

**Minutes  
Hurst City Council  
Joint Work Session  
Monday, October 8, 2018**

On the 8<sup>th</sup> day of October 2018, at 6:00 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at Hurst Conference Center, 1601 Campus Drive, Hurst, Texas, with the following members present:

Henry Wilson	)	Mayor
David Booe	)	Mayor Pro Tem
Bill McLendon	)	Councilmembers
Cathy Thompson	)	
Larry Kitchens	)	
Cindy Shepard	)	
Jon McKenzie	)	
Clay Caruthers	)	City Manager
Matthew Boyle	)	City Attorney
Rita Frick	)	City Secretary
Cynthia Singleton	)	Deputy City Secretary
Shannon Wood	)	Assistant to the City Secretary

Also present were members from the Animal Services Advisory Committee, Civil Service Commission, Codes, Appeals and Advisory Board, Community Services Development Corporation, Economic Development Advisory Committee, H-E-B Teen Court Advisory Board, Historic Preservation Committee, Hurst Senior Citizens Advisory Board, Library Board, Neighborhood and Community Advisory Committee, Parks and Recreation Board, Planning and Zoning Commission, Traffic Infrastructure and Safety Commission, and Zoning Board of Adjustment and Executive Directors/staff liaisons for the Boards, Commissions and Committees.

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

1. Call to Order – The meeting was called to order at 6:23 p.m.
2. Welcome and Staff Introductions – Mayor Wilson welcomed the members present and introduced the Executive Directors and staff liaisons for the Boards, Commissions and Committees.
3. Introduction of Strategic Vision and Strategic Plan – Board, Commission and Committee members were provided a copy of the City Council Rules of Procedure and the Strategic Plan published September 2018. Mayor Wilson and Councilmembers presented the Council’s Strategic Vision and Plan including the Vision and Mission Statements and Strategic Priorities. Mayor Wilson noted the importance of the Board, Commission and Committee members and their value to the plan and in the community.

4. Briefing, review, and discussion of rules, roles, and responsibilities of the City Council and Board, Commission and Committee members presented by the Mayor and City Attorney.

Mayor Wilson and City Attorney Matthew Boyle reviewed the rules, roles and responsibilities of the City Council and Board, Commission and Committee members including the Rules of Procedure, Texas Open Meetings Act, Public Information Act, and conflict of interest laws as they pertain to the members.

5. Facilitated discussion of ways the Council and Board, Commission and Committee members can align and support the Strategic Vision. Mayor Wilson asked the members to discuss ways their board, commission or committee can support the Strategic Vision and encouraged the members to forward their ideas to the staff liaison for a meeting agenda item.
6. Adjournment – the joint work session adjourned at 7:47 p.m.

**APPROVED** this the 23<sup>rd</sup> day of October 2018.

**ATTEST:**

  
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Rita Frick, City Secretary

**APPROVED:**

  
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Henry Wilson, Mayor