

CITY OF HURST  
COUNTY OF TARRANT

STATE OF TEXAS

On the 20<sup>th</sup> day of June, 2017, at 5:30 p.m., the Library Board of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

Betty Whiteside	)	Chair
Joyce Davis	)	Members
Lou Farris		
Janie Melton-Judy		
Gus Nixon		
Margaret Coleman	)	Alternates
Bruce Hutto		
Allan Heindel	)	Deputy City Manager
Kyle Gordon	)	Managing Director of Community Services
Jesse Loucks	)	Library Director
Teri Smith	)	Administrative Assistant

with the following members absent: Ruth Kennedy, Peggy Moore, constituting a quorum, at which time the following business was transacted:

**I. Call to Order**

Chair Betty Whiteside called the meeting to order at 5:30 p.m.

**II. Roll Call of Members**

Teri Smith conducted the Roll Call of Members.

**III. Approval of Minutes**

The minutes of the May 16, 2017 regular meeting were reviewed and approved as corrected.

**IV. Librarian's Report**

**A. Statistical Report for May:** The Library Statistical Report for May was distributed to the Board. Jesse Loucks reviewed the report.

<b><u>May</u></b>	
Circulation.....	28,593
Number of Active Patrons.....	32,558
Volunteer Hours.....	148
Door Count.....	12,392
Electronic Usage Sessions.....	5,669
Page Views.....	8,920

Net Revenue .....	\$3,804
Children's Programming.....	1,109
Adult Programming.....	514
Outreach Programs .....	5,629

**B. Program & Events Report for May:** The Program & Events Report for May was distributed to the Board. Jesse Loucks reviewed the reports. Pictures of events were displayed for the Board.

**C. Upcoming Programs and Events:** The Upcoming Programs and Events report was reviewed by Jesse Loucks. Pictures were displayed for the Board.

**D. Works in Progress**

**1. Library Parking Lot:** Allan Heindel stated that the Streets Department will begin to mill, overlay and stripe the Library parking lot in March or April 2018 due to slower traffic time for the Library.

**2. Wifi Update:** Jesse Loucks informed the Board that the process of upgrading the wifi system for the Library is still underway. Cables have been installed and antennae will be placed around the building June 21<sup>st</sup>. This will allow for more broad wifi access at the Library.

**3. Furniture Update:** Allan Heindel informed the Board that chairs in the Library Program Room have a considerable amount of damage due to heavy use; therefore, new chairs have been ordered that are similar to the chairs at the Hurst Conference Center. Photos of the new chairs with a durable blue fabric were displayed for the Board.

**4. Interior Intelligent Book Return:** Jesse Loucks reported that Library Staff will soon install an interior intelligent book return that will immediately clear returned books and will save time for patrons who want to check out books right away after returning books.

**5. New Phone System:** Allan Heindel informed the Board that the City's telephone system is in need of replacement. Pending City Council approval, the City's IT Department will begin installing a new phone system in August or September.

**6. Windows 10:** Jesse Loucks informed the Board that the City's computer systems will be upgraded to Windows 10 in the near future.

**E. Staff Activities**

**1. Personnel Update:** Mr. Loucks reported that Part-time Circulation Library Aide, Jameson Taylor, is resigning his position at the Library and efforts to fill his position will take place soon.

**V. Reports of the Committees**

**A. Friends of the Hurst Public Library**

1. **May Revenue Report:** The Board was provided the Friends revenue report for May.

**VI. Communications**

- A. **Patron Comments:** Jesse Loucks noted that there were several positive comments on the City's social media regarding the Library's programs, resources, and the adult education program that is very helpful with life skills.

**VII. Unfinished Business**

None at this time.

**VIII. New Business**

None at this time.

**IX. Informational Items**

- A. **Auto Renewal Activation:** Mr. Loucks gave a brief overview of the Library's Auto Renewal Activation System that will automatically renew books, DVD's, etc. and reduce fines for patrons.
- B. **HEB Reads Grant Opportunity:** Mr. Loucks stated that the Hurst Library has partnered with HEB ISD, Bedford and Euless Libraries for a state funded grant to purchase a "Tech Truck" that contains technical equipment and science experiments. This truck would be used by the Hurst Library to visit Hurst locations three times per year to offer residents the opportunity to experiment with the technical equipment.
- C. **BISD Reads Recap:** He reported that the Birdville ISD Reads event was held at the Birdville Fine Arts Athletic Complex on June 3<sup>rd</sup>. The cities of Hurst, Haltom City, N. Richland Hills, Richland Hills, and Watauga were all involved. There were over 1,300 participants at this very successful event.
- D. **Heritage Village Presents:** Kyle Gordon gave a brief overview of the Heritage Village Presents events including the Summer Kickoff event that was held on May 25<sup>th</sup> featuring the Space Rockers with 438 participants. Most of the participants signed up for the Library's Summer Reading Club. Salsa & Salsa will be held on August 31<sup>st</sup>, Dogtoberfest on October 5<sup>th</sup> and Movie in the Park on November 3<sup>rd</sup>.
- E. **Summer Reading Club Splash Party:** Jesse Loucks noted that the Summer Reading Club Splash Party was very successful with 170 participants who had signed up for the Library's Summer Reading Club.

**F. Dallas Zoo Event:** Mr. Loucks gave an overview of the two Dallas Zoo events where participants were allowed to learn about and pet numerous animals. There were 832 participants for these two events.

**G. Holiday Closure:** Allan Heindel reminded the Board that City offices and the Library will be closed on July 4<sup>th</sup>.

**X. Board Member and Citizen Comments**

None at this time.

**XI. Adjournment**

There being no further business, the meeting was adjourned by Chair Betty Whiteside at 6:45 p.m.

APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

APPROVED:

ATTEST:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
RECORDING SECRETARY