

**Minutes
Hurst City Council
Work Session
Tuesday, May 8, 2018**

On the 8th day of May 2018, at 5:30 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at Hurst City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Richard Ward)	Mayor
Henry Wilson)	Mayor Pro Tem
Bill McLendon)	Councilmembers
Nancy Welton)	
Larry Kitchens)	
David Booe)	
Trasa Cobern)	
Clay Caruthers)	City Manager
Allan Heindel)	Deputy City Manager
Matthew Boyle)	City Attorney
Rita Frick)	City Secretary
Greg Dickens)	Executive Director of Public Works
Clayton Fulton)	Executive Director of Fiscal and Strategic Services
Jerry Lewandowski)	Director of Purchasing and Risk Management
Michelle Lazo)	Executive Director of Development

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

Informational Items – Mayor Pro Tem Wilson introduced TML Risk Pool Representative Patti Ledesma who is visiting the City and touring the Hurst Conference Center.

I. Discussion of Agenda Item(s) 6

Consider Resolution 1700 adopting amended City Council Rules of Procedure.

City Secretary Rita Frick provided the proposed amendments including media / social media communication guidelines as discussed by Council, and stated language regarding Board Chair selection or outgoing Councilmember recognition is not included. Staff noted policies were already in place for board, commission and committee member recognition in the City Secretary's office procedures, which could also include Council recognition; and noted possible challenges regarding limitation of Chairs on board, commission and committees that Council may want to discuss further. Council discussed the proposed procedures.

II. Discussion of Agenda Item(s) 7, 8 and 9

Discussion and consideration of all matters incident and related to the issuance and sale of "City of Hurst, Texas, Tax and Waterworks and Sewer System (Surplus Pledge) Revenue

Certificates of Obligation, Series 2018”, including the adoption of Ordinance 2387, first and final reading, authorizing the issuance of such certificates of obligation.

Executive Director of Fiscal and Strategic Services Clayton Fulton briefed Council on the certificates of obligation to issue debt for a portion of the line on Valley View Branch Wastewater Interceptor, introduced Hilltop Securities representative Nick Bulaich and Norton Rose Fulbright Bond Counsel Robert Dransfield. Mr. Fulton reviewed the plan of finance and proposed Ordinance for the certificate of obligation noting a lower interest rate of 1.4 %, a grant component, and a savings of \$730,000 over a twenty year life. He stated, due to existing debt payoff, there are adequate funds for the payment necessary for this bond. In response to Councilmember questions’ Executive Director of Public Works Greg Dickens reviewed the time line for the project, noting an approximate 180 day project and stated no individual services should be impacted. Mr. Dransfield stated the dollars should be in the bank from the sale June 1st.

Discussion and consideration of all matters incident and related to authorizing the execution of a Principal Forgiveness Agreement between the Texas Water Development Board and the City of Hurst, Texas, and an Escrow Agreement, including the adoption of Resolution 1698 pertaining thereto.

Executive Director of Fiscal and Strategic Services Clayton Fulton briefed Council on the Principal Forgiveness Agreement between the Texas Water Development Board and the City of Hurst, Texas and an Escrow Agreement noting this resolution is the grant component requested through the Texas Water Development Board.

Consider Resolution 1699 denying Oncor Electric Delivery Company LLC’s Application for Approval of a Distribution Cost Recovery Factor (DCRF).

Executive Director of Fiscal and Strategic Services Clayton Fulton briefed Council on the proposed resolution denying Oncor Electric Delivery Company LLC’s Application for Approval of a Distribution Cost Recovery Factor (DCRF), which allows the City to take action to review other options.

III. Discussion of Agenda Item(s) 10

Consider Resolution 1701 confirming approval of the sale of the unimproved Lot 9R, Block 8, Woodcrest Addition Section 4, in the City of Hurst, Tarrant County Texas.

Director of Purchasing and Risk Management Jerry Lewandowski briefed Council on the proposed resolution confirming the sale of surplus land that was deeded to the City of Hurst, by the State of Texas, after the completion of the highway.

IV. Discussion of Agenda Item(s) 11 and 12

Consider authorizing the city manager to enter into a contract for Mid-Cities Boulevard Hooded Left Turn Improvements at Martin Road.

Executive Director of Public Works Greg Dickens briefed Council on the proposed contract for the hooded left turn for Mid-Cities Boulevard at Martin Drive, noting the Traffic Safety Commission and Council provided direction to proceed with the project. He reviewed the bids, noting Reliable Paving, Inc., was low bidder for a total bid amount of \$40,160.00, which included added alternates for bonding and traffic control. He stated sufficient funds are budgeted for the project and staff recommends moving forward with a total amount of \$45,000.00 including the contingency amount. Mr. Dickens stated the project bid time is 30 working days, stated signage will be used to alert drivers, and the product will look similar to the turn on Harwood after passing Precinct Line Road turning into Walmart. Councilmembers discussed traffic flow and safety issues.

Consider authorizing the city manager to enter into an Engineering Services Contract with Thomas Hoover Engineering, LLC, for design of the Cimarron Trail Drainage Improvements.

Executive Director of Public Works Greg Dickens briefed Council on the proposed engineering services contract for design of the Cimarron Trail Drainage Improvements reviewing the drainage issues along the road and across several backyards. He stated the engineering plans will be developed and the project advertised for bid in July or August.

V. Discussion of Agenda Item(s) 13

Consider reappointment of Municipal Court Judges.

City Secretary Rita Frick reviewed the reappointment process for the Municipal Court Judges, noting Judge Whiteley's insurance coverage with the City.

VI. Adjournment – The meeting adjourned at 6:12 p.m.

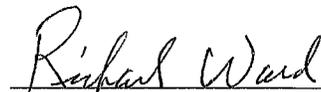
APPROVED this the 22nd day of May 2018.

ATTEST:



Rita Frick, City Secretary

APPROVED:



Richard Ward, Mayor