

**WORK SESSION AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
FIRST FLOOR CONFERENCE ROOM
TUESDAY, MARCH 27, 2018 – 5:30 P.M.**

I. Call to Order

II. Informational Items

-) Staff update and discussion of Household Hazardous Waste and Good Neighbor Day Programs
-) Staff update and discussion of Volunteer-In-Action Blue Jacket Ceremony and Volunteer Appreciation Banquet

III. Discussion of Agenda Item(s) 3

Discussion and consideration of all matters incident and related to approving and authorizing publication of notice of intention to issue Certificates of Obligation, including the adoption of Resolution 1697 pertaining thereto

Clayton Fulton

IV. Discussion of Agenda Item(s) 4

Consider Resolution 1696 adopting the 2018 Parks, Recreation and Open Space Master Plan

Allan Heindel

V. Discussion of Agenda Item(s) 5

Consider authorizing the city manager to enter into an Ambulance Billing Contract (including the cost for ESO software) with Wittman Enterprises, LLC, for three years, with two one-year renewal options for a maximum of five years

David Palla

VI. Adjournment

Posted by: _____

This the 23rd day of March 2018, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

**REGULAR MEETING AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
TUESDAY, MARCH 27, 2018**

AGENDA:

5:30 p.m. - Work Session (City Hall, First Floor Conference Room)

6:30 p.m. - City Council Meeting (City Hall, Council Chamber)

CALL TO ORDER

INVOCATION (Councilmember Nancy Welton)

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. Consider approval of the minutes for the February 23 and 27, 2018 City Council meetings
2. Consider Ordinance 2384, second reading, approving a tariff and authorizing an annual rate review mechanism (RRM) for Atmos Energy Corp., Mid-Tex Division

RESOLUTION(S)

3. Discussion and Consideration of all matters incident and related to approving and authorizing publication of notice of intention to issue Certificates of Obligation, including the adoption of Resolution 1697 pertaining thereto
4. Consider Resolution 1696 adopting the 2018 Parks, Recreation and Open Space Master Plan

ACTION ITEM(S)

5. Consider authorizing the city manager to enter into an Ambulance Billing Contract (including the cost for ESO software) with Wittman Enterprises, LLC, for three years, with two one-year renewal options for a maximum of five years

OTHER BUSINESS

6. Review of the following advisory board meeting minutes:
 - 1) HEB Teen Court Advisory Board Scholarship Committee – February 1, 2018

-) HEB Teen Court Advisory Board – February 1, 2018 and February 13, 2018
-) Senior Citizens Advisory Board
-) Parks and Recreation Board
-) Library Board

- 7. Review of upcoming calendar items
- 8. City Council Reports - Items of Community Interest

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED

ADJOURNMENT

Posted by: _____

This 23rd day of March 2018, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary’s office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

**MINUTES
HURST CITY COUNCIL
SPECIAL SESSION
FRIDAY, FEBRUARY 23, 2018**

On the 23rd day of February 2018, at 5:30 p.m., the City Council of the City of Hurst, Texas, convened in Special Session at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Richard Ward)	Mayor
Henry Wilson)	Mayor Pro Tem
Bill McLendon)	Councilmembers
Nancy Welton)	
Larry Kitchens)	
David Booe)	
Trasa Cobern)	
Clay Caruthers)	City Manager
Cathy Cunningham)	City Attorney
Rita Frick)	City Secretary

with the following members absent: none, constituting a quorum; at which time, the following business was transacted:

CALL TO ORDER – Mayor Ward called the meeting to order at 5:30 p.m.

1. Considered accepting resignation of City Councilmember Place 6. Councilmember Wilson read his resignation letter noting his decision to run for Mayor, with Mayor Ward’s decision to retire. He thanked Mayor Ward for his dedicated service and expressed his respect for the City Councilmembers. He stated he is looking forward to working with the current and new Councilmembers to continue to provide Hurst with the quality of life enjoyed these past years.

Councilmember Cobern arrived at 5:32 p.m.

Councilmember Booe moved to approve the resignation for City Councilmember Place 6, Henry Wilson. Motion seconded by Councilmember Welton. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson, and Welton
No: None

2. Considered Resolution 1694 calling a Special Election to be held May 5, 2018 to fill a vacancy for City Council Place 6.

Councilmember Wilson moved to approve Resolution 1694 calling a Special Election. Motion seconded by Councilmember Cobern. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson, and Welton

No: None

3. Review of upcoming calendar items – City Manager Caruthers noted filing for Councilmember Place 6 will open immediately, but office hours start Monday. He stated a candidate orientation for the regular election candidates is scheduled for February 28, 2018, and Councilmember Place 6 candidates may attend a later orientation. He stated March 5, 2018 is the last day to file for Place 6.

ADJOURNMENT

The meeting was adjourned at 5:37 p.m.

APPROVED this the 27th day of March 2018.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Richard Ward, Mayor

Minutes
Hurst City Council
Work Session
Tuesday, February 27, 2018

On the 27th day of February 2018, at 5:30 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at Hurst City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Richard Ward)	Mayor
Henry Wilson)	Mayor Pro Tem
Bill McLendon)	Councilmembers
Nancy Welton)	
Larry Kitchens)	
David Booe)	
Trasa Cobern)	
Clay Caruthers)	City Manager
Allan Heindel)	Deputy City Manager
John Boyle)	City Attorney
Rita Frick)	City Secretary
Greg Dickens)	Executive Director of Public Works
Clayton Fulton)	Executive Director of Fiscal and Strategic Services
Malaika Marion Farmer)	Executive Director of Administration and Customer Service
Steve Bowden)	Economic Development Director

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

I. Informational Items

-) Staff update and discussion of Citizen Survey – Executive Director of Fiscal and Strategic Services Clayton Fulton provided a brief summary of the Citizen Survey results noting 90% of respondents were satisfied with the quality of life in Hurst. He stated there were positive comments regarding Council and staff efforts and the main focus areas were redevelopment, infrastructure and public safety.
-) Presentation of Parks Master Plan – Deputy City Manager Allan Heindel provided the draft Master Park Plan highlighting the executive summary on page six and the redevelopment focus on page 7. He also noted the incorporation of the historical site, Parker Cemetery, based on input from the Historical Landmark Preservation Committee. Mr. Heindel stated this document is only a draft and the consultants will attend the March 27 Council meeting to review. City Manager Caruthers stated this is only a planning document and items would have to be matched with available resources.

II. Discussion of Agenda Item(s) 5

Consider Ordinance 2384, first reading, approving a tariff and authorizing an annual rate

review mechanism (RRM) for Atmos Energy Corp., Mid-Tex Division

Executive Director of Fiscal and Strategic Services Clayton Fulton briefed Councilmembers on the proposed ordinance approving a tariff and authorizing an annual rate review mechanism (RRM) for Atmos Energy Corp., Mid-Tex Division. He explained this is not a rate case, but approves the process for a rate case.

III. Discussion of Agenda Item(s) 6

Consider Resolution 1695 agreeing to meet all match contribution requirements for the expenditures under the Tarrant County Home Investment Partnership Program Year 2018

Managing Director of Development Michelle Lazo briefed Councilmembers on the Tarrant County Home Investment Partnership Program Year 2018 noting this is a federally funded HUD program administered through Tarrant County. She stated the City has had some success with this program and the maximum out of pocket for the City is \$60,000.

IV. Discussion of Agenda Item(s) 7

Consider authorizing the city manager to enter into an Annual Purchase Agreement, with Fancon Construction Services, to purchase topsoil, cushion sand and miscellaneous aggregate

Executive Director of Public Works Greg Dickens briefed Councilmembers on the annual purchase agreement, with Fancon Construction Services, noting the materials are used for repairs such as potholes and backfill.

V. Discussion of Agenda Item(s) 8

Consider appointment of new Assistant Chief of Police to the Animal Services Advisory Committee

City Manager Clay Caruthers noted this item is to consider new Assistant Police Chief Billy Keadle as the police department representative on the Animal Services Advisory Committee.

EXECUTIVE SESSION in Compliance With the Provisions of the Texas Open Meetings Law, Authorized by Government Code, 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City and to reconvene in Open Session at the conclusion of the Executive Session

Mayor Ward recessed the meeting to Executive Session at 5:59 p.m. in compliance with the provisions of the Texas Open Meetings Law, authorized by Government Code, 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City and reconvened Open Session at 6:22 p.m.

VI. Adjournment – The meeting adjourned at 6:23 p.m.

APPROVED this the 27th day of March 2018.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Richard Ward, Mayor

**City of Hurst
City Council Minutes
Tuesday, February 27, 2018**

On the 27th day of February 2018, at 6:30 p.m., the City Council of the City of Hurst, Texas, convened in Regular Meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Richard Ward)	Mayor
Henry Wilson)	Mayor Pro Tem
Bill McLendon)	Councilmembers
Nancy Welton)	
Larry Kitchens)	
David Booe)	
Trasa Cobern)	
Clay Caruthers)	City Manager
Allan Heindel)	Deputy City Manager
John Boyle)	City Attorney
Rita Frick)	City Secretary
Greg Dickens)	Executive Director of Public Works
Clayton Fulton)	Executive Director of Fiscal and Strategic Services
Malaika Marion Farmer)	Executive Director of Administration and Customer Service
Michelle Lazo)	Managing Director of Development

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 6:30 p.m.

