

CITY OF HURST

COUNTY OF TARRANT

STATE OF TEXAS

On the 8th day of February, 2018, at 2:00 p.m., the Historic Landmark Preservation Committee of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

Betty Whiteside)	Vice Chair
Billye Runnel-Jones)	Members
Larry Kitchens		
Charles Swearengen		
Kyle Gordon)	Managing Director of Community Services
Jesse Loucks)	Library Director
Hannah Titony)	Library Assistant - Administration

with the following members absent: Georgia Kidwell and Carol Cole, constituting a quorum, at which time the following business was transacted:

I. Call to Order

Betty Whiteside called the meeting to order at 2:00 p.m.

II. Roll Call of Members

Hannah Titony conducted the Roll Call of Members.

III. Approval of Minutes

The minutes of the November 10th, 2017 regular meeting were reviewed and approved as written.

At the request of staff, the following item was moved to the top of the Agenda.

VII. Information Items

A. Parker Cemetery GPR Analysis with Dr. Schneider: Dr. Schneider discussed his written report on the GPR survey that was done in March of 2017.

Larry Kitchens questioned Dr. Schneider as to why the report only studies anomalies at a depth of 4 feet. He is concerned graves might have been overlooked due to this detail. Dr. Schneider assured Mr. Kitchens that graves were rarely dug 6 feet deep and are typically close to the surface so it is unlikely graves were overlooked.

Mr. Kitchens requested the large concrete blocks in the area between Parker and Post Oak to be moved so GPR survey equipment can be brought back out to survey the ground below. In order for this request to move forward, the Committee will need to vote on modifying the cemetery grounds.

Mr. Kitchens noticed incorrect caption information in the GPR report. Dr.

Schneider will resend the GPR survey information to ensure the correct data is being viewed.

IV. Communications

None at this time.

V. Unfinished Business

- A. Hurst 2017 Parks, Recreation & Open Space Plan Recommendations:** Kyle Gordon reviewed the changes to the Hurst 2017 Parks, Recreation & Open Space Plan Recommendations. Mr. Gordon presented the edits reflecting the Committee's recommendations which include the plan to classify Parker Cemetery as a historic site and adopt an overall preservation philosophy. In an effort to follow these recommendations, the cemetery will undergo the following improvements: installation of an archway along Cardinal Drive, replace and add perimeter wrought iron fencing with secure access, complete application to have Parker Cemetery designated as an official Texas Historical site, and update the current historical plaques.

Mr. Kitchens added that he would like to see Post Oak recognized on the new archway.

Larry Kitchens made a motion that with the addition of all future projects regarding Hurst history to be reviewed and approved by the Historical Committee, the Hurst 2017 Parks, Recreation, & Open Space Plan Recommendation shall be approved. Billye Runnels-Jones seconded the motion.

Ayes: Billye Runnels-Jones, Betty Whiteside and Larry Kitchens.
Noes: None.

- B. Consider approval of Parker Cemetery Phase II Development:** Kyle Gordon presented the Committee Recommendations for Parker Cemetery and stated that along with a 6 foot wrought iron fence that will wrap around the property, a wrought iron gate with a padlock-style clasp will be added.

The funding for Phase II was presented showing the expenses and other project expenditures. After reviewing the project expenditures, the Committee requested the following changes to the project: no lighting to be added to the archways, a locked pedestrian gate will be added as well as a 6 foot wrought iron fence around the Manship burial plot along the Southside (without the removal of the existing chain-link fence), the archway should be modified to read "Parker Family and Post Oak Cemetery," and there should be space left in the archway to add the Historical Cemetery Designation Medallion once it is received from the Texas Historical Commission.

Larry Kitchens made a motion to approve the project in the amount of \$94,000. Billye Runnels-Jones seconded the motion.

Ayes: Billye Runnels-Jones, Betty Whiteside, and Larry Kitchens.
Noes: None.

- C. **“A History of Hurst” Website Update:** Larry Kitchens stated he needs more time to finalize his research before it is added to the City of Hurst website.

VI. New Business

- A. **Regular Meeting Date Approval:** The Committee could not come to a consensus on a regular meeting date, but did approve a March 8th meeting at 2:00 p.m.

VII. Informational Items

- A. **Parker Cemetery GPR Analysis with Dr. Schneider:** This item was moved to the top of the Agenda.
- B. **Oral History Timeline Review:** Jesse Loucks reviewed the Oral History timeline. Mr. Loucks noted that he will post the Patsy Smith Oral History video to the Hurst History website.

Mr. Loucks stated that Joe Fuchs is anxious to see his completed Oral History Video. The Committee approved Joe Fuchs previewing his Oral History video before the Committee goes through the official approval process.

- C. **Hurst History Project Video Approval:** Mr. Loucks presented the John Barfield Oral History video to the Committee. The Committee approved the video as presented.
- D. **Phase V Candidate Selection:** The Committee selected the following candidates for Phase V of the Oral History Project: Steve Moore, Larry Belue, E. Don Brown, and Henry Radde. Mr. Loucks requested the Committee to assist him in finding contact information for these candidates. He also requested the Committee to return at the March meeting with more names for the next phases of the Oral History Project.
- E. **Parker/Post Oak Cemetery Maintenance Project:** Kyle Gordon presented the Parker/Post Oak Cemetery Maintenance Project.
- 1. Parks Department Maintenance Program:** Mr. Gordon stated the City's Parks Department will be maintaining the mowing, edging, and tree maintenance on the Parker Cemetery property. He mentioned the Parks operations budget increase that will occur due to these changes.

The Committee requested that the City's Parks Department also remove the briars growing along the fence lines and to also mow the southern property edge to the Highway 10 curb line.
 - 2. Subcommittee Update:** Mr. Gordon presented a second draft of Volunteer Guidelines that were created by the Subcommittee in December. He has

asked the Committee to take the guidelines, review them, and return at the March meeting with either changes to the document or their approval of the document as written.

F. Texas Historical Cemetery Designation

- 1. **Texas Historical Commission Review of Parker Cemetery:** Mr. Gordon noted that after speaking with a representative from the Texas Historical Commission, it is apparent the Committee is on the right track with preserving and restoring Parker Cemetery, as well as creating volunteer guidelines to maintain the property, and completing the fencing project.
- 2. **Historical Commission Application Process:** Mr. Gordon stated the application process will move forwards as the City and the Committee has obtained all appropriate documents to satisfy the application guidelines. The Subcommittee will continue with this process.

The Committee approved Larry Kitchens as the Subcommittee Liaison to the Daughters of the American Revolution (DAR) who will assist with subject matter and for City Staff to facilitate the process.

- G. **Arwine Cemetery Update:** The address has been officially updated with Google to show its location in Hurst.

VIII. Other Business

None at this time.

IX. Board Member and Citizen Comments

Carolyn Kitchens would like the iris beds removed from Parker Cemetery.

Mrs. Kitchens also submitted a memo to the Chair asking that the following two items considered: (1) Pursue the three oldest homes in Hurst for landmark designation, (2) add additional Citizen-at-large Members to the Committee.

The Committee will respond to these items at the March meeting.

X. Adjournment

There being no further business, the meeting was adjourned by Vice Chair Betty Whiteside at 4:56 p.m.

APPROVED this the _____ day of _____, 2018.

APPROVED:

ATTEST:

CHAIR

RECORDING SECRETARY