

**City of Hurst
City Council Minutes
Tuesday, October 11, 2016**

On the 11th day of October 2016, at 6:30 p.m., the City Council of the City of Hurst, Texas, convened in Regular Meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Richard Ward)	Mayor
Larry Kitchens)	Mayor Pro Tem
Bill McLendon)	Councilmembers
Henry Wilson)	
Nancy Welton)	
David Booe)	
Trasa Cobern)	
Clay Caruthers)	City Manager
John Boyle)	City Attorney
Allan Heindel)	Deputy City Manager
Rita Frick)	City Secretary
Greg Dickens)	Executive Director of Public Works
Steve Bowden)	Executive Director of Development
Sunny Patel)	Director of Information Technology
Malaika Farmer)	Executive Director of Administration
Ashleigh Johnson)	Managing Director of Communications
Kara McKinney)	Marketing and Multimedia Specialist
Shelly Klein)	Communications Specialist

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 6:30 p.m.

Councilmember Welton gave the Invocation.

The Pledge of Allegiance was given.

PRESENTATIONS

1. Presentation of Communications Division 2016 State and National Awards.

Mayor Ward recognized City Manager Clay Caruthers, who introduced Managing Director of Communications Ashleigh Johnson, Marketing and Multimedia Specialist Kara McKinney, and Communication Specialist Shelly Klein, expressing appreciation for the excellent job their team does to communicate with the community. Ms. Johnson presented the TAMI Award received for the new Welcome Packet, and the 3CMA SAVY Award received for photography taken by Kara McKinney.

Ms. Johnson introduced family members, husband Justin, son Bishop, parents Tom and Sherry Whiteman and grandparents Norman and Margie Parkey. Ms. McKinney introduced her husband Ben, and Ms. Klein introduced her daughter Sara.

CONSENT AGENDA

2. Considered approval of the minutes for the September 27, 2016 City Council meetings.
3. Considered canceling the November 22, 2016 and the December 27, 2016 City Council meetings.
4. Considered Ordinance 2334, second reading, adopting Z-16-01, a zoning change from OC to OC-PD with a site plan for Lot 1R, Block 1, Putt-Putt Golf and Games Addition, being 8.414 acres located at 609 Northeast Loop 820.
5. Considered Ordinance 2335, second reading, adopting SP-16-05, Norwood North, adopting a site plan for a portion of Lot A1, Block 1, Norwood North Addition, being 1.003 acres located at 500 Grapevine Highway.
6. Considered Ordinance 2336, second reading, adopting Z-16-03, Public Storage, a zoning change from GB-PD to OC-PD with a concept plan on a portion of Lot 3, Block 1, Crestview Highway 26 Addition, being 3.49 acres located at 759 Grapevine Highway.
7. Considered Ordinance 2337, second reading, setting forth registration requirements and credit extension guidelines for credit access businesses.
8. Considered authorizing the city manager to renew an Interlocal Agreement with Tarrant County for funding of the Pipeline Road Project, Phases 2, 3 and 4.
9. Considered authorizing the city manager to enter into an Interlocal Agreement with the City of Fort Worth for the Household Hazardous Waste Program.

Councilmember Wilson moved to pass the consent agenda. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson and Welton

No: None

ORDINANCE(S)

10. Considered Ordinance 2338, first reading, amending Chapter 21, Article II. – Impact Fees including updated land use assumptions, capital improvement plans, and impact fee levels.

Mayor Ward recognized Executive Director of Public Works Greg Dickens, who provided an overview of the proposed ordinance, and noted the public hearing held at the last City Council meeting and a review of the impact study by Freese and Nichols. Mr.

Dickens also reviewed the Advisory Committee letter recommending the Council allow the impact fee rates to remain at the same level of \$587 per service unit for water and \$722 per service unit for wastewater for a 5/8" or 3/4" meter size, and noted pricing outlined in Exhibit "A" of the proposed Ordinance. Mr. Dickens stated the City of Fort Worth is currently going through this process and, depending upon their action, staff may have to bring back an amendment.

Councilmember Welton moved to approve Ordinance 2338, amending Hurst Code of Ordinances, Chapter 21, Article II.-Impact Fees, including updated land use assumptions, capital improvements plans, and recommended impact fee levels. Motion seconded by Councilmember Cobern. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson and Welton
No: None

ACTION ITEM(S)

11. Considered authorizing the city manager to enter into an agreement with Catalyst Commercial Inc. to complete a redevelopment plan (tabled from the September 27, 2016 meeting).

Mayor Ward recognized Executive Director of Development Steve Bowden who reviewed the proposed agreement for a redevelopment plan. Mr. Bowden noted the first phase is focusing on southeast Hurst and will include an assessment of what exists today and analysis of the highest and best uses. Mr. Bowden noted the scope of service was reviewed in the work session and Catalyst Commercial Inc. representative Jay Narayana was present to answer any questions.

Councilmember Kitchens stated Council has been talking about a redevelopment plan for quite some time and expressed the importance for all of Hurst to be included, even though Phase I involves southeast Hurst. He stated there are high expectations of Catalyst and staff for this project and of Council to follow-up with this plan.

Councilmember Kitchens moved to authorize the city manager to enter into an agreement for Professional Services, with Catalyst Commercial Inc., to complete a redevelopment plan, at a cost not to exceed \$65,000. Motion seconded by Councilmember Welton. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson and Welton
No: None

12. Considered authorizing the city manager to enter into an agreement with Schaefer Advertising for the FY 2017 City of Hurst marketing plan.

Mayor Ward recognized Managing Director of Communications Ashleigh Johnson, who reviewed the proposed agreement with Schaefer Advertising and expressed appreciation for the partnership with Schaefer Advertising resulting in many successful Hurst projects.

Ms. Johnson reviewed the company's standing with other organizations as well as the City of Hurst. In response to Councilmembers' questions Ms. Johnson stated the majority of the proposed agreement will be focused on the Hurst Conference Center.

Councilmember Booe moved to authorize the city manager to enter into an Agreement with Schaefer Advertising for the FY 2017 City of Hurst marketing plan, for an amount not to exceed \$90,000. Motion seconded by Councilmember McLendon. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson and Welton

No: None

13. Considered authorizing the city manager to enter into contracts for the City's Information Technology VmWare infrastructure upgrade project.

Mayor Ward recognized Director of Information Technology Sunny Patel who provided an overview of the proposed VmWare infrastructure upgrade project noting this is the City's major infrastructure housing Utility Billing, Municipal Court, Ambulance Billing, Building Inspections, among others. He reviewed the current capacity and proposed expansion that will increase storage and be fully implemented by a third party. He stated the estimated project cost is \$246,597, and he anticipates the project to be complete by December. In response to Councilmembers' questions, Mr. Patel stated the project is budgeted, and the technology will also increase security due to the isolation between servers.

Councilmember McLendon moved to authorize the city manager to enter into the contracts for the City's VmWare infrastructure upgrade project, for an amount not to exceed \$246,597. Motion seconded by Councilmember Wilson. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson and Welton

No: None

OTHER BUSINESS

14. Councilmembers reviewed the following advisory board meeting minutes:
- Parks and Recreation Board
 - Senior Citizen Advisory Board
15. Review of upcoming calendar items – City Manager Clay Caruthers reviewed the following calendar items:
- October 22, 2106, 7:00 a.m. – noon, Good Neighbor Day, Bellaire Shopping Center
 - October 29, 2106, 7:00 a.m. – noon, Good Neighbor Day, Bellaire Shopping Center
16. City Council Reports – Councilmember Wilson noted how nice the Citizens Alumni Fire Academy Steak Dinner was on Saturday. Councilmember Welton noted health problems former Councilmember Swearngen and his wife are having and wished them well.

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED – Mayor Ward recognized Managing Director of Communications Ashleigh Johnson’s family members and noted it is Ms. Johnson’s Grandfather’s birthday.

ADJOURNMENT

The meeting adjourned at 7:10 p.m.

APPROVED this the 25th day of October 2016.

ATTEST:



Rita L. Frick, City Secretary

APPROVED:



Richard Ward, Mayor