

**City of Hurst
City Council Minutes
Tuesday, July 10, 2018**

On the 10th day of July 2018, at 6:30 p.m., the City Council of the City of Hurst, Texas, convened in Regular Meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
David Booe)	Mayor Pro Tem
Bill McLendon)	Councilmembers
Larry Kitchens)	
Jon McKenzie)	
Cathy Thompson)	
Cindy Shepard)	
Clay Caruthers)	City Manager
Allan Heindel)	Deputy City Manager
John Boyle)	City Attorney
Rita Frick)	City Secretary
Greg Dickens)	Executive Director of Public Works
Clayton Fulton)	Executive Director of Strategic and Fiscal Services
Steve Bowden)	Executive Director of Economic Development
Michelle Lazo)	Executive Director of Planning and Development
David Palla)	Fire Chief
Kyle Gordon)	Managing Director of Community Services

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 6:30 p.m.

Councilmember Larry Kitchens gave the Invocation.

The Pledge of Allegiance was given.

PROCLAMATION(S)

1. Proclamation recognizing City of Hurst Employees. Mayor Wilson presented the proclamation, recognizing City of Hurst Employees, to Building Inspection and Fire Inspection employees, and read an email from Hilton Garden Inn Hotelier Sanjiv Melwani, who expressed appreciation for their teamwork and diligence to meet construction deadlines and ensure the health and safety of customers.

Councilmember Thompson moved to authorize the city manager to enter into a contract with Deltatek Engineering for the design of the Precinct Line Road Elevated Storage Tank Chemical Feed and Monitoring System Improvements, in an amount not to exceed \$38,500. Motion seconded by Councilmember McLendon. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard
No: None

8. Considered concurrence with the city manager's Administrative Approval to modify Z-17-04 Sprouts Crossing, a site plan for Lot 5, Block A, The Haven Addition located at 200 Grapevine Highway.

Executive Director of Planning and Development Michelle Lazo reviewed the current site plan approved in January 2018. She stated the developer, Epic Real Estate Partners, asked to use an alternate plan to add a drive through to the building closest to Highway 26, as indicated in Plan B. Ms. Lazo stated the city attorney advised this could be an administrative approval through the city manager. City Manager Caruthers explained, occasionally, developers come to staff for administrative approval, if the changes are minor. He explained the time sensitivity issue for the developer and Mayor Wilson noted he spoke to the city attorney to ensure the City is adhering to the legal process.

Councilmember Shepard moved to concur with the city manager's administrative approval to modify Z-17-04 Sprouts Crossing, a site plan for Lot 5, Block A, The Haven Addition located at 200 Grapevine Highway. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard
No: None

9. Considered authorizing the city manager to enter into an Agreement with Davis & Davis, Inc., to provide design services for the Parker Cemetery Phase II project.

Deputy City Manager Allan Heindel introduced Managing Director of Community Services Director Kyle Gordon who reviewed the proposed improvements and committee proposals to revise the concept plan, including entrances, second service gate and design, a padlock clasp, and name change on the sign from Parker Cemetery to Post Oak and Parker Cemetery. He reviewed the proposed walkway, the Texas Historic Commission medallion, the proposed amendments to the fence, historical portion of the fencing and proposed security requirements, including a sign package to guide visitors when they want to visit cemetery. Mr. Gordon reviewed the proposed design services for Davis & Davis Inc., for an amount not to exceed \$27,500, with a design time line of 90 to 120 days.

Councilmember Kitchens expressed appreciation to Kyle and the Historical Landmark Preservation Committee for efforts to bring the project forward and provided historical information regarding the Post Oak Cemetery established in 1850. He stated the cemetery is a historic site worthy of protection and preservation. Councilmember Kitchens also noted this is one phase of the project, and the Daughters of American Revolution, Nathaniel Mills Chapter, volunteered to transcribe tombstones and a detailed photographic record will be created.

Councilmember Kitchens moved to authorize the city manager to enter into an Agreement with Davis & Davis, Inc., to provide design services for the Parker Cemetery Phase II Project, for an amount not to exceed \$27,500. Motion seconded by Councilmember McLendon. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, McKenzie, Thompson, and Shepard
No: None

OTHER BUSINESS

10. Council reviewed the following advisory board meeting minutes:
 - Library Board
 - Parks and Recreation Board
 - Senior Board
11. Review of upcoming calendar items – City Manager Clay Caruthers reviewed the following calendar items:
 - Tuesday, July 24, 2018 – Regular City Council meeting – canceled
 - Saturday, July 28, 2018 – City Council Multi-year Planning Meeting
 - Saturday, August 18, 2018 – Budget Work Session
12. City Council Reports - Items of Community Interest – No reports were given.

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED

No one spoke.

ADJOURNMENT

The meeting adjourned at 7:22 p.m.

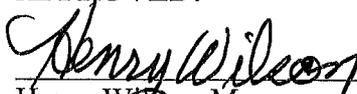
APPROVED this the 14th day of August 2018.

ATTEST:



Rita Frick, City Secretary

APPROVED:



Henry Wilson, Mayor