

**WORK SESSION AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
FIRST FLOOR CONFERENCE ROOM
TUESDAY, SEPTEMBER 25, 2018 – 5:15 P.M.**

I. Call to Order

II. Informational Items

-) **Discussion of short term rental and single-family zoned property**
-) **Discussion and update of fire department rank and title change**
-) **Discussion of Change Order to cover median modifications to West Pipeline Road Improvements, Phase 2**

III. Discussion of Agenda Item(s) 3

Consider Ordinance 2396, second reading, to consider Z-18-01, Lucas Funeral Home, a zoning change with a site plan from R-1 to MU-PD for Tract 2C1 and 2C2 William Wallace Survey A-1706, and a site plan for Lot BR, Block 1, Lucas Estates Addition, being 3.71 acres located at 820 W. Bedford-Eules Road and 1321 Precinct Line Road

Michelle Lazo

IV. Discussion of Agenda Item(s) 4

Consider authorizing the city manager to enter into a month-to-month Service Agreement with Strategic Custom Solutions for the Metiix data backup solution

Allan Heindel

V. Discussion of Agenda Item(s) 5, 6, 7, and 8

Consider Ordinance 2393(a), second reading, adopting budget for fiscal year beginning October 1, 2018 and ending September 30, 2019

Consider Ordinance 2393(b), second reading, ratifying the Property Tax Revenue Increase reflected in the Fiscal Year 2018-2019 Budget

Consider Ordinance 2394, second reading, setting the tax rate for the 2018 tax year

Consider Ordinance 2395, second reading, approving all water and wastewater rates for Fiscal Year 2018-2019

Clayton Fulton

VI. Discussion of Agenda Item(s) 9

Consider amendment to the HEB Teen Court Advisory Board appointments

Rita Frick

VII. Discussion of Agenda Item(s) 10

Consider authorizing the city manager to proceed with the City Hall Phase II Renovation Project

Allan Heindel

VIII. Discussion of Agenda Item(s) 11

Consider authorizing the purchase of carpet for Hurst Conference Center

Steve Bowden

IX. Adjournment

Posted by: _____

This the 21st day of September 2018, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 561.087 of the Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

**REGULAR MEETING AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
TUESDAY, SEPTEMBER 25, 2018**

AGENDA:

5:15 p.m. - Work Session (City Hall, First Floor Conference Room)

6:30 p.m. - City Council Meeting (City Hall, Council Chamber)

CALL TO ORDER

INVOCATION (Councilmember Larry Kitchens)

PLEDGE OF ALLEGIANCE

PROCLAMATION(S) AND PRESENTATION(S)

1. Presentation of HEB ISD Reads Program

CONSENT AGENDA

2. Consider approval of the minutes for the September 11 and 19, 2018 City Council meetings
3. Consider Ordinance 2396, second reading, to consider Z-18-01, Lucas Funeral Home, a zoning change with a site plan from R-1 to MU-PD for Tract 2C1 and 2C2 William Wallace Survey A-1706, and a site plan for Lot BR, Block 1, Lucas Estates Addition, being 3.71 acres located at 820 W. Bedford-Eules Road and 1321 Precinct Line Road
4. Consider authorizing the city manager to enter into a month-to-month Service Agreement with Strategic Custom Solutions for the Metiix data backup solution

BUDGET RELATED ITEM(S)

5. Consider Ordinance 2393(a), second reading, adopting budget for fiscal year beginning October 1, 2018 and ending September 30, 2019
6. Consider Ordinance 2393(b), second reading, ratifying the Property Tax Revenue Increase reflected in the Fiscal Year 2018-2019 Budget
7. Consider Ordinance 2394, second reading, setting the tax rate for the 2018 tax year
8. Consider Ordinance 2395, second reading, approving all water and wastewater rates for Fiscal Year 2018-2019

ACTION ITEM(S)

9. Consider amendment to the HEB Teen Court Advisory Board appointments
10. Consider authorizing the city manager to proceed with the City Hall Phase II Renovation Project
11. Consider authorizing the purchase of carpet for Hurst Conference Center

OTHER BUSINESS

12. Review of upcoming calendar items
13. City Council Reports - Items of Community Interest

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED

EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, Authorized by Tex. Government Code 551.072 deliberate the purchase, exchange, lease, or value of real property (Animal Control Shelter) and 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City and to reconvene in Open Session at the conclusion of the Executive Session

14. Take any and all action ensuing from Executive Session

ADJOURNMENT

Posted by: _____

This 21st day of September 2018, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 561.087 of the Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for

accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

City Council Staff Report

SUBJECT: Presentation by Hurst-Euless-Bedford Independent School District representative Kiera Elledge on the 2018 HEB Reads! Program

Supporting Documents:

Meeting Date: 9/25/2018
Department: Community Services
Reviewed by: Allan Heindel
City Manager Review:

Background/Analysis:

Hurst-Euless-Bedford Independent School District representative Kiera Elledge requests an opportunity to present a recap of this year's HEB Reads! collaborative initiative. This is the third year for this program designed to combat "Summer Slide", or the natural tendency for reading comprehension to decline in students over the summer.

Funding Sources and Community Sustainability:

There is no fiscal impact.

In an effort to remain a vibrant community, this program addresses the City Council's Strategic Priority for Innovation by continually improving the programming offered by the Library.

Recommendation:

There is no staff recommendation.

Minutes
Hurst City Council
Work Session
Tuesday, September 11, 2018

On the 11th day of September 2018, at 5:19 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at Hurst City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
David Booe)	Mayor Pro Tem
Bill McLendon)	Councilmembers
Larry Kitchens)	
Jon McKenzie)	
Cathy Thompson)	
Cindy Shepard)	
Clay Caruthers)	City Manager
Allan Heindel)	Deputy City Manager
John Boyle)	City Attorney
Rita Frick)	City Secretary
Clayton Fulton)	Executive Director of Strategic and Fiscal Services
Michelle Lazo)	Executive Director of Planning and Development
Duane Hengst)	City Engineer
Paul Brown)	Managing Director of Finance

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

I. Call to Order – Mayor Wilson called the meeting to order at 5:19 p.m.

II. Informational Items

-) **Discussion of Council Chamber renovation** - City Manager Clay Caruthers briefed Council on the need to upgrade the Council Chamber furnishings and audio visual systems in the Chamber. Davis & Davis, Inc. representative Kim Davis provided an overview of the facility improvements including lighting fixtures, carpet, podium and sound system. In response to Councilmembers' questions regarding the ADA compliance, staff stated contracts will be presented to the Council for consideration and will include additional information regarding the sound/recording systems.
-) **Discussion of Fall Festival and commercial outdoor sales activities** – Deputy City Manager Allan Heindel reviewed the planned activities and layout for the Fall Festival, October 6, 2018, from 11:00 a.m. to 2:00 p.m. at Vivagene Park and Bellaire Shopping Center. City Manager Caruthers noted staff was contacted regarding outdoor sales events, but the current code requires businesses to have 10 acres to conduct outdoor sales. Mayor Wilson noted an idea for a “Hurst Day” outdoor sales event once a year. City Manager Caruthers stated a pilot program could be conducted this year, the same time as the Fall Festival with those businesses that have contacted staff.

Councilmembers discussed the work session agenda in the following order VIII, III, VI, V, IV and VII.

III. Discussion of Agenda Item(s) 5 and 6

Conduct a public hearing to consider Z-18-01, Lucas Funeral Home, a zoning change with a site plan from R-1 to MU-PD for Tract 2C1 and 2C2 William Wallace Survey A-1706, and a site plan for Lot BR, Block 1, Lucas Estates Addition, being 3.71 acres located at 820 W. Bedford-Euleless Road and 1321 Precinct Line Road.

Consider Ordinance 2396, first reading, to consider Z-18-01, Lucas Funeral Home, a zoning change with a site plan from R-1 to MU-PD for Tract 2C1 and 2C2 William Wallace Survey A-1706, and a site plan for Lot BR, Block 1, Lucas Estates Addition, being 3.71 acres located at 820 W. Bedford-Euleless Road and 1321 Precinct Line Road.

Executive Director of Planning and Development Michelle Lazo briefed Councilmembers on Z-18-01, Lucas Funeral Home, a zoning change with a site plan and explained Phase I will include expanded parking to the north. Phase 2 will consist of adding a large chapel on the northwest side of the building with relocation of the fire lane. Phase 3 will add a garage for the fleet vehicles and additional parking. Phase 4 will remodel the existing funeral home and provide additional parking and Phase 5 will include the construction of an events center. Ms. Lazo noted the residential lot is covered with trees totaling 3,131 caliper inches and the applicant is preserving 296 caliper inches and will mitigate the remaining trees, including \$14,100 to the City's tree replacement fund.

IV. Discussion of Agenda Item(s) 7, 8, 9 and 10

Consider Ordinance 2393(a), first reading, adopting budget for fiscal year beginning October 1, 2018 and ending September 30, 2019.

Consider Ordinance 2393(b), first reading, ratifying the Property Tax Revenue Increase reflected in the Fiscal Year 2018-2019 Budget.

Consider Ordinance 2394, first reading, setting the tax rate for the 2018 tax year.

Consider Ordinance 2395, first reading, approving all water and wastewater rates for Fiscal Year 2018-2019.

These items were not discussed during work session, Mayor Wilson noted the City Secretary would read the ordinances during the regular meeting.

V. Discussion of Agenda Item(s) 11

Consider Resolution 1711 approving a negotiated settlement between the Atmos Cities Steering Committee (ACSC) and Atmos Energy Corp., Mid-Tex Division.

Executive Director of Fiscal and Strategic Services Clayton Fulton briefed Council on Resolution 1711 approving a negotiated settlement between the Atmos Cities Steering Committee (ACSC) and Atmos Energy Corp., Mid-Tex Division, noting the negotiated recommended system-wide rate increase of \$24.9 million as opposed to the original \$42

million dollar rate request. He stated the rate increase associated with the Resolution is largely offset by the lowered federal income tax rates, such that out-of-pocket expense to consumers should be roughly the same under new rates as what was experienced by consumers last winter and staff recommends approval of the proposed Resolution.

VI. Discussion of Agenda Item(s) 12

Consider engagement with BKD CPAs & Advisors for Professional Auditing Services. Executive Director of Fiscal and Strategic Services Clayton Fulton briefed Council on the engagement of BKD CPAs & Advisory for professional auditing services noting the merging between Rylander Clay and Optiz and BKD. Introduced were BKD representatives David Palmer and Karen Garcia.

VII. Discussion of Agenda Item(s) 13

Consider vote for Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election.

Mayor Wilson reviewed his recommendation for the Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election.

VIII. Discussion of Agenda Item(s) 14

Consider annual appointments to boards, commissions and committees.

Mayor Wilson noted his recommendations for annual appointments to boards, commissions and committees.

VII. Adjournment – The meeting adjourned at 6:23 p.m.

APPROVED this the 25th day of September 2018.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Henry Wilson, Mayor

**City of Hurst
City Council Minutes
Tuesday, September 11, 2018**

On the 11th day of September 2018, at 6:30 p.m., the City Council of the City of Hurst, Texas, convened in Regular Meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
David Booe)	Mayor Pro Tem
Bill McLendon)	Councilmembers
Larry Kitchens)	
Jon McKenzie)	
Cathy Thompson)	
Cindy Shepard)	
Clay Caruthers)	City Manager
Allan Heindel)	Deputy City Manager
John Boyle)	City Attorney
Rita Frick)	City Secretary
Duane Hengst)	City Engineer
Clayton Fulton)	Executive Director of Strategic and Fiscal Services
Michelle Lazo)	Executive Director of Planning and Community Development
Paul Brown)	Managing Director of Finance

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 6:30 p.m.

Councilmember Cindy Shepard gave the Invocation.

The Pledge of Allegiance was given.

PROCLAMATION(S) AND PRESENTATION(S)

1. Proclamation recognizing Constitution Week. Councilmember Larry Kitchens read and presented the Proclamation recognizing Constitution Week to the Daughters of the American Revolution, Captain Nathaniel Lewis Chapter, who thanked the Mayor and Council for the proclamation. Councilmember Kitchens provided a review of the Daughters of the American Revolution's 1955 petition, presented to Congress for Constitution Week, and adopted August 2, 1956 by Dwight Eisenhower. He also provided fun facts regarding the Constitution.
2. Presentation of the Hurst Police Department's Commission on Accreditation for Law Enforcement Agencies (CALEA) Award.

Police Chief Steve Niekamp stated the police department attained the accreditation by the

Commission on Accreditation for Law Enforcement Agencies (CALEA), in July of 1990, the tenth agency to receive the award. He reviewed the criteria for this designation. He noted the necessary criteria to receive the Excellence Award with this being the department's ninth Accreditation with Excellence Award. Chief Niekamp thanked Deputy Chief Billy Keadle, Lieutenant Mark Schwobel and Kenya Meza for their hard work to achieve this award and stated the awards reflect the character of the police department and is part of their culture.

CONSENT AGENDA

3. Considered approval of the minutes for the August 28, 30, September 4, 2018 City Council meetings.
4. Considered cancelling the November 27 and December 25, 2018 regular City Council meetings.

Councilmember Booe moved to approve the consent agenda. Motion seconded by Councilmember Kitchens. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard
No: None

PUBLIC HEARING(S) AND RELATED ITEM(S)

5. Conducted a public hearing to consider Z-18-01, Lucas Funeral Home, a zoning change with a site plan from R-1 to MU-PD for Tract 2C1 and 2C2 William Wallace Survey A-1706, and a site plan for Lot BR, Block 1, Lucas Estates Addition, being 3.71 acres located at 820 W. Bedford-Euleess Road and 1321 Precinct Line Road.

Mayor Wilson announced a public hearing to consider Z-18-01, Lucas Funeral Home a zoning change with a site plan from R-1 to MU-PD for Tract 2C1 and 2C2 William Wallace Survey A-1706, and a site plan for Lot BR, Block 1, Lucas Estates Addition, being 3.71 acres located at 820 W. Bedford-Euleess Road and 1321 Precinct Line Road and recognized Executive Director of Planning and Development Michelle Lazo, who reviewed the zoning change and site plan. Ms. Lazo noted Lucas Funeral Home purchased the residential lot adjacent to their existing funeral home and plan to demolish the existing residential structure to add a new parking lot, expand the existing funeral home and construct an event center. She reviewed the proposed phases of the project, which will be developed over time. Reviewed were the photometric plan showing zero foot-candles along the residential property lines, to the north and west; an existing 6' masonry-screening wall along the western property line that will be extended along the north property line and the existing wooden fence between the funeral home and the residential lot, which will be removed. Ms. Lazo stated Phase I will include 108 parking spaces on the adjacent lot to allow for the relocation of the parking required to keep the funeral home in operation during expansion. Phase 2 will consist of adding a large chapel on the northwest side of the building with relocation of the fire lane. Phase 3 will add a garage for the fleet vehicles and additional parking. Phase 4 will remodel the

existing funeral home and additional parking amendments and Phase 5 will include the construction of an events center. She stated the residential lot is covered with trees totaling 3,131 caliper inches and the applicant is preserving 296 caliper inches and will mitigate the remaining trees, including \$14,100 to the City's tree replacement fund.

Mayor Wilson recognized applicant John Lucas, who reviewed his family's business and explained that parking is really an issue, and that the first expansion is really the most important. He explained the phases are within the current footprint except the event center.

Mayor Wilson recognized the following individuals who expressed their concerns including loss of value to their homes, trees for landscaping under power lines, security issues, noise regarding commercial dumpster pickup and vermin issues on the property and spreading when clear cutting is done. Also expressed was concern the existing residential home was allowed to deteriorate, the expansion of commercial zoning into the residential neighborhood, traffic issues, hours of operation, control regarding the event center zoning in the future, location of the western most drive access and signage. Also expressed was the belief dollars being invested by the property owner could be better utilized in another area of the City.

Rob Davis, 809 Wheelwood Drive, Hurst, Texas; Harvey Vance, 836 W. Bedford-Eules Road, Hurst, Texas, and Danny Highgate, 824 W. Bedford-Eules Road.

There being no one else to speak, Mayor Wilson closed the public hearing.

In response to Councilmembers' questions, Mr. Lucas stated the garage will be at the current location just extended. He stated the primary driveway will be on Bedford-Eules Road, with an additional driveway installed to the west for the event center. Mr. Lucas stated there is no intent to remove trees before necessary and stated the event center is for families to gather after a service for a reception or catered lunch. Council discussed the timeline of constructing the event center, removing trees, requiring the event center only be reserved for events associated with a funeral and requesting the applicant remove Phase 5 from this request since they did not have a definite time for construction. Mr. Lucas stated he did not necessarily see a problem removing Phase 5 at this time. In response to additional questions, Ms. Lazo stated the photometric plan shows zero foot-candles along the residential property lines that are designed to shine down and not over the property line. Mr. Lucas stated he would prefer shrubs under the power lines, but they are existing trees.

Councilmember Kitchens moved to approve Z-18-01 Lucas Funeral Home, a zoning change with a site plan from R-1 to MU-PD for Tract 2C1 and 2C2 William Wallace Survey A-1706, and a site plan for Lot BR, Block 1 Lucas Estates Addition, being 3.71 acres located at 820 W. Bedford-Eules Road and 1321 Precinct Line Road with the following stipulations: 1) the dumpster be relocated; 2) the tree buffer-yard on the west side match the density of trees on the north side; 3) sidewalk on Bedford-Eules Road, west of driveway be removed from the site plan; and 4) Phase 5 of the plan be removed.

Motion seconded by Councilmember Thompson. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard
No: None

6. Considered Ordinance 2396, first reading, to consider Z-18-01, Lucas Funeral Home, a zoning change with a site plan from R-1 to MU-PD for Tract 2C1 and 2C2 William Wallace Survey A-1706, and a site plan for Lot BR, Block 1, Lucas Estates Addition, being 3.71 acres located at 820 W. Bedford-Eules Road and 1321 Precinct Line Road.

Councilmember Kitchens moved to approve Ordinance 2396. Motion seconded by Councilmember Shepard. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard
No: None

BUDGET RELATED ITEM(S)

7. Considered Ordinance 2393(a), first reading, adopting budget for fiscal year beginning October 1, 2018 and ending September 30, 2019. Mayor Wilson stated the City Council conducted public hearings on the budget and tax rate and requested City Secretary Rita Frick read Ordinance 2393(a).

Councilmember McLendon moved to pass Ordinance 2393(a). Motion seconded by Councilmember McKenzie. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard
No: None

8. Considered Ordinance 2393(b), first reading, ratifying the Property Tax Revenue Increase reflected in the Fiscal Year 2018-2019 Budget. City Secretary Rita Frick read Ordinance 2393(b).

Councilmember Booe moved to approve Ordinance 2393(b), first reading, ratifying the property tax revenue increase reflected in the fiscal year 2018-2019 budget. Motion seconded by Councilmember Thompson. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard
No: None

9. Considered Ordinance 2394, first reading, setting the tax rate for the 2018 tax year. City Secretary Rita Frick read Ordinance 2394.

Councilmember Shepard moved with the adoption of Ordinance 2394, "I move that the property tax rate be increased by the adoption of a tax rate of \$0.58, which is effectively a

4.9% increase in the tax rate”. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard
No: None

10. Considered Ordinance 2395, first reading, approving all water and wastewater rates for Fiscal Year 2018-2019.

Mayor Wilson recognized City Manager Clay Caruthers who noted the Enterprise Fund Budget was presented to Council during several budget related meetings. He stated staff utilized consultant Lewis McLain to help with the calculations, and noted the primary cost driver for the increase is wholesale cost increases from the City of Fort Worth. He stated he believed everything possible is being done to maintain cost and is proposing a 1.5% increase for water and wastewater. Executive Director of Fiscal and Strategic Services Clayton Fulton reviewed the impact to customers based upon volume usage, with an average usage monthly increase of \$1.36. City Manager Caruthers stated staff will continue to study rates each year. Councilmember Kitchens stated it is clear these are pass through rates, forced upon the City by an outside agency. He explained Council is doing everything they can to smooth the rates, but do not have a lot of control. City Manager Caruthers explained the impact of population growth in Tarrant County to the system and that without a City owned lake and water treatment plant this is the result. Also noted is the per gallon cost of water of one penny a day per gallon for delivery by the City versus a store bought gallon cost of one dollar.

Councilmember Thompson moved to approve Ordinance 2395 including the proposed Water and Wastewater rates effective October 1, 2018, to be included in all City utility bills processed on, or after, November 1, 2018. Motion seconded by Councilmember McKenzie. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard
No: None

RESOLUTION(S)

11. Considered Resolution 1711 approving a negotiated settlement between the Atmos Cities Steering Committee (ACSC) and Atmos Energy Corp., Mid-Tex Division.

Mayor Wilson recognized Executive Director of Fiscal and Strategic Services Clayton Fulton who stated this item is the result of the City's participation, along with 171 other cities in the Atmos Energy Steering Committee "ACSC" and also reviewed the Rate Review Mechanism "RRM" process arising out of the Gas Reliability Infrastructure Program legislation, which created a substitute rate review process. Mr. Fulton stated as a result of these processes, ACSC's Executive Committee agreed to recommend a system-wide rate increase of \$24.9 million as opposed to the original \$42 million dollar rate request. He stated the rate increase associated with the Resolution is largely offset by the lowered federal income tax rates, such that out-of-pocket expense to consumers

should be roughly the same under new rates as what was experienced by consumers last winter, and staff recommends approval of the proposed Resolution.

