

CITY OF HURST

COUNTY OF TARRANT

STATE OF TEXAS

On the 18<sup>th</sup> day of January, 2018 at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened in its Regular Meeting at the Hurst Public Library, 901 Precinct Line Road, Hurst, Texas, with the following member's present to-wit:

Ralph Hurd	)	Members
Pat King	)	
Rod Robertson	)	
Karen Spencer	)	
Cathy Thompson	)	
Gary Waldron	)	Alternates
Jessica Martin	)	
Kyle Gordon	)	Managing Director of Community Services
Chris Watson	)	Recreation Director
Kristie Weaver	)	Parks Director
Eric Starnes	)	Director of Facilities & Project Management
Paige Lutz	)	Recreation Administrative Assistant

With the following members, Alan Neace and Bob Walker, absent, constituting a quorum, at which time the following business was transacted:

- I. **Call to Order:** Karen Spencer called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Paige Lutz conducted the Roll Call of Members.
- III. **Approval of Minutes:** Ralph Hurd made a motion to approve the minutes of the November 16, 2017 regular meeting as written; Gary Waldron seconded the motion.

AYES: Hurd, King, Robertson, Martin, Spencer, Thompson, Waldron,

NOES: None

IV. **Staff Report:**

A. **Director's Reports:**

1. **November and December Participation Reports:** Chris Watson, Recreation Director, presented the following statistics for the November and December Participation Reports:

November

Recreation Center	12,839
Classroom Programs	1,839
Fitness Center	4,300
Tennis Center	1,029
Facility Rentals	52
Active Members	2,890

December

Recreation Center	11,197
Classroom Programs	333
Fitness Center	4,096
Tennis Center	1,213
Facility Rentals	41
Active Members	2,835

2. **Program Highlight:** Chris Watson reported that the January Program Highlight features the Hurst Men's Adult Basketball League Program. Mr. Watson presented a chart of the number of teams participating over the past five years. He noted that the numbers are trending upward following the recent gym floor renovations.
3. **New Program Preview:** Mr. Watson reported that the Hurst Recreation Center is offering two new programs this year. Adult Co-Ed Kickball will be offered, beginning in the 2018 spring season. The league will play on Tuesday nights and will coincide with the Adult Softball Program at the Hurst Athletics Complex.

He also noted that a Dog/Puppy Training class will be offered in the spring. This seven-week program will offer obedience training.

**B. Special Events:**

1. **2017 Chisholm Fish Stocking Program:** The dates for the upcoming fish stocking at the Chisholm Park Pond were displayed.
2. **Heritage Village Presents:** Kyle Gordon, informed the Board of the new logo change for Heritage Village and gave a brief overview of the Spring events including the Grand Family Picnic on Wednesday, March 14<sup>th</sup>, Concert in the Park on Friday, April 27<sup>th</sup>, Summer Kickoff on Thursday, May 31<sup>st</sup> and the Fall events including Salsa y Salsa on Thursday, September 6<sup>th</sup>, Dogtoberfest on Thursday, October 4<sup>th</sup>, and Movie in the Park on Friday, November 2<sup>nd</sup>.

3. **Christmas Tree Lighting Recap:** Chris Watson presented a recap of the 32<sup>nd</sup> Annual Christmas Tree Lighting and Santa's Workshop. The event was held on November 28<sup>th</sup> at the Hurst Conference Center with an estimated 9,000 people in attendance.
4. **Santa's Mailbox Recap:** Mr. Watson presented a recap of the 2017 Santa's Mailbox Program. He reported that 468 letters to Santa were received.
5. **USTA Adult Open Recap:** Mr. Watson presented a recap of the USTA Adult Tennis Tournament. He reported that the tournament was held on December 8<sup>th</sup> and 9<sup>th</sup> at the Hurst Tennis Center.
6. **Lose the LB's:** The Healthy Hurst "Lose the LB's" Program will run from January 1<sup>st</sup> to February 28<sup>th</sup> at the Hurst Recreation Center.
7. **Daddy Daughter Dance Preview:** The 15<sup>th</sup> Annual Daddy & Daughter Valentine's Ball is scheduled for Saturday, February 10<sup>th</sup>, from 2:00 to 4:00 p.m. at the Recreation Center.

**C. Works in Progress:**

1. **TXDOT Green Ribbon Grant Phase 2 Update:** The project started last month. The medians are being excavated and the irrigation work has started.
2. **TXDOT Green Ribbon Grant Phase 3:** The design is underway and should be completed by June of 2018.
3. **TXDOT Green Ribbon Grant Phase 3a:** The medians at the SH 10 and Hwy 820 intersection are being drastically modified with the upcoming highway construction. The City has paid for a consultant to design landscape for the medians and the construction will be paid out of the highway project.
4. **Pipeline Road Phase 2 Improvements:** The construction project should be substantially completed in the fall of 2018. The landscaping part of the project will be installed late fall of 2018.
5. **Echo Hills Playground:**
  - a. **Playground Installation** – The playground is complete.
  - b. **Playground Ribbon Cutting Event** – On December 2<sup>nd</sup> a neighborhood celebration and Ribbon Cutting was held at the park.

**c. Miscellaneous Improvements** – Park improvements include: new cedar rail posts, new benches around swings, new pavilion picnic tables, and new pavilion LED lighting.

- 6. Median Sign Improvements:** The Conference Center logo will be added to the newly renovated Thousand Oaks Drive median monument sign.
- 7. Campus Drive Median:** The median on Campus Drive, adjacent to Harwood Road, will be landscaped next spring.
- 8. Parks Holiday Decorations Removal:** Parks Division has removed the holiday decorations throughout the City.
- 9. Master Plan Update:** The consultant will present the Master Plan to City Council in February for final approval.
- 10. Central Aquatics Center Off-Season Improvements:** The tower open flume slide will be refinished in early April. The light poles have been painted and a new employee gate has been installed.

#### **D. Staff Activities:**

- 1. February Calendar:** Chris Watson reviewed the calendar of events for the month of February.
- 2. Staff Recognition:** Mr. Watson reported that Kelly Langdon, Head Tennis Pro, was selected as Coach of the Year by the Texas Tennis Coaches Association. Mr. Langdon has been the City's Head Tennis Pro since 1998.

#### **V. Report of the Committee:**

- A. Senior Banquet Recap:** A recap of the 39<sup>th</sup> Annual John Butler Memorial Senior Banquet was provided to the Board. Chris Watson reported that to better serve the banquet attendees, staff is looking into the purchase of portable heaters. The heaters will be located by the valet pick-up area.
- B. 2018 Entertainment:** Chris Watson noted that Bekha Hartmann and Timothy Ensz were very well received as the entertainment and pianist at the 2017 banquet. He recommended continuing to use them at the 2018 event. Pat King recommended a senior group that she would like for the Board to consider. She noted that she would bring the name of the group to the next meeting.

- VI. Communications:** Chris Watson presented a complimentary email regarding the Hurst Christmas Tree Lighting and Santa's Workshop event.

**VII. Unfinished Business:** None to discuss at this time.

**VIII. New Business:**

- A. Consider Recreation Center Non-Resident Family Rate:** Chris Watson reported that currently the Hurst Recreation Center does not offer a Non-Resident Family Membership. He asked the Board to consider adding this membership category to the current memberships offered at the Center. A Non-Resident Family Membership would cost \$400.00 for a family of six. Additional family members can be added for an additional \$10.00 per person.

Cathy Thompson made a motion to approve the addition of a Recreation Non-Resident Family Membership as presented; Karen Spencer seconded the motion.

AYES: Hurd, King, Robertson, Martin, Spencer, Thompson, Waldron,

NOES: None

**IX. Informational Items:**

- A. Parker Cemetery Update:** Kyle Gordon reported that the Historical Committee meeting was rescheduled from January 11<sup>th</sup> to February 8<sup>th</sup>. Due to the date change, the Parker Cemetery site recommendations to the Master Plan cannot be reviewed until that time. Once the recommendations have been approved by the Committee, the Master Plan will be presented to City Council. Mr. Gordon reviewed the future plans for the project.

- B. Jaycee Baker Park Playground Project:** Kristie Weaver, Parks Director, presented an update to the Jaycee Baker Park Playground Project. She presented a timeline and the funding source for the new playground replacement.

Ralph Hurd made a motion to approve the Jaycee Baker Park Playground Project as presented; Pat King seconded the motion.

AYES: Hurd, King, Robertson, Martin, Spencer, Thompson, Waldron,

NOES: None

- C. Recreation Center Interior Improvements:** Chris Watson reviewed the Recreation Center Interior Improvements. He noted that framed and matted photos of the activities offered throughout the City are being displayed on the walls of the Recreation Center.

- D. Recreation Center Maintenance**

1. **Water Line Repair:** Eric Starnes reported that the water line break located on the southeast side of the Recreation Center has been repaired with minimal impact on the patrons at the center.

2. **Automatic Door Installation:** The current double-doors at the front entrance of the Recreation Center will be replaced with automatic sliding glass doors in mid-February.

E. **HEB ISD Sports Hall of Fame Banquet:** Chris Watson reported that the HEB ISD Sports Hall of Fame Banquet is scheduled for Saturday, February 17<sup>th</sup>, at the Hurst Conference Center.

X. **Board Member and Citizen Comments:** Rod Robertson expressed his compliments to the City employee that takes care of the City announcements on Social Media. Kyle Gordon reported that Shelly Klein, Customer Service Technology Administrator, is responsible for reporting City announcements. He noted that he would pass on the compliment to Ms. Klein.

XI. **Adjournment:** Gary Waldron made a motion to adjourn the meeting; Ralph Hurd seconded the motion.

AYES: Hurd, King, Robertson, Martin, Spencer, Thompson, Waldron,

NOES: None

Karen Spencer adjourned the meeting at 6:50 p.m.

APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

APPROVED:

ATTEST:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
RECORDING SECRETARY