Minutes
Hurst City Council
Work Session
Tuesday, August 14, 2018

On the 14th day of August 2018, at 5:28 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at Hurst City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson	)	Mayor
David Booe	)	Mayor Pro Tem
Bill McLendon	)	Councilmembers
Larry Kitchens	)	
Jon McKenzie	)	
Cathy Thompson	)	
Cindy Shepard	)	
Clay Caruthers	)	City Manager
Allan Heindel	)	Deputy City Manager
John Boyle	)	City Attorney
Rita Frick	)	City Secretary
Clayton Fulton	)	Executive Director of Strategic and Fiscal Services
Steve Bowden	)	Executive Director of Economic Development
Michelle Lazo	)	Executive Director of Planning and Development
Steve Niekamp	)	Police Chief

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

I. Call to Order – Mayor Wilson called the meeting to order at 5:28 p.m.

II. Informational Items

City Manager Clay Caruthers noted there is no need for an Executive Session this evening. He stated the city attorney is still gathering information and the animal control discussions were on going.

- Staff update and discussion of code and building safety issues at 433 Myrtle Drive – Executive Director of Planning and Development Michelle Lazo briefed Council on the substandard building process and staff's progress regarding the home. Ms. Lazo noted she was able to make contact with the owner, and related the current status of their progress after the incident. She stated there is insurance on the home and that the insurance process takes some time. Council suggested some type of fencing around the perimeter for safety.
- Discussion of National League of Cities Board and Committees and upcoming conferences. Council discussed attendance at the state and national conferences and participation in the board and committees.

III. Discussion of Agenda Item(s) 3, 8 and 9

Consider Resolution 1708 adopting the City of Hurst Investment Policy.

Consider ordering the publication of the effective and rollback tax rates, including a proposed tax rate, to be published on August 18, 2018, in the "Fort Worth Star-Telegram" to comply with truth-in-taxation laws

Consider vote on the proposed tax increase for Fiscal Year 2018-2019

Executive Director of Strategic and Fiscal Services Clayton Fulton briefed Council regarding the Resolution adopting the City of Hurst Investment Policy; ordering the publication of the effective and rollback tax rates and vote on the proposed tax increase for Fiscal Year 2018-2019. City Manager Caruthers noted the investment policy is a guide based on state law and the investment strategies are conservative. Staff reviewed the state law and method of calculating the effective and rollback rates and reviewed the dates for the public hearings and vote on the rate. Noted was the vote this evening is not a vote on the rate, but required by Truth-in-Taxation laws when a proposed rate exceeds the rollback rate or the effective rate. Also reviewed were the publication times and process for the tax and budget hearing notices. Council discussed the need to educate citizens that the rate is being cut, but the property values raise the floor. Staff reviewed the proposed rates and the debt rate percentages, which are well within City policy.

IV. Discussion of Agenda Item(s) 10, 11, 12, 13, 14, 15 and 16

Consider Ordinance 2389, first reading, amending Hurst Code of Ordinance, Chapter 2, Article X. Senior Citizens Advisory Board, Section 2-252, amending membership

Consider Ordinance 2390, first reading, amending Hurst Code of Ordinances, Chapter 2, Article IX. Neighborhood and Community Advisory Committee, restricting the composition of members, redefining the term of appointment and meeting schedule

Consider Ordinance 2391, first reading, amending Hurst Code of Ordinances, Chapter 24, Section 24-14 and 24-15 by renaming the Traffic Safety Commission and restating the duties, quorum, meeting dates, and staff liaison of the commission

Consider Ordinance 2392, first reading, amending Hurst Code of Ordinances, Chapter 5, Article IX, Section 5-354 – Historic Preservation Committee by amending the composition of members, restating meeting dates, quorum and staff liaison

Consider Resolution 1709, amending the composition of the Hurst Economic Development Advisory Committee

Consider confirming the city manager's appointment of Mr. Karl Burge in Place 3 of the Civil Service Commission.

Consider annual appointments to boards, commissions and committees

Councilmembers discussed the above proposed ordinances and resolution amending

residency and membership requirements, the transition for some members serving on multiple boards and appointments to boards.

V. Discussion of Agenda Item(s) 17 and related City Ordinance regarding temporary outdoor sales

Consider authorizing the city manager to enter into an Agreement with Ash+Lime Services to create and produce community events

Executive Director of Economic Development Steve Bowden briefed Council on the proposed agreement with Ash+Lime Services and reviewed the Redevelopment Study plans for Catalytic Area 7, Bellaire Center. He noted a few of the survey comments during the planning phase included fun family events, farmers market, etc., and stated the proposed agreement will address these needs. Mr. Bowden reviewed the objectives and scope of work for the proposed "pop-up park" events. He introduced Ash+Lime Representative Rick Adamski who provided background on their company, explained how the events are based on community engagement, data analysis and first hand observation. Mr. Adamski also reviewed phases and the approach to the plan and reviewed a number of other area community events conducted by their company. City Manager Caruthers noted the City's current ordinance requires at least 10 acres for an outdoor event, which Bellaire Center does comply. He stated this was one area of the City's codes Council may need to review for future events. He stated staff has been approached by other businesses wanting to do similar events, but were not allowed due to the current ordinances. Mayor Wilson also suggested a Christmas Market event before the annual tree lighting on Thousand Oaks.

The following items were not discussed in the work session:

VI. Discussion of Agenda Item(s) 18 and 19

Consider authorizing the city manager to renew the current contract with Cigna to provide stop-loss insurance for the health plans, third party administration for the health plans and dental ASO plan, and fully insured dental HMO insurance for eligible full-time employees, retirees, and dependents effective October 1, 2018 through September 30, 2019.

Consider authorizing the city manager to enter into a Contract with OptumHealth Financial Services, Inc. (Optum) to provide third party administration of the City's Health Reimbursement Account (HRA) and Flexible Spending Account (FSA).

VII. Discussion of Agenda Item(s) 20, 21 and 22

Consider authorizing the city manager to enter into a Contract for construction of the Valley View Branch Sanitary Sewer Interceptor Replacement Improvements from State Highway 10 to Redbud.

Consider authorizing the city manager to enter into an Engineering Services Contract with Thomas Hoover Engineering, LLC, for design of the Sheri Lane Street Improvements from Reed Street to Cavender Drive.

Consider authorizing the city manager to enter into an Engineering Services Contract with Bartlett & West, Inc., for the design of repairs to the Hurstview Drive Bridge at the north crossing of Lorean Branch.

VIII. Adjournment – The meeting adjourned at 6:26 p.m.

APPROVED this the 28th day of August 2018.

ATTEST:

Rita Frick, City Secretary

APPROVED:

Henry Wilson, Mayor