

**WORK SESSION AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
FIRST FLOOR CONFERENCE ROOM
TUESDAY, SEPTEMBER 11, 2018 – 5:15 P.M.**

I. Call to Order

II. Informational Items

- **Discussion of Council Chamber renovation**
- **Discussion of Fall Festival and commercial outdoor sales activities**

III. Discussion of Agenda Item(s) 5 and 6

Conduct a public hearing to consider Z-18-01, Lucas Funeral Home, a zoning change with a site plan from R-1 to MU-PD for Tract 2C1 and 2C2 William Wallace Survey A-1706, and a site plan for Lot BR, Block 1, Lucas Estates Addition, being 3.71 acres located at 820 W. Bedford-Eules Road and 1321 Precinct Line Road

Consider Ordinance 2396, first reading, to consider Z-18-01, Lucas Funeral Home, a zoning change with a site plan from R-1 to MU-PD for Tract 2C1 and 2C2 William Wallace Survey A-1706, and a site plan for Lot BR, Block 1, Lucas Estates Addition, being 3.71 acres located at 820 W. Bedford-Eules Road and 1321 Precinct Line Road

Michelle Lazo

IV. Discussion of Agenda Item(s) 7, 8, 9 and 10

Consider Ordinance 2393(a), first reading, adopting budget for fiscal year beginning October 1, 2018 and ending September 30, 2019

Consider Ordinance 2393(b), first reading, ratifying the Property Tax Revenue Increase reflected in the Fiscal Year 2018-2019 Budget

Consider Ordinance 2394, first reading, setting the tax rate for the 2018 tax year

Consider Ordinance 2395, first reading, approving all water and wastewater rates for Fiscal Year 2018-2019

Clayton Fulton

V. Discussion of Agenda Item(s) 11

Consider Resolution 1711 approving a negotiated settlement between the Atmos Cities Steering Committee (ACSC) and Atmos Energy Corp., Mid-Tex Division

Clayton Fulton

VI. Discussion of Agenda Item(s) 12

Consider engagement With BKD CPAs & Advisors for Professional Auditing Services

Clayton Fulton

VII. Discussion of Agenda Item(s) 13

Consider vote for Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election

Rita Frick

VIII. Discussion of Agenda Item(s) 14

Consider annual appointments to boards, commissions and committees

Rita Frick

IX. Adjournment

Posted by: _____

This the 7th day of September 2018, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 561.087 of the Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

**REGULAR MEETING AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
TUESDAY, SEPTEMBER 11, 2018**

AGENDA:

5:15 p.m. - Work Session (City Hall, First Floor Conference Room)

6:30 p.m. - City Council Meeting (City Hall, Council Chamber)

CALL TO ORDER

INVOCATION (Councilmember Cindy Shepard)

PLEDGE OF ALLEGIANCE – (Presentation by Police and Fire Department Color Guards)

PROCLAMATION(S) AND PRESENTATION(S)

1. Proclamation recognizing Constitution Week
2. Presentation of the Hurst Police Department's Commission on Accreditation for Law Enforcement Agencies (CALEA) Award

CONSENT AGENDA

3. Consider approval of the minutes for the August 28, 30, September 4, 2018 City Council meetings
4. Consider cancelling the November 27 and December 25, 2018 regular City Council meetings.

PUBLIC HEARING(S) AND RELATED ITEM(S)

5. Conduct a public hearing to consider Z-18-01, Lucas Funeral Home, a zoning change with a site plan from R-1 to MU-PD for Tract 2C1 and 2C2 William Wallace Survey A-1706, and a site plan for Lot BR, Block 1, Lucas Estates Addition, being 3.71 acres located at 820 W. Bedford-Eules Road and 1321 Precinct Line Road
6. Consider Ordinance 2396, first reading, to consider Z-18-01, Lucas Funeral Home, a zoning change with a site plan from R-1 to MU-PD for Tract 2C1 and 2C2 William Wallace Survey A-1706, and a site plan for Lot BR, Block 1, Lucas Estates Addition, being 3.71 acres located at 820 W. Bedford-Eules Road and 1321 Precinct Line Road

BUDGET RELATED ITEM(S)

7. Consider Ordinance 2393(a), first reading, adopting budget for fiscal year beginning October 1, 2018 and ending September 30, 2019

8. Consider Ordinance 2393(b), first reading, ratifying the Property Tax Revenue Increase reflected in the Fiscal Year 2018-2019 Budget
9. Consider Ordinance 2394, first reading, setting the tax rate for the 2018 tax year
10. Consider Ordinance 2395, first reading, approving all water and wastewater rates for Fiscal Year 2018-2019

RESOLUTION(S)

11. Consider Resolution 1711 approving a negotiated settlement between the Atmos Cities Steering Committee (ACSC) and Atmos Energy Corp., Mid-Tex Division

ACTION ITEM(S)

12. Consider engagement With BKD CPAs & Advisor for Professional Auditing Services
13. Consider vote for Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election
14. Consider annual appointments to boards, commissions and committees

OTHER BUSINESS

15. Review of board and committee meeting minutes:
 - Historical Committee
 - Animal Services Advisory Committee
 - Parks and Recreation Board
 - Library Board
 - Hurst Senior Citizens Advisory Committee
 - Planning and Zoning Commission
16. Review of upcoming calendar items
17. City Council Reports - Items of Community Interest

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED

EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, Authorized by Tex. Government Code 551.072 deliberate the purchase, exchange, lease, or value of real property (Animal Control Shelter) and 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City and to reconvene in Open Session at the conclusion of the Executive Session

- 18. Take any and all action ensuing from Executive Session

ADJOURNMENT

Posted by: _____

This 7th day of September 2018, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 561.087 of the Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

Office of the Mayor

Proclamation

City of Hurst

WHEREAS, September 17, 2018 marks the two hundred and thirty first anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

WHEREAS, Public Law 915 authorizes the President of the United States to designate the period beginning September 17 and ending September 23 of each year as Constitution Week.

NOW, THEREFORE, I, Henry Wilson, Mayor of the City of Hurst, Texas, on behalf of the entire City Council and all our citizens, do hereby proclaim the week of September 17- 23, 2018 as

Constitution Week

and urge our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

WITNESS my Hand and Official Seal of the City of Hurst on this 11th day of September 2018.



Henry Wilson
Henry Wilson, Mayor

CITY OF
HURST ★ TEXAS

City Council Staff Report

SUBJECT: Presentation of the Hurst Police Department's Commission on Accreditation for Law Enforcement Agencies (CALEA) Award

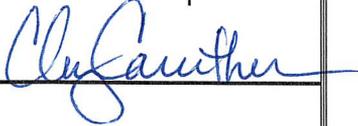
Supporting Documents:

CALEA Award Letters

Meeting Date: 9/11/2018

Department: Police

Reviewed by: Chief Steve Niekamp

City Manager Review: 

Background/Analysis:

The Hurst Police Department attained accreditation by the Commission on Accreditation for Law Enforcement Agencies (CALEA) in July of 1990, becoming the tenth agency in Texas and the 148th agency in the nation to be accredited. The Department has maintained this accreditation since 1990. In March of 2018, a team of assessors, sent by CALEA, visited the Department, to review proofs and meet with members of the community and City personnel, to assess the Department's commitment to accreditation.

In July of 2018, the police department was awarded their ninth Accreditation with Excellence Award.

Funding Sources and Community Sustainability:

Consistent with the Council's **Strategic Plan** and **The Hurst Way**, this award represents the police department's commitment to **Public Safety** and **Innovation**.

Recommendation:

There is no staff recommendation.



Commission on Accreditation for
Law Enforcement Agencies, Inc.
13575 Heathcote Boulevard
Suite 320
Gainesville, Virginia 20155

Phone: (703) 352-4225
Fax: (703) 890-3126
E-mail: calea@calea.org
Website: www.calea.org

July 28, 2018

Mr. Steve Niekamp
Chief of Police
Hurst Police Department
825A Thousand Oaks Drive
Hurst, TX 76054

Dear Chief Niekamp:

CALEA® Accreditation serves as the *International Gold Standard for Public Safety Agencies* and this correspondence serves to acknowledge the Hurst Police Department has been awarded CALEA Law Enforcement Accreditation effective July 28, 2018 for the ninth time. This award may remain in effect for four years and the agency retains all privileges associated with this status during that period.

The process of CALEA Accreditation begins with a rigorous self-assessment, requiring a review of policies, practices and processes against internationally accepted public safety standards. This is followed with an assessment by independent assessors with significant public safety experience. Additionally, public feedback is received to promote community trust and engagement, and structured interviews are conducted with select agency personnel and others with knowledge to assess the agency's effectiveness and overall service delivery capacities. The decision to accredit is rendered by a governing body of twenty-one Commissioners following a public hearing and review of all reporting documentation.

Although the award symbolizes a significant professional accomplishment, it is also a demarcation for the agency to remain in compliance with CALEA standards. To this end, the agency must remit annual status reports to document its progression of continuous organizational improvement. The first three reports are to be submitted on the agency's award date of July 28, and the fourth report should be submitted three months prior to the next assessment period.

CALEA congratulates the Hurst Police Department for demonstrating a commitment to professional excellence through accreditation. The CALEA Accreditation indices are the *Marks of Professional Excellence* and should be displayed proudly by those that have earned them.

Sincerely,

A handwritten signature in black ink that reads "Craig Webre". The signature is written in a cursive style.

Craig Webre
Chairperson

A handwritten signature in black ink that reads "W. Craig Hartley, Jr.". The signature is written in a cursive style.

W. Craig Hartley, Jr.
Executive Director



Commission on Accreditation for
Law Enforcement Agencies, Inc.
13575 Heathcote Boulevard
Suite 320
Gainesville, Virginia 20155

Phone: (703) 352-4225
Fax: (703) 890-3126
E-mail: calea@calea.org
Website: www.calea.org

July 28, 2018

Mr. Steve Niekamp
Chief of Police
Hurst Police Department
825A Thousand Oaks Drive
Hurst, TX 76054

Dear Chief Niekamp:

The *Accreditation with Excellence Award* was created by CALEA as a symbolic incentive for agencies to employ CALEA Accreditation in a manner that sets the benchmark for public safety professionalism. To that end, the award has been structured for the recognition of agencies that have met the following criteria:

- Excellence in the development and implementation of contemporary policies and procedures.
- Excellence in the ability to use the CALEA Accreditation process as a tool for continuous organizational improvement.
- Excellence in the collection, review and analysis of organizational data for the purpose of public safety service improvement.
- Advocacy for CALEA Accreditation as a strategy for enhancing the professional standing of public safety.
- Excellence in addressing the intent of CALEA standards, beyond compliance.
- Organizational culture supportive of CALEA Accreditation.
- Standards compliance and accreditation process success.

It is our pleasure to inform you that the Hurst Police Department has been selected by the Commissioners of CALEA to receive the Accreditation with Excellence Award, and that title shall attach to the agency's CALEA Accreditation status for a period of four years. Your agency has clearly demonstrated a commitment to professionalism and CALEA Accreditation has undoubtedly become an institutionalized management model for the organization.

As the Gold Standard for Public Safety, CALEA is proud of your agency's accomplishment and commends you for your leadership.

Again, Congratulations on this most prestigious award.

Sincerely,

A handwritten signature in black ink that reads "Craig Webre". The signature is written in a cursive, flowing style.

Craig Webre
Chairperson

A handwritten signature in black ink that reads "W. Craig Hartley, Jr.". The signature is written in a cursive, flowing style.

W. Craig Hartley, Jr.
Executive Director

**Minutes
Hurst City Council
Work Session
Tuesday, August 28, 2018**

On the 28th day of August 2018, at 5:23 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at Hurst City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
David Booe)	Mayor Pro Tem
Bill McLendon)	Councilmembers
Larry Kitchens)	
Jon McKenzie)	
Cathy Thompson)	
Cindy Shepard)	
Clay Caruthers)	City Manager
Allan Heindel)	Deputy City Manager
John Boyle)	City Attorney
Rita Frick)	City Secretary
Clayton Fulton)	Executive Director of Strategic and Fiscal Services
Duane Hengst)	City Engineer
Clayton Fulton)	Executive Director of Strategic and Fiscal Services
Malaika Marion)	Executive Director of Administration and Customer Service
Joe Villa)	Service Center Manager

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

I. Call to Order – Mayor Wilson called the meeting to order at 5:23 p.m.

II. Informational Items

Executive Director of Administration and Customer Service Malaika Marion Farmer provided a handout of the new full-page water bill insert. City Manager Caruthers also noted the insert includes information on the free clean-up days with curbside pickup and staff will determine a location for a spring community event.

Mayor Wilson moved to Work Session Item V.

V. Discussion of Agenda Item(s) 10 and 11

Conduct a Public Hearing to consider the budget for fiscal year beginning October 1, 2018 and ending September 30, 2019.

Conduct a Public Hearing to consider tax rate for the City's 2018-2019 Fiscal Year Budget.

Executive Director of Strategic and Fiscal Services Clayton Fulton briefed Councilmembers on the proposed budget and public hearing process for the budget and tax hearings. Mayor Wilson noted the special meeting for the second public hearing on the tax rate is scheduled for September 4, 2018.

Mayor Wilson continued Work Session Item II – Information Items.

- **Discussion of Texas Municipal League Intergovernmental Risk Pool Board of Trustees election process.** Mayor Wilson reviewed the information regarding the TML Intergovernmental Risk Pool election process and noted the candidates he knows. Staff will place the item on the September 11, 2018 agenda for consideration.
- **Discussion of boards, commissions and committees including Planning and Zoning Commission rules and responsibilities** – Councilmembers discussed the need to include the responsibilities of the board, commission and committees in the board handbook.
- **Discussion of future City Council Work Session dates** – City Manager Caruthers provided an overview of topic discussions for future work sessions and the need to set a date for the board, commission and committee orientation.

Mayor Wilson moved to Work Session Item VI.

VI. Discussion of Agenda Item(s) 12

Consider authorizing the city manager to enter into a Contract for the purchase of TACTICS Traffic Management Software.

Service Center Manager Joe Villa briefed Councilmembers on the proposed purchase of new traffic management software explaining the current software is no longer supported and the coordination benefits of the new system.

The following items were not discussed in work session:

III. Discussion of Agenda Item(s) 4

Consider Resolution 1710 ratifying the actions of the Community Services Development Corporation

Allan Heindel

IV. Discussion of Agenda Item(s) 6, 7, 8, and 9

Consider Ordinance 2389, second reading, amending Hurst Code of Ordinance, Chapter 2, Article X. Senior Citizens Advisory Board, Section 2-252, amending membership

Consider Ordinance 2390, second reading, amending Hurst Code of Ordinances, Chapter 2, Article IX. Neighborhood and Community Advisory Committee, restricting the composition of members, redefining the term of appointment and meeting schedule

Consider Ordinance 2391, second reading, amending Hurst Code of Ordinances, Chapter 24, Section 24-14 and 24-15 by renaming the Traffic Safety Commission and restating the duties, quorum, meeting dates, and staff liaison of the commission

Consider Ordinance 2392, second reading, amending Hurst Code of Ordinances, Chapter 5, Article IX, Section 5-354 – Historic Preservation Committee by amending the composition of members, restating meeting dates, quorum and staff liaison

Rita Frick

VII. Discussion of Agenda Item(s) 13

Consider annual appointments to boards, commissions and committees

Rita Frick

City Manager Caruthers noted a public hearing notice received from the City of North Richland Hills for a zoning change on property off of Precinct Line Road and Amundson Drive for patio type homes. He also advised staff will review current city codes regarding code compliance concerns recently received.

VIII. Adjournment – The meeting adjourned at 6:17 p.m.

APPROVED this the 11th day of September 2018.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Henry Wilson, Mayor

**City of Hurst
City Council Minutes
Tuesday, August 28, 2018**

On the 28th day of August 2018, at 6:30 p.m., the City Council of the City of Hurst, Texas, convened in Regular Meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
David Booe)	Mayor Pro Tem
Bill McLendon)	Councilmembers
Larry Kitchens)	
Jon McKenzie)	
Cathy Thompson)	
Cindy Shepard)	
Clay Caruthers)	City Manager
Allan Heindel)	Deputy City Manager
John Boyle)	City Attorney
Rita Frick)	City Secretary
Duane Hengst)	City Engineer
Clayton Fulton)	Executive Director of Strategic and Fiscal Services
Malaika Marion)	Executive Director of Administration and Customer Service
Kara McKinney)	Public Information Officer
Joni Baldwin)	Budget Director
Joe Villa)	Service Center Manager

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 6:30 p.m.

Mayor Pro Tem David Booe gave the Invocation.

The Pledge of Allegiance was given.

PROCLAMATION(S) AND PRESENTATION(S)

1. Proclamation recognizing September as “Hunger Action Month”. Councilmember Shepard read the proclamation recognizing Hunger Action Month and presented the proclamation to Tarrant Area Food Bank Executive Associate Director Charles Boswell.
2. Presentation of the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award. Executive Director of Strategic and Fiscal Services Clayton Fulton reviewed the criteria to receive the Distinguished Budget Award noting this is the 30th consecutive year Hurst has received this award and there are approximately 36,000 municipal units in the United States with only 1,600 participants in the Budget Award Program. Mr. Fulton read a few of the comments from the reviewers and recognized

Budget Director Joni Baldwin for her work on the budget.

CONSENT AGENDA

3. Considered approval of the minutes for the August 14, 18, and 21, 2018 City Council meetings.
4. Considered Resolution 1710 ratifying the actions of the Community Services Development Corporation.
5. Considered Ordinance 2388, second reading, adopting the Crime Control and Prevention District budget for fiscal year beginning October 1, 2018 and ending September 30, 2019.
6. Considered Ordinance 2389, second reading, amending Hurst Code of Ordinance, Chapter 2, Article X. Senior Citizens Advisory Board, Section 2-252, amending membership.
7. Considered Ordinance 2390, second reading, amending Hurst Code of Ordinances, Chapter 2, Article IX. Neighborhood and Community Advisory Committee, restricting the composition of members, redefining the term of appointment and meeting schedule.
8. Considered Ordinance 2391, second reading, amending Hurst Code of Ordinances, Chapter 24, Section 24-14 and 24-15 by renaming the Traffic Safety Commission and restating the duties, quorum, meeting dates, and staff liaison of the commission.
9. Considered Ordinance 2392, second reading, amending Hurst Code of Ordinances, Chapter 5, Article IX, Section 5-354 – Historic Preservation Committee by amending the composition of members, restating meeting dates, quorum and staff liaison.

Councilmember Booe moved to approve the consent agenda. Motion seconded by Councilmember Kitchens. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard
No: None

PUBLIC HEARING(S) AND BUDGET RELATED ITEM(S)

10. Conducted a Public Hearing to consider the budget for fiscal year beginning October 1, 2018 and ending September 30, 2019.

Mayor Wilson announced a public hearing to consider the budget for fiscal year beginning October 1, 2018 and ending September 30, 2019, and recognized Executive Director of Strategic and Fiscal Services Clayton Fulton who presented a budget and hearings video prepared by the fiscal services and marketing team. Mr. Fulton reviewed the budget development process beginning and ending with citizen input and engagement during the Town Hall meeting, Council's Strategic Planning Session, then staff's preparation of the budget for Council and citizen input. Also reviewed were Citizen Survey comments noting 90% of citizens responding were satisfied with the

quality of life in Hurst. Mr. Fulton noted a total operating budget of \$76.9 million and reviewed the budget calendar noting the second public hearing on the tax rate will be September 4, 2018. He stated the proposed General Fund budget totals \$37,045,966, representing a 2.98% increase. Mr. Fulton reviewed the Municipal Cost Index (MCI) noting, on average, the City is just slightly below. Mr. Fulton reviewed where the money comes from with the largest portion being the consumption tax. He explained the ad valorem and sales tax makes up the largest share of the budget. Mr. Fulton noted 75% of sales tax collections goes to the state and over 50% of property tax collected goes to the school district. Mr. Fulton explained the tax rate is a two-part rate composed of the Maintenance and Operations (M&O) proposed rate \$0.471551 and the Interest and Sinking (I&S) proposed rate of \$0.108449 for a total proposed tax rate of \$0.580000. Mr. Fulton reviewed the Tarrant Appraisal District appraised value for a 10-year history and the tax rate history, revealing over \$25 million in property tax savings since 1992 by the Council lowering the tax rate in fiscally strong years. Reviewed were the Hurst property tax relief exemptions compared to other cities in northeast Tarrant County. Mr. Fulton noted \$1.4 billion in value that is not subject to the City's property tax, which is \$6.7 million back to the citizens. Mr. Fulton illustrated the great value of City services, including street maintenance, public safety, parks, library, aquatics and recreation at approximately \$2.31 a day by comparing it to how consumers spend their dollars in the private market, such as a cup of coffee for \$5.24. Mr. Fulton noted the overlapping tax rates on the tax bill noting the city's portion is approximately 21% of the total bill. He also reviewed sales tax receipts noting 76% of sales tax goes to the State of Texas, 12% to the General Fund, 6% to the Anti-Crime and 6% to the Community Development Fund. Also reviewed were key revenue and expenditures changes, Pay-As-You-Go projects and the debt fund and debt management.

Mr. Fulton reviewed the Special Projects Fund explaining this fund is made of resources gained from excess General Fund revenues at year-end, and maintains an \$8 million reserve that helps with bond ratings and limits debt issuance. Mr. Fulton reviewed fiscal year 2019 funding requests. Also reviewed was the Debt Service Fund budget of \$3,226,086, which includes a 0.3% increase. Mr. Fulton reviewed future obligations and the refunding philosophy, which saved \$4.9 million since FY 04. He noted Debt Service Obligations are less than 10% of the General Fund appropriations.

Staff reviewed the Enterprise Fund Budget of \$20,986,995 a 2.97% increase, including revenue and expenditures. Mr. Fulton reviewed wholesale costs and consumption of water purchased from Fort Worth, which represents 43% of this budget, and is responsible for the increase in recent years. Mr. Fulton reviewed ratepayer impact and average user cost increase noting the value of a gallon of Hurst water purchased for \$0.01 versus a gallon bought at the store for \$1.00. Also reviewed were enterprise Pay-As-You-Go projects.

Mr. Fulton reviewed the Community Services Half Cent Sales Tax Fund, stating this fund provides 17 cents of property tax rate benefit. He reviewed sales tax revenue history, proposed revenue, expenditures, and Pay-As-You-Go projects for Fiscal Year 2019. Mr. Fulton reviewed the Anti-Crime Half Cent Fund, which was adopted by the Crime Control District, August 8, 2018, and stated it also provides 17 cents of property tax rate benefit. Also reviewed were the minor funds summary for a total budget of \$76.9

million.

Mayor Wilson opened the public hearing for comment after the presentation, and recognized Gary Waldron, 1905 Hurstview Drive, who stated kudos to the City for a great job with the budget and expressed his appreciation for the services provided noting the quick response, by the fire department, to a neighbor's home during a fire.

There being no one else to speak, Mayor Wilson closed the public hearing.

Councilmember Kitchens stated that from time-to-time, he receives questions regarding the amount of debt the City incurs, and explained it is similar to the necessary maintenance of a home to retain value. He stated when a home is maintained for less than 10% of budget it is a fantastic job. He commended staff for maintaining the city. Mayor Pro Tem Booe noted the importance of addressing employee compensation and quality of life issues. Mayor Wilson expressed appreciation to staff for development of the budget.

11. Conducted a Public Hearing to consider tax rate for the City's 2018-2019 Fiscal Year Budget.

Mayor Wilson announced a public hearing to consider tax rate for the City's 2018-2019 Fiscal Year budget and Executive Director of Fiscal and Strategic Services Clayton Fulton stated the budget will be supported by a proposed tax rate of \$0.58 per \$100, which is a reduction. City Manager Caruthers reviewed the following rates for the record: proposed tax rate \$0.58 per \$100, preceding year's tax rate \$0.58094 per \$100, effective tax rate \$0.552995 per \$100 and rollback tax rate \$0.586350 per \$100. City Manager Clay Caruthers noted the hearing this evening and again on September 4, 2018, 5:00 p.m. at the City Hall since the proposed rate is higher than the effective and below the rollback rate.

There being no one to speak, Mayor Wilson closed the public hearing.

Mayor Wilson stated, "The Hurst City Council will vote on the adoption of a tax rate at public meetings to be held on September 11, 2018 and September 25, 2018, at 6:30 p.m. at Hurst City Hall."

ACTION ITEM(S)

12. Considered authorizing the city manager to enter into a Contract for the purchase of TACTICS Traffic Management Software.

Mayor Wilson recognized Service Center Manager Joe Villa who reviewed the traffic management system upgrade. He explained the current system is more than 16 years old and is no longer supported. He stated the new system will allow staff to interact with the signal and improve the flow of traffic. In response to Councilmembers' questions, Mr. Villa stated they will be able to add to the system and receive upgrades. He stated he coordinated with the information technology department to ensure the system has security protection.

Councilmember McLendon moved to authorize the city manager to approve the TACTICS Traffic Management System upgrade, in an amount not to exceed \$43,720.00. Motion seconded by Councilmember Thompson. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard
No: None

13. Consider annual appointments to boards, commissions and committees. No action was taken on this item.

OTHER BUSINESS

14. Review of upcoming calendar items - City Manager Clay Caruthers reviewed the following calendar items:
- Tuesday, October 16, 2018 – Cyber Security Event, Library
 - Monday, September 3, 2108 – City Hall Closed Holiday
 - Tuesday, September 4, 2018, 5:00 p.m. - Tax Rate Public Hearing, City Hall
 - Saturday, September 29, 2018, 10:00 a.m. to 2:00 p.m. - Fire Department Open House, Fire Station 1
 - Tuesday, October 2, 2018, 5:30 p.m. – National Night Out, Library and Vivagene Copeland Park
 - Saturday, October 6, 2018, 11:00 a.m. to Noon – Fall Festival, Bellaire Shopping Center/Vivagene Copeland Park
 - Saturday, October 13, 2018, 8:00 a.m. to 11:00 a.m. – Household Hazardous Waste, Service Center
15. City Council Reports - Items of Community Interest – Councilmember Kitchens noted the hazards of the Federal Communications Commission (FCC) eliminating Net Neutrality on the internet, and reviewed an article regarding the inability of California firefighters to access lifesaving information due to decreased data speed. He stated his National League of Cities Information Technology Committee is writing letters to the FCC.

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED

Mayor Wilson recognized Denise Fields, 501 Oak Park Drive, Hurst, Texas who suggested the City allow canines to swim on the last day of the waterpark season with funds raised supporting the animal shelter or animals in need.

Mayor Wilson recognized former Councilmember Nancy Welton and noted her recent birthday.

EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, Authorized by Tex. Government Code 551.072 deliberate the purchase, exchange, lease, or value of real property (Animal Control Shelter) to reconvene in Open Session at the conclusion of the Executive Session.

Mayor Wilson recessed the meeting at 7:44 p.m. to Executive Session in compliance with the provisions of the Texas Open Meetings Law, authorized by Texas Government Code 551.072 to deliberate the purchase, exchange, lease, or value of real property (Animal Control Shelter) and reconvened the meeting at 7:57 p.m.

- 16. Take any and all action ensuing from Executive Session – No action was taken.

ADJOURNMENT

The meeting adjourned at 7:58 p.m.

APPROVED this the 11th day of September 2018.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Henry Wilson, Mayor

**Minutes
Hurst City Council
Work Session
Thursday, August 30, 2018**

On the 30th day of August 2018, at 6:00 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at Hurst Conference Center, 1601 Campus Drive, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
David Booe)	Mayor Pro Tem
Bill McLendon)	Councilmembers
Cathy Thompson)	
Larry Kitchens)	
Cindy Shepard)	
Jon McKenzie)	
Rita Frick)	City Secretary

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

Call to Order – The meeting was called to order at 6:00 p.m.

1. Conduct interviews for annual appointments to Boards, Commissions and Committees.

City Council interviewed board, commission and committee applicants.

2. Discussion of Board, Commission and Committee appointments. There was no discussion of this item.

3. Information Items – Items of Community Interest and Review of City Council Calendar of meetings. Councilmembers reviewed available dates for additional work sessions and calendar of events.

Adjournment - The work session adjourned at 8:09 p.m.

APPROVED this the 11th day of September 2018.

ATTEST:

Rita Frick, City Secretary

APPROVED:

Henry Wilson, Mayor

**City of Hurst
City Council Minutes
Tuesday, September 4, 2018**

On the 4th day of September 2018, at 5:00 p.m., the City Council of the City of Hurst, Texas, convened in Special Meeting at Hurst City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
David Booe)	Mayor Pro Tem
Bill McLendon)	Councilmembers
Larry Kitchens)	
Cindy Shepard)	
Jon McKenzie)	
Clay Caruthers)	City Manager
Rita Frick)	City Secretary
Clayton Fulton)	Executive Director of Fiscal and Strategic Services
Malaika Marion Farmer)	Executive Director of Administration and Customer Services

With the following Councilmembers absent: Cathy Thompson, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 5:00 p.m.

Councilmember McKenzie gave the Invocation.

The Pledge of Allegiance was given.

PUBLIC HEARING(S) AND BUDGET RELATED ITEM(S)

1. Conducted a Public Hearing to consider tax rate for the City's 2018-2019 Fiscal Year budget.

Mayor Wilson announced a public hearing to consider the tax rate for the City's 2018-2019 fiscal year budget and recognized Executive Director of Fiscal and Strategic Services Clayton Fulton who stated this is the second public hearing as required by law because the proposed rate is higher than the effective rate. Mr. Fulton read the following tax rates: current rate \$0.58094, proposed rate \$0.58, rollback tax rate \$0.586350 and effective tax rate \$0.552995. He stated he wanted to highlight that this is the fourth straight year for a tax decrease for the City. He reviewed the two-part rate, Maintenance and Operations (M&O) rate \$0.471551 and the Interest and Sinking (I&S) rate \$0.108449. Mr. Fulton reviewed the tax rate history indicating there has been over \$25 million in property tax savings passed on to the citizens since 1992. He reviewed tax relief exemptions, noting approximately 1.4 billion in exemptions not taxed, which is

\$6.7 million back to the citizens. Mr. Fulton stated on an average residential home value of \$146,000, the tax rate will be approximately \$2.31. He stated the City's portion of a citizen's total tax bill is only 20% of the total bill.

There being no one to speak, Mayor Wilson closed the public hearing.

Mayor Wilson read an email received from Larry Peeler, 1744 Brown Trail, Hurst, Texas who indicated he is unable to attend the hearings due to his work schedule, but wanted to express his concern of the proposed property tax rate and would not support any further property tax rate increase.

Councilmember Wilson announced, "the Hurst City Council will vote on the adoption of a tax rate at public meetings to be held on September 11, 2018 and September 25, 2018, at 6:30 p.m. at Hurst City Hall."

OTHER BUSINESS

2. Review of upcoming calendar items – City Manager Caruthers reviewed the following calendar items:
 - Tuesday, September 11, 2018, 6:30 p.m. – Vote on Budget and Tax Rate
 - Tuesday, September 28, 2018, 6:30 p.m. – Vote on Budget and Tax Rate
 - Saturday, September 29, 2018, 10:00 a.m. to 2:00 p.m. - Fire Department Open House, Fire Station 1
 - Tuesday, October 2, 2018, 5:30 p.m. – National Night Out, Library and Vivagene Copeland Park
 - Saturday, October 6, 2018, 11:00 a.m. to Noon – Fall Festival, Bellaire Shopping Center/Vivagene Copeland Park
 - Tuesday, October 16, 2018 – Cyber Security Event, Library
 - Saturday, October 13, 2018, 8:00. to 11:00 a.m. – Household Hazardous Waste, Service Center

Executive Director of Administration and Customer Services Malaika Marion Farmer also noted October 13th is Hurst Landfill Day. She explained citizens can take items to the landfill for free on the second Saturday of the month.

3. City Council Reports – Items of Community Interest – Councilmember Kitchens stated he just received information regarding the Federal Communications Commission (FCC) Small Cell Siting. He stated the National League of Cities is reviewing potential implications but the FCC said it would not preempt state regulations.
4. **PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED.**

No one spoke.

ADJOURNMENT

The meeting adjourned at 5:10 p.m.

APPROVED this the 11th day of September 2018.

ATTEST:

APPROVED:

Rita L. Frick, City Secretary

Henry Wilson, Mayor

**Minutes
Hurst City Council
Work Session
Tuesday, September 4, 2018**

On the 4th day of September 2018, at 5:15 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at Hurst City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
David Booe)	Mayor Pro Tem
Bill McLendon)	Councilmembers
Larry Kitchens)	
Cindy Shepard)	
Jon McKenzie)	
Clay Caruthers)	City Manager
Rita Frick)	City Secretary

With the following Councilmembers absent: Cathy Thompson, constituting a quorum; at which time, the following business was transacted:

Call to Order – The meeting was called to order at 5:15 p.m.

1. Conduct interviews for annual appointments to Boards, Commissions and Committees.

City Council interviewed board, commission and committee applicants.

2. Discussion of Board, Commission and Committee appointments. Council discussed possible appointments to the Boards, Commissions, and Committees.

3. Information Items – Items of Community Interest and Review of City Council Calendar of meetings. There was no discussion.

Adjournment - The work session adjourned at 7:00 p.m.

APPROVED this the 11th day of September 2018.

ATTEST:

Rita Frick, City Secretary

APPROVED:

Henry Wilson, Mayor

CITY OF
HURST ★ TEXAS

City Council Staff Report

SUBJECT: Consider canceling the November 27 and December 25, 2018 regular City Council meetings

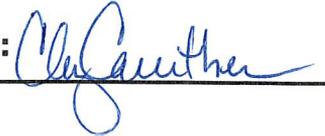
Supporting Documents:

Meeting Date: 9/11/2018

Department: Legislative and Judicial Services

Reviewed by: Rita Frick

City Manager Review:



Background/Analysis:

This item provides for City Council to cancel the November 27, and December 25, 2018 regular City Council meetings.

Funding Sources and Community Sustainability:

There is no fiscal impact.

Recommendation:

Staff recommends City Council **cancel the November 25, and December 25, 2018 regular City Council meetings.**

City Council Staff Report

SUBJECT: Z-18-01 Lucas Funeral Home, a zoning change with a site plan from R-1 to MU-PD for Tract 2C1 and 2C2 William Wallace Survey A-1706, and a site plan for Lot BR, Block 1, Lucas Estates Addition, being 3.71 acres located at 820 W. Bedford-Eules Road and 1321 Precinct Line Road

Supporting Documents:

Area map
 Legal notice
 Ownership data
 Zoning exhibit/site plan – Exhibit "A"
 Phasing plan – Exhibit "B"
 Photometric plan – Exhibit "C"
 Tree preservation plan – Exhibits "D-E"
 Landscape plan – Exhibit "F"
 Building elevations – Exhibits "G-H"
 Monument sign – Exhibit "I"

Meeting Date: 9/11/2018

Department: Development

Reviewed by: Michelle Lazo

City Manager Review: 

Background/Analysis:

An application has been made by Lucas Funeral Home for a zoning change with a site plan from R-1 to MU-PD for Tract 2C1 and 2C2 William Wallace Survey A-1706, and a site plan for Lot BR, Block 1, Lucas Estates Addition, being 3.71 acres located at 820 W. Bedford- Eules Road and 1321 Precinct Line Road. A replat will be submitted at a later date.

Lucas Funeral Home purchased the residential lot adjacent to their existing funeral home in 2005. The applicant is planning to demolish the existing residential structure in order to add a new parking lot, expand the existing funeral home, and construct an event center in the future. The project will develop in phases over a period of time.

Phase 1 will consist of the construction of 108 parking spaces on the adjacent lot to allow for the relocation of the parking required to keep the funeral home in operation during expansion.

Phase 2 will consist of adding a large chapel on the northwest side of the building and removing the pavement on the north and west side. A new fire lane will be installed to connect to Precinct Line Road. The fire lane will provide coverage to the north and west side of the funeral home and will connect to the parking lot in Phase 1.

Phase 3 will consist of adding a garage for Lucas fleet vehicles and 36 additional parking spaces.

Phase 4 will include the remodel of the existing funeral home and parking lot and the construction of 39 additional parking spaces.

Phase 5 will include the construction of a reception/event center with 7,812 square feet that faces Bedford-Euless Road.

The photometric plan shows lighting standards in the parking islands that are 22 ft. in height, with zero foot-candles, along the residential property lines, to the north and west.

There are no proposed changes to access on Precinct Line Road. The applicant will keep the eastern driveway on Bedford-Euless Road and move the existing residential drive to the western property line.

The residential lot is covered with a variety of trees totaling 3,131 caliper inches. The applicant is preserving 296 caliper inches and will mitigate 276 caliper inches with new trees on site. The applicant will mitigate the remaining 235 caliper inches by paying \$14,100 to the City's tree replacement fund.

The applicant is providing good landscaping with 18 Lacebark Elms, 26 Southern Live Oaks, nine (9) Chinese Pistaches, 15 Shumard Oaks, Dwarf Wax Myrtles, Lindheimer's Muhly, Asian Jasmine, and Bermuda sod.

The expansion will add 8,378 sq. ft. to the funeral home and a new chapel. The building elevation indicates new aluminum storefront glass, natural block stone columns, concrete board lap siding, brick, and a standing seam metal roof. The new chapel roofline will extend up to 30 ft. in height. The total area for the funeral home will be 22,834 sq. ft.

The applicant is planning an event/reception center on the residential lot with 7,812 sq. ft. The new structure will use the same building materials as the funeral home. The building will be 23 ft. in height with an accent feature extending to 27 ft. in height.

The applicant has installed a six (6) foot masonry wall along the western property line and will extend the wall along the north property line. The existing wooden fence between the funeral home and the residential lot will be removed.

The applicant is proposing a five (5) ft. masonry monument sign on Bedford-Eules Road with 41.6 sq. ft. in sign area.

Funding Sources and Community Sustainability:

There is no fiscal impact. This zoning change with a site plan is a direct representation of Council's goal for **Redevelopment**.

Recommendation:

Based on the Planning and Zoning Commission vote of 6-0, the recommendation is the Council **move to approve Z-18-01 Lucas Funeral Home, a zoning change with a site plan from R-1 to MU-PD for Tract 2C1 and 2C2 William Wallace Survey A-1706, and a site plan for Lot BR, Block 1 Lucas Estates Addition, being 3.71 acres located at 820 W. Bedford-Eules Road and 1321 Precinct Line Road with the following stipulations:**

- 1. The dumpster be relocated.**
- 2. The tree buffer-yard on the west side match the density of trees on the north side.**
- 3. Sidewalk on Bedford-Eules Road west of driveway be removed from site plan.**



<p>CASE NO: Z-18-01 LUCAS FUNERAL HOME</p>	<p>LEGAL DESCRIPTION: Tract 2C1 and 2C2 William Wallace Survey A 1706 Lot BR Block 1 Lucas Estates Addition</p>	<p>AGENDA DATE: 09/11/2018</p>
<p>REQUESTED ACTION: Zoning Change with a Site Plan</p>		<p>LOCATION: 820 Bedford Eules Rd & 1321 Precinct Line Rd</p>



Z-18-01

LEGAL NOTICE

A PUBLIC HEARING WILL BE HELD BY THE HURST CITY COUNCIL ON TUESDAY, SEPTEMBER 11, 2018 AT 6:30 P.M. AT HURST CITY HALL, 1505 PRECINCT LINE ROAD TO CONSIDER A ZONING CHANGE WITH A SITE PLAN FOR TRACT 2C1 AND 2C2 WILLIAM WALLACE SURVEY A 1706, AND A SITE PLAN FOR LOT BR, BLOCK 1 LUCAS ESTATES ADDITION, BEING 3.71 ACRES LOCATED AT 820 W. BEDFORD EULESS ROAD AND 1321 PRECINCT LINE RD.

LUCAS FUNERAL HOME

Tract 2C1 AND 2C2 William Wallace Survey A 1706 and Lot BR, Block 1 Lucas Addition, being 3.71 acres located at 820 W. Bedford Euleless Rd. and 1321 Precinct Line Rd.



Z-18-01

**APPLICATION FOR SITE PLAN REVISION
OWNERSHIP DATA**

TO THE PLANNING and ZONING COMMISSION:

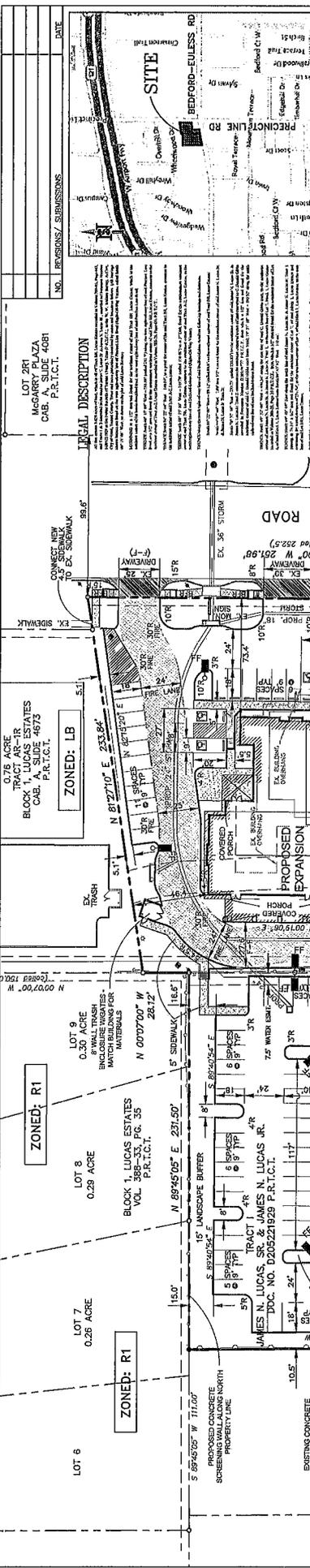
The following described real property is under application for approval of a site plan approval for signage.

Lucas Funeral Home
Zoning Change
Tract 2C1 AND 2C2 William Wallace Survey A 1706 and
Lot BR, Block 1 Lucas Addition.
820 W. Bedford Eules and 1321 Precinct Line Rd.

The following is a list of the property owners, legal description of their property, and mailing address of the owners of the property within 200 feet of the above-described property, which is under application for a site plan:

PROPERTY OWNER	LOT	BLK	ADDITION	ADDRESS
WUNNICKE, HANS J	6	BLK 1	LUCAS ESTATES	821 WHEELWOOD DR
SIEGEL, HARRY	5	BLK 1	LUCAS ESTATES	825 WHEELWOOD DR
SHELTON, AMANDA	4	BLK 1	LUCAS ESTATES	829 WHEELWOOD DR
WEST LLC	2R1	BLK 1	MCGARRY PLAZA	150 E PALMETTO PARK RD STE 200
HERNDON, WAYNE L	13	BLK 2	LUCAS ESTATES	816 WHEELWOOD DR
BARRETT-CARTER LLC	2R2A	BLK 1	MCGARRY PLAZA	2020 W NORTHWEST HWY
ANDERSON, JESSICA	12	BLK 2	LUCAS ESTATES	820 WHEELWOOD DR
OVERBY, LARRY	11	BLK 2	LUCAS ESTATES	824 WHEELWOOD DR
LANDERS, HAROLD W	15	BLK 2	LUCAS ESTATES	808 WHEELWOOD DR
CULLARI, CARLOS	14	BLK 2	LUCAS ESTATES	8308 WATERCRESS DR
CULLARI, MARIA	14	BLK 2	LUCAS ESTATES	8308 WATERCRESS DR
LUCAS, JAMES			UNPLATTED	PO BOX 1587
GIBBS, C DONALD			UNPLATTED	824 W BEDFRD EULES RD
AUBRY, THERESA LEE H			UNPLATTED	832 W BEDFRD EULES RD
WALGREEN CO	1	BLK 1	MCGARRY PLAZA	PO BOX 1159
LUCAS, JAMES			UNPLATTED	PO BOX 1587
STRUM FAMILY LLC	A2	BLK 1	LUCAS ESTATES	637 WINDMILL RANCH RD
WHITEMAN, DELBERT C	13	BLK 4	REAVES PARK	1225 SCOTT DR
CASA ROYALE APARTMENTS LTD	A2	BLK 5	REAVES PARK	5001 S HULEN ST STE 106
WEST 57 PHARMACY LLC	1	BLK 1	HURST CVS PRECINCT LINE	2390 E CAMELBCK RD STE 325
GREGG, GUION	1	BLK 1	HURST CVS PRECINCT LINE	3838 OAK LAWN AVE STE 1416
LOCKMAN, HAROLD	8	BLK 1	LUCAS ESTATES	813 WHEELWOOD DR

TURNEY, GLEN	7	BLK 1	LUCAS ESTATES	817 WHEELWOOD DR
LUCAS LANDHOLDINGS LLC	BR	BLK 1	LUCAS ESTATES	PO BOX 1587
WEHRLE FAMILY INEREST INC	AR1R	BLK 1	LUCAS ESTATES	1345 PRECINCT LINE RD
DAVIS, ROBERT M	9	BLK 1	LUCAS ESTATES	809 WHEELWOOD DR
OCCUPANT	2R1	BLK 1	MCGARRY PLAZA	1304 PRECINCT LINE RD
OCCUPANT	2R2A	BLK 1	MCGARRY PLAZA	1308 PRECINCT LINE RD
OCCUPANT	14	2	LUCAS ESTATES	812 WHEELWOOD DR
OCCUPANT	A1706	TR2C1	WALLACE, WILLIAM W SURV	820 W BEDFORD EULESS RD
OCCUPANT	1	BLK1	MCGARRY PLAZA	1300 PRECINCT LINE RD
OCCUPANT	A1706	TR2C2	WALLACE, WILLIAM W SURV	820 W BEDFORD EULESS RD
OCCUPANT	A2	BLK1	LUCAS ESTATES	800 BEDFORD EULESS RD
OCCUPANT	A2	BLK5	REAVES PARK	825 BEDFORD EULESS RD
OCCUPANT	1	BLK1	HURSTCVS PRECINCT LINE	1233 PRECINCT LINE
OCCUPANT	BR	BLK1	LUCAS ESTATES	1321 PRECINCT LINE
OCCUPANT	AR1R	BLK1	LUCAS ESTATES	801 WHEELWOOD DR



LEGAL DESCRIPTION

LOT 9
0.38 ACRE
ENCLOSURE WAITERS MATCH BUILDING FOR HANDS

LOT 8
0.29 ACRE

LOT 7
0.26 ACRE

LOT 6
0.5648 ACRE
C. DONALD GIBBS
DOC. NO. D205191777
P.R.T.C.T.

0.75 ACRE
TRACT 1, LUCAS ESTATES
CAB. A, SLIDE 4573
P.R.T.C.T.

ZONED: LB

ZONED: R1

ZONED: R1

ZONED: R1

ZONED: MU
TRACT A-2
LUCAS ESTATES
VOL. 368-33, P.C. 65
P.R.T.C.T.

EXISTING LUCAS FUNERAL HOME
LUCAS FUNERAL HOME
PROPOSED EXPANSION

EVENT CENTER
1-STORY
(FUTURE)

TRACT A, BLOCK 5
REEVES PARK ADDITION
VOL. 368-33, P.C. 65
P.R.T.C.T.

PRECINCT LINE ROAD (R.O.K. VARIES)

BEDFORD-EULESS ROAD (R.O.K. VARIES)

LOT 1
0.61 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 2
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 3
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 4
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P.R.T.C.T.

LOT 69
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 70
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 71
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 72
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 73
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 74
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 75
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 76
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 77
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 78
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 79
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 80
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 81
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 82
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 83
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 84
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 85
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 86
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 87
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 88
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 89
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 90
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 91
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 92
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 93
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 94
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 95
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 96
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 97
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 98
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 99
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

LOT 100
0.75 ACRE
MCGARRY PLAZA
CAB. A, SLIDE 4081
P.R.T.C.T.

SITE DATA SUMMARY TABLE	
EXISTING ZONING	MU-PD & R1
PROPOSED ZONING	MU-PD
PROPOSED USE	FUNERAL HOME/EVENT CENTER
TOTAL TRACT AREA	152,016 S.F. (3.46 ACRES)
EXISTING FUNERAL HOME BUILDING	14,456 S.F. (0.33 AC)
PROPOSED FUNERAL HOME EXPANSION	8,378 S.F.
1ST FLOOR AREA - EXISTING/PROPOSED	13,956 S.F. / 20,834 S.F.
2ND FLOOR AREA - EXISTING/PROPOSED	5,500 S.F. / 8,000 S.F.
TOTAL FUNERAL HOME	22,454 S.F. (0.51 AC)
BUILDING HEIGHT	30' MAX.
FUTURE EVENT CENTER	
FUTURE EVENT CENTER	7,401 S.F. (0.17 AC)
BUILDING HEIGHT	30' MAX.
TOTAL BUILDING AREA	30,255 S.F. (0.69 AC)
PARKING AREA	
EXISTING PARKING STD/ACCESSIBLE	51 / 3
PARKING AREA (ALL PHASES)	84,497 S.F. (1.92 AC)
TOTAL STANDARD PARKING PROVIDED	180
TOTAL PROFESSIONAL PARKING PROVIDED	0
TOTAL ACCESSIBLE PARKING PROVIDED	0
TOTAL PARKING PROVIDED	180
IMPERVIOUS AREA	
BUILDINGS (PROP./FUTURE) TOTAL	27,656 S.F. (0.63 AC)
PARKING AREA (PROP./FUTURE) TOTAL	84,497 S.F. (1.92 AC)
TOTAL IMPAV. AREA (PROP./FUTURE) TOTAL	112,153 S.F. (2.55 AC)

THOMAS HOOPER ENGINEERING, LLC
 820 W. BEDFORD EULESS ROAD
 KELLER, TEXAS 76244
 (817) 913-1300
 LICENSE NO. 006609

1924 PRECINCT LINE ROAD
 LOCATED IN THE W. WALLACE SURVEY, A-1706
 IN THE CITY OF BURST,
 TARRANT COUNTY, TEXAS.

LUCAS FUNERAL HOME

SITE PLAN

DESIGNED: T.H. SCALE: 1" = 30'
 DRAWN: S.S. DATE: 08-04-18
 SHEET: ST-1
 OF: 1

LEGEND

PROPOSED PRE LANE PAVEMENT
 6" CONC. W/ 4% FIBER @ 18" O.C.E.W.
 PER CITY DETAIL

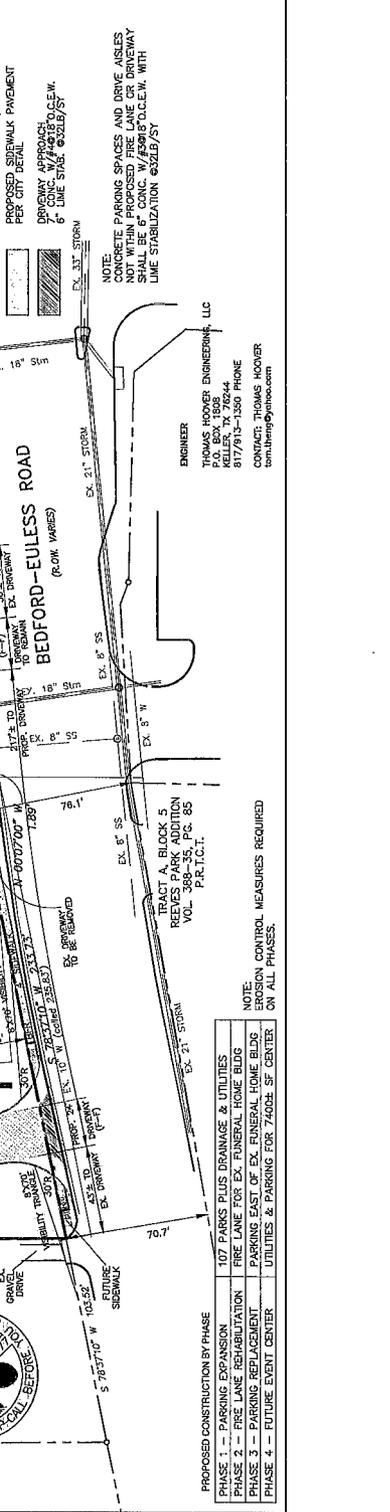
PROPOSED DRIVEWAY PAVEMENT
 6" CONC. W/ 4% FIBER @ 18" O.C.E.W.
 PER CITY DETAIL

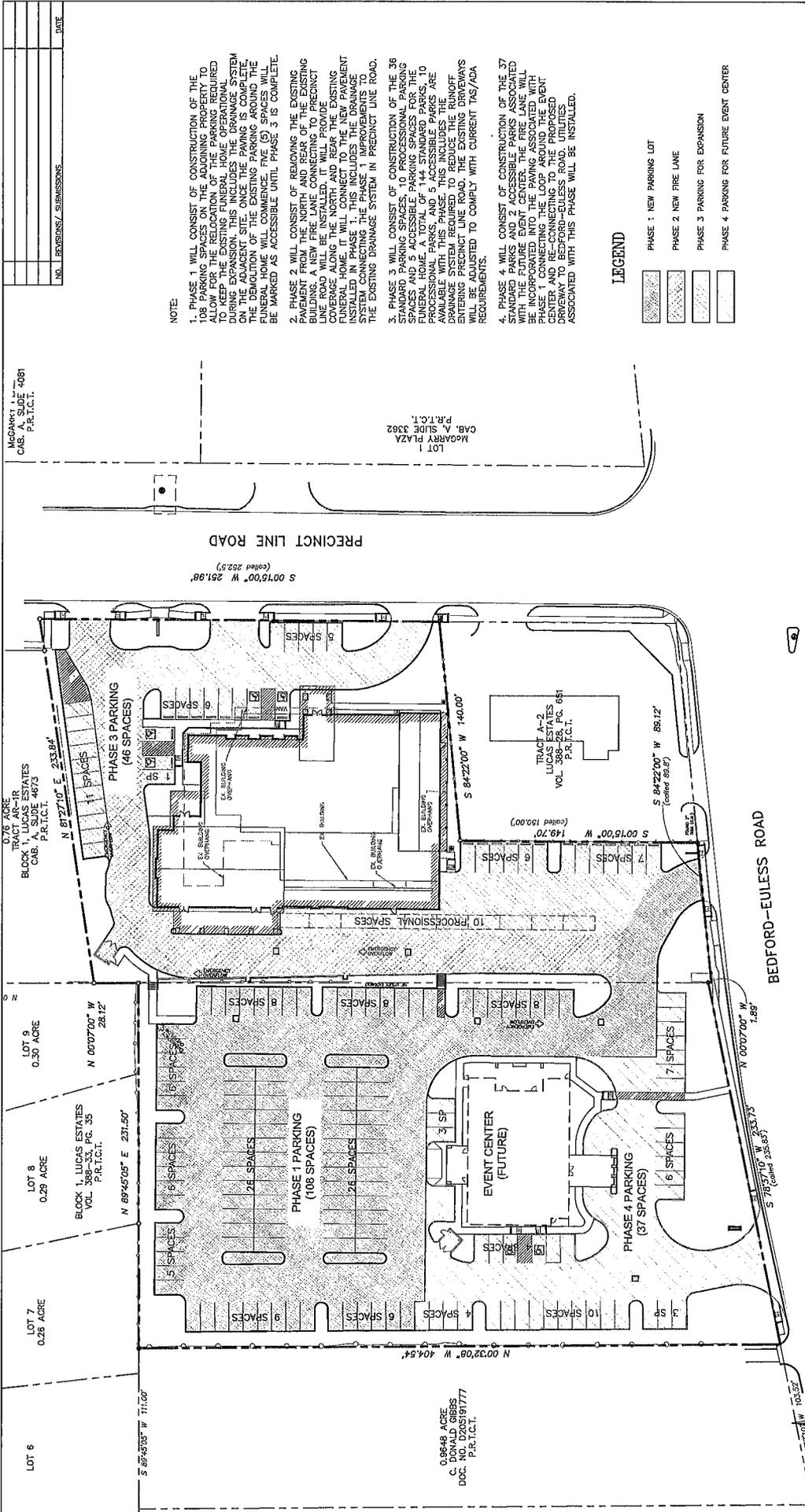
CONCRETE PARKING SPACES AND DRIVE AISLES
 NOT WITHIN PROPOSED FIRE LANE OR DRIVEWAY
 SHALL BE 6" CONC. W/ 4% FIBER @ 18" O.C.E.W.
 WITH
 LIME STABILIZATION @ 52LB/5Y

NOTE:
 CONCRETE PARKING SPACES AND DRIVE AISLES
 NOT WITHIN PROPOSED FIRE LANE OR DRIVEWAY
 SHALL BE 6" CONC. W/ 4% FIBER @ 18" O.C.E.W.
 WITH
 LIME STABILIZATION @ 52LB/5Y

ENGINEER
 THOMAS HOOPER ENGINEERING, LLC
 820 W. BEDFORD EULESS ROAD
 KELLER, TX 76244
 (817) 913-1300
 CONTACT: THOMAS HOOPER
 tom.thing@tho.com

NOTE:
 107 PARKS PLUS DRAINAGE & UTILITIES
 PHASE 1 - PARKING EXPANSION
 PHASE 2 - FIRE LANE REHABILITATION
 PHASE 3 - PARKING REPLACEMENT
 PHASE 4 - FUTURE EVENT CENTER
 EROSION CONTROL MEASURES REQUIRED
 ON ALL PHASES.





NOTE:

- PHASE 1 WILL CONSIST OF CONSTRUCTION OF THE 108 PARKING SPACES ON THE JOINING PROPERTY TO ALLOW FOR THE RELOCATION OF THE PARKING REQUIRED DURING EXPANSION. THIS INCLUDES THE DRAINAGE SYSTEM AND THE DELIMITATION OF THE EXISTING PARKING AROUND THE FUNERAL HOME. THE EXISTING PARKING SPACES WILL BE MARKED AS ACCESSIBLE UNTIL PHASE 3 IS COMPLETE.
- PHASE 2 WILL CONSIST OF RELOCATING THE EXISTING PAVEMENT FROM THE NORTH AND REAR OF THE EXISTING BUILDING. A NEW FIRE LANE CONNECTING TO PRECINCT LINE ROAD WILL BE INSTALLED. IT WILL PROVIDE COVERAGE ALONG THE NORTH AND REAR OF THE EXISTING BUILDING. THIS PHASE WILL INCLUDE THE DRAINAGE SYSTEM CONNECTING THE PHASE 1 IMPROVEMENTS TO THE EXISTING DRAINAGE SYSTEM IN PRECINCT LINE ROAD.
- PHASE 3 WILL CONSIST OF CONSTRUCTION OF THE 36 STANDARD PARKING SPACES, 10 PROFESSIONAL PARKING SPACES AND 5 ACCESSIBLE PARKING SPACES FOR THE FUNERAL HOME. A TOTAL OF 144 STANDARD PARKS, 10 PROFESSIONAL PARKS AND 5 ACCESSIBLE PARKS ARE ASSOCIATED WITH THIS PHASE. THE DRAINAGE SYSTEM REQUIRED TO REDUCE THE RUNOFF ENTERING PRECINCT LINE ROAD, THE EXISTING DRIVEWAYS WILL BE ADJUSTED TO COMPLY WITH CURRENT T&A/ADA REQUIREMENTS.
- PHASE 4 WILL CONSIST OF CONSTRUCTION OF THE 37 STANDARD PARKS AND 2 ACCESSIBLE PARKS ASSOCIATED WITH THE FUTURE EVENT CENTER. THE FIRE LANE WILL BE INCORPORATED INTO THE LANE ASSOCIATED WITH PHASE 2. THE DRAINAGE SYSTEM WILL BE ADJUSTED TO THE CENTER AND RE-CONNECTING TO THE PROPOSED DRIVEWAY TO BEDFORD-EULLESS ROAD. UTILITIES ASSOCIATED WITH THIS PHASE WILL BE INSTALLED.

LEGEND

- PHASE 1. NEW PARKING LOT
- PHASE 2. NEW FIRE LANE
- PHASE 3. PARKING FOR EXPANSION
- PHASE 4. PARKING FOR FUTURE EVENT CENTER

THOMAS HOOVER ENGINEERING, LLC
 101 KELLER AVENUE, SUITE 200
 KELLER, TEXAS 76244
 (817) 431-0780 PHONE
 (817) 431-0781 FAX
 T.H.E. FIRM REGISTRATION NO. 066008

13241 PRECINCT LINE ROAD
 8021 BEDFORD-EULLESS ROAD
 LOCATED IN THE W. WALLACE SURVEY, A-1706
 IN THE CITY OF FURST,
 TARRANT COUNTY, TEXAS.

LUCAS FUNERAL HOME

PHASING PLAN

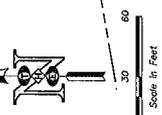
DESIGNED T.H.H. SCALE 1" = 30'
 DRAWN S.D.S. DATE
 CHECKED T.H.H. DATE 07-17-18

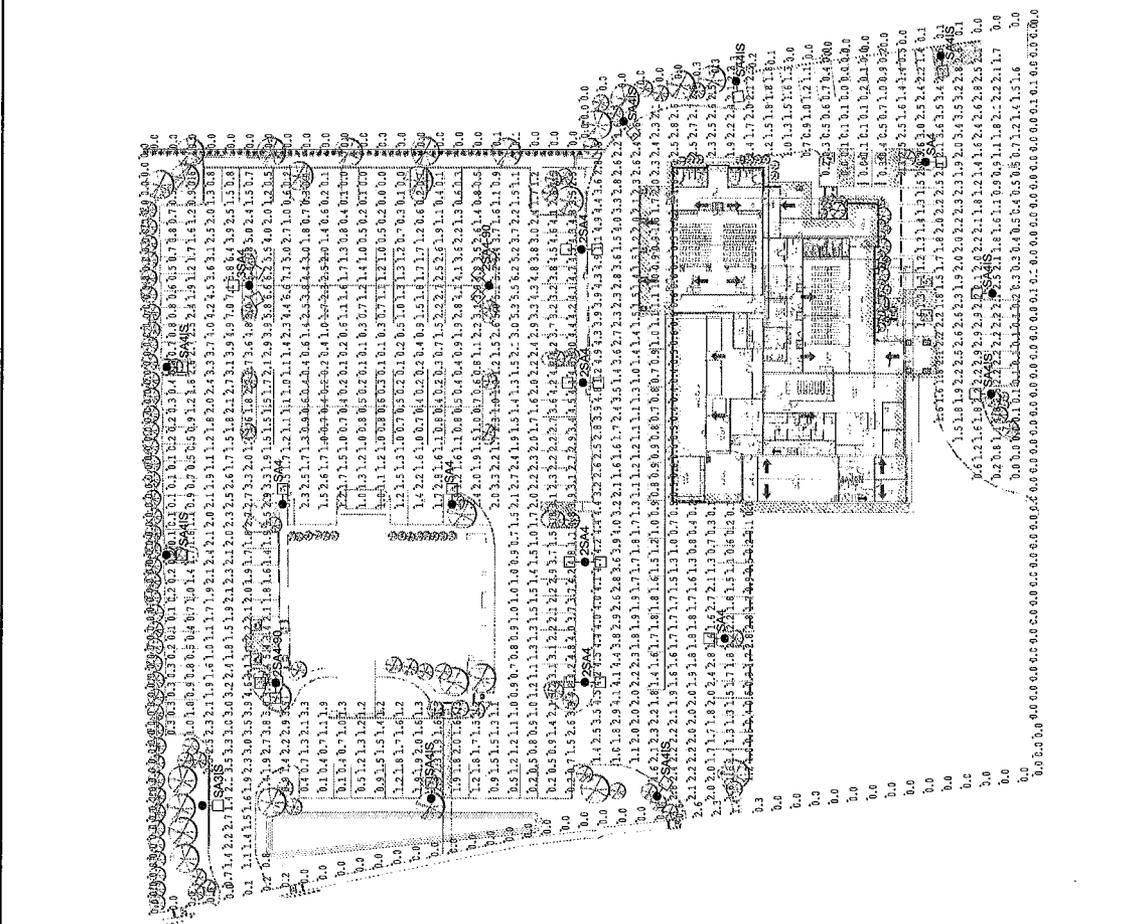
SHEET ST-2 OF 2

PRELIMINARY
 FOR INTERIM REVIEW ONLY
 THIS PLAN IS NOT TO BE USED FOR CONSTRUCTION, RECORD OR PERMIT PURPOSES

By: THOMAS L. HOOVER, P.E., L.L.P.
 THOMAS HOOVER ENGINEERING, LLC
 101 KELLER AVENUE, SUITE 200
 KELLER, TEXAS 76244
 (817) 431-0780 PHONE
 (817) 431-0781 FAX
 tom.hoover@theng.com

ENGINEER
 THOMAS HOOVER ENGINEERING, LLC
 P.O. BOX 1808
 KELLER, TEXAS 76244
 (817) 431-0780 PHONE
 (817) 431-0781 FAX
 tom.hoover@theng.com





1 SITE PLAN - ELECTRICAL
SCALE: 1/4" = 1'-0"

- GENERAL NOTES:**
- ELECTRICAL SERVICE TO LIGHT FIXTURES SHALL BE PROVIDED UNDERGROUND.
 - FURNISHED LIGHT FIXTURES SHALL BE PERMITTED.
 - ONLY NECESSARY LIGHTING PERmits SHALL BE OBTAINED AND LIMITED TO THE NECESSARY LIGHTING PERmits FOR THE PROJECT.

NO.	DATE	DESCRIPTION	BY	CHECKED
1	11/11/2022	ISSUED FOR PERMIT	JST	JST
2	11/11/2022	ISSUED FOR PERMIT	JST	JST
3	11/11/2022	ISSUED FOR PERMIT	JST	JST
4	11/11/2022	ISSUED FOR PERMIT	JST	JST
5	11/11/2022	ISSUED FOR PERMIT	JST	JST
6	11/11/2022	ISSUED FOR PERMIT	JST	JST
7	11/11/2022	ISSUED FOR PERMIT	JST	JST
8	11/11/2022	ISSUED FOR PERMIT	JST	JST
9	11/11/2022	ISSUED FOR PERMIT	JST	JST
10	11/11/2022	ISSUED FOR PERMIT	JST	JST

NO.	DATE	DESCRIPTION	BY	CHECKED
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2	11/11/2022	ISSUED FOR PERMIT	JST	JST
3	11/11/2022	ISSUED FOR PERMIT	JST	JST
4	11/11/2022	ISSUED FOR PERMIT	JST	JST
5	11/11/2022	ISSUED FOR PERMIT	JST	JST
6	11/11/2022	ISSUED FOR PERMIT	JST	JST
7	11/11/2022	ISSUED FOR PERMIT	JST	JST
8	11/11/2022	ISSUED FOR PERMIT	JST	JST
9	11/11/2022	ISSUED FOR PERMIT	JST	JST
10	11/11/2022	ISSUED FOR PERMIT	JST	JST

NO.	DATE	DESCRIPTION	BY	CHECKED
1	11/11/2022	ISSUED FOR PERMIT	JST	JST
2	11/11/2022	ISSUED FOR PERMIT	JST	JST
3	11/11/2022	ISSUED FOR PERMIT	JST	JST
4	11/11/2022	ISSUED FOR PERMIT	JST	JST
5	11/11/2022	ISSUED FOR PERMIT	JST	JST
6	11/11/2022	ISSUED FOR PERMIT	JST	JST
7	11/11/2022	ISSUED FOR PERMIT	JST	JST
8	11/11/2022	ISSUED FOR PERMIT	JST	JST
9	11/11/2022	ISSUED FOR PERMIT	JST	JST
10	11/11/2022	ISSUED FOR PERMIT	JST	JST

NOT FOR CONSTRUCTION
THIS SET OF DOCUMENTS ARE FOR REVIEW AND COST ESTIMATION ONLY

JST ARCHITECTS
ARCHITECTURE | PLANNING | INTERIORS | ENVIRONMENTAL
2910 WELDON STREET, SUITE 101, DALLAS, TEXAS 75241-2122-4033
J. STUART TODD, INC.
2910 WELDON STREET, SUITE 101, DALLAS, TEXAS 75241-2122-4033



LUCAS FUNERAL HOME
REMODEL AND EVENTS CENTER
HURST, TEXAS

SHEET NO.
E1.1
JOB NUMBER: 17247

JSE
Jordan & Skala Engineers
17083 North Loop West, Suite 1000, Houston, TX 77057
Phone: 281.462.2515 | Fax: 281.462.2513
Project Number: 2022001 - Storm Water - Concrete #102

DATE: MAY 22, 2018

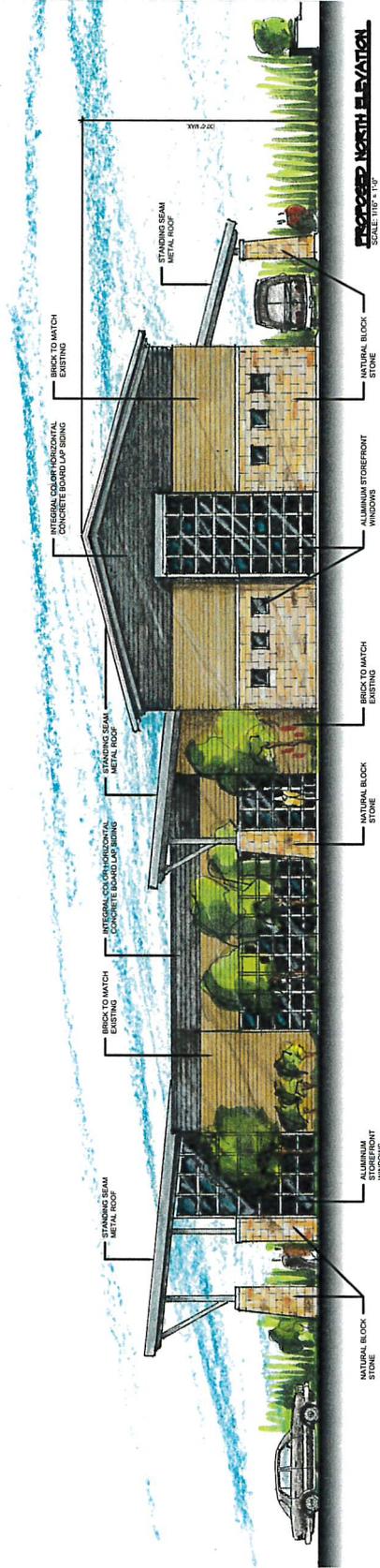
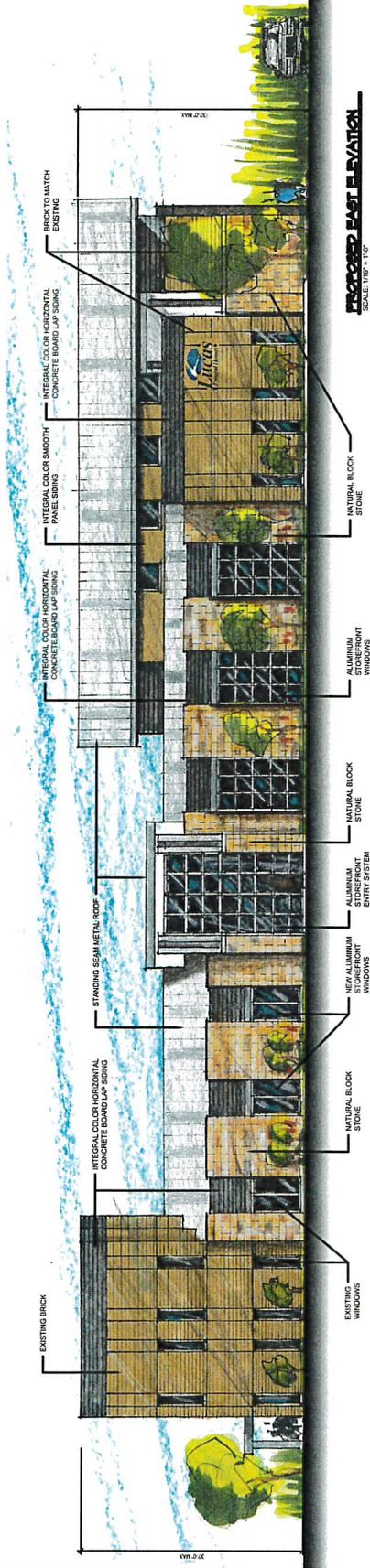
JST ARCHITECTS
 ARCHITECTURE PLANNING INTERIORS
 WWW.JSTARCHITECTS.COM
 J. STUART TODD, INC.
 2919 WELBORN STREET, SUITE 101
 DALLAS, TEXAS 75219
 © JSTUART TODD, INC.
 214.522.4133



LUCAS FUNERAL HOME
 REMODEL AND EVENTS CENTER
 HURST, TEXAS

A3.0

JOB NUMBER: 17247



DATE: MAY 16, 2018

JST ARCHITECTS
 ARCHITECTURE | PLANNING | INTERIORS | RESTAURANTS | RETAIL | OFFICES
 WWW.JSTARARCHITECTS.COM

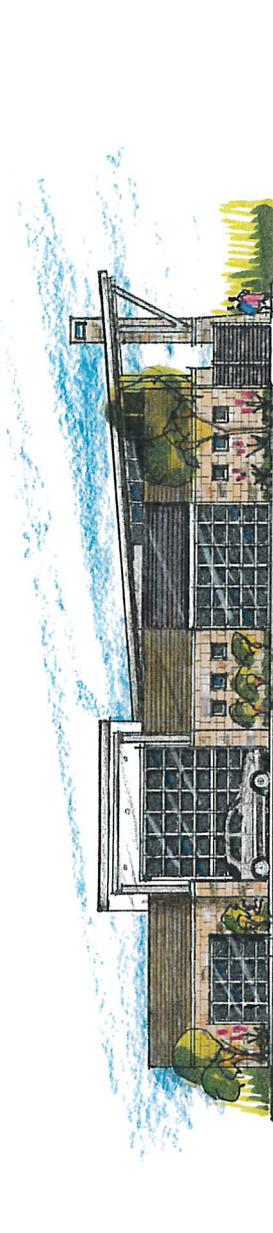
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 2919 WELBORN STREET, SUITE 101
 DALLAS, TEXAS 75219
 214.522.4033
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LUCAS FUNERAL HOME
 REMODEL AND EVENTS CENTER
 HURST, TEXAS

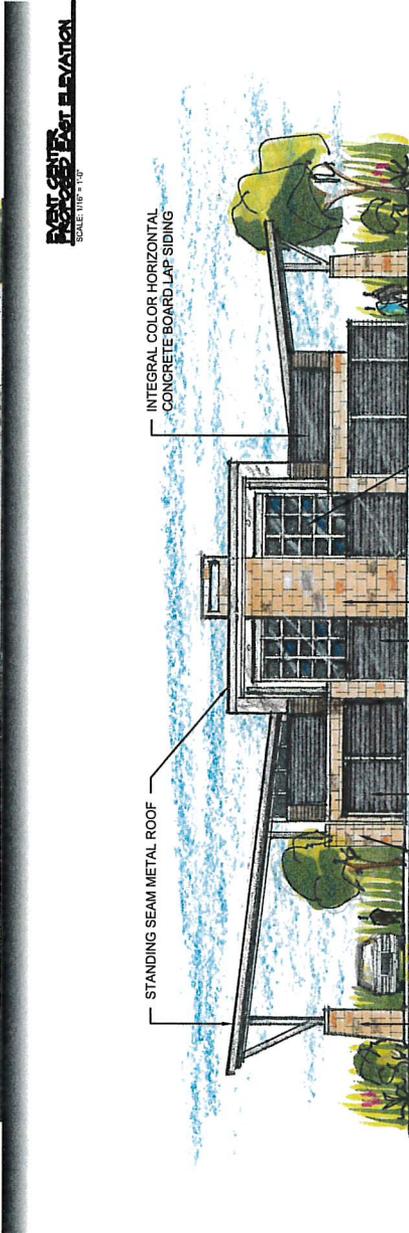
A3.0

JOB NUMBER: 17247



EAST CENTER EAST ELEVATION
 SCALE: 1/16" = 1'-0"

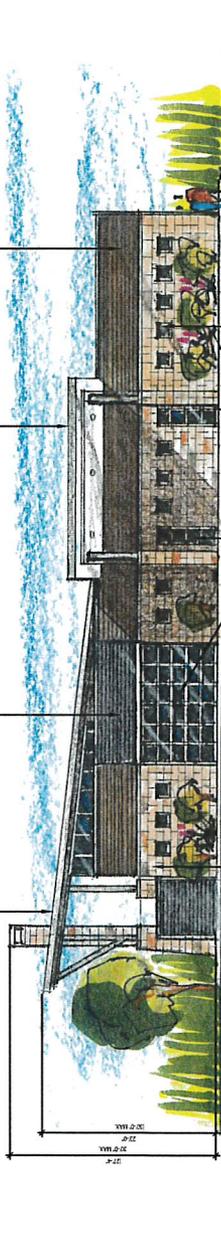
- STANDING SEAM METAL ROOF
- NATURAL BLOCK HORIZONTAL CONCRETE BOARD LAP SIDING



EAST CENTER SOUTH ELEVATION
 SCALE: 1/16" = 1'-0"

- NATURAL BLOCK STONE
- METAL FENCING
- NATURAL BLOCK STONE
- ALUMINUM STOREFRONT WINDOWS

- STANDING SEAM METAL ROOF
- INTEGRAL COLOR HORIZONTAL CONCRETE BOARD LAP SIDING
- BRICK TO MATCH EXISTING



EAST CENTER WEST ELEVATION
 SCALE: 1/16" = 1'-0"

- NATURAL BLOCK STONE
- ALUMINUM STOREFRONT WINDOWS

DATE: 08-20-2018

JST ARCHITECTS
ARCHITECTURE | PLANNING | MAUSOLEUM | GEMETRY | INTERIORS
WWW.JSTARARCHITECTS.COM



J. STUART TODD, INC.
2919 WELBORN STREET, SUITE 101
DALLAS, TEXAS, 75219
214.522.4033
© J. STUART TODD, INC.

LUCAS FUNERAL HOME
& EVENT CENTER
REMODEL, CHAPEL ADDITION
HURST, TEXAS

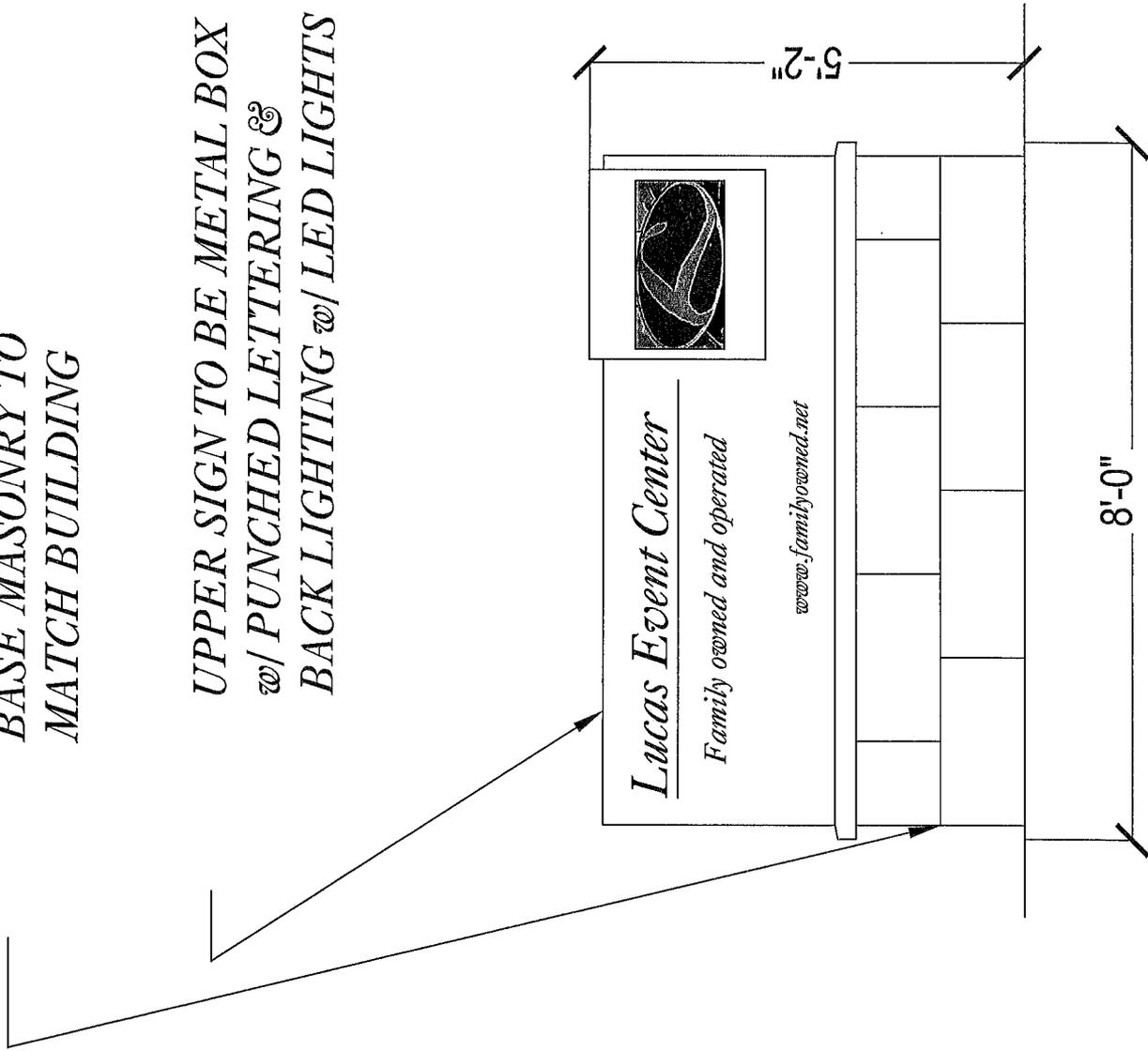
SUPPLEMENTAL

SK-01

JOB NUMBER: 17247

BASE MASONRY TO
MATCH BUILDING

UPPER SIGN TO BE METAL BOX
WITH PUNCHED LETTERING &
BACK LIGHTING WITH LED LIGHTS



PROPOSED MONUMENT SIGN

SCALE: NTS

ORDINANCE 2396

AN ORDINANCE ADOPTING A ZONING CHANGE FROM R-1 TO MU-PD FOR TRACT 2C1 AND 2C2 WILLIAM WALLACE SURVEY A 1706 WITH A SITE PLAN FOR LOT BR, BLOCK 1, LUCAS ESTATES ADDITION, BEING 3.71 ACRES LOCATED AT 820 W. BEDFORD EULESS ROAD AND 1321 PRECINCT LINE ROAD

WHEREAS, notice of a hearing before the Planning and Zoning Commission was sent to real property owners within 200 feet of the property herein described at least 10 days before such hearing; and,

WHEREAS, notice of a public hearing before the City Council was published in a newspaper of general circulation in Hurst at least 15 days before such hearing; and,

WHEREAS, notices were posted on the subject land as provided by the Zoning Ordinance; and,

WHEREAS, public hearings to change the zoning on the property herein described were held before both the Planning and Zoning Commission and the City Council, and the Planning and Zoning Commission has heretofore made a recommendation concerning the site plan change; and,

WHEREAS, the City Council is of the opinion that the zoning change with a site plan herein effectuated furthers the purpose of zoning as set forth in the Comprehensive Zoning Ordinance and is in the best interest of the citizens of the City of Hurst.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. **THAT** the Comprehensive Zoning Ordinance of the City of Hurst is hereby amended by adopting a zoning change with Exhibits "A-I" from R-1 to MU-PD for Tract 2C1 and 2C2 William Wallace Survey A-1706, and a site plan for Lot BR, Block 1, Lucas Estates Addition, being 3.71 acres located at 820 W. Bedford-Euleless Road and 1321 Precinct Line Road.

AND IT IS SO ORDERED.

Passed on the first reading on the 11th day of September 2018 by a vote of _
to _.

Approved on the second reading on the 25th day of September 2018 by a vote of _ to _.

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

City Attorney

ORDINANCE 2393 (a)

AN ORDINANCE ADOPTING THE BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019 FOR THE CITY OF HURST, TEXAS

WHEREAS, in accordance with Article 5 of the Hurst Charter, the City Manager has at least 35 days prior to the beginning of the 2018-2019 budget year to submit to the City Council a budget and an explanatory budget message with the form and content as prescribed by the Council. The Council determined that public hearings should be held at a time and place, which was set forth in a notice published at least seven days prior to said hearing; and,

WHEREAS, such public hearing on the budget was duly held and all interested persons given an opportunity to be heard for or against any item therein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1: **THAT** the budget for the City of Hurst, Texas, for the fiscal period beginning October 1, 2018, and ending September 30, 2019, in words and figures as shown therein is adopted and approved as filed herewith.

Section 2: **THAT** eligible and remaining fund balances from Fiscal Year 2017-2018, as calculated by Fiscal Services and approved by the City Manager, are hereby appropriated and transferred to the Special Projects Fund and other Internal Services Funds as needed to ensure financial sustainability.

Section 3: **THAT** the City Manager be and is hereby authorized to make interdepartmental and interfund transfers during the fiscal year as deemed necessary in order to avoid over-expenditure of particular accounts.

Section 4: **THAT** the City Manager or his designee be and is hereby authorized to invest any funds not needed for current use in accordance with the approved City of Hurst Investment Policy. Interest accrued from investments shall be deposited to the interest income account of the funds from which the principal was invested.

AND IT IS SO ORDERED.

Passed on the first reading on the 11th day of September 2018 by a vote of _____ to _____.

Approved on the second reading on the 25th day of September 2018 by a vote of _____ to _____.

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

City Attorney

CITY OF
HURST ★ TEXAS

City Council Staff Report

SUBJECT: Consider Ordinance 2393 (b) Ratifying the Property Tax Revenue Increase Reflected in the Fiscal Year 2018-2019 Budget

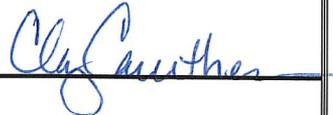
Supporting Documents:

Ordinance 2393 (b)

Meeting Date: 9/11/2018

Department: Fiscal Services

Reviewed by: Clayton Fulton

City Manager Review: 

Background/Analysis:

There are special requirements for cities that propose a budget that raises more revenue from property taxes than raised in the previous year's budget. Section 102.007(c) of the Local Government Code requires a separate vote of the City Council to ratify the property tax revenue increase included in the City's proposed 2018-2019 budget.

When the revenues raised by property taxes in the City of Hurst Proposed Operating Budget for Fiscal Year 2018-2019 are compared to the revenues raised by property taxes in the City of Hurst, Texas Annual Operating Budget for Fiscal Year 2017-2018, the result is an increase of \$1,094,232 or 6.9% in property tax revenues for the General Fund Operating Budget and the Interest & Sinking Fund Budget.

The City's tax rate is proposed to decrease by 0.00094 cents from \$0.58094 to \$0.58 per \$100 of taxable property values. The net property tax revenue increase of \$1,094,232 will be used to offset declining court revenue, to ensure quality service levels are maintained, to fund redevelopment efforts, to purchase public safety equipment, and to fund operations and other items as presented on August 28th, 2018 during the public hearing on the FY 19 proposed budget.

Funding and Sources and Community Sustainability:

The FY 19 budget's largest funding source is property tax revenue that is established by the certified values from the Tarrant Appraisal District and by the proposed tax rate. The Council held two public hearings on the proposed tax rate, which demonstrates our community values of **stewardship, inclusiveness, and positive environment**. Staff believes the proposed budget was developed based upon the tenants of the **Hurst Way** and is consistent with the Council's **Strategic Priorities**.

Recommendation:

In compliance with the Local Government Code, adoption of Ordinance 2393 (b) will ratify the property tax revenue increase in the 2018-2019 fiscal year budget.

ORDINANCE 2393 (b)

AN ORDINANCE RATIFYING THE PROPERTY TAX REVENUE INCREASE REFLECTED IN THE BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019 FOR THE CITY OF HURST, TEXAS

WHEREAS, the budget for the City of Hurst, Texas, for the fiscal period beginning October 1, 2018, and ending September 30, 2019, in words and figures has been adopted by Ordinance 2393 (a); and

WHEREAS, Section 102.007(c) of the Local Government Code requires a separate vote of the governing body to ratify the property tax revenue increase reflected in the budget.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1: **THAT** the City Council hereby votes to "ratify" the property tax revenue increase reflected in the budget as adopted by Ordinance 2393 (a).

AND IT IS SO ORDERED.

Passed on the first reading on the 11th day of September 2018 by a vote of _____ to _____.

Approved on the second reading on the 25th day of September 2018 by a vote of _____ to _____.

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

City Attorney

SUBJECT: Adoption of Ad Valorem Tax Rate	
Supporting Documents:	
Ordinance 2394	Meeting Date: 9/11/2018 Department: Fiscal Services Reviewed by: Clayton Fulton City Manager Review: 
Background/Analysis:	
<p>According to Section 26.05 of the Tax Code, a taxing unit may not impose property taxes in any (fiscal) year until the governing body has adopted a tax rate for that year.</p> <p>Senate Bill 18 as passed by the 79th Legislature requires the following language in caps and larger font placed in the Ordinance adopting a maintenance and operations tax rate that is higher than the effective maintenance and operations tax rate. Substantially similar information is required to be posted on the home page of the City's Internet website if the proposed rate is adopted.</p> <p>"THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 6.6 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$29."</p>	
Funding and Sources Community Sustainability:	
<p>The proposed tax rate funds the FY 19 budget which was previously adopted. Taxes are assessed per \$100 of taxable value as established by the Tarrant Appraisal District. In accordance with our community values, the Council held two public hearings to allow for comment on the proposed tax rate. The FY 19 budget was developed based upon the tenants of the Hurst Way and is consistent with the Council's strategic priorities. The proposed tax rate will provide the necessary property tax revenue to fund the FY 19 budget.</p>	

Recommendation:

The City Council is required, under state law, to make the following motion:

With the adoption of Ordinance 2394, "I move that the property tax rate be increased by the adoption of a tax rate of \$0.58, which is effectively a 4.9% increase in the tax rate"

ORDINANCE 2394

AN ORDINANCE SETTING THE TAX RATE FOR THE CITY OF HURST FOR THE 2018 TAX YEAR

WHEREAS, the City of Hurst has followed the procedures established by the Property Tax Code and Local Government Code, including the publishing and posting of required notices and the holding of required public hearings; and,

WHEREAS, the City Council has approved separately each of the two components of the tax rate as hereinafter set forth; and,

WHEREAS, THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 6.6 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$29.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. That there shall be and there is hereby levied the following taxes on each One Hundred Dollars (\$100.00) of valuation on all taxable property within the City of Hurst, Texas, to be assessed and collected for tax year 2018 the purposes hereinafter stipulated, to-wit:

- (a) For the General Fund (operations and maintenance) levied on the \$100.00 valuation: \$0.471551; and
- (b) For the interest and sinking fund levied on the \$100.00 valuation: \$0.108449.

TOTAL \$0.58

AND IT IS SO ORDERED.

Passed on the first reading on the 11th day of September 2018 by a vote of _____ to _____.

Approved on the second reading on the 25th day of September 2018 by a vote of _____ to _____.

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

City Attorney

SUBJECT: Consider Ordinance 2395 approving water and wastewater rates for Fiscal Year 2018-2019

Supporting Documents:

Ordinance 2395

Meeting Date: 9/11/2018

Department: Fiscal Services

Reviewed by: Clayton Fulton

City Manager Review: 

Background/Analysis:

The Fiscal Services, Utility Billing and Public Works Departments analyzed the proposed Water and Wastewater Services budget for Fiscal Year 2018-2019 and propose an across the board rate increase of 1.5%. The proposed water and sewer rates are expected to result in a sound financial position for the Enterprise Fund in 2018-2019. However, weather and consumption trends can quickly improve or deteriorate the Enterprise Fund's annual financial performance.

Wholesale water costs are increasing by 3.12%. Wholesale wastewater costs are increasing by 12.06%. However, other factors are contributing to rising wastewater costs including the City's contribution to the Trinity River Authority's Walker Calloway Branch sewer project. Therefore, rising wholesale costs coupled with the City's efforts to smooth revenue variability associated with weather patterns and water conservation efforts will make an increase in water and wastewater rates necessary for Fiscal Year 2018-2019. The following tables illustrate the proposed changes in wholesale water and sewer rates by the City of Fort Worth for the upcoming fiscal year:

WATER			
City of Fort Worth	2017-2018	2018-2019	% Change
Volume (1,000 gallons)	\$0.9927	\$1.0725	8.04%
Raw Water	\$1.3724	\$1.3866	1.04%
Total	\$2.3651	\$2.4591	3.98%
Max Day Above Average (MG)	\$159,516	\$156,336	-1.99%
Max Hour Above Max Day (MG)	\$48,598	\$50,407	3.72%
Overall Average Increase (based on est. volumes, max hr. & max day)			3.12%

WASTEWATER			
City of Fort Worth	2017-2018	2018-2019	% Change
Volume (1,000 gallons)	\$1.1445	\$1.3719	19.87%
BOD (per pound)	\$0.4241	\$0.4160	-1.91%
TSS (per pound)	\$0.2300	\$0.2736	18.97%
Overall Average Decrease			12.06%

Based upon the City's efforts to smooth out rate increases and the increasing cost of our wholesale water/wastewater supply, staff recommends the 1.5% increase to our current utility rates for FY 2018-2019. Based on 12,000 gallons' usage, the increase is approximately \$2.21 per month. Commercial customers will also continue to pay an additional base fee of \$4 or \$12 per month depending upon meter size. There are no proposed changes to these additional base fee amounts for FY 2018-2019. It is important to note that apartment complexes and other multi-unit properties pay the additional base fee on a per unit basis. Both water and wastewater rates are proposed to change this year. This rate increase of 1.5% is directly attributed to the increase in wholesale costs. The current and proposed rates are as follows:

**WATER AND WASTEWATER RATES
(Current and Proposed/Inside City Limits)**

Water	Current	Proposed
Minimum 2,000 gallons*	\$17.26*	\$17.52*
Over 2,000 gallons	\$6.94/1,000 gallons	\$7.04/1,000 gallons
Water – Fire Hydrant or Temporary Meter		
Minimum 2,000 gallons*	\$25.89*	\$26.28*
Over 2,000 gallons	\$10.41/1,000 gallons	\$10.56/1,000 gallons
Wastewater - Residential		
Minimum	\$12.49	\$12.68
First 12,000 gallons	\$4.01/1,000 gallons	\$4.07/1,000 gallons
Maximum Charge	\$60.61	\$61.52
Wastewater - Commercial		
Minimum*	\$12.49*	\$12.68*
All	\$4.01/1,000 gallons	\$4.07/1,000 gallons

* An additional base fee of \$4 or \$12 /mo. (based on meter size) for commercial accounts is proposed to remain in effect for FY 2018-2019.

Funding and Sources and Community Sustainability:

Increased revenues from the 1.5% increase in utility rates will be used to support the FY 19 budget. Based upon the tenants of the **Hurst Way**, with particular focus on **financial sustainability**, staff worked with a consultant to evaluate our current budgetary needs, available resources, and revenue sources. Based upon a thorough analysis and considering our community values of **stewardship** and **respect**, staff looked at every customer class and evaluated the impact upon various consumption levels within each class and believe the 1.5% increase is fair to the City, our utility customers, and those bond holders who have invested in our water and wastewater infrastructure.

Recommendation:

Staff recommends that the City Council **approve Ordinance 2395 including the proposed Water and Wastewater rates effective October 1, 2018, to be included in all City utility bills processed on, or after, November 1, 2018.**

ORDINANCE 2395

AN ORDINANCE AMENDING SECTIONS 26-19(e), 26-22(1), 26-60(1) AND (2), AND 26-67 (b) OF THE HURST CODE OF ORDINANCES; UPDATING THE CHARGES FOR WATER SERVICE AND WASTEWATER SERVICE TO ALL CUSTOMERS AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City Council has been advised by its staff that it is necessary to raise water and wastewater rates in order to insure the fiscal integrity of the utility system; and,

WHEREAS, the City Council finds that the rates herein promulgated are no more than what is required in order to preserve such fiscal integrity.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1: That Section 26-19 (e) of the Hurst Code of Ordinances be amended to read as follows:

“Section 26-19. Security deposit.

(e) The security deposit for an applicant for service from a fire hydrant for water shall be established administratively to ensure recovery of equipment and costs and will be reviewed periodically.

Section 2: That Section 26-22 (1) of the Hurst Code of Ordinances be amended to read as follows:

“Section 26-22. Rates established for water.

The following monthly rates shall be charged by the water department for water:

(1) Inside city limits—Single-family and commercial rates:

- a. First 2,000 gallons (minimum charge) \$17.52
- b. All over 2,000 gallons, per 1,000 gallons \$ 7.04
- c. For commercial accounts only an additional minimum

base charge is added as follows:

- i. Meter Sizes of 1 inch or smaller \$ 2.00
- ii. Meter Sizes greater than 1 inch \$ 7.00

Section 3: That Section 26-60(1) and (2) of the Hurst Code of Ordinances be amended to read as follows:

"Section 26-60. Rates for Service Inside City Limits.

