



Volunteer Opportunity:
Department/Division:

Activities Ambassador
Senior Activities Center

Contact

Michelle Varley
Activity Coordinator
Senior Activities Center

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Location

Hurst Senior Citizens Activities Center
700 Heritage Cr.
Hurst, Texas 76053

Qualifications

Position requires an interest or passion for people; Friendly, personable, easy going manner to make all members and visitors feel comfortable. Ability to remain calm and pleasant under stressful situations. Must be comfortable in a leadership role or directing others and provide exemplary customer service.

Duties

- Greet participants that are attending programs, events and/or activities.
- Ensure meeting space is set up and ready for repetitive programs and/or open activities.
- Monitor and check on groups, programs and activities.
- Ensure areas and rooms of Senior Center are picked up following programs and activities.
- Operate TV and DVD equipment as needed.
- Participate in various activities as needed.

Requirements

Minimum age: 55
Time Commitment: Hours are arranged by shift according to Senior Center programming
Monday – Thursday
9:00 am – 11:30 am
11:30 am – 1:30 pm
1:30 pm – 4:00 pm

No Criminal Record

Training

Will be provided as needed.

Physical Demands

Visual and hearing acuity. Able to stand and/or sit for extended periods of time.

Mental Demands

Read, comprehend, retain, and follow oral and written instructions; effectively communicate.

Environmental Conditions

Volunteer will work inside and be protected from weather conditions in a clean, well-ventilated area.