

**WORK SESSION AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
FIRST FLOOR CONFERENCE ROOM
TUESDAY, MAY 22, 2018 – 5:00 P.M.**

I. Call to Order

II. Informational Items

) Discussion and staff update on annual street rehabilitation program

III. Discussion of Agenda Item(s) 6

Consider authorizing the city manager to enter into an annual contract for Citywide Fence Repair, Rental, and Construction Services

IV. Discussion of Agenda Item(s) 7

Consider P-18-02, Provision At North Valentine Addition, a replat of Lots AR, B, and C, Block 1 Meyers Park Addition and Tract 19B and 18A2 William Wallace Survey A1607 to Lots 1 and 2, Block A Provision At North Valentine Addition, being 9.72 acres located at 225, 237, and 241 W. Bedford Euless Road and 224 Olive Street

V. Adjournment

Posted by: _____

This the 18th day of May 2018, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 561.087 of the Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

**REGULAR MEETING AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
TUESDAY, MAY 22, 2018**

AGENDA:

5:00 p.m. - Work Session (City Hall, First Floor Conference Room)

5:45 p.m. – Reception (City Hall Front Lobby)

6:30 p.m. - City Council Meeting (City Hall, Council Chamber)

CALL TO ORDER

INVOCATION (The Reverend Danny Souder)

PLEDGE OF ALLEGIANCE

INAUGURATION OF OFFICIALS

1. Presentation of Certificates of Election
2. Oath of Office for Elected Officials
3. Election of Mayor Pro Tem

CONSENT AGENDA

4. Consider approval of the minutes for the May 8 and 15, 2018 City Council meetings
5. Consider canceling the July 24, 2018 Regular City Council meeting
6. Consider authorizing the city manager to enter into an annual contract for Citywide Fence Repair, Rental, and Construction Services

PLAT(S)

7. Consider P-18-02, Provision At North Valentine Addition, a replat of Lots AR, B, and C, Block 1, Meyers Park Addition and Tract 19B and 18A2 William Wallace Survey A1607 to Lots 1 and 2, Block A, Provision At North Valentine Addition, being 9.72 acres located at 225, 237, and 241 W. Bedford Euless Road and 224 Olive Street

OTHER BUSINESS

- 8. Review of the following advisory committee meeting minutes:
 - Ñ Animal Services Advisory Committee
 - Ñ Library Board
 - Ñ Senior Citizens Advisory Board
 - Ñ Parks and Recreation Board
 - Ñ Planning and Zoning Commission Work Session
 - Ñ Planning and Zoning Commission

- 9. Review of upcoming calendar items

- 10. City Council Reports - Items of Community Interest

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED

ADJOURNMENT

Posted by: _____

This 18th day of May 2018, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 561.087 of the Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary’s office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

City Council Staff Report

SUBJECT: Presentation of Certificates of Election for the May 5, 2018 General and Special Election of Officers

Supporting Documents:

Meeting Date: 5/22/2018
Department: City Secretary
Reviewed by: Rita Frick
City Manager Review:

Background/Analysis:

The City of Hurst General and Special Election of Officers was held May 5, 2018, and canvassed on May 15, 2018. Certificates of Election are provided to each candidate elected to office.

Funding and Sources:

There is no fiscal impact.

Recommendation:

Staff recommends the Mayor provide the Certificates of Election to the elected candidates for Councilmember Place 3 (Mayor), 4, 5 and 6 (unexpired term)

City Council Staff Report

SUBJECT: Oath of Office for Elected Officials	
Supporting Documents:	
	Meeting Date: 5/22/2018 Department: City Secretary Reviewed by: Rita Frick City Manager Review:
Background/Analysis:	
The City of Hurst General and Special Election of Officers was held May 5, 2018, and canvassed on May 15, 2018. Newly elected Councilmembers take the Official Oath of Office before conducting official business.	
Funding and Sources:	
There is no fiscal impact.	
Recommendation:	
Staff recommends the Oath of Office be administered to the elected candidates for Councilmember Place 3 (Mayor), 4, 5, and 6 (unexpired term).	

City Council Staff Report

SUBJECT: Election of Mayor Pro Tem	
Supporting Documents:	
	Meeting Date: 5/22/2018 Department: City Secretary Reviewed by: Rita Frick City Manager Review:
Background/Analysis:	
<p>The City Council annually elects a new Mayor Pro Tem after the General Election of Officers.</p> <p>The City Council Rules of Procedure provide that the Mayor Pro Tem position shall be rotated between all Councilmembers and, in order, based on Council seniority.</p>	
Funding and Sources:	
There is no fiscal impact.	
Recommendation:	
Staff recommends the City Council nominate and elect the next Mayor Pro Tem.	

**Minutes
Hurst City Council
Work Session
Tuesday, May 8, 2018**

On the 8th day of May 2018, at 5:30 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at Hurst City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Richard Ward)	Mayor
Henry Wilson)	Mayor Pro Tem
Bill McLendon)	Councilmembers
Nancy Welton)	
Larry Kitchens)	
David Booe)	
Trasa Cobern)	
Clay Caruthers)	City Manager
Allan Heindel)	Deputy City Manager
Matthew Boyle)	City Attorney
Rita Frick)	City Secretary
Greg Dickens)	Executive Director of Public Works
Clayton Fulton)	Executive Director of Fiscal and Strategic Services
Jerry Lewandowski)	Director of Purchasing and Risk Management
Michelle Lazo)	Executive Director of Development

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

Informational Items – Mayor Pro Tem Wilson introduced TML Risk Pool Representative Patti Ledesma who is visiting the City and touring the Hurst Conference Center.

I. Discussion of Agenda Item(s) 6

Consider Resolution 1700 adopting amended City Council Rules of Procedure.

City Secretary Rita Frick provided the proposed amendments including media / social media communication guidelines as discussed by Council, and stated language regarding Board Chair selection or outgoing Councilmember recognition is not included. Staff noted policies were already in place for board, commission and committee member recognition in the City Secretary's office procedures, which could also include Council recognition; and noted possible challenges regarding limitation of Chairs on board, commission and committees that Council may want to discuss further. Council discussed the proposed procedures.

II. Discussion of Agenda Item(s) 7, 8 and 9

Discussion and consideration of all matters incident and related to the issuance and sale of "City of Hurst, Texas, Tax and Waterworks and Sewer System (Surplus Pledge) Revenue

Certificates of Obligation, Series 2018”, including the adoption of Ordinance 2387, first and final reading, authorizing the issuance of such certificates of obligation.

Executive Director of Fiscal and Strategic Services Clayton Fulton briefed Council on the certificates of obligation to issue debt for a portion of the line on Valley View Branch Wastewater Interceptor, introduced Hilltop Securities representative Nick Bulaich and Norton Rose Fulbright Bond Counsel Robert Dransfield. Mr. Fulton reviewed the plan of finance and proposed Ordinance for the certificate of obligation noting a lower interest rate of 1.4 %, a grant component, and a savings of \$730,000 over a twenty year life. He stated, due to existing debt payoff, there are adequate funds for the payment necessary for this bond. In response to Councilmember questions’ Executive Director of Public Works Greg Dickens reviewed the time line for the project, noting an approximate 180 day project and stated no individual services should be impacted. Mr. Dransfield stated the dollars should be in the bank from the sale June 1st.

Discussion and consideration of all matters incident and related to authorizing the execution of a Principal Forgiveness Agreement between the Texas Water Development Board and the City of Hurst, Texas, and an Escrow Agreement, including the adoption of Resolution 1698 pertaining thereto.

Executive Director of Fiscal and Strategic Services Clayton Fulton briefed Council on the Principal Forgiveness Agreement between the Texas Water Development Board and the City of Hurst, Texas and an Escrow Agreement noting this resolution is the grant component requested through the Texas Water Development Board.

Consider Resolution 1699 denying Oncor Electric Delivery Company LLC’s Application for Approval of a Distribution Cost Recovery Factor (DCRF).

Executive Director of Fiscal and Strategic Services Clayton Fulton briefed Council on the proposed resolution denying Oncor Electric Delivery Company LLC’s Application for Approval of a Distribution Cost Recovery Factor (DCRF), which allows the City to take action to review other options.

III. Discussion of Agenda Item(s) 10

Consider Resolution 1701 confirming approval of the sale of the unimproved Lot 9R, Block 8, Woodcrest Addition Section 4, in the City of Hurst, Tarrant County Texas.

Director of Purchasing and Risk Management Jerry Lewandowski briefed Council on the proposed resolution confirming the sale of surplus land that was deeded to the City of Hurst, by the State of Texas, after the completion of the highway.

IV. Discussion of Agenda Item(s) 11 and 12

Consider authorizing the city manager to enter into a contract for Mid-Cities Boulevard Hooded Left Turn Improvements at Martin Road.

Executive Director of Public Works Greg Dickens briefed Council on the proposed contract for the hooded left turn for Mid-Cities Boulevard at Martin Drive, noting the Traffic Safety Commission and Council provided direction to proceed with the project. He reviewed the bids, noting Reliable Paving, Inc., was low bidder for a total bid amount of \$40,160.00, which included added alternates for bonding and traffic control. He stated sufficient funds are budgeted for the project and staff recommends moving forward with a total amount of \$45,000.00 including the contingency amount. Mr. Dickens stated the project bid time is 30 working days, stated signage will be used to alert drivers, and the product will look similar to the turn on Harwood after passing Precinct Line Road turning into Walmart. Councilmembers discussed traffic flow and safety issues.

Consider authorizing the city manager to enter into an Engineering Services Contract with Thomas Hoover Engineering, LLC, for design of the Cimarron Trail Drainage Improvements.

Executive Director of Public Works Greg Dickens briefed Council on the proposed engineering services contract for design of the Cimarron Trail Drainage Improvements reviewing the drainage issues along the road and across several backyards. He stated the engineering plans will be developed and the project advertised for bid in July or August.

V. Discussion of Agenda Item(s) 13

Consider reappointment of Municipal Court Judges.

City Secretary Rita Frick reviewed the reappointment process for the Municipal Court Judges, noting Judge Whiteley's insurance coverage with the City.

VI. Adjournment – The meeting adjourned at 6:12 p.m.

APPROVED this the 22nd day of May 2018.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Richard Ward, Mayor

**City of Hurst
City Council Minutes
Tuesday, May 8, 2018**

On the 8th day of May 2018, at 6:30 p.m., the City Council of the City of Hurst, Texas, convened in Regular Meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Richard Ward)	Mayor
Henry Wilson)	Mayor Pro Tem
Bill McLendon)	Councilmembers
Nancy Welton)	
Larry Kitchens)	
David Booe)	
Trasa Cobern)	
Clay Caruthers)	City Manager
Allan Heindel)	Deputy City Manager
Matthew Boyle)	City Attorney
Rita Frick)	City Secretary
Greg Dickens)	Executive Director of Public Works
Steve Bowden)	Executive Director of Economic Development
Kara McKinney)	Public Information Officer
David Palla)	Fire Chief
Michelle Lazo)	Executive Director of Planning and Development

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 6:30 p.m.

Councilmember Cobern gave the Invocation.

The Pledge of Allegiance was given.

PRESENTATION(S)

1. Proclamation recognizing Motorcycle Awareness Month. Councilmember Trasa Cobern presented the proclamation recognizing Motorcycle Awareness Month requested by Vanessa Vaughn and noted the importance of motorcycle safety.
2. Presentation of certificates of recognition for the 2018 City of Hurst 101 Citizen's Academy Class.

Executive Director of Administration and Customer Service Malaika Marion Farmer reviewed the Hurst 101 Citizen's Academy program and introduced Valedictorian of the Hurst 101 Citizen's Academy Class, Brandon Herrera. Mr. Herrera thanked the Council

for implementing the program, which is truly informative for the citizens.

Mayor Ward and Councilmembers recognized the following graduates: Natasha Belle-Isle, Patty Boyd, Joy Bruce, Denise Fields, Chad Froust, Ami Granger, Bob Harper, Brandon Herrera, Terrell Holsinger, Stacy Pena Huynh, Sandra McMahon, Guy Morsillo, Alan Neace, Tammy Salter, Cindy Shepard, Barry Smith, Oscar Soler Santos, Caitlin Sweet, Ann Teeter and Elaine Wicker.

3. Presentation of certificates to Youth in Government participants and recognition of scholarship recipients.

Public Information Officer Kara McKinney reviewed the Youth in Government Program and introduced the following Youth in Government participants who reviewed their activities during the program: Eric Davis, Lauren Cuevas, Helen Perkinson, Kayley Hillhouse, Lindsay Ross, Elani Smiley, Elizabeth Parrill, Victor Hernandez, Aisha Mahama-Rodriguez, Harrison Caltagirone, Isabella Morales and Mariam Mohamed.

Republic Waste Representative Jeri Harwell presented checks to scholarship recipients Kayley Hillhouse, Lindsey Ross and Eric Davis.

CONSENT AGENDA

4. Considered approval of the minutes for the April 24, 2018 City Council meetings.
5. Considered Ordinance 2386, second reading, to consider SP-18-02 Provision at North Valentine, a site plan for Lot AR, B, and C, Block 1, Meyers Park Addition, being 5.67 acres located at 225, 237, 241 W. Bedford Euless Road.
6. Considered Resolution 1700 adopting amended City Council Rules of Procedure.

Councilmember Wilson moved to approve the consent agenda. Motion seconded by Councilmember Welton. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson, and Welton

No: None

ORDINANCE(S) AND RELATED ITEM(S)

7. Discussion and consideration of all matters incident and related to the issuance and sale of "City of Hurst, Texas, Tax and Waterworks and Sewer System (Surplus Pledge) Revenue Certificates of Obligation, Series 2018", including the adoption of Ordinance 2387, first and final reading, authorizing the issuance of such certificates of obligation.

Mayor Ward recognized Executive Director of Fiscal and Strategic Services Clayton Fulton who stated this item is to issue debt for a portion of the line on Valley View

Branch Wastewater Interceptor that has been prioritized by the Public Works Department. He stated the recent rain events underscore the need to address the issue as the line was overwhelmed. Mr. Fulton reviewed the plan of finance and proposed Ordinance for the certificate of obligation, noting a lower interest rate of 1.4 %, a grant component, and a savings of \$730,000 over a twenty year life. He stated, due to existing debt payoff, there are adequate funds to make the necessary bond payment. In response to Councilmember questions' Executive Director of Public Works Greg Dickens stated the project's final design was submitted to the Texas Water Development Board for review, and once approved, the project will be bid with a projected start in late July or August. The project should take approximately 180 days.

Councilmember McLendon moved to adopt Ordinance 2387, authorizing the issuance of "City of Hurst, Texas, Tax and Waterworks and Sewer System (Surplus Pledge) Revenue Certificates of Obligation, Series 2018"; and approving and authorizing the execution of a Paying Agent/Registrar Agreement in relation to such obligations and the approval and distribution of an Official Statement. Motion seconded by Councilmember Kitchens. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Wilson, and Welton

No: Councilmember Cobern

8. Discussion and consideration of all matters incident and related to authorizing the execution of a Principal Forgiveness Agreement between the Texas Water Development Board and the City of Hurst, Texas and an Escrow Agreement, including the adoption of Resolution 1698 pertaining thereto.

Councilmember Wilson moved to approve Resolution 1698 authorizing execution of a Principal Forgiveness Agreement between the Texas Water Development Board and the City of Hurst. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson, and Welton

No: None

RESOLUTION(S)

9. Considered Resolution 1699 denying Oncor Electric Delivery Company LLC's Application for Approval of a Distribution Cost Recovery Factor (DCRF).

Mayor Ward recognized Executive Director of Fiscal and Strategic Services Clayton Fulton who reviewed the proposed resolution noting Oncor Electric Delivery Company, LLC, filed an application to increase distribution rates seeking an increase in distribution revenues of \$19,002,177. He stated the primary purpose of the proposed resolution is to deny the DCRF application. He explained a number of cities formed a steering committee to evaluate the filing, determine whether the filing complies with law, and if

lawful, to determine strategy, including settlement, to pursue, and the resolution also authorizes joining the committee. In responding to Councilmembers' questions, Mr. Fulton stated the committee has been very successful in negotiation efforts. He stated there have been increases granted, but not as substantial as the original request.

Councilmember Kitchens moved to approve Resolution 1699 denying Oncor Electric Delivery Company, LLC's Distribution Cost Recovery Factor application. Motion seconded by Councilmember Cobern. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson, and Welton

No: None

10. Considered Resolution 1701 confirming approval of the sale of the unimproved Lot 9R, Block 8, Woodcrest Addition Section 4, in the City of Hurst, Tarrant County Texas.

Mayor Ward recognized Director of Purchasing and Risk Management Jerry Lewandowski who stated this item is to confirm the sale of surplus land that was deeded to the City of Hurst by the State of Texas after the completion of the highway. He stated the land has gone to auction and staff is recommending approval of the sale. City Manager Clay Caruthers stated the advantage is twofold, gaining proceeds of \$41,210 and eliminating maintenance of the property by the City. Mr. Lewandowski stated he understands a home will be built on the property.

Councilmember Booe moved to approve Resolution 1701 confirming the sale of the unimproved Lot 9R, Block 8, Woodcrest Addition, Section 4, in the City of Hurst, Tarrant County Texas, and authorizing the city manager to execute the said sale. Motion seconded by Councilmember Wilson. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson, and Welton

No: None

ACTION ITEM(S)

11. Considered authorizing the city manager to enter into a contract for Mid-Cities Boulevard Hooded Left Turn Improvements at Martin Road.

Mayor Ward recognized Executive Director of Public Works Greg Dickens who reviewed the proposed contract for the hooded left turn for Mid-Cities Boulevard at Martin Drive, noting the Traffic Safety Commission and Council provided direction to proceed with the project. He reviewed the bids, noting Reliable Paving, Inc., was low bid, for a total bid amount of \$40,160.00, which included added alternates for bonding and traffic control. He stated sufficient funds are budgeted for the project and staff recommends moving forward, with a total amount of \$45,000.00 including the contingency amount. Mr. Dickens stated the project bid time is 30 working days, stated

signage would be used to alert drivers, and the product will look similar to the turn on Harwood after passing Precinct Line Road turning into Walmart. Councilmembers discussed the safety issues and need for the project.

Councilmember Welton moved to authorize the city manager to enter into a contract with Reliable Paving, Inc., for the Mid-Cities Boulevard Hooded Left Turn Improvements at Martin Road, in the amount of \$40,160.00, with a contingency of 44,840.00. Motion seconded by Councilmember Kitchens. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson, and Welton

No: None

12. Considered authorizing the city manager to enter into an Engineering Services Contract with Thomas Hoover Engineering, LLC, for design of the Cimarron Trail Drainage Improvements

Mayor Ward recognized Executive Director of Public Works Greg Dickens who stated several property owners on Cimarron Trail have complained about drainage along this road near the culvert and draining between 1323 and 1325 Cimarron Trail. He stated there are no curb and gutters and is complicated by drainage flowing across a couple of yards. He explained, although no homes have been flooded, water entered a front door and garage. Mr. Dickens stated staff is working with the owners and feel the proposed engineering contract is an appropriate solution.

Councilmember McLendon moved to authorize the city manager to enter into an Engineering Services contract with Thomas Hoover Engineering, LLC, in an amount not to exceed \$19,400.00, for design of Cimarron Trail Drainage Improvements. Motion seconded by Councilmember Kitchens. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson, and Welton

No: None

13. Considered reappointment of Municipal Court Judges.

Councilmember Wilson moved to reappoint Municipal Judge Lacy Britten, Alternate Judge Kenneth Whiteley and continue Judge Whiteley's insurance during his term, and Alternate Judges Timothy J. Murphy and Terri Roberts Pearce for a two-year terms. Motion seconded by Councilmember. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson, and Welton

No: None

OTHER BUSINESS

- 14. Review of upcoming calendar items – City Manager Clay Caruthers reviewed the following calendar items:
 -) Monday, May 28, 2018 – City Hall closed
 -) Wednesday, July 4, 2018 – City Hall closed
 -) Wednesday, July 4, 2017 – Hurst Stars & Stripes, Hurst Community Park

- 15. City Council Reports - Items of Community Interest

Mayor Ward noted his recent trip to Nebraska. Councilmember Cobern noted the HEB READS! event on Saturday had several thousand people and was a great event. Councilmember Welton noted 3,000 bags were distributed during the event. Mayor Ward added congratulations to those who ran in the recent election.

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED

Mayor Ward recognized Gary Waldon, 1905 Hurstview, Hurst, Texas who thanked Mayor Ward for his service to the City.

ADJOURNMENT

The meeting adjourned at 7:40 p.m.

APPROVED this the 22nd day of May 2018.

ATTEST:

APPROVED:

Rita L. Frick, City Secretary

Richard Ward, Mayor

**Minutes
Hurst City Council
Work Session
Tuesday, May 15, 2018**

On the 15th day of May 2018, at 4:30 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at Hurst City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Richard Ward)	Mayor
Henry Wilson)	Mayor Pro Tem
Bill McLendon)	Councilmembers
Nancy Welton)	
Larry Kitchens)	
David Booe)	
Trasa Cobern)	
Clay Caruthers)	City Manager
Rita Frick)	City Secretary

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

- I. Call to Order** – Mayor Ward called the meeting to order at 4:33 p.m. Councilmember Cobern arrived at 4:43 p.m.

EXECUTIVE SESSION in Compliance with the Provisions of the Texas Open Meetings Law, Authorized by Government Code, 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City (CN Churchill IV, LLC) and to reconvene in Open Session at the conclusion of the Executive Session.

Mayor Ward recessed the meeting to Executive Session at 4:34 p.m. in compliance with the provisions of the Texas Open Meetings Law, authorized by Government Code, 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City (CN Churchill IV, LLC) and reconvened Open Session at 4:49 p.m.

- II. Adjournment – The meeting adjourned at 4:49 p.m.**

APPROVED this the 22nd day of May 2018.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Richard Ward, Mayor

**MINUTES
HURST CITY COUNCIL
SPECIAL SESSION
TUESDAY, MAY 15, 2018**

On the 15th day of May 2018, at 5:00 p.m., the City Council of the City of Hurst, Texas, convened in Special Session at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Richard Ward)	Mayor
Henry Wilson)	Mayor Pro Tem
Bill McLendon)	Councilmembers
Nancy Welton)	
Larry Kitchens)	
David Booe)	
Trasa Cobern)	
Clay Caruthers)	City Manager
Rita Frick)	City Secretary
Cynthia Singleton)	Deputy City Secretary

with the following members absent: none, constituting a quorum; at which time, the following business was transacted:

CALL TO ORDER – Mayor Ward called the meeting to order at 5:00 p.m.

CANVASS OF ELECTION

1. Considered Resolution 1702 Canvassing the May 5, 2018 General and Special Elections.

Mayor Pro Tem Wilson moved to approve Resolution 1702 canvassing the May 5, 2018 General and Special Elections. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson, and Welton

No: None

RESOLUTION(S)

2. Considered Resolution 1703 calling a Runoff Election ensuing from the May 5, 2018, General Election of Officers for June 16, 2018 (if necessary).

Councilmember Cobern moved to approve Resolution 1703 calling a Runoff Election ensuing from the May 5, 2018, General Election of Officers for June 16, 2018. Motion seconded by Councilmember Welton. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson, and Welton
No: None

3. Considered authorizing the city manager to extend the Certificate of Occupancy deadline for CN Churchill IV, LLC, and take any other necessary action

Councilmember Kitchens moved to table the item authorizing the city manager to extend the Certificate of Occupancy deadline for CN Churchill IV, LLC, until May 31, 2018. Motion seconded by Councilmember Cobern. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson, and Welton
No: None

ADJOURNMENT

The meeting was adjourned at 5:02 p.m.

APPROVED this the 22nd day of May 2018.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Richard Ward, Mayor

City Council Staff Report

SUBJECT: Consider canceling the July 24, 2018 regular City Council meeting	
Supporting Documents:	
	Meeting Date: 5/22/2018 Department: Legislative and Judicial Services Reviewed by: Rita Frick City Manager Review:
Background/Analysis:	
This item provides for City Council to cancel the July 24, 2018 regular City Council meeting.	
Funding and Sources:	
There is no fiscal impact.	
Recommendation:	
Staff recommends City Council cancel the July 24, 2018 regular City Council meeting.	

City Council Staff Report

SUBJECT: Consider authorizing the city manager to enter into an annual Contract for Citywide Fence Repair, Rental, and Construction Services

Supporting Documents:

Meeting Date: 5/22/2018
 Department: Community Services
 Reviewed by: Allan Heindel
 City Manager Review:

Background/Analysis:

The City of Hurst currently utilizes various types of fencing throughout all City-owned locations. Most of the fencing requirements are for the various athletic field fences within the Athletic Complex, Community Park, and Chisholm Park. These fences are monitored, maintained and improved by the Parks Division to ensure they function properly and provide security and safety for our citizens and patrons.

In January 2007, the Parks Division began contracting out the maintenance, rental and installation of fences throughout City-owned locations. The most recent contract expired in February of 2018. A set of specifications and bid documents were modified to meet the City's current fencing needs. Bid documents were advertised and distributed to fencing businesses, in the area, with two companies responding. After a full review, it was determined that Latham Fence Inc. was the successful low bidder. Latham Fence Inc. has a reputation for quality and timely workmanship.

Funding Sources and Community Sustainability:

It is estimated the Parks Division will require approximately \$60,000 per year to complete the necessary fencing work required throughout City-owned locations. Funding for this contract has been identified in the FY 2017-18 Operating and Project budgets.

In an effort to remain a vibrant community this contract addresses the City Council's Strategic Priorities for Redevelopment and Infrastructure by maintaining and improving the City's parks and facilities.

Recommendation:

It is recommended the City Council authorize the city manager to enter into a Contract with Latham Fence Inc., for fence repair, rental and construction services throughout the City, with an option for four additional twelve-month renewals.

City Council Staff Report

SUBJECT: P-18-02 Provision At North Valentine Addition, a replat of Lots AR, B, and C, Block 1, Meyers Park Addition and Tract 19B and 18A2 William Wallace Survey A1607 to Lots 1 and 2, Block A Provision At North Valentine Addition, being 9.72 acres located at 225, 237, and 241 W. Bedford Euless Road and 224 Olive Street

Supporting Documents:

Area map
Plat

Meeting Date: 5/22/2018
Department: Development
Reviewed by: Michelle Lazo
City Manager Review:

Background/Analysis:

An application has been made by Gardner Capital for a replat of Lots AR, B, and C, Block 1, Meyers Park Addition, Tract 19B and 18A2 William Wallace Survey A1607 to Lots 1 and 2, Block A, Provision At North Valentine, being 9.72 acres located at 225, 237, and 241 W. Bedford Euless Road and 224 Olive Street.

Gardner Capital is requesting the replat to develop The Provision at North Valentine, a 96-unit apartment community on the southwest corner of Bedford Euless Road and Valentine Street.

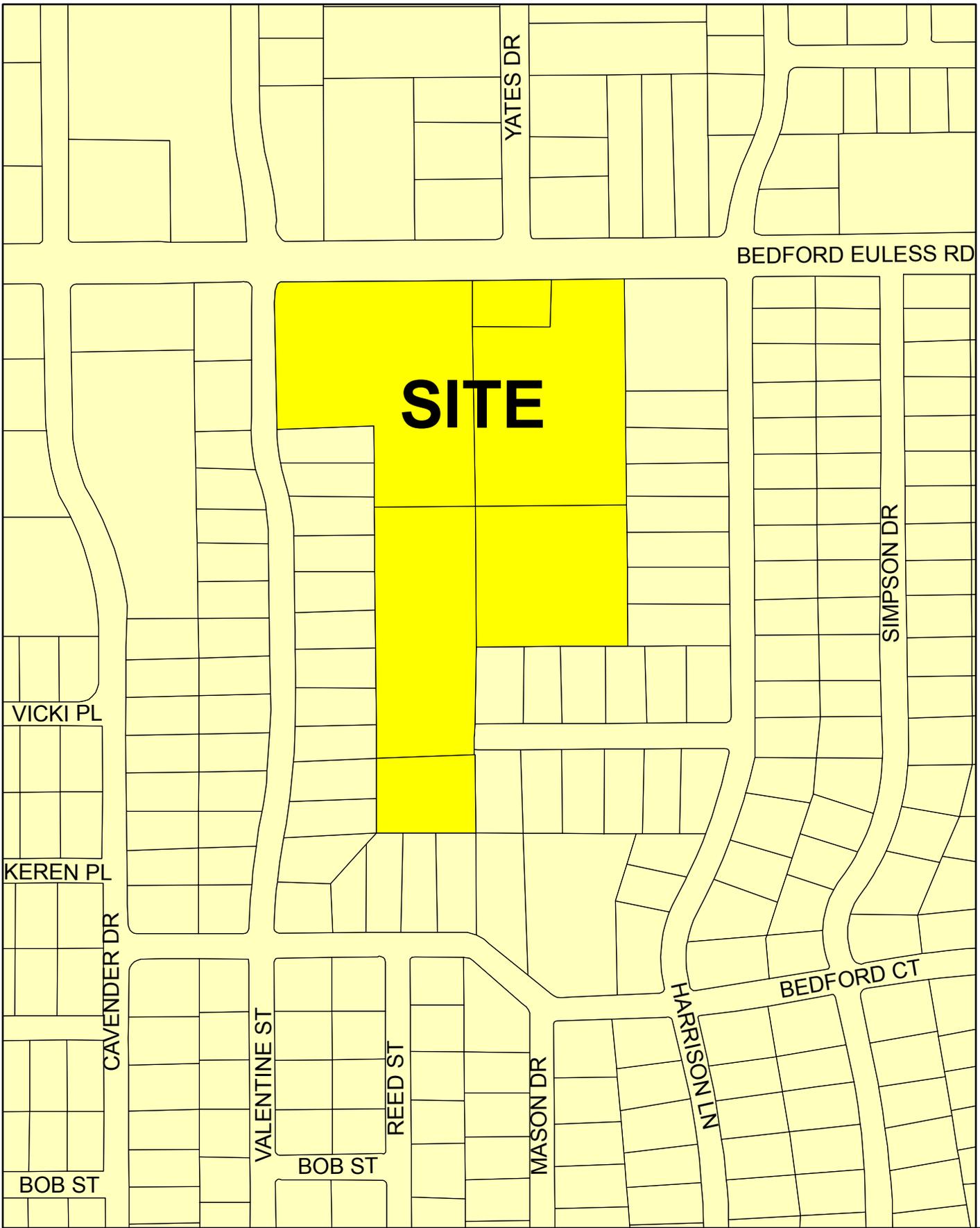
Lot 1 will be developed for the apartment community and Lot 2 will serve as a drainage and utility easement with a detention pond to be maintained by the property owner.

Funding Sources and Community Sustainability:

There is no fiscal impact on this agenda item. The replat is a direct representative of the Council's goals of Redevelopment.

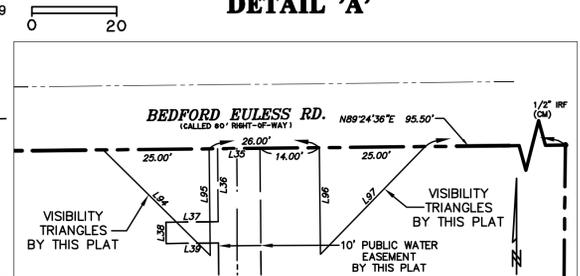
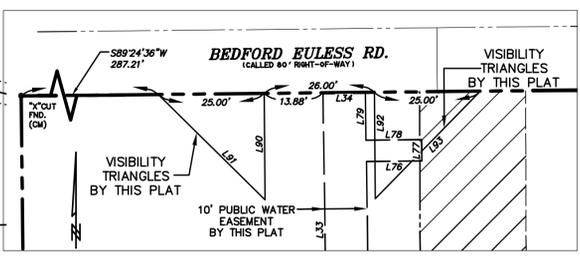
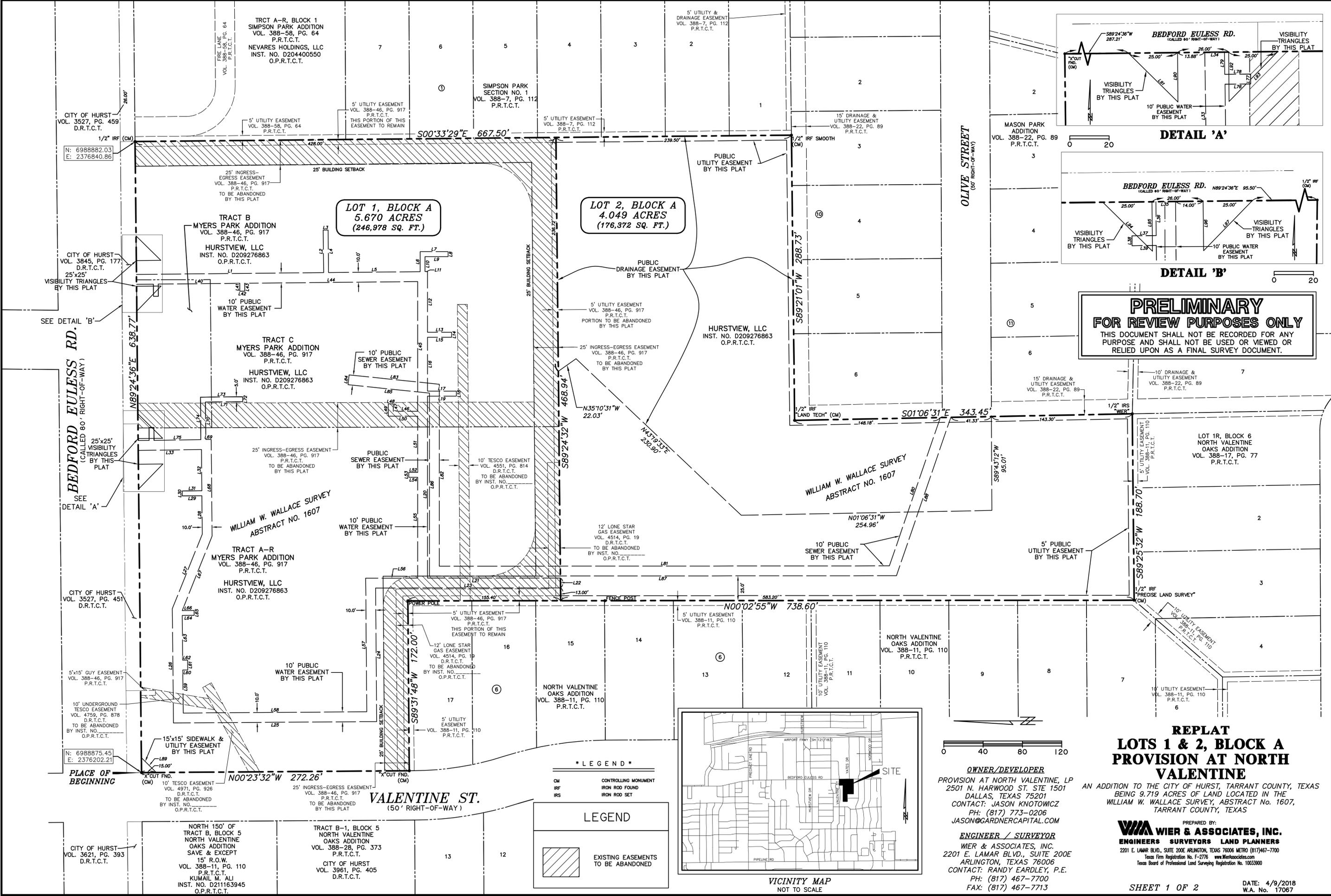
Recommendation:

Based upon the Planning and Zoning Commission vote 4-1 the recommendation is the City Council move to approve P-18-02 Provision At North Valentine Addition.



<p>CASE NO: P-18-02 Provision at N. Valentine</p>	<p>LEGAL DESCRIPTION: Tract 19B and 18A2 William Wallace Survey A 1607 Lot AR, B, and C, Block 1 Meyers Park Addition,</p>	<p>AGENDA DATE: 05/22/2018</p>
<p>REQUESTED ACTION: Plat</p>	<p>LOCATION: 225, 237, 241, W. Bedford Eules Rd & 224 Olive Street</p>	

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BEDFORD EULESS RD.
(CALLED 60' RIGHT-OF-WAY)

OLIVE STREET
(50' RIGHT-OF-WAY)

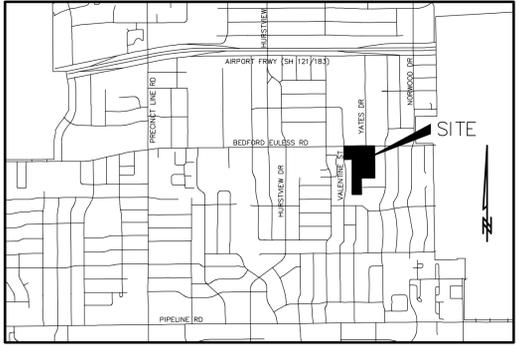
VALENTINE ST.
(50' RIGHT-OF-WAY)

LOT 1, BLOCK A
5.670 ACRES
(246,978 SQ. FT.)

LOT 2, BLOCK A
4.049 ACRES
(176,372 SQ. FT.)

*** LEGEND ***

CM	CONTROLLING MONUMENT
IRF	IRON ROD FOUND
IRS	IRON ROD SET
	EXISTING EASEMENTS TO BE ABANDONED



OWNER/DEVELOPER
PROVISION AT NORTH VALENTINE, LP
2501 N. HARWOOD ST. STE 1501
DALLAS, TEXAS 75201
CONTACT: JASON KNOTOWICZ
PH: (817) 773-0206
JASON@GARDNERCAPITAL.COM

ENGINEER / SURVEYOR
WIER & ASSOCIATES, INC.
2201 E. LAMAR BLVD., SUITE 200E
ARLINGTON, TEXAS 76006
CONTACT: RANDY EARDLEY, P.E.
PH: (817) 467-7700
FAX: (817) 467-7713

REPLAT
LOTS 1 & 2, BLOCK A
PROVISION AT NORTH VALENTINE

AN ADDITION TO THE CITY OF HURST, TARRANT COUNTY, TEXAS
BEING 9.719 ACRES OF LAND LOCATED IN THE
WILLIAM W. WALLACE SURVEY, ABSTRACT NO. 1607,
TARRANT COUNTY, TEXAS

PREPARED BY:
WIA WIER & ASSOCIATES, INC.
ENGINEERS SURVEYORS LAND PLANNERS
2201 E. LAMAR BLVD., SUITE 200E ARLINGTON, TEXAS 76006 METRO (817)467-7700
Texas Firm Registration No. F-2776 www.WierAssociates.com
Texas Board of Professional Land Surveying Registration No. 10033900

PRINTED: 4/11/2018 5:11 PM FILE: MER-PAVING.STB LAST SAVED: 4/9/2018 3:55 PM SAVED BY: STANLEYR FILE: REPLAT-17067.DWG BAR IS ONE INCH ON ORIGINAL FULL-SIZE PRINT

EASEMENT LINE TABLE table with columns LINE, BEARING, DIST. Rows L1 to L20.

EASEMENT LINE TABLE table with columns LINE, BEARING, DIST. Rows L21 to L40.

EASEMENT LINE TABLE table with columns LINE, BEARING, DIST. Rows L41 to L60.

EASEMENT LINE TABLE table with columns LINE, BEARING, DIST. Rows L61 to L80.

EASEMENT LINE TABLE table with columns LINE, BEARING, DIST. Rows L81 to L97.

OWNER'S CERTIFICATE

STATE OF TEXAS & COUNTY OF TARRANT &

WHEREAS PROVISION AT NORTH VALENTINE, LP IS THE OWNER OF A TRACT OF LAND, LOCATED IN THE WILLIAM W. WALLACE SURVEY, ABSTRACT No. 1607, TARRANT COUNTY, TEXAS, BEING ALL OF THE TRACTS A-R, B, & C, OF THE MYERS PARK ADDITION, AN ADDITION TO THE CITY OF HURST, TARRANT COUNTY, TEXAS, ACCORDING TO THE PLAT RECORDED IN VOLUME 388-46, PAGE 917, PLAT RECORDS, TARRANT COUNTY, TEXAS (P.R.T.C.T.), BEING ALL OF THE LAND DESCRIBED IN A DEED TO HURSTVIEW, LLC, RECORDED IN INSTRUMENT No. D209276863, OFFICIAL PUBLIC RECORDS, TARRANT COUNTY, TEXAS (O.P.R.T.C.T.), AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING AT AN "X" CUT FOUND AT THE NORTHWEST CORNER OF SAID MYERS PARK ADDITION, BEING THE INTERSECTION OF THE SOUTH RIGHT-OF-WAY LINE OF BEDFORD EULESS ROAD (A CALLED 80' RIGHT-OF-WAY) WITH THE EAST RIGHT-OF-WAY LINE VALENTINE STREET (A 50' RIGHT-OF-WAY);

THENCE N 89°24'36" E, ALONG THE NORTH LINE OF SAID MYERS PARK ADDITION AND THE SOUTH RIGHT-OF-WAY LINE OF SAID BEDFORD EULESS ROAD, 638.77 FEET TO A 1/2" IRON ROD FOUND AT THE NORTHEAST CORNER OF SAID MYERS PARK ADDITION, BEING THE NORTHEAST CORNER OF TRACT A-R, BLOCK 1, SIMPSON PARK ADDITION, AN ADDITION TO THE CITY OF HURST, TARRANT COUNTY, TEXAS, ACCORDING TO THE PLAT RECORDED IN VOLUME 388-58, PAGE 64, P.R.T.C.T.;

THENCE S 00°33'29" E, ALONG THE EAST LINE OF SAID MYERS PARK ADDITION, THE WEST LINE OF SAID SIMPSON PARK ADDITION, AND DEPARTING THE SOUTH RIGHT-OF-WAY LINE OF SAID BEDFORD EULESS ROAD, 667.50 FEET TO A 1/2" IRON FOUND AT THE MOST EASTERLY SOUTHEAST CORNER OF SAID HURSTVIEW TRACT, THE SOUTHWEST CORNER OF LOT 1, BLOCK 1, SIMPSON PARK, SECTION No. 1, AN ADDITION TO THE CITY OF HURST, TARRANT COUNTY, TEXAS, ACCORDING TO THE PLAT RECORDED IN VOLUME 388-7, PAGE 112, P.R.T.C.T., AND BEING IN THE NORTH LINE OF LOT 3, BLOCK, 10, MASON PARK ADDITION, AN ADDITION TO THE CITY OF HURST, TARRANT COUNTY, TEXAS, ACCORDING TO THE PLAT RECORDED IN VOLUME 388-22, PAGE 89, P.R.T.C.T.;

THENCE S 89°21'01" W, ALONG A SOUTH LINE OF SAID HURSTVIEW TRACT AND THE NORTH LINE OF SAID MASON PARK ADDITION, 288.73 FEET A 1/2" IRON ROD FOUND WITH A CAP STAMPED "LAND TECH", SAID IRON ROD BEING THE NORTHWEST CORNER OF LOT 6 OF SAID BLOCK 10, MASON PARK ADDITION;

THENCE S 01°06'31" E, ALONG AN EAST LINE OF SAID HURSTVIEW TRACT AND THE WEST LINE OF SAID BLOCK 10, MASON PARK ADDITION AND BLOCK 11 OF SAID MASON PARK ADDITION, 343.45 FEET TO A 1/2" IRON ROD SET WITH A CAP STAMPED "WER & ASSOC, INC", AT THE MOST SOUTHERLY SOUTHEAST CORNER OF SAID HURSTVIEW TRACT, BEING THE NORTHEAST CORNER OF LOT 1R, BLOCK 6, NORTH VALENTINE OAKS ADDITION, AN ADDITION TO THE CITY OF HURST, TARRANT COUNTY, TEXAS ACCORDING TO THE PLAT RECORDED IN VOLUME 388-17, PAGE 77, P.R.T.C.T., AND THE SOUTHWEST CORNER OF LOT 6 OF SAID BLOCK 11, MASON PARK ADDITION;

THENCE S 89°25'32" W, ALONG A SOUTH LINE OF SAID HURSTVIEW TRACT AND A NORTH LINE OF SAID NORTH VALENTINE OAKS ADDITION, 188.70 FEET TO A 1/2" IRON ROD FOUND WITH A CAP STAMPED "PRECISE LAND SURVEY" AT THE SOUTHWEST CORNER OF SAID HURSTVIEW TRACT, THE MOST NORTHERLY NORTHWEST CORNER OF LOT 3, BLOCK 6, NORTH VALENTINE OAKS ADDITION, AN ADDITION TO THE CITY OF HURST, TARRANT COUNTY, TEXAS, ACCORDING TO THE PLAT RECORDED IN VOLUME 388-11, PAGE 110, P.R.T.C.T., AND THE MOST EASTERLY SOUTHEAST CORNER OF LOT 7, BLOCK 6 OF SAID NORTH VALENTINE OAKS ADDITION, RECORDED IN VOLUME 388-11, PAGE 110, P.R.T.C.T.;

THENCE N 00°02'55"W, ALONG A WEST LINE OF SAID HURSTVIEW TRACT AND THE EAST LINE OF BLOCK 6 OF SAID NORTH VALENTINE OAKS ADDITION, RECORDED IN VOLUME 388-11, PAGE 110, P.R.T.C.T., 738.60 FEET TO A POWER POLE FOUND AT AN ELL CORNER OF TRACT A-R OF SAID MYERS PARK ADDITION AND THE NORTHEAST CORNER OF LOT 17, BLOCK 6 OF SAID NORTH VALENTINE OAKS ADDITION, RECORDED IN VOLUME 388-11, PAGE 110, P.R.T.C.T.;

THENCE S 89°31'48" W, ALONG A SOUTH LINE OF TRACT A-R OF SAID MYERS PARK ADDITION AND THE NORTH LINE OF SAID LOT 17, A DISTANCE OF 172.00 FEET TO AN "X" CUT FOUND AT A SOUTHWEST CORNER OF TRACT A-R OF SAID MYERS PARK ADDITION, THE NORTHWEST CORNER OF SAID LOT 17, AND IN THE EAST RIGHT-OF-WAY LINE OF SAID VALENTINE STREET;

THENCE N 00°23'32" W, ALONG A WEST LINE OF TRACT A-R OF SAID MYERS PARK ADDITION AND THE EAST RIGHT-OF-WAY LINE OF SAID VALENTINE STREET, 272.26 FEET TO THE PLACE OF BEGINNING AND CONTAINING 9.719 ACRES (423,350 SQUARE FEET) OF LAND, MORE OR LESS.

NOTES

- 1. ACCORDING TO SURVEYOR'S INTERPRETATION OF INFORMATION SHOWN ON THE NATIONAL FLOOD INSURANCE PROGRAM (NFIP) "FLOOD INSURANCE RATE MAP" (FIRM), MAP NO. 48439C0210K, MAP REVISED SEPTEMBER 25, 2009, ALL OF THE SUBJECT TRACT LIES WITHIN THE UNSHADED PORTION ZONE "X", "AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN" AS DEFINED BY THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, FEDERAL INSURANCE ADMINISTRATION, OR THE FEDERAL EMERGENCY MANAGEMENT AGENCY.
2. THE MAINTENANCE AND OPERATION OF THE DETENTION POND SYSTEM ON THIS PROPERTY IS THE RESPONSIBILITY OF THE PROPERTY OWNER, NOT THE CITY OF HURST. THE CITY HAS THE RIGHT TO ENTER ANY PUBLIC DRAINAGE EASEMENT AREA FOR INSPECTION PURPOSES TO CONFIRM THE DRAINAGE SYSTEMS ARE BEING MAINTAINED. THE CITY HAS THE RIGHT TO REQUIRE THE PROPERTY OWNER TO MAINTAIN AND REPAIR THE DETENTION DRAINAGE SYSTEM AS NECESSARY TO ENSURE CONTINUED PROPER FUNCTIONING.
3. OWNER OF LOT 1 SHALL HOLD UNRESTRICTED ACCESS RIGHTS AND BE RESPONSIBLE TO MAINTAIN DETENTION FACILITY WITHIN THE PUBLIC DRAINAGE EASEMENT OF LOT 2.

WHEREAS THE PLANNING AND ZONING COMMISSION OF THE CITY OF HURST, TEXAS VOTED AFFIRMATIVELY ON THIS ___ DAY OF ___, 20___, TO APPROVE THIS FINAL PLAT.

CHAIRMAN, PLANNING AND ZONING COMMISSION

ATTEST: SECRETARY, PLANNING AND ZONING COMMISSION

WHEREAS THE CITY COUNCIL OF THE CITY OF HURST, TEXAS VOTED AFFIRMATIVELY ON THIS ___ DAY OF ___, 20___, TO APPROVE THIS PLAT FOR FILING OF RECORD.

MAYOR, CITY OF HURST

ATTEST: CITY SECRETARY

OWNER'S DEDICATION

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

THAT PROVISION AT NORTH VALENTINE, LP, ACTING BY AND THROUGH THE UNDERSIGNED, ITS DULY AUTHORIZED AGENT, DO HEREBY CERTIFY THAT I AM THE LEGAL OWNER OF THE ABOVE DESCRIBED PROPERTY, TO BE KNOWN AS LOTS 1 & 2, BLOCK A, PROVISION AT NORTH VALENTINE, AN ADDITION TO THE CITY OF HURST, TARRANT COUNTY, TEXAS, AND DOES HEREBY CONVEY AND DEDICATE TO THE PUBLIC'S USE THE EASEMENTS, STREETS, ALLEYS, RIGHTS-OF-WAY, AND ANY OTHER PUBLIC AREAS SHOWN ON THE PLAT.

BY: _____

STATE OF TEXAS & COUNTY OF TARRANT &

BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE ON THIS DAY PERSONALLY APPEARED _____, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSE AND CONSIDERATIONS THEREIN EXPRESS, AND IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS ___ DAY OF ___, 20___.

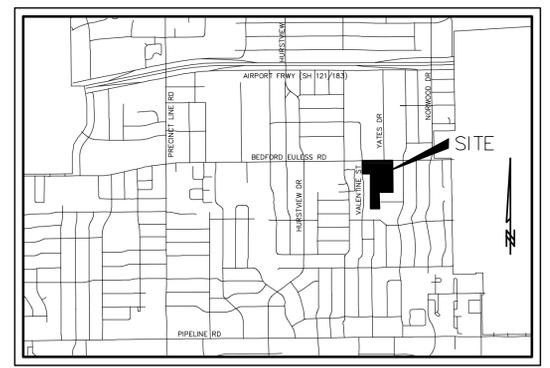
SURVEYOR'S STATEMENT

ON THE BASIS OF MY KNOWLEDGE, INFORMATION AND BELIEF, I STATE THAT AS A RESULT OF A SURVEY MADE "ON THE GROUND" TO THE NORMAL STANDARD OF CARE OF REGISTERED PROFESSIONAL LAND SURVEYORS PRACTICING IN THE STATE OF TEXAS, I FIND THAT THE LINES AND DIMENSIONS OF THE PROPERTY ARE AS INDICATED ON THIS MAP, THE SIZE, LOCATION, AND TYPE OF BUILDING IMPROVEMENTS ARE AS SHOWN, THE IMPROVEMENTS ARE SET BACK FROM THE PROPERTY LINES THE DISTANCES INDICATED, AND THERE ARE NO VISIBLE ENCROACHMENTS OR VISIBLE EVIDENCE OF EASEMENTS EXCEPT AS INDICATED.

SURVEYED ON THE GROUND AUGUST 2ND, 2017

"THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF REVIEW UNDER THE AUTHORITY OF AARON L. STRINGFELLOW, RPLS. NO. 6373 ON April 11, 2018. IT IS NOT TO BE USED FOR RECORDING, CONSTRUCTION, BIDDING, OR PERMIT PURPOSES. THIS DOCUMENT IS NOT TO BE RELIED UPON AS A COMPLETE SURVEY AND SHALL NOT BE RECORDED."

AARON L. STRINGFELLOW, R.P.L.S. STATE OF TEXAS No. 6373 E-MAIL: AaronS@WerAssociates.com



VICINITY MAP NOT TO SCALE

PRELIMINARY FOR REVIEW PURPOSES ONLY THIS DOCUMENT SHALL NOT BE RECORDED FOR ANY PURPOSE AND SHALL NOT BE USED OR VIEWED OR RELIED UPON AS A FINAL SURVEY DOCUMENT.

REPLAT LOTS 1 & 2, BLOCK A PROVISION AT NORTH VALENTINE

AN ADDITION TO THE CITY OF HURST, TARRANT COUNTY, TEXAS BEING 9.719 ACRES OF LAND LOCATED IN THE WILLIAM W. WALLACE SURVEY, ABSTRACT No. 1607, TARRANT COUNTY, TEXAS

PREPARED BY: WIER & ASSOCIATES, INC. ENGINEERS SURVEYORS LAND PLANNERS 2201 E. LAMAR BLVD., SUITE 200E ARLINGTON, TEXAS 76006 METRO (817)467-7700 Texas Firm Registration No. F-2776 www.WerAssociates.com Texas Board of Professional Land Surveying Registration No. 10033900

OWNER/DEVELOPER PROVISION AT NORTH VALENTINE, LP 2501 N. HARWOOD ST. STE 1501 DALLAS, TEXAS 75201 CONTACT: JASON KNOTOWICZ PH: (817) 773-0206 JASON@GARDNERCAPITAL.COM
ENGINEER / SURVEYOR WIER & ASSOCIATES, INC. 2201 E. LAMAR BLVD., SUITE 200E ARLINGTON, TEXAS 76006 CONTACT: RANDY EARDLEY, P.E. PH: (817) 467-7700 FAX: (817) 467-7713

Minutes from Hurst Animal Services Advisory Committee Meeting
January 17, 2018

On the 17th day of January, 2018, at 12 p.m., the Animal Services Advisory Committee for the City of Hurst convened at the City Hall Council Chambers at 1505 Precinct Line Road in Hurst, Texas.

The following members were present:

Assistant Chief Steven Niekamp – City of Hurst
Animal Services Supervisor Amanda Earl – City of Hurst
Animal Services Officer Michelle Watson – City of Keller
Veterinarian, Dr. Jason Risley
Kim Leach, Hurst Resident

There were six members of the public present as well as two City of Hurst employees.

A quorum was present.

Assistant Chief Steven Niekamp called the meeting to order and conducted the following business:

Consent Agenda

1. Assistant Chief Steven Niekamp entertained a motion to approve minutes from the previous meeting held August 23, 2017. Animal Services Supervisor Amanda Earl moved to approve the minutes. Animal Services Officer Michelle Watson seconded. The motion prevailed.

Discussion Items

1. Animal Services Officer Amanda Earl welcomed Kim Leach as the newest member of the Animal Services Advisory Committee as she fulfills the citizen position on the board.
2. Animal Services Officer Amanda Earl addressed the 2017 calendar year shelter statistics as outlined in her statistics handouts. Animal intake was reduced in 2017 while owner reclaims and adoptions were up. The overall live release rate for 2017 was 95%. The euthanasia rate decreased – only 66 animals were euthanized in 2017. Feral cat intake decreased by 60% in large part due to the shelter's partnership with Mid-Cities Community Cats (MCCC). Wildlife intake has decreased as shelter staff have worked to educate members of the public on coexisting with wildlife. Bite reports and quarantines have decreased as well. Field service numbers have increased as a result of more frequent directed patrols. Shelter staff have begun recording statistics for animals returned to their homes in the field (Field Return to Owner).

Shelter visitors have decreased, but this is likely due to the shelter's increased social media presence. Potential patrons are using Petfinder and Facebook to browse through available shelter pets rather than making a trip to the shelter. Shelter donations have increased by 82%. The year's statistics were shared on Facebook and received positive feedback and productive questions from citizens. Steven Niekamp asked about the public's response to the feral cat trap-neuter-vaccinate-release (TNVR) program. Amanda Earl stated that MCCC volunteers do an excellent job of responding to requests for assistance with feral cats, as well as educating the public about the benefits of TNVR. Fewer citizens are contacting the shelter about feral cats and shelter statistics show that the TNVR program is a success. There has been no increase in complaints from citizens about a TNVR approach to the feral cat problem in the City. Steven Niekamp asked if there was a way to track "hits" on the shelter's various social media sites. Amanda Earl stated that the shelter page on the City's website, as well as the Petfinder and Facebook pages all have a way to track page views.

3. Assistant Chief Steven Niekamp addressed the current status of the shelter project. He stated that the architect has explained his ideas for the exterior and interior of the new shelter. Some concerns with line of sight and flow in the new plans have arisen. The project managers are still looking at options for land and hope to have that question settled by the next shelter project meeting. The new shelter will likely have an attached dog park for public use. There may be a slight pause in progress while the City Council goes through the election process for three Council seats – Mayor, Mayor Pro Tem, and one Council Place. The prospective new Mayor is anxious to push forward with the shelter project. Steven Niekamp has been offered the job of Chief of Police and will assume his new duties on February 1, 2018. This change will vacate his seat on the Animal Services Advisory Committee. Once the Council, Chief, and Assistant Chief positions are settled, the shelter project should be able to quickly move forward. Steven Niekamp also stated that the City is no longer considering a partnership with the City of Richland Hills and the City of Haltom City, but the City is still considering a partnership with the Humane Society of North Texas. Steven Niekamp added that he hopes to see the shelter project completed within a year and half.
4. Assistant Chief Steven Niekamp opened the floor for public comments. Hurst resident Sandra Bitz thanked the Committee for adding a Citizen position to the board and for appointing Kim Leach to that position. Sandra Bitz stated that, in her dealings with Hurst residents experiencing feral cat problems, she has encountered very little opposition to TNVR. She added the few residents who seem to be adamantly opposed to TNVR typically welcome assistance from MCCC once they are made aware of the benefits of TNVR programs.
5. Assistant Chief Niekamp set the next meeting for Wednesday, May 16, 2018 at noon in the Council Chambers in Hurst City Hall, located at 1505 Precinct Line Rd, Hurst, TX 76054.

Adjournment

Assistant Chief Steven Niekamp entertained a motion to adjourn the meeting. Animal Services Supervisor Amanda Earl moved. Kim Leach seconded. The meeting was adjourned at 12:22 p.m.

Approved this 25 day of January, 2018.

Attest:



Animal Services Supervisor Amanda Earl

Approved:



Assistant Chief Steven Niekamp

CITY OF HURST

Final Draft

COUNTY OF TARRANT

STATE OF TEXAS

On the 17th day of April, 2018, at 5:30 p.m., the Library Board of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

Betty Whiteside)	Chair
Joyce Davis)	Members
Janie Melton-Judy		
Ruth Kennedy		
Lou Farris		
Peggy Moore		
Gus Nixon		
Margaret Coleman)	Alternate
Allan Heindel)	Deputy City Manager
Kyle Gordon)	Managing Director of Community Services
Jesse Loucks)	Library Director
Teri Smith)	Community Services Administrative Assistant

with the following members absent: none, constituting a quorum, at which time the following business was transacted:

I. Call to Order

Chair Betty Whiteside called the meeting to order at 5:30 p.m.

II. Roll Call of Members

Teri Smith conducted the Roll Call of Members.

III. Approval of Minutes

The minutes of the February 20, 2018 regular meeting were reviewed and approved as written.

At the request of Staff, the following item was moved to the top of the Agenda.

IX. Informational Items

A. 2018 Summer Reading Club Review:

- Youth:** Beverly Kirkendal gave a brief overview of the Youth portion of this year's Summer Reading Club Program stating that the theme for this year is Libraries Rock! Everyone will be encouraged to read at least 20 minutes per day and prizes will be awarded for the number of hours read by each child. Activities will begin with the Kick-off on Thursday, May 31st. Registration starts May 1st followed by HEB Reads! on May 5th and BISD Reads on June 2nd. The goal for Youth Summer Reading Club this year is 770 participants reading 1,200,000 minutes.

- 2. **Teen:** Danyelle Barber gave a brief overview of the Teen portion of the Summer Reading Club stating that there will be programs every week in June and July including craft making, a classic movie musicals series, music trivia nights, musical lip sync night, musical anime night, and a concert costume party. The goal for this year is 120 participants reading 165,000 minutes.
- 3. **Adult:** Meredith Stowe gave a brief overview of the Adult portion of Summer Reading Club including game night, Brown Bag Book Club, Make and Take Crafts, and Masterworks concerts in June and July. The goal for adults this summer is 630 participants reading 1,000,000 minutes.

IV. Librarian’s Report

A. Statistical Reports for February and March: The Library Statistical Reports for February and March were distributed to the Board. Jesse Loucks reviewed the reports.

February

Circulation.....	31,484
Number of Active Patrons.....	35,087
Volunteer Hours.....	154
Door Count.....	10,793
Electronic Usage Sessions.....	5,602
Page Views.....	5,976
Net Revenue	\$ 1,502
Children’s Programming.....	1,065
Adult Programming.....	380

March

Circulation.....	33,773
Number of Active Patrons.....	34,415
Volunteer Hours.....	225
Door Count.....	13,070
Electronic Usage Sessions.....	6,493
Page Views.....	7,205
Net Revenue	\$ 2,308
Children’s Programming.....	1,220
Adult Programming.....	1,246

B. Program & Events Reports for February and March: The Program & Events Reports for February and March were distributed to the Board. Jesse Loucks reviewed the reports. Pictures of events were displayed for the Board.

C. Upcoming Programs and Events: The Upcoming Programs and Events report was reviewed by Jesse Loucks. Pictures were displayed for the Board.

D. Works in Progress

- 1. **Tech Truck Update:** Jesse Loucks stated that the HEB Tech Truck will be ready for presentation at the HEB Reads! event.
- 2. **Express Check Replacement Update:** Mr. Loucks explained that the new RFID Express Checks have been installed and over 40% of check outs are being made utilizing these express check stations.

3. **Parking Lot Improvements:** Allan Heindel explained that the City's Public Works Department is in the process of making ADA compliant improvements to the Library parking lot and will mill and overlay the entire parking lot prior to the beginning of the Summer Reading Club program.
4. **Library Wifi Update:** Jesse Loucks informed the Board that there have been numerous complaints regarding the Library's wifi service. He assured the Board that Library Staff is currently working with the City's IT Department to improve the wifi service and we will keep them informed of the progress.

E. Staff Activities

1. **Employee Update:** Jesse Loucks informed the Board that Part-time Youth Services Library Aide, Molly Melone has resigned from the Library to pursue a full-time position with another City, leaving the need to fill this position. He will keep the Board informed of this progress.
2. **Job Posting Update:** Allan Heindel noted that since Ramona DeMeglio's retirement, the City has posted the Adult Services Library Manager position through the American Library Association and the Texas Library Association utilizing a revised recruiting path. He noted that he will keep the Board updated on the progress.
3. **Employee Giving Day:** Mr. Heindel stated that this Friday, April 20th is Employee Giving Day where Hurst Employees volunteer their time to renovate several homes in Hurst each year. This includes prep work, painting, and landscape work for those Hurst residents who are unable to do the work themselves.

V. Reports of the Committees

A. Friends of the Hurst Public Library

1. **February and March Revenue Reports:** The Board was provided the Friends revenue reports for February and March.

VI. Communications

None at this time.

VII. Unfinished Business

None at this time.

VIII. New Business

- A. **Interlibrary Loan Policy Revision:** Allan Heindel informed the Board of recommended revisions to the Interlibrary Loan Policy to eliminate the 50 cent service charge and to add the statement, "if Interlibrary Loan items are not

claimed, Interlibrary Loan privileges may be suspended or revoked”.

Gus Nixon made a motion to approve the revisions to the Interlibrary Loan Policy as stated.

Joyce Davis seconded the motion and the vote in favor was unanimous.

IX. Informational Items

- A. 2018 Summer Reading Club Review:** This item was moved to the top of the Agenda.
- B. HEB Reads!:** Jesse Loucks informed the Board that the HEB Reads! program is a cooperative effort between Hurst, Euless, Bedford and the HEB ISD that will take place on Saturday, May 5th from 10:00 a.m. until 1 p.m. at Pennington Field in Bedford.
- C. Heritage Village Presents:** Kyle Gordon gave a brief overview of the Heritage Village Presents Spring events including the Grand Family Picnic that was held on Wednesday, March 14th, with over 800 participants and the upcoming Concert in the Park that will be held on Friday, April 27th, and the Summer Reading Kickoff on Thursday, May 31st.
- D. Oral History Project Update:** Jesse Loucks gave an update on the Oral History Project stating that Phase IV has been completed and the Phase V process is currently underway.
- E. Volunteers in Action Update:** Allan Heindel stated that two of the Library Volunteers, Samina Cabral and Brigette Powers received their Blue Jacket award (200 hours of volunteer service) at the City’s Annual Blue Jacket Ceremony. Photos of the volunteers were displayed for the Board.
- F. TMLDA Library of Excellence Award:** Jesse Loucks informed the Board that the Hurst Library received the TMLDA Library of Excellence Award for the 14th consecutive year by meeting all criteria required for Library Excellence.

X. Board Member and Citizen Comments

None at this time.

XI. Adjournment

There being no further business, the meeting was adjourned by Chair Betty Whiteside at 6:45 p.m.

APPROVED this the _____ day of _____, 2018.

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY

COUNTY OF TARRANT

STATE OF TEXAS

On the 19th day of April, 2018 at 11:00 a.m., the Hurst Senior Citizens Advisory Board of the City of Hurst, Texas, convened in Regular Meeting at the Hurst Senior Center, 700 Heritage Circle, Hurst, Texas, with the following members present:

- Gerald Grieser) Vice-Chair
- Joan Stinnett) Members
- Durwood Foote)
- Doris Young)
- John Smith)
- Barbara Albright)
- Marie Perry) Alternate
- Allan Heindel) Deputy City Manager
- Kyle Gordon) Managing Director of Community Services
- Linda Rea) Senior Center Director
- Michelle Varley) Activities Coordinator

with the following members absent: Marcy Davis, Bob Hampton, constituting a quorum, at which time the following business was transacted.

I. Call to Order

Gerald Grieser called the meeting to order at 11:00 a.m.

II. Roll Call of Members

Kyle Gordon conducted the Roll Call of Members.

III. Approval of Minutes

The minutes from the February 15, 2018 meeting were approved as written.

IV. Senior Center Director’s Report

A. Statistical Reports for February and March: The Statistical Reports for February and March were distributed to the Board and reviewed by Linda Rea.

February

Center Attendance.....	12,250
Number of Members.....	1,896
Volunteer Hours.....	1,018
Net Revenue.....	\$ 14,479
Fitness Center Attendance.....	2,829
Class Attendance.....	2,496
Aquatics.....	112

March

Center Attendance.....	13,393
Number of Members.....	1,893
Volunteer Hours.....	1,077
Net Revenue.....	\$ 13,860
Fitness Center Attendance.....	2,836
Class Attendance.....	3,311
Aquatics.....	137

B. Programs & Events Reports: The Programs & Events Reports for February and March were distributed to the Board and reviewed by Michelle Varley.

C. Upcoming Programs & Events: A list of Upcoming Programs & Events was distributed to the Board and reviewed by Michelle Varley.

D. Works in Progress

1. **Exterior Concrete Repairs:** Allan Heindel informed the Board that the Public Works Department is looking at economical ways to repair the small areas of deteriorating concrete sidewalks around the Senior Center.
2. **West Parking Lot Bollards:** Mr. Heindel explained that one of the bollards in the parking lot has been damaged and the City just received a check from the insurance company to repair the damage. The Public Works Department will begin repairs soon.
3. **Multipurpose Room Lighting Renovation Update:** Mr. Heindel reported that a track lighting system has been installed in the multipurpose room to allow for better use of the room, especially during the dances.
4. **Phone Charging Stations:** Mr. Heindel informed the Board that cell phone charging stations have been installed in the Library and Computer Center for the convenience of the Senior Center Members.

E. Staff Activities

1. **Northeast Senior Community Forum:** Linda Rea stated that she attends the Northeast Senior Community Forum on the 3rd Tuesday of every month at the North Richland Hills Library from 9:00 to 10:30 a.m. She noted that in April they had a speaker who taught about the effects of stress on the body and foods you should eat to help with stress. She encouraged the Board Members to attend these very informative meetings.
2. **TRAPS State Conference:** Michelle Varley stated that she attended the Texas Recreation and Parks Society Conference where she learned about Ageing, Senior Centers, therapy, etc.
3. **Staff Update:** Linda Rea informed the Board that Deborah Broshe has resigned from her position at the Senior Center. Her position at the front counter has been filled by Nicki Dancer.

V. Communications

- A. **May Senior Pipeline:** Michelle Varley distributed copies of the May Senior Pipeline.

VI. New Business

None at this time.

VII. Informational Items

- A. **Program Highlight – Stop the Bleed Workshop:** Michelle Varley informed the Board of a class presented by the RN Trauma Program Manager from Medical City North Hills on how to stop bleeding in an emergency situation and possibly save a person’s life. This presentation will be held at the Senior Center on Thursday, May 3rd at 10:00 a.m. and again on Thursday, May 24th at 5:00 p.m.
- B. **Heritage Village Presents:** Kyle Gordon gave a brief overview of the Heritage Village Presents Spring events including the Grand Family Picnic that was held on Wednesday, March 14th, with over 800 in attendance and the upcoming Concert in the Park on Friday, April 27th, and Summer Kickoff on Thursday, May 31st.
- C. **Hurst 101 Recap:** Allan Heindel gave an overview of the Hurst 101 program with approximately 20 students who become familiarized with the internal functions of the City Departments and Boards, Commissions, and Committees.
- D. **Instructor Appreciation Day:** Michelle Varley informed the Board of the Instructor Appreciation Celebration that will be held on May 15th, where the Senior Center Staff show their appreciation of the instructors for all of the classes that are offered by the Senior Center, with lunch, a gift, and a special day of celebration.

VIII. Board Member and Citizen Comments

None at this time.

IX. Adjournment

There being no further business, the meeting was adjourned by Gerald Grieser at 11:53 a.m.

APPROVED this the _____ day of _____, 2018.

APPROVED:

ATTEST:

CHAIR

RECORDING SECRETARY

CITY OF HURST

Final Draft

COUNTY OF TARRANT

STATE OF TEXAS

On the 19th day of April, 2018 at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened in its Regular Meeting at the Hurst Public Library, 901 Precinct Line Road, Hurst, Texas, with the following member's present to-wit:

Rod Robertson)	Members
Cathy Thompson)	
Bob Walker)	
Gary Waldron)	Alternates
Jessica Martin)	
Allan Heindel)	Deputy City Manager
Kyle Gordon)	Managing Director of Community Services
Eric Starnes)	Director of Facilities & Project Management
Kristie Weaver)	Parks Director
Amy Sisler)	Recreation Manager
Paige Lutz)	Recreation Administrative Assistant
Hannah Titony)	Library Assistant II

With the following members absent: Alan Neace, Ralph Hurd, Pat King, Karen Spencer, constituting a quorum, at which time the following business was transacted:

- I. **Call to Order:** Rod Robertson called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Paige Lutz conducted the Roll Call of Members.
- III. **Approval of Minutes:** Bob Walker made a motion to approve the minutes of the February 15, 2018 regular meeting as written; Cathy Thompson seconded the motion.

AYES: Robertson, Martin, Thompson, Waldron, Walker

NOES: None

IV. **Staff Report:**

A. **Director's Report:**

1. **February and March Participation Reports:** Amy Sisler, Recreation Manager, presented the following statistics for the February and March Participation Reports:

February

Recreation Center	15,513
Classroom Programs	904
Fitness Center	4,634
Tennis Center	1,995
Facility Rentals	46
Active Members	2,673

March

Recreation Center	13,717
Classroom Programs	833
Fitness Center	4,428
Tennis Center	1,907
Facility Rentals	86
Active Members	2,602

2. **Program Highlight:** Amy Sisler reported that the April Program Highlight features the Children's Dance Classes. These classes include: Ballet, Tap, Tiny Dancers, Dancenastics, and Hip Hop Dancing. Ms. Sisler mentioned that these very popular classes are taught by Rachel Van Kleef. Ms. Van Kleef is a HEBISD teacher and has been a Hurst dance instructor for over ten years.

B. Special Events:

1. **2018 Chisholm Fish Stocking Program:** The dates for the upcoming fish stocking at the Chisholm Park Pond were displayed.
2. **Heritage Village Presents:** Kyle Gordon reported that the Grand Family Picnic was held on March 14th at Heritage Village Plaza. The musical duo, *Trout Fishing in America*, entertained and *In-N-Out Burgers* offered a free meal of hamburger, chips, and a drink to over 750 individuals. Mr. Gordon noted that the Concert in the Park event is scheduled for April 27th. The Northeast Orchestra will perform at the event. Summer Kick Off is scheduled for May 31st.
3. **Lose the LB's Recap:** Amy Sisler presented a recap on the Healthy Hurst "Lose the LB's" Fitness Challenge which was held from January 2nd through February 28th at the Hurst Recreation Center.
4. **TAAF State Tournaments Recap:** The TAAF Men's 35 and Over Basketball Tournament was held on February 24th and 25th at the Hurst Recreation Center. The TAAF Men's 45 and Over Basketball Tournament was held on April 7th and 8th at the Recreation Center. A time-lapse video of the set up process for the tournaments was presented to the Board.

5. **EGGstravaganza Recap:** The 2018 EGGstravaganza was held on March 24th at the Hurst Community Park with an estimated 3,500 in attendance.
6. **Mother's Day Yoga and Tea:** Amy Sisler reported that the Mother's Day Yoga and Tea event is scheduled for May 12th at Central Park. This new event will include refreshments, activities and face painting for the children, and Yoga in the Park.
7. **Dash & Splash Preview:** Amy Sisler reported that the 10th Annual Healthy Hurst "Dash & Splash" Fun Run will be held on June 9th at Chisholm Park and Chisholm Aquatics Center.
8. **Golden Couples Preview:** The Golden Couples event will be held on June 16th at the Hurst Senior Citizens Activities Center.
9. **Father's Day Barbeque at Central Aquatics Center Preview:** Ms. Sisler reported that the Father's Day Barbeque is scheduled for June 15th at Central Aquatics Center. This new event will include swimming and hot dogs and hamburgers for all attendees.
10. **Stars & Stripes Preview:** The 17th Annual Hurst Stars & Stripes event is scheduled for Wednesday, July 4th at Hurst Community Park.

C. Works in Progress:

1. **TXDOT Green Ribbon Grant Phase 2 Update:** The irrigation work is nearly complete. The plantings will be installed in the next several weeks with the project completion by late May.
2. **TXDOT Green Ribbon Grant Phase 3:** The design is underway and should be completed by June of 2018.
3. **TXDOT Green Ribbon Grant Phase 3a:** The medians at the SH 10 and Hwy 820 intersection are being drastically modified with the upcoming highway construction. The City has paid for a consultant to design the landscape for the medians and the construction will be paid out of the highway project.
4. **Pipeline Road Phase 2 Improvements:** The construction project should be substantially completed in the fall of 2018. The landscaping part of the project will be installed late fall of 2018.
5. **Median Sign Improvements:** The Conference Center logo has been added onto the newly renovated Thousand Oaks Drive median sign.

6. **Campus Drive Median:** The median on Campus Drive, adjacent to Harwood Road, has been landscaped.
7. **Master Plan Update:** The consultant has submitted the council approved Master Plan to Texas Parks and Wildlife. The Master Plan will be ready for the upcoming grant application cycle.
8. **Central Aquatics Center Off-Season Improvements:** The tower open flume slide will be refinished by mid-April.
9. **Jaycee-Baker Playground:** The contractor has cleared the site. The project will be completed by the end of May.
10. **Recreation Center Air Conditioner Replacement:** Two old roof top air conditioning units will be replaced by the end of May. The contractor will install the new units after hours in order to not interfere with public access into the building.

D. Staff Activities:

1. **May Calendar:** Amy Sisler reviewed the calendar of events for the month of May.

V. Report of the Committee: None to discuss at this time.

VI. Communications: None to discuss at this time.

VII. Unfinished Business: None to discuss at this time.

VIII. New Business: None to discuss at this time.

IX. Informational Items:

A. 2018 Aquatics Season Update: Amy Sisler reviewed the opening dates for the Central and Chisholm Aquatics Centers. She presented an update of the 2018 Aquatics Season.

B. Park Parking Lot Events: Kristie Weaver reported that the Police Department will utilize the Hurst Community Park west parking lot for Motorcycle Crash Investigative Training on May 14th-18th. She noted that the Public Works Department will host the Public Works Rodeo, which is partnered with the surrounding cities, at the Hurst Athletic Complex parking lot on May 18th.

C. HEB Reads!: Hannah Titony, Library Assistant, reported that the 3rd Annual "HEB Reads!" Summer Reading Kickoff Party is scheduled for May 5th at Pennington Field in Bedford. "HEB Reads!" is a collaborative effort with HEB

ISD and the cities of Hurst, Euless, and Bedford. The program is an effort to encourage reading during school’s summer break. A video was presented to recap last year’s event.

D. Rotary Tree Planting: Allan Heindel reported that the HEB Rotary is participating in the National Rotary 3.1 Million Tree Planting Challenge. Kristie Weaver reported that the event is scheduled for April 28th and the HEB Rotary will plant seventeen trees at Hurst Community Park. She noted that this will also fall under the Master Plan recommendation to plant trees at the park. She noted that the Parks Department will prepare the park for the trees in an effort to aide in the planting.

E. Future Board Meetings: Allan Heindel reported that the retirement reception for Mayor Ward is scheduled for May 17th from 3-5:00 p.m. He noted that if the reception time changes to 4-6:00 p.m., the regular Park Board meeting may meet at 6:30 p.m. He noted that if the time changes, staff will contact the Board.

F. Holiday Closings: Allan Heindel reported that the Recreation Center, Tennis Center, and the Recreation Administrative Office will be closed on May 28th for Memorial Day. He noted that the Chisholm and Central Aquatics Centers will be open normal hours.

X. Board Member and Citizen Comments: Cathy Thompson requested information regarding the future location of the new Dog Park in Hurst. Allan Heindel reported that staff is in the process of determining the location for the park. Once more information is available, it will be brought to the Board.

XI. Adjournment: Cathy Thompson made a motion to adjourn the meeting, Bob Walker seconded the motion.

AYES: Robertson, Martin, Thompson, Waldron, Walker

NOES: None

Rod Robertson adjourned the meeting at 6:50 p.m.

APPROVED this the _____ day of _____, 20__

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY

**MINUTES
CITY OF HURST
PLANNING AND ZONING COMMISSION
WORK SESSION
MONDAY, MAY 14, 2018**

On the 14th day of May 2018, at 6:30 p.m., the Planning and Zoning Commission of the City of Hurst, Texas, convened in regular meeting at Hurst City Hall, 1505 Precinct Line Rd. Hurst, Texas with the following members and staff present:

Georgia Kidwell) Members
Charles Aman)
Joe Fuchs)
Bill Bryan)
Mark Cyrier)
Michelle Lazo) Director Planning and Development
Erin Mills) Assistant, Planning and Development

With the following Board members absent: Howard Shotwell, and Weldon Martin, constituting a quorum; at which time the following business was transacted:

I. Call To Order

II. Discussion:

P-18-02 Provision at North Valentine Addition, a replat of Lots AR, B, and C, Block 1 Meyers Park Addition and Tract 19B and 18A2 William Wallace Survey A1607 to Lots 1 and 2, Block A Provision at North Valentine Addition, being 9.72 acres located at 225, 237, and 241 W. Bedford Euless Road and 224 Olive Street.

APPROVED this the _____ day of _____ 2018

ATTEST:

Planning & Zoning Commission

Recording Secretary

Georgia Kidwell, Chairperson

**MINUTES
CITY OF HURST
PLANNING AND ZONING COMMISSION
MONDAY, MAY 14, 2018**

On the 14th day of May 2018, at 7:00 p.m., the Planning and Zoning Commission of the City of Hurst, Texas, convened in regular meeting at Hurst City Hall, 1505 Precinct Line Rd. Hurst, Texas with the following members and staff present:

Georgia Kidwell)
Charles Aman)
Joe Fuchs)
Bill Bryan)
Mark Cyrier)
Michelle Lazo) Director Planning and Development
Erin Mills) Assistant, Planning and Development
Steve Bowden) Economic Development Director
Duane Hengst) City Engineer
Gini Connolly) GIS Manager

With the following Board members absent: Howard Shotwell, Weldon Martin constituting a quorum; at which time the following business was transacted:

The meeting was called to order at 7:00 p.m. The pledge of Allegiance was led by Mr. Fuchs.

1. Mr. Bryan moved to approve the minutes for the April 16, 2018 meeting. Mr. Cyrier seconded the motion. The motion prevailed by a vote of 5-0.
2. P-18-02 Provision at North Valentine Addition, a replat of Lots AR, B, and C, Block 1 Meyers Park Addition and Tract 19B and 18A2 William Wallace Survey A1607 to Lots 1 and 2, Block A Provision at North Valentine Addition, being 9.72 acres located at 225, 237, and 241 W. Bedford Euless Road and 224 Olive Street.

Applicant, Randy Early with Weir and Associates spoke about the development and explained the plans for the plat.

After some additional discussion and questions from the commission Mr. Cyrier made a motion to approve P-18-02 Provision at North Valentine Addition, a replat of Lots AR, B, and C, Block 1 Meyers Park Addition and Tract 19B and 18A2 William Wallace Survey A1607 to Lots 1 and 2, Block A Provision at North Valentine Addition, being 9.72 acres located at 225, 237, and 241 W. Bedford Euless Road and 224 Olive Street. Mr. Aman seconded the motion. The vote prevailed by a vote of 4-1. Mr. Fuchs voted No.

There being no further business, The Chair declared the meeting adjourned at 7:10 p.m.

APPROVED this the ____ day of _____, 2018

**Georgia Kidwell, Chair
Planning & Zoning Commission**

ATTEST:

Recording Secretary

Future Event Calendar

May 22, 2018

Regular City Council meetings are held on the second and fourth Tuesday of each month. Following are additional meetings, canceled meetings and public event dates.

DATE AND TIME

ACTIVITY

Monday, May 28, 2018

Holiday – City Hall Closed

June 4 – June 12, 2018

Hours and additional voting sites listed on City website hursttx.gov or Tarrantcounty.com/elections

City Runoff Election - Early Voting
Hurst Recreation Center - 700 Mary Drive

Saturday, June 16, 2018

7:00 a.m. – 7:00 p.m.

City Runoff Election Day
Hurst Public Library – 901 Precinct Line Road

Wednesday, July 4, 2018

Holiday – City Hall Closed

Wednesday, July 4, 2018

5:00 p.m.

Hurst Stars & Stripes
Hurst Community Park