

CITY OF HURST

COUNTY OF TARRANT

STATE OF TEXAS

On the 15th day of February, 2018 at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened in its Regular Meeting at the Hurst Public Library, 901 Precinct Line Road, Hurst, Texas, with the following member's present to-wit:

Alan Neace)	Chairman
Ralph Hurd)	Members
Pat King)	
Rod Robertson)	
Karen Spencer)	
Cathy Thompson)	
Bob Walker)	
Gary Waldron)	Alternates
Jessica Martin)	
Allan Heindel)	Deputy City Manager
Kyle Gordon)	Managing Director of Community Services
Chris Watson)	Recreation Director
Eric Starnes)	Director of Facilities & Project Management
Jennifer Kashner)	Recreation Manager Athletics/Aquatics
Paige Lutz)	Recreation Administrative Assistant
Gini Connolly)	GIS Manager

With no members absent, constituting a quorum, at which time the following business was transacted:

- I. **Call to Order:** Alan Neace called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Paige Lutz conducted the Roll Call of Members.
- III. **Approval of Minutes:** Ralph Hurd made a motion to approve the minutes of the January 18, 2018 regular meeting as written; Bob Walker seconded the motion.

AYES: Hurd, King, Neace, Robertson, Martin, Spencer, Thompson, Waldron, Walker

NOES: None

IV. **Staff Report:**

A. **Director's Report:**

1. **January Participation Report:** Chris Watson, Recreation Director, presented the following statistics for the January Participation Reports:

January

Recreation Center	14,720
Classroom Programs	805
Fitness Center	5,191
Tennis Center	733
Facility Rentals	35
Active Members	2,749

2. **Program Highlight:** Chris Watson reported that the January Program Highlight features Bob Klavitter, Karate/Self Defense Instructor. Bob has taught Karate/Self Defense at the Hurst Recreation Center for over 25 years. This very popular program has seen very steady participation over the years.

B. Special Events:

1. **2018 Chisholm Fish Stocking Program:** The dates for the upcoming fish stocking at the Chisholm Park Pond were displayed.
2. **Heritage Village Presents:** Kyle Gordon reported that the Grand Family Picnic is scheduled for March 14th at Heritage Village Plaza. The duo, *Trout Fishing in America*, will entertain at the event and *In-N-Out Burger* will offer a free meal of hamburger, chips, and a drink. Mr. Gordon noted that Concert in the Park is scheduled for April 27th. Summer Kick Off is scheduled for May 31st. Allan Heindel reported that staff is exploring the expansion of events such as these in the Heritage Village Presents Program throughout the City.
3. **Lose the LB's:** The Healthy Hurst "Lose the LB's" Program will run from January 1st to February 28th at the Hurst Recreation Center.
4. **Daddy Daughter Dance Preview:** The 15th Annual Daddy & Daughter Valentine's Ball was held on Saturday, February 10th at the Recreation Center with 252 in attendance.
5. **TAAF State Tournaments Preview:** The TAAF Men's 35 and over Basketball Tournament will be held on February 24th and 25th at the Hurst Recreation Center.
6. **EGGstravaganza:** Chris Watson reported that the 2018 EGGstravaganza is scheduled for March 24th at the Hurst Community Park. He noted that the event will offer a new Adaptive Area for children with special needs.

7. **Patron Appreciation Week:** Chris Watson reported that Patron Appreciation Week is scheduled for March 5th to March 9th at the Recreation Center. The event will offer raffle prizes and refreshments for our patrons.

C. Works in Progress:

1. **TXDOT Green Ribbon Grant Phase 2 Update:** The project started in December. The medians are excavated, and the irrigation work is nearly completed. The concrete mow strips are in progress.
2. **TXDOT Green Ribbon Grant Phase 3:** The design is underway and should be completed by June of 2018.
3. **TXDOT Green Ribbon Grant Phase 3a:** The medians at the SH 10 and Hwy 820 intersection are being drastically modified with the upcoming highway construction. The City has paid for a consultant to design landscape for the medians and the construction will be paid out of the highway project. Parks staff removed the entrance sign on January 31st.
4. **Pipeline Road Phase 2 Improvements:** The construction project should be substantially completed in the fall of 2018. The landscaping part of the project will be installed late fall of 2018.
5. **Median Sign Improvements:** The Conference Center logo will be added onto the newly renovated Thousand Oaks Drive median sign.
6. **Campus Drive Median:** The median on Campus Drive, adjacent to Harwood Road, will be landscaped in March.
7. **Master Plan Update:** The consultant will present the Master Plan to City Council in March for final approval.
8. **Central Aquatics Center Off-Season Improvements:** The tower open flume slide will be refinished in early April. Landscape replacements will be installed in April.
9. **Recreation Center Front Doors:** The existing front doors will be replaced with automatic sliding doors.
10. **Jaycee-Baker Playground:** Funding request to City Council on February 13th, next step is contract execution and material ordering.

D. Staff Activities:

1. **March Calendar:** Chris Watson reviewed the calendar of events for the month of March.

2. **Staff Recognition:** Jennifer Kashner, Recreation Manager, reported that she and Robert Sexton, Parks and Aquatics Technician, attended the Texas Public Pools Council State Conference. She mentioned that she and Mr. Sexton presented a Round Table discussion regarding Aquatics construction projects at the conference.

Allan Heindel mentioned that Gini Connolly, Public Works' GIS Manager, is attending the meeting this evening. The Board welcomed Ms. Connolly.

V. Report of the Committee:

- A. **2018 Entertainment:** Chris Watson reported that the previously recommended entertainment for the John Butler Memorial Senior Banquet, the Gold Tone Choir, is already booked for the date of the 2018 banquet. Allan Heindel noted that Bekha Hartmann and Timothy Ensz were very well received as the entertainment and pianist at the 2017 banquet. He recommended continuing to use them at the 2018 event. After discussion, it was the consensus of the Board to use Ms. Hartmann and Mr. Ensz as the entertainment for the 2018 banquet.

- VI. Communications:** Chris Watson presented a positive Facebook post regarding the Daddy/Daughter Valentine's Ball.

- VII. Unfinished Business:** None to discuss at this time.

VIII. New Business:

- A. **2018 Facility Utilization Agreements:** Allan Heindel reported that the City has continued its strong working relationship with the sports associations that utilize City facilities for their athletic programs. Mr. Heindel reviewed the clarifications and changes for the 2018 Facility Utilization Agreements.

Ralph Hurd made a motion to approve the Facility Utilization Agreements for 2018 as presented by staff. Cathy Thompson seconded the motion.

AYES: Hurd, King, Neace, Robertson, Martin, Spencer, Thompson, Waldron, Walker

NOES: None

- B. **Parker Cemetery Master Plan:** Kyle Gordon reported that the Historical Committee has reviewed the Parker Cemetery portion of the Master Plan and made their recommendations at their February meeting. The Committee recommended preserving the cemetery as a historical site and are working through the process of adding the cemetery to the Texas Historical Cemetery Registry. Mr. Gordon reviewed the recommended

improvements for the cemetery and the changes made to the corresponding pages in the Master Plan. He noted that, once approved by the Board, the Master Plan will be sent to City Council Distribution on February 27th and to Council for approval on March 27th.

Pat King made a motion to approve the Parker Cemetery Master Plan changes and to send the Master Plan to City Council for approval. Ralph Hurd seconded the motion.

AYES: Hurd, King, Neace, Robertson, Martin, Spencer, Thompson, Waldron, Walker

NOES: None

- C. Parker Cemetery Improvement Project:** Kyle Gordon reviewed the recommended improvements for the Parker Cemetery. He reviewed the funding and timeline of the improvements.

Ralph Hurd made a motion to approve the Parker Cemetery Improvement Project as presented by staff. Jessica Martin seconded the motion.

AYES: Hurd, King, Neace, Robertson, Martin, Spencer, Thompson, Waldron, Walker

NOES: None

IX. Informational Items:

- A. 2018 Aquatics Season Update:** Jennifer Kashner presented an update of the 2018 Aquatics Season. She reviewed the recruiting process for the two pools. She reported that Central Aquatics Center will offer a Dive-In Movie, featuring *Despicable Me 3*, on July 14th. Ms. Kashner presented an overview of the operational dates of both aquatics centers. She noted that this year the promotional item will be a City of Hurst backpack.

Ms. Kashner also reported that the Central Aquatics Center will offer a free event for families of children with special needs. The event will be held on August 4th from 8:00 a.m. to 10:00 a.m. and will offer a calmer environment with smaller crowds.

She noted that the Learn to Swim Program will begin offering private lessons at Central Aquatics Center. The lessons will be offered to Hurst Residents on Saturday mornings. The City of Hurst Employee picnic will be held on September 8th at Chisholm Aquatics Center.

Ms. Kashner reported that an online contest was held to name the Water Safety mascot for the 2018 Aquatics Season. The winning name chosen was Finn. Finn is a cartoon sea turtle that will be featured on the *Water Tip*

Wednesday cards. The cards will be offered every Wednesday throughout the season and will feature a water safety tip on the front that will be re-enforced during the Learn to Swim classes. The back of the cards will offer additional safety tips for the parents.

- B. Brookside Operational Plan:** Allan Heindel reported that staff is looking into a change in the daily operations of the Brookside Center in the near future. He noted that staff will bring more information regarding this plan in the coming months as it is developed.
- C. HEB ISD Sports Hall of Fame Banquet:** Chris Watson reported that the HEB ISD Sports Hall of Fame Banquet is scheduled for Saturday, February 17th, at the Hurst Conference Center.
- D. Upcoming Events:** Allan Heindel reported that the Town Hall Forum is scheduled for March 1st at the Hurst Conference Center.

Mr. Heindel reported that the City's Annual Boards and Commissions Banquet has been scheduled for Monday, March 8th, at the Hurst Conference Center. He reminded the Board that, in previous years, they have agreed to allow the banquet to serve as their regular meeting for that month. He asked the Board to consider allowing the banquet to serve as the March Board Meeting and have the next regular Board Meeting on April 19th.

Pat King made a motion to cancel the March 15th regular meeting and allow the Boards and Commissions Banquet to serve as the March meeting. Ralph Hurd seconded the motion.

AYES: Hurd, King, Neace, Robertson, Martin, Spencer, Thompson, Waldron, Walker

NOES: None

- X. Board Member and Citizen Comments:** Rod Robertson expressed his compliments to the City employee that takes care of the City's *Where We Live* Magazine. Allan Heindel reported that Kara McKinney, Public Information Officer and Shelly Klein, Customer Service Technology Administrator, are responsible for the magazine. He noted that he would pass on the compliment to Ms. McKinney and Ms. Klein.
- XI. Adjournment:** Ralph Hurd made a motion to adjourn the meeting.

AYES: Hurd, King, Neace, Robertson, Martin, Spencer, Thompson, Waldron, Walker

NOES: None

Alan Neace adjourned the meeting at 7:24 p.m.

APPROVED this the _____ day of _____, 20__

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY