

**Minutes  
Hurst City Council  
Work Session  
Tuesday, March 27, 2018**

On the 27<sup>th</sup> day of March 2018, at 5:37 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at Hurst City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Richard Ward	)	Mayor
Henry Wilson	)	Mayor Pro Tem
Bill McLendon	)	Councilmembers
Nancy Welton	)	
Larry Kitchens	)	
David Booe	)	
Trasa Cobern	)	
Clay Caruthers	)	City Manager
Allan Heindel	)	Deputy City Manager
John Boyle	)	City Attorney
Rita Frick	)	City Secretary
Greg Dickens	)	Executive Director of Public Works
Clayton Fulton	)	Executive Director of Fiscal and Strategic Services
Malaika Marion Farmer	)	Executive Director of Administration and Customer Service
David Palla	)	Fire Chief

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

**I. Call to Order** – The meeting was called to order at 5:37 p.m.

**II. Informational Items**

- Staff update and discussion of Household Hazardous Waste and Good Neighbor Day Programs. Executive Director of Administration and Customer Service Malaika Marion Farmer briefed Councilmembers on changes to the Household Hazardous Waste and Good Neighbor Day Program noting the April 14 Household Hazardous Waste Program will include shredding this year, and changing the Good Neighbor Day Program to Saturday collection days. She stated the Saturday curbside collection days will be April 21 and April 28 and, in addition, April 14 is a free landfill day at the Arlington location. She stated staff will promote all available options and also noted the financial savings obtained by changing to this format.
- Staff update and discussion of Volunteer-In-Action Blue Jacket Ceremony and Volunteer Appreciation Banquet. Executive Director of Administration and Customer Service Malaika Marion Farmer briefed Councilmembers on the upcoming dates,

noting the Blue Jacket ceremony will be at the April 10 Council meeting and the Volunteer Appreciation Banquet, April 18.

### **III. Discussion of Agenda Item(s) 3**

Discussion and consideration of all matters incident and related to approving and authorizing publication of notice of intention to issue Certificates of Obligation, including the adoption of Resolution 1697 pertaining thereto.

Executive Director of Fiscal and Strategic Services Clayton Fulton briefed Councilmembers on the proposed resolution authorizing publication of notice of intention to issue Certificates of Obligation and stated this item is to authorize publication of the notice to issue debt for a portion of the line on the Valley View Branch Wastewater Interceptor. Mr. Fulton reviewed funding options and savings associated with the Texas Water Development Board (TWDB) grant. City Manager Clay Caruthers noted the project does not take in the whole line, and that the entire project would be phased, based upon available funding.

### **IV. Discussion of Agenda Item(s) 4**

Consider Resolution 1696 adopting the 2018 Parks, Recreation and Open Space Master Plan.

Deputy City Manager Allan Heindel briefed Councilmembers on the proposed Parks Master Plan noting this is the fourth plan update, the last being in 2006. He stated as part of the Texas Parks and Wildlife Department Master Plan Guidelines, the City is required to adopt an official master plan in order to qualify for future grant funding opportunities. Mr. Heindel introduced Regional Director Lenny Hughes of Halff and Associates who applauded Hurst's parks system and reviewed the plan review process. Councilmember Kitchens noted the correlation between the Catalyst Redevelopment Plan and the Parks Master Plan regarding trails and the strong recommendations in both studies. Mr. Heindel noted the question is always how to fund these items, with the one-half cent sales tax programmed out, the plan will depend on grants and identifying other funding sources. Councilmember Booe noted he receives numerous questions regarding the lack of parks further north.

### **V. Discussion of Agenda Item(s) 5**

Consider authorizing the city manager to enter into an Ambulance Billing Contract (including the cost for ESO software) with Wittman Enterprises, LLC, for three years, with two one-year renewal options for a maximum of five years.

Fire Chief David Palla stated this request is to renew the existing ambulance billing contract with amendments, including the City being responsible for credit card fees, purchase of software, a 3-year contract extension, and contract changes, but leaves the collection rate at 5%. City Manager Clay Caruthers stated this is a good example of outsourcing, in that he did not believe the process could be accomplished in-house.

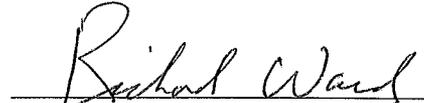
**VI. Adjournment** – The meeting adjourned at 6:20 p.m.

**APPROVED** this the 10<sup>th</sup> day of April 2018.

**ATTEST:**

  
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Rita Frick, City Secretary

**APPROVED:**

  
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Richard Ward, Mayor