

CITY OF HURST

COUNTY OF TARRANT

STATE OF TEXAS

On the 16th day of November, 2017, at 11:00 a.m., the Hurst Senior Citizens Advisory Board of the City of Hurst, Texas, convened in Regular Meeting at the Hurst Senior Center, 700 Heritage Circle, Hurst, Texas, with the following members present:

Marcy Davis)	Chair
Gerald Grieser)	Vice-Chair
Bob Hampton)	Members
Joan Stinnett		
John Smith		
John Sechrist		
Durwood Foote		
Doris Young		
Barbara Albright		
Marie Perry)	Alternate
Allan Heindel)	Deputy City Manager
Linda Rea)	Senior Center Director
Michelle Varley)	Activities Coordinator
Teri Smith)	Senior Administrative Assistant

with the following members absent: none, constituting a quorum, at which time the following business was transacted.

I. Call to Order

Marcy Davis called the meeting to order at 11:00 a.m.

II. Roll Call of Members

Teri Smith conducted the Roll Call of Members.

III. Approval of Minutes

The minutes from the September 21, 2017 meeting were approved as written.

IV. Senior Center Director's Report

A. Statistical Reports for September, October and FY 2016/17: The Statistical Reports for September, October and FY 2016/17 were distributed to the Board and reviewed by Linda Rea.

September

Center Attendance.....	14,379
Number of Members.....	1,857
Volunteer Hours.....	1,073

Net Revenue.....	\$ 8,467
Fitness Center Attendance.....	3,315
Class Attendance.....	2,492
Aquatics.....	156

October

Center Attendance.....	13,123
Number of Members.....	1,886
Volunteer Hours.....	1,142
Net Revenue.....	\$ 12,978
Fitness Center Attendance.....	2,828
Class Attendance.....	3,680
Aquatics.....	186

FY 2016-17

Center Attendance.....	151,514
Number of Members.....	1,857
Volunteer Hours.....	11,221
Net Revenue.....	\$ 133,345
Fitness Center Attendance.....	36,363
Class Attendance.....	30,620
Aquatics.....	1,737

- B. Programs & Events Reports:** The Programs & Events Reports for September and October were distributed to the Board and reviewed by Michelle Varley.
- C. Upcoming Programs & Events:** A list of Upcoming Programs & Events was distributed to the Board and reviewed by Michelle Varley.
- D. Works in Progress**
 - 1. Café Transition Strip:** Allan Heindel explained that the area of the floor below the counter in the Café will be repaired in the same manner as the dance room floor.
 - 2. Fitness Center Equipment Update:** Mr. Heindel stated that staff has a solution to repair the treadmill in the fitness center. The repair should be completed soon.
 - 3. East Door Repairs:** He explained that the parts to repair the east door have been ordered and the door will be repaired as soon as the parts are delivered.
 - 4. Exterior Concrete Repairs:** Mr. Heindel noted that there are several areas of exterior concrete that are starting to deteriorate. City crews are in the process of repairing those areas.
- E. Staff Activities**

1. **Northeast Senior Community Forum:** Linda Rea stated that she attends the Northeast Senior Community Forum on the 3rd Tuesday of every month at the North Richland Hills Library from 9:00 to 10:30 a.m. She noted that in November they will be hosting Daniel Bruce, Director of Mental Health with *Jet Health*. Then in December, they will plan meetings for the coming year.
2. **Personnel Update:** Linda Rea reported that Jorji Northrop was hired as the Senior Center's new employee for the position at the front counter. A photo of Ms. Northrop was displayed for the Board to recognize her.
3. **Empowering Seniors:** Michelle Varley reported that she attended the Empowering Seniors event held at 6 Stones. This was a great opportunity to share information about the Hurst Senior Center.

V. Communications

- A. **December Senior Pipeline:** Michelle Varley distributed copies of the December Senior Pipeline.

VI. New Business

None at this time.

VII. Informational Items

- A. **Program Highlight – Holiday Breakfast Bash:** Michelle Varley informed the Board of the Holiday Breakfast Bash that will be held on Friday, December 15th including a breakfast buffet, a visit from Santa, and Zumba dancing.
- B. **6th Annual Craft and Holiday Market Recap:** Ms. Varley reported that the 6th Annual Craft and Holiday Market was held on Friday, October 20th from 9:00 a.m. to 6:00 p.m. There were 85 crafters occupying 106 spaces and approximately 1,200 attendees.
- C. **8th Annual Anniversary Recap:** Linda Rea noted that the Senior Center's 8th Annual Anniversary was held on Tuesday, November 7th. This is a great opportunity each year for the City Council, Senior Board Members, and Staff to be recognized.
- D. **Heritage Village Presents:** Allan Heindel gave a brief overview of the Heritage Village Presents recent events including Dogtoberfest that was held on October 5th from 5:00 to 7:00 p.m. with 250 in attendance, and Movie in the Park, featuring Disney's *Moana* on November 3rd at 7:00 p.m. with approximately 350 in attendance.

- E. **Holiday Closures:** Mr. Heindel informed the Board that the Senior Center will close at noon on November 22nd and be closed November 23rd and 24th for the Thanksgiving holiday; they will close at noon on December 22nd and be closed December 25th and 26th for the Christmas holiday; and close on January 1st for the New Year's holiday.
- F. **December Board Meeting Discussion:** Mr. Heindel recommended canceling the December Board Meeting due to the holidays with the next regularly scheduled meeting January 18, 2018. The Board Members were all in agreement.

VIII. Board Member and Citizen Comments

None at this time.

IX. Adjournment

There being no further business, the meeting was adjourned by Marcy Davis at 11:56 a.m.

APPROVED this the _____ day of _____, 2018.

APPROVED:

ATTEST:

CHAIR

RECORDING SECRETARY