

**MINUTES**  
**HURST CITY COUNCIL WORK SESSION**  
**TUESDAY, APRIL 17, 2018**

On the 17th day of April 2018, at 5:00 p.m., the City Council of the City of Hurst, Texas, convened in a meeting at the Hurst Conference Center, 1601 Campus Drive, Hurst, Texas, with the following members present:

Henry Wilson	)	Mayor Pro Tem
Larry Kitchens	)	Councilmembers
Nancy Welton	)	
Bill McLendon	)	
David Booe	)	
Trasa Cobern	)	
Clay Caruthers	)	City Manager
Matthew Boyle	)	City Attorney
Rita Frick	)	City Secretary
Malaika Marion Farmer	)	Executive Director of Administration and Customer Services

With the following members absent: Mayor Richard Ward, constituting a quorum; at which time, the following business was transacted:

Call to Order - The meeting was called to order at 5:00 p.m.

1. City Council briefing, review, and discussion of proposed communication procedures, media policy, and Rules of Procedure presented by the City Attorney.

City Attorney Matthew Boyle reviewed information previously provided to Council regarding the City Council rules, roles, and responsibilities including the Open Meetings Act and the Public Information Act. He reviewed the proposed media policy stating the goal is to have a clear direct line of communication that meets the Council's requirements and is in compliance with rules and regulations. He reviewed each section of the proposed policy and how following the guidelines will make it simple for Council to be responsible to constituents and be in compliance with the rules and regulations. He reiterated the legislative privilege of the City Council, and that an individual member is not authorized to speak for the body without a majority vote. Mr. Boyle stated the basic reasons for the policy is to have a singular point of contact and a single voice. Once a vote is taken, that is the voice of the Council. He suggested Council review the proposed policy and bring back any concerns to staff.

Mayor Pro Tem Wilson suggested the proposed policy be placed on the April 24, 2018 Council work session agenda for further discussion. Discussion ensued by Councilmembers and staff regarding communication procedures, legal issues relative to the process Council

and staff provide information, the need to communicate with citizens, and the need for Council to provide staff a singular direction.

2. Informational Items – Items of Community Interest and review of City Council calendar of meetings. Executive Director of Administration and Customer Service Malaika Marion Farmer reminded Council of the Volunteer-in-Action Banquet, April 18, 2018.

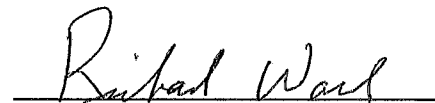
Adjournment - The meeting adjourned at 5:53 p.m.

**APPROVED this the 24th day of April 2018.**

**ATTEST:**

  
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Rita Frick, City Secretary

**APPROVED:**

  
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Richard Ward, Mayor