Councilmember McKenzie moved to approve Resolution 1711 approving the negotiated settlement between the Atmos Cities Steering Committee (ACSC) and Atmos Energy Corp., Mid-Tex Divison. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard
No: None

ACTION ITEM(S)

12. Considered engagement With BKD CPAs & Advisor for Professional Auditing Services.

Mayor Wilson recognized Executive Director of Fiscal and Strategic Services Clayton Fulton who stated the City currently has a five year agreement with Rylander, Clay & Opitz, L.L.P, who merged with BKD CPAs & Advisers. Mr. Fulton introduced Managing Director of Finance Paul Brown who stated the base fee for the audit is \$75,000, a 5.6% increase. He stated if a Single Audit is necessary, the fee is \$5,000. Mayor Wilson stated he understands the attorneys will negotiate the final contract language.

Councilmember Booe moved to engage the services of BKD CPAs & Advisers to audit the City's financial records for the fiscal year ending September 30, 2018, for an overall base and single audit fee, not to exceed \$80,000. Motion seconded by Councilmember Shepard. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard
No: None

13. Considered vote for Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election.

Mayor Wilson stated he currently serves on the Texas Municipal League Intergovernmental Risk Pool Board as a nonvoting member and knows the nominated individuals to the Board. He stated the members work diligently for the board, as a property insurance company for cities.

Councilmember Booe moved to vote for Place 11, Randy Criswell; Place 12, Bert Lumbreras; Place 13, Byron Black; and Place 14, David Rutledge. Motion seconded by Councilmember Kitchens. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard
No: None

14. Considered annual appointments to boards, commissions and committees.

Mayor Wilson stated the Council met and interviewed candidates and discussed where they might serve best, and proposes the following appointments for the 2018-2019 Board, Commissions and Committees:

Economic Development Advisory Committee: Place 2(non-profit), Fannette Welton, Term Expires 2020

HEB Teen Court: Place 2, Brandon Herrera, Term Expires 2020

Historical Landmark Preservation Committee: Place 4, Marsha Camarata, Term Expires 2019; Place 6, Heather Buen, Term Expires 2020; Place 7, Dallas Snow, Term Expires 2020; Alternate 1, Steve Johnson, Term Expires 2019; Alternate 2, Janice Pyles-Trostle, Term Expires 2019

Library Board: Place 5, Margaret Coleman, Term Expires 2020, Alternate 1, Linda Dibley, Term Expires 2019, Alternate 2, Julie Granquist, Term Expires 2019

Neighborhood and Community Advisory Committee: Place 1, Guy Rhodes, Term Expires 2019; Place 2, Eric Posey, Term Expires 2020; Place 5 Barry Smith, Term Expires 2019; Place 7, Josh Ingram, Term Expires 2020; Alternate 1, Leah Smith, Term Expires 2019; Alternate 2, Anna Holzer, Term Expires 2019

Parks and Recreation Board: Place 6, Gary Waldron, Term Expires 2019; Alternate 1, Jessica Martin, Term Expires 2019; Alternate 2, Will Blackburn, Term Expires 2019

Transportation Infrastructure and Safety Committee: Place 1, Denise Fields, Term Expires 2020

Zoning Board of Adjustment: Place 1, Andrea Taylor, Term Expires 2019; Alternate 1, Bobby Grigsby, Term Expires 2019; Alternate 2, Trasa Cobern, Term Expires 2019

Codes, Appeals and Advisory Board: Alternate 2, Elaine Wicker, Term Expires 2019

Mayor Wilson also noted that two Historical Committee members will rotate off when the current cemetery project is complete.

Councilmember McKenzie moved to accept the slate as read for the 2018-2019 board, commission and committee appointments. Motion seconded by Councilmember McLendon. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard

No: None

Councilmember Kitchens moved that those existing members that indicated their desire to be reappointed that Council approve the reappointment. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard

No: None

OTHER BUSINESS

15. Councilmembers reviewed the following board and committee meeting minutes:

-) Historical Committee
-) Animal Services Advisory Committee
-) Parks and Recreation Board
-) Library Board
-) Hurst Senior Citizens Advisory Committee
-) Planning and Zoning Commission

In response to Councilmember Booe's questions regarding the Parks and Recreation minutes regarding Rickel Park, Deputy City Manager Allan Heindel stated Eules was contractually obligated, as a Corp of Engineers project, and Eules has completed the project.

16. Review of upcoming calendar items: City Manager Clay Caruthers reviewed the following calendar items:

-) Saturday, September 29, 2018, 10:00 a.m. to 2:00 p.m. - Fire Department Open House, Fire Station 1
-) Tuesday, October 2, 2018, 5:30 p.m. – National Night Out, Library and Vivagene Copeland Park
-) Saturday, October 6, 2018, 11:00 a.m. to Noon – Fall Festival, Bellaire Shopping Center/Vivagene Copeland Park
-) Saturday, October 13, 2018, 8:00 to 11:00 a.m. – Household Hazardous Waste, Service Center
-) Tuesday, October 16, 2018, 5:30 – 9:00 p.m. – Cyber Security Event, Library
-) Saturday, October 20, 2018 – Clean-Up Day (curbside pickup) Monday and Thursday garbage service
-) Saturday, October 27, 2018 – Clean Up Day (curbside pickup) Tuesday and Friday

17. City Council Reports - Items of Community Interest – Councilmember Kitchens noted a citizen comment of how prompt the City crews were in responding to a sewer backup on Redbud during the recent heavy rain event. He also noted a water main break by his

home at 5:30 p.m. and that the crew stayed until 2:00 a.m. to repair. He complimented the crews work noting that sometimes their work goes unrecognized. Mayor Wilson noted his participation and how nice the L.D. Bell homecoming parade was on Monday evening.

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED – No one spoke.

EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, Authorized by Tex. Government Code 551.072 deliberate the purchase, exchange, lease, or value of real property (Animal Control Shelter) and 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City and to reconvene in Open Session at the conclusion of the Executive Session

Mayor Wilson recessed the meeting at 7:58 p.m. to Executive Session in compliance with the provisions of the Texas Open Meetings Law, authorized by Tex. Government Code 551.072 deliberate the purchase, exchange, lease, or value of real property (Animal Control Shelter) and 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City and to reconvened Open Session at 8:30 p.m.

18. Take any and all action ensuing from Executive Session. No action was taken.

ADJOURNMENT

The meeting adjourned at 8:40 p.m.

APPROVED this the 25th day of September 2018.

ATTEST:

Rita Frick, City Secretary

APPROVED:

Henry Wilson, Mayor

**City of Hurst
City Council Minutes
Wednesday, September 19, 2018**

On the 19th day of September 2018, at 4:00 p.m., the City Council of the City of Hurst, Texas, convened in Special Meeting at Hurst City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
David Booe)	Mayor Pro Tem
Bill McLendon)	Councilmembers
Larry Kitchens)	
Cathy Thompson)	
Cindy Shepard)	
Jon McKenzie)	
Clay Caruthers)	City Manager
John Boyle)	City Attorney
Rita Frick)	City Secretary
Greg Dickens)	Executive Director of Public Works

With the following Councilmembers absent: none constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 4:00 p.m.

Mayor Wilson gave the Invocation.

ACTION ITEM(S)

1. Considered and discuss possible amendments to current and future Pipeline Road construction projects.

Mayor Wilson stated he received information regarding the medians and Pipeline Road Project, which supports a review of the project. He explained, with the timeline of the project, it is necessary for the Council to review and make a decision regarding median placement before further construction. Mayor Wilson requested Executive Director of Public Works Greg Dickens review the planned median placement and alternatives for Council's consideration. Mr. Dickens reviewed the medians, ingress and egress points relative to the area businesses from Precinct Line Road to the end of the Pipeline Road Phase II Project. He provided drawings depicting alternative median designs, which would allow additional access. He explained he still needs to contact the County and obtain an estimate from the contractor, but believes the modification would cost less than \$150,000. Staff stated funds are available in special projects, or may be absorbed in the project contingency. In response to Councilmembers' questions, Mr. Dickens stated the left turn lanes will be marked with paint or buttons.

Councilmember Kitchens moved to approve changes described in the drawings presented by Mr. Dickens and move forward with the project. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson and Shepard

No: None

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED.

No one spoke.

ADJOURNMENT

The meeting adjourned at 4:16 p.m.

APPROVED this the 25th day of September 2018.

ATTEST:

APPROVED:

Rita L. Frick, City Secretary

Henry Wilson, Mayor

City Council Staff Report

SUBJECT: Z-18-01 Lucas Funeral Home, a zoning change with a site plan from R-1 to MU-PD for Tract 2C1 and 2C2 William Wallace Survey A-1706, and a site plan for Lot BR, Block 1, Lucas Estates Addition, being 3.71 acres located at 820 W. Bedford-Eules Road and 1321 Precinct Line Road

Supporting Documents:

Ordinance 2396
 Zoning exhibit/site plan – Exhibit "A"
 Phasing plan – Exhibit "B"
 Photometric plan – Exhibit "C"
 Tree preservation plan – Exhibits "D-E"
 Landscape plan – Exhibit "F"
 Building elevation – Exhibit "G"
 Monument sign – Exhibit "H"

Meeting Date: 9/25/2018
 Department: Development
 Reviewed by: Michelle Lazo
 City Manager Review:

Background/Analysis:

An application has been made by Lucas Funeral Home for a zoning change with a site plan from R-1 to MU-PD for Tract 2C1 and 2C2 William Wallace Survey A-1706, and a site plan for Lot BR, Block 1, Lucas Estates Addition, being 3.71 acres located at 820 W. Bedford-Eules Road and 1321 Precinct Line Road. A replat will be submitted at a later date. The stipulations recommended by the Planning and Zoning Commission and City Council have been incorporated in the exhibits as requested.

Lucas Funeral Home purchased the residential lot adjacent to their existing funeral home in 2005. The applicant is planning to demolish the existing residential structure in order to add a new parking lot, expand the existing funeral home, and construct an event center in the future. The project will develop in phases over a period of time.

Phase 1 will consist of the construction of 108 parking spaces on the adjacent lot to allow for the relocation of the parking required to keep the funeral home in operation during expansion.

Phase 2 will consist of adding a large chapel on the northwest side of the building and removing the pavement on the north and west side. A new fire lane will be installed to connect to Precinct Line Road. The fire lane will provide coverage to the north and west side of the funeral home and will connect to the parking lot in Phase 1. The dumpster enclosure will be relocated 30 ft. away from the residential lot to the north.

Phase 3 will consist of adding a garage for Lucas fleet vehicles and 36 additional parking spaces.

Phase 4 will include the remodel of the existing funeral home and parking lot and the construction of 39 additional parking spaces.

Phase 5, the future event center, will be resubmitted for Council approval prior to construction. This area will remain in a natural state.

The photometric plan shows lighting standards in the parking islands that are 22 ft. in height, with zero foot-candles, along the residential property lines, to the north and west.

There are no proposed changes to access on Precinct Line Road. The applicant will keep the eastern driveway on Bedford-Euless Road and move the existing residential drive to the western property line. The sidewalk on Bedford-Euless Road will terminate on the east side of the new driveway.