Mayor Pro Tem Wilson gave the Invocation.

The Pledge of Allegiance was given.

PRESENTATION(S)

1. Presentation of the 2017 National Procurement Institute (NPI) Achievement of Excellence in Procurement Award.

Mayor Ward recognized Executive Director of Fiscal and Strategic Services Clayton Fulton who introduced Director of Purchasing and Risk Management Jerry Lewandowski and Purchasing and Risk Assistant Jewelie Ramos recognizing them for their efforts in receiving the Achievement of Excellence in Procurement noting this is the third consecutive year the City has received the award.

2. Presentation of the Certificate of Achievement for Excellence in Financial Reporting, Fiscal Year 2015-2016.

Mayor Ward recognized Executive Director of Fiscal and Strategic Services Clayton Fulton who introduced and recognized Finance Director Paul Brown for receiving the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA). Mr. Fulton reviewed the criteria to receive the award noting only 56 cities nationwide, including 12 Texas cities, have received the award for at least forty years. This is Hurst's 43rd consecutive year to receive the award.

3. Presentation of Comprehensive Annual Financial Report (CAFR) by Rylander, Clay & Opitz, L.L.C. (RC&O).

Mayor Ward recognized City Manager Clay Caruthers who emphasized the importance of the external audit, which provides an objective measure of the City's financial condition and introduced Rylander Clay & Opitz Partner Donna Mays and Manager Karen Garcia. Ms. Mays expressed pleasure in being able to provide the highest level of standard letter for the audit and provided a brief overview of the finding, noting the City's strong fiscal condition and ability to complete several projects, purchase a fire truck and increased revenues for the Conference Center. Ms. Garcia reviewed trends in the general fund, property values, water and sewer fund, long-term debt and pension fund noting no concerns and positive trends. She stated, overall, the audit went well and they were pleased to work with the City. In response to Councilmembers' questions, Ms. Garcia stated the audit typically takes three weeks of fieldwork, then follow up calls.

Councilmember Cobern moved to accept the audited Comprehensive Annual Financial Report (CAFR) for fiscal year ended September 30, 2017. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson, and Welton
No: None

CONSENT AGENDA

4. Considered approval of the minutes for the February 13, 2018 City Council meetings.

Councilmember Wilson moved to approve the minutes for the February 13, 2018 City Council meetings. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson, and Welton
No: None

ORDINANCE(S)

5. Considered Ordinance 2384, first reading, approving a tariff and authorizing an annual rate review mechanism (RRM) for Atmos Energy Corp., Mid-Tex Division.

Mayor Ward recognized Executive Director of Fiscal and Strategic Services Clayton Fulton who stated the last Atmos case, presented to the Council, was a rate case and this item is a Rate Review Mechanism (“RRM”). He stated the proposed ordinance sets forth the process for a rate review. He explained the RRM process allows for a more comprehensive rate review process, with the reviewed RRM Tariff reducing the rate of return on equity from 10.50% to 9.8%. He stated staff recommends the proposed ordinance and Atmos representatives apologized they could not attend this evening.

Councilmember Welton moved to approve Ordinance 2384 accepting the updated RRM process for Atmos Energy Corp., Mid-Tex Division. Motion seconded by Councilmember Cobern. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson, and Welton

No: None

RESOLUTION(S)

6. Considered Resolution 1695 agreeing to meet all match contribution requirements for the expenditures under the Tarrant County Home Investment Partnership Program Year 2018.

Mayor Ward recognized Managing Director of Development Michelle Lazo who stated this is the year for the City to participate in this program and explained the program allows for major renovations to home system failures such as roof, structure, HVAC and electrical for low-income families. She explained the program is funded through the Department of Housing and Urban Development (HUD) program and administered through Tarrant County. She stated the maximum funding is \$200,000 and the City’s match is \$60,000. In response to Councilmembers’ questions, Ms. Lazo explained the application process and stated Tarrant County determines who receives the funds.

Councilmember Wilson moved to approve Resolution 1695 authorizing the city manager to allocate up to \$60,000, as matching funds for the HOME program administered by the Tarrant County Community Development and Housing Department, for projects in Hurst. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson, and Welton

No: None

ACTION ITEM(S)

7. Considered authorizing the city manager to enter into an Annual Purchase Agreement, with Fancon Construction Services, to purchase topsoil, cushion sand and miscellaneous aggregate.

Mayor Ward recognized Public Works Director Greg Dickens who reviewed the bids for the annual purchase of materials utilized for bedding pipe, backfilling ditches and miscellaneous aggregate used on the foundation when patching roads. He stated four companies bid and in this situation, the City is not confined to just the low bidder. If the low bidder does not have the material needed, the City can select the next bidder. In response to Councilmember questions, Mr. Dickens stated the material is purchased as needed.

Councilmember Kitchens moved to authorize the city manager to enter into an Annual Purchase Agreement with Fancon Construction Services, and include the option to renew for four additional 12-month periods, in the amount of \$32,692.50, and that DFW Materials, CJA Enterprises, and Lowery Sand & Gravel be named as secondary vendors. Motion seconded by Councilmember Welton. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson, and Welton
No: None

8. Considered appointment of new Assistant Chief of Police to the Animal Services Advisory Committee.

Mayor Ward recognized City Manager Clay Caruthers who stated Steve Niekamp was recently named Police Chief and Billy Keadle, Assistant Police Chief. He stated the action tonight is to place Assistant Chief Keadle on the Animal Services Advisory Committee.

Councilmember Wilson moved to appoint Assistant Police Chief Billy Keadle to the Animal Services Advisory Committee with a term expiring 2019. Motion seconded by Councilmember Cobern. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson, and Welton
No: None

OTHER BUSINESS

9. Councilmembers reviewed the following advisory board meeting minutes:

) Zoning Board of Adjustment

10. Review of upcoming calendar items – City Manager Clay Caruthers reviewed the following calendar items:

-)] Town Hall Forum, Hurst Conference Center, Thursday, March 1, 2017, 6:00 p.m.
-)] March 13, 2018, City Council meeting canceled
-)] March 24, 2018, Eggstravaganza, Hurst Community Park, Noon to 2:00 p.m.
-)] City Offices Closed, Friday, March 30, 2018, Holiday

Deputy City Manager Allan Heindel reviewed new activities for the Eggstravaganza.

11. City Council Reports - Items of Community Interest – Mayor Pro Tem Wilson stated he recently attended a TML Board meeting and they are starting to prepare Texas cities for the Spring Legislative Session, which could be the most anti city session ever. He stated the TML team is extremely dedicated and advocating for cities. Mayor Ward expressed his disappointment in the current gun situation and encouraged elected people to do something.

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED

Mayor Ward recognized Daniel Bennett, White Settlement, Texas, who stated he was a Tarrant Appraisal District (TAD) nominee who did not get a chance to come before the Council. Mr. Bennett reviewed the TAD Board election process and expressed his belief the process should be changed.

Mayor Ward and Mayor Pro Tem Wilson recognized the Scouts in attendance this evening and Cindy Ferguson who stated she works with the City's Animal Control Shelter and Amanda Earl has been amazing to work with.

EXECUTIVE SESSION in Compliance With the Provisions of the Texas Open Meetings Law, Authorized by Government Code, 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City and to reconvene in Open Session at the conclusion of the Executive Session

Mayor Ward did not recess the meeting to Executive Session.

ADJOURNMENT

The meeting adjourned at 7:15 p.m.

APPROVED this the 27th day of March 2018.

ATTEST:

APPROVED:

Rita L. Frick, City Secretary

Richard Ward, Mayor

City Council Staff Report

SUBJECT: Adoption of an Ordinance 2384, second reading, approving a tariff and authorizing an annual rate review mechanism (RRM) for Atmos Energy Corp., Mid-Tex Division

Supporting Documents:

Ordinance 2384

Meeting Date: 3/27/2018

Department: Fiscal and Strategic Service

Reviewed by: Clayton Fulton

City Manager Review:

Background/Analysis:

The City of Hurst, along with 171 other Mid-Texas Cities Served by Atmos Energy Corporation, Mid-Tex Division ("Atmos"), is a member of the Steering Committee of Cities Served by Atmos ("Cities"). In 2007, the Cities and Atmos settled a rate application filed by the Atmos pursuant to Section 104.301 of the Texas Utilities Code for an interim rate adjustment commonly referred to as a GRIP filing (arising out of the Gas Reliability Infrastructure Program legislation). That settlement created a substitute rate review process, referred to as Rate Review Mechanism ("RRM"), as a substitute for future filings under the GRIP statute.

