

**Minutes  
Hurst City Council  
Work Session  
Tuesday, October 9, 2018**

On the 9<sup>th</sup> day of October 2018, at 5:15 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at Hurst City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

David Booe	)	Mayor Pro Tem
Bill McLendon	)	Councilmembers
Larry Kitchens	)	
Jon McKenzie	)	
Cathy Thompson	)	
Cindy Shepard	)	
Clay Caruthers	)	City Manager
Allan Heindel	)	Deputy City Manager
John Boyle	)	City Attorney
Rita Frick	)	City Secretary
Michelle Lazo	)	Executive Director of Planning and Community Development
Steve Bowden	)	Executive Director of Economic Development
Chris Connolly	)	Hurst Conference Center General Manager
Sunny Patel	)	Director of Information Services

With the following Councilmembers absent: Mayor Henry Wilson, constituting a quorum; at which time, the following business was transacted:

- I. Call to Order – Mayor Pro Tem Booe called the meeting to order at 5:15 p.m.**
- II. Informational Items –** Staff provided a handout of the Cyber Security forum agenda.
- III. Discussion of Agenda Item(s) 2**  
Consider authorizing the city manager to enter into a Service Agreement, with Applications Software Technology LLC., for database administration services.  
  
Deputy City Manager Allan Heindel briefed Council on the Service Agreement with Applications Software Technology LLC., for database administration services agreement for one year plus an option to renew up to four years. He explained this is the Oracle financial management and reporting system.
- IV. Discussion of Agenda Item(s) 3 and 4**  
Conduct a public hearing to consider SP-18-05, National Bank of Texas, a site plan revision for Lot 2R1, Block 1, Lorean Creek Addition, being 1.07 acres located at 2080 Precinct Line Road.

Consider Ordinance 2397, first reading, SP-18-05, National Bank of Texas, a site plan revision for Lot 2R1, Block 1, Lorean Creek Addition, being 1.07 acres located at 2080 Precinct Line Road.

Executive Director of Planning and Community Development Michelle Lazo briefed Council on the proposed site plan noting the applicant is requesting the revision in order to add 1,049 square feet of office space to the east side of the existing structure. She stated they will relocate the existing dumpster enclosure, relocating three (3) crape Myrtle trees and mitigating one tree. She stated the building material is the same as the existing building and there are no other changes.

**V. Discussion of Agenda Item(s) 5**

Consider Ordinance 2398, first reading, implementing residential, commercial and industrial trash and residential recycling rate increases per contract.

City Manager Clay Caruthers briefed Council on the proposed residential, commercial and industrial trash and residential recycling rate increases noting the City Council authorized an amended 5-year contract for Citywide Solid Waste and Recycling Services with Allied Waste Services of Fort Worth, LLC, and the proposed ordinance has been amended to reflect the rates authorized in the contract. He stated staff has been working with Republic regarding recent customer service concerns of early pickup times and will start citing the drivers if they do not comply with city code.

**VI. Discussion of Agenda Item(s) 6**

Consider Resolution 1712 authorizing the city manager to annually enter into an Interlocal Agreement with Tarrant County Emergency Services allowing the Hurst Fire Department to respond to fire and EMS calls in the unincorporated area between Hurst and Colleyville.

Fire Chief David Palla briefed Council on Resolution 1712 authorizing the city manager to enter into an Interlocal Agreement with Tarrant County Emergency Services annually, allowing the Hurst Fire Department to respond to fire and EMS calls in the unincorporated area between Hurst and Colleyville. He stated there are very few calls for service and the agreement provides \$10,000 of revenue annually.

**VII. Discussion of Agenda Item(s) 7**

Consider appointment of Animal Services Officer to the Animal Services Advisory Committee

City Secretary Rita Frick briefed Council on the proposed appointment to the Animal Services Advisory Board noting the adopting ordinance for the Animal Services Advisory Committee calls for the Animal Services Officer to be a member of the committee. She stated, as such, staff is requesting appointment of the new Animal Services Officer Chris Chenevert.

**VIII. Discussion of Agenda Item(s) 8**

Consider acknowledgment of the emergency replacement of the Digital Storage System

Deputy City Manager Allan Heindel briefed Council on the emergency replacement of the Digital Storage System after the recent system failure. He explained the emergency purchase and recovery response to the system failure. He noted the system was budgeted and due for replacement in the FY 17-18 budget and the plan to implement redundancy, plus the existing backup files in the future.

**IX. Discussion of Agenda Item(s) 9**

Consider authorizing the City Manager to execute a six-month extension to the Commercial Guaranty and Assignment of Deposit Account with Veritex Bank relating to HVSL Investors, L.L.C.

City Manager Caruthers briefed Council on the proposed six-month extension to the Commercial Guaranty and Assignment of Deposit Account with Veritex Bank relating to HVSL Investors, L.L.C. He explained the original terms of the agreement, which guaranteed a \$1.2 million loan. He explained the six month extension will allow an extension in order to close on the sale prior to the loan maturing.

**X. Discussion of Agenda Item(s) 10, 11, and 12**

Consider authorizing the purchase and installation of a new Audio Visual System at the Hurst Conference Center.

Hurst Conference Center Manager Chris Connolly briefed Council on the proposed new Audio Visual System. He stated the Conference Center, as built, included a state of the art AV System, but entering into the 9<sup>th</sup> year of service, many of the components are failing and need upgrading. He reviewed proposed new wireless microphones, digital signage, and lighting and touchscreen software. He stated several companies were contacted and staff recommends Datavox, for the project, in an amount not to exceed \$356,000.

Consider authorizing the purchase of Window Tinting for the Hurst Conference Center.

Hurst Conference Center General Manager Chris Connolly briefed Council on the proposed window tinting in the Gallery of the Hurst Conference Center. He noted the increased efficiency with the tint rejecting 45% of the solar radiation entering the gallery and 99% of the UV radiation, saving the color of the carpet, paint and artwork. He stated a major problem in the summer is getting the temperature of the gallery below 76 degrees. Initial estimates suggest the tint would provide a comfortable 70 degree temperature when the outside temperature is 100 degrees.

Consider authorizing the purchase of LED lighting fixtures for the Hurst Conference Center parking areas.

Hurst Conference Center General Manager Chris Connolly briefed Council on the proposed LED lighting fixtures for the Hurst Conference Center. He stated in an effort to reduce energy, staff is proposing the installation of ballast bypass LED lights in the parking areas, which will dramatically reduce the cost of electricity. He stated staff anticipates a monthly

savings of \$1,000 on the electric bill and the vendor will conduct a walk through with Oncor after installation for a possible rebate, estimated at \$25,000. He stated another benefit is reduced light shining on the hotel and residences behind the center.

**XI. Adjournment – The meeting adjourned at 6:08 p.m.**

**APPROVED** this the 23<sup>rd</sup> day of October 2018.

**ATTEST:**

  
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Rita Frick, City Secretary

**APPROVED:**

  
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Henry Wilson, Mayor