

CITY OF HURST

COUNTY OF TARRANT

STATE OF TEXAS

On the 21st day of September, 2017, at 11:00 a.m., the Hurst Senior Citizens Advisory Board of the City of Hurst, Texas, convened in Regular Meeting at the Hurst Senior Center, 700 Heritage Circle, Hurst, Texas, with the following members present:

- Marcy Davis) Chair
- Gerald Grieser) Vice-Chair

- Bob Hampton) Members
- Joan Stinnett)
- John Smith)
- John Sechrist)
- Durwood Foote)
- Doris Young)
- Marie Perry) Alternate

- Allan Heindel) Deputy City Manager
- Kyle Gordon) Managing Director of Community Services
- Linda Rea) Senior Center Director
- Michelle Varley) Activities Coordinator
- Teri Smith) Senior Administrative Assistant

with the following members absent: Barbara Albright, constituting a quorum, at which time the following business was transacted.

I. Call to Order

Marcy Davis called the meeting to order at 11:00 a.m.

II. Roll Call of Members

Teri Smith conducted the Roll Call of Members.

III. Approval of Minutes

The minutes from the August 17, 2017 meeting were approved as written.

IV. Senior Center Director’s Report

A. Statistical Report for August: The Statistical Report for August was distributed to the Board and reviewed by Linda Rea.

<u>August</u>	
Center Attendance.....	16,932
Number of Members.....	1,850
Volunteer Hours.....	1,121
Net Revenue.....	\$ 15,308
Fitness Center Attendance.....	3,709
Class Attendance.....	2,695
Aquatics.....	144

B. Programs & Events Report: The Programs & Events Report for August was distributed to the Board and reviewed by Michelle Varley.

C. Upcoming Programs & Events: A list of Upcoming Programs & Events was distributed to the Board and reviewed by Michelle Varley.

D. Works in Progress

1. **Wifi Enhancement Project:** Allan Heindel explained that the City's IT Department is in the process of updating the wifi at the Senior Center and the new equipment should be installed by the end of the week.

2. **Dance Room Floor Repairs:** Mr. Heindel stated that the transition strip between the dance room floor and the carpet has been replaced with a more durable material.

3. **Exterior Building Caulking:** Mr. Heindel informed the Board that caulking at the front of the building where the sidewalk meets the building will be repaired by the end of October. Staff will continue to monitor the caulking.

4. **Heritage Village Landscaping:** Mr. Heindel noted that the Parks Department has been working on the landscaping around the Senior Center. They are replacing the shrubs at the west corner around the back of the building. The crepe myrtles have been treated to prevent any further damage.

E. Staff Activities

1. **Northeast Senior Community Forum:** Linda Rea stated that she attends the Northeast Senior Community Forum on the 3rd Tuesday of every month at the North Richland Hills Library from 9:00 to 10:30 a.m. She noted that in October a representative from the Area Agency on Aging and United Way will speak about some changes to Medicare for the upcoming year. She encouraged the Board Members to attend the forum.

2. **Personnel Update:** Linda Rea reported that Roxanna Serano will be leaving her employment at the Senior Center. Interviews are currently being conducted to find the replacement for her position at the front counter.

V. Communications

A. October Senior Pipeline: Michelle Varley distributed copies of the October Senior Pipeline and explained the overall enhancements.

VI. New Business

- A. Election of Officers:** Allan Heindel explained that it is the time of year to elect or re-elect the Chair and Vice-Chair for the Boards.

Doris Young made a motion to re-elect Marcy Davis as Chair. Durwood Foote seconded the motion and the vote in favor was unanimous.

Durwood Foote made a motion to re-elect Gerald Grieser as Vice-Chair. Doris Young seconded the motion and the vote in favor was unanimous.

VII. Informational Items

- A. Program Highlight – Mind Fit Series:** Michelle Varley gave a brief overview of the Mind Fit Program that is designed to enhance cognitive function with games and other fun activities to keep your mind healthy. This will be a 6-week program on Thursdays beginning October 5th through November 16th from 11:30 a.m. to 12:30 p.m. at the Senior Center.
- B. 6th Annual Craft and Holiday Market:** Ms. Varley reported that the 6th Annual Craft and Holiday Market will be held on Friday, October 20th from 9:00 a.m. to 6:00 p.m. There will be 80 vendors occupying 103 spaces.
- C. Heritage Village Presents:** Kyle Gordon gave a brief overview of the Heritage Village Presents Fall Series including Salsa & Salsa that was held on August 31st with 376 in attendance, Dogtoberfest that will take place on October 5th from 5:00 to 7:00 p.m., and Movie in the Park on November 3rd at 7:00 p.m.
- D. Aquatics Program Enhancements:** Michelle Varley gave a brief overview of the enhancements to the aquatics classes at the Heritage Village Residences. She stated that there will be more structured classes starting in October with the Silver Sneakers Splash class at 10:00 a.m. and Aqua Zumba at 11:00 a.m. on Mondays and Wednesdays. On Tuesdays and Thursdays there will be Water Wellness at 10:00 a.m. and Working in Water at 11:00 a.m. Open swim will continue to be available on Fridays from 10:00 a.m. until noon.
- E. Silver Sneakers Program Update:** Ms. Varley explained that the Silver Sneakers fitness classes will start in October on Mondays and Wednesdays at 8:00 a.m. The Silver Sneakers Classic class will start at 5:30 p.m. She noted that a considerable amount of new equipment has been added to the Silver Sneakers Program.

VIII. Board Member and Citizen Comments

Ms. Denise Fields attended the Board Meeting and stated that she found the meeting informative and interesting. Mr. Heindel welcomed her and he reminded the Board of the Open Meetings Policy.

IX. Adjournment

There being no further business, the meeting was adjourned by Marcy Davis at 11:58 a.m.

APPROVED this the _____ day of _____, 2017.

APPROVED:

ATTEST:

CHAIR

RECORDING SECRETARY