The residential lot is covered with a variety of trees totaling 3,131 caliper inches. The applicant is preserving 296 caliper inches and will mitigate 276 caliper inches with new trees on site. The applicant will mitigate the remaining 235 caliper inches by paying \$14,100 to the City's tree replacement fund.

The applicant is providing good landscaping with 18 Lacebark Elms, 26 Southern Live Oaks, nine (9) Chinese Pistaches, 15 Shumard Oaks, Dwarf Wax Myrtles, Lindheimer's Muhly, Asian Jasmine, and Bermuda sod.

The expansion will add 8,378 sq. ft. to the funeral home and a new chapel. The building elevation indicates new aluminum storefront glass, natural block stone columns, concrete board lap siding, brick, and a standing seam metal roof. The new chapel roofline will extend up to 30 ft. in height. The total area for the funeral home will be 22,834 sq. ft.

The applicant has installed a six (6) foot masonry wall along the western property line and will extend the wall along the north property line. The existing wooden fence between the funeral home and the residential lot will be removed.

The applicant is proposing a five (5) ft. masonry monument sign on Bedford-Euless Road with 41.6 sq. ft. in sign area.

Funding Sources and Community Sustainability:

There is no fiscal impact. This zoning change with a site plan is a direct representation of Council's goal for Redevelopment.

Recommendation:

City Council move to approve Z-18-01 Lucas Funeral Home and Ordinance 2396.

ORDINANCE 2396

AN ORDINANCE ADOPTING A ZONING CHANGE FROM R-1 TO MU-PD FOR TRACT 2C1 AND 2C2 WILLIAM WALLACE SURVEY A 1706 WITH A SITE PLAN FOR LOT BR, BLOCK 1, LUCAS ESTATES ADDITION, BEING 3.71 ACRES LOCATED AT 820 W. BEDFORD EULESS ROAD AND 1321 PRECINCT LINE ROAD

WHEREAS, notice of a hearing before the Planning and Zoning Commission was sent to real property owners within 200 feet of the property herein described at least 10 days before such hearing; and,

WHEREAS, notice of a public hearing before the City Council was published in a newspaper of general circulation in Hurst at least 15 days before such hearing; and,

WHEREAS, notices were posted on the subject land as provided by the Zoning Ordinance; and,

WHEREAS, public hearings to change the zoning on the property herein described were held before both the Planning and Zoning Commission and the City Council, and the Planning and Zoning Commission has heretofore made a recommendation concerning the site plan change; and,

WHEREAS, the City Council is of the opinion that the zoning change with a site plan herein effectuated furthers the purpose of zoning as set forth in the Comprehensive Zoning Ordinance and is in the best interest of the citizens of the City of Hurst.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. THAT the Comprehensive Zoning Ordinance of the City of Hurst is hereby amended by adopting a zoning change with Exhibits "A-I" from R-1 to MU-PD for Tract 2C1 and 2C2 William Wallace Survey A-1706, and a site plan for Lot BR, Block 1, Lucas Estates Addition, being 3.71 acres located at 820 W. Bedford-Eules Road and 1321 Precinct Line Road.

AND IT IS SO ORDERED.

Passed on the first reading on the 11th day of September 2018 by a vote of 6 to 0.

Approved on the second reading on the 25th day of September 2018 by a vote of _ to _.

ATTEST:

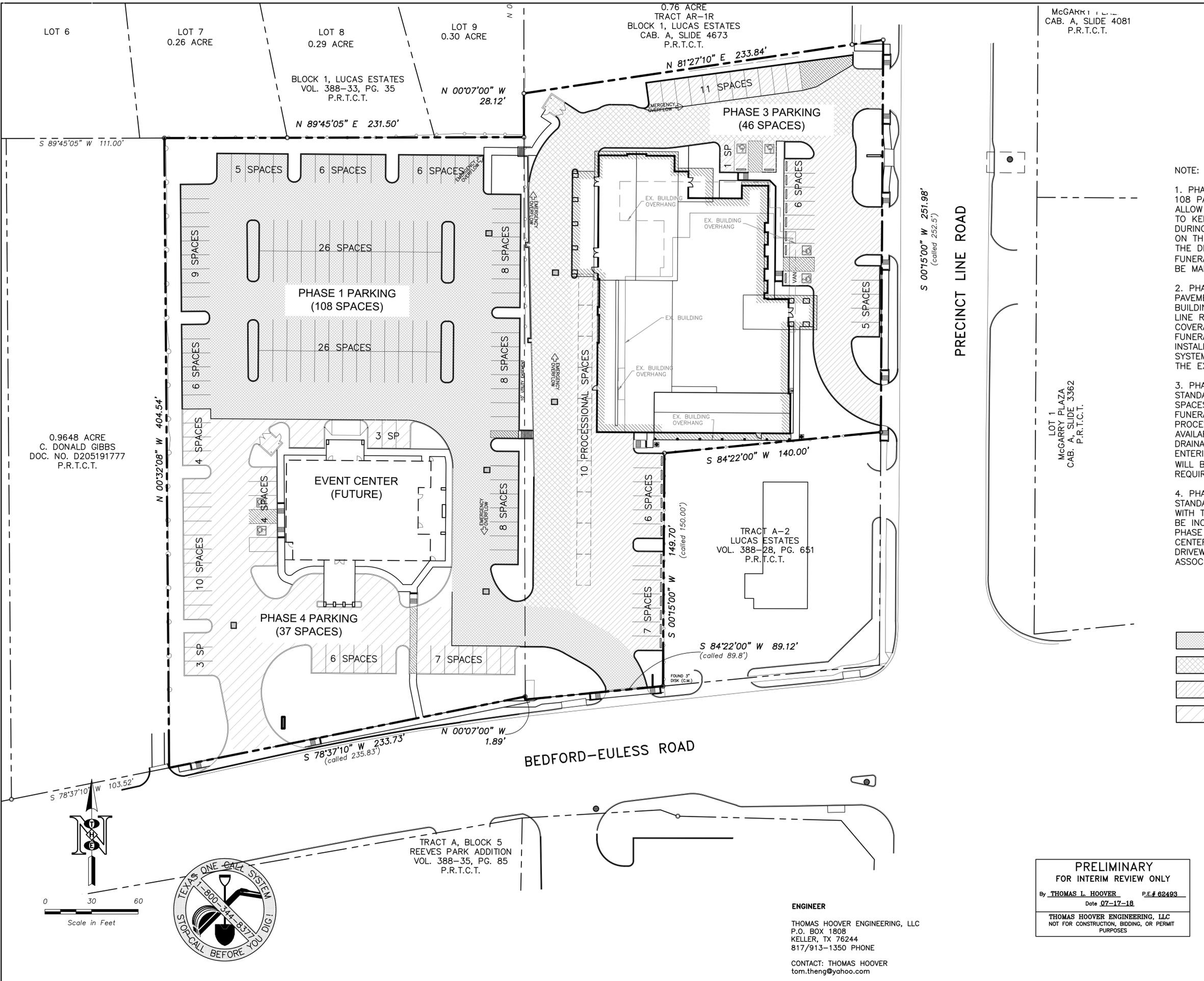
CITY OF HURST

Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

City Attorney

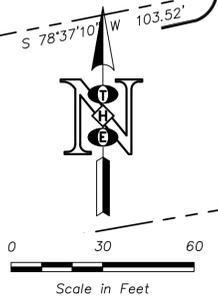


NO.	REVISIONS/ SUBMISSIONS	DATE

- NOTE:
1. PHASE 1 WILL CONSIST OF CONSTRUCTION OF THE 108 PARKING SPACES ON THE ADJOINING PROPERTY TO ALLOW FOR THE RELOCATION OF THE PARKING REQUIRED TO KEEP THE EXISTING FUNERAL HOME OPERATIONAL DURING EXPANSION. THIS INCLUDES THE DRAINAGE SYSTEM ON THE ADJACENT SITE. ONCE THE PAVING IS COMPLETE, THE DEMOLITION OF THE EXISTING PARKING AROUND THE FUNERAL HOME WILL COMMENCE. FIVE (5) SPACES WILL BE MARKED AS ACCESSIBLE UNTIL PHASE 3 IS COMPLETE.
 2. PHASE 2 WILL CONSIST OF REMOVING THE EXISTING PAVEMENT FROM THE NORTH AND REAR OF THE EXISTING BUILDING. A NEW FIRE LANE CONNECTING TO PRECINCT LINE ROAD WILL BE INSTALLED. IT WILL PROVIDE COVERAGE ALONG THE NORTH AND REAR THE EXISTING FUNERAL HOME. IT WILL CONNECT TO THE NEW PAVEMENT INSTALLED IN PHASE 1. THIS INCLUDES THE DRAINAGE SYSTEM CONNECTING THE PHASE 1 IMPROVEMENTS TO THE EXISTING DRAINAGE SYSTEM IN PRECINCT LINE ROAD.
 3. PHASE 3 WILL CONSIST OF CONSTRUCTION OF THE 36 STANDARD PARKING SPACES, 10 PROCESSIONAL PARKING SPACES AND 5 ACCESSIBLE PARKING SPACES FOR THE FUNERAL HOME. A TOTAL OF 144 STANDARD PARKS, 10 PROCESSIONAL PARKS, AND 5 ACCESSIBLE PARKS ARE AVAILABLE WITH THIS PHASE. THIS INCLUDES THE DRAINAGE SYSTEM REQUIRED TO REDUCE THE RUNOFF ENTERING PRECINCT LINE ROAD. THE EXISTING DRIVEWAYS WILL BE ADJUSTED TO COMPLY WITH CURRENT TAS/ADA REQUIREMENTS.
 4. PHASE 4 WILL CONSIST OF CONSTRUCTION OF THE 37 STANDARD PARKS AND 2 ACCESSIBLE PARKS ASSOCIATED WITH THE FUTURE EVENT CENTER. THE FIRE LANE WILL BE INCORPORATED INTO THE PAVING ASSOCIATED WITH PHASE 1 CONNECTING THE LOOP AROUND THE EVENT CENTER AND RE-CONNECTING TO THE PROPOSED DRIVEWAY TO BEDFORD-EULESS ROAD. UTILITIES ASSOCIATED WITH THIS PHASE WILL BE INSTALLED.

LEGEND

- PHASE 1 NEW PARKING LOT
- PHASE 2 NEW FIRE LANE
- PHASE 3 PARKING FOR EXPANSION
- PHASE 4 PARKING FOR FUTURE EVENT CENTER



TRACT A, BLOCK 5
REEVES PARK ADDITION
VOL. 388-35, PG. 85
P.R.T.C.T.

ENGINEER
THOMAS HOOVER ENGINEERING, LLC
P.O. BOX 1808
KELLER, TX 76244
817/913-1350 PHONE

CONTACT: THOMAS HOOVER
tom.theng@yahoo.com

PRELIMINARY
FOR INTERIM REVIEW ONLY
By THOMAS L. HOOVER P.E.# 62493
Date 07-17-18
THOMAS HOOVER ENGINEERING, LLC
NOT FOR CONSTRUCTION, BIDDING, OR PERMIT PURPOSES

	THOMAS HOOVER ENGINEERING, LLC P.O. BOX 1808 KELLER, TEXAS 76244 (817) 431-0790 PHONE T.B.P.E. FIRM REGISTRATION NO. 006009		
	1321 PRECINCT LINE ROAD 820 W. BEDFORD EULESS ROAD LOCATED IN THE W. WALLACE SURVEY, A-1706 IN THE CITY OF HURST, TARRANT COUNTY, TEXAS.		
LUCAS FUNERAL HOME			
PHASING PLAN			
DESIGNED	TLH	SCALE	PROJECT NO.
DRAWN	SDS	1" = 30'	SHEET
CHECKED	TLH	DATE	ST-2
		07-17-18	of

TREE SURVEY

CAL.	SPECIES	COMMENT
101	11"	Live Oak Remove
102	19"	Magnolia Remove
103	18"	Magnolia Remove
104	24"	Pine Preserve
105	24"	Pine Preserve
106	30"	Pine Preserve
107	12"	Oak Remove-Exempt
108	13"	Oak Remove-Exempt
109	13"	Oak Remove-Exempt
110	17"	Oak Remove-Exempt
111	14"	Oak Remove-Exempt
112	18"	Oak Remove-Exempt
113	17"	Oak Remove-Exempt
114	12"	Live Oak Poor/ Remove-Exempt
115		Dead/ Remove-Exempt
116	8"	Oak Poor/ Remove-Exempt
117	14"	Oak Poor/ Remove-Exempt
118	14"	Hackberry Remove
119	14"	Oak Remove-Exempt
120	12"	Oak Remove-Exempt
121	5"	Oak Remove-Exempt
122	10"	Hickory Remove
123	8"	Hickory Remove
124	14"	Oak Remove-Exempt
125	12"	Oak Remove-Exempt

TREE SURVEY

CAL.	SPECIES	COMMENT
126	9"	Oak Remove-Exempt
127	19"	Oak Remove-Exempt
128	14"	Oak Remove-Exempt
129	10"	Oak Remove-Exempt
130	12"	Oak Remove-Exempt
131	16"	Oak Remove-Exempt
132	9"	Oak Remove-Exempt
133	13"	Oak Remove-Exempt
134	11"	Oak Remove-Exempt
135	11"	Oak Remove-Exempt
136	7"	Oak Poor/ Remove-Exempt
137	4"	Hackberry Remove-Exempt
138	11"	Oak Remove-Exempt
139	17"	Oak Remove-Exempt
140	10"	Oak Remove-Exempt
141	18"	Oak Remove-Exempt
142	14"	Oak Remove-Exempt
143	10"	Oak Remove-Exempt
144	13"	Oak Remove
145	5"	Oak Remove-Exempt
146	9"	Oak Remove-Exempt
147	13"	Oak Remove-Exempt
148	8"	Cedar Remove-Exempt
149	14"	Oak Remove-Exempt
150	12"	Oak Remove-Exempt

TREE SURVEY

CAL.	SPECIES	COMMENT
151	16"	Oak Remove-Exempt
152	12"	Oak Remove-Exempt
153	13"	Oak Remove
154	17"	Oak Remove-Exempt
155	12"	Oak Remove-Exempt
156	18"	Oak Remove-Exempt
157	13"	Oak Remove
158	12"	Oak Remove
159	9"	Oak Remove
160	12"	Oak Remove
161	11"	Oak Remove
162	13"	Oak Preserve
163	14"	Oak Remove
164	13"	Oak Remove
165	14"	Oak Remove
166	12"	Oak Remove-Exempt
167	15"	Oak Remove
168	5"	Hackberry Remove
169	14"	Oak Remove-Exempt
170	11"	Oak Remove-Exempt
171	10"	Oak Remove-Exempt
172	9"	Oak Remove-Exempt
173	11"	Oak Remove-Exempt
174	14"	Oak Remove-Exempt
175	22"	Oak Remove

TREE SURVEY

CAL.	SPECIES	COMMENT
176	8"	Oak Remove
177	11"	Chinaberry Remove
178	13"	Oak Remove-Exempt
179	11"	Oak Remove-Exempt
180	10"	Oak Remove-Exempt
181	8"	Oak Remove-Exempt
182	8"	Oak Remove-Exempt
183	8"	Oak Remove-Exempt
184	12"	Oak Remove-Exempt
185	30"	Oak Remove-Exempt
186	12"	Oak Remove
187	12"	Oak Remove
188	9"	Oak Preserve
189	6"	Oak Remove
190	5"	Hackberry Remove
191	13"	Oak Remove-Exempt
192	14"	Oak Remove-Exempt
193	19"	Oak Remove
194	15"	Oak Remove
195	14"	Oak Remove-Exempt
196	13"	Oak Remove
197	14"	Oak Remove
198	14"	Oak Remove
199	13"	Oak Remove-Exempt
200	18"	Oak Remove-Exempt

TREE SURVEY

CAL.	SPECIES	COMMENT
201	7"	Oak Remove-Exempt
202	12"	Oak Remove-Exempt
203	13"	Oak Remove-Exempt
204	9"	Oak Remove-Exempt
205	12"	Oak Remove-Exempt
206	11"	Oak Remove
207	12"	Oak Remove
208	15"	Oak Remove
209	5"	Live Oak Remove
210	9"	Oak Remove-Exempt
211	11"	Oak Remove-Exempt
212	8"	Oak Preserve
213	11"	Oak Preserve
214	11"	Oak Preserve
215	10"	Oak Offsite/ Remove-Exempt
216	4"	Hercules Club Preserve
217	18"	Oak Remove-Exempt
218	10"	Oak Remove-Exempt
219	14"	Oak Remove-Exempt
220	8"	Oak Remove-Exempt
221	11"	Oak Remove-Exempt
222	5"	Oak Remove-Exempt
223	14"	Oak Remove
224	16"	Oak Remove-Exempt
225	10"	Oak Remove-Exempt

TREE SURVEY

CAL.	SPECIES	COMMENT
226	8"	Oak Remove-Exempt
227	9"	Oak Remove-Exempt
228	9"	Oak Preserve
229	7"	Oak Preserve
230	14"	Oak Remove-Exempt
231	6"	Cedar Remove
232	7"	Cedar Remove-Exempt
233	10"	Oak Remove
234	10"	Oak Remove
235	6"	Cedar Preserve
236	7"	Oak Preserve
237	13"	Oak Preserve
238	11"	Cedar Preserve
239	13"	Oak Preserve
240	9"	Oak Preserve
241	19"	Oak Preserve
242	15"	Oak Remove-Exempt
243	14"	Oak Remove-Exempt
244	11"	Oak Remove-Exempt
245	13"	Oak Remove-Exempt
246	13"	Oak Remove-Exempt
247	7"	Oak Remove-Exempt
248	8"	Oak Remove-Exempt
249	11"	Oak Remove-Exempt
250	9"	Oak Remove-Exempt

TREE SURVEY

CAL.	SPECIES	COMMENT
251	11"	Oak Remove-Exempt
252	13"	Oak Remove-Exempt
253	24"	Oak Remove-Exempt
254	17"	Oak Remove-Exempt
255	12"	Oak Remove-Exempt
256	10"	Oak Remove-Exempt
257	14"	Oak Remove-Exempt
258	14"	Oak Remove-Exempt
259	15"	Oak Remove-Exempt
260	12"	Oak Remove-Exempt
261	7"	Oak Remove-Exempt
262	8"	Oak Remove-Exempt
263	10"	Oak Remove-Exempt
264	10"	Oak Poor/ Remove-Exempt
265	10"	Oak Remove-Exempt
266	10"	Oak Remove-Exempt
267	9"	Cedar Remove-Exempt
268	12"	Oak Remove-Exempt
269	19"	Oak Preserve
270	14"	Oak Offsite/ Remove
271	8"	Oak Preserve
272	14"	Oak Preserve
273	8"	Oak Remove-Exempt
274	14"	Oak Remove-Exempt
275	15"	Oak Remove-Exempt

TREE SURVEY

CAL.	SPECIES	COMMENT
276	8"	Oak Remove-Exempt
277	13"	Oak Remove-Exempt
278	16"	Oak Remove-Exempt
279	18"	Oak Preserve
280	19"	Oak Remove
281	12"	Oak Remove
282	19"	Oak Offsite/ Remove
283	17"	Oak Preserve
284	18"	Oak Preserve
285	17"	Oak Remove-Exempt
286	8"	Oak Remove-Exempt
287	16"	Oak Poor/ Remove-Exempt
288	13"	Oak Remove-Exempt
289	22"	Oak Remove-Exempt
290	17"	Oak Remove-Exempt
291	10"	Oak Remove-Exempt
292	13"	Oak Remove-Exempt
293	16"	Oak Remove-Exempt
294	16"	Oak Remove-Exempt
295	13"	Oak Remove-Exempt
296	16"	Oak Remove-Exempt
297	7"	Oak Remove-Exempt
298	13"	Oak Remove-Exempt
299	13"	Oak Remove-Exempt
300	13"	Oak Remove-Exempt

TREE SURVEY

CAL.	SPECIES	COMMENT
4000	16"	Oak Remove-Exempt
4001	14"	Oak Remove-Exempt
4002	13"	Oak Remove-Exempt
4003	9"	Oak Remove-Exempt
4004	12"	Oak Remove-Exempt
4005	9"	Oak Remove-Exempt
4006	9"	Oak Remove-Exempt
4007	18"	Oak Remove-Exempt
4008	9"	Oak Remove-Exempt
4009	15"	Oak Remove-Exempt
4010	9"	Oak Remove-Exempt
4011	13"	Oak Remove-Exempt
4012	7"	Oak Poor/ Remove-Exempt
4013	7"	Oak Remove-Exempt
4014	8"	Oak Remove-Exempt
4015	9"	Oak Remove-Exempt
4016	13"	Oak Remove-Exempt
4017	15"	Oak Remove-Exempt
4018	9"	Oak Remove-Exempt
4019	8"	Oak Remove-Exempt
4020	10"	Oak Remove-Exempt
4021	12"	Oak Remove-Exempt
4022	10"	Oak Remove-Exempt
4023	17"	Oak Remove-Exempt
4024	16"	Oak Remove-Exempt

TREE SURVEY

CAL.	SPECIES	COMMENT
4025	12"	Oak Remove-Exempt
4026	12"	Oak Remove-Exempt
4027	12"	Oak Remove-Exempt
4028	11"	Oak Remove-Exempt
4029	16"	Oak Remove-Exempt
4030	11"	Oak Remove-Exempt
4031	12"	Oak Remove-Exempt
4032	11"	Oak Remove-Exempt
4033	13"	Oak Remove-Exempt
4034	12"	Oak Remove-Exempt
4035	11"	Oak Remove-Exempt
4036	16"	Oak Remove-Exempt
4037	7"	Oak Remove-Exempt
4038	15"	Oak Remove-Exempt
4039	7"	Oak Remove-Exempt
4040	9"	Oak Remove-Exempt
4041	12"	Oak Remove-Exempt
4042	10"	Oak Remove-Exempt
4043	12"	Oak Remove-Exempt
4044	19"	Oak Remove-Exempt
4045	8"	Oak Remove-Exempt
4046	8"	Oak Remove-Exempt
4047	7"	Oak Remove-Exempt
4048	12"	Oak Remove-Exempt
4049	9"	Oak Remove-Exempt

TREE SURVEY

CAL.	SPECIES	COMMENT
4050	9"	Oak Remove-Exempt
4051	11"	Oak Remove-Exempt
4052	12"	Oak Remove-Exempt
4053	12"	Oak Remove-Exempt
4054	12"	Oak Remove-Exempt
4055	18"	Oak Remove-Exempt
4056	14"	Oak Remove-Exempt

TREE PRESERVATION TOTALS

TOTAL CALIPER INCHES ON LOT	3131"
TOTAL CALIPER INCHES PRESERVED/EXEMPT	2620" (83.7%)
TOTAL CALIPER INCHES REMOVED	511" (16.3%)

TOTAL MITIGATION REQUIRED: 511" CALIPER INCHES
 MITIGATION PROVIDED: - 69 TREES @ 4" CAL = 276"

TOTAL MITIGATION PROVIDED: 276" CALIPER INCHES

MITIGATION TOTALS: 511" - 276" = 235" → 235" X \$60 = \$14,100 PAID TO THE CITY'S TREE FUND



THIS ELECTRONIC DRAWING FILE IS RELEASED UNDER THE AUTHORITY OF GREG CUPPETT, LANDSCAPE ARCHITECT REGISTRATION NUMBER 0872 ON 07/17/18, WHO MAINTAINS THE ORIGINAL FILE. THIS ELECTRONIC DRAWING FILE MAY BE USED AS A BACKGROUND DRAWING. PURSUANT TO RULE 3.103(P) OF THE RULES AND REGULATIONS OF THE TEXAS BOARD OF ARCHITECTURAL EXAMINERS, THE USER OF THIS ELECTRONIC DRAWING FILE AGREES TO ASSUME ALL RESPONSIBILITY FOR ANY MODIFICATION TO OR USE OF THIS DRAWING FILE THAT IS INCONSISTENT WITH THE REQUIREMENTS OF THE RULES AND REGULATIONS OF THE TEXAS BOARD OF ARCHITECTURAL EXAMINERS. NO PERSON MAY MAKE MODIFICATIONS TO THIS ELECTRONIC DRAWING FILE WITHOUT THE LANDSCAPE ARCHITECT'S EXPRESS WRITTEN PERMISSION.

ISSUE DATE:

REVISION:

NOT FOR CONSTRUCTION
 THIS SET OF DOCUMENTS ARE FOR REVIEW AND COST ESTIMATION ONLY

JST ARCHITECTS
 ARCHITECTURE | PLANNING | MAUSOLEUM | CEMETERY | INTERIORS
 W W W . J S T A R C H I T E C T S . C O M
 J . S T U A R T T O D D , I N C .
 2919 WELBORN STREET, SUITE 101, DALLAS, TEXAS 75219 | 214.522.4033
 © J. STUART TODD, INC.



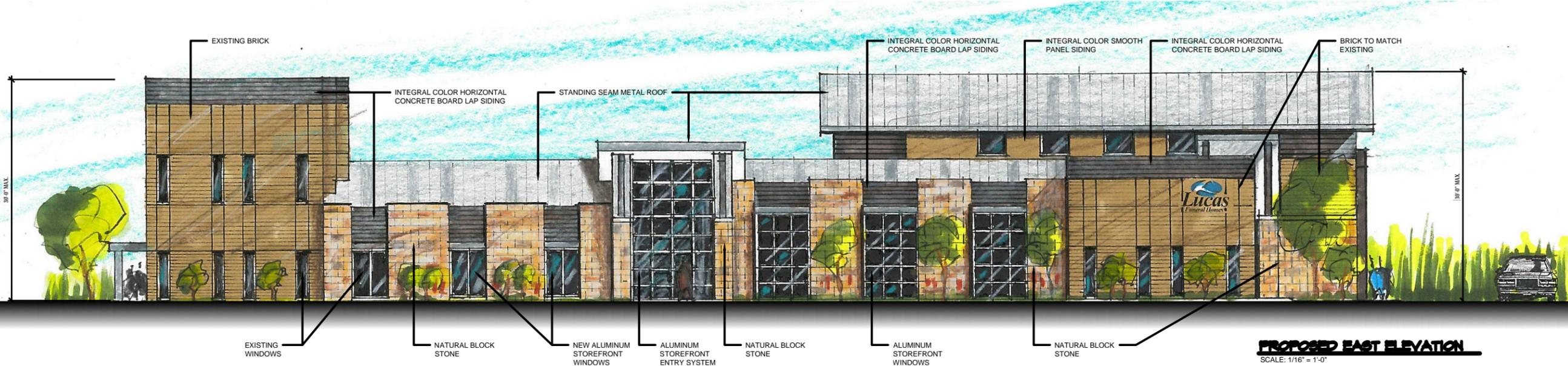
LUCAS FUNERAL HOME
 REMODEL AND EVENTS CENTER
 HURST, TEXAS

SHEET NO.

T-2

JOB NUMBER: 17247

TREE PRESERVATION CHARTS



MARCH 08, 2018

JST ARCHITECTS
ARCHITECTURE | PLANNING | MAUSOLEUM | CEMETERY INTERIORS
WWW.JSTARCHITECTS.COM



J. STUART TODD, INC.
2919 WELBORN STREET, SUITE 101
DALLAS, TEXAS, 75219
214.522.4033
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LUCAS FUNERAL HOME
REMODEL AND EVENTS CENTER
HURST, TEXAS

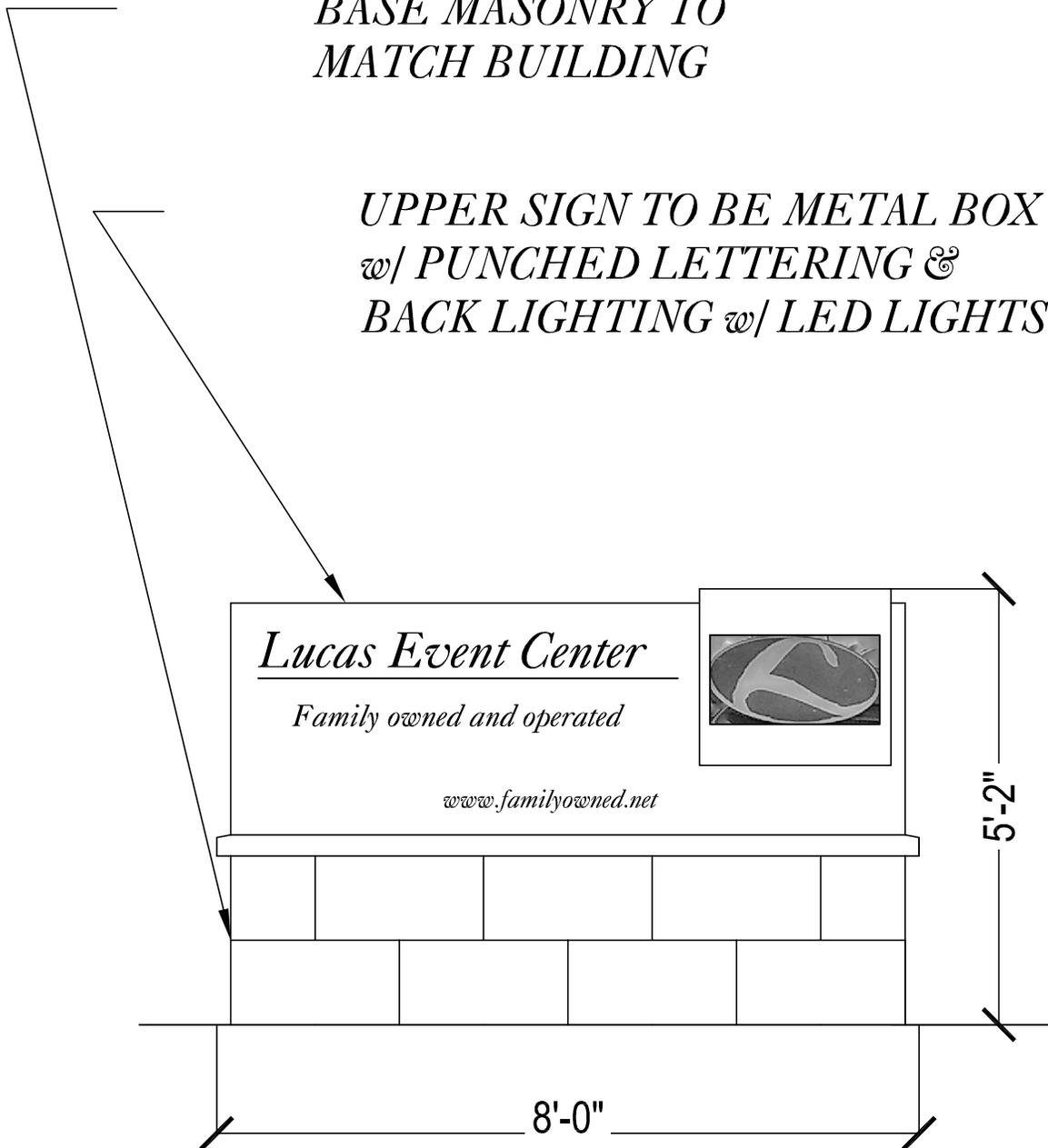
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JOB NUMBER: 17247

DATE: 08-20-2018

BASE MASONRY TO MATCH BUILDING

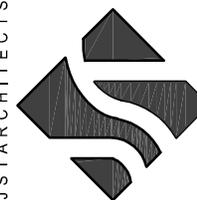
*UPPER SIGN TO BE METAL BOX
w/ PUNCHED LETTERING &
BACK LIGHTING w/ LED LIGHTS*



PROPOSED MONUMENT SIGN

SCALE: NTS

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DALLAS, TEXAS, 75219
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LUCAS FUNERAL HOME
REMODEL, CHAPEL ADDITION
& EVENT CENTER
HURST, TEXAS

SUPPLEMENTAL

SK-01

JOB NUMBER: 17247

City Council Staff Report

SUBJECT: Consider authorizing the city manager to enter into a month-to-month Service Agreement with Strategic Custom Solutions for the Metiix data backup solution

Supporting Documents:

Meeting Date: 9/25/2018
 Department: Community Services
 Reviewed by: Allan Heindel
 City Manager Review:

Background/Analysis:

The City of Hurst’s Information Technology(I.T.) Department provides state-of-the-art infrastructure for the maintenance and management of City data. Several years ago, the City moved to a hybrid data backup and recovery system that was partially hosted on the premise and in the cloud. The contract with the existing third party vendor has expired.

The I.T. staff spent the past year evaluating new data recovery hardware and software solutions. The preferred solution, capable of meeting the City’s criteria, is Metiix, LLC. The proposed system will offer redundant backups, for disaster recovery purposes both on the premises and in the cloud that are compatible with our latest infrastructure upgrades. In addition, the service offers 24/7 monitoring of backups and data encryption.

The replacement hardware, conversion costs to the new system and the ongoing software service are included in the I.T. operating budget. The new Metiix data backup solution requires the City to enter into a month-to-month contract with Strategic Custom Solutions. The initial term for the software service is thirty-six months with two twenty-four month renewals.

Funding Sources and Community Sustainability:

The data backup service costs will not exceed \$100,000 annually. Funding for this project has been identified in the annual I.T. operating budget.

In an effort to remain a vibrant community this project addresses the City Council's Strategic Priorities for Innovation and Infrastructure by improving and maintaining the City's I.T. components.

Recommendation:

It is recommended the City Council authorize the city manager to enter into a month-to-month Service Agreement with Strategic Custom Solutions, for the Metiix data backup solution, for an amount not to exceed \$100,000 annually.

ORDINANCE 2393 (a)

AN ORDINANCE ADOPTING THE BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019 FOR THE CITY OF HURST, TEXAS

WHEREAS, in accordance with Article 5 of the Hurst Charter, the City Manager has at least 35 days prior to the beginning of the 2018-2019 budget year to submit to the City Council a budget and an explanatory budget message with the form and content as prescribed by the Council. The Council determined that public hearings should be held at a time and place, which was set forth in a notice published at least seven days prior to said hearing; and,

WHEREAS, such public hearing on the budget was duly held and all interested persons given an opportunity to be heard for or against any item therein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1: THAT the budget for the City of Hurst, Texas, for the fiscal period beginning October 1, 2018, and ending September 30, 2019, in words and figures as shown therein is adopted and approved as filed herewith.

Section 2: THAT eligible and remaining fund balances from Fiscal Year 2017-2018, as calculated by Fiscal Services and approved by the City Manager, are hereby appropriated and transferred to the Special Projects Fund and other Internal Services Funds as needed to ensure financial sustainability.

Section 3: THAT the City Manager be and is hereby authorized to make interdepartmental and interfund transfers during the fiscal year as deemed necessary in order to avoid over-expenditure of particular accounts.

Section 4: THAT the City Manager or his designee be and is hereby authorized to invest any funds not needed for current use in accordance with the approved City of Hurst Investment Policy. Interest accrued from investments shall be deposited to the interest income account of the funds from which the principal was invested.

AND IT IS SO ORDERED.

Passed on the first reading on the 11th day of September 2018 by a vote of 6 to 0.

Approved on the second reading on the 25th day of September 2018 by a vote of _____ to _____.

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

City Attorney

City Council Staff Report

SUBJECT: Consider Ordinance 2393 (b) Ratifying the Property Tax Revenue Increase Reflected in the Fiscal Year 2018-2019 Budget

Supporting Documents:

Ordinance 2393 (b)

Meeting Date: 9/25/2018

Department: Fiscal Services

Reviewed by: Clayton Fulton

City Manager Review:

Background/Analysis:

There are special requirements for cities that propose a budget that raises more revenue from property taxes than raised in the previous year's budget. Section 102.007(c) of the Local Government Code requires a separate vote of the City Council to ratify the property tax revenue increase included in the City's proposed 2018-2019 budget.

When the revenues raised by property taxes in the City of Hurst Proposed Operating Budget for Fiscal Year 2018-2019 are compared to the revenues raised by property taxes in the City of Hurst, Texas Annual Operating Budget for Fiscal Year 2017-2018, the result is an increase of \$1,094,232 or 6.9% in property tax revenues for the General Fund Operating Budget and the Interest & Sinking Fund Budget.

The City's tax rate is proposed to decrease by 0.00094 cents from \$0.58094 to \$0.58 per \$100 of taxable property values. The net property tax revenue increase of \$1,094,232 will be used to offset declining court revenue, to ensure quality service levels are maintained, to fund redevelopment efforts, to purchase public safety equipment, and to fund operations and other items as presented on August 28th, 2018 during the public hearing on the FY 19 proposed budget.

Funding and Sources and Community Sustainability:

The FY 19 budget's largest funding source is property tax revenue that is established by the certified values from the Tarrant Appraisal District and by the proposed tax rate. The Council held two public hearings on the proposed tax rate, which demonstrates our community values of stewardship, inclusiveness, and positive environment. Staff believes the proposed budget was developed based upon the tenants of the Hurst Way and is consistent with the Council's Strategic Priorities.

Recommendation:

In compliance with the Local Government Code, adoption of Ordinance 2393 (b) will ratify the property tax revenue increase in the 2018-2019 fiscal year budget.

ORDINANCE 2393 (b)

AN ORDINANCE RATIFYING THE PROPERTY TAX REVENUE INCREASE REFLECTED IN THE BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019 FOR THE CITY OF HURST, TEXAS

WHEREAS, the budget for the City of Hurst, Texas, for the fiscal period beginning October 1, 2018, and ending September 30, 2019, in words and figures has been adopted by Ordinance 2393 (a); and

WHEREAS, Section 102.007(c) of the Local Government Code requires a separate vote of the governing body to ratify the property tax revenue increase reflected in the budget.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1: THAT the City Council hereby votes to "ratify" the property tax revenue increase reflected in the budget as adopted by Ordinance 2393 (a).

AND IT IS SO ORDERED.

Passed on the first reading on the 11th day of September 2018 by a vote of 6 to 0.

Approved on the second reading on the 25th day of September 2018 by a vote of _____ to _____.

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

City Attorney

City Council Staff Report

SUBJECT: Adoption of Ad Valorem Tax Rate	
Supporting Documents:	
Ordinance 2394	<p>Meeting Date: 9/25/2018</p> <p>Department: Fiscal Services</p> <p>Reviewed by: Clayton Fulton</p> <p>City Manager Review:</p>
Background/Analysis:	
<p>According to Section 26.05 of the Tax Code, a taxing unit may not impose property taxes in any (fiscal) year until the governing body has adopted a tax rate for that year.</p> <p>Senate Bill 18 as passed by the 79th Legislature requires the following language in caps and larger font placed in the Ordinance adopting a maintenance and operations tax rate that is higher than the effective maintenance and operations tax rate. Substantially similar information is required to be posted on the home page of the City's Internet website if the proposed rate is adopted.</p> <p>"THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 6.6 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$29."</p>	
Funding and Sources Community Sustainability:	
<p>The proposed tax rate funds the FY 19 budget which was previously adopted. Taxes are assessed per \$100 of taxable value as established by the Tarrant Appraisal District. In accordance with our community values, the Council held two public hearings to allow for comment on the proposed tax rate. The FY 19 budget was developed based upon the tenants of the Hurst Way and is consistent with the Council's strategic priorities. The proposed tax rate will provide the necessary property tax revenue to fund the FY 19 budget.</p>	

Recommendation:

The City Council is required, under state law, to make the following motion:

With the adoption of Ordinance 2394, "I move that the property tax rate be increased by the adoption of a tax rate of \$0.58, which is effectively a 4.9% increase in the tax rate"

ORDINANCE 2394

AN ORDINANCE SETTING THE TAX RATE FOR THE CITY OF HURST FOR THE 2018 TAX YEAR

WHEREAS, the City of Hurst has followed the procedures established by the Property Tax Code and Local Government Code, including the publishing and posting of required notices and the holding of required public hearings; and,

WHEREAS, the City Council has approved separately each of the two components of the tax rate as hereinafter set forth; and,

WHEREAS, THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 6.6 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$29.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. That there shall be and there is hereby levied the following taxes on each One Hundred Dollars (\$100.00) of valuation on all taxable property within the City of Hurst, Texas, to be assessed and collected for tax year 2018 the purposes hereinafter stipulated, to-wit:

- (a) For the General Fund (operations and maintenance) levied on the \$100.00 valuation: \$0.471551; and
- (b) For the interest and sinking fund levied on the \$100.00 valuation: \$0.108449.

TOTAL \$0.58

AND IT IS SO ORDERED.

Passed on the first reading on the 11th day of September 2018 by a vote of 6 to 0.

Approved on the second reading on the 25th day of September 2018 by a vote of _____ to _____.

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

City Attorney

SUBJECT: Consider Ordinance 2395 approving water and wastewater rates for Fiscal Year 2018-2019

Supporting Documents:

Ordinance 2395

Meeting Date: 9/25/2018

Department: Fiscal Services

Reviewed by: Clayton Fulton

City Manager Review:

Background/Analysis:

The Fiscal Services, Utility Billing and Public Works Departments analyzed the proposed Water and Wastewater Services budget for Fiscal Year 2018-2019 and propose an across the board rate increase of 1.5%. The proposed water and sewer rates are expected to result in a sound financial position for the Enterprise Fund in 2018-2019. However, weather and consumption trends can quickly improve or deteriorate the Enterprise Fund's annual financial performance.

Wholesale water costs are increasing by 3.12%. Wholesale wastewater costs are increasing by 12.06%. However, other factors are contributing to rising wastewater costs including the City's contribution to the Trinity River Authority's Walker Calloway Branch sewer project. Therefore, rising wholesale costs coupled with the City's efforts to smooth revenue variability associated with weather patterns and water conservation efforts will make an increase in water and wastewater rates necessary for Fiscal Year 2018-2019. The following tables illustrate the proposed changes in wholesale water and sewer rates by the City of Fort Worth for the upcoming fiscal year:

WATER			
City of Fort Worth	2017-2018	2018-2019	% Change
Volume (1,000 gallons)	\$0.9927	\$1.0725	8.04%
Raw Water	\$1.3724	\$1.3866	1.04%
Total	\$2.3651	\$2.4591	3.98%
Max Day Above Average (MG)	\$159,516	\$156,336	-1.99%
Max Hour Above Max Day (MG)	\$48,598	\$50,407	3.72%
Overall Average Increase (based on est. volumes, max hr. & max day)			3.12%

WASTEWATER			
City of Fort Worth	2017-2018	2018-2019	% Change
Volume (1,000 gallons)	\$1.1445	\$1.3719	19.87%
BOD (per pound)	\$0.4241	\$0.4160	-1.91%
TSS (per pound)	\$0.2300	\$0.2736	18.97%
Overall Average Decrease			12.06%

Based upon the City's efforts to smooth out rate increases and the increasing cost of our wholesale water/wastewater supply, staff recommends the 1.5% increase to our current utility rates for FY 2018-2019. Based on 12,000 gallons' usage, the increase is approximately \$2.21 per month. Commercial customers will also continue to pay an additional base fee of \$4 or \$12 per month depending upon meter size. There are no proposed changes to these additional base fee amounts for FY 2018-2019. It is important to note that apartment complexes and other multi-unit properties pay the additional base fee on a per unit basis. Both water and wastewater rates are proposed to change this year. This rate increase of 1.5% is directly attributed to the increase in wholesale costs. The current and proposed rates are as follows:

WATER AND WASTEWATER RATES
(Current and Proposed/Inside City Limits)

Water	Current	Proposed
Minimum 2,000 gallons*	\$17.26*	\$17.52*
Over 2,000 gallons	\$6.94/1,000 gallons	\$7.04/1,000 gallons
Water – Fire Hydrant or Temporary Meter		
Minimum 2,000 gallons*	\$25.89*	\$26.28*
Over 2,000 gallons	\$10.41/1,000 gallons	\$10.56/1,000 gallons
Wastewater - Residential		
Minimum	\$12.49	\$12.68
First 12,000 gallons	\$4.01/1,000 gallons	\$4.07/1,000 gallons
Maximum Charge	\$60.61	\$61.52
Wastewater - Commercial		
Minimum*	\$12.49*	\$12.68*
All	\$4.01/1,000 gallons	\$4.07/1,000 gallons

* An additional base fee of \$4 or \$12 /mo. (based on meter size) for commercial accounts is proposed to remain in effect for FY 2018-2019.

