

Date: _____ Defendant's Signature _____

____ Granted: Defendant is indigent and is approved for CS and \$ _____ reduction in monthly payment _____ Denied: Not indigent