

CITY OF HURST
COUNTY OF TARRANT

STATE OF TEXAS

On the 15th day of August, 2017, at 5:30 p.m., the Library Board of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

Betty Whiteside)	Chair
Ruth Kennedy)	Members
Lou Farris		
Janie Melton-Judy		
Gus Nixon		
Peggy Moore		
Margaret Coleman)	Alternates
Bruce Hutto		
Kyle Gordon)	Managing Director of Community Services
Jesse Loucks)	Library Director
Teri Smith)	Administrative Assistant

with the following members absent: Joyce Davis, constituting a quorum, at which time the following business was transacted:

I. Call to Order

Chair Betty Whiteside called the meeting to order at 5:30 p.m.

II. Roll Call of Members

Teri Smith conducted the Roll Call of Members.

III. Approval of Minutes

The minutes of the July 18, 2017 regular meeting were reviewed and approved as written.

At the request of Staff, the following item was moved to the top of the Agenda.

IX. Informational Items

A. Summer Reading Club Wrap-up Presentation: Beverly Kirkendall gave an overview of the youth portion of the 2017 Summer Reading Club (*Building a Community of Readers*) including the HEB Reads! program, a private Splash Party for early registrants (150 participants), the Heritage Village Presents Summer Kickoff (438 participants), and the Birdville Reads special event. The SRC program ended with a Star Party for the Summer Reading Club

participants who read at least 2,000 minutes (170 participants). There were a total of 996 kids participating in this year's Summer Reading Club. They read 1,091,608 minutes. There was a special Day Care program that consisted of 69 programs with 6,085 in attendance.

Danyelle Weiss gave a brief overview of the teens portion of 2017 Summer Reading Club with 89 participating teens, reading 121,924 minutes. There were 26 volunteers who worked 348 hours. The programs included Anime Night, Spheros & Coding, Critterman, and a Play on Swords program.

Meredith Stowe gave a brief overview of the Adult portion of the 2017 Summer Reading Club with 531 participants reading 983,280 minutes. Included in the adult Summer Reading Club were Brown Bag Book Club, Noon Masterworks (195 participants), Friday Movie Matinees (1,611 for 10 movies), Digipalooza (150 participants), Evening Masterworks (456 participants), and the End of Summer Reading Club event (200 participants) with over 60 sponsors.

IV. Librarian's Report

- A. Statistical Report for July:** The Library Statistical Report for July was distributed to the Board. Jesse Loucks reviewed the report.

<u>July</u>	
Circulation.....	33,978
Number of Active Patrons.....	32,915
Volunteer Hours.....	316
Door Count.....	14,940
Electronic Usage Sessions.....	6,069
Page Views.....	10,108
Net Revenue	\$3,209
Children's Programming.....	2,900
Adult Programming.....	1,116
Outreach Programs	39

- B. Program & Events Report for July:** The Program & Events Report for July was distributed to the Board. Jesse Loucks reviewed the reports. Pictures of events were displayed for the Board.
- C. Upcoming Programs and Events:** The Upcoming Programs and Events report was reviewed by Jesse Loucks. Pictures were displayed for the Board.
- D. Works in Progress**
- 1. Furniture Update:** Jesse Loucks informed the Board that the chairs that were ordered for the Program Room have been delivered and set up in the Program Room. Photos were displayed for the Board.
 - 2. Interior Intelligent Book Return:** Jesse Loucks reported that, with the help of the Facilities Maintenance Department, Library Staff has installed an interior intelligent material return that will immediately clear returned items and will save time for patrons who want to check out materials right after returning them.

3. **Teen Zone Improvements:** Mr. Loucks informed the Board that the television in the Teen Zone should be replaced with a more up-to-date unit and new furniture will be added to the Teen Zone.
4. **Children's Area Carpet:** Jesse Loucks noted that the carpet in the children's area will be replaced with new carpet by the end of August.

E. Staff Activities

1. **Employee Conference Update:** Kyle Gordon stated that the City holds an employee conference annually. Employees receive leadership training and updates that are very beneficial to every employee who attends the conference. This year's employee conference will be held in September.

V. Reports of the Committees

A. Friends of the Hurst Public Library

1. **July Revenue Report:** The Board was provided the Friends revenue report for July.

VI. Communications

None at this time.

VII. Unfinished Business

None at this time.

VIII. New Business

None at this time.

IX. Informational Items

- A. **Summer Reading Club Wrap-up Presentation:** This item was moved to the top of the Agenda.
- B. **Automated Circulation Update:** Jesse Loucks explained that the Library's automated sorter was down for a short time and the IT Department communicated with AT&T and found a solution to bring the sorter back on-line.
- C. **Collection Development Procedures Update:** Mr. Loucks stated that Library Staff is looking at rejuvenating the collection. The first phase of this process will be discontinuing any item that has not been checked out in the last 10 years.
- D. **Heritage Village Presents:** Kyle Gordon gave a brief overview of the Heritage Village Presents Fall Series including Salsa & Salsa that will be held on August 31st, Dogtoberfest on October 5th and Movie in the Park on November 3rd.

- E. **HEB Reads! Tech Truck:** Jesse Loucks informed the Board that Hurst, Euless, Bedford, and HEB ISD are working together to bring the HEB Reads! Tech Truck to Libraries through a grant.
- F. **Library Showcase Update:** Mr. Loucks reported that the Library Showcase event will be held on September 28th from 6:00 to 8:00 p.m. with the Circus Chicken Dog Show, a photo booth, crafts, balloon art, a petting zoo, carnival games, cotton candy, and a bounce house.

X. Board Member and Citizen Comments

None at this time.

XI. Adjournment

There being no further business, the meeting was adjourned by Chair Betty Whiteside at 6:43 p.m.

APPROVED this the _____ day of _____, 2017.

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY