

**WORK SESSION AGENDA OF THE CITY COUNCIL OF HURST, TEXAS  
CITY HALL, 1505 PRECINCT LINE ROAD  
FIRST FLOOR CONFERENCE ROOM  
TUESDAY, AUGUST 28, 2018 – 5:15 P.M.**

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**I. Call to Order**

**II. Informational Items**

- ) **Discussion of Texas Municipal League Intergovernmental Risk Pool Board of Trustees election process**
- ) **Discussion of boards, commissions and committees including Planning and Zoning Commission rules and responsibilities**
- ) **Discussion of future City Council Work Session dates**

**III. Discussion of Agenda Item(s) 4**

Consider Resolution 1710 ratifying the actions of the Community Services Development Corporation

**Allan Heindel**

**IV. Discussion of Agenda Item(s) 6, 7, 8, and 9**

Consider Ordinance 2389, second reading, amending Hurst Code of Ordinance, Chapter 2, Article X. Senior Citizens Advisory Board, Section 2-252, amending membership

Consider Ordinance 2390, second reading, amending Hurst Code of Ordinances, Chapter 2, Article IX. Neighborhood and Community Advisory Committee, restricting the composition of members, redefining the term of appointment and meeting schedule

Consider Ordinance 2391, second reading, amending Hurst Code of Ordinances, Chapter 24, Section 24-14 and 24-15 by renaming the Traffic Safety Commission and restating the duties, quorum, meeting dates, and staff liaison of the commission

Consider Ordinance 2392, second reading, amending Hurst Code of Ordinances, Chapter 5, Article IX, Section 5-354 – Historic Preservation Committee by amending the composition of members, restating meeting dates, quorum and staff liaison

**Rita Frick**

**V. Discussion of Agenda Item(s) 10 and 11**

Conduct a Public Hearing to consider the budget for fiscal year beginning October 1, 2018 and ending September 30, 2019

Conduct a Public Hearing to consider tax rate for the City's 2018-2019 Fiscal Year Budget

**Clayton Fulton**

**VI. Discussion of Agenda Item(s) 12**

Consider authorizing the city manager to enter into a Contract for the purchase of TACTICS Traffic Management Software

**Duane Hengst**

**Discussion of Agenda Item(s) 13**

**VII. Consider annual appointments to boards, commissions and committees**

**Rita Frick**

**VIII. Adjournment**

Posted by: \_\_\_\_\_

This the 24<sup>th</sup> day of August 2018, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 561.087 of the Texas Government Code.

**This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.**

**REGULAR MEETING AGENDA OF THE CITY COUNCIL OF HURST, TEXAS  
CITY HALL, 1505 PRECINCT LINE ROAD  
TUESDAY, AUGUST 28, 2018**

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**AGENDA:**

**5:00 p.m. – Community Services Development Corporation Meeting (City Hall, First Floor Conference Room)**

**5:15 p.m. - Work Session (City Hall, First Floor Conference Room)**

**6:30 p.m. - City Council Meeting (City Hall, Council Chamber)**

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**CALL TO ORDER**

**INVOCATION (Councilmember Cathy Thompson)**

**PLEDGE OF ALLEGIANCE**

**PROCLAMATION(S) AND PRESENTATION(S)**

1. Proclamation recognizing September as “Hunger Action Month”
2. Presentation of the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award

**CONSENT AGENDA**

3. Consider approval of the minutes for the August 14, 18, and 21, 2018 City Council meetings
4. Consider Resolution 1710 ratifying the actions of the Community Services Development Corporation
5. Consider Ordinance 2388, second reading, adopting the Crime Control and Prevention District budget for fiscal year beginning October 1, 2018 and ending September 30, 2019
6. Consider Ordinance 2389, second reading, amending Hurst Code of Ordinance, Chapter 2, Article X. Senior Citizens Advisory Board, Section 2-252, amending membership
7. Consider Ordinance 2390, second reading, amending Hurst Code of Ordinances, Chapter 2, Article IX. Neighborhood and Community Advisory Committee, restricting the composition of members, redefining the term of appointment and meeting schedule
8. Consider Ordinance 2391, second reading, amending Hurst Code of Ordinances, Chapter 24, Section 24-14 and 24-15 by renaming the Traffic Safety Commission and restating the duties, quorum, meeting dates, and staff liaison of the commission

9. Consider Ordinance 2392, second reading, amending Hurst Code of Ordinances, Chapter 5, Article IX, Section 5-354 – Historic Preservation Committee by amending the composition of members, restating meeting dates, quorum and staff liaison

### **PUBLIC HEARING(S) AND BUDGET RELATED ITEM(S)**

10. Conduct a Public Hearing to consider the budget for fiscal year beginning October 1, 2018 and ending September 30, 2019
11. Conduct a Public Hearing to consider tax rate for the City's 2018-2019 Fiscal Year Budget

### **ACTION ITEM(S)**

12. Consider authorizing the city manager to enter into a Contract for the purchase of TACTICS Traffic Management Software
13. Consider annual appointments to boards, commissions and committees

### **OTHER BUSINESS**

14. Review of upcoming calendar items
15. City Council Reports - Items of Community Interest

### **PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED**

**EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, Authorized by Tex. Government Code 551.072 deliberate the purchase, exchange, lease, or value of real property (Animal Control Shelter) to reconvene in Open Session at the conclusion of the Executive Session**

16. Take any and all action ensuing from Executive Session

### **ADJOURNMENT**

Posted by: \_\_\_\_\_

This 24<sup>th</sup> day of August 2018, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

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Office of the Mayor

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# Proclamation

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## City of Hurst

**WHEREAS,** one in every six people in North Texas struggles with hunger and food insecurity, including one in every four children; and

**WHEREAS,** thirteen percent of American households and seventeen percent of American households with children do not consistently have enough nutritious food to eat; and

**WHEREAS,** children from families struggling with hunger may be more likely to repeat a grade in elementary school, experience developmental impairments in areas like language and motor skills, and have more social and behavioral problems; and

**WHEREAS,** partner agencies in Tarrant County are provided food, by the Tarrant Area Food Bank, which distributes more than 2 million meals to over 47,000 households in thirteen Texas counties monthly; and

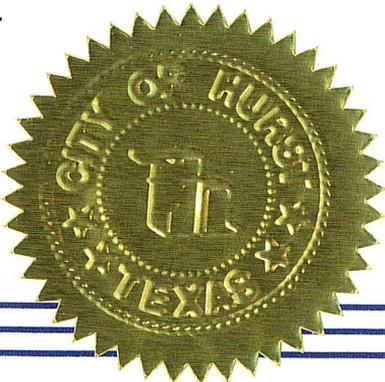
**WHEREAS,** the month of September has been designated as “Hunger Action Month” in order to bring attention to the reality of food insecurity and promote ways for individuals to get involved in the movement to end hunger, including volunteering, hosting food drives and donating funds.

**NOW, THEREFORE, I, Henry Wilson,** Mayor of the City of Hurst, Texas, on behalf of the entire City Council and all our citizens, do hereby proclaim September to be

### Hunger Action Month

and thank the Tarrant Area Food Bank for their work in the fight against hunger.

Witness my Hand and the Official Seal of the City of Hurst, Texas, on this the 28th day of August 2018.



*Henry Wilson*  
Henry Wilson, Mayor

City Council Staff Report

SUBJECT: Presentation of the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award

Supporting Documents:

Award Letter

Meeting Date: 8/28/2018

Department: Fiscal Services

Reviewed by: Clayton Fulton

City Manager Review:

Background/Analysis:

GFOA established the Distinguished Budget Presentation Awards Program (Budget Awards Program), in 1984, to encourage and assist state and local governments to prepare budget documents of the very highest quality that reflect both the guidelines established by the National Advisory Council on State and Local Budgeting, and the GFOA's best practices on budgeting, and then to recognize individual governments that succeed in achieving that goal.

The award represents significant achievement by Hurst. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the award, Hurst had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- ) A policy document
- ) A financial plan
- ) An operations guide
- ) A communications device

Budget documents must be rated as proficient in all four categories and in the fourteen mandatory criteria within those categories to receive the award. This marks the 30<sup>th</sup> consecutive year Hurst has received this award. We intend to continue to receive this award each year. There are approximately 36,000 municipal units in the United States with only 1,600 participants in the Budget Award Program.

A few comments from the reviewers are noted below:

The Budget as a Policy Document:

"The City has well developed goals that appear to be effective, as well as providing management for long-term issues efficiently"

"The Code of Ideals is impressive and provides the reader with an understanding of the values of the City."

The Budget as a Financial Plan:

"It is essential that the fund structure be included in the document. Each major fund's name and type should be included. This is very well done and provides the reader with excellent information."

"Capital and debt are included. It is appreciated that you listed each capital project that has an impact on the operating budget."

The Budget as an Operations Guide:

"The City has apparently developed a good performance plan that will assist the citizens in their understanding and interpretation of this information."

The budget as a Communications Device:

"The budget document was full of useful charts and graphs making this section as outstanding."

Funding Sources and Community Sustainability:

Consistent with the Council's Strategic Plan and The Hurst Way, this budget award represents the City's commitment to Leadership and Innovation while ensuring the budget best serves the public in providing a central document to communicate the City's annual financial plan, policies, and operations.

Recommendation:

There is no recommendation.



Government Finance Officers Association  
203 North LaSalle Street, Suite 2700  
Chicago, Illinois 60601-1210  
312.977.9700 fax: 312.977.4806

## FOR IMMEDIATE RELEASE

June 6, 2018

### For more information, contact:

Technical Services Center  
Phone: (312) 977-9700  
Fax: (312) 977-4806  
E-mail: [budgetawards@gfoa.org](mailto:budgetawards@gfoa.org)

(Chicago, Illinois)--Government Finance Officers Association is pleased to announce that the **City of Hurst, Texas** has received GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- A policy document
- A financial plan
- An operations guide
- A communications device

Budget documents must be rated "proficient" in all four categories, and in the fourteen mandatory criteria within those categories, to receive the award.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual(s) or department designated as being primarily responsible for having achieved the award. This has been presented to **Clayton Fulton, Executive Director of Strategic and Fiscal Services, Paul Brown, Managing Director of Finance, Joni Baldwin, Budget Director**

There are over 1,600 participants in the Budget Awards Program. The most recent Budget Award recipients, along with their corresponding budget documents, are posted quarterly on GFOA's website. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

*Government Finance Officers Association is a major professional association servicing the needs of more than 19,000 appointed and elected local, state, and provincial-level government officials and other finance practitioners. It provides top quality publications, training programs, services, and products designed to enhance the skills and performance of those responsible for government finance policy and management. The association is headquartered in Chicago, Illinois, with offices in Washington D.C.*

Washington, DC Office

Federal Liaison Center, 660 North Capitol Street, NW, Suite 410 • Washington, DC 20001 • 202.393.8020 fax: 202.393.0780

[www.gfoa.org](http://www.gfoa.org)

**City of Hurst  
City Council Minutes  
Tuesday, August 14, 2018**

On the 14<sup>th</sup> day of August 2018, at 6:30 p.m., the City Council of the City of Hurst, Texas, convened in Regular Meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson	)	Mayor
David Booe	)	Mayor Pro Tem
Bill McLendon	)	Councilmembers
Larry Kitchens	)	
Jon McKenzie	)	
Cathy Thompson	)	
Cindy Shepard	)	
Clay Caruthers	)	City Manager
Allan Heindel	)	Deputy City Manager
John Boyle	)	City Attorney
Rita Frick	)	City Secretary
Greg Dickens	)	Executive Director of Public Works
Clayton Fulton	)	Executive Director of Strategic and Fiscal Services
Steve Bowden	)	Executive Director of Economic Development
Michelle Lazo	)	Executive Director of Planning and Development
Matia Messemer	)	Executive Director of Human Resources

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 6:30 p.m.

Mayor Pro Tem David Booe gave the Invocation.

The Pledge of Allegiance was given.

**CONSENT AGENDA**

1. Considered approval of the minutes for the July 10, 16 and 28, 2018 City Council meetings.
2. Considered Resolution 1707 ratifying the actions of the Hurst Crime Control and Prevention District Board.
3. Considered Resolution 1708 adopting the City of Hurst Investment Policy.
4. Considered authorizing the city manager to enter into a Purchase Agreement with Motorola Solutions to purchase portable radios and supplies for the police department

and fire department.

5. Considered authorizing the city manager to enter into a Software Assurance Agreement with Microsoft for products and services.

Councilmember Booe moved to approve the consent agenda. Motion seconded by Councilmember Kitchens. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard  
No: None

### **PUBLIC HEARING(S) AND BUDGET RELATED ITEM(S)**

6. Conducted a Public Hearing to consider adopting the Crime Control and Prevention District budget for fiscal year beginning October 1, 2018 and ending September 30, 2019.

Mayor Wilson announced a public hearing to consider adopting the Crime Control and Prevention District budget for fiscal year beginning October 1, 2018 and ending September 30, 2019 and recognized Executive Director of Strategic and Fiscal Services Clayton Fulton and Police Chief Steve Niekamp who provided an overview of the Fiscal Year 2018-2019 Crime Control District proposed budget. Mr. Fulton stated the Crime Fund is a dedicated sales tax fund, based on a sales tax levy of 8.25%. He explained of the sales tax revenue generated, the state receives 76% of those dollars; the Hurst General Fund receives 1%, Hurst Community Development .5% and the Hurst Anti-Crime Fund only .5%. He explained the .5% to the Anti-Crime Fund is really a property tax relief of 17 cents to the tax rate. Mr. Fulton reviewed the FY 18-19 proposed revenue of \$5,481,521, expenditures \$5,593,663, including a fund balance allocation of \$112,142. Chief Niekamp reviewed the fund history stating the original election was 1995 and reauthorized in 2010 for another 20 years. He also noted approximately 75% of the revenue comes from people that do not live in the City and explained expenditures include mainly personnel, and capital projects in the police department.

There being no one to speak, Mayor Wilson closed the public hearing.

Councilmember Kitchens reinforced the point that for the same level of public safety service, the property tax rate would have to be raised 17 cents. He stated this fund is a big benefit for the citizens and Mayor Wilson noted the high percentage of the passage rate at the election, indicating citizens understand and support the fund.

7. Considered Ordinance 2388, first reading, adopting the Crime Control and Prevention District budget for fiscal year beginning October 1, 2018 and ending September 30, 2019.

Executive Director of Strategic and Fiscal Services Clayton Fulton stated the proposed Ordinance will adopt the budget reviewed during the public hearing this evening and noted the Crime Control Board adopted the budget early this evening

Councilmember Thompson moved to approve Ordinance 2388, first reading, adopting the Crime Control and Prevention District budget for fiscal year beginning October 1, 2018 ending September 30, 2019. Motion seconded by Councilmember McLendon. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard  
No: None

8. Considered ordering the publication of the effective and rollback tax rates, including a proposed tax rate, to be published on August 18, 2018, in the "Fort Worth Star-Telegram" to comply with truth-in-taxation laws.

Executive Director of Strategic and Fiscal Services Clayton Fulton reviewed the budget cycle, noting the year long process from the town hall forum to strategic planning and budget preparation is to ensure citizens are treated fairly. He explained the calculation for the effective tax rate of \$0.552995 and the rollback tax rate of \$0.586350, which is the highest rate before citizens have the option to petition for a rollback election. Mr. Fulton stated the proposed rate is \$0.58 per \$100 valuation and explained the action tonight is not the vote on the rate, but a vote to order the publication as required by the Local Government Code. He stated the vote on the tax rate will be September 11, 2018. Mr. Fulton stated the rate is two parts, with an I&S rate of \$0.108449 per \$100 valuation that will fund the debt service obligation in the proposed FY 19 budget. He also noted of the total tax bill, 51% is school taxes, 20% is the city and the balance is the county and hospital district.

Councilmember Thompson moved that the effective and proposed tax rates be published on August 18, 2018, in the "Fort Worth Star-Telegram", to comply with truth-in-taxation laws as prescribed in Section 26 of the Tax Code and Section 140 of the Local Government Code. Motion seconded by Councilmember McKenzie. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard  
No: None

9. Considered vote on the proposed tax increase for Fiscal Year 2018-2019.

Executive Director of Strategic and Fiscal Services Clayton Fulton reviewed Truth-in-Taxation laws explaining the proposed rate exceeds the effective rate, so the Council must vote to place a proposal to adopt the rate on the agenda as an action item. If the motion passes, two scheduled public hearings will be held on August 28, 2018 and September 4, 2018 for action to vote on the tax rate scheduled on September 11, 2018. City Manager Caruthers stated the additional revenue key categories include economic development 380 agreements, revenue losses in municipal court, sales tax flattening, additional street maintenance, public safety overtime and a 2.5% proposed cost of living adjustment. He stated these items will be reviewed in the budget work session Saturday.

Councilmember Kitchens noted this vote was not on the tax rate, but the tax increase and explained the many options Hurst provides for citizens to have a reduced rate, i.e., senior tax freeze, home exemptions, which is approximately \$6.8 million savings for citizens. He stated it was important to know that the biggest portion of property tax goes to the school district, which the state is not properly funding. Mayor Wilson noted that approximately 30% of Hurst citizens are seniors with frozen taxes and that if the City did not have the freezes and exemptions, the rate could be significantly lower.

Councilmember Kitchens moved to comply with Truth-in-Taxation Laws, the City Council voted to place a proposal to adopt a tax rate of \$.058 per \$100 valuation on the agenda, as an action item for the September 11, 2018 meeting and schedule two (2) public hearings on August 28, 2018 and September 4, 2018 for this proposal. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard  
No: None

### **ORDINANCE(S)**

Mayor Wilson reviewed the proposed changes reflected in the next few agenda items regarding boards, commissions and committees. He explained that at a recent Council work session Council reviewed the structure and duties of the boards, commissions and committees and expressed a desire to provide additional opportunities for citizen participation.

10. Considered Ordinance 2389, first reading, amending Hurst Code of Ordinance, Chapter 2, Article X. Senior Citizens Advisory Board, Section 2-252, amending membership.

Councilmember McLendon moved to approve Ordinance 2389, first reading, amending Hurst Code of Ordinance, Chapter 2, Article X. Senior Citizens Advisory Board, Section 2-252, amending membership. Motion seconded by Councilmember Shepard. City Manager Caruthers noted discussion in work session this evening to remove the qualified voter language in this ordinance and include "Hurst resident" language for regular members and alternate members. Mayor Wilson stated the motion on all of the board items would include the resident language. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard  
No: None

11. Considered Ordinance 2390, first reading, amending Hurst Code of Ordinances, Chapter 2, Article IX. Neighborhood and Community Advisory Committee, restricting the composition of members, redefining the term of appointment and meeting schedule.

Councilmember Shepard moved to approve Ordinance 2390, first reading, amending Hurst Code of Ordinances, Chapter 2, Article IX. Neighborhood and Community Advisory Committee, restricting the composition of members, redefining the term of

appointment and establishing a revised meeting schedule. Motion seconded by Councilmember Kitchens. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard  
No: None

12. Considered Ordinance 2391, first reading, amending Hurst Code of Ordinances, Chapter 24, Section 24-14 and 24-15 by renaming the Traffic Safety Commission and restating the duties, quorum, meeting dates, and staff liaison of the commission.

Councilmember Kitchens stated this board will not just be concerned with traffic safety, but transportation and will have an expanded scope of duties.

Councilmember McKenzie moved to approve Ordinance 2391, first reading, amending Hurst Code of Ordinances, Chapter 24, Section 24-14 and 24-15 by renaming the Traffic Safety Commission and restating the duties, quorum, meeting dates, and staff liaison of the commission. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard  
No: None

13. Considered Ordinance 2392, first reading, amending Hurst Code of Ordinances, Chapter 5, Article IX, Section 5-354 – Historic Preservation Committee by amending the composition of members, restating meeting dates, quorum and staff liaison.

Councilmember Kitchens stated the original membership included representatives from the Planning and Zoning Commission, Library Board and Parks and Recreation Board with 5 members. He stated the proposed ordinance increases the membership to 7, adds 2 alternate members, and removes the dual board memberships. He stated he will step down as the Council representative providing an additional opening.

Councilmember Kitchens moved to approve Ordinance 2392, first reading, amending Hurst Code of Ordinances, Chapter 5, Article IX, Section 5-354 – Historic Preservation Committee by amending the composition of members, restating meetings dates, quorum and staff liaison. Motion seconded by Councilmember Booe. Mayor Wilson noted this committee is in the middle of an important project of restoring Parker/Post Oak Cemeteries, with two members heavily involved. He explained Council discussed leaving these members on the Committee until this project's major planning decisions are made. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard  
No: None

**RESOLUTION(S)**

14. Considered Resolution 1709, amending the composition of the Hurst Economic Development Advisory Committee.

Mayor Wilson stated this adds a position for a representative from a non-profit.

Councilmember Shepard moved to approve Resolution 1709, amending the composition of the Hurst Economic Development Advisory Committee. Motion seconded by Councilmember McKenzie. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard  
No: None

**ACTION ITEM(S)**

15. Considered confirming the city manager's appointment of Mr. Karl Burge in Place 3 of the Civil Service Commission.

City Manager Clay Caruthers stated the proposed appointee, Mr. Karl Burge, is a Hurst 101 graduate and that he and Executive Director of Human Resources Matia Messemer met with Mr. Burge to make sure he fit the criterion for eligibility. Mayor Wilson stated he has known Mr. Burge for thirty years through Bell Helicopter and believes he will be an excellent addition to the Commission.

Councilmember Booe moved to confirm the city manager's appointment of Mr. Karl Burge in Place 3 of the Civil Service Commission. Motion seconded by Councilmember Thompson. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard  
No: None

16. Considered annual appointments to boards, commissions and committees.

Mayor Wilson stated this action will be tabled to another date, and explained consideration of appointments will appear on several future City Council meeting agendas. City Manager Caruthers noted the deadline to receive applications for the current interview process, is August 15, 2018, but applications may be submitted at any time for any future openings. No action was taken on this item

17. Considered authorizing the city manager to enter into an Agreement with Ash+Lime Services to create and produce community events.

City Manager Clay Caruthers stated staff is committed to the Hurst Sustainability Plan and Council's vision in the catalyst areas. He stated there will be additional work

sessions to discuss redevelopment and sustainability and tonight is one element of the plan. Executive Director of Economic Development Steve Bowden reviewed the sustainable neighborhood plan for Catalytic Area 7, Bellaire Center. He stated the plan indicates if activities are held in the area, it will provide a desirable amenity for special family centered events and entertainment that would create momentum for other redevelopment in the area. Mr. Bowden reviewed the objectives and scope of work for the proposed “pop-up park” events. Costs include \$15,000 for each event with \$18,740 in professional services. Mr. Bowden introduced Ash+Lime Representative Rick Adamski who provided background on the company, explained how the events are designed by community engagement, data analysis and first hand observation. Mr. Adamski also reviewed phases and approaches to the plan, and reviewed a number of area community events conducted by their company.

In response to Councilmembers’ questions, Mr. Adamski noted some of the positive results in other community events include additional investments by the city through tested success; a different approach to utilizing public space; increased business participation and a permanent brewery business and anchor for the downtown area. Council also noted the event could be a great opportunity to provide feedback on the transforming Hurst initiatives and illustrate what is trying to be accomplished.

Councilmember McLendon moved to authorize the city manager to enter into an Agreement with Ash+Lime Services to create and produce three community events. Motion seconded by Councilmember Shepard. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard  
No: None

18. Considered authorizing the city manager to renew the current contract with Cigna to provide stop-loss insurance for the health plans, third party administration for the health plans and dental ASO plan, and fully insured dental HMO insurance for eligible full-time employees, retirees, and dependents effective October 1, 2018 through September 30, 2019.

City Manager Clay Caruthers stated Executive Director of Human Resources Matia Messemer will review this item, but first wanted to express appreciation for the compensation and benefits provided for the employees, which maintains the City’s competitive pay structure and benefit plans and ability to retain employees. He stated staff also recognizes the fiscal side for benefits and Matia works diligently with our consultant to make sure there is balance of competitive benefits and fiscal responsibility. Ms. Messemer reviewed the negotiated renewal for stop loss insurance of 1.19% increase, which is down from an initial 5.59% increase for health/pharmacy benefits through Cigna. Cigna also provides third party administration for the self-funded health plans and there will be no fee change for the administration of the health plans. Ms. Messemer also reviewed dental coverage through Cigna and the administrative services only plan and health maintenance organization plan. Councilmembers discussed the

balance between good quality health care and financial feasibility and noted staffs effort to find a good balance.

Councilmember Shepard moved to authorize the city manager to renew the current contract with Cigna to provide stop-loss insurance for the health plans, third party administration for the health plans and dental ASO plan, and fully insured dental HMO insurance for eligible full-time employees, retirees, and dependents effective October 1, 2018 through September 30, 2019. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard  
No: None

19. Considered authorizing the city manager to enter into a Contract with OptumHealth Financial Services, Inc. (Optum) to provide third party administration of the City's Health Reimbursement Account (HRA) and Flexible Spending Account (FSA).

Executive Director of Human Resources Matia Messemer reviewed the new partnership to administer the City's Health Reimbursement Account (HRA) and Flexible Spending Account (FSA). She stated with increased enrollment, the administration has out grown internal administration, and staff believes the best solution is to outsource administration. Optum's solution will allow for improved service. In response to Councilmembers' questions, Ms. Messemer stated approximately 90% of employees were in the HRA and 119 were enrolled in the FSA.

Councilmember McKenzie moved to authorize the city manager to enter into a contract with Optum to provide third party administration of the City's Health Reimbursement Account and Flexible Spending Account. Motion seconded by Councilmember Thompson. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard  
No: None

20. Considered authorizing the city manager to enter into a Contract for construction of the Valley View Branch Sanitary Sewer Interceptor Replacement Improvements from State Highway 10 to Redbud.

Executive Director of Public Works Greg Dickens reviewed the proposed project, which is the second phase of an overall project to replace and increase the capacity of the Valley View Branch Sanitary Sewer Interceptor Main. He explained this is just one section of the major outfall carrying sewer from homes to the meter in Fort Worth and they are trying to increase to the appropriate capacity. He reviewed the bids and stated Joe Funk Construction was low bidder. Mr. Dickens explained as part of the Clean Water State Revolving Fund loan through the Texas Water Development Board (TWDB), they also have to approve the award. He stated staff investigated the service level of the low bidder and are pleased with the findings. In response to Councilmembers' questions, Mr.

Dickens stated this will increase the capacity for Redbud, which had some backflow after the late spring rain, and the bid is less than the loan, so there may be funds available to extend the project. Mr. Dickens also noted staff's maintenance program to ensure manholes are secured.

Councilmember Kitchens moved to authorize the city manager to enter into a Contract with Joe Funk Construction, Inc., for Valley View Branch Sanitary Sewer Interceptor Replacement Improvements from State Highway 10 to Redbud Drive, in the amount of \$1,022,486.40, with a contingency of \$110,000.00. Motion seconded by Councilmember McLendon. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard  
No: None

21. Considered authorizing the city manager to enter into an Engineering Services Contract with Thomas Hoover Engineering, LLC, for design of the Sheri Lane Street Improvements from Reed Street to Cavender Drive.

Executive Director of Public Works Greg Dickens reviewed the proposed Engineering Services Contract for the design of the Sheri Lane Street Improvements from Reed Street to Cavender Drive, noting the City submitted an application for funds through the Community Development Block Grant (CDBG) funding program and received notice that \$165,000 has been set aside for the project. He stated a segment of Sheri Lane to Reed Street was completed with a previous grant, and the proposed project will extend from Reed Street to Cavender Drive. He stated the engineering firm is very experienced and capable.

Councilmember Thompson moved to authorize the city manager to enter into a Contract with Thomas Hoover Engineering, LLC, for the design of the Sheri Lane Street Improvements from Reed Street to Cavender Drive, in an amount not to exceed \$26,855.00. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard  
No: None

22. Considered authorizing the city manager to enter into an Engineering Services Contract with Bartlett & West, Inc., for the design of repairs to the Hurstview Drive Bridge, at the north crossing of Lorean Branch.

Executive Director of Public Works Greg Dickens reviewed the proposed Engineering Services Contract for the design of repairs to the Hurstview Drive Bridge at the north crossing of Lorean Branch. He reviewed the Texas Department of Transportation (TxDOT) "Off-System Bridge Inventory, Inspection and Appraisal Program" that indicated the needed repairs. Mr. Dickens explained the City has 29 bridges that are inspected, as part of the program, and that two years ago the Bedford Eules bridge was

repaired. Mr. Dickens stated the Hurstview Drive Bridge is sound, but requires some repairs. He stated Bartlett & West are qualified for this type of work. In response to Councilmembers' questions, Mr. Dickens stated there are no other bridges included in the five-year program.

Councilmember Shepard moved to authorize the city manager to enter into a Contract with Bartlett & West, Inc., for the design of repairs to the Hurstview Drive bridge at the north crossing of Lorean Branch, in an amount not to exceed \$35,000. Motion seconded by Councilmember Kitchens. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard  
No: None

### **OTHER BUSINESS**

23. Council reviewed the following board and committee meeting minutes:
- ) Historical Landmark Preservation Committee
  - ) Parks and Recreation Board
  - ) Library Board
  - ) Hurst Senior Citizen's Advisory Board
24. Review of upcoming calendar items – City Manager Clay Caruthers reviewed the following calendar items:
- ) Wednesday, August 15, 2018 – Board, Commission and Committee Application Deadline
  - ) Saturday, August 18, 2018 – City Council Budget Work Session, City Hall
  - ) Tuesday, August 28, 2018 – Budget Public Hearing, City Hall
  - ) Monday, September 3, 2018 – City Hall Closed - Holiday
  - ) Tuesday, September 4, 2018 – Tax Rate Public Hearing, City Hall
  - ) Saturday, September 29, 2018 – Fire Department Open House – Main Fire Station
  - ) Tuesday, October 2, 2018 – National Night Out – Library and Vivagene Copeland Park
25. City Council Reports - Items of Community Interest – Mayor Wilson noted his attendance at the IH820 Expansion Groundbreaking Ceremony. He stated part of the project will widen the Trinity Bridge and eliminate the bottleneck. He reviewed the project timeline noting a four and half year timeline.

### **PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED**

Mayor Wilson recognized Jessica Martin, 337 Grace Circle, Hurst, Texas who expressed

concern over an incident on her front porch and the time taken by the police department to investigate. She expressed her belief the police department needs help so the officers are not overworked.

Mayor Wilson recognized Janice Trostle who questioned when the IH820 construction will begin. Ms. Trostle was advised construction should start soon.

**EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, Authorized by Tex. Government Code, 551.071, consultation with City Attorney regarding pending litigation in City of Hurst, Texas v. Baugus Properties, Inc., et. al., City of Hurst, Texas v. Metro Properties, Inc., et. al. and City of Hurst, Texas v. Carl A. Robinson Properties, Ltd., et.al, and 551.072 deliberate the purchase, exchange, lease, or value of real property (Animal Control Shelter) to reconvene in Open Session at the conclusion of the Executive Session.**

Mayor Wilson did not recess to Executive Session.

- 26. Take any and all action ensuing from Executive Session – No Action was taken.

**ADJOURNMENT**

The meeting adjourned at 8:09 p.m.

**APPROVED** this the 28<sup>th</sup> day of August 2018.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Rita Frick, City Secretary

\_\_\_\_\_  
Henry Wilson, Mayor

**Minutes**  
**Hurst City Council**  
**Work Session**  
**Tuesday, August 14, 2018**

On the 14<sup>th</sup> day of August 2018, at 5:28 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at Hurst City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson	)	Mayor
David Booe	)	Mayor Pro Tem
Bill McLendon	)	Councilmembers
Larry Kitchens	)	
Jon McKenzie	)	
Cathy Thompson	)	
Cindy Shepard	)	
Clay Caruthers	)	City Manager
Allan Heindel	)	Deputy City Manager
John Boyle	)	City Attorney
Rita Frick	)	City Secretary
Clayton Fulton	)	Executive Director of Strategic and Fiscal Services
Steve Bowden	)	Executive Director of Economic Development
Michelle Lazo	)	Executive Director of Planning and Development
Steve Niekamp	)	Police Chief

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

**I. Call to Order** – Mayor Wilson called the meeting to order at 5:28 p.m.

**II. Informational Items**

City Manager Clay Caruthers noted there is no need for an Executive Session this evening. He stated the city attorney is still gathering information and the animal control discussions were on going.

- ) Staff update and discussion of code and building safety issues at 433 Myrtle Drive – Executive Director of Planning and Development Michelle Lazo briefed Council on the substandard building process and staff’s progress regarding the home. Ms. Lazo noted she was able to make contact with the owner, and related the current status of their progress after the incident. She stated there is insurance on the home and that the insurance process takes some time. Council suggested some type of fencing around the perimeter for safety.
- ) Discussion of National League of Cities Board and Committees and upcoming conferences. Council discussed attendance at the state and national conferences and participation in the board and committees.

**III. Discussion of Agenda Item(s) 3, 8 and 9**

Consider Resolution 1708 adopting the City of Hurst Investment Policy.

Consider ordering the publication of the effective and rollback tax rates, including a proposed tax rate, to be published on August 18, 2018, in the "Fort Worth Star-Telegram" to comply with truth-in-taxation laws

Consider vote on the proposed tax increase for Fiscal Year 2018-2019

Executive Director of Strategic and Fiscal Services Clayton Fulton briefed Council regarding the Resolution adopting the City of Hurst Investment Policy; ordering the publication of the effective and rollback tax rates and vote on the proposed tax increase for Fiscal Year 2018-2019. City Manager Caruthers noted the investment policy is a guide based on state law and the investment strategies are conservative. Staff reviewed the state law and method of calculating the effective and rollback rates and reviewed the dates for the public hearings and vote on the rate. Noted was the vote this evening is not a vote on the rate, but required by Truth-in-Taxation laws when a proposed rate exceeds the rollback rate or the effective rate. Also reviewed were the publication times and process for the tax and budget hearing notices. Council discussed the need to educate citizens that the rate is being cut, but the property values raise the floor. Staff reviewed the proposed rates and the debt rate percentages, which are well within City policy.

**IV. Discussion of Agenda Item(s) 10, 11, 12, 13, 14, 15 and 16**

Consider Ordinance 2389, first reading, amending Hurst Code of Ordinance, Chapter 2, Article X. Senior Citizens Advisory Board, Section 2-252, amending membership

Consider Ordinance 2390, first reading, amending Hurst Code of Ordinances, Chapter 2, Article IX. Neighborhood and Community Advisory Committee, restricting the composition of members, redefining the term of appointment and meeting schedule

Consider Ordinance 2391, first reading, amending Hurst Code of Ordinances, Chapter 24, Section 24-14 and 24-15 by renaming the Traffic Safety Commission and restating the duties, quorum, meeting dates, and staff liaison of the commission

Consider Ordinance 2392, first reading, amending Hurst Code of Ordinances, Chapter 5, Article IX, Section 5-354 – Historic Preservation Committee by amending the composition of members, restating meeting dates, quorum and staff liaison

Consider Resolution 1709, amending the composition of the Hurst Economic Development Advisory Committee

Consider confirming the city manager's appointment of Mr. Karl Burge in Place 3 of the Civil Service Commission.

Consider annual appointments to boards, commissions and committees

Councilmembers discussed the above proposed ordinances and resolution amending

residency and membership requirements, the transition for some members serving on multiple boards and appointments to boards.

**V. Discussion of Agenda Item(s) 17 and related City Ordinance regarding temporary outdoor sales**

Consider authorizing the city manager to enter into an Agreement with Ash+Lime Services to create and produce community events

Executive Director of Economic Development Steve Bowden briefed Council on the proposed agreement with Ash+Lime Services and reviewed the Redevelopment Study plans for Catalytic Area 7, Bellaire Center. He noted a few of the survey comments during the planning phase included fun family events, farmers market, etc., and stated the proposed agreement will address these needs. Mr. Bowden reviewed the objectives and scope of work for the proposed “pop-up park” events. He introduced Ash+Lime Representative Rick Adamski who provided background on their company, explained how the events are based on community engagement, data analysis and first hand observation. Mr. Adamski also reviewed phases and the approach to the plan and reviewed a number of other area community events conducted by their company. City Manager Caruthers noted the City’s current ordinance requires at least 10 acres for an outdoor event, which Bellaire Center does comply. He stated this was one area of the City’s codes Council may need to review for future events. He stated staff has been approached by other businesses wanting to do similar events, but were not allowed due to the current ordinances. Mayor Wilson also suggested a Christmas Market event before the annual tree lighting on Thousand Oaks.

The following items were not discussed in the work session:

**VI. Discussion of Agenda Item(s) 18 and 19**

Consider authorizing the city manager to renew the current contract with Cigna to provide stop-loss insurance for the health plans, third party administration for the health plans and dental ASO plan, and fully insured dental HMO insurance for eligible full-time employees, retirees, and dependents effective October 1, 2018 through September 30, 2019.

Consider authorizing the city manager to enter into a Contract with OptumHealth Financial Services, Inc. (Optum) to provide third party administration of the City’s Health Reimbursement Account (HRA) and Flexible Spending Account (FSA).

**VII. Discussion of Agenda Item(s) 20, 21 and 22**

Consider authorizing the city manager to enter into a Contract for construction of the Valley View Branch Sanitary Sewer Interceptor Replacement Improvements from State Highway 10 to Redbud.

Consider authorizing the city manager to enter into an Engineering Services Contract with Thomas Hoover Engineering, LLC, for design of the Sheri Lane Street Improvements from Reed Street to Cavender Drive.

Consider authorizing the city manager to enter into an Engineering Services Contract with Bartlett & West, Inc., for the design of repairs to the Hurstview Drive Bridge at the north crossing of Lorean Branch.

**VIII. Adjournment – The meeting adjourned at 6:26 p.m.**

**APPROVED** this the 28<sup>th</sup> day of August 2018.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Rita Frick, City Secretary

\_\_\_\_\_  
Henry Wilson, Mayor

**MINUTES  
HURST CITY COUNCIL  
SPECIAL SESSION  
SATURDAY, AUGUST 18, 2018**

On the 18<sup>th</sup> day of August 2018, at 7:41 a.m., the City Council of the City of Hurst, Texas, convened in Special Session at Hurst City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson	)	Mayor
David Booe	)	Mayor Pro Tem
Larry Kitchens	)	Councilmembers
Cindy Shepard	)	
Cathy Thompson	)	
Jon McKenzie	)	
Bill McLendon	)	
Clay Caruthers	)	City Manager
Allan Heindel	)	Deputy City Manager
Clayton Fulton	)	Executive Director Fiscal and Strategic Services
Rita Frick	)	City Secretary
Paul Brown	)	Managing Director of Finance
Joni Baldwin	)	Budget Director

with the following members absent: none, constituting a quorum; at which time, the following business was transacted:

**CALL TO ORDER** – Mayor Wilson called the meeting to order at 7:41 a.m.

1. Presentation and Discussion of FY 2018-2019 Proposed Budget and consider designation of time and place for a public hearing on the proposed budget.

City Manager Clay Caruthers noted the tax rate and budget public hearing notices were in the paper and also noted staff prepared the proposed budget in a new format utilizing a publisher. He stated this was the draft document and staff would address some formatting items.

City Manager Clay Caruthers and Executive Director Strategic and Fiscal Services Clayton Fulton provided an overview of both the revenues and expenditures for the proposed Fiscal Year (FY) 2018-2019 budget. City Manager Caruthers provided a brief highlight of the budget and changes made from the multi-year financial planning meeting. He stated the main change made to the budget includes a quarter million added for street maintenance. Mr. Caruthers also highlighted key expenditure items in the General Fund including an increase of \$180,000 for fire personnel overtime and a 2.5% COLA for employees. Mr. Caruthers expressed staff's appreciation for Council's support of a competitive pay and benefit package. He noted the complexity of the Enterprise Fund with the increase in water rates at 1.5%, which he believes is fiscally responsible to the citizens and provides for the system to be maintained.

Executive Director of Strategic and Fiscal Services Clayton Fulton reviewed the budget development process beginning and ending with citizen input and engagement during the Town Hall meeting, Council's Strategic Planning Session, then staff's preparation of the budget for Council's and Citizen's input. Also reviewed were comments from the Citizen Survey noting 90% of citizens responding were satisfied with the quality of life in Hurst. Mayor Wilson and Councilmembers expressed how well Public Information Officer Kara McKinney narrated the new budget introduction video on Facebook.

City Manager Caruthers noted the action item to designate the time and place for the public hearing on the proposed budget. Councilmember Kitchens moved to hold a Public Hearing on the proposed budget on August 28, 2018, at 6:30 p.m. at City Hall. Mayor Pro Tem Booe seconded the motion. Motion prevailed by the following vote:

Aye: Council Members McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard  
No: None

Mr. Fulton noted a total operating budget of \$76.9 million and reviewed the budget calendar and the Municipal Cost Index (MCI) noting, on average, the City is just slightly below. He stated the proposed General Fund budget totals \$37,045,966, representing a 2.98% increase with a proposed tax rate of \$0.58 per \$100 value, an M&O rate of \$0.471551 per \$100 value for a reduction in the total tax rate, but above the effective rate and below the rollback rate. Staff noted the biggest changes to the budget the last few years, is employee cost of living and market adjustments, health care costs and other operating of costs, especially those impacting public safety operations. Mr. Fulton also reviewed the revenue sources to the City, noting property tax is the primary revenue source, presented the value changes in the City, a 7.7% increase and mentioned the large revenue received from consumer taxes. Reviewed were appraised property values, sales tax revenues and primary revenue and expenditure changes. Mr. Fulton noted the Hurst General Fund Sales Tax is 12% of the total Sales Taxes collected in the state of 8.25% and that the State of Texas keeps 76% of the funds collected. Staff reviewed the departmental budgets.

In response to Councilmembers' questions regarding several of the presentation charts, Mr. Caruthers stated staff will provide copies of the map indicating the dollar value changes in the City. Councilmember Kitchens also noted the maps and charts showing the tax rate history and property tax relief would be beneficial for the State of the Cities. Also discussed is the volatility of sales tax revenue in the current competitive market. Staff reviewed Pay As You Go expenditures and the Debt Service Fund. Staff also reviewed Capital Improvement Funding, and bonded debt per capita. Staff reviewed the City's exemption comparison to other taxing entities noting the City is only 20% of the average total tax bill. Mr. Fulton also reviewed the daily value of the General Fund Services, noting the value of City services for the average homeowner is \$2.31 a day, and compared this to buying a cup of coffee.

Mayor Wilson recessed the meeting at 9:09 a.m. and reconvened the meeting at 9:21 a.m. City Manager Caruthers introduced Hurst Conference Center General Manager Chris Connolly who provided an overview of the Conference Center's proposed budget and operations. Mr. Connolly explained the philosophy for bookings and how the larger events were typically high revenue events. Also noted was the steadily increasing revenue allowing

profits to fund needed facilities maintenance. Mr. Connolly reviewed proposed purchases through year end revenue surplus and hotel-motel tax and also noted the need for new carpet, furniture and AV System upgrades.

Deputy City Manager Allan Heindel provided a brief overview of the proposed projects included in the Hurst Community Development Half Cent Fund and City Manager Caruthers stated the full presentation will be at the August 28, 2018 meeting. Mr. Fulton explained a 15% allocation from the hotel motel fund revenues could be utilized for the arts and Councilmembers discussed possible expenditures, joint projects and events that could be funded including a possible Arts District. Mayor Wilson stated this could be a work session discussion.

Staff reviewed the FY 19 proposed debt service fund budget of \$3,226,086, a 0.3% increase. Noted refunding savings for the City of \$4.9 million since FY 2004. Council discussed refunding is similar to refinancing your home to achieve interest savings. Staff reviewed future projects for funding including an animal control center and streets and the need to continue to evaluate future refunding opportunities. Also reviewed was the FY 19 Enterprise Fund Budget of \$20,986,995, a 2.97% increase. Staff noted 43% of expenditures are wholesale cost and that wholesale costs have risen 34% and consumption has decreased 5% since FY 2012-13. City Manager Caruthers explained the challenges being in the consortium purchasing water from the City of Fort Worth, because the City is paying for the capital and operation costs for other area cities' growth. Mr. Fulton reviewed rate payer impacts based on average volume usage and noted the value of Hurst water service is a penny per gallon compared to \$1.00 if purchased in the store.

2. Discussion of short term rental regulations – Mayor Wilson noted the increased activity of short term rentals in the City and regarding citizen concerns and regulation. Council discussed how other cities are regulating and prohibiting short term rentals and requested staff prepare an ordinance for future consideration.
3. Informational Items – Items of Community Interest and review of City Council calendar of meetings. No items were discussed.

### **ADJOURNMENT**

The meeting was adjourned at 11:04 a.m.

**APPROVED this the 28<sup>th</sup> day of August 2018.**

**ATTEST:**

**APPROVED:**

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Rita Frick, City Secretary

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Henry Wilson, Mayor

**Minutes  
Hurst City Council  
Work Session  
Tuesday, August 21, 2018**

On the 21st day of August 2018, at 5:02 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at Hurst City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson	)	Mayor
David Booe	)	Mayor Pro Tem
Bill McLendon	)	Councilmembers
Cathy Thompson	)	
Larry Kitchens	)	
Cindy Shepard	)	
Jon McKenzie	)	

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

**Call to Order** – The meeting was called to order at 5:02 p.m.

**1. Conduct interviews for annual appointments to boards, commissions and committees**

City Council interviewed board, commission and committee applicants and discussed the needs and policies of the boards, commissions and committees and applicant interest.

**Information Items** – There were no informational items.

**Adjournment** - The work session adjourned at 6:53 p.m.

**APPROVED** this the 28<sup>th</sup> day of August 2018.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Rita Frick, City Secretary

\_\_\_\_\_  
Henry Wilson, Mayor

City Council Staff Report

SUBJECT: Consider Resolution 1710 to ratify the actions of the Community Services Development Corporation

Supporting Documents:

Resolution 1710

Meeting Date: 8/28/2018

Department: Community Services

Reviewed by: Allan Heindel

City Manager Review:

Background/Analysis:

Included in the Hurst Community Services Development Corporation (HCSDC) By-laws is a provision that requires the Hurst City Council to ratify all actions of the Development Corporation. The Corporation Board met prior to the August 28, 2018, City Council meeting and Resolution 1710 will ratify all actions taken by the Board at that meeting.

Funding Sources and Community Sustainability:

Hurst Community Services Development Corporation Fund.

In an effort to remain a vibrant community this resolution addresses the City Council's Strategic Priorities for Leadership, Innovation, and Infrastructure by supporting the Community Services Department projects.

Recommendation:

It is recommended the City Council approve Resolution 1710 ratifying all actions taken by the Hurst Community Services Development Corporation Board on August 28, 2018.

**RESOLUTION 1710**

**WHEREAS**, the Hurst Community Services Development Corporation met August 28, 2018, and the City Council was present during such meeting, and fully concurs with all the actions therein taken.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:**

**Sec.1.**       **THAT** the actions of the Hurst Community Services Development Corporation Board of Directors taken August 28, 2018, be and the same are hereby approved and ratified.

**AND IT IS SO RESOLVED.**

Passed by a vote of \_\_\_ to \_\_\_ this the 28<sup>th</sup> day of August 2018.

ATTEST:

CITY OF HURST

\_\_\_\_\_  
Rita Frick, City Secretary

\_\_\_\_\_  
Henry Wilson, Mayor

Approved as to form and legality:

\_\_\_\_\_  
City Attorney

City Council Staff Report

SUBJECT: Consider Ordinance 2388, second reading, adopting the Crime Control and Prevention District budget for fiscal year beginning October 1, 2018 and ending September 30, 2019

Supporting Documents:

Public Hearing Notice  
 Proposed Half-Cent Crime District  
 Budget  
 Ordinance 2388

Meeting Date: 8/28/2018  
 Department: Fiscal Services  
 Reviewed by: Clayton Fulton  
 City Manager Review:

Background/Analysis:

A notice of the time and place of the Public Hearing on the proposed Crime Control and Prevention District budget was published August 4, 2018, in the Fort Worth Star-Telegram. In accordance with Local Government Code Title 11, Sec. 363.205, the notice was published at least ten (10) days prior to the hearing. The Code also requires the Hurst City Council to hold a public hearing on the Hurst Crime Control and Prevention District budget no later than the 45<sup>th</sup> day before the beginning of the fiscal year and to vote on the budget no later than the 30<sup>th</sup> day before the beginning of the fiscal year.

Funding and Sources and Community Sustainability:

Consistent with the City Council Public Safety strategic priority, the Half-Cent Crime District Budget supports the police department and reduces the property tax burden on our community. The proposed budget ensures that the City will continue to provide services that the community wants and will be delivered consistent with the Hurst Way. Consistent with the Community Values, a public hearing was held to allow for comment on the proposed budget.

Recommendation:

Staff recommends City Council approve Ordinance 2388, second reading, adopting the Crime Control and Prevention District budget for fiscal year beginning October 1, 2018 ending September 30, 2019.

# **PUBLIC NOTICE CRIME TAX BUDGET HEARING**

THE HURST CITY COUNCIL WILL HOLD A PUBLIC HEARING ON AUGUST 14, 2018 AT 6:30 P.M. AT HURST CITY HALL, 1505 PRECINCT LINE ROAD. ALL CITIZENS ARE INVITED TO ATTEND AND PROVIDE THE CITY COUNCIL WITH WRITTEN OR ORAL COMMENTS AND QUESTIONS CONCERNING THE CITY'S PROPOSED CRIME TAX BUDGET. THE PROPOSED BUDGET CAN BE INSPECTED BY THE PUBLIC FROM 8:00 A.M. UNTIL 5:00 P.M., MONDAY THROUGH FRIDAY IN THE CITY SECRETARY'S OFFICE, AT HURST CITY HALL, OR AT THE HURST PUBLIC LIBRARY, 901 PRECINCT LINE ROAD, DURING REGULAR LIBRARY HOURS, OR ANYTIME ON THE CITY'S WEBSITE.

# PROPOSED ANTI-CRIME BUDGET

FOR FISCAL YEAR  
OCTOBER 1, 2018 - SEPTEMBER 30, 2019



**Henry Wilson**  
*Mayor*

*City Council*

**David Booe, *Mayor Pro Tem***  
**Jon McKenzie**  
**Cindy Shepard**

**Cathy Thompson**  
**Bill McLendon**  
**Larry Kitchens**

**Clay Caruthers**  
*City Manager*

**Clayton Fulton**  
*Executive Director of Strategic & Fiscal Services*

**Paul Brown**  
*Managing Director Finance*

**Joni Baldwin**  
*Budget Director*

**CITY OF HURST  
2018-2019 PROPOSED BUDGET  
ANTI-CRIME  
HALF-CENT SALES TAX FUND  
REVENUES AND EXPENDITURES**

	<b>ACTUAL 2014-15</b>	<b>ACTUAL 2015-16</b>	<b>ACTUAL 2016-17</b>	<b>BUDGET 2017-18</b>	<b>ESTIMATED BUDGET 2017-18</b>	<b>PROPOSED BUDGET 2018-19</b>
<b>BEGINNING BALANCE</b>	<b>\$8,438,116</b>	<b>\$7,473,621</b>	<b>\$6,722,161</b>	<b>\$6,095,245</b>	<b>\$6,180,088</b>	<b>\$5,027,257</b>
<b>REVENUES</b>						
State of Texas	61,730	80,792	47,812	64,000	64,000	64,000
City of Euless	8,369	9,059	9,057	9,000	9,000	9,000
City of Bedford	0	17,428	9,057	9,000	9,000	9,000
City of Bedford Storefront Lease	20,070	26,619	30,605	29,645	29,645	29,645
Bullet Proof Vest	10,215	9,400	5,640	0	0	0
Tarrant County 9-1-1	0	0	33,806	0	0	0
Other	3,121	3,688	1,958	0	0	0
<b>TOTAL GRANTS</b>	<b>\$103,505</b>	<b>\$146,987</b>	<b>\$137,936</b>	<b>\$111,645</b>	<b>\$111,645</b>	<b>\$111,645</b>
Sales Tax Receipts	5,358,521	5,438,519	5,225,540	5,279,876	5,297,290	5,279,876
Interest Earnings	49,428	49,322	95,224	91,000	92,912	90,000
Traffic Signal Safety Indirect	0	2,546	63,444	0	0	0
<b>TOTAL REVENUES</b>	<b>\$5,511,454</b>	<b>\$5,637,374</b>	<b>\$5,522,144</b>	<b>\$5,482,521</b>	<b>\$5,501,847</b>	<b>\$5,481,521</b>
<b>OPERATING EXPENSES</b>						
Personnel Services	2,365,543	2,472,903	2,612,268	2,582,822	2,611,170	2,662,699
Materials & Supplies	50,721	104,797	76,852	84,400	77,100	84,400
Maintenance	47,096	78,030	52,418	47,965	37,200	47,965
Sundry Charges	309,914	341,967	332,528	416,307	351,509	416,307
Indirect Overhead	1,774,032	1,814,494	1,808,302	1,762,314	1,762,314	1,681,437
Internal Services	449,418	551,436	588,713	588,713	588,713	588,713
Capital Outlay	34,462	20,129	0	0	0	0
<b>TOTAL EXPENSES</b>	<b>\$5,031,186</b>	<b>\$5,383,756</b>	<b>\$5,471,081</b>	<b>\$5,482,521</b>	<b>\$5,428,006</b>	<b>\$5,481,521</b>
<b>CAPITAL LEASE EXPENSE</b>	<b>\$466,355</b>	<b>\$466,355</b>	<b>\$466,353</b>	<b>\$466,353</b>	<b>\$466,353</b>	<b>\$0</b>
<b>INTERFUND TRANSFER</b>	<b>\$0</b>	<b>\$34,485</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PROJECT EXPENSES</b>	<b>\$978,409</b>	<b>\$504,239</b>	<b>\$126,784</b>	<b>\$0</b>	<b>\$260,319</b>	<b>\$112,142</b>
<b>ENDING FUND BALANCE</b>	<b>\$7,473,621</b>	<b>\$6,722,161</b>	<b>\$6,180,088</b>	<b>\$5,628,892</b>	<b>\$5,527,257</b>	<b>\$4,915,115</b>
<b>RESTRICTED / INTERFUND TRANSFERS</b>						
Animal Control Center	\$0	\$0	\$0	\$1,500,000	\$500,000	\$0
Radio System Lease	\$1,399,060	\$895,596	\$453,872	\$0	\$0	\$0
<b>REMAINING FUND BALANCE</b>	<b>\$6,074,561</b>	<b>\$5,826,565</b>	<b>\$5,726,216</b>	<b>\$4,128,892</b>	<b>\$5,027,257</b>	<b>\$4,915,115</b>

**CITY OF HURST  
2018-2019 PROPOSED BUDGET  
ANTI-CRIME  
HALF-CENT SALES TAX FUND  
PAY AS YOU GO  
CAPITAL EXPENDITURES**

**BUILDING AND EQUIPMENT MAINTENANCE**

Equipment Maintenance	\$11,000	
Building Maintenance	34,465	
Jail Maintenance	<u>2,500</u>	<b>\$47,965</b>

**FLEET SERVICES AND INFORMATION SERVICES**

Maintenance and Replacements		<b>\$588,713</b>
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**MISCELLANEOUS CAPITAL OUTLAY/PAYGO**

Repairs		
Miscellaneous Justice Center Repairs	112,142	<b>\$112,142</b>

<b>TOTAL</b>		<b><u>\$748,820</u></b>
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<b>FUND</b>	<b>CITY OF HURST</b>	<b>DIVISION</b>
231 HC SALES TAX ANTI-CRIME	<b>DEPARTMENT</b>	<b>POLICE</b>
	POLICE	
<b>SUMMARY</b>		

	ACTUAL 2017	BUDGET 2018	ESTIMATED 2018	PROPOSED 2019
PERSONNEL SERVICES	\$2,612,268	\$2,582,822	\$2,611,170	\$2,662,699
MATERIAL AND SUPPLIES	\$76,852	\$84,400	\$77,100	\$84,400
MAINTENANCE	\$52,418	\$47,965	\$37,200	\$47,965
SUNDRY CHARGES	\$2,140,830	\$2,178,621	\$2,113,823	\$2,097,744
INTERNAL SERVICES	\$588,713	\$588,713	\$588,713	\$588,713
CAPITAL OUTLAY	\$593,137	\$466,353	\$1,226,672	\$112,142
<b>TOTAL 231-0440</b>	<b>\$6,064,217</b>	<b>\$5,948,874</b>	<b>\$6,654,678</b>	<b>\$5,593,663</b>

<b>PERSONNEL SCHEDULE</b>					
POSITION TITLE	PAY GRADE	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	PROPOSED 2019
TECH SERVICES SUPERVISOR	Exempt	1	1	1	1
POLICE OFFICER	91	13	13	13	13
COMMUNICATIONS SUPERVISOR	60	1	1	1	1
PUBLIC SERVICE SUPERVISOR	59	1	1	1	1
SENIOR POLICE DISPATCHER	58	1	1	1	1
POLICE DISPATCHER	57	2	2	2	2
CRIME VICTIM LIASION	56	1	1	1	1
JAILER	55	3	3	3	3
JAIL SUPERVISOR	59	1	1	1	1
PUBLIC SERVICE OFFICER	55	4	4	4	4
POLICE RECORDS CLERK	54	2	2	2	2
<b>TOTAL 231-0440</b>		<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>

<b>CITY OF HURST</b>				
<b>FUND</b>	<b>DEPARTMENT</b>		<b>DIVISION</b>	
<b>231 HC SALES TAX ANTI-CRIME</b>	<b>POLICE</b>		<b>POLICE</b>	
<b>DETAILS</b>				
<b>LINE ITEMS</b>	<b>ACTUAL 2017</b>	<b>BUDGET 2018</b>	<b>ESTIMATED 2018</b>	<b>PROPOSED 2019</b>
600110 REGULAR FULL TIME	\$1,542,668	\$1,758,872	\$1,764,083	\$1,805,051
600115 OTHER EMPLOYEES	\$0	\$0	\$0	\$0
600140 OVERTIME PAY	\$194,112	\$123,284	\$123,977	\$127,076
600200 VACATION PAY	\$94,196	\$0	\$0	\$0
600230 SICK PAY	\$78,582	\$0	\$0	\$0
600290 STANDBY PAY	\$1,425	\$1,430	\$1,430	\$1,430
600320 CERTIFICATION PAY	\$12,081	\$11,760	\$12,240	\$12,240
600380 LONGEVITY PAY	\$17,011	\$21,300	\$21,348	\$20,556
601040 SOCIAL SECURITY	\$144,016	\$146,623	\$147,115	\$150,426
601070 RETIREMENT	\$198,943	\$215,623	\$216,346	\$221,215
601100 GROUP INSURANCE	\$328,405	\$303,071	\$323,766	\$323,867
601120 LONG TERM CARE	\$829	\$859	\$865	\$838
601260 CLOTHING ALLOWANCE	\$0	\$0	\$0	\$0
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$2,612,268</b>	<b>\$2,582,822</b>	<b>\$2,611,170</b>	<b>\$2,662,699</b>
610010 GENERAL SUPPLIES	\$0	\$0	\$0	\$0
610040 OFFICE SUPPLIES	\$2,965	\$3,000	\$2,500	\$3,000
610070 MEDICAL SUPPLIES	\$0	\$1,100	\$500	\$1,100
610130 CLOTHING	\$35,663	\$34,800	\$30,000	\$34,800
610135 PROTECTIVE GEAR	\$0	\$0	\$0	\$0
610160 EDUCATIONAL SUPPLIES	\$795	\$2,000	\$2,000	\$2,000
610260 OTHER MACH AND EQ SUPPLIES	\$25,972	\$30,500	\$30,000	\$30,500
610280 OTHER COMPUTER SOFTWARE	\$2,520	\$2,700	\$2,700	\$2,700
610285 OTHER COMPUTER HARDWARE	\$2,193	\$2,200	\$2,200	\$2,200
610290 PHOTOGRAPHIC	\$1,894	\$2,100	\$2,100	\$2,100
610300 CHEMICAL	\$0	\$1,000	\$500	\$1,000
610340 MISCELLANEOUS SUPPLIES	\$4,851	\$5,000	\$4,600	\$5,000
612010 FUEL	\$0	\$0	\$0	\$0
<b>MATERIAL AND SUPPLIES TOTAL</b>	<b>\$76,852</b>	<b>\$84,400</b>	<b>\$77,100</b>	<b>\$84,400</b>
620010 BUILDING MAINTENANCE	\$11,354	\$11,579	\$0	\$11,579
620040 OTHER EQUIPMENT MAINTENANCE	\$6,893	\$7,000	\$6,500	\$7,000
620043 OFFICE MACHINERY MAINTENANCE	\$2,748	\$4,000	\$2,000	\$4,000
620050 OFFICE FURNITURE MAINTENANCE	\$0	\$0	\$0	\$0
620060 COMPUTER HARDWARE MAINT	\$0	\$0	\$0	\$0
620065 COMPUTER SOFTWARE MAINT	\$0	\$0	\$0	\$0
620067 COMMUNICATION EQUIPMENT MAINT	\$7,409	\$0	\$0	\$0
620070 MOTOR VEHICLES MAINTENANCE	\$0	\$0	\$0	\$0
620100 BUILDING AND STRUCTURES MAINT	\$0	\$0	\$0	\$0
620101 JAIL MAINTENANCE	\$2,031	\$2,500	\$2,500	\$2,500
620105 OTHER BUILDINGS/STRUCTURES	\$18,341	\$19,076	\$23,000	\$19,076
620130 CUSTODIAL	\$3,642	\$3,810	\$3,200	\$3,810
<b>MAINTENANCE TOTAL</b>	<b>\$52,418</b>	<b>\$47,965</b>	<b>\$37,200</b>	<b>\$47,965</b>
640110 TELEPHONE	\$16,030	\$15,339	\$12,710	\$15,339

640260 CABLE TELEVISION	\$2,029	\$2,586	\$1,800	\$2,586
640510 ELECTRIC	\$89,502	\$90,000	\$89,179	\$90,000
640540 NATURAL GAS	\$1,484	\$6,526	\$1,803	\$6,526
640570 WATER	\$5,029	\$10,255	\$4,981	\$10,255
650110 POLICE LEASE SERVICE	\$40,000	\$40,000	\$40,000	\$40,000
660010 PRINTING	\$6,119	\$6,000	\$6,000	\$6,000
680040 PROFESSIONAL SERVICES	\$47,462	\$46,340	\$26,340	\$46,340
680041 INVESTMENT ADVISOR	\$0	\$0	\$0	\$0
680150 WORKERS COMPENSATION	\$10,648	\$6,962	\$6,582	\$6,962
680220 OTHER SPECIAL SERVICES	\$3,850	\$5,536	\$5,536	\$5,536
680830 MILEAGE REIMBURSEMENT	\$0	\$500	\$0	\$500
680840 OTHER EMPLOYEE DEVELOPMENT	\$8,934	\$11,000	\$11,000	\$11,000
680900 MEMBERSHIP AND DUES	\$455	\$595	\$595	\$595
690005 INSERVICE TRAINING/TRAVEL	\$22,820	\$25,500	\$25,500	\$25,500
690300 TRAINING/CERTIFICATION	\$18,442	\$35,050	\$35,000	\$35,050
710010 INDIRECT COST ALLOCATION	\$1,808,302	\$1,762,314	\$1,762,314	\$1,681,437
710520 TEEN COURT	\$44,458	\$58,878	\$58,878	\$58,878
720010 ALLIANCE FOR CHILDREN	\$7,255	\$7,255	\$7,255	\$7,255
770100 SPECIAL EVENTS AND PROGRAMS	\$6,316	\$7,400	\$7,400	\$7,400
770160 BANK DEPOSITORY FEES	\$0	\$5,500	\$950	\$5,500
855105 POST EMPLOYMENT TRUST TRANSFER	\$1,695	\$35,085	\$10,000	\$35,085
<b>SUNDRY CHARGES TOTAL</b>	<b>\$2,140,830</b>	<b>\$2,178,621</b>	<b>\$2,113,823</b>	<b>\$2,097,744</b>
785613 FLEET MAINT SERVICES	\$94,335	\$94,335	\$94,335	\$94,335
785623 INFORMATION SERVICES	\$494,378	\$494,378	\$494,378	\$494,378
<b>INTERNAL SERVICES TOTAL</b>	<b>\$588,713</b>	<b>\$588,713</b>	<b>\$588,713</b>	<b>\$588,713</b>
790100 LAND	\$0	\$0	\$500,000	\$0
790150 BUILDING AND STRUCTURES	\$188	\$0	\$153,971	\$0
790200 OTHER BUILDING AND STRUCTURE	\$0	\$0	\$0	\$0
790320 COMMUNICATION EQUIPMENT	\$36,332	\$0	\$0	\$0
790350 OFFICE MACHINERY	\$0	\$0	\$0	\$0
790360 COMPUTER HARDWARE	\$2,390	\$0	\$0	\$0
790390 OTHER MACHINERY AND EQUIPMENT	\$10,890	\$0	\$0	\$0
790400 MOTOR VEHICLES	\$40,117	\$0	\$16,758	\$0
790410 MOTOR VEHICLE EQUIPMENT	\$0	\$0	\$0	\$0
790450 OFFICE FURNITURE AND FIXTURES	\$0	\$0	\$0	\$0
790550 CAPITAL LEASE	\$466,353	\$466,353	\$466,353	\$0
790900 OTHER SYSTEM IMPROVEMENTS	\$36,867	\$0	\$89,590	\$112,142
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$593,137</b>	<b>\$466,353</b>	<b>\$1,226,672</b>	<b>\$112,142</b>
<b>231-0440 TOTAL</b>	<b>\$6,064,217</b>	<b>\$5,948,874</b>	<b>\$6,654,678</b>	<b>\$5,593,663</b>

ORDINANCE 2388

AN ORDINANCE ADOPTING THE BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019, FOR THE CRIME CONTROL AND PREVENTION DISTRICT OF THE CITY OF HURST, TEXAS

WHEREAS, in accordance with Texas Local Government Code Section 363.205, the City Council shall approve or reject the budget submitted by the Board of the Crime Control and Prevention District not later than the 30<sup>th</sup> day before the beginning of the fiscal year. The Council determined that a public hearing should be held by the Board and the time and place was set forth in a notice published ten (10) days prior to the public hearing on July 28, 2018; and,

WHEREAS, such public hearing on the budget was held on August 14, 2018, by the Hurst Crime Control and Prevention District Board and all interested persons given an opportunity to be heard for or against any item therein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1: THAT the budget for the Crime Control and Prevention District of the City of Hurst, Texas, for the fiscal period beginning October 1, 2018 and ending September 30, 2019, was approved and submitted by the Crime Control and Prevention District Board and words and figures as shown therein are adopted and approved as filed herewith.

Section 2: THAT the designated or reserve funding for all future debt, capital project, and capital lease obligations for the Crime Control and Prevention District of the City of Hurst, Texas, as of the fiscal period beginning October 1, 2018 and ending September 30, 2019, as approved and submitted by the Crime Control and Prevention District Board is adopted and approved as filed herewith.

Section 3: THAT the city manager or his designate be and is hereby authorized to invest any funds not needed for current use in any lawful manner. Interest accrued from investments shall be deposited to the interest income account of the Hurst Crime Control and Prevention District.

AND IT IS SO ORDERED.

Passed on first reading on the 14th day of August 2018, by a vote of 6 to 0.

Passed on second reading on the 28nd day of August 2018, by a vote of \_\_\_ to \_\_\_.

ATTEST:

CITY OF HURST

\_\_\_\_\_  
Rita Frick, City Secretary

\_\_\_\_\_  
Henry Wilson, Mayor

Approved as to form and legality:

\_\_\_\_\_  
City Attorney

City Council Staff Report

SUBJECT: Consider Ordinance 2389, second reading, amending Hurst Code of Ordinance, Chapter 2, Article X. Senior Citizens Advisory Board, Section 2-252, amending membership

Supporting Documents:

Ordinance 2389

Meeting Date: 8/14/2018

Department: Legislative and Judicial Services

Reviewed by:

City Manager Review:

Background/Analysis:

Based on the Council’s Strategic Plan affirmation, the City Council recently conducted a work session to discuss the structure, powers, and duties of Boards, Commissions, and Committees. Based on these discussions, the proposed Ordinance is presented for consideration to amend the membership for the Senior Citizens Advisory Board.

Funding Sources and Community Sustainability:

There is no fiscal impact. The proposed amendment directly reflects the Council’s Mission Statement to provide responsive services and effective programs to ensure that Hurst remains a vibrant community.

Recommendation:

City staff recommends the City Council approve Ordinance 2389, second reading, amending Hurst Code of Ordinance, Chapter 2, Article X. Senior Citizens Advisory Board, Section 2-252, amending membership.

ORDINANCE 2389

AN ORDINANCE AMENDING THE HURST CODE OF ORDINANCES, CHAPTER 2, ARTICLE X. SENIOR CITIZENS ADVISORY BOARD, SECTION 2-252, CREATION, DUTIES, RESPONSIBILITIES, POWERS; CONTAINING A REPEALING CLAUSE, SEVERABILITY CLAUSE; AND, PROVIDING AN EFFECTIVE DATE

WHEREAS, the Hurst Senior Citizens Advisory Board was established by Ordinance 1974 providing the charge of the board, composition and appointment of members; and

WHEREAS, the Hurst City Council desires to reduce the number of positions serving on the board.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1: THAT Chapter 2, Article X, Section 2-252(a), Creation, duties, responsibilities, powers, Subsection (a) is hereby amended to read as follows:

(a) There is hereby created and established for the City a Hurst Senior Citizens Advisory Board which shall be composed of eight (8) regular members and one (1) alternate. All members shall be Hurst residents.

Section 2: THAT all provisions of the ordinances of the City of Hurst in conflict with the provisions of this ordinance are, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Hurst not in conflict with the provisions of this ordinance shall remain in full force and effect.

Section 3: THAT should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a whole.

Section 4: THAT this Ordinance shall take effect immediately from and after its passage.

AND IT IS SO ORDERED.

Passed on the first reading on the 14 day August 2018 by a vote of 6 to 0.

Passed on the second reading on the \_\_\_ day August 2018 by a vote of \_\_\_ to \_\_\_.

ATTEST:

CITY OF HURST

\_\_\_\_\_  
Rita Frick, City Secretary

\_\_\_\_\_  
Henry Wilson, Mayor

Approved as to form and legality:

\_\_\_\_\_  
City Attorney

City Council Staff Report

SUBJECT: Consider Ordinance 2390, second reading, amending Hurst Code of Ordinances, Chapter 2, Article IX. Neighborhood and Community Advisory Committee, restricting the composition of members, redefining the term of appointment and meeting schedule

Supporting Documents:

Ordinance 2390

Meeting Date: 8/28/2018  
 Department: Legislative and Judicial Services  
 Reviewed by:  
 City Manager Review:

Background/Analysis:

Based on the Council’s Strategic Plan affirmation, the City Council recently conducted a work session to discuss the structure, powers, and duties of boards, commissions, and committees. Based on these discussions, the proposed Ordinance is presented for consideration to amend the composition of members, redefine the term of appointment and establish a revised meeting schedule.

Funding Sources and Community Sustainability:

There is no fiscal impact. The proposed amendment directly reflects the Council’s Mission Statement to provide responsive services and effective programs to ensure that Hurst remains a vibrant community; and Community Value of Inclusiveness, Committed to providing opportunity for the public to share in guiding the future direction of Hurst.

Recommendation:

City staff recommends the City Council approve Ordinance 2390, second reading, amending Hurst Code of Ordinances, Chapter 2, Article IX. Neighborhood and Community Advisory Committee, restricting the composition of members, redefining the term of appointment and establishing a revised meeting schedule.

## ORDINANCE 2390

AN ORDINANCE AMENDING THE HURST CODE OF ORDINANCES, CHAPTER 2, ARTICLE IX. NEIGHBORHOOD AND COMMUNITY ADVISORY COMMITTEE, SECTION 2-222 - APPOINTMENT OF MEMBERS; TERM; COMPOSITION; SECTION 2-223 – MEETINGS; QUORUM; CONTAINING A REPEALING CLAUSE, SEVERABILITY CLAUSE, AND, PROVIDING AN EFFECTIVE DATE

WHEREAS, the Neighborhood and Community Advisory Committee was established by Ordinance 1942 providing the charge of the committee, composition and appointment of members; and

WHEREAS, the Hurst City Council desires to restructure the composition of members to expand citizen volunteer opportunities by eliminating positions of members serving on another board, redefining the term of appointment and establishing a revised meeting schedule.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1: THAT Chapter 2, Article IX, Section 2-222, Appointment of members; term; composition is hereby amended to read as follows:

The Neighborhood and Community Advisory Committee shall be made up of seven (7) voting members, all Hurst residents, appointed by the City Council. There shall be two (2) alternate members, all Hurst residents, with the power to vote in the absence of a regular member. Upon the absence of a regular member, alternate Place 1 serves, then, if necessary, Alternate Place 2. The city manager will appoint the staff liaison(s) to the committee.

Regular members will be appointed for a term of two (2) years. Places 1, 3, 5 and 7 will be appointed for an initial two-year term. Places 2, 4 and 6 will be appointed for an initial one-year term. Thereafter, regular members are appointed for two-year terms and serve until a successor is duly appointed. Alternate members will serve one-year terms.

Section 2: THAT Chapter 2, Article IX, Section 2-223, Meetings; quorum is hereby amended to read as follows:

Meetings shall be held quarterly. Special meetings may be called as necessary. All meetings of the committee will be held in full compliance with the Texas Open Meetings Act. A majority of the

voting members shall constitute a quorum.

Section 3: THAT all provisions of the ordinances of the City of Hurst in conflict with the provisions of this ordinance are, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Hurst not in conflict with the provisions of this ordinance shall remain in full force and effect.

Section 4: THAT should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a whole.

Section 5: THAT this Ordinance shall take effect immediately from and after its passage.

AND IT IS SO ORDERED.

Passed on the first reading on the 14 day August 2018 by a vote of 6 to 0.

Passed on the second reading on the \_\_\_ day August 2018 by a vote of \_\_\_ to \_\_\_.

ATTEST:

CITY OF HURST

\_\_\_\_\_  
Rita Frick, City Secretary

\_\_\_\_\_  
Henry Wilson, Mayor

Approved as to form and legality:

\_\_\_\_\_  
City Attorney

City Council Staff Report

SUBJECT: Consider Ordinance 2391, second reading, amending Hurst Code of Ordinances, Chapter 24, Section 24-14 and 24-15 by renaming the Traffic Safety Commission and restating the duties, quorum, meeting dates, and staff liaison of the commission

Supporting Documents:

Ordinance 2391

Meeting Date: 8/28/2018  
 Department: Legislative and Judicial Services  
 Reviewed by:  
 City Manager Review:

Background/Analysis:

Based on the Council’s Strategic Plan affirmation, the City Council recently conducted a work session to discuss the structure, powers, and duties of boards, commissions, and committees. Based on these discussions, the proposed Ordinance is presented for consideration to rename the Traffic Safety Commission and restate the duties, quorum, meeting dates, and staff liaison of the commission.

Funding Sources and Community Sustainability:

There is no fiscal impact. The proposed amendment directly reflects the Council’s Mission Statement to provide responsive services and effective programs to ensure that Hurst remains a vibrant community; and Community Value of Inclusiveness, Committed to providing opportunity for the public to share in guiding the future direction of Hurst.

Recommendation:

City staff recommends the City Council approve Ordinance 2391, second reading, amending Hurst Code of Ordinances, Chapter 24, Section 24-14 and 24-15 by renaming the Traffic Safety Commission and restating the duties, quorum, meeting dates, and staff liaison of the commission.

## ORDINANCE 2391

AN ORDINANCE AMENDING THE HURST CODE OF ORDINANCES, CHAPTER 24 – TRAFFIC, SECTION 24-14 – TRAFFIC SAFETY COMMISSION – ESTABLISHED AND SECTION 24-15 – DUTIES; ADDING ALTERNATE MEMBERS; AND CONTAINING A REPEALING CLAUSE, SEVERABILITY CLAUSE; AND, PROVIDING AN EFFECTIVE DATE

WHEREAS, the Traffic Safety Commission was established by Ordinance 908 providing the duties of the commission, composition and appointment of members; and

WHEREAS, the Hurst City Council desires to rename the commission, restate the duties, quorum, meeting dates, and staff liaison of the commission.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1: THAT Chapter 24, Section 24-14 – Traffic Safety Commission – established is hereby amended in its entirety to read as follows:

- (a) "There is hereby created a board to be known as the Transportation Infrastructure and Safety Committee, which shall be composed of seven (7) members who shall be Hurst residents and appointed by the City Council. Each member of the committee shall serve for a period of two (2) years or until a successor is duly appointed and qualified. The membership of the board shall be staggered; that is, four (4) of the appointees shall serve until May of the next even-numbered year, and three (3) of the appointees shall serve until May of the next odd-numbered year. Members shall be appointed by a majority of the City Council.
- (b) A Chair and Vice Chair will be selected annually by a majority of the members.
- (c) The city manager will appoint the staff liaison(s) to the committee.
- (d) Meetings shall be held quarterly. Special meetings may be called as necessary. All meetings of the committee will be held in full compliance with the Texas Open Meetings Act.

(e) A majority of the voting members shall constitute a quorum

Section 2: THAT Section 24-15 – Duties shall be amended to read in its entirety as follows:

(a) Act in an advisory capacity to the City Council in all matters pertaining to transportation infrastructure and safety;

(b) Review reports from consultants and city staff and make recommendations concerning the same to the City Council;

(c) Review complaints and suggestions from members of the general public concerning transportation infrastructure and safety matters and make recommendations to the City Council; and

(d) Review major development plans for impact on transportation infrastructure and safety when the same are referred to the committee by the City Council and make recommendations as requested.

Section 3: THAT all provisions of the ordinances of the City of Hurst in conflict with the provisions of this ordinance are, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Hurst not in conflict with the provisions of this ordinance shall remain in full force and effect.

Section 4: THAT should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a whole.

Section 5: THAT this Ordinance shall take effect immediately from and after its passage.

AND IT IS SO ORDERED.

Passed on the first reading on the 14<sup>th</sup> day August 2018 by a vote of 6 to 0.

Passed on the second reading on the \_\_\_ day August 2018 by a vote of \_\_\_ to \_\_\_.

ATTEST:

CITY OF HURST

\_\_\_\_\_  
Rita Frick, City Secretary

\_\_\_\_\_  
Henry Wilson, Mayor

Approved as to form and legality:

\_\_\_\_\_  
City Attorney

City Council Staff Report

SUBJECT: Consider Ordinance 2392, second reading, amending Hurst Code of Ordinances, Chapter 5, Article IX, Section 5-354 – Historic Preservation Committee by amending the composition of members, restating meeting dates, quorum and staff liaison

Supporting Documents:

Ordinance 2392

Meeting Date: 8/28/2018  
 Department: Legislative and Judicial Services  
 Reviewed by:  
 City Manager Review:

Background/Analysis:

Based on the Council’s Strategic Plan affirmation, the City Council recently conducted a work session to discuss the structure, powers, and duties of boards, commissions, and committees. Based on these discussions, the proposed Ordinance is presented for consideration to amend the composition of members, add alternate members and restate meeting dates, quorum and staff liaison.

Funding Sources and Community Sustainability:

There is no fiscal impact. The proposed amendment directly reflects the Council’s Mission Statement to provide responsive services and effective programs to ensure that Hurst remains a vibrant community; and Community Value of Inclusiveness, Committed to providing opportunity for the public to share in guiding the future direction of Hurst.

Recommendation:

City staff recommends the City Council approve Ordinance 2392, second reading, amending Hurst Code of Ordinances, Chapter 5, Article IX, Section 5-354 – Historic Preservation Committee by amending the composition of members, restating meeting dates, quorum and staff liaison.

## ORDINANCE 2392

AN ORDINANCE AMENDING THE HURST CODE OF ORDINANCES, CHAPTER 5, ARTICLE IX – HISTORIC LANDMARK PRESERVATION, SECTION 5-354 – HISTORIC PRESERVATION COMMITTEE; CREATION; DUTIES; RESPONSIBILITIES; POWERS; CONTAINING A REPEALING CLAUSE, SEVERABILITY CLAUSE; AND, PROVIDING AN EFFECTIVE DATE

WHEREAS, the Historical Landmark Preservation Committee was established with Ordinance 1831 providing the charge of the committee, composition and appointment of members; and

WHEREAS, the Hurst City Council desires to restructure the composition of members to expand citizen volunteer opportunities by eliminating required member categories and selecting citizens at-large, adding alternate members, restate meeting dates, quorum and staff liaison for the members.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1: THAT Chapter 5, Article IX, Section 5-354 – Historic preservation committee; creation; duties; responsibilities; powers is hereby amended by amending subsection (a) and (e) and (f):

(a) There is hereby created a historic preservation committee (the "committee") composed of seven (7) voting members, all Hurst residents, to be appointed by the City Council. There shall be two (2) alternate members, also Hurst residents with the power to vote in the absence of a regular member. Upon the absence of a regular member, Alternate Place 1 serves, then, if necessary, Alternate Place 2. The city manager will appoint staff liaison(s) to the committee.

Regular members will be appointed for a term of two (2) years. Places 1, 3, 5 and 7 will be appointed for an initial two-year term. Places 2, 4 and 6 will be appointed for an initial one-year term. Thereafter, regular members are appointed for two-year terms and serve until a successor is duly appointed. Alternate members will serve one-year terms.

(e) Meetings shall be held quarterly. Special meetings may be called as necessary. All meetings of the committee will be held in full compliance with the Texas Open Meetings Act.

(f) A majority of the voting members shall constitute a quorum.

Section 3: That all provisions of the ordinances of the City of Hurst in conflict with the provisions of this ordinance are, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Hurst not in conflict with the provisions of this ordinance shall remain in full force and effect.

Section 4: That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a whole.

Section 5: THAT this Ordinance shall take effect immediately from and after its passage.

AND IT IS SO ORDERED.

Passed on the first reading on the 14<sup>th</sup> day August 2018 by a vote of 6 to 0.

Passed on the second reading on the \_\_\_ day August 2018 by a vote of \_\_\_ to \_\_\_.

ATTEST:

CITY OF HURST

\_\_\_\_\_  
Rita Frick, City Secretary

\_\_\_\_\_  
Henry Wilson, Mayor

Approved as to form and legality:

\_\_\_\_\_  
City Attorney

City Council Staff Report

SUBJECT: Public Hearing on proposed budget for the fiscal year beginning on October 1, 2018 and ending September 30, 2019

Supporting Documents:

Public Hearing Notice

Meeting Date: 8/28/2018

Department: Fiscal Services

Reviewed by: Clayton Fulton

City Manager Review:

Background/Analysis:

A notice of the time and place of the public hearing on the proposed budget was published, at least seven (7) days prior to such hearing, on August 18, 2018, in the Fort Worth Star Telegram. The public hearing notice complies with the City's Charter and Chapter 102 of the Texas Local Government Code.

Council will be asked to consider approval of the proposed budget ordinance, first-reading, on September 11, 2018.

Funding and Sources and Community Sustainability

The proposed FY 19 budget is funded primarily through property and sales tax. The Council held a public hearing on the tax rate to fund the proposed budget. The hearings demonstrate our community values of stewardship, inclusiveness, and positive environment and allows the public an opportunity to provide input on the proposed budget. Staff has developed a responsible budget based upon the tenants of the Hurst Way with particular emphasis on financial sustainability. The proposed budget was developed based upon the Council's strategic priorities.

Recommendation:

To conduct a public hearing on the proposed Fiscal Year 2018-2019 budget.

# **PUBLIC NOTICE BUDGET HEARING**

THE HURST CITY COUNCIL WILL HOLD A PUBLIC HEARING ON AUGUST 28, 2018 AT 6:30 P.M. AT HURST CITY HALL, 1505 PRECINCT LINE ROAD. ALL CITIZENS ARE INVITED TO ATTEND AND PROVIDE THE CITY COUNCIL WITH WRITTEN OR ORAL COMMENTS AND QUESTIONS RELATED TO THE CITY'S PROPOSED GENERAL FUND, COMMUNITY SERVICES HALF-CENT SALES TAX FUND, ENTERPRISE FUND, DEBT SERVICE FUND, AND OTHER OPERATING FUNDS BUDGETS. ALL PROPOSED BUDGETS CAN BE INSPECTED BY THE PUBLIC FROM 8:00 A.M. UNTIL 5:00 P.M., MONDAY THROUGH FRIDAY IN THE CITY SECRETARY'S OFFICE, AT HURST CITY HALL, OR AT THE HURST PUBLIC LIBRARY, 901 PRECINCT LINE ROAD, DURING REGULAR LIBRARY HOURS, OR ANYTIME ON THE CITY'S WEBSITE.

THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$1,094,232 OR 6.9%, AND OF THAT AMOUNT \$127,399 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.

City Council Staff Report

SUBJECT: Conduct a Public Hearing to consider tax rate for the City's 2018-2019 Fiscal Year Budget

Supporting Documents:

Notice of Public Hearing

Meeting Date: 8/28/2018

Department: Fiscal Services

Reviewed by: Clayton Fulton

City Manager Review:

Background/Analysis:

As required by the Property Tax Code Section 26.06(d), the "Notice of Public Hearing on Tax Increase" was published on August 18, 2018, to advertise two (2) public hearings at Hurst City Hall on August 28, 2018, at 6:30 p.m. and again on September 4, 2018, at 5:00 p.m., which provides the public with the opportunity to make comments on a proposed tax rate of \$0.58 for the City's 2018-2019 Fiscal Year Budget.

Funding and Sources and Community Sustainability:

Based upon our community values of stewardship, inclusiveness, and positive environment we will hold this hearing to provide a venue for citizens to provide input on the tax rate the Council is considering. Staff has developed a responsible budget based upon the tenants of the Hurst Way with particular emphasis on financial sustainability. This tax rate being considered will fund the FY 19 budget, which was developed based upon the Council's strategic priorities.

Recommendation:

The Tax Code Section 26.06 (d) requires that the City Council make the following announcement at the conclusion of the Public Hearing:

The Hurst City Council will vote on the adoption of a tax rate at public meetings to be held on September 11, 2018 and September 25, 2018, at 6:30 p.m. at Hurst City Hall.

# NOTICE OF 2018 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF HURST

A tax rate of \$0.58 per \$100 valuation has been proposed for adoption by the governing body of the City of Hurst. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

The governing body of City of Hurst proposes to use revenue attributable to the tax rate increase for the purpose of providing services as presented in the City of Hurst's proposed 2018-2019 operating budget and public hearing presentation.

PROPOSED TAX RATE	\$0.58 per \$100
PRECEDING YEAR'S TAX RATE	\$0.58094 per \$100
EFFECTIVE TAX RATE	\$0.552995 per \$100
ROLLBACK TAX RATE	\$0.586350 per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for the City of Hurst from the same properties in both the 2017 tax year and the 2018 tax year.

The rollback tax rate is the highest tax rate that the City of Hurst may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

## YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

property tax amount = (rate) x (taxable value of your property) / 100

For assistance or detailed information about tax calculations, please contact:

Ron Wright  
Tarrant County tax assessor-collector  
100 E. Weatherford Street, Fort Worth, Texas 76196  
817-884-1100  
taxoffice@tarrantcounty.com  
<http://www.tarrantcounty.com/etax/site/default.asp>

You are urged to attend and express your views at the following public hearings on the proposed tax rate:

First Hearing: August 28, 2018 @ 6:30 p.m. at  
Hurst City Hall, 1505 Precinct Line Rd, Hurst, Texas.

Second Hearing: September 4, 2018 @ 5:00 p.m. at  
Hurst City Hall, 1505 Precinct Line Rd, Hurst, Texas.

City Council Staff Report

SUBJECT: Consider authorizing the city manager to approve the TACTICS Traffic Management System upgrade

Supporting Documents:

Quotes

Meeting Date: 8/28/2018

Department: Public Works Department

Reviewed by: Greg Dickens

City Manager Review: Clay Caruthers

Background/Analysis:

The current traffic signal software, ACTRA Traffic Management System is more than 16 years old, and needs to be updated to the supported version, TACTICS Central 50.

The cost of the TACTICS Central 50 software system is \$37,500. This includes training and support for one year. Additional related costs include the server for \$5,916.98 and the operating system for \$302.36. The total cost of the project is not to exceed \$43,720.

Funding Sources and Community Sustainability:

The funds for the software, \$37,500, are available from Special Projects. The funds for the server and operating system, \$6,219.34, are available from the Public Works Operating Budget. This traffic signal improvement supports Council's strategic priorities of Public Safety and Infrastructure Revitalization by ensuring traffic safety throughout the City.

Recommendation:

City staff recommends City Council authorize the city manager to approve the TACTICS Traffic Management System upgrade, in an amount not to exceed \$43,720.00.

# QUOTE CONFIRMATION



**DEAR ROB DUNCAN,**

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
JXJG982	7/13/2018	GS 2016	0346705	<b>\$302.36</b>

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">MS GSA WIN SVR STD CORE 2016 SNGL</a>	4	4325437	\$75.59	\$302.36
Mfg. Part#: 9EM-00264 Electronic distribution - NO MEDIA Contract: CDW-G GSA Schedule (GS-35F-0195J)				

PURCHASER BILLING INFO		SUBTOTAL	\$302.36
<b>Billing Address:</b> CITY OF HURST ACCTS PAYABLE 1505 PRECINCT LINE RD HURST, TX 76054-3395 <b>Phone:</b> (817) 788-7000 <b>Payment Terms:</b> Net 30 Days-Govt State/Local		SHIPPING	\$0.00
		GRAND TOTAL	<b>\$302.36</b>
		<b>DELIVER TO</b> <b>Shipping Address:</b> CITY OF HURST ROB DUNCAN 1505 PRECINCT LINE RD HURST, TX 76054-3395 <b>Phone:</b> (817) 788-7000 <b>Shipping Method:</b> ELECTRONIC DISTRIBUTION	

Need Assistance? CDW•G SALES CONTACT INFORMATION			
	Lena Pekaj	(866) 567-1653	lenapek@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>  
 For more information, contact a CDW account manager  
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# QUOTE CONFIRMATION



**DEAR ROB DUNCAN,**

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
JXJG841	7/13/2018	HPE SERVER	346705	<b>\$5,916.98</b>

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">HPE ProLiant ML350 Gen10 Base - tower - Xeon Silver 4110 2.1 GHz - 16 GB -</a> Mfg. Part#: 877621-001 UNSPSC: 43211501 Contract: Texas HP DIR TSO 3359 (DIR-TSO-3359)	1	4896629	\$2,265.91	\$2,265.91
<a href="#">HPE SmartMemory - DDR4 - 16 GB - DIMM 288-pin</a> Mfg. Part#: 835955-B21 UNSPSC: 32101602 Contract: Texas HP DIR TSO 3359 (DIR-TSO-3359)	1	4708375	\$427.11	\$427.11
<a href="#">HPE - power supply - hot-plug / redundant - 800 Watt - 908 VA</a> Mfg. Part#: 865414-B21 UNSPSC: 39121004 Contract: Texas HP DIR TSO 3359 (DIR-TSO-3359)	1	4708384	\$261.51	\$261.51
<a href="#">HPE Midline - hard drive - 1 TB - SAS 12Gb/s</a> Mfg. Part#: 832514-B21 UNSPSC: 43201803 Contract: Texas HP DIR TSO 3359 (DIR-TSO-3359)	4	4020068	\$378.81	\$1,515.24
<a href="#">HPE Integrated Lights-Out Advanced - subscription license + 3 Years 24x7 Su</a> Mfg. Part#: E6U64ABE UNSPSC: 43232804 Electronic distribution - NO MEDIA Contract: Texas HP DIR TSO 3359 (DIR-TSO-3359)	1	3140861	\$323.61	\$323.61
<a href="#">HPE Foundation Care 24x7 Service - extended service agreement - 3 years - o</a> Mfg. Part#: H9GF5E UNSPSC: 81111812 Electronic distribution - NO MEDIA Contract: Texas HP DIR TSO 3359 (DIR-TSO-3359)	1	4828368	\$1,123.60	\$1,123.60

PURCHASER BILLING INFO	SUBTOTAL	\$5,916.98
<b>Billing Address:</b> CITY OF HURST ACCTS PAYABLE 1505 PRECINCT LINE RD HURST, TX 76054-3395 Phone: (817) 788-7000 Payment Terms: Net 30 Days-Govt State/Local	SHIPPING	\$0.00
	GRAND TOTAL	<b>\$5,916.98</b>

<b>DELIVER TO</b>	<b>Please remit payments to:</b>
<b>Shipping Address:</b> CITY OF HURST ROB DUNCAN 1505 PRECINCT LINE RD HURST, TX 76054-3395 <b>Phone:</b> (817) 788-7000 <b>Shipping Method:</b> FEDEX Ground	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515

Need Assistance? CDW•G SALES CONTACT INFORMATION

	<b>Lena Pekaj</b>	(866) 567-1653	lenapek@cdwg.com
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For more information, contact a CDW account manager  
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**JOHN DRAKE**  
**1700 Carnegie Ave. Suite 100**  
**Santa Ana, CA 92705-5551**  
**Phone: (512)592-9567**  
**email: jgd@iteris.com, web site: www.iteris.com**

**EQUIPMENT QUOTE**  
**Quote #: 062018-2-JGD**

Iteris, Inc.  
 1700 Carnegie Ave, Suite 100,  
 Santa Ana, CA 92705-5551

**iteris**  
 Vantage Pegasus™

**SIEMENS**  
**EAGLE**  
 Iteris Control Systems



Agency: HURST  
 Project Name: TACTICS

June 20, 2018

ITEM #	DESCRIPTION	NOTES	QTY	SUPPLIER	UNIT PRICE	EXT. PRICE
TACTICS CENTRAL 50 W/360 SERVICE	TACTICS CENTRAL 50 TRAFFIC MANAGEMENT SOFTWARE WITH 1 YEAR OF 360 SOFTWARE SERVICE		1		\$37,500.00	\$37,500.00
TACTICS CENTRAL 50	TACTICS CENTRAL 50 TRAFFIC MANAGEMENT SOFTWARE		1			
TACTICS 360	TACTICS 360 SOFTWARE SERVICE FOR UP TO 50 INTERSECTIONS		1			
Fax or email Purchase Orders to: Marilyn Holden, (949) 270-9441, mdh@iteris.com, please include quote number on your purchase order					<b>SUBTOTAL</b>	<b>\$37,500.00</b>
Quote Terms: Net 30 days, subject to credit approval and Iteris Standard Terms & Conditions unless negotiated in writing with Iteris, Inc. prior to purchase.					<b>FREIGHT</b>	<b>PPD</b>
Prices are valid for 30 days from the date of quote unless extended in writing.					<b>TAX</b>	<b>0.00%</b>
FOB Destination, freight included, does not include insurance. Equipment from this quote may only be installed in the State of Texas.					<b>DISCOUNT</b>	<b>0.00%</b>
This quotation and any resulting order are subject to Iteris' Roadway Sensor Products Standard Terms and Conditions of Sale attached hereto or available at <a href="http://www.iteris.com/RS-Std-TC.pdf">http://www.iteris.com/RS-Std-TC.pdf</a> , which are incorporated herein by this reference.					<b>TOTAL</b>	<b>\$37,500.00</b>
<b>360 Software support will need to be renewed at expiration of 1st year.</b>						

City Council Staff Report

SUBJECT: Consideration of annual appointments to the boards, commissions and committees

Supporting Documents:

Meeting Date: 8/28/2018  
Department: City Secretary  
Reviewed by: Rita Frick  
City Manager Review:

Background/Analysis:

This item provides for consideration of appointments to the boards, commissions and committees.

Funding and Sources and Community Sustainability:

There is no fiscal impact. The appointments are part of the Council's community value of Inclusiveness, providing opportunity for the public to share in guiding the future direction of Hurst.

Recommendation:

There is no staff recommendation.

## Future Event Calendar

August 28, 2018

*Regular City Council meetings are held on the second and fourth Tuesday of each month. Following are additional meetings, canceled meetings and public event dates.*

<b><u>DATE AND TIME</u></b>	<b><u>ACTIVITY</u></b>
Monday, September 3, 2018	City Hall Closed- Labor Day Holiday
Tuesday, September 4, 2018 5:00 p.m.	Tax Rate Public Hearing City Council Chambers
Saturday, September 29, 2018 10:00 a.m. to 2:00 p.m.	Fire Department Open House Fire Station 1- 2100 Precinct Line Road
Tuesday, October 2, 2018 5:30 p.m.	National Night Out Library and Vivagene Copeland Park
Saturday, October 6, 2018 11:00 a.m.- 2:00 p.m.	Fall Festival Bellaire Shopping Center/ Vivagene Copeland Park
Saturday, October 20, 2018 8:00 - 11:00 a.m.	Household Hazardous Waste Service Center- 2001 Precinct Line Road