

**WORK SESSION AGENDA OF THE CITY COUNCIL OF HURST, TEXAS  
CITY HALL, 1505 PRECINCT LINE ROAD  
FIRST FLOOR CONFERENCE ROOM  
TUESDAY, SEPTEMBER 13, 2016 – 5:00 P.M.**

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**I. Call to Order**

**II. Informational Items**

- ) **Discussion of proposed Police Investigation Assistant**
- ) **Discussion of proposed Public Safety Drone program**

**III. Discussion of Agenda Item(s) 2 and 3**

Conduct a public hearing to consider Z-16-02, Sunset Pointe Estates, a zoning change from R-1 to R2-PD with a concept plan for Tract 14A William Wallace Survey A1607, being 1.59 acres located at 1441 Hurstview Drive

Consider Ordinance 2328, first reading, to consider Z-16-02, Sunset Pointe Estates, a zoning change from R-1 to R2-PD with a concept plan for Tract 14A William Wallace Survey A1607, being 1.59 acres located at 1441 Hurstview Drive

**Michelle Lazo**

**IV. Discussion of Agenda Item(s) 4 and 5**

Conduct a public hearing to consider SP-16-06 Precinct Ridge Office Park, a site plan revision for Lots 3 and 5, Block 1, Precinct Ridge Addition, being 1.63 acres located at 6140 and 6148 Mid Cities Boulevard

Consider Ordinance 2329, first reading, to consider SP-16-06 Precinct Ridge Office Park, a site plan revision for Lots 3 and 5, Block 1, Precinct Ridge Addition, being 1.63 acres located at 6140 and 6148 Mid Cities Boulevard

**Michelle Lazo**

**V. Discussion of Agenda Item(s) 6 and 7**

Conduct a public hearing to consider SP-16-07, First Baptist Church Hurst, a site plan revision for Lot BR, Block 55, Mayfair Addition, being 11.15 acres located at 1801 Norwood Drive

Consider Ordinance 2330, first reading, to consider SP-16-07, First Baptist Church Hurst, a site plan revision for Lot BR, Block 55, Mayfair Addition, being 11.15 acres located at 1801 Norwood Drive

**Michelle Lazo**

**VI. Discussion of Agenda Item(s) 8, 9, 10 and 11**

Consider Ordinance 2331 (a), first reading, adopting budget for fiscal year beginning October 1, 2016 and ending September 30, 2017

Consider Ordinance 2331 (b), first reading, ratifying the Property Tax Revenue Increase reflected in the Fiscal Year 2016-2017 Budget

Consider Ordinance 2332, first reading, setting the tax rate for the 2016 tax year

Consider Ordinance 2333, first reading, approving all water and wastewater rates for Fiscal Year 2016-2017

**Paul Brown**

**VII. Discussion of Agenda Item(s) 12**

Consider authorizing the city manager to enter into a contract for the Brushy Creek Erosion Control Improvements at Brown Trail

**Greg Dickens**

**VIII. Adjournment**

Posted by: \_\_\_\_\_

This the 9th day of September 2016, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

**This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.**

**REGULAR MEETING AGENDA OF THE CITY COUNCIL OF HURST, TEXAS  
CITY HALL, 1505 PRECINCT LINE ROAD  
TUESDAY, SEPTEMBER 13, 2016**

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**AGENDA:**

**5:00 p.m. - Work Session (City Hall, First Floor Conference Room)**

**6:30 p.m. - City Council Meeting (City Hall, Council Chamber)**

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**CALL TO ORDER**

**INVOCATION (Councilmember Trasa Cobern)**

**PLEDGE OF ALLEGIANCE**

**CONSENT AGENDA**

1. Consider approval of the minutes for the September 1, 2016 City Council meeting

**PUBLIC HEARING(S) AND RELATED ITEMS**

2. Conduct a public hearing to consider Z-16-02, Sunset Pointe Estates, a zoning change from R-1 to R2-PD with a concept plan for Tract 14A William Wallace Survey A1607, being 1.59 acres located at 1441 Hurstview Drive
3. Consider Ordinance 2328, first reading, to consider Z-16-02, Sunset Pointe Estates, a zoning change from R-1 to R2-PD with a concept plan for Tract 14A William Wallace Survey A1607, being 1.59 acres located at 1441 Hurstview Drive
4. Conduct a public hearing to consider SP-16-06 Precinct Ridge Office Park, a site plan revision for Lots 3 and 5, Block 1, Precinct Ridge Addition, being 1.63 acres located at 6140 and 6148 Mid Cities Boulevard
5. Consider Ordinance 2329, first reading, to consider SP-16-06 Precinct Ridge Office Park, a site plan revision for Lots 3 and 5, Block 1, Precinct Ridge Addition, being 1.63 acres located at 6140 and 6148 Mid Cities Boulevard
6. Conduct a public hearing to consider SP-16-07, First Baptist Church Hurst, a site plan revision for Lot BR, Block 55, Mayfair Addition, being 11.15 acres located at 1801 Norwood Drive
7. Consider Ordinance 2330, first reading, to consider SP-16-07, First Baptist Church Hurst, a site plan revision for Lot BR, Block 55, Mayfair Addition, being 11.15 acres located at 1801

Norwood Drive

**BUDGET RELATED ITEM(S)**

8. Consider Ordinance 2331 (a), first reading, adopting budget for fiscal year beginning October 1, 2016 and ending September 30, 2017
9. Consider Ordinance 2331 (b), first reading, ratifying the Property Tax Revenue Increase reflected in the Fiscal Year 2016-2017 Budget
10. Consider Ordinance 2332, first reading, setting the tax rate for the 2016 tax year
11. Consider Ordinance 2333, first reading, approving all water and wastewater rates for Fiscal Year 2016-2017

**ACTION ITEM(S)**

12. Consider authorizing the city manager to enter into a contract for the Brushy Creek Erosion Control Improvements at Brown Trail

**OTHER BUSINESS**

13. Review of the following advisory board meeting minutes:
  - ) Planning and Zoning Commission
  - ) HEB Teen Court Advisory Board
  - ) Library Board
  - ) Parks and Recreation Board
  - ) Hurst Senior Center Advisory Board
14. Review of upcoming calendar items
15. City Council Reports

**PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED**

**EXECUTIVE SESSION** in Compliance With the Provisions of the Texas Open Meetings Law, Authorized by Government Code, Section 551.072 deliberation regarding the purchase, exchange, lease, or value of real property (Property consideration for Pipeline Road Phase III improvements) and to reconvene in Open Session at the conclusion of the Executive Session

**ADJOURNMENT**

Posted by: \_\_\_\_\_

This 9th day of September 2016, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

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**City of Hurst  
City Council Minutes  
Thursday, September 1, 2016**

On the 1st day of September 2016, at 5:30 p.m., the City Council of the City of Hurst, Texas, convened in Regular Meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Richard Ward	)	Mayor
Larry Kitchens	)	Mayor Pro Tem
Bill McLendon	)	Councilmembers
Henry Wilson	)	
Nancy Welton	)	
David Booe	)	
Trasa Cobern	)	
Clay Caruthers	)	City Manager
Rita Frick	)	City Secretary
Paul Brown	)	Managing Director of Finance

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 5:30 p.m.

Councilmember Welton gave the Invocation.

The Pledge of Allegiance was given.

**CONSENT AGENDA**

1. Considered approval of the minutes for the August 23, 2016 City Council meetings.

Councilmember Wilson moved to pass the consent agenda. Motion seconded by Councilmember McLendon. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson and Welton

No: None

**PUBLIC HEARING(S) AND BUDGET RELATED ITEM(S)**

2. Conducted a Public Hearing to consider tax rate for the City's 2016-2017 Fiscal Year budget.

Mayor Ward announced a public hearing to consider the tax rate for the City's 2016-2017 fiscal year budget and recognized City Manager Clay Caruthers who stated the first public hearing for the proposed budget was held August 23, 2106, and the proposed tax rate is \$0.5879, which is 2.2 cents lower than the prior year's rate of \$0.61056. He stated the effective tax rate is \$0.55101 and the rollback rate is \$0.58846.

He stated the proposed rate remains below the rollback rate and above the effective rate. Mr. Caruthers stated the presented budget does call for a rate above the effective rate to fund several items such as a new jailer, public safety equipment, services for the citizens, and benefits package for employees.

There being no one to speak, Mayor Ward closed the public hearing.

Councilmember Wilson announced the City Council will vote on the adoption of a tax rate at public meetings to be held on September 13, 2016 and September 27, 2016 at 6:30 p.m. at Hurst City Hall.

### **ACTION ITEM(S)**

3. Considered engagement with Rylander, Clay & Opitz, L.L.P. for professional auditing services.

Mayor Ward recognized Managing Director of Finance Paul Brown who reviewed the proposed auditing services, noting the accounting firm of Rylander, Clay & Opitz, (RC&O) L.L.P. was selected as the City's auditors in 2014 for a five-year term. He stated the 2016 fiscal year audit will be the third year of the firm's current engagement. Mr. Brown reviewed the proposed Fiscal Year 2015-16 audit engagement base fee of \$69,000, which is 3% higher than the prior year and remains consistent with the five year contract. He stated the proposed fee for a single audit, if necessary, is \$3,500.

City Manager Caruthers stated the Finance Committee members are Councilmember Booe, Chair, and Councilmembers Trasa Cobern and Bill McLendon.

Councilmember Booe moved to engage the services of Rylander, Clay, & Opitz, L.L.P., to audit the City's financial records for the fiscal year ending September 30, 2016, for an overall base and Single Audit Fee, not to exceed \$72,500. Motion seconded by Councilmember McLendon. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson and Welton

No: None

### **OTHER BUSINESS**

4. Review of upcoming calendar items – City Manager Caruthers reviewed the following calendar items:
  - Ñ Monday, September 5, 2016 – Holiday, City Offices closed
  - Ñ Tuesday, September 6, 2016 – Council Work Session
5. City Council Reports – No reports were given.

**PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED.**

No one spoke.

**ADJOURNMENT**

The meeting adjourned at 5:42 p.m.

**APPROVED** this the 13th day of September 2016.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Rita L. Frick, City Secretary

\_\_\_\_\_  
Richard Ward, Mayor

City Council Staff Report

SUBJECT: Z-16-02 Sunset Pointe Estates, a zoning change from R-1 to R2-PD with a concept plan for Tract 14A William Wallace Survey A1607, being 1.59 acres located at 1441 Hurstview Drive	
Supporting Documents:	
Area map Legal notice Ownership Data Exhibit "A" Zoning exhibit Exhibit "B" Concept plan Exhibit "C" Questions and Answers	Meeting Date: 9/13/2016 Department: Development Reviewed by: Steve Bowden City Manager Review:
Background/Analysis:	
<p>An application has been made by D&amp;D Solutions for a zoning change from R-1 (Single-Family) to R2-PD (Single-Family Planned Development) with a concept plan for Tract 14A William Wallace Survey A1607, being 1.59 acres located at 1441 Hurstview Drive.</p> <p>The applicant is requesting a zoning change to develop a 16 zero lot line townhome development. D&amp;D purchased and completed the townhomes at Trinity Ranch Estates on the corner of Brown Trail and Corinna Court after the original developer filed for bankruptcy.</p> <p>The proposed development will have a private access drive from Hurstview to Brookside Drive. The proposed drive will have open access to Brookside Drive, but will have controlled right turn only on Hurstview. Phase I is planned to consist of two (2) buildings with four (4) units each on the east of the property adjacent to Hurstview Drive. Phase II will consist of two (2) buildings with four (4) units each on the west of the property adjacent to Brookside Drive.</p> <p>The lots will be 25 feet wide and 55 feet deep. The homes will feature large backyards with mature trees. The units be two-story and will range from 1600 to 1800 sq. ft. The homes will have 100% masonry exteriors, two-car garages, landscaped front yards, and fire suppression systems. The units will sell for an estimated \$115.00 per sq. ft.</p>	

The applicant is proposing a six (6) ft. masonry screening wall adjacent to Highway 121 and iron rod fences around all other perimeters.

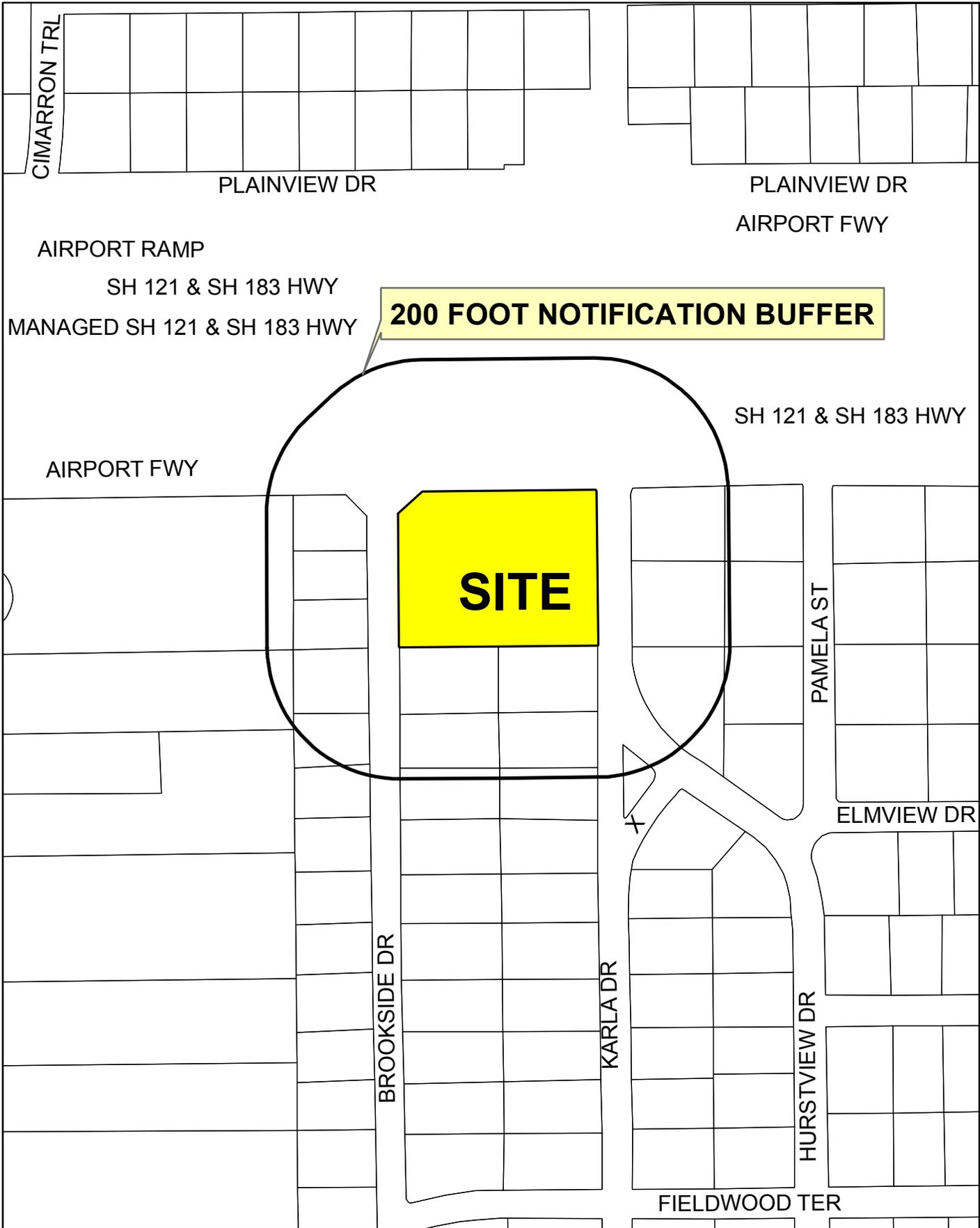
If the zoning change is approved, a detailed site plan and plat will be submitted at a later date, and another public hearing will be held.

Funding and Sources:

There is no fiscal impact.

Recommendation:

The Planning and Zoning Commission met on Tuesday, September 6, 2016 and voted 5-1 to recommend denial of Z-16-02 Sunset Point Estates stating that the use did not blend with the neighborhood.



**200 FOOT NOTIFICATION BUFFER**

**SITE**

CASE NO: Z-16-02  
Sunset Pointe Estates

LEGAL DESCRIPTION:  
Tract 14A William Wallace Survey A1607

AGENDA DATE:  
9/13/16

REQUESTED ACTION:  
Zoning Change with a concept plan

LOCATION:  
1441 Hurstview Dr.



Z-16-02

## LEGAL NOTICE

**A PUBLIC HEARING WILL BE HELD BY THE HURST CITY COUNCIL ON TUESDAY, SEPTEMBER 13, 2016 AT 6:30 P.M. AT HURST CITY HALL, 1505 PRECINCT LINE ROAD TO CONSIDER A ZONING CHANGE FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-2-PD (SINGLE FAMILY DUPLEX/TOWNHOME PLANNED DEVELOPMENT) FOR TRACT 14A WILLIAM WALLACE SURVEY A1607 BEING 1.59 ACRES LOCATED AT 1441 HURSTVIEW DRIVE**

Sunset Pointe Estates  
Tract 14A William Wallace Survey  
1441 Hurstview.



Z-16-02

**APPLICATION FOR SITE PLAