



Volunteer Opportunity:  
Department/Division:

**Novel Writing Club Host**  
Library - Adult Services

**Contact**

Malaika Marion 817-788-7311  
Managing Director/Community Services mmarion@hursttx.gov

**Location**

Hurst Public Library  
901 Precinct Line Rd.  
Hurst, Texas 76053

**Qualifications**

Knowledge of writing skills. Interest in exchanging ideas.

**Duties**

- Lead exchanging of ideas
- Oversee exchange of works for critique
- Maintain attendance statistics for the Information Specialist

**Requirements**

Minimum age: 18  
Time Commitment: 1<sup>st</sup> and 3<sup>rd</sup> Saturday of each month, 11:00 a.m. until adjournment  
No Criminal Record

**Training**

Will be provided as needed.

**Physical Demands**

Visual and hearing acuity.

**Mental Demands**

Speak and write clearly, read and understand; comprehend, retain, and follow oral and written instructions; effectively communicate.

**Environmental Conditions**

Volunteer will work inside and be protected from weather conditions; works in a clean, well-ventilated, and well-lighted environment. Moderate traffic and immediate distractions in immediate area.