The following schedules of rates per month, or fraction thereof, shall be the basis for determining charges to customers as specified for rendering wastewater service, where the wastewater produced by such customer is normal sewage and where such customer is located within the City:

- (1) A minimum charge of twelve dollars and sixty-eight cents (\$12.68) shall be charged to all wastewater customers for each residential or business occupancy; provided, however, if multiple occupancies are served with a single water meter, the minimum charge shall be computed at ninety (90) percent of dwelling units, business occupancies or mobile homes, whichever is applicable, times the minimum charge established herein for individual customers.

For commercial accounts only, an additional minimum or base charge is added as follows: meter sizes of 1 inch or smaller add \$2.00 and meter sizes greater than 1 inch add \$5.00. The \$2.00 and \$5.00 charge shall be computed for multiple occupancy businesses as previously described in this section.

- (2) A monthly volume charge shall also be charged to all wastewater customers in the amount of four dollars and seven cents (\$4.07) per one thousand (1,000) gallons of water used or wastewater produced as more specifically set forth hereinafter...."

Section 4: That Section 26-67(b) of the Hurst Code of Ordinances be amended to read as follows:

"Sec. 26-67. Fees and charges.

- (b) *Monitoring, sampling and analytical fees for significant industrial users.* These users may be sampled by the authority no less frequently than semi-annually and

charged for the laboratory and sampling services. Laboratory and sampling fees assessed are based on the types of service rendered and categories of analysis. Such fees shall be set forth and established according to the annual budget process.

Wastewater rate fees (additional fees may be applied):

BOD strength charge, per pound . . . \$0.4160

TSS strength charge, per pound . . . \$0.2736

Section 5: The rates herein established shall be effective on all bills processed on or after November 1, 2018.

AND IT IS SO ORDERED.

Passed on the first reading on the 11th day of September 2018 by a vote of _____ to _____.

Approved on the second reading on the 25th day of September 2018 by a vote of _____ to _____.

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Henry Wilson, Mayor

Approved as to form and legality:

City Attorney

City Council Staff Report

SUBJECT: Consider Resolution 1711 approving a negotiated settlement between the Atmos Cities Steering Committee (ACSC) and Atmos Energy Corp., Mid-Tex Division

Supporting Documents:

Resolution 1711

Proposed Tariff Structure - Attachment 1

Average Bill Comparison - Attachment 2

Meeting Date: 9/11/2018

Department: Fiscal Services

Reviewed by: Clayton Fulton

City Manager Review: 

Background/Analysis:

The City of Hurst, along with 171 other Mid-Texas cities served by Atmos Energy Corporation, Mid-Tex Division ("Atmos Mid-Tex" or "Company"), is a member of the Atmos Cities Steering Committee ("ACSC"). In 2007, ACSC and Atmos Mid-Tex settled a rate application filed by the Company pursuant to Section 104.301 of the Texas Utilities Code for an interim rate adjustment commonly referred to as a GRIP filing (arising out of the Gas Reliability Infrastructure Program legislation). That settlement created a substitute rate review process, referred to as Rate Review Mechanism ("RRM"), as a substitute for future filings under the GRIP statute.

Since 2007, there have been several modifications to the original RRM Tariff. The most recent iteration of an RRM Tariff was reflected in an ordinance adopted by ACSC members earlier this year. On or about April 1, 2018, the Company filed a rate request pursuant to the RRM Tariff adopted by ACSC members. The Company claimed that its cost-of-service in a test year ending December 31, 2017, entitled it to additional system-wide revenues of \$42.0 million. Application of the standards set forth in ACSC's RRM Tariff required Atmos to reduce its request to \$27.4 million. After review of the consultants' report, the Company offered to settle for a system-wide increase of \$25.9 million. Following further negotiations, ACSC's Executive Committee agreed to recommend a system-wide rate increase of \$24.9 million. That increase when allocated to ACSC members results in an increase of \$17.8 million. The Effective Date for new rates is October 1, 2018.

Atmos generated proof that the rate tariffs attached to the Resolution will generate \$24.9 million in additional revenues on a system-wide basis. That proof is attached as Attachment 1 to this staff report. ACSC consultants have agreed that Atmos' Proof of Revenues is accurate.

Given the fact that ACSC demanded that Atmos reflect reduced federal income taxes in its cost-of-service, as reflected in the RRM Tariff adopted earlier this year, Atmos reduced its rates in March. The rate increase associated with the Resolution is largely offset by the lowered federal income tax rates, such that out-of-pocket expense to consumers should be roughly the same under new rates as what was experienced by consumers last winter. A bill impact comparison is attached as Attachment 2.

ACSC strongly opposed the GRIP process because it constitutes piecemeal ratemaking by ignoring declining expenses and increasing revenues while rewarding the Company for increasing capital investment on an annual basis. The GRIP process does not allow any review of the reasonableness of capital investment and does not allow cities to participate in the Railroad Commission's review of annual GRIP filings or allow recovery of Cities' rate case expenses. The Railroad Commission undertakes a mere administrative review of GRIP filings (instead of a full hearing) and rate increases go into effect without any material adjustments. In ACSC's view, the GRIP process unfairly raises customers' rates without any regulatory oversight. In contrast, the RRM process has allowed for a more comprehensive rate review and annual evaluation of expenses and revenues, as well as capital investment.

The Legislature's GRIP process allowed gas utilities to receive annual rate increases associated with capital investments. The RRM process has proven to result in a more efficient and less costly (both from a consumer rate impact perspective and from a ratemaking perspective) than the GRIP process. Given Atmos Mid-Tex's claim that its historic cost of service should entitle it to recover \$42 million in additional system-wide revenues, the RRM settlement at \$24.9 million reflects savings of \$17.1 million. Settlement at \$24.9 million is fair and reasonable. The ACSC Executive Committee consisting of city employees of 18 ACSC members urges all ACSC members to pass the Resolution before September 30, 2018. New rates become effective October 1, 2018.

Funding Sources and Community Sustainability:

To ensure the City of Hurst provides the greatest level of **public service** we participate in the ACSC and participate in the settlement process when utility providers request rate increases. Through this partnership the City of Hurst has limited requested increases providing additional **customer service** to our citizens. Participation is also consistent with Council's strategic priorities of **Leadership and Innovation**.

Recommendation:

Staff recommends Council **approve Resolution 1711 approving the negotiated settlement between the Atmos Cities Steering Committee (ACSC) and Atmos Energy Corp., Mid-Tex Division**

RESOLUTION 1711

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HURST, TEXAS, APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE (“ACSC”) AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY’S 2018 RATE REVIEW MECHANISM FILINGS; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT; FINDING THE RATES TO BE SET BY THE ATTACHED SETTLEMENT TARIFFS TO BE JUST AND REASONABLE AND IN THE PUBLIC INTEREST; APPROVING AN ATTACHED EXHIBIT ESTABLISHING A BENCHMARK FOR PENSIONS AND RETIREE MEDICAL BENEFITS; APPROVING AN ATTACHED EXHIBIT REGARDING AMORTIZATION OF REGULATORY LIABILITY; REQUIRING THE COMPANY TO REIMBURSE ACSC’S REASONABLE RATEMAKING EXPENSES; DETERMINING THAT THIS RESOLUTION WAS PASSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; ADOPTING A SAVINGS CLAUSE; DECLARING AN EFFECTIVE DATE; AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND THE ACSC’S LEGAL COUNSEL

WHEREAS, the City of Hurst, Texas (“City”) is a gas utility customer of Atmos Energy Corp., Mid-Tex Division (“Atmos Mid-Tex” or “Company”), and a regulatory authority with an interest in the rates and charges of Atmos Mid-Tex; and

WHEREAS, the City is a member of the Atmos Cities Steering Committee (“ACSC”), a coalition of similarly-situated cities served by Atmos Mid-Tex (“ACSC Cities”) that have joined together to facilitate the review of, and response to, natural gas issues affecting rates charged in the Atmos Mid-Tex service area; and

WHEREAS, ACSC and the Company worked collaboratively to develop a new Rate Review Mechanism (“RRM”) tariff that allows for an expedited rate review process by ACSC Cities as a substitute to the Gas Reliability Infrastructure Program (“GRIP”) process instituted by

the Legislature, and that will establish rates for the ACSC Cities based on the system-wide cost of serving the Atmos Mid-Tex Division; and

WHEREAS, the RRM tariff was adopted by the City in a rate ordinance earlier this year; and

WHEREAS, on about April 1, 2018, Atmos Mid-Tex filed its 2018 RRM rate request with ACSC Cities based on a test year ending December 31, 2017; and

WHEREAS, ACSC coordinated its review of the Atmos Mid-Tex 2018 RRM filing through its Executive Committee, assisted by ACSC's attorneys and consultants, to resolve issues identified in the Company's RRM filing; and

WHEREAS, the Executive Committee, as well as ACSC's counsel and consultants, recommend that ACSC Cities approve an increase in base rates for Atmos Mid-Tex of \$24.9 million on a system-wide basis (\$17.8 million of which is applicable to ACSC members); and

WHEREAS, the attached tariffs (Exhibit A) implementing new rates are consistent with the recommendation of the ACSC Executive Committee, are agreed to by the Company, and are just, reasonable, and in the public interest; and

WHEREAS, the Exhibit A rate tariffs incorporate the federal income tax rates that became effective January 1, 2018; and

WHEREAS, the settlement agreement sets a new benchmark for pensions and retiree medical benefits (Exhibit B) and

WHEREAS, the settlement agreement establishes an amortization schedule for regulatory liability (Exhibit C); and

WHEREAS, the RRM Tariff contemplates reimbursement of ACSC's reasonable expenses associated with RRM applications;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. That the findings set forth in this Resolution are hereby in all things approved.

Section 2. That the City Council finds that the settled amount of an increase in revenues of \$24.9 million on a system-wide basis represents a comprehensive settlement of gas utility rate issues affecting the rates, operations, and services offered by Atmos Mid-Tex within the municipal limits arising from Atmos Mid-Tex's 2018 RRM filing, is in the public interest, and is consistent with the City's authority under Section 103.001 of the Texas Utilities Code.

Section 3. That the existing rates for natural gas service provided by Atmos Mid-Tex are unreasonable. The new tariffs attached hereto and incorporated herein as Exhibit A, are just and reasonable, and are designed to allow Atmos Mid-Tex to recover annually an additional \$24.9 million in revenue on a system-wide basis over the amount allowed under currently approved rates. Such tariffs are hereby adopted.

Section 4. That the ratemaking treatment for pensions and retiree medical benefits in Atmos Mid-Tex's next RRM filing shall be as set forth on Exhibit B, attached hereto and incorporated herein.

Section 5. That amortization of regulatory liability shall be consistent with the schedule found in attached Exhibit C attached hereto and incorporated herein.

Section 6. That Atmos Mid-Tex shall reimburse the reasonable ratemaking expenses of the ACSC in processing the Company's 2018 RRM filing.

Section 7. That to the extent any resolution or ordinance previously adopted by the Council is inconsistent with this Resolution, it is hereby repealed.

Section 8. That the meeting at which this Resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 9. That if any one or more sections or clauses of this Resolution is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Resolution, and the remaining provisions of the Resolution shall be interpreted as if the offending section or clause never existed.

Section 10. That consistent with the City Ordinance that established the RRM process, this Resolution shall become effective from and after its passage with rates authorized by attached tariffs to be effective for bills rendered on or after October 1, 2018.

Section 11. That a copy of this Resolution shall be sent to Atmos Mid-Tex, care of Chris Felan, Vice President of Rates and Regulatory Affairs Mid-Tex Division, Atmos Energy Corporation, 5420 LJB Freeway, Suite 1862, Dallas, Texas 75240, and to Geoffrey Gay, General Counsel to ACSC, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

PASSED AND APPROVED this _____ day of _____ 2018.

APPROVED:

Mayor

ATTEST:

APPROVED AS TO FORM:

City Secretary

City Attorney

Exhibit A

Rate Tariffs Effective
October 1, 2018

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RRC Tariff No:

RATE SCHEDULE:	R – RESIDENTIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2018	PAGE: 12

Application

Applicable to Residential Customers for all natural gas provided at one Point of Delivery and measured through one meter.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Bill	\$ 18.85 per month
Rider CEE Surcharge	\$ 0.03 per month ¹
Total Customer Charge	\$ 18.88 per month
Commodity Charge – All <u>Ccf</u>	\$0.14846 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

¹Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2018.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RRC Tariff No:

RATE SCHEDULE:	C – COMMERCIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2018	PAGE: 13

Application

Applicable to Commercial Customers for all natural gas provided at one Point of Delivery and measured through one meter and to Industrial Customers with an average annual usage of less than 30,000 Ccf.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Bill	\$ 43.50 per month
Rider CEE Surcharge	\$ (0.03) per month ¹
Total Customer Charge	\$ 43.47 per month
Commodity Charge – All Ccf	\$ 0.09165 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

¹ Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2018.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RRC Tariff No:

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2018	PAGE: 14

Application

Applicable to Industrial Customers with a maximum daily usage (MDU) of less than 3,500 MMBtu per day for all natural gas provided at one Point of Delivery and measured through one meter. Service for Industrial Customers with an MDU equal to or greater than 3,500 MMBtu per day will be provided at Company's sole option and will require special contract arrangements between Company and Customer.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and MMBtu charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Meter	\$ 784.00 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.3312 per MMBtu
Next 3,500 MMBtu	\$ 0.2425 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.0520 per MMBtu

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Curtailment Overpull Fee

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

Replacement Index

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RRC Tariff No:

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2018	PAGE: 15

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Special Conditions

In order to receive service under Rate I, Customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RRC Tariff No:

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2018	PAGE: 16

Exhibit A

The rates were effective for the following Cities on 3/15/2018:

ABILENE	DENISON	KILLEEN
ADDISON	DENTON	KRUM
ALBANY	DESOTO	LAKE WORTH
ALLEN	DRAPER AKA CORRAL CITY	LAKESIDE
ALVARADO	DUNCANVILLE	LEWISVILLE
ANGUS	EASTLAND	LINCOLN PARK (ANNEXED WITH LITTLE ELM)
ANNA	EDGECLIFF VILLAGE	LITTLE ELM
ARGYLE	EMORY	LORENA
ARLINGTON	ENNIS	MADISONVILLE
AUBREY	EULESS	MALAKOFF
AZLE	EVERMAN	MANSFIELD
BEDFORD	FAIRVIEW	MCKINNEY
BELLMEAD	FARMERS BRANCH	MELISSA
BENBROOK	FARMERSVILLE	MESQUITE
BEVERLY HILLS	FATE	MIDLOTHIAN
BLOSSOM	FLOWER MOUND	MURPHY
BLUE RIDGE	FOREST HILL	NEWARK
BOWIE	FORNEY	NOCONA
BOYD	FORT WORTH	NORTH RICHLAND HILLS
BRIDGEPORT	FRISCO	NORTHLAKE
BROWNWOOD	FROST	OAK LEAF
BUFFALO	GAINSVILLE	OVILLA
BURKBURNETT	GARLAND	PALESTINE
BURLESON	GARRETT	PANTEGO
CADDO MILLS	GRAND PARAIRIE	PARIS
CANTON	GRAPEVINE	PARKER
CARROLLTON	GUNTER	PECAN HILL
CEDAR HILL	HALTOM CITY	PETROLIA
CELESTE	HARKER HEIGHTS	PLANO
CELINA	HASKELL	PONDER
CENTERVILLE	HASLET	POTTSBORO
CISCO	HEWITT	PROSPER
CLARKSVILLE	HIGHLAND PARK	QUITMAN
CLEBURNE	HIGHLAND VILLAGE	RED OAK
CLYDE	HONEY GROVE	RENO (PARKER COUNTY)
COLLEGE STATION	HURST	RHOME
COLLEYVILLE	IOWA PARK	RICHARDSON
COLORADO CITY	IRVING	RICHLAND
COMANCHE	JUSTIN	RICHLAND HILLS
COOLIDGE	KAUFMAN	RIVER OAKS
COPPELL	KEENE	ROANOKE
CORINTH	KELLER	ROBINSON
CRANDALL	KEMP	ROCKWALL
CROWLEY	KENNEDALE	ROSCOE
DALWORTHINGTON GARDENS	KERRVILLE	ROWLETT

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RRC Tariff No:

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2018	PAGE: 17

Cities with Rate Effective 3/15/2018 (Continued)

ROYSE CITY	SULPHUR SPRINGS	WATAUGA
SACHSE	SWEETWATER	WAXAHACHIE
SAGINAW	TEMPLE	WESTLAKE
SANSOM PARK	TERRELL	WESTOVER HILLS
SEAGOVILLE	THE COLONY	WHITE SETTLEMENT
SHERMAN	TROPHY CLUB	WHITESBORO
SNYDER	TYLER	WICHITA FALLS
SOUTHLAKE	UNIVERSITY PARK	WOODWAY
SPRINGTOWN	VENUS	WYLIE
STAMFORD	VERNON	
STEPHENVILLE	WACO	

The rates were effective for the following Cities on 4/01/2018:

ABBOTT	BRUCEVILLE-EDDY	DEPORT
ALBA	BRYAN	DETROIT
ALMA	BUCKHOLTS	DODD CITY
ALVORD	BUFFALO GAP	DOUBLE OAK
ANNONA	BURNET	DUBLIN
ANSON	BYERS	EARLY
ARCHER CITY	CALDWELL	ECTOR
ATHENS	CALVERT	EDOM
AURORA	CAMERON	ELECTRA
AUSTIN	CAMPBELL	EMHOUSE
AVERY	CARBON	EUSTACE
BAIRD	CASHION COMMUNITY	EVANT
BALCH SPRINGS	CEDAR PARK	FAIRFIELD
BALLINGER	CHANDLER	FERRIS
BANDERA	CHICO	FRANKLIN
BANGS	CHILDRESS	FRANKSTON
BARDWELL	CHILlicoTHE	FREDERICKSBURG
BARRY	CLIFTON	GATESVILLE
BARTLETT	COCKRELL HILL	GEORGETOWN
BARTONVILLE	COLEMAN	GLEN ROSE
BELLEVUE	COLLINSVILLE	GLENN HEIGHTS
BELLS	COMMERCE	GODLEY
BELTON	COMO	GOLDTHWAITE
BENJAMIN	COOPER	GOODLOW
BERTRAM	COPPER CANYON	GORDON
BLACKWELL	COPPERAS COVE	GOREE
BLANKET	CORSICANA	GORMAN
BLOOMING GROVE	COVINGTON	GRANBURY
BLUE MOUND	COYOTE FLATS	GRANDVIEW
BLUM	CRAWFORD	GRANGER
BOGATA	CROSS ROADS	GREENVILLE
BONHAM	CUMBY	GROESBECK
BREMOND	DAWSON	GUSTINE
BRONTE	DECATUR	HAMLIN
BROWNSBORO	DELEON	HAMILTON

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
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Cities with Rate Effective 4/01/2018 (Continued)

HAWLEY	MALONE	RANGER
HEARNE	MANOR	RAVENNA
HEATH	MARBLE FALLS	RENO (LAMAR COUNTY)
HEBRON	MARLIN	RETREAT
HENRIETTA	MART	RICE
HICKORY CREEK	MAYPEARL	RIESEL
HICO	MCGREGOR	RIO VISTA
HILLSBORO	MCLENDON-CHISHOLM	ROBERT LEE
HOLLAND	MEGARGEL	ROBY
HOLLIDAY	MERIDIAN	ROCHESTER
HOWE	MERKEL	ROCKDALE
HUBBARD	MEXIA	ROGERS
HUTCHINS	MIDWAY	ROSEBUD
HUTTO	MILES	ROSS
IMPACT	MILFORD	ROTAN
IREDELL	MILLSAP	ROUND ROCK
ITALY	MOBILE CITY	ROXTON
ITASCA	MOODY	RULE
JEWETT	MORAN	RUNAWAY BAY
JOSEPHINE	MORGAN	SADLER
JOSHUA	MUENSTER	SAINT JO
KERENS	MUNDAY	SAN ANGELO
KNOLLWOOD	MURCHISON	SAN SABA
KNOX CITY	NEVADA	SANCTUARY
KOSSE	NEW CHAPEL HILL	SANGER
KURTEN	NEWCASTLE	SANTA ANNA
LACY-LAKEVIEW	NOLANVILLE	SAVOY
LADONIA	NORMANGEE	SCURRY
LAKE DALLAS	NOVICE	SEYMOUR
LAKEPORT	OAK POINT	SHADY SHORES
LAMPASAS	OAKWOOD	SOMERVILLE
LANCASTER	O'BRIEN CO-OP GIN	SOUTH MOUNTAIN
LAVON	OGLESBY	SOUTHMAYD
LAWN	OLNEY	STAR HARBOR
LEANDER	PALMER	STOCKTON BEND
LEONA	PARADISE	STRAWN
LEONARD	PECAN GAP	STREETMAN
LEXINGTON	PENELOPE	SUN VALLEY
LINDSAY	PFLUGERVILLE	SUNNYVALE
LIPAN	PILOT POINT	TALTY
LITTLE RIVER ACADEMY	PLEASANT VALLEY	TAYLOR
LLANO	POINT	TEAGUE
LOMETA	POST OAK BEND	TEHUACANA
LONE OAK	POWELL	THORNDALE
LONGVIEW	POYNOR	THORNTON
LORAIN	PRINCETON	THRALL
LOTT	PUTNAM	THROCKMORTON
LUEDERS	QUANAH	TIOGA
MABANK	QUINLAN	TOCO

MID-TEX DIVISION
 ATMOS ENERGY CORPORATION

RRC Tariff No:

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
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Cities with Rate Effective 4/01/2018 (Continued)

TOM BEAN	VALLEY VIEW	WHITNEY
TRENT	VAN ALSTYNE	WILMER
TRENTON	WALNUT SPRINGS	WINDOM
TRINIDAD	WEINERT	WINTERS
TROY	WEST	WIXON VALLEY
TUSCOLA	WESTWORTH VILLAGE	WOLFE CITY
TYE	WHITEHOUSE	WORTHAM
VALLEY MILLS	WHITEWRIGHT	YANTIS

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RRC Tariff No:

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2018	PAGE: 16

Application

Applicable, in the event that Company has entered into a Transportation Agreement, to a customer directly connected to the Atmos Energy Corp., Mid-Tex Division Distribution System (Customer) for the transportation of all natural gas supplied by Customer or Customer's agent at one Point of Delivery for use in Customer's facility.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's bill will be calculated by adding the following Customer and MMBtu charges to the amounts and quantities due under the riders listed below:

Charge	Amount
Customer Charge per Meter	\$ 784.00 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.3312 per MMBtu
Next 3,500 MMBtu	\$ 0.2425 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.0520 per MMBtu

Upstream Transportation Cost Recovery: Plus an amount for upstream transportation costs in accordance with Part (b) of Rider GCR.

Retention Adjustment: Plus a quantity of gas as calculated in accordance with Rider RA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Imbalance Fees

All fees charged to Customer under this Rate Schedule will be charged based on the quantities determined under the applicable Transportation Agreement and quantities will not be aggregated for any Customer with multiple Transportation Agreements for the purposes of such fees.

Monthly Imbalance Fees

Customer shall pay Company the greater of (i) \$0.10 per MMBtu, or (ii) 150% of the difference per MMBtu between the highest and lowest "midpoint" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" during such month, for the MMBtu of Customer's monthly Cumulative Imbalance, as defined in the applicable Transportation Agreement, at the end of each month that exceeds 10% of Customer's receipt quantities for the month.

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
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Curtailment Overpull Fee

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

Replacement Index

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

Agreement

A transportation agreement is required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Special Conditions

In order to receive service under Rate T, customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RRC Tariff No:

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2018	PAGE: 18

Exhibit A

The rates were effective for the following Cities on 3/15/2018:

ABILENE	DENISON	KILLEEN
ADDISON	DENTON	KRUM
ALBANY	DESOTO	LAKE WORTH
ALLEN	DRAPER AKA CORRAL CITY	LAKESIDE
ALVARADO	DUNCANVILLE	LEWISVILLE
ANGUS	EASTLAND	LINCOLN PARK (ANNEXED WITH LITTLE ELM)
ANNA	EDGECLIFF VILLAGE	LITTLE ELM
ARGYLE	EMORY	LORENA
ARLINGTON	ENNIS	MADISONVILLE
AUBREY	EULESS	MALAKOFF
AZLE	EVERMAN	MANSFIELD
BEDFORD	FAIRVIEW	MCKINNEY
BELLMEAD	FARMERS BRANCH	MELISSA
BENBROOK	FARMERSVILLE	MESQUITE
BEVERLY HILLS	FATE	MIDLOTHIAN
BLOSSOM	FLOWER MOUND	MURPHY
BLUE RIDGE	FOREST HILL	NEWARK
BOWIE	FORNEY	NOCONA
BOYD	FORT WORTH	NORTH RICHLAND HILLS
BRIDGEPORT	FRISCO	NORTHLAKE
BROWNWOOD	FROST	OAK LEAF
BUFFALO	GAINSVILLE	OVILLA
BURKBURNETT	GARLAND	PALESTINE
BURLESON	GARRETT	PANTEGO
CADDO MILLS	GRAND PARAIRIE	PARIS
CANTON	GRAPEVINE	PARKER
CARROLLTON	GUNTER	PECAN HILL
CEDAR HILL	HALTOM CITY	PETROLIA
CELESTE	HARKER HEIGHTS	PLANO
CELINA	HASKELL	PONDER
CENTERVILLE	HASLET	POTTSBORO
CISCO	HEWITT	PROSPER
CLARKSVILLE	HIGHLAND PARK	QUITMAN
CLEBURNE	HIGHLAND VILLAGE	RED OAK
CLYDE	HONEY GROVE	RENO (PARKER COUNTY)
COLLEGE STATION	HURST	RHOME
COLLEYVILLE	IOWA PARK	RICHARDSON
COLORADO CITY	IRVING	RICHLAND
COMANCHE	JUSTIN	RICHLAND HILLS
COOLIDGE	KAUFMAN	RIVER OAKS
COPPELL	KEENE	ROANOKE
CORINTH	KELLER	ROBINSON
CRANDALL	KEMP	ROCKWALL
CROWLEY	KENNEDALE	ROSCOE
DALWORTHINGTON GARDENS	KERRVILLE	ROWLETT

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RRC Tariff No:

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2018	PAGE: 19

Cities with Rate Effective 3/15/2018 (Continued)

ROYSE CITY	SULPHUR SPRINGS	WATAUGA
SACHSE	SWEETWATER	WAXAHACHIE
SAGINAW	TEMPLE	WESTLAKE
SANSOM PARK	TERRELL	WESTOVER HILLS
SEAGOVILLE	THE COLONY	WHITE SETTLEMENT
SHERMAN	TROPHY CLUB	WHITESBORO
SNYDER	TYLER	WICHITA FALLS
SOUTHLAKE	UNIVERSITY PARK	WOODWAY
SPRINGTOWN	VENUS	WYLIE
STAMFORD	VERNON	
STEPHENVILLE	WACO	

The rates were effective for the following Cities on 4/01/2018:

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ANSON	BYERS	EARLY
ARCHER CITY	CALDWELL	ECTOR
ATHENS	CALVERT	EDOM
AURORA	CAMERON	ELECTRA
AUSTIN	CAMPBELL	EMHOUSE
AVERY	CARBON	EUSTACE
BAIRD	CASHION COMMUNITY	EVANT
BALCH SPRINGS	CEDAR PARK	FAIRFIELD
BALLINGER	CHANDLER	FERRIS
BANDERA	CHICO	FRANKLIN
BANGS	CHILDRESS	FRANKSTON
BARDWELL	CHILLICOTHE	FREDERICKSBURG
BARRY	CLIFTON	GATESVILLE
BARTLETT	COCKRELL HILL	GEORGETOWN
BARTONVILLE	COLEMAN	GLEN ROSE
BELLEVUE	COLLINSVILLE	GLENN HEIGHTS
BELLS	COMMERCE	GODLEY
BELTON	COMO	GOLDTHWAITE
BENJAMIN	COOPER	GOODLOW
BERTRAM	COPPER CANYON	GORDON
BLACKWELL	COPPERAS COVE	GOREE
BLANKET	CORSICANA	GORMAN
BLOOMING GROVE	COVINGTON	GRANBURY
BLUE MOUND	COYOTE FLATS	GRANDVIEW
BLUM	CRAWFORD	GRANGER
BOGATA	CROSS ROADS	GREENVILLE
BONHAM	CUMBY	GROESBECK
BREMOND	DAWSON	GUSTINE
BRONTE	DECATUR	HAMLIN
BROWNSBORO	DELEON	HAMILTON

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RRC Tariff No:

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2018	PAGE: 20

Cities with Rate Effective 4/01/2018 (Continued)

HAWLEY	MALONE	RANGER
HEARNE	MANOR	RAVENNA
HEATH	MARBLE FALLS	RENO (LAMAR COUNTY)
HEBRON	MARLIN	RETREAT
HENRIETTA	MART	RICE
HICKORY CREEK	MAYPEARL	RIESEL
HICO	MCGREGOR	RIO VISTA
HILLSBORO	MCLENDON-CHISHOLM	ROBERT LEE
HOLLAND	MEGARGEL	ROBY
HOLLIDAY	MERIDIAN	ROCHESTER
HOWE	MERKEL	ROCKDALE
HUBBARD	MEXIA	ROGERS
HUTCHINS	MIDWAY	ROSEBUD
HUTTO	MILES	ROSS
IMPACT	MILFORD	ROTAN
IREDELL	MILLSAP	ROUND ROCK
ITALY	MOBILE CITY	ROXTON
ITASCA	MOODY	RULE
JEWETT	MORAN	RUNAWAY BAY
JOSEPHINE	MORGAN	SADLER
JOSHUA	MUENSTER	SAINT JO
KERENS	MUNDAY	SAN ANGELO
KNOLLWOOD	MURCHISON	SAN SABA
KNOX CITY	NEVADA	SANCTUARY
KOSSE	NEW CHAPEL HILL	SANGER
KURTEN	NEWCASTLE	SANTA ANNA
LACY-LAKEVIEW	NOLANVILLE	SAVOY
LADONIA	NORMANGEE	SCURRY
LAKE DALLAS	NOVICE	SEYMOUR
LAKEPORT	OAK POINT	SHADY SHORES
LAMPASAS	OAKWOOD	SOMERVILLE
LANCASTER	O'BRIEN CO-OP GIN	SOUTH MOUNTAIN
LAVON	OGLESBY	SOUTHMAYD
LAWN	OLNEY	STAR HARBOR
LEANDER	PALMER	STOCKTON BEND
LEONA	PARADISE	STRAWN
LEONARD	PECAN GAP	STREETMAN
LEXINGTON	PENELOPE	SUN VALLEY
LINDSAY	PFLUGERVILLE	SUNNYVALE
LIPAN	PILOT POINT	TALTY
LITTLE RIVER ACADEMY	PLEASANT VALLEY	TAYLOR
LLANO	POINT	TEAGUE
LOMETA	POST OAK BEND	TEHUACANA
LONE OAK	POWELL	THORNDALE
LONGVIEW	POYNOR	THORNTON
LORAIN	PRINCETON	THRALL
LOTT	PUTNAM	THROCKMORTON
LUEDERS	QUANAH	TIOGA
MABANK	QUINLAN	TOCO

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2018	PAGE: 21

Cities with Rate Effective 4/01/2018 (Continued)

TOM BEAN
TRENT
TRENTON
TRINIDAD
TROY
TUSCOLA
TYE
VALLEY MILLS

VALLEY VIEW
VAN ALSTYNE
WALNUT SPRINGS
WEINERT
WEST
WESTWORTH VILLAGE
WHITEHOUSE
WHITEWRIGHT

WHITNEY
WILMER
WINDOM
WINTERS
WIXON VALLEY
WOLFE CITY
WORTHAM
YANTIS

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	WNA – WEATHER NORMALIZATION ADJUSTMENT	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 11/01/2018	PAGE:

Provisions for Adjustment

The Commodity Charge per Ccf (100 cubic feet) for gas service set forth in any Rate Schedules utilized by the cities of the Mid-Tex Division service area for determining normalized winter period revenues shall be adjusted by an amount hereinafter described, which amount is referred to as the "Weather Normalization Adjustment." The Weather Normalization Adjustment shall apply to all temperature sensitive residential and commercial bills based on meters read during the revenue months of November through April. The five regional weather stations are Abilene, Austin, Dallas, Waco, and Wichita Falls.

Computation of Weather Normalization Adjustment

The Weather Normalization Adjustment Factor shall be computed to the nearest one-hundredth cent per Ccf by the following formula:

$$WNAF_i = R_i \frac{(HSF_i \times (NDD-ADD))}{(BL_i + (HSF_i \times ADD))}$$

Where

- i = any particular Rate Schedule or billing classification within any such particular Rate Schedule that contains more than one billing classification
- $WNAF_i$ = Weather Normalization Adjustment Factor for the i^{th} rate schedule or classification expressed in cents per Ccf
- R_i = Commodity Charge rate of temperature sensitive sales for the i^{th} schedule or classification.
- HSF_i = heat sensitive factor for the i^{th} schedule or classification divided by the average bill count in that class
- NDD = billing cycle normal heating degree days calculated as the simple ten-year average of actual heating degree days.
- ADD = billing cycle actual heating degree days.
- BL_i = base load sales for the i^{th} schedule or classification divided by the average bill count in that class

The Weather Normalization Adjustment for the j th customer in i th rate schedule is computed as:

$$WNA_j = WNAF_i \times q_{ij}$$

Where q_{ij} is the relevant sales quantity for the j th customer in i th rate schedule.

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RIDER:	WNA – WEATHER NORMALIZATION ADJUSTMENT	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 11/01/2018	PAGE:

Base Use/Heat Use Factors

Weather Station	<u>Residential</u>		<u>Commercial</u>	
	Base use <u>Ccf</u>	Heat use <u>Ccf/HDD</u>	Base use <u>Ccf</u>	Heat use <u>Ccf/HDD</u>
Abilene	9.77	0.1201	99.33	0.5737
Austin	10.38	0.1493	201.46	0.8942
Dallas	13.17	0.2062	183.71	1.0046
Waco	9.26	0.1323	124.57	0.6398
Wichita Falls	11.62	0.1278	114.97	0.5226

Weather Normalization Adjustment (WNA) Report

On or before June 1 of each year, the company posts on its website at atmosenergy.com/mtx-wna, in Excel format, a *Weather Normalization Adjustment (WNA) Report* to show how the company calculated its WNA's factor during the preceding winter season. Additionally, on or before June 1 of each year, the company files one hard copy and an Excel version of the *WNA Report* with the Railroad Commission of Texas' Gas Services Division, addressed to the Director of that Division.

Exhibit B

Pensions and Retiree Medical Benefits

ATMOS ENERGY CORP., MID-TEX DIVISION
PENSIONS AND RETIREE MEDICAL BENEFITS FOR CITIES APPROVAL
TEST YEAR ENDING DECEMBER 31, 2017

Line No.	Description (a)	Shared Services (b)		Post-Employment Benefit Plan (c)		Pension Account Plan (d)		Mid-Tex Direct Supplemental Executive Benefit Plan (e)		Post-Employment Benefit Plan (f)		Adjustment Total (g)
		Pension Account Plan	Post-Employment Benefit Plan	Pension Account Plan	Post-Employment Benefit Plan	Pension Account Plan	Executive Benefit Plan	Supplemental Executive Benefit Plan	Employment Benefit Plan			
1	Fiscal Year 2018 Willis Towers Watson Report, as adjusted	\$ 4,082,906	\$ 2,703,898	\$ 6,964,307	\$ 188,360	\$ 3,724,168						
2	Allocation to Mid-Tex	43.55%	43.55%	71.24%	100.00%	71.24%						
3	Fiscal Year 2018 Actuarially Determined Benefit Costs (Ln 1 x Ln 2)	\$ 1,778,092	\$ 1,177,539	\$ 4,961,241	\$ 188,360	\$ 2,653,027						
4	O&M and Capital Allocation Factor	100.00%	100.00%	100.00%	100.00%	100.00%						
5	Fiscal Year 2018 Willis Towers Watson Benefit Costs To Approve (Excluding Removed Cost Centers) (Ln 3 x Ln 4)	\$ 1,778,092	\$ 1,177,539	\$ 4,961,241	\$ 188,360	\$ 2,653,027						
6												
7												
8	Summary of Costs to Approve (1):											
9												
10	O&M Expense Factor (WP_F-2.3, Ln 2)	80.15%	80.15%	40.05%	19.03%	40.05%						
11												
12												
13	Total Pension Account Plan	\$ 1,425,108	\$ 943,775	\$ 1,987,133	\$ 35,837	\$ 3,412,241						
14	Total Post-Employment Benefit Plan					\$ 1,062,621						
15	Total Supplemental Executive Benefit Plan				\$ 35,837							
16	Total (Ln 13 + Ln 14 + Ln 15)	\$ 1,425,108	\$ 943,775	\$ 1,987,133	\$ 35,837	\$ 1,062,621	\$ 35,837	\$ 1,062,621	\$ 1,062,621	\$ 35,837	\$ 5,454,474	
17												

Note:
1. Mid-Tex is proposing that the fiscal year 2018 Willis Towers Watson actuarial amounts shown on WP_F-2.3 and WP_F-2.3.1, be approved by the RRM Cities as the benchmark amounts to be used to calculate the regulatory asset or liability for future periods. The Company is requesting that the benchmark amount approved by the RRM Cities for future periods include only the expense amount. The amount attributable to capital would continue to be recorded to utility plant through the overhead process as described in the CAM.

Exhibit C

Amortization of Regulatory Liability

ATMOS ENERGY CORP., MID-TEX DIVISION
RATE BASE ADJUSTMENTS
TEST YEAR ENDING DECEMBER 31, 2017
AMORTIZATION OF REGULATORY LIABILITY

Line No.	Year Ended Dec. 31	Beginning of Year		Annual Amortization (1)	End of Year Rate Base Adjustment Amount	Balance as of December 31, 2017
		Rate Base Adjustment Amount (a)	Rate Base Adjustment Amount (b)			
1	2017					
2	2018	\$	\$ 289,813,479	\$ 12,075,562	\$ 289,813,479	\$ 289,813,479
3	2019		277,737,918	12,075,562	277,737,918	
4	2020		265,662,356	12,075,562	265,662,356	
5	2021		253,586,795	12,075,562	253,586,795	
6	2022		241,511,233	12,075,562	241,511,233	
7	2023		229,435,671	12,075,562	229,435,671	
8	2024		217,360,110	12,075,562	217,360,110	
9	2025		205,284,548	12,075,562	205,284,548	
10	2026		193,208,986	12,075,562	193,208,986	
11	2027		181,133,425	12,075,562	181,133,425	
12	2028		169,057,863	12,075,562	169,057,863	
13	2029		156,982,301	12,075,562	156,982,301	
14	2030		144,906,740	12,075,562	144,906,740	
15	2031		132,831,178	12,075,562	132,831,178	
16	2032		120,755,616	12,075,562	120,755,616	
17	2033		108,680,055	12,075,562	108,680,055	
18	2034		96,604,493	12,075,562	96,604,493	
19	2035		84,528,932	12,075,562	84,528,932	
20	2036		72,453,370	12,075,562	72,453,370	
21	2037		60,377,808	12,075,562	60,377,808	
22	2038		48,302,247	12,075,562	48,302,247	
23	2039		36,226,685	12,075,562	36,226,685	
24	2040		24,151,123	12,075,562	24,151,123	
25	2041		12,075,562	12,075,562	12,075,562	
26						(0)

27 Note:

28 1. The annual amortization of a 24 year recovery period is based on the
29 Reverse South Georgia Method.

ATMOS ENERGY CORP., MID-TEX DIVISION
 PROPOSED TARIFF STRUCTURE (BEFORE RATE CASE EXPENSE RECOVERY)
 TEST YEAR ENDING DECEMBER 31, 2017

Line No.	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(k)
1	Proposed Change In Rates:		\$ 24,900,000	Schedule A						
2	Proposed Change In Rates without Revenue Related Taxes:		\$ 23,357,466	Ln 1 divided by Tax factor on WP_F-5.1						
3										
4										
5										
6		Revenue								
7	Residential	Requirements	Allocations							
8	Commercial	\$ 338,431,486	77.95%	Per GUD 10170 Final Order						
9	Industrial and Transportation	84,223,622	19.40%	Per GUD 10170 Final Order						
10	Net Revenue Requirements GUD No. 10170	11,490,316	2.65%	Per GUD 10170 Final Order						
11		\$ 434,145,424	100.00%							
12										
13										
14										
15										
16	Increase to Customer Classes per GUD 10170 Final Order:									
17										
18	Customer Charges	Current	Prospective	Revenues						
19	Residential Base Charge	\$ 18.35	\$ 0.50	\$ 9,103,979						
20	Residential Consumption Charge	\$ 0.13734	\$ 0.01118	\$ 9,103,979						
21	Commercial Base Charge	\$ 41.95	\$ 1.54	\$ 2,265,658						
22	Commercial Consumption Charge	\$ 0.08746	\$ 0.00421	\$ 2,265,658						
23	I&T Base Charge	\$ 752.00	\$ 32.12	\$ 309,095						
24	I&T Consumption Charge Tier 1 MMBTU	\$ 0.3172	\$ 0.0140	\$ 144,188						
25	I&T Consumption Charge Tier 2 MMBTU	\$ 0.2322	\$ 0.0102	\$ 118,338						
26	I&T Consumption Charge Tier 3 MMBTU	\$ 0.0498	\$ 0.0022	\$ 46,570						
27	Total			\$ 23,357,466						
28										
29										

Customer Charges Rounded Off and residential base charge increase for 2018 limited to \$0.60 per RRM tariff:

Customer Charges	Proposed Change	Proposed Change In Revenues	Proposed Rates	Proposed Revenues
Residential Base Charge	\$ 0.50	\$ 9,156,798	\$ 18.85	\$ 345,211,286
Residential Consumption Charge	\$ 0.01112	\$ 9,051,844	\$ 0.14846	\$ 120,848,626
Commercial Base Charge	\$ 1.55	\$ 2,278,481	\$ 43.50	\$ 63,944,478
Commercial Consumption Charge	\$ 0.00419	\$ 2,253,573	\$ 0.09165	\$ 49,293,546
I&T Base Charge	\$ 32.00	\$ 307,968	\$ 784.00	\$ 7,545,216
I&T Consumption Charge Tier 1 MMBTU	\$ 0.0140	\$ 144,244	\$ 0.3312	\$ 3,412,408
I&T Consumption Charge Tier 2 MMBTU	\$ 0.0103	\$ 118,980	\$ 0.2425	\$ 2,801,237
I&T Consumption Charge Tier 3 MMBTU	\$ 0.0022	\$ 46,631	\$ 0.0520	\$ 1,102,190
Total	\$	\$ 23,358,519	\$	\$ 594,158,976

SUBJECT: Consider Engagement With BKD CPAs & Advisers for Professional Auditing Services

Supporting Documents:

Engagement Letter

Meeting Date: 9/11/2018

Department: Fiscal Services

Reviewed by: Paul Brown

City Manager Review:



Background/Analysis:

The accounting firm Rylander, Clay & Opitz, L.L.P. (RC&O) was selected as the City's auditors in 2014 for a five-year term. RC&O recently merged with BKD CPAs & Advisers (BKD). The audit for fiscal year 2018 will be the fifth and final year of our current agreement.

BKD will express an opinion on our financial statements for fiscal year 2018, issue related reports and be responsible for the following:

- Conducting the audit in accordance with auditing standards generally accepted in the United States of America (GAAS), including the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States; and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).
- Considering internal controls relevant to the City's preparation and fair presentation of its financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the City's internal control.
- Performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements.
- Evaluating the appropriateness of accounting policies used, the reasonableness of significant accounting estimates made by management, and the overall presentation of the financial statements.

The FY 2018 audit engagement will be performed for a base fee of \$75,000, which is 5.6% higher than the prior year and remains consistent with the five year contract approved in 2014. BKD will also conduct a Single Audit, if necessary, for a fee of \$5,000. In total, the FY 2018 audit engagement will be performed for a fee, not to exceed \$80,000, unless the scope of the engagement is changed or if unexpected conditions are encountered during the audit. Any proposed change will be discussed with the City Council.

Funding Sources and Community Sustainability:

The FY 2018 audit engagement will be funded by the General and Enterprise Funds / Non-Departmental Divisions.

The annual audit engagement addresses the City Council's Strategic Priority of **Leadership** and links to the goals of **Customer Service** and **Financial Sustainability** in The Hurst Way. The Comprehensive Annual Financial Report for FY 2018 will be posted online for citizens and other interested parties to review and provides an overview of how the City responsibly manages its resources.

Recommendation:

Staff recommends that the City Council **engage the services of BKD CPAs & Advisers to audit the City's financial records for the fiscal year ending September 30, 2018, for an overall base and Single Audit fee, not to exceed \$80,000.**

September 6, 2018

Honorable Mayor and City Council
City of Hurst, Texas
1505 Precinct Line Road
Hurst, Texas 76054

We are pleased to confirm the arrangements of our engagement and the nature of the services we will provide to the City of Hurst, Texas (City).

ENGAGEMENT OBJECTIVES AND SCOPE

We will audit the basic financial statements of the City of Hurst, Texas, as of and for the year ended September 30, 2018, and the related notes to the financial statements.

Our audit will be conducted with the objectives of:

- ✓ Expressing an opinion on the financial statements
- ✓ Issuing a report on your compliance based on the audit of your financial statements.
- ✓ Issuing a report on your internal control over financial reporting based on the audit of your financial statements.
- ✓ Expressing an opinion on your compliance, in all material respects, with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Compliance Supplement* that are applicable to each of your major federal award programs.
- ✓ Issuing a report on your internal control over compliance based on the audit of your compliance with the types of compliance requirements that are applicable to each of your major federal award programs.
- ✓ Issuing a report on your schedule of expenditures of federal awards.

OUR RESPONSIBILITIES

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (GAAS), the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards require that we plan and perform:

- ✓ The audit of the financial statements to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether caused by fraud or error.
- ✓ The audit of compliance with the types of compliance requirements described in the *OMB Compliance Supplement* applicable to each major federal award program to obtain reasonable rather than absolute assurance about whether noncompliance having a direct and material effect on a major federal award program occurred.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error or fraud. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance having a direct and material effect may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. Also, in the future, procedures could become inadequate because of changes in conditions or deterioration in design or operation. Two or more people may also circumvent controls, or management may override the system.

We are available to perform additional procedures with regard to fraud detection and prevention at your request, subject to completion of our normal engagement acceptance procedures. The actual terms and fees of such an engagement would be documented in a separate letter to be signed by you and BKD.

Honorable Mayor and City Council
City of Hurst, Texas
September 6, 2018
Page 3

David Coleman, Partner, is responsible for supervising the engagement and authorizing the signing of the report or reports.

We will issue a written report upon completion of our audit of the City's financial statements. Our report will be addressed to the City Council. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis of matter or other matter paragraph(s), or withdraw from the engagement. If we discover conditions that may prohibit us from issuing a standard report, we will notify you as well. In such circumstances, further arrangements may be necessary to continue our engagement

We will also express an opinion on whether the combining statements and schedules and the schedule of expenditures of federal awards("supplementary information"), is fairly stated, in all material respects, in relation to the financial statements as a whole.

YOUR RESPONSIBILITIES

Our audit will be conducted on the basis that management and when appropriate those charged with governance acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
3. For identifying and ensuring compliance with the laws, regulations, contracts and grants applicable to your activities (including your federal award programs); and
4. To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation and other matters;
 - b. Additional information that we may request from management for the purpose of the audit; and
 - c. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.

As part of our audit process, we will request from management and when appropriate those charged with governance, written confirmation acknowledging certain responsibilities outlined in this engagement letter and confirming:

- The availability of this information
- Certain representations made during the audits for all periods presented
- The effects of any uncorrected misstatements, if any, resulting from errors or fraud aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole

The results of our tests of compliance and internal control over financial reporting performed in connection with our audit of the financial statements may not fully meet the reasonable needs of report users. Management is responsible for obtaining audits, examinations, agreed-upon procedures or other engagements that satisfy relevant legal, regulatory or contractual requirements or fully meet other reasonable user needs.

With regard to supplementary information:

- Management is responsible for its preparation in accordance with applicable criteria
- Management will provide certain written representations regarding the supplementary information at the conclusion of our engagement
- Management will include our report on this supplementary information in any document that contains this supplementary information and indicates we have reported on the supplementary information
- Management will make the supplementary information readily available to intended users if it is not presented with the audited financial statements

OTHER SERVICES

We will provide you with the following nonattest services:

- Preparing a draft of the financial statements, schedule of expenditures of federal awards and related notes

In addition, we may perform other services for you not covered by this engagement letter. You agree to assume full responsibility for the substantive outcomes of the services described above and for any other services that we may provide, including any findings that may result. You also acknowledge that those services are adequate for your purposes and that you will establish and monitor the performance of those services to ensure that they meet management's objectives. Any and all decisions involving management responsibilities related to those services will be made by you, and you accept full responsibility for such decisions.

Honorable Mayor and City Council
City of Hurst, Texas
September 6, 2018
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We understand that you will designate a management-level individual to be responsible and accountable for overseeing the performance of those services, and that you will have determined this individual is qualified to conduct such oversight.

ENGAGEMENT FEES

Our fee for the services described in the letter will not exceed \$75,000 (plus \$5,000 if single audit is required) which includes an administrative fee of 4% to cover items such as copies, postage and other delivery charges, supplies, technology-related costs such as computer processing, software licensing, research and library databases and similar expenses items.

Our pricing for this engagement and our fee structure are based upon the expectation that our invoices will be paid promptly. We will issue progress billings during the course of our engagement, and payment of our invoices is due upon receipt. Interest will be charged on any unpaid balance after 30 days at the rate of 10% per annum, or as allowed by law at the earliest date thereafter, and highest applicable rate if less than 10%.

Our engagement fee does not include any time for post-engagement consultation with your personnel or third parties, consent letters and related procedures for the use of our reports in offering documents, inquiries from regulators or testimony or deposition regarding any subpoena. Charges for such services will be billed separately.

Our fees may also increase if our duties or responsibilities are increased by rulemaking of any regulatory body or any additional new accounting or auditing standards.

If our invoices for this or any other engagement you may have with BKD are not paid within 30 days, we may suspend or terminate our services for this or any other engagement. In the event our work is suspended or terminated as a result of nonpayment, you agree we will not be responsible for any consequences to you.

OTHER ENGAGEMENT MATTERS AND LIMITATIONS

BKD is not acting as your municipal advisor under Section 15B of the *Securities Exchange Act of 1934*, as amended. As such, BKD is not recommending any action to you and does not owe you a fiduciary duty with respect to any information or communications regarding municipal financial products or the issuance of municipal securities. You should discuss such information or communications with any and all internal or external advisors and experts you deem appropriate before acting on any such information or material provided by BKD.

Our workpapers and documentation retained in any form of media for this engagement are the property of BKD. We can be compelled to provide information under legal process. In addition, we may be requested by regulatory or enforcement bodies to make certain workpapers available to them pursuant to authority granted by law or regulation. You agree that we have no legal responsibility to you in the event we provide such documents or information.

Honorable Mayor and City Council
City of Hurst, Texas
September 6, 2018
Page 6

To the extent allowed by the laws of the state of Texas, you agree to indemnify and hold harmless BKD and its personnel from any claims, liabilities, costs and expenses relating to our services under this agreement attributable to false or incomplete representations by management, except to the extent determined to have resulted from the intentional or deliberate misconduct of BKD personnel.

To the extent allowed by the laws of the state of Texas, you agree that any dispute regarding this engagement will, prior to resorting to litigation, be submitted to mediation upon written request by either party. Both parties agree to try in good faith to settle the dispute in mediation. The American Arbitration Association will administer any such mediation in accordance with its Commercial Mediation Rules. The results of the mediation proceeding shall be binding only if each of us agrees to be bound. We will share any costs of mediation proceedings equally.

Either of us may terminate these services at any time. Both of us must agree, in writing, to any future modifications or extensions. If services are terminated, you agree to pay us for time expended to date. In addition, you will be billed travel costs and fees for services from other professionals, if any, as well as an administrative fee of 4% to cover items such as copies, postage and other delivery charges, supplies, technology-related costs such as computer processing, software licensing, research and library databases and similar expense items.

If any provision of this agreement is declared invalid or unenforceable, no other provision of this agreement is affected and all other provisions remain in full force and effect.

This engagement letter represents the entire agreement regarding the services described herein and supersedes all prior negotiations, proposals, representations or agreements, written or oral, regarding these services. It shall be binding on heirs, successors and assigns of you and BKD.

We may from time to time utilize third-party service providers, *e.g.*, domestic software processors or legal counsel, or disclose confidential information about you to third-party service providers in serving your account. We remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures and safeguards to protect the confidentiality of your information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information. In the event we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider.

We will, at our discretion or upon your request, deliver financial or other confidential information to you electronically via email or other mechanism. You recognize and accept the risk involved, particularly in email delivery as the internet is not necessarily a secure medium of communication as messages can be intercepted and read by those determined to do so.

You agree you will not modify these documents for internal use or for distribution to third parties. You also understand that we may on occasion send you documents marked as draft and understand that those are for your review purpose only, should not be distributed in any way and should be destroyed as soon as possible.

The entity may wish to include our report on these financial statements in an exempt offering document. The entity agrees that the aforementioned auditor's report, or reference to our firm, will not be included in any such offering document without notifying us. Any agreement to perform work in connection with an exempt offering document, including providing agreement for the use of the auditor's report in the exempt offering document, will be a separate engagement.

Any exempt offering document issued by the entity with which we are not involved will clearly indicate that we are not involved by including a disclosure such as, "**BKD, LLP**, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. **BKD, LLP**, also has not performed any procedures relating to this offering document."

You agree to notify us if you desire to place these financial statements or our report thereon along with other information, such as a report by management or those charged with governance on operations, financial summaries or highlights, financial ratios, etc., on an electronic site. You recognize that we have no responsibility as auditors to review information contained in electronic sites.

Any time you intend to reference our firm name in any manner in any published materials, including on an electronic site, you agree to provide us with draft materials for our review and approval before publishing or posting such information.

BKD is a registered limited liability partnership under Missouri law. Under applicable professional standards, partners of **BKD, LLP** have the same responsibilities as do partners in a general accounting and consulting partnership with respect to conformance by themselves and other professionals in BKD with their professional and ethical obligations. However, unlike the partners in a general partnership, the partners in a registered limited liability partnership do not have individual civil liability, directly or indirectly, including by way of indemnification, contribution, assessment or otherwise, for any debts, obligations or liabilities of or chargeable to the registered limited liability partnership or each other, whether arising in tort, contract or otherwise.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our most recent peer review report accompanies this letter.

Honorable Mayor and City Council
City of Hurst, Texas
September 6, 2018
Page 8

Please sign and return the attached copy of this letter to indicate your acknowledgement of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities. If the signed copy you return to us is in electronic form, you agree that such copy shall be legally treated as a "duplicate original" of this agreement.

BKD, LLP

BKD, LLP

Acknowledged and agreed to on behalf of

City of Hurst, Texas

BY _____
Henry Wilson, City Mayor

DATE _____

BY _____
Paul Brown, Managing Director of Finance
and Accounting

DATE _____



8550 United Plaza Blvd., Ste. 1001 – Baton Rouge, LA 70809
225-922-4600 Phone – 225-922-4611 Fax – pncpa.com

Postlethwaite & Netterville and Associates, L.L.C.

Report on the Firm's System of Quality Control

To the Partners of
BKD, LLP
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of BKD, LLP (the firm) applicable to engagements not subject to PCAOB inspection in effect for the year ended May 31, 2017. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under Single Audit Act; audits of employee benefit plans, audits performed under FDICIA, an audit of carrying broker-dealers, and examinations of service organizations [SOC 1 and SOC 2 engagements].

As part of our peer review, we considered reviews by regulatory entities as communicated to the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of BKD, LLP applicable to engagements not subject to PCAOB inspection in effect for the year ended May 31, 2017, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. BKD, LLP has received a peer review rating of *pass*.

Postlethwaite & Netterville

Baton Rouge, Louisiana
October 6, 2017

CITY OF
HURST ★ TEXAS

City Council Staff Report

SUBJECT: Consider casting votes for the Texas Municipal League Intergovernmental Risk Pool Board of Trustees election for Places 11 - 14

Supporting Documents:

List of nominated Officials

Meeting Date: 9/11/2018

Department: Legislative and Judicial Services

Reviewed by: Rita Frick

City Manager Review:



Background/Analysis:

The City of Hurst is a member of the Texas Municipal League Intergovernmental Risk Pool. Each member of the Pool is entitled to vote for Board of Trustee members. The officials listed have been nominated to serve a six-year term.

Funding Sources and Community Sustainability:

There is no fiscal impact.

Recommendation:

Staff recommends City Council move to **select _____ from the attached list to cast the City's ballot.**

PLACE 11

- Dietrich von Biedenfeld.** Alderman for the City of West Columbia (Region 14) since May 2012. Mr. Biedenfeld teaches at the Marilyn Davies College of Business at the University of Houston – Downtown and is a VA-accredited attorney. He serves as Chair of the Dispute Resolution Committee and past Chair of the Public Contract Law Committee for the American Bar Association Young Lawyer Division. He is also President of the Brazoria County Cities Association. Mr. Biedenfeld is a member of the International Association of Emergency Managers, Federal Bar Association, NIGP: The Institute for Public Procurement, and U.S. Green Building Council. He is also a member of the Columbia Historical and Brazoria County Heritage Museums.

- Randy Criswell (Incumbent).** City Manager for the City of Canyon (Region 2) since 2008. Mr. Criswell has served on the TML Risk Pool Board of Trustees since 2015 and currently serves as Chair of the Underwriting and Claims Committee. He has been in public service for 28 years, with nearly 24 years as an employee of the City of Canyon. Mr. Criswell has a Bachelor of Science degree from Texas Tech University, is an active member of TCMA, having served multiple terms on the Board of Directors and Committees. He has served as the TCMA Affiliate Representative on the TML Board of Directors, is a member of ICMA, and is a Certified Public Manager.

- Rick A. Schroder.** City Administrator for the City of Helotes (Region 7) since September 2008. Mr. Schroder also serves as the Executive Director for the Helotes Economic Development Corporation (EDC). Prior to his tenure as City Administrator, Rick was employed by the EDC as the Economic Development Specialist from 2006 to 2008. He graduated Magna Cum Laude from Trinity University in 2004 with a degree in Political Science, and he earned a Master of Public Service and Administration in 2006 from the George H.W. Bush School of Government and Public Service at Texas A&M University. During his coursework, he worked for a variety of public and private organizations, primarily focused on public service and government relations.

WRITE IN CANDIDATE:

PLACE 12

- Bert Lumbreras.** City Manager for the City of San Marcos, Texas (Region 10). Bert Lumbreras has 37 years of experience as a City Manager or an Assistant City Manager in seven Texas communities, including Austin and Waco. He currently serves as the International City/County Management Association Mountain Plains Vice President and previously served on the Board of Directors of the Texas City Management Association from 2010-2014, including President in 2012. He has a Bachelor's Degree in Political Science, with a concentration in Public Administration, and a minor in Geography and Urban Planning from Southwest Texas State University.

- Kimberly Meisner.** Executive Director of General Operations for the City of Kerrville (Region 7), overseeing Human Resources, Municipal Court, Public Library, and Public Information. Ms. Meisner has over 21 years of public service, which includes serving the Cities of Kerrville and La Porte. She earned a Master's degree in Public Administration from U.T.-Arlington and a Bachelor's degree in Human Resource Management from Columbia Southern University. She is a member of the TCMA, International Public Management Association for Human Resources (IPMA-HR), Society for Human Resource Management (SHRM), San Antonio Human Resource Management Association, and is a former President of the Bay Area Human Resource Management Association. She is an IPMA-HR Senior Certified Professional and a SHRM Certified Professional.

- Jana Traxler.** Human Resources Director and Risk Manager for the City of Murphy, Texas (Region 13). Jana Traxler is a municipal Human Resources Executive who is committed to being a strategic partner in municipal management, an employee advocate and a change agent. She has experience working in both local and state governments as well as experience working under a state funded contract with Hewlett Packard Enterprise Services. Prior to relocating to Murphy, Texas, she held the position of the Human Resources Labor Relations Officer for Shawnee County, Kansas. She is a graduate of the Villanova University Masters in Human Resource Development program and holds the Senior Professional in Human Resources designation.

- Robert D. Wilson, Jr.** Board of Directors of the Post Oak Savannah Ground Conservation District in Milano, Texas (Region 10) for the last four years. Robert Wilson has also served on the Board of Directors for the Southwest Milam Water Supply Corporation for the past 13 years, and currently is the President. Mr. Wilson graduated from the University of Minnesota, majoring in mathematics. He was a Captain in the US Army, 1964-1968, and served in Viet Nam. He spent over 40 years in Commercial Banking, with the last 15 as Branch President of Citizens National Bank in Rockdale, Texas. Mr. Wilson has served on numerous local boards and organizations, volunteering his time to assist and improve the quality of life in Rockdale over the past 15 years. He is active in his church as a Sunday School Teacher, Deacon, and Treasurer.

WRITE IN CANDIDATE:

PLACE 13

- Byron Black.** (Incumbent). Board Chair, Central Appraisal District of Johnson County (Region 8). He served as Mayor of Burleson from 1998-2004, previously serving as mayor pro tem and as a Councilmember. He currently serves as Chair of the Impact Fee Committee for the City of Burleson. Mr. Black is a past board member of the Area Metro Ambulance Authority Board. He was a member of the Burleson Independent School District Board for 12 years, nine as President, and served as president of TASB. Mr. Black has served as a Board member of the TML Intergovernmental Risk Pool since 2000, serving as Vice-Chair and Chair.

- Mike Jones.** Chief Appraiser/Chief Administrator of the Fannin Central Appraisal District in Bonham, Texas (Region 13). His service in the property tax profession began in February, 2006 after serving a 20-year career in the United States Air Force. He holds a Bachelor of Science in Occupational Education from Wayland Baptist University. His professional credentials include the Registered Professional Appraiser and Registered Texas Assessor/Collector Designations, a Certified Tax Administrator from the Institute of Certified Tax Administrators and a Certified Chief Appraiser from the Texas Association of Appraisal Districts and the Texas Association of Assessing Officers.

WRITE IN CANDIDATE:

PLACE 14

- Bert Echterling.** Mayor for the City of Robinson (Region 9) since 2015. Mr. Echterling has served as a council member for Robinson since 2006. He serves on the McLennan County Park Committee and on the Robinson Campus Improvement Committee. He is a past Board Member for the Robinson Economic Development Committee and the Robinson Chamber of Commerce. He was born and raised in Robinson, graduated from Robinson High School, and attended McLennan Community College. In 1996, he joined the family business, Echterling Builders, which he has owned since.

- David J. Harris.** City Administrator for the City of Balcones Heights (Region 7) since 2014. Mr. Harris began his local government career in 1996 at Bexar County and has served 18 years in leadership of the cities of Hill Country Village (City Administrator), Schertz (Assistant City Manager), and Alamo Heights (Interim Director). He serves as Immediate Past President and on the Board of the Texas City Management Association, Secretary of TML Region 7, President of Alamo Heights Rotary Club. Mr. Harris received his BA in American Studies from Whitworth University and a MS in Urban Administration from Trinity University. He is an ICMA Credentialed Manager and a member of TCMA and ICMA.

- David Rutledge.** Mayor of Bridge City (Region 16) since 2016, re-elected to a second term this past May, previously served as council member from 2005-2010 (term-limited), again in 2015, and is a representative on the Southeast Texas Regional Planning Commission (COG). Active in TML, he has been recognized as a Certified Municipal Official (CMO) the previous three years, is Vice President of TML Region 16, and serves on the TML Municipal Advocacy Committee and the Municipal Policy Summit. A mechanical engineer by profession from Lamar University in Beaumont, he serves on that university's Mechanical Engineering Advisory Council.

WRITE IN CANDIDATE:

City Council Staff Report

SUBJECT: Consideration of annual appointments to the boards, commissions and committees

Supporting Documents:

Meeting Date: 9/11/2018

Department: City Secretary

Reviewed by: Rita Frick

City Manager Review: 

Background/Analysis:

This item provides for consideration of appointments to the boards, commissions and committees.

Funding and Sources and Community Sustainability:

There is no fiscal impact. The appointments are part of **the Council's community value of Inclusiveness**, providing opportunity for the public to share in guiding the future direction of Hurst.

Recommendation:

There is no staff recommendation.

COUNTY OF TARRANT

STATE OF TEXAS

On the 9th day of August, 2018, at 2:30 p.m., the Historical Landmark Preservation Committee of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

- Georgia Kidwell) Chair
- Betty Whiteside) Vice Chair

- Billye Runnels-Jones) Members
- Larry Kitchens)

- Kyle Gordon) Managing Director of Community Services
- Jesse Loucks) Library Director
- Hannah Titony) Library Assistant - Administration

with the following members absent: Carol Cole and Charles Swearengen, constituting a quorum, at which time the following business was transacted:

I. Call to Order

Georgia Kidwell called the meeting to order at 2:33 p.m.

II. Roll Call of Members

Hannah Titony conducted the Roll Call of Members.

III. Approval of Minutes

The minutes of the July 12th, 2018 regular meeting were reviewed and approved as written.

IV. Works in Progress

A. "A History of Hurst" Website Update: Kyle Gordon announced that Dr. Haynes, a UTA professor, has agreed to review the information provided in the four Hurst history narratives. Dr. Haynes' expertise will provide the Committee with guidance as they prepare to recommend changing the name of Parker Cemetery to Post Oak-Parker Cemetery. City Staff emailed the narratives to Dr. Haynes and will keep the Committee updated on further progress.

B. Parker Cemetery Project Update: Mr. Gordon updated the Committee on the project fund balance and reminded the Committee of the incomplete item regarding the permanent fence easement agreement with Mr. Tylaska. This agreement has been finalized with the City Attorney, and City Staff is currently trying to schedule a meeting with Mr. Tylaska.

Mr. Gordon also updated the Committee on the project timeline. The survey stakes are in the ground and the trees are being marked for the tree survey. After the survey is complete, the design schedule will begin. Tentatively construction is projected to be completed by June 2019.

- C. **Historic Texas Cemetery Designation:** The archeologist, Mr. Banks, is working to complete this application in conjunction with the antiquities permit throughout the project. Once this is complete, the medallion will be displayed on one of the stone columns at the entrance of the cemetery.
- D. **Iris Removal Update:** This item has been tabled until the fence project is complete.
- E. **Parker Cemetery Water Source:** This item has been tabled until the fence project is complete.
- F. **DAR Service Project:** The members of the Nathaniel Mills Chapter of the DAR have completed their volunteer applications and liability forms and currently plan to have site meetings at Parker Cemetery in September and October. The DAR will be partaking in a service project in which they record and photograph each of the grave markers in Parker Cemetery. Larry Kitchens distributed a document summarizing the DAR's goals, budget, and activities for this service project. The DAR has projected to complete this project in May of 2019.
- G. **Alternative Historical Landmark Significance Recognition Proposal:** Mr. Gordon presented correspondence with Madeline Clites of the Texas Historical Commission. Ms. Clites is the State Coordinator for the Certified Local Government Program (CLG) and works with many cities and communities around Texas to strengthen preservation programs at the local level. In the correspondence, Ms. Clites makes the following recommendations: the Committee not change the ordinance, the program to remain separate from any official designation, and that a non-profit or the Committee itself administer the program. These recommendations do not require an ordinance or zoning change.

The Committee agreed with Ms. Clites' recommendation and would like for the honorary designations to be administered through the Committee's review with no change necessary to the current ordinance.

City Staff will return in September with a final draft of the program guidelines and application for the Committee to review.

- H. **Historical Photo Exhibition:** Due to limited Staff resources, this project is delayed until the fence project is complete. In the meantime, Mr. Kitchens will reach out to Hurst residents for submission of historical Hurst photos for this exhibition. Georgia Kidwell also suggested distributing information requesting historical Hurst photos as a water bill insert.

V. Communications

None at this time.

VI. Unfinished Business

None at this time.

VII. New Business

None at this time.

VIII. Informational Items

A. Hurst History Project Video Approval: Jesse Loucks presented the Oral History Video of Joe Fuchs. The Committee approved the video.

B. Phase V Candidate Update: Mr. Loucks displayed the Oral History timeline and informed the Committee that there is one Phase IV video left for the Committee to view and the videographer has begun filming Phase V.

Mr. Loucks requested contact information for Glen Whitley and Henry Radde. Mr. Kitchens announced he would be the liaison to speak with both men about participating in this project.

IX. Other Business

The next meeting date is tentatively scheduled for Thursday, September 13th at 2:30 p.m.

The Committee discussed the future Committee structure and meeting times.

X. Board Member and Citizen Comments

None at this time.

XI. Adjournment

There being no further business, the meeting was adjourned by Chair Georgia Kidwell at 4:11 p.m.

APPROVED this the _____ day of _____, 2018.

APPROVED:

ATTEST:

CHAIR

RECORDING SECRETARY

Minutes from Hurst Animal Services Advisory Committee Meeting
August 29, 2018

On the 29th day of August, 2018, at 12 p.m., the Animal Services Advisory Committee for the City of Hurst convened at the City Hall Council Chambers located at 1505 Precinct Line Road in Hurst, Texas.

The following members were present:

Assistant Chief Billy Keadle – City of Hurst
Veterinarian Dr. Jason Risley
Citizen Member Kim Leach

Also present were acting Animal Services Supervisor Chris Chenevert and Chief of Police Steve Niekamp.

There were no members of the public present.

A quorum was present.

Assistant Chief Billy Keadle called the meeting to order and conducted the following business.

Consent Agenda

1. Assistant Chief Billy Keadle entertained a motion to approve minutes from the previous meeting held January May 16th, 2018. Kim Leach moved to approve the minutes. Dr. Jason Risley seconded. The motion prevailed.

Discussion Items

1. Chris Chenevert gave an update on shelter staffing, noting that Amanda Earl had resigned to go to Grand Prairie and Records Clerk Amber Frandsen had resigned. While the normal staffing level is four full-time employees and one part-time employee, the shelter is currently operating with two full-time employees and one part-time employee.
2. Chris Chenevert gave an update on shelter stats, reporting that current year calls for service had gone up 31% over last year. Dog impounds had gone up 15%, and cat impounds had dropped 20%. He credited the TNVR partnership with Mid-Cities Community Cats with a large portion of the drop in cat impounds. He also mentioned wildlife trapping calls had gone up by 27%.
3. Chris Chenevert gave a report on the Clear the Shelters event, which took place on August 18th. There were 13 adoptions, leaving only two cats at the shelter, one of which

was adopted on August 21st. Assistant Chief Billy Keadle read a Performance Assessment Report, praising the hard work of Chris Chenevert, Scott Adams, Kim Wasson, and Staphany Martin during this very successful event.

4. Assistant Chief Keadle reported there was no update on the shelter project.
5. There were no public comments.
6. Assistant Chief Billy Keadle set the date of the next meeting for Wednesday, January 16, 2019, at 12 p.m. in the City Council Chambers located at 1505 Precinct Line Road in Hurst, Texas.

Adjournment

Assistant Chief Billy Keadle moved to adjourn the meeting. Kim Leach seconded. The meeting adjourned at 12:14 p.m.

Approved this 29 day of August, 2018.

Approved:



Billy Keadle, Assistant Chief of Police

COUNTY OF TARRANT

STATE OF TEXAS

On the 16th day of August, 2018 at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened in its Regular Meeting at the Hurst Public Library, 901 Precinct Line Road, Hurst, Texas, with the following member's present to-wit:

- Alan Neace) Chairman
- Ralph Hurd) Members
- Rod Robertson)
- Karen Spencer)
- Bob Walker)
- Gary Waldron) Alternates
- Jessica Martin)
- Allan Heindel) Deputy City Manager
- Kyle Gordon) Managing Director of Community Services
- Eric Starnes) Director of Facilities & Project Management
- Chris Watson) Recreation Director
- Paige Lutz) Recreation Administrative Assistant

With the following member absent, Pat King, constituting a quorum, at which time the following business was transacted:

- I. **Call to Order:** Alan Neace called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Paige Lutz conducted the Roll Call of Members.
- III. **Approval of Minutes:** Ralph Hurd made a motion to approve the minutes of the July 19, 2018 regular meeting; Gary Waldron seconded the motion.

AYES: Hurd, Robertson, Martin, Neace, Spencer, Waldron, Walker

NOES: None

IV. **Staff Report:**

A. **Director's Report:**

- 1. **July Participation Report:** Chris Watson, Recreation Director, presented the following statistics for the July Participation Report:

<u>July</u>	
Recreation Center	14,386
Classroom Programs	1,877
Fitness Center	4,585
Tennis Center	1,060

Facility Rentals	155
Active Members	2,434

- 2. Program Highlight:** Chris Watson reported that the August Program Highlight features the Classroom Program's Organizational Class instructor, Rochelle Ross. Ms. Ross is a Professional Organizer and a member of the HEBISD Board of Trustees, Education Foundation Board, and the HEB Chamber of Commerce. The Organizational Classes that are offered teach Basic Organization, Paper Management, Kitchen Organization, and Memories Organization.

B. Special Events:

- 1. 2018 Chisholm Fish Stocking Program:** The dates for the upcoming fish stocking at the Chisholm Park Pond were displayed.
- 2. Heritage Village Presents:** Kyle Gordon reviewed the upcoming fall events; he noted that Salsa y Salsa is scheduled for September 6th at the Heritage Village Plaza. The event will include Salsa Dancing and entertainment from the Havana NRG Band. He noted that Dogtoberfest is scheduled for October 4th, and Movie in the Park will take place on November 2nd.
- 3. Kids All American Fishing Derby:** The Kid's All American Fishing Derby is scheduled for September 21st at Chisholm Park Pond. In-N-Out Burger will offer a free meal to each participant at the event.
- 4. Walktober Preview:** Chris Watson reported that as part of the Healthy Hurst program, the Hurst Recreation Center will celebrate National Walking Month with the Annual Walktober program throughout the month of October.
- 5. Fall Festival Preview:** The Second Annual Hurst Fall Festival event is scheduled for October 6th. This event will take place at the Bellaire Shopping Center, Vivagene Copeland Park and Bellaire Park. The event will include live music, food vendors, a craft fair, and hay rides.
- 6. Family Campout Preview:** The Annual Family Overnight Campout event is scheduled for October 19th - 20th at Chisholm Park. Registration for the event begins on September 17th at the Recreation Center.

C. Works in Progress:

- 1. TXDOT Green Ribbon Grant Phase 2:** The project is complete. The contractor is responsible for plant maintenance until mid-2019.

2. **TXDOT Green Ribbon Grant Phase 3:** The project was publicly bid on June 29th. TXDOT is reviewing all the bids and will approve the project for construction in August. The project should start in the fall pending Council approval.
3. **TXDOT Green Ribbon Grant Phase 3a:** The medians at the SH 10 and Hwy 820 intersection are being drastically modified with the upcoming highway construction. The City has paid for a consultant to design the landscape for the medians and the construction will be funded out of the highway project.
4. **Pipeline Road Phase 2 Improvements:** The construction project should be complete by late 2018. The landscaping part of the project will be installed early 2019.
5. **Senior Center Parking Lot Lighting:** An exterior pole light fixture fell on the east side of the parking lot in early July. As a result, staff contacted the City's electrical contractor to verify and secure all of the parking lot light fixtures.

D. Staff Activities:

1. **September Calendar:** Chris Watson reviewed the calendar of events for the month of September.
2. **Aquatics Staff Update:** Chris Watson presented the Aquatics Staff Update. He reported that the consulting group, Ellis & Associates, Inc., that provides certification for the Hurst Aquatics Centers' Lifeguard and Learn to Swim programs, made an unannounced audit on July 21st. This is the second audit of the season and the second time for both pools to receive an overall Exceeds score.

V. Report of the Committee:

A. John Butler Memorial Senior Citizen's Banquet

1. **Senior Banquet Door Prize List:** The Door Prize List for the John Butler Senior Banquet was distributed to the Board.
2. **Entertainment:** Bekha Hartmann has been confirmed as the entertainment for the event; Timothy Ensz will play the piano again this year.
3. **Catering Contract:** Coburn's Catering has been confirmed for the event again this year.

VI. Communications:

- A. **Customer Comments:** Positive emails regarding the Chisholm Aquatics Center, the Hurst Aquatics Center Lifeguards, and the Learn to Swim Program were presented. A positive Facebook post regarding the Learn to Swim Program was also presented.

VII. **Unfinished Business:** None to discuss at this time.

VIII. **New Business:**

- A. **2018-19 Park Donation Fund:** Allan Heindel reported that the Park Donation Fund was established in 1982. He reviewed the criteria for projects and the history of the Fund. He noted that the Fund collects a voluntary donation of \$.75 cents monthly from resident's utility bill.

A recommendation for the approval of the 2018-19 Park Donation Fund Budget in the amount of \$50,000 for Vivagene Copeland Park Improvements and \$50,000 for the Smith-Barfield Playground Replacement was presented to the Board. Ralph Hurd made the motion to approve the proposed Park Donation Fund Budget as presented; Jessica Martin seconded the motion.

AYES: Hurd, Robertson, Martin, Neace, Spencer, Waldron, Walker

NOES: None

- B. **2018-19 Half-Cent Fund PAYGO Projects:** Allan Heindel presented an overview of the 2018-19 Half-Cent Fund PAYGO Projects.

A recommendation for the approval of the 2019 Half Cent Fund PAYGO Projects as presented: Hurst Tennis Center Renovations \$350,000, Smith Barfield Playground Replacement Project \$250,000, TXDOT Green Ribbon Grant \$100,000, Project Development 2019 \$100,000, Chisholm Softball Field Improvements \$35,950, Library and Recreation Bathroom Renovations \$33,000, Recreation Center Master Plan Concept Design \$25,000, Rickel Fence Project \$20,000, Library WiFi Improvements \$12,000, Christmas Decoration Replacement \$11,000. Jessica Martin made a motion to recommend the proposed Park Donation Fund Budget as presented; Ralph Hurd seconded the motion.

AYES: Hurd, Robertson, Martin, Neace, Spencer, Waldron, Walker

NOES: None

IX. **Informational Items:**

- A. **2018 Aquatics Season Update:** Chris Watson reviewed the end of season dates for the 2018 Aquatics Season. He noted that Central and Chisholm Aquatics Center's regular season will end on August 20th. Chisholm will be

open for the weekend on August 25th and 26th and September 1st through 3rd.

B. Employee Picnic Preview: The Annual City Employee Picnic is scheduled for September 8th, 12:00 p.m. to 4:00 p.m., at the Chisholm Aquatics Center. Soulman’s BBQ will cater the lunch.

C. Rickel Park Channel Improvements: Allan Heindel reported on the progress of the Rickel Park Channel Improvements. He noted that the City of Euless is responsible for maintaining the channel that runs through Rickel Park and they will be working on the channel to correct the erosion that has occurred. The work will begin on August 20th.

D. Holiday Closings: Allan Heindel reported that the Recreation Center and Tennis Center will be closed on Monday, September 3rd for the Labor Day Holiday. He noted that Chisholm Aquatics Center will be open that weekend.

X. Board Member and Citizen Comments: Ralph Hurd mentioned that the trees on Norwood near Mayfair Park need to be trimmed. Allan Heindel noted that staff would look into it. Mr. Hurd also mentioned that bushes are covering part of the sign at Chisholm Park. Allan reported that the Parks Department Staff will take care of trimming the bushes. Bob Walker recommended that the Board begin contacting donors for the Senior Banquet as soon as possible before too many organizations begin their fundraisers for the year.

A. Athletic Activity Guidelines: In response to an inquiry by the Board, Chris Watson reviewed the Athletic Activity Guidelines for Tri-Cities Baseball, Hurst United Soccer Association, and the YMCA, regarding gameplay during excessive heat.

XI. Adjournment: Jessica Martin made a motion to adjourn the meeting.

AYES: Hurd, Robertson, Martin, Neace, Spencer, Waldron, Walker

NOES: None

Alan Neace adjourned the meeting at 7:03 p.m.

APPROVED this the _____ day of _____, 20__

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY

COUNTY OF TARRANT

STATE OF TEXAS

On the 21st day of August, 2018, at 5:30 p.m., the Library Board of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

- Betty Whiteside) Chair
- Ruth Kennedy) Vice-Chair
- Janie Melton-Judy) Members
- Peggy Moore
- Gus Nixon
- Margaret Coleman) Alternate

- Allan Heindel) Deputy City Manager
- Kyle Gordon) Managing Director of Community Services
- Jesse Loucks) Library Director
- Teri Smith) Community Services Administrative Assistant

with the following members absent: Lou Farris, constituting a quorum, at which time the following business was transacted:

I. Call to Order

Chair Betty Whiteside called the meeting to order at 5:30 p.m.

II. Roll Call of Members

Teri Smith conducted the Roll Call of Members.

III. Approval of Minutes

The minutes of the July 17, 2018 regular meeting were reviewed and approved as written.

At the request of Staff the following item was moved to the top of the Agenda.

IX. Informational Items

A. 2018 Summer Reading Club Review

- 1. **Youth Summer Reading Club:** Beverly Kirkendall gave a brief overview of the Youth portion of the Summer Reading Club program starting with the HEB Reads! event where there were 4,200 attendees. The BISD Reads event had 1,800 attendees. The Heritage Village Presents Summer Kickoff had 360 in attendance. Library Staff made school visits to River Trails and Jack C. Binion Elementary Schools and held a Lunch & Learn at Westdale Apartments with 800 children in attendance. The Think Tank Challenges offered Science, Technology, Math and Engineering activities. The Youth Summer Reading Club had 765 participants reading 1,301,377 minutes.

- 2. **Teen Summer Reading Club:** Danyelle Weiss gave a brief overview of the Teen portion of the Summer Reading Club Program stating that 233 teens participated, reading 460,962 minutes. There were 32 teen volunteers with a total of 572 hours of volunteer service. The teen programs included crafts, movies, a lip sync battle, anime nights, costume contests, and other fun activities for the teens.
- 3. **Adult Summer Reading Club:** Meredith Stowe gave a brief overview of the Adult portion of the Summer Reading Club Program stating that 427 adults participated, reading 1,190,880 minutes. Activities included Adult Game Night, Friday Movie Matinees, and noon and evening Masterworks Programs.

IV. Librarian’s Report

- A. **Statistical Report for July:** The Library Statistical Report for July was distributed to the Board. Jesse Loucks reviewed the report.

July

Circulation.....	41,387
Number of Active Patrons.....	30,184
Volunteer Hours.....	459
Door Count.....	14,307
Electronic Usage Sessions.....	8,295
Page Views.....	10,163
Net Revenue	\$ 1,438
Children’s Programming.....	2,713
Adult Programming.....	1,135

- B. **Program & Events Report for July:** The Program & Events Report for July was distributed to the Board. Jesse Loucks reviewed the report. Pictures of the events were displayed.

- C. **Upcoming Programs and Events:** The Upcoming Programs and Events report was reviewed by Jesse Loucks. Pictures were displayed for the Board.

D. Works in Progress

- 1. **Tech Truck Update:** Jesse Loucks stated that the HEB Tech Truck is here at the Hurst Library. Library staff deployed the truck at Chisholm Park along with several staff members and their children for a test run that went very well. Staff is working with the other cities and the school district to secure the Tech Truck for deployment at the Hurst Fall Festival.
- 2. **Teen Zone Improvements:** Allan Heindel informed the Board of the proposed improvements to the Library’s Teen Zone. This includes removing some underutilized computer stations and adding additional shelving to expand the Teen collection to make better use of that space as a display area.
- 3. **Public Restroom Alcove Improvement:** Mr. Heindel reported that improvements to the entryway to the Library restrooms will soon be

underway. These improvements will replicate the new lobby restroom entrance. In October the interior of the restrooms will be renovated.

E. Staff Activities

1. **Staff Training:** Jesse Loucks stated that the City's Human Resources Department held training classes for new supervisors and educational sessions for all supervisors on the employee evaluation process.

V. Reports of the Committees

A. Friends of the Hurst Public Library

1. **July Revenue Report:** The Board was provided the Friends revenue report for July.

VI. Communications

- A. Appreciation Letter:** Jesse Loucks informed the Board of some positive comments the Library received including a letter from a child, a basket of candy and a note from an adult patron. He also played a phone message regarding a patron's appreciation of our Library and Staff.

VII. Unfinished Business

None at this time.

VIII. New Business

None at this time.

IX. Informational Items

- A. 2018 Summer Reading Club Review:** This item was moved to the top of the Agenda.
- B. 2018 Hurst Fall Festival:** Allan Heindel informed the Board of the Hurst Fall Festival event on October 6th stating that this is the second year for this event. The event will include the Friends of the Hurst Library book sale, a craft fair, pumpkin patch, and a car show.
- C. Oral History Project Update:** Jesse Loucks gave an update on the Oral History Project stating that the second to last video for Phase IV is in progress and candidates are now lined up for Phase V.
- D. Heritage Village Presents:** Kyle Gordon gave a brief overview of the Fall Heritage Village Presents events including Salsa Y Salsa on September 6th, Dogtoberfest on October 4th, and Movie in the Park on November 2nd.

E. **Holiday Closure:** Allan Heindel reminded the Board Members that the Library and City offices will be closed on Monday, September 3rd in observance of Labor Day.

X. **Board Member and Citizen Comments**

None at this time.

XI. **Adjournment**

There being no further business, the meeting was adjourned by Chair Betty Whiteside at 6:35 p.m.

APPROVED this the _____ day of _____, 2018.

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY

COUNTY OF TARRANT

STATE OF TEXAS

On the 16th day of August, 2018 at 11:00 a.m., the Hurst Senior Citizens Advisory Board of the City of Hurst, Texas, convened in Regular Meeting at the Hurst Senior Center, 700 Heritage Circle, Hurst, Texas, with the following members present:

- Gerald Grieser) Vice-Chair
- Bob Hampton) Members
- Joan Stinnett
- Durwood Foote
- Doris Young
- John Smith
- Barbara Albright
- Marie Perry) Alternate
- Allan Heindel) Deputy City Manager
- Kyle Gordon) Managing Director of Community Services
- Teri Smith) Community Services Administrative Assistant
- Linda Rea) Senior Center Director
- Michelle Varley) Activities Supervisor
- Hannah Titony) Library Administrative Assistant

with the following members absent: Marcy Davis, constituting a quorum, at which time the following business was transacted.

I. Call to Order

Gerald Grieser called the meeting to order at 11:00 a.m.

II. Roll Call of Members

Teri Smith conducted the Roll Call of Members.

III. Approval of Minutes

The minutes from the July 19, 2018 meeting were approved as written.

IV. Senior Center Director’s Report

- A. Statistical Report for July:** The Statistical Report for July was distributed to the Board and reviewed by Linda Rea.

July

Center Attendance.....	13,321
Number of Members.....	1,844
Volunteer Hours.....	1,325
Net Revenue.....	\$ 13,688
Fitness Center Attendance.....	3,012
Class Attendance.....	3,208
Aquatics.....	253

- B. Programs & Events Report:** The Programs & Events Report for July was distributed to the Board and reviewed by Michelle Varley.
- C. Upcoming Programs & Events:** A list of Upcoming Programs & Events was distributed to the Board and reviewed by Michelle Varley.
- D. Works in Progress**
- 1. Parking Lot Lighting Fixtures:** Allan Heindel explained that after an exterior light fixture fell in the Senior Center parking lot, the fixture has been replaced and all other lighting fixtures are being checked to ensure that they are secure. This should be accomplished by the end of next week.
 - 2. Dishwasher Replacement:** Mr. Heindel reported that the dishwasher in the Senior Center Kitchen has not been functioning properly and a new unit will be installed in approximately two weeks.
 - 3. Fireplace Improvements:** Mr. Heindel reported that the fireplace has been repaired so that the pilot light does not stay on permanently and new logs are in place.
 - 4. Icemaker Maintenance:** Mr. Heindel explained that routine maintenance will be performed on the icemaker to keep it clean and in good working order.
- E. Staff Activities**
- 1. Northeast Senior Community Forum:** Linda Rea attends the Northeast Senior Community Forum on the 3rd Tuesday of every month at the North Richland Hills Library from 9:00 to 10:30 a.m. She noted that next month the speaker will give a presentation on "entering the digital age for seniors" and "libraries and how they operate".
 - 2. Tarrant Area Gerontological Society Summer Forum:** Ms. Rea reported that she attends the TAGS Forum every year. The forum was held last month at the Hurst Conference Center where there was a presentation on grief and its effect on people.
 - 3. 2nd Annual HEB Falls Prevention Awareness Committee Meeting:** Michelle Varley stated that she will host the HEB Falls Prevention Awareness Meeting on September 11th from 10:00 a.m. to 12:00 p.m. at the Hurst Senior Center. She distributed flyers to the Board Members.
 - 4. Staff Update:** Linda Rea informed the Board that Nikki Dancer has resigned her position at the front counter from 2:00 to 7:00 p.m. and David Wiggins has now been hired for that position.

V. Communications

- A. **September Senior Pipeline:** Michelle Varley distributed copies of the September Senior Pipeline.
1. **Craft Fair Notice:** Ms. Varley also handed out flyers for the upcoming Craft Fair that will be held on October 19th. She noted that the application for vendors has been available since July 20th at the Senior Center and also online on the City website.

VI. New Business

None at this time.

VII. Informational Items

- A. **Program Highlight – Travel Opportunities:** Michelle Varley gave a brief overview of the travel opportunities offered at the Senior Center through *Premier Global Tours* including a trip to Paragon Casino Resort on September 20th & 21st and *UK by Rail* on March 23rd – April 1st. She noted that information on these opportunities is available by the front desk.
- B. **Revenue & Expense Report:** In response to a Board Member inquiry about the City's Budget process, Allan Heindel presented graphs comparing the Senior Center's revenue and the operational expenses in an easily understood format.
- C. **Heritage Village Presents:** Kyle Gordon gave a brief overview of the Fall Heritage Village Presents events including Salsa Y Salsa on September 6th, Dogtoberfest on October 4th, and Movie in the Park on November 2nd.
- D. **Early Registration Update:** Michelle Varley reminded the Board Members to register early starting August 17th for classes at the Center including the Aquatics classes.
- E. **Vaccination Clinic Update:** Ms. Varley informed the Board Members that Mid Cities Pharmacy will be at the Senior Center on September 28th from 9:00 a.m. to 12:00 p.m. offering vaccines. She noted that everyone should make an appointment to ensure that they receive the vaccines that they need.
- F. **Holiday Closure:** Allan Heindel reminded the Board Members that the Senior Center and City offices will be closed on Monday, September 3rd in observance of Labor Day.

VIII. Board Member and Citizen Comments

None at this time.

IX. Adjournment

There being no further business, the meeting was adjourned by Gerald Grieser at 11:55 a.m.

APPROVED this the _____ day of _____, 2018.

APPROVED:

ATTEST:

CHAIR

RECORDING SECRETARY

**MINUTES
CITY OF HURST
PLANNING AND ZONING COMMISSION
WORK SESSION
MONDAY, AUGUST 20, 2018**

On the 20th day of August 2018, at 6:30 p.m., the Planning and Zoning Commission of the City of Hurst, Texas, convened in regular meeting at Hurst City Hall, 1505 Precinct Line Rd. Hurst, Texas with the following members and staff present:

Georgia Kidwell) Members
Charles Aman)
Howard Shotwell)
Bill Bryan)
Mark Cyrier)
Weldon Martin)
Michelle Lazo) Director Planning and Development
Erin Mills) Assistant, Planning and Development

With the following Board members absent: Joe Fuchs, constituting a quorum; at which time the following business was transacted:

- I. Call To Order**
- II. Discussion:**

Z-18-01 Lucas Funeral Home, a zoning change with a site plan from R-1 to MU-PD for Tract 2C1 and 2C2 William Wallace Survey A-1706, and a site plan for Lot BR, Block 1 Lucas Estates Addition, being 3.71 acres located at 820 W. Bedford- Eules Road and 1321 Precinct Line Rd.

APPROVED this the _____ day of _____ 2018

ATTEST:

Planning & Zoning Commission

Recording Secretary

Georgia Kidwell, Chairperson

**MINUTES
CITY OF HURST
PLANNING AND ZONING COMMISSION
MONDAY, AUGUST 20, 2018**

On the 20th day of August 2018, at 7:00 p.m., the Planning and Zoning Commission of the City of Hurst, Texas, convened in regular meeting at Hurst City Hall, 1505 Precinct Line Rd. Hurst, Texas with the following members and staff present:

Georgia Kidwell)
Charles Aman)
Howard Shotwell)
Weldon Martin)
Bill Bryan)
Mark Cyrier)
Michelle Lazo) Director Planning and Development
Erin Mills) Assistant, Planning and Development
Gini Connolly) GIS Manager

With the following Board members absent: Joe Fuchs, constituting a quorum; at which time the following business was transacted:

The meeting was called to order at 7:00 p.m. The pledge of Allegiance was led by Mr. Aman.

1. Mr. Cyrier moved to approve the minutes for the May 14, 2018 meeting. Mr. Martin seconded the motion. The motion prevailed by a vote of 5-0. Mr. Shotwell Abstained.
2. Z-18-01 Lucas Funeral Home, a zoning change with a site plan from R-1 to MU-PD for Tract 2C1 and 2C2 William Wallace Survey A-1706, and a site plan for Lot BR, Block 1 Lucas Estates Addition, being 3.71 acres located at 820 W. Bedford-Eules Road and 1321 Precinct Line Rd.

Applicant, Tom Hoover with Thomas Hoover Engineering explained the development.

Georgia Kidwell opened the Public Hearing for Z-18-01

Rob Davis, resident at 809 Wheelwood spoke in opposition to the development. He stated that Republic waste picks up trash at 3-4 AM and he has concerns about property values and crime. He would like a wider landscape buffer between the development and the residents.

Danny Hight, Resident at 824 W. Bedford Eules Rd., spoke neither for or against the development but requested greenery and trees to be preserved and requested the lights on the building be removed as they shine onto his property. He had

questions about underground sewer, size of signage and wanted to know if the city was going to extend the sidewalk over his property, as the current proposed sidewalk would end at his property.

Martha Siegel, Resident at 825 Wheelwood Dr., spoke in support of the development but had concerns about the building size. Wanted to know the current height of the building and the height of any future buildings. She had concern with noise and would like trees and wildlife preserved. She also had questions about what types of trees would be planted.

Harold Lockman, resident at 813 Wheelwood Drive, did not wish to speak, but would like his support recorded in the minutes.

As there was no one else to speak, Georgia declared the public hearing closed.

3. After some additional discussion and questions from the commission Mr. Cyrier made a motion to approve Z-18-01 Lucas Funeral Home, a zoning change with a site plan from R-1 to MU-PD for Tract 2C1 and 2C2 William Wallace Survey A-1706, and a site plan for Lot BR, Block 1 Lucas Estates Addition, being 3.71 acres located at 820 W. Bedford- Eules Road and 1321 Precinct Line Rd. with the stipulations that the dumpster be relocated., the tree barrier on the west side of the property follow the density on the north side of the property, and sidewalks on Bedford Eules road west of driveway be removed from site plan. Mr. Shotwell seconded the motion. The vote prevailed by a vote of 6-1.

There being no further business, The Chair declared the meeting adjourned at 8:30 p.m.

APPROVED this the _____ day of _____, 2018

**Georgia Kidwell, Chair
Planning & Zoning Commission**

ATTEST:

Recording Secretary

Future Event Calendar

September 11, 2018

Regular City Council meetings are held on the second and fourth Tuesday of each month. Following are additional meetings, canceled meetings and public event dates.

<u>DATE AND TIME</u>	<u>ACTIVITY</u>
Saturday, September 29, 2018 10:00 a.m. to 2:00 p.m.	Fire Department Open House Fire Station 1- 2100 Precinct Line Road
Tuesday, October 2, 2018 5:30 p.m.	National Night Out Library and Vivagene Copeland Park
Saturday, October 6, 2018 11:00 a.m.- 2:00 p.m.	Fall Festival Bellaire Shopping Center/ Vivagene Copeland Park
Saturday, October 13, 2018 8:00 a.m. - 11:00 a.m.	Household Hazardous Waste Service Center- 2001 Precinct Line Road
Tuesday, October 16, 2018 5:30 p.m. – 9:00 p.m.	Cyber Security Conference Library
Saturday, October 20, 2018 7:00 a.m.	Free Clean-Up Day (curbside pickup) (For those with Monday & Thursday garbage service)
Saturday, October 27, 2018 7:00 a.m.	Free Clean-Up Day (curbside pickup) (For those with Tuesday & Friday garbage service)