Since 2007, there have been several modifications to the original RRM Tariff. The Ordinance we passed in 2017 resolved the Atmos's application under the RRM Tariff but also terminated the existing RRM Tariff and required a renegotiation of the terms of that tariff. Negotiations have taken place over the past several months, and have resulted in a revised RRM Tariff that Atmos has agreed to. The Executive Committee of the Atmos Cities' Steering Committee has recommended accepting the attached Ordinance which will revise the RRM Tariff.

Cities strongly opposed the GRIP process because it constitutes piecemeal ratemaking by ignoring declining expenses and increasing revenues and rewarding Atmos for increasing capital investment. The GRIP process does not allow any review of the reasonableness of capital investment, nor does it allow cities to participate in the Railroad Commission's review of annual GRIP filings or recover their rate case expenses. The Railroad Commission undertakes a mere administrative review of GRIP filings (instead of a full hearing) and rate increases go into effect without any material adjustments. In the Steering Committee's view, the GRIP process unfairly raises

customers' rates without any regulatory oversight. In contrast, the RRM process has allowed for a more comprehensive rate review and annual evaluation of expenses and revenues, as well as capital investment.

The RRM Tariff on which the 2017 rates were based allowed a rate of return on equity of 10.50%. The revised RRM Tariff reduces that to 9.8%. The revised RRM Tariff also captures the reduction in federal income tax rates from 35% to 21%, and should result in a rate reduction effective by mid-March 2018. Prior RRM tariffs allowed Cities only three months to review Atmos's filing. The new revised Tariff expands that time period by two months. New applications by Atmos should be made on or about April 1 of each year, with new rates effective October 1. A rate order from the Railroad Commission in an Atmos Texas Pipeline rate case adopted the position of Cities with regard to incentive compensation related to Atmos' Shared Services Unit that reduced allowed expenses, and that reduced level of expenses will be applicable under the new RRM Tariff.

Funding Sources and Community Sustainability:

No funding is required for this item. We believe this item fits well within our Strategic Priorities and the Hurst Way. Through approving the RRM, the City will maintain its ability to influence the actions of Atmos and provide greater Public Service to our community by ensuring proposed rate changes get fully reviewed.

Recommendation:

Staff recommends City Council approve Ordinance 2384 accepting the updated RRM process for Atmos Energy Corp., Mid-Tex Division.

ORDINANCE 2384

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HURST, TEXAS, APPROVING A TARIFF AUTHORIZING AN ANNUAL RATE REVIEW MECHANISM (“RRM”) AS A SUBSTITUTION FOR THE ANNUAL INTERIM RATE ADJUSTMENT PROCESS DEFINED BY SECTION 104.301 OF THE TEXAS UTILITIES CODE, AND AS NEGOTIATED BETWEEN ATMOS ENERGY CORP., MID-TEX DIVISION (“ATMOS MID-TEX” OR “COMPANY”) AND THE STEERING COMMITTEE OF CITIES SERVED BY ATMOS; REQUIRING THE COMPANY TO REIMBURSE CITIES’ REASONABLE RATEMAKING EXPENSES; ADOPTING A SAVINGS CLAUSE; DETERMINING THAT THIS ORDINANCE WAS PASSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE OPEN MEETINGS ACT; DECLARING AN EFFECTIVE DATE; AND REQUIRING DELIVERY OF THIS ORDINANCE TO THE COMPANY AND LEGAL COUNSEL FOR THE STEERING COMMITTEE.

WHEREAS, the City of Hurst, Texas (“City”) is a gas utility customer of Atmos Energy Corp., Mid-Tex Division (“Atmos Mid-Tex” or “Company”), and a regulatory authority with an interest in the rates and charges of Atmos Mid-Tex; and

WHEREAS, the City and similarly-situated Mid-Tex municipalities created the Steering Committee of Cities Served by Atmos to efficiently address all rate and service matters associated with delivery of natural gas; and

WHEREAS, the Steering Committee formed an Executive Committee to direct legal counsel and to recommend certain specific actions to all aligned Mid-Tex Cities through resolution or ordinance; and

WHEREAS, pursuant to the terms of a November 2007 agreement between the Steering Committee and Atmos Mid-Tex that settled the Company’s interim rate filing under Section 104.301 of the Texas Utilities Code (a “GRIP” rate case), the Steering Committee and the Company collaboratively developed a Rate Review Mechanism (“RRM”) Tariff, ultimately

authorized by the City in 2008, that allows for an expedited rate review process as a substitute for the GRIP process; and

WHEREAS, the City has kept some form of a RRM Tariff in place until 2017 when it adopted an ordinance approving an RRM Tariff filing settlement and specifically calling for termination of the existing RRM Tariff and negotiation of a replacement RRM Tariff following the Railroad Commission's decision in a then-pending Atmos Texas Pipeline case (GUD No. 10580); and

WHEREAS, the Steering Committee's Executive Committee has recently approved a settlement with the Company on the attached RRM Tariff that contains certain notable improvements, from a consumer perspective, over the prior RRM Tariff, including a reduced rate of return on equity, acceptance of certain expense adjustments made by the Railroad Commission in the Order in GUD No. 10580, and the addition of two months to the time for processing a RRM Tariff application; and

WHEREAS, the RRM Tariff contemplates reimbursement of Cities' reasonable expenses associated with RRM Tariff applications; and

WHEREAS, the Steering Committee's Executive Committee recommends that all Steering Committee member cities adopt this ordinance and the attached RRM Tariff; and

WHEREAS, the attached RRM Tariff is just, reasonable and in the public interest.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. That the findings set forth in this Ordinance are hereby in all things approved.

Section 2. That the attached RRM Tariff (Exhibit "A") re-establishing a form of Rate Review Mechanism is just and reasonable and in the public interest, and is hereby adopted.

Section 3. That Atmos Mid-Tex shall reimburse the Cities' reasonable expenses associated with adoption of this Ordinance and the attached RRM Tariff and in processing future RRM Tariff applications filed pursuant to the attached tariff.

Section 4. That to the extent any resolution or ordinance previously adopted by the City is inconsistent with this Ordinance, it is hereby repealed.

Section 5. That the meeting at which this Ordinance was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 6. That if any one or more sections or clauses of this Ordinance is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remaining provisions of this Ordinance , and the remaining provisions of this Ordinance shall be interpreted as if the offending section or clause never existed.

Section 7. That this Ordinance shall become effective from and after its passage.

Section 8. That a copy of this Ordinance shall be sent to Atmos Mid-Tex, care of Chris Felan, Vice President of Rates and Regulatory Affairs, Atmos Energy Corporation, Mid-Tex Division, 5420 LBJ Freeway, Suite 1862, Dallas, Texas 75240, and to Geoffrey Gay, General Counsel to Mid-Tex Cities, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

AND IT IS SO ORDERED.

Passed on first reading on the 27th day of February 2018, by a vote of 6 to 0.

Approved on second reading on the ____ day of _____ 2018, by a vote of ____ to ____.

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Richard Ward, Mayor

Approved as to form and legality:

City Attorney

**ATMOS ENERGY CORPORATION
MID-TEX DIVISION**

RATE SCHEDULE:	RRM – Rate Review Mechanism	
APPLICABLE TO:	ALL CITIES IN THE MID-TEX DIVISION AS IDENTIFIED IN EXHIBIT A TO THIS RATE SCHEDULE	
EFFECTIVE DATE:	Bills Rendered on and after 04/01/2018	PAGE: 7

Exhibit A

ACSC Cities

Abilene	Cleburne	Frost	Lincoln Park
Addison	Clyde	Gainesville	Little Elm
Albany	College Station	Garland	Lorena
Allen	Colleyville	Garrett	Madisonville
Alvarado	Colorado City	Grand Prairie	Malakoff
Angus	Comanche	Grapevine	Mansfield
Anna	Commerce	Groesbeck	Mckinney
Argyle	Coolidge	Gunter	Melissa
Arlington	Coppell	Haltom City	Mesquite
Aubrey	Copperas Cove	Harker Heights	Midlothian
Azle	Corinth	Haskell	Murphy
Bedford	Crandall	Haslet	Newark
Bellmead	Crowley	Hewitt	Nocona
Benbrook	Dalworthington Gardens	Highland Park	North Richland Hills
Beverly Hills	Denison	Highland Village	Northlake
Blossom	Denton	Honey Grove	Oak Leaf
Blue Ridge	Desoto	Hurst	Ovilla
Bowie	Draper	Hutto	Palestine
Boyd	Duncanville	Iowa Park	Pantego
Bridgeport	Eastland	Irving	Paris
Brownwood	Edgecliff Village	Justin	Parker
Buffalo	Emory	Kaufman	Pecan Hill
Burkburnett	Ennis	Keene	Petrolia
Burleson	Eules	Keller	Plano
Caddo Mills	Everman	Kemp	Ponder
Canton	Fairview	Kennedale	Pottsboro
Carrollton	Farmers Branch	Kerens	Prosper
Cedar Hill	Farmersville	Kerrville	Quitman
Celeste	Fate	Killeen	Red Oak
Celina	Flower Mound	Krum	Reno (Parker County)
Centerville	Forest Hill	Lake Worth	Rhome
Cisco	Forney	Lakeside	Richardson
Clarksville	Fort Worth	Lancaster	Richland
	Frisco	Lewisville	Richland Hills

**ATMOS ENERGY CORPORATION
MID-TEX DIVISION**

RATE SCHEDULE:	RRM – Rate Review Mechanism	
APPLICABLE TO:	ALL CITIES IN THE MID-TEX DIVISION AS IDENTIFIED IN EXHIBIT A TO THIS RATE SCHEDULE	
EFFECTIVE DATE:	Bills Rendered on and after 04/01/2018	PAGE: 8

River Oaks	Temple
Roanoke	Terrell
Robinson	The Colony
Rockwall	Trophy Club
Roscoe	Tyler
Rowlett	University Park
Royse City	Venus
Sachse	Vernon
Saginaw	Waco
Sansom Park	Watauga
Seagoville	Waxahachie
Sherman	Westlake
Snyder	Westover Hills
Southlake	Westworth Village
Springtown	White Settlement
Stamford	Whitesboro
Stephenville	Wichita Falls
Sulphur Springs	Woodway
Sweetwater	Wylie

City Council Staff Report

SUBJECT: Consider approval of Resolution 1697 authorizing publication of notice of intention to issue Certificates of Obligation

Supporting Documents:

Resolution 1697

Meeting Date: 3/27/2018

Department: Fiscal Services

Reviewed by: Clayton Fulton

City Manager Review:

Background/Analysis:

During the multi-year financial planning and budget workshops, staff identified the need to replace a portion of the Valley View Branch Wastewater Interceptor. Public Works has prioritized the section from SH 10 to Redbud Lane. The need to make improvements upon this section of the line was underscored during the recent heavy rain event where the capacity of the line was overwhelmed and resulted in manhole covers “popping” off and created some local flooding issues. This project will provide necessary improvements to this section of the line, including increasing this section’s capacity.

During the budget, staff identified a reduction of \$193,000 in debt service from FY 18 to FY 19, which would create sufficient debt service capacity to fund the Valley View improvements. As staff progressed in our analysis and design of the project, we determined project costs of approximately \$1.6 million. As we explored various financing options, we found a program through The Texas Water Development Board (TWDB) and under Council direction applied for a Clean Water State Revolving Fund Loan, which includes a 15% reimbursement grant resulting in a net \$1.36 million Certificate of Obligation.

With the opportunity for combination grant and debt financing through the TWDB, we are able to take advantage of a projected \$585,000 savings over the 20-year life of the bond. The savings are realized through the 15% grant reimbursement and a below market interest rate.

This project is eligible for the use of a portion cash from our impact fee and depreciation funds; however, we are not able to fully cash fund the project and will need to issue some debt to fully fund the project. To ensure staff maximizes the City’s grant opportunity while simultaneously minimizing our debt service obligations, we

partnered with Hilltop Securities, our FA, to perform a cost benefit analysis of various funding scenarios. During this analysis, we found that the 15% grant is limited to the amount of debt we issue and is not calculated on the total project cost. As a result, we decrease the State's participation as we increase our local cash contributions. Through our analysis with Hilltop, we determined that maximizing the grant component provides the greatest economic benefit to the City over the life of the bond. Based upon the current projections, we anticipate an average annual debt service of \$80,564 leaving the City with additional capacity in our current debt service levels. Furthermore, we have the option to use available cash resources to decrease our average annual debt service obligations for this specific issue.

There will be no effect upon the FY 18 budget. Based upon our application, the first payment would not be due until FY 19. With our policy to pass through any increases in wholesale costs and the decrease in debt service for FY 19, this proposed debt issue will have no effect upon our water rates.

The notice of intent will be published on April 7 and again on April 14. Council's consideration of the official sale of the bonds would occur at the May 8 Council meeting. Bond closing would be scheduled for June 7.

Funding Sources and Community Sustainability:

Sufficient funding for the loan debt service has been provided for in the Capital Improvements Program for next year. We also have potential cash resources in the impact fee and depreciation funds. Over the next couple of years, other revenue C.O.'s will be paid off and will provide additional capacity for new debt service. Additionally, we will maximize the 15% grant contribution through the TWDB.

This application through the TWDB for low interest loans to maintain our wastewater system meets the Council's strategic priority of Financial Sustainability and Infrastructure.

Recommendation:

Staff recommends that City Council approve Resolution 1697 authorizing publication of notice of intention to issue Certificates of Obligation.

RESOLUTION 1697

A RESOLUTION APPROVING AND AUTHORIZING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION

WHEREAS, the City Council of the City of Hurst, Texas, has determined that certificates of obligation should be issued under and pursuant to the provisions of Texas Local Government Code, Subchapter C of Chapter 271, as amended, for the purpose of paying contractual obligations to be incurred for (i) wastewater system improvements and (ii) professional services rendered in connection therewith; and

WHEREAS, prior to the issuance of such certificates, the City Council is required to publish notice of its intention to issue the same in a newspaper of general circulation in the City, said notice stating (i) the time and place the City Council tentatively proposes to pass the ordinance authorizing the issuance of the certificates, (ii) the maximum amount proposed to be issued, (iii) the purposes for which the certificates are to be issued and (iv) the manner in which the City Council proposes to pay the certificates.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. THAT the City Secretary is hereby authorized and directed to cause notice to be published of the City Council's intention to issue certificates of obligation in a principal amount not to exceed \$1,360,000 for the purpose of paying contractual obligations to be incurred for (i) wastewater system improvements and (ii) professional services rendered in connection therewith, such certificates to be payable from ad valorem taxes and a surplus pledge of the net revenues of the City's combined Waterworks and Sewer System. The notice hereby approved and authorized to be published shall read substantially in the form and content of Exhibit "A" hereto attached and incorporated herein by reference as a part of this resolution for all purposes.

Section 2. THAT the City Secretary shall cause the aforesaid notice to be published in a newspaper of general circulation in the City, once a week for two consecutive weeks, the date of the first publication to be at least thirty-one (31) days prior to the date

stated therein for the passage of the ordinance authorizing the issuance of the certificates of obligation.

Section 3. THAT it is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Texas Government Code, Chapter 551, as amended.

Section 4. THAT this Resolution shall be in force and effect from and after its passage on the date shown below.

AND IT IS SO RESOLVED.

Approved this the 27th day of March 2018 by a vote of ____ to ____.

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Richard Ward, Mayor

Approved as to form and legality:

City Attorney

EXHIBIT A

NOTICE OF INTENTION TO ISSUE
CITY OF HURST, TEXAS, CERTIFICATES OF OBLIGATION

TAKE NOTICE the City Council of the City of Hurst, Texas, shall convene at 6:30 o'clock P.M. on May 8, 2018, at its regular meeting place in the City Hall, 1505 Precinct Line Road, Hurst, Texas, and, during such meeting, the City Council will consider the passage of an ordinance authorizing the issuance of certificates of obligation in one or more series in a principal amount not to exceed \$1,360,000 for the purpose of paying contractual obligations to be incurred for (i) wastewater system improvements and (ii) professional services rendered in connection therewith, and such certificates are to be payable from ad valorem taxes and a surplus pledge of the net revenues of the City's combined Waterworks and Sewer System. The certificates are to be issued, and this notice is given, under and pursuant to the provisions of Texas Local Government Code, Subchapter C of Chapter 271, as amended.

City Secretary
City of Hurst, Texas

City Council Staff Report

SUBJECT: Consider approval of Resolution 1696, adopting the 2018 Parks, Recreation and Open Space Master Plan

Supporting Documents:

Meeting Date: 3/27/2018
 Department: Community Services
 Reviewed by: Allan Heindel
 City Manager Review:

Background/Analysis:

In 2016, the City of Hurst entered into an agreement with Halff Associates, Inc. to develop the City’s new “Parks, Recreation, and Open Space Master Plan” document. Since that time, City staff and the Parks and Recreation Board have been working closely with the consultants to develop a completely new document for the City. The plan represents two years of background work designed to produce a document capable of carrying the community’s vision for Parks and Recreation facilities and services into the next decade and beyond.

The formulation of the Master Plan by Halff Associates included several important components:

- An extensive and detailed inventory of Hurst’s existing Parks, Recreation and Community facilities, and open space;
- An online “Attitude Survey” of Hurst residents to gain insight into their ideas and desires concerning the City’s Parks and Recreation system;
- A needs assessment to address current and future trends in Parks and Recreation facilities and programs;
- Recommendations for redeveloping and reinvigorating mature parks and facilities;
- Recommendations for acquisition of various parcels of undeveloped land for future use as Parks and Recreation facilities, or as trail linkages between parks and facilities; and
- Recommendations for funding strategies in order to implement the various aspects of the plan.

As the consultants, Halff Associates appeared before the Hurst Parks and Recreation Board on three (3) occasions to present various portions of the plan, as well as to gather input from the members as the document has progressed. At their February 15, 2018 meeting, the Board approved the final draft of the Master Plan, and recommended it be forwarded to the City Council for their review and approval. The Board’s comments and suggestions have been incorporated into the final draft.

Funding Sources and Community Sustainability:

As part of the Texas Parks and Wildlife Department master plan guidelines, a community is required to have adopted an official master plan in order to qualify for future grant funding opportunities.

Grant funding opportunities meet the Hurst Way goal of financial sustainability. However, most grants received require a local match and all future projects will be evaluated and prioritized against available resources during annual budget cycles.

In an effort to remain a vibrant community this project addresses the City Council's Strategic Priorities for Redevelopment and Infrastructure by planning for the City's future growth.

Recommendation:

It is recommended the City Council approve Resolution 1696 adopting the 2018 Parks, Recreation and Open Space Master Plan.

RESOLUTION 1696

**A RESOLUTION ADOPTING THE
YEAR 2018 PARKS, RECREATION AND OPEN SPACE MASTER PLAN
FOR THE CITY OF HURST, TEXAS**

WHEREAS, the City Council of the City of Hurst recognizes the need for a Year 2018 Parks, Recreation and Open Space Master Plan (“the Plan”) to provide goals, assessments, standards, recommendations and strategies for implementation over a ten year period in an effort to provide for and continually improve park and recreational facilities, provide trail opportunities, preserve open spaces and upgrade existing parks in the City of Hurst; and

WHEREAS, the primary objective of “the Plan” is to provide recreational services desired by the citizens of Hurst, acquire needed open spaces and preserve natural resources; and

WHEREAS, in order to address recreational needs in the future, the City of Hurst has sought input from the citizens of Hurst through a survey, and from the members of the Hurst City Council and Parks and Recreation Board; and that input has been incorporated into “the Plan”; and

WHEREAS, “the Plan” complies with Texas Parks and Wildlife Department master plan guidelines which require parks and recreation needs to be prioritized and addressed in an action plan format; and

WHEREAS, the City Council, having taken into consideration the results of the in-depth study conducted by Half Associates for the City of Hurst, determines that “the Plan” is reasonable;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

I.

THAT the Year 2018 Parks and Recreation Programming Master Plan for the City of Hurst, Texas, is hereby officially adopted, as attached hereto and incorporated herein for all intents and purposes.

II.

THAT a ten-year Action Plan has been developed to prioritize implementation of the Year 2018 Parks, Recreation and Open Space Master Plan, guide the rehabilitation of existing parks, provide guidance in the application of funding, and suggest alternative funding mechanisms. Adoption of the Year 2018 Parks, Recreation and Open Space Master Plan shall not commit the City of Hurst to specific funding levels implementation strategies, but shall provide a guidance plan for the City’s vision for availability and growth of park and recreational services.

AND IT IS SO RESOLVED.

Approved this the 27th day of March 2018 by a vote of ___ to ___.

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Richard Ward, Mayor

Approved as to form and legality:

City Attorney

City Council Staff Report

SUBJECT: Approval for the city manager to enter into an Ambulance Billing Contract with Wittman Enterprises, LLC

Supporting Documents:

<p>ESO Quote</p>	<p>Meeting Date: 3/27/2018 Department: Fire Reviewed by: David Palla City Manager Review:</p>
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Background/Analysis:

The City of Hurst entered into an Ambulance Billing Contract with Wittman Enterprises, LLC in 2012, which was the company’s first Texas contract. They have consistently performed well in collections and significantly reduced the accounts receivable amount. Wittman has been a good partner in attempting to submit Hurst reports to the state and in administering the Ambulance Subscription Program. The current contract expires in 2018.

As part of the new agreement, staff is proposing that the EMS reporting software be changed to ESO and move the cost of the new program to the billing contract. Wittman Enterprises would pay the actual cost of the software plus charge a small administrative fee, with the cost and fee being deducted from the billing collections. This will create a reduction in the General Fund (\$7,300.00) for the software that Fire currently uses for reporting. Additionally, the new software will be hosted by ESO, reducing the workload for Hurst IT and Fire staff. The first year cost of ESO is \$23,000, subsequent years will be approximately \$14,000, a net increase of approximately \$7,000.

The City of Euless, after an RFP process, awarded Wittman Enterprises, LLC an ambulance billing contract with a 3-year term (with 2, one year extensions). Hurst has an inter-local agreement with Euless and both Euless and Wittman Enterprises, LLC have agreed to the use of that contract to extend the Hurst contract. The new Hurst contract maintains the previous five percent charge for collections; the changes are the addition of the ESO payment and credit card fees.

Funding Sources and Community Sustainability:

Sustainability – Moving the EMS reporting to the contract relieves the General Fund of that cost, improves the patient reporting process (which potentially increases collections), and will substantially reduce the amount of staff time to maintain the software. The funding source is ambulance collections, which averages \$724,000 annually. The net increase in costs (software) for year two and beyond is approximately \$7,000.00.

Recommendation:

Staff recommends the City Council authorize the City Manager to enter into an Ambulance Billing Contract (including the costs for ESO software) with Wittman Enterprises, LLC, for three years, with two one-year renewal options for a maximum of five years.



Quote For: Hurst Fire Dept
 Quote Number: Q000508
 Pricing Valid Through: 06/30/2018
 Proposed by: Joanna Hallett

Contact and Billing Details			
Sold to: Bryan Couture	Contact: Bryan Couture	Address: 2100 Precinct Line Rd	
Bill To: Hurst Fire Dept	Phone: 817-301-7787	Hurst, Texas 76054	
Email: bcouture@hursttx.gov	Email: bcouture@hursttx.gov	United States	

Subscription and License Terms			
Term Start Date: 03/01/18	Payment Method: Check	Customer ID: 201712-18362	
Term End Date: 03/01/19	Billing Frequency: Annual	Tax Exempt: Yes	
Initial Term (Months): 12	Billing Method: Email	Total Recurring Fees: \$14,559.00	
Renewal Term (Months): 12	Terms: Net 30	Total One-Time Fees: \$8,480.00	

Product Name	Product Description	Quantity	Total Price
EHR Suite w/ QM & Mobile	Includes Quality Management, Ad Hoc Reports, Analytics, Patient Tracker. Allows for unlimited users, unlimited mobile applications, live support, state and federal data reporting, ongoing weekly web training, software updates and upgrades. Fee Type: Recurring	4000 /Calls	\$9,190.00
CAD Integration	Allows for integration of CAD data into EHR mobile and web application. Ongoing maintenance included. Fee Type: Recurring	4000 /Incidents	\$1,995.00
Cardiac Monitor	Unlimited cardiac monitors, allows for import of cardiac monitor data via local or cloud integration. Ongoing maintenance included. Fee Type: Recurring	4000 /Incidents	\$ 995.00
EHR Billing Standard Interface	Allows for integration of discrete ePCR data into third-party billing software. Ongoing maintenance included. Fee Type: Recurring	4000 /Incidents	\$ 595.00
Fax	Allows for faxing of records. Fee Type: Recurring	4000 /Incidents	\$ 450.00
Interface - ESO EHR FIREHOUSE	Annual recurring cost. Allows for basic NFIRS data to be transmitted from ESO EHR to client's FIREHOUSE software for completion of NFIRS records. Fee Type: Recurring	4000 /Incidents	\$ 995.00
<i>Interface - ESO EHR FIREHOUSE Discount</i>	FIREHOUSE ESO integration Fee Type: Recurring		(\$ 995.00)
NEMSIS Data Import - one-time	 Fee Type: One-Time	4000 /Calls	\$3,995.00
QuickSpeak	 Fee Type: Recurring	4000 /Calls	\$ 339.00
EHR Training	Daily Rate Fee Type: One-Time	3 /Day	\$2,985.00
EHR Training Travel Costs	One-time fee - covers all travel costs associated with on-site training option. Fee Type: One-Time	1500 /Travel Cost	\$1,500.00
HDE - ESO EHR Connection	 Fee Type: Recurring	4000 /Incidents	\$ 995.00

Sub-Total: \$24,034.00
Tax: \$0.00
Total: \$23,039.00

Pricing & Taxes:

1. The Total Price is based on the Quantity and will be re-evaluated annually based on Customer's usage of the software.
2. ESO's fees are exclusive of all taxes, levies or duties imposed by taxing authorities unless otherwise noted. If Customer is tax-exempt, Customer must provide a valid tax exemption certificate to ESO.
3. Additional fees may be applied by Customer's billing or CAD vendor for certain products and should be discussed with those vendors, if applicable.

**TEEN COURT ADVISORY BOARD MINUTES
SCHOLARSHIP COMMITTEE MEETING
MEETING OF FEBRUARY 1, 2018**

DRAFT

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Teen Court Advisory Board of the cities of Hurst, Euless and Bedford, Texas met at 5:00 p.m. at Bedford City Hall, Conference Room Upstairs, on the 1st day of February 2018 with the following members present:

HURST: Bien Camungol
EULESS: Robin Edwards, Moses Vakalahi, Renu Sloan
BEDFORD: Kathleen Toms
HEB Teen Court Coordinator – Mindy Eichorst

CALL TO ORDER

Advisory Board Chairperson Kathleen Toms called the meeting to order at 5:02 p.m. with a quorum of five Board Members present.

NEW BUSINESS

- 1. Review, evaluate and discuss HEB Teen Court Teen Volunteer Scholarship applications.**

There were two scholarship applications to look over. The applicants: Jack Farley, Trinity High School, and Ezekiel Sironen, Homeschooled. All Committee Members made a unanimous decision to award Jack Farley with a \$1,500 scholarship. Committee Members made a unanimous decision to award Ezekiel Sironen with a \$500 scholarship. It should be noted that Renu Sloan knows the Sironen Family and did excluded herself on this vote. All Committee Members were in favor.

ADJOURNMENT

The meeting was adjourned at 5:47 p.m.

Kathleen Toms, Chairperson

**TEEN COURT ADVISORY BOARD MINUTES
MEETING OF FEBRUARY 1, 2018**

DRAFT

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Teen Court Advisory Board of the cities of Hurst, Euless and Bedford, Texas met at 6:00 p.m. at Bedford City Hall on the 1st day of February 2018, with the following members present:

HURST: Bien Camungol, Lorrie Dickerson, Aaron Switzer

EULESS: Robin Edwards, Renu Sloan, Moses Vakalahi

BEDFORD: Phoenix Sheffield, Kathleen Toms

TEEN REPRESENTATIVES:

Hurst Council Liaison – Trasa Cobern

Bedford Council Liaison –

Euless Council Liaison –

HEB Teen Court Coordinator – Mindy Eichorst

HEB Teen Court Assistant –

Also present:

Hurst City Secretary – Rita Frick

Euless Staff Liaison – Teresa Alexander

Bedford Court Manager – Doug Campbell

Hurst Court Manager –

HEB Teen Court Teen Liaison-

Bedford Administrative Services Director-

CALL TO ORDER

Chairperson Kathleen Toms called the meeting to order at 6:02 p.m. with a quorum of eight Board Members present.

APPROVAL OF MINUTES

1. Consider approval of the following Teen Court Advisory Board minutes:

a) January 4, 2018 Regular Meeting

Moses Vakalahi made a motion to approve the January 4, 2018 minutes and Bien Camungol seconded the motion and all were in favor.

2. Introductions

All of the Advisory Board Members and staff that were present introduced themselves.

OLD BUSINESS

3. Discuss ideas for fundraisers/sponsorships.

Chairperson Kathleen Toms asked if the sponsorship form and information could be announced through social media or in the city magazines or in the city water bills.

4. Discuss and possibly take action on items as they relate to the 2018 annual Teen Court Gala.

The Advisory Board Members discussed possible speakers for the Scholarship Gala. Hurst Councilwoman Trasa Cobern gave a speaker suggestion of Anthony Hardy, Life Changers Recipient. Teen Court Coordinator Mindy Eichorst suggested Dr. Nathaniel Hearne, retired Administrator with HEBISD. Bien Camungol suggested Howard Palmer, an Assistant Principal with Denton High School and a Brigadier General with the Texas State Guard. All three of the suggested speakers' biographies were handed out to the Advisory Board Members to discuss. After some discussion, the Advisory Board Members made a unanimous decision to have Anthony Hardy as the speaker of the 2018 Scholarship Gala. Coordinator Mindy Eichorst mentioned she still had not heard back from All For Gooooood, the silent auction company, and commented they may not assist with the Gala this year. Renu Sloan commented that the Board Members need to come up with higher dollar silent auction items or ones that can be used in a live auction.

NEW BUSINESS

5. Discuss and possibly take action on a date for the Teen Court Scholarship Gala Committee to meet.

On Tuesday, February 13, 2018 at 6:00 p.m., the Gala Committee will meet in the downstairs conference room at 2000 Forest Ridge Dr. Building A. The following Board Members have said they will be present at the meeting: Kathleen Toms, Kelley Hall, Bien Camungol, and Lorrie Dickerson.

6. Discuss and possibly take action on a date for the next Teen Court Advisory Board meeting.

The next Advisory Board meeting will be on Thursday, March 1, 2018 at 6:00 p.m. at Bedford City Hall.

REPORTS

Teen Court Coordinator Mindy Eichorst went over the Coordinator's Report for the months of January 2018 and provided the Finance Report for December 2017.

ADJOURNMENT

Lorrie Dickerson entered a motion for the meeting to be adjourned. Renu Sloan seconded the motion and all voted in favor. The meeting was adjourned at 6:45 p.m.

Kathleen Toms, Chairperson

**TEEN COURT ADVISORY BOARD MINUTES
GALA COMMITTEE MEETING
MEETING OF FEBRUARY 13, 2018**

DRAFT

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Banquet Committee of the Teen Court Advisory Board of the cities of Hurst, Euless and Bedford, Texas met at 6:00 p.m. at Bedford City Hall, Downstairs Conference Room, on the 13th day of February 2018, with the following members present:

HURST: Lorrie Dickerson
EULESS:
BEDFORD: Kathleen Toms
HEB Teen Court Coordinator – Mindy Eichorst

CALL TO ORDER

Chairperson Kathleen Toms called the meeting to order at 6:07 p.m. with two Board Members present.

NEW BUSINESS

1. Review and discuss Annual Teen Court Scholarship Gala Information.

There was a discussion about different silent auction items for the Gala. This year the silent auction company, All For Gooooood, will not be utilized all of the Advisory Board Members need to bring at least one if not a few silent auction items. There are a few other companies that assist with silent auctions by providing items and if the items do not sell they can be returned. One company, All American Classics, does the business through the mail. Framed sports memorabilia and historical pieces are chosen ahead of time, mailed to the destination, and if the items do not sell, they are mailed back to the company. Winspire is a different company that assists with vacations/getaways. Chairperson Kathleen Toms mentioned she will look into a few other companies and get back with the results.

The Committee Members talked about having a live auction and different items that could be used for it.

The Hurst Conference Center provided a menu for the event and it was decided on the Mexican Buffet, which includes chicken fajitas, rice and beans, and mixed green salad. The Committee Members asked if Coordinator Mindy Eichorst could check on having an option of corn tortillas (gluten free) and what dessert options (possibly one that is gluten free). The Committee Members decided that black tablecloths and black napkins would work best.

ADJOURNMENT

The meeting was adjourned at 7:15 p.m.

Kathleen Toms, Chairperson

COUNTY OF TARRANT

STATE OF TEXAS

On the 15th day of February, 2018 at 11:00 a.m., the Hurst Senior Citizens Advisory Board of the City of Hurst, Texas, convened in Regular Meeting at the Hurst Senior Center, 700 Heritage Circle, Hurst, Texas, with the following members present:

- Marcy Davis) Chair
- Gerald Grieser) Vice-Chair

- Bob Hampton) Members
- Joan Stinnett)
- Durwood Foote)
- Doris Young)
- John Smith)
- Marie Perry) Alternate

- Allan Heindel) Deputy City Manager
- Kyle Gordon) Managing Director of Community Services
- Linda Rea) Senior Center Director
- Michelle Varley) Activities Coordinator
- Teri Smith) Senior Administrative Assistant

with the following members absent: Barbara Albright, constituting a quorum, at which time the following business was transacted.

I. Call to Order

Marcy Davis called the meeting to order at 11:00 a.m.

II. Roll Call of Members

Teri Smith conducted the Roll Call of Members.

III. Approval of Minutes

The minutes from the January 18, 2018 meeting were approved as written.

IV. Senior Center Director’s Report

A. Statistical Report for January: The Statistical Report for January was distributed to the Board and reviewed by Linda Rea.

<u>January</u>	
Center Attendance.....	13,099
Number of Members.....	1,933
Volunteer Hours.....	966
Net Revenue.....	\$ 17,148
Fitness Center Attendance.....	3,007
Class Attendance.....	2,407
Aquatics.....	122

B. Programs & Events Report: The Programs & Events Report for January was distributed to the Board and reviewed by Michelle Varley.

C. Upcoming Programs & Events: A list of Upcoming Programs & Events was distributed to the Board and reviewed by Michelle Varley.

D. Works in Progress

1. **Security System Update:** Allan Heindel informed the Board that the Facilities Department completed the work on the east door. It is now operational.

2. **Exterior Concrete Repairs:** Mr. Heindel noted that the Public Works Department is looking at economical ways to repair the small areas of deteriorating concrete sidewalks around the Senior Center.

3. **Game Room Cabinet Door Repairs:** Mr. Heindel explained that the cabinet doors in the game room were not functioning properly and Staff switched the cabinet with the cabinet in the computer room. These cabinet doors are now working well for the game room.

4. **Thermostat Control:** Mr. Heindel informed the Board that an enclosed case was installed around the thermostat in the game room to allow Staff to more consistently control the temperature.

5. **Multipurpose Room Lighting Renovation:** Mr. Heindel reported that Staff is looking into track lighting or canned lighting to be installed in the multipurpose room to allow for better use of the room, especially during the dances.

E. Staff Activities

1. **Northeast Senior Community Forum:** Linda Rea stated that she attends the Northeast Senior Community Forum on the 3rd Tuesday of every month at the North Richland Hills Library from 9:00 to 10:30 a.m. She noted that in January they schedule speakers for the coming year. The speaker for February will discuss fraud and the senior population. She encouraged the Board Members to attend these meetings.

V. Communications

A. March Senior Pipeline: Michelle Varley distributed copies of the March Senior Pipeline.

VI. New Business

None at this time.

VII. Informational Items

- A. **Program Highlight – Business, Health and Benefits Expo:** Michelle Varley informed the Board of the Annual Business, Health and Benefits Expo where there will be approximately 60 vendors offering health screenings and information for seniors including home, health, remodeling, insurance, etc.
- B. **Heritage Village Presents:** Kyle Gordon gave a brief overview of the Heritage Village Presents Spring events including the Grand Family Picnic on Wednesday, March 14th, Concert in the Park on Friday, April 27th, and Summer Kickoff on Thursday, May 31st.
- C. **Town Hall Forum:** Allan Heindel reminded the Board of the Town Hall Forum that will take place on March 1st at the Conference Center. He also informed them of the Boards and Commissions Banquet on March 8th that will substitute for the March Board Meeting, making April 19th the next regularly scheduled Senior Citizens Advisory Board Meeting.

VIII. Board Member and Citizen Comments

None at this time.

IX. Adjournment

There being no further business, the meeting was adjourned by Marcy Davis at 11:38 a.m.

APPROVED this the _____ day of _____, 2018.

APPROVED:

ATTEST:

CHAIR

RECORDING SECRETARY

CITY OF HURST

Final Draft

COUNTY OF TARRANT

STATE OF TEXAS

On the 15th day of February, 2018 at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened in its Regular Meeting at the Hurst Public Library, 901 Precinct Line Road, Hurst, Texas, with the following member's present to-wit:

Alan Neace)	Chairman
Ralph Hurd)	Members
Pat King)	
Rod Robertson)	
Karen Spencer)	
Cathy Thompson)	
Bob Walker)	
Gary Waldron)	Alternates
Jessica Martin)	
Allan Heindel)	Deputy City Manager
Kyle Gordon)	Managing Director of Community Services
Chris Watson)	Recreation Director
Eric Starnes)	Director of Facilities & Project Management
Jennifer Kashner)	Recreation Manager Athletics/Aquatics
Paige Lutz)	Recreation Administrative Assistant
Gini Connolly)	GIS Manager

With no members absent, constituting a quorum, at which time the following business was transacted:

- I. **Call to Order:** Alan Neace called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Paige Lutz conducted the Roll Call of Members.
- III. **Approval of Minutes:** Ralph Hurd made a motion to approve the minutes of the January 18, 2018 regular meeting as written; Bob Walker seconded the motion.

AYES: Hurd, King, Neace, Robertson, Martin, Spencer, Thompson, Waldron, Walker

NOES: None

IV. **Staff Report:**

A. **Director's Report:**

1. **January Participation Report:** Chris Watson, Recreation Director, presented the following statistics for the January Participation Reports:

January

Recreation Center	14,720
Classroom Programs	805
Fitness Center	5,191
Tennis Center	733
Facility Rentals	35
Active Members	2,749

2. **Program Highlight:** Chris Watson reported that the January Program Highlight features Bob Klavitter, Karate/Self Defense Instructor. Bob has taught Karate/Self Defense at the Hurst Recreation Center for over 25 years. This very popular program has seen very steady participation over the years.

B. Special Events:

1. **2018 Chisholm Fish Stocking Program:** The dates for the upcoming fish stocking at the Chisholm Park Pond were displayed.
2. **Heritage Village Presents:** Kyle Gordon reported that the Grand Family Picnic is scheduled for March 14th at Heritage Village Plaza. The duo, *Trout Fishing in America*, will entertain at the event and *In-N-Out Burger* will offer a free meal of hamburger, chips, and a drink. Mr. Gordon noted that Concert in the Park is scheduled for April 27th. Summer Kick Off is scheduled for May 31st. Allan Heindel reported that staff is exploring the expansion of events such as these in the Heritage Village Presents Program throughout the City.
3. **Lose the LB's:** The Healthy Hurst "Lose the LB's" Program will run from January 1st to February 28th at the Hurst Recreation Center.
4. **Daddy Daughter Dance Preview:** The 15th Annual Daddy & Daughter Valentine's Ball was held on Saturday, February 10th at the Recreation Center with 252 in attendance.
5. **TAAF State Tournaments Preview:** The TAAF Men's 35 and over Basketball Tournament will be held on February 24th and 25th at the Hurst Recreation Center.
6. **EGGstravaganza:** Chris Watson reported that the 2018 EGGstravaganza is scheduled for March 24th at the Hurst Community Park. He noted that the event will offer a new Adaptive Area for children with special needs.

7. **Patron Appreciation Week:** Chris Watson reported that Patron Appreciation Week is scheduled for March 5th to March 9th at the Recreation Center. The event will offer raffle prizes and refreshments for our patrons.

C. Works in Progress:

1. **TXDOT Green Ribbon Grant Phase 2 Update:** The project started in December. The medians are excavated, and the irrigation work is nearly completed. The concrete mow strips are in progress.
2. **TXDOT Green Ribbon Grant Phase 3:** The design is underway and should be completed by June of 2018.
3. **TXDOT Green Ribbon Grant Phase 3a:** The medians at the SH 10 and Hwy 820 intersection are being drastically modified with the upcoming highway construction. The City has paid for a consultant to design landscape for the medians and the construction will be paid out of the highway project. Parks staff removed the entrance sign on January 31st.
4. **Pipeline Road Phase 2 Improvements:** The construction project should be substantially completed in the fall of 2018. The landscaping part of the project will be installed late fall of 2018.
5. **Median Sign Improvements:** The Conference Center logo will be added onto the newly renovated Thousand Oaks Drive median sign.
6. **Campus Drive Median:** The median on Campus Drive, adjacent to Harwood Road, will be landscaped in March.
7. **Master Plan Update:** The consultant will present the Master Plan to City Council in March for final approval.
8. **Central Aquatics Center Off-Season Improvements:** The tower open flume slide will be refinished in early April. Landscape replacements will be installed in April.
9. **Recreation Center Front Doors:** The existing front doors will be replaced with automatic sliding doors.
10. **Jaycee-Baker Playground:** Funding request to City Council on February 13th, next step is contract execution and material ordering.

D. Staff Activities:

1. **March Calendar:** Chris Watson reviewed the calendar of events for the month of March.

2. **Staff Recognition:** Jennifer Kashner, Recreation Manager, reported that she and Robert Sexton, Parks and Aquatics Technician, attended the Texas Public Pools Council State Conference. She mentioned that she and Mr. Sexton presented a Round Table discussion regarding Aquatics construction projects at the conference.

Allan Heindel mentioned that Gini Connolly, Public Works' GIS Manager, is attending the meeting this evening. The Board welcomed Ms. Connolly.

V. Report of the Committee:

- A. **2018 Entertainment:** Chris Watson reported that the previously recommended entertainment for the John Butler Memorial Senior Banquet, the Gold Tone Choir, is already booked for the date of the 2018 banquet. Allan Heindel noted that Bekha Hartmann and Timothy Ensz were very well received as the entertainment and pianist at the 2017 banquet. He recommended continuing to use them at the 2018 event. After discussion, it was the consensus of the Board to use Ms. Hartmann and Mr. Ensz as the entertainment for the 2018 banquet.

- VI. Communications:** Chris Watson presented a positive Facebook post regarding the Daddy/Daughter Valentine's Ball.

- VII. Unfinished Business:** None to discuss at this time.

VIII. New Business:

- A. **2018 Facility Utilization Agreements:** Allan Heindel reported that the City has continued its strong working relationship with the sports associations that utilize City facilities for their athletic programs. Mr. Heindel reviewed the clarifications and changes for the 2018 Facility Utilization Agreements.

Ralph Hurd made a motion to approve the Facility Utilization Agreements for 2018 as presented by staff. Cathy Thompson seconded the motion.

AYES: Hurd, King, Neace, Robertson, Martin, Spencer, Thompson, Waldron, Walker

NOES: None

- B. **Parker Cemetery Master Plan:** Kyle Gordon reported that the Historical Committee has reviewed the Parker Cemetery portion of the Master Plan and made their recommendations at their February meeting. The Committee recommended preserving the cemetery as a historical site and are working through the process of adding the cemetery to the Texas Historical Cemetery Registry. Mr. Gordon reviewed the recommended

improvements for the cemetery and the changes made to the corresponding pages in the Master Plan. He noted that, once approved by the Board, the Master Plan will be sent to City Council Distribution on February 27th and to Council for approval on March 27th.

Pat King made a motion to approve the Parker Cemetery Master Plan changes and to send the Master Plan to City Council for approval. Ralph Hurd seconded the motion.

AYES: Hurd, King, Neace, Robertson, Martin, Spencer, Thompson, Waldron, Walker

NOES: None

- C. Parker Cemetery Improvement Project:** Kyle Gordon reviewed the recommended improvements for the Parker Cemetery. He reviewed the funding and timeline of the improvements.

Ralph Hurd made a motion to approve the Parker Cemetery Improvement Project as presented by staff. Jessica Martin seconded the motion.

AYES: Hurd, King, Neace, Robertson, Martin, Spencer, Thompson, Waldron, Walker

NOES: None

IX. Informational Items:

- A. 2018 Aquatics Season Update:** Jennifer Kashner presented an update of the 2018 Aquatics Season. She reviewed the recruiting process for the two pools. She reported that Central Aquatics Center will offer a Dive-In Movie, featuring *Despicable Me 3*, on July 14th. Ms. Kashner presented an overview of the operational dates of both aquatics centers. She noted that this year the promotional item will be a City of Hurst backpack.

Ms. Kashner also reported that the Central Aquatics Center will offer a free event for families of children with special needs. The event will be held on August 4th from 8:00 a.m. to 10:00 a.m. and will offer a calmer environment with smaller crowds.

She noted that the Learn to Swim Program will begin offering private lessons at Central Aquatics Center. The lessons will be offered to Hurst Residents on Saturday mornings. The City of Hurst Employee picnic will be held on September 8th at Chisholm Aquatics Center.

Ms. Kashner reported that an online contest was held to name the Water Safety mascot for the 2018 Aquatics Season. The winning name chosen was Finn. Finn is a cartoon sea turtle that will be featured on the *Water Tip*

Wednesday cards. The cards will be offered every Wednesday throughout the season and will feature a water safety tip on the front that will be re-enforced during the Learn to Swim classes. The back of the cards will offer additional safety tips for the parents.

- B. Brookside Operational Plan:** Allan Heindel reported that staff is looking into a change in the daily operations of the Brookside Center in the near future. He noted that staff will bring more information regarding this plan in the coming months as it is developed.
- C. HEB ISD Sports Hall of Fame Banquet:** Chris Watson reported that the HEB ISD Sports Hall of Fame Banquet is scheduled for Saturday, February 17th, at the Hurst Conference Center.
- D. Upcoming Events:** Allan Heindel reported that the Town Hall Forum is scheduled for March 1st at the Hurst Conference Center.

Mr. Heindel reported that the City's Annual Boards and Commissions Banquet has been scheduled for Monday, March 8th, at the Hurst Conference Center. He reminded the Board that, in previous years, they have agreed to allow the banquet to serve as their regular meeting for that month. He asked the Board to consider allowing the banquet to serve as the March Board Meeting and have the next regular Board Meeting on April 19th.

Pat King made a motion to cancel the March 15th regular meeting and allow the Boards and Commissions Banquet to serve as the March meeting. Ralph Hurd seconded the motion.

AYES: Hurd, King, Neace, Robertson, Martin, Spencer, Thompson, Waldron, Walker

NOES: None

- X. Board Member and Citizen Comments:** Rod Robertson expressed his compliments to the City employee that takes care of the City's *Where We Live* Magazine. Allan Heindel reported that Kara McKinney, Public Information Officer and Shelly Klein, Customer Service Technology Administrator, are responsible for the magazine. He noted that he would pass on the compliment to Ms. McKinney and Ms. Klein.

- XI. Adjournment:** Ralph Hurd made a motion to adjourn the meeting.

AYES: Hurd, King, Neace, Robertson, Martin, Spencer, Thompson, Waldron, Walker

NOES: None

Alan Neace adjourned the meeting at 7:24 p.m.

APPROVED this the _____ day of _____, 20__

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY

COUNTY OF TARRANT

STATE OF TEXAS

On the 20th day of February, 2018, at 5:30 p.m., the Library Board of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

- Betty Whiteside) Chair
- Joyce Davis) Members
- Janie Melton-Judy
- Ruth Kennedy
- Lou Farris
- Peggy Moore
- Gus Nixon
- Margaret Coleman) Alternate

- Allan Heindel) Deputy City Manager
- Kyle Gordon) Managing Director of Community Services
- Jesse Loucks) Library Director
- Teri Smith) Community Services Administrative Assistant
- Hannah Titony) Library Administrative Assistant

with the following members absent: none, constituting a quorum, at which time the following business was transacted:

I. Call to Order

Chair Betty Whiteside called the meeting to order at 5:30 p.m.

II. Roll Call of Members

Teri Smith conducted the Roll Call of Members.

III. Approval of Minutes

The minutes of the January 16, 2018 regular meeting were reviewed and approved as written.

IV. Librarian’s Report

A. Statistical Report for January: The Library Statistical Report for January was distributed to the Board. Jesse Loucks reviewed the report.

<u>January</u>	
Circulation.....	33,583
Number of Active Patrons.....	34,963
Volunteer Hours.....	158
Door Count.....	10,849
Electronic Usage Sessions.....	5,767
Page Views.....	6,993
Net Revenue	\$ 2,566
Children’s Programming.....	938
Adult Programming.....	246

B. Program & Events Report for January: The Program & Events Report for January was distributed to the Board. Jesse Loucks reviewed the report. Pictures of events were displayed for the Board.

C. Upcoming Programs and Events: The Upcoming Programs and Events report was reviewed by Jesse Loucks. Pictures were displayed for the Board.

D. Works in Progress

1. **Tech Truck Update:** Jesse Loucks stated that the HEB Tech Truck is currently in the design process and should be delivered in April.

2. **New Phone System Update:** Allan Heindel reported the new phone system will deploy on March 5th. All employees are currently being trained on the new system.

3. **Express Check Replacement Update:** Jesse Loucks explained that, since the RFID Express Checks have been deployed, over 40% of check outs were made utilizing the express checks. He also noted that 3 replacement express checks have been ordered.

E. Staff Activities

1. **Organizational Change:** Jesse Loucks informed the Board of the latest organizational change in Library Staff where Library Assistant, Bettina Heard is now assisting Dorothy Batich in Technical Services in addition to her regular duties in Circulation.

2. **Job Posting Update:** Allan Heindel noted that since Ramona DeMeglio's retirement, the City has posted the Adult Services Library Manager position through the American Library Association and the Texas Library Association. He noted that he will keep the Board updated on the progress.

V. Reports of the Committees

A. Friends of the Hurst Public Library

1. **January Revenue Report:** The Board was provided the Friends revenue report for January.

2. **Library Document Station Update:** Jesse Loucks reported that the Friends of the Hurst Library have approved a new document feeder for the current document station that allows for more efficient processing.

VI. Communications

- A. **Citizen Comments:** Jesse Loucks presented some positive comments from Library patrons regarding stem kits and a thank you note from Ramona DeMeglio for her retirement celebration after 27 years of service.

VII. Unfinished Business

None at this time.

VIII. New Business

None at this time.

IX. Informational Items

- A. **Texas State Library Report Highlights:** Mr. Loucks informed the Board that every year he compiles a State report of all library statistics for the past year. This provides accreditation and allows libraries to be eligible for grants. Highlights of the report were displayed for the Board and Chair, Betty Whiteside signed the report for submittal to the State Library Board.
- B. **Heritage Village Presents:** Kyle Gordon gave a brief overview of the Heritage Village Presents Spring events including the Grand Family Picnic on Wednesday, March 14th, Concert in the Park on Friday, April 27th, and Summer Kickoff on Thursday, May 31st.
- C. **Oral History Project:** Jesse Loucks gave an update on the Oral History Project stating that 2 additional videos have been approved by the Historical Landmark Preservation Committee and will be posted on the City website soon and 4 others are in the editing process.
- D. **Upcoming Events:** Allan Heindel reminded the Board of the Town Hall Forum that will take place on March 1st at the Conference Center. He also informed them of the Boards and Commissions Banquet on March 8th that will substitute for the March Library Board Meeting, making April 17th the next regularly scheduled Library Board Meeting.

X. Board Member and Citizen Comments

None at this time.

XI. Adjournment

There being no further business, the meeting was adjourned by Chair Betty Whiteside at 6:23 p.m.

APPROVED this the _____ day of _____, 2018.

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY

Future Event Calendar

March 27, 2018

Regular City Council meetings are held on the second and fourth Tuesday of each month. Following are additional meetings, canceled meetings and public event dates.

<u>DATE AND TIME</u>	<u>ACTIVITY</u>
Friday, March 30, 2018	Holiday – City Hall Closed
April 23 – May 1, 2018 Hours and additional voting sites listed on City website hursttx.gov or Tarrantcounty.com/elections	City General and Special Election - Early Voting Hurst Recreation Center - 700 Mary Drive
Saturday, May 5, 2018 7:00 a.m. – 7:00 p.m.	City General and Special Election Day Hurst Public Library – 901 Precinct Line Road