Funding and Sources and Community Sustainability:

Increased revenues from the 1.5% increase in utility rates will be used to support the FY 19 budget. Based upon the tenants of the Hurst Way, with particular focus on financial sustainability, staff worked with a consultant to evaluate our current budgetary needs, available resources, and revenue sources. Based upon a thorough analysis and considering our community values of stewardship and respect, staff looked at every customer class and evaluated the impact upon various consumption levels within each class and believe the 1.5% increase is fair to the City, our utility customers, and those bond holders who have invested in our water and wastewater infrastructure.

Recommendation:

Staff recommends that the City Council approve Ordinance 2395 including the proposed Water and Wastewater rates effective October 1, 2018, to be included in all City utility bills processed on, or after, November 1, 2018.

ORDINANCE 2395

AN ORDINANCE AMENDING SECTIONS 26-19(e), 26-22(1), 26-60(1) AND (2), AND 26-67 (b) OF THE HURST CODE OF ORDINANCES; UPDATING THE CHARGES FOR WATER SERVICE AND WASTEWATER SERVICE TO ALL CUSTOMERS AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City Council has been advised by its staff that it is necessary to raise water and wastewater rates in order to insure the fiscal integrity of the utility system; and,

WHEREAS, the City Council finds that the rates herein promulgated are no more than what is required in order to preserve such fiscal integrity.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1: That Section 26-19 (e) of the Hurst Code of Ordinances be amended to read as follows:

“Section 26-19. Security deposit.

(e) The security deposit for an applicant for service from a fire hydrant for water shall be established administratively to ensure recovery of equipment and costs and will be reviewed periodically.

Section 2: That Section 26-22 (1) of the Hurst Code of Ordinances be amended to read as follows:

“Section 26-22. Rates established for water.

The following monthly rates shall be charged by the water department for water:

(1) Inside city limits—Single-family and commercial rates:

- a. First 2,000 gallons (minimum charge) \$17.52
- b. All over 2,000 gallons, per 1,000 gallons \$ 7.04
- c. For commercial accounts only an additional minimum

base charge is added as follows:

- i. Meter Sizes of 1 inch or smaller \$ 2.00
- ii. Meter Sizes greater than 1 inch \$ 7.00

Section 3: That Section 26-60(1) and (2) of the Hurst Code of Ordinances be amended to read as follows:

"Section 26-60. Rates for Service Inside City Limits.

The following schedules of rates per month, or fraction thereof, shall be the basis for determining charges to customers as specified for rendering wastewater service, where the wastewater produced by such customer is normal sewage and where such customer is located within the City:

- (1) A minimum charge of twelve dollars and sixty-eight cents (\$12.68) shall be charged to all wastewater customers for each residential or business occupancy; provided, however, if multiple occupancies are served with a single water meter, the minimum charge shall be computed at ninety (90) percent of dwelling units, business occupancies or mobile homes, whichever is applicable, times the minimum charge established herein for individual customers.

For commercial accounts only, an additional minimum or base charge is added as follows: meter sizes of 1 inch or smaller add \$2.00 and meter sizes greater than 1 inch add \$5.00. The \$2.00 and \$5.00 charge shall be computed for multiple occupancy businesses as previously described in this section.

- (2) A monthly volume charge shall also be charged to all wastewater customers in the amount of four dollars and seven cents (\$4.07) per one thousand (1,000) gallons of water used or wastewater produced as more specifically set forth hereinafter...."

Section 4: That Section 26-67(b) of the Hurst Code of Ordinances be amended to read as follows:

"Sec. 26-67. Fees and charges.

- (b) Monitoring, sampling and analytical fees for significant industrial users. These users may be sampled by the authority no less frequently than semi-annually and

charged for the laboratory and sampling services. Laboratory and sampling fees assessed are based on the types of service rendered and categories of analysis. Such fees shall be set forth and established according to the annual budget process.

Wastewater rate fees (additional fees may be applied):
BOD strength charge, per pound . . . \$0.4160
TSS strength charge, per pound . . . \$0.2736

Section 5: The rates herein established shall be effective on all bills processed on or after November 1, 2018.

AND IT IS SO ORDERED.

Passed on the first reading on the 11th day of September 2018 by a vote of 6 to 0.

Approved on the second reading on the 25th day of September 2018 by a vote of _____ to _____.

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

City Attorney

City Council Staff Report

SUBJECT: Consideration of amendment to the HEB Teen Court Advisory Board appointments

Supporting Documents:

Meeting Date: 9/25/2018
Department: City Secretary
Reviewed by: Rita Frick
City Manager Review:

Background/Analysis:

This item provides for an amendment to the HEB Teen Court Advisory Board appointments.

Funding and Sources and Community Sustainability:

There is no fiscal impact. The appointments are part of the Council's community value of Inclusiveness, providing opportunity for the public to share in guiding the future direction of Hurst.

Recommendation:

There is no staff recommendation.

City Council Staff Report

SUBJECT: Consider authorizing the city manager to proceed with the City Hall Phase II renovation project

Supporting Documents:

Meeting Date: 9/25/2018
Department: Community Services
Reviewed by: Allan Heindel
City Manager Review:

Background/Analysis:

The Council Chambers were last updated in the late 1990's. Since that time, the City Hall complex has undergone an initial Phase I remodeling project to modernize portions of the building to meet today's standards.

In June of 2017, staff began the preliminary work for a Phase II project to consider the costs to renovate and modernize the Council Chambers; this resulted in multiple site meetings with contractors, vendors, and designers to acquire cost estimates.

In July of 2018, the architectural firm Davis & Davis, Inc. was hired to finalize the design plan. The final design for the Council Chambers includes the following: replacing the wallpaper and carpet, painting and texturing the walls, replacing the chairs and furniture, upgrading the lighting and controls, renovating the council dais, replacing the outdated audio and visual components, and enhancing the presentation experience, which includes installation of a smart podium for presenters.

The project costs, in the amount of \$538,933, includes Davis & Davis, Inc. performing construction administration; the purchase and installation of new furniture from Krueger International; the purchase and installation of new audio visual equipment from Ford A/V; the construction proposal from Falkenberg Construction, Inc.; and a 10% contingency. The City, as a member, utilizes several purchasing consortiums, including the Choice Partners, BuyBoard Cooperative Purchasing Contract, and The Interlocal Purchasing System (TIPS), which provides substantial cost savings to the City.

Funding Sources and Community Sustainability:

The City Council Chambers Renovation Project, in the amount of \$538,933, has been identified within various City funds.

In an effort to remain a vibrant community this project addresses the City Council's Strategic Priorities for Infrastructure, Innovation, and Leadership.

Recommendation:

It is recommended the City Council authorize the city manager to proceed with the City Hall Phase II Renovation Project, for an amount not to exceed \$538,933, with funding from various City funds.

City Council Staff Report

SUBJECT: Consider authorizing the purchase of new carpet for the Hurst Conference Center	
Supporting Documents:	
	<p>Meeting Date: 9/25/2018</p> <p>Department: Hurst Conference Center</p> <p>Reviewed by: Chris Connolly</p> <p>City Manager Review:</p>
Background/Analysis:	
<p>The carpet that was originally installed in the Hurst Conference Center had a lifespan of 5 to 7 years. The carpet was well-maintained, exceeded expectations, and is entering its 9th year. To update and preserve the beauty of the venue, staff recommends the carpet be replaced between December 18, 2018 and January 9, 2019. The goal of the project is to maintain the original artistic vision of the building. The Ron Hobbs Architects firm is proposing to maintain elements of the original design with dynamic visual updates. Additional walk-off/roll-off carpeted areas will be added to the back of the house to protect the high traffic areas. This item provides for the city manager to enter into an agreement with Ron Hobbs Architects for design and project management. Additional contracts will be entered into with Vector Concepts (BuyBoard 561-18) for demolition/installation and Shaw Manufacturing (BuyBoard 561-18) for the creation of the carpet.</p> <p>The cost of the carpet, demolition/installation, design fees and project management are included in the \$350,000 price.</p>	
Funding and Sources and Community Sustainability:	
<p>Funds are available from a combination of Hotel/Motel tax and Special Projects. Staff believes this purchase focuses on the financial sustainability and customer service aspects of the Hurst Way.</p>	
Recommendation:	
<p>Staff recommends that the City Council approve the purchase of new carpet for the Hurst Conference Center, in an amount not to exceed \$350,000.</p>	

Future Event Calendar

September 25, 2018

Regular City Council meetings are held on the second and fourth Tuesday of each month. Following are additional meetings, canceled meetings and public event dates.

DATE AND TIME	ACTIVITY
Saturday, September 29, 2018 10:00 a.m. to 2:00 p.m.	Fire Department Open House Fire Station 1- 2100 Precinct Line Road
Tuesday, October 2, 2018 5:30 p.m.	National Night Out Library and Vivagene Copeland Park
Saturday, October 6, 2018 11:00 a.m.- 2:00 p.m.	Fall Festival Bellaire Shopping Center/ Vivagene Copeland Park
Saturday, October 13, 2018 8:00 a.m. - 11:00 a.m.	Household Hazardous Waste Service Center- 2001 Precinct Line Road
Tuesday, October 16, 2018 5:30 p.m. – 9:00 p.m.	Cyber Security Conference Library
Saturday, October 20, 2018 7:00 a.m.	Free Clean-Up Day (curbside pickup) (For those with Monday and Thursday garbage service)
Saturday, October 27, 2018 7:00 a.m.	Free Clean-Up Day (curbside pickup) (For those with Tuesday and Friday garbage service)
Sunday, November 4, 2018	Daylight Savings Time Ends