

CITY OF HURST
COUNTY OF TARRANT

STATE OF TEXAS

On the 17th day of August 2017 at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened in its Regular Meeting at the Hurst Public Library, 901 Precinct Line Road, Hurst, Texas, with the following member's present to-wit:

Rod Robertson)	Vice Chair
Ralph Hurd)	Members
Pat King)	
Cathy Thompson)	
Bob Walker)	
Gary Waldron)	Alternates
Jessica Martin)	
Allan Heindel)	Deputy City Manager
Kyle Gordon)	Managing Director of Community Services
Chris Watson)	Recreation Director
Eric Starnes)	Director of Facilities & Project Management
Paige Lutz)	Recreation Administrative Assistant

With the following members absent: Alan Neace and Karen Spencer, constituting a quorum, at which time the following business was transacted:

- I. **Call to Order:** Rod Robertson called the meeting to order at 6:00 p.m., Mr. Robertson introduced the newest member to the Board, Jessica Martin; the Board welcomed Ms. Martin.
- II. **Roll Call of Members:** Paige Lutz conducted the Roll Call of Members.
- III. **Approval of Minutes:** Ralph Hurd made a motion to approve the minutes of the July 20, 2017 regular meeting as written; Cathy Thompson seconded the motion.

AYES: Hurd, King, Robertson, Martin, Thompson, Waldron, Walker

NOES: None

IV. **Staff Report:**

A. **Director's Reports:**

1. **July Participation Report:** Chris Watson, Recreation Director, presented the following statistics for the July Participation Report:

July

Recreation Center	16,535
Tennis Center	1,134
Facility Rentals	154

- 2. Program Highlight:** Chris Watson presented the August Program Highlight, featuring the Classroom Program's Guitar class. He reported that Jan Ryberg is the instructor for the class. Mr. Ryberg has over 35 years' of experience as an instructor and performer. He has performed with the Dallas and Fort Worth Operas.

B. Special Events:

- 1. 2017 Chisholm Fish Stocking Program:** The dates for the upcoming fish stocking at the Chisholm Park Pond were displayed.
- 2. Heritage Village Presents:** Kyle Gordon reviewed the upcoming fall events; he noted that Salsa and Salsa is scheduled for August 31st at the Heritage Village Plaza. The event will include Salsa Dancing and entertainment from the Havana Energy Band. He noted that Dogtoberfest is scheduled for October 5th, and Movie in the Park will take place on November 3rd. Allan Heindel noted that this is the fifth year for the Heritage Village Presents Program. It is a cooperative effort with the Senior Center, Parks, Recreation, Library, and Police Departments.
- 3. Kid's All American Fishing Derby Recap:** Chris Watson reminded the Board that due to inclement weather the Kid's All-American Fishing Derby had to be re-scheduled to September 15, 2017. He noted that In-N-Out Burger will continue to offer a free meal to each participant at the event. Registration will be ongoing until the maximum participation is reached.
- 4. Family Overnight Campout:** The Annual Family Overnight Campout event is scheduled for October 20th-21st at Chisholm Park. Registration for the event begins on September 18th at the Recreation Center.
- 5. Walktober Preview:** Chris Watson reported that as part of the Healthy Hurst program the Hurst Recreation Center would celebrate National Walking Month with the Annual Walktober program throughout the month of October.

C. Works in Progress:

1. **TXDOT Green Ribbon Grant Update:** The City publicly opened bids in July. The project is within budget and the construction is anticipated to start in September.
2. **Pipeline Road Phase II Improvements:** The construction project started in early 2017; the landscaping part of the project will be ready to start in early 2018.
3. **Echo Hills Playground:** Council approved the project for construction in August. The new playground is scheduled to be completed by late November.
4. **Median sign Improvements:** The LED display boards at the masonry signs on Thousand Oaks and Campus Drive will be removed and replaced with cast stone Hurst logos.
5. **TXDOT Green Ribbon Grant Phase 3 Update:** The City was awarded \$400,000 to landscape the SH10 medians from Precinct Line Road to Brown Trail.
6. **Campus Drive Median:** The median on Campus Drive adjacent to Harwood Road will be landscaped in the fall.
7. **Hurst Tennis Center Resurfacing Project:** Courts #4 and #5 are being resurfaced in U.S. Open Blue to match the other existing courts.

D. Staff Activities:

1. **September Calendar:** Chris Watson reviewed the calendar of events for the month of September.

V. Report of the Committee:

- A. **Senior Banquet Door Prize List:** The Door Prize List for the John Butler Senior Banquet was distributed to the Board.

VI. Communications:

- A. **Thank You Card:** A Thank You card from the dance production group, Taps-N-Tunes, regarding the use of the Dance/Exercise Room was presented to the Board.

VII. Unfinished Business: None to discuss.**VIII. New Business:**

- A. FY 2017-18 Park Donation Fund:** Allan Heindel reported that the Park Donation Fund was established in 1982. He reviewed the criteria for projects and the history of the Fund. He noted that the Fund collects a voluntary donation of \$.75 cents monthly from resident's utility bill.

A recommendation for the approval of the 2018 Park Donation Fund Budget in the amount of \$ 50,000 for Jaycee Baker Playground Replacement was presented to the Board. Pat King made the motion to approve the proposed Park Donation Fund Budget; Ralph Hurd seconded the motion.

AYES: Hurd, King, Robertson, Martin, Thompson, Waldron, Walker

NOES: None

Cathy Thompson asked if Hurst apartment complexes contribute to the Fund. Allan Heindel reported that he would find out and report back at the next meeting. Jessica Martin asked if we could advertise the program on our various Social Media platforms. Allan Heindel noted that he would pass the suggestion on to the Public Information Officer, Kara McKinney.

IX. Informational Items:

- A. 2016 Master Plan Update:** Allan Heindel presented an update and timeline on the 2016 Master Plan. He requested any comments and recommendations from the Board regarding the Master Plan before it is presented to Council.
- B. Hurst Fall Festival:** Allan Heindel reported that the Hurst Fall Festival event is scheduled for October 7th. This event will take place at the Bellaire Shopping Center, Vivagene Copeland and Bellaire Parks. The event will include live music from *The Inspiration Band!*, food vendors, a crafts fair, and hay rides.
- C. Employee Picnic Update:** The Hurst Annual City Picnic is scheduled for September 9th, 12:00 p.m. to 4:00 p.m., at the Central Aquatics Center. Soulman's BBQ will cater the lunch.
- D. Holiday Schedule:** Allan Heindel reported that the Recreation Center and Tennis Center will be closed on Monday, September 4th for the Labor Day Holiday. He noted that Chisholm Aquatics Center will be open that weekend.

- X. Board Member and Citizen Comments:** Gary Waldron inquired as to the drainage on the soccer fields #1 & #3 at the HAC and the issue of water coming onto the fields. Allan Heindel reported that he would have staff look into the issue.

XI. Adjournment: Ralph Hurd made a motion to adjourn the meeting; Cathy Thompson seconded the motion.

AYES: Hurd, King, Martin, Robertson, Thompson, Waldron, Walker

NOES: None

Robert Robertson adjourned the meeting at 6:45 p.m.

APPROVED this the _____ day of _____, 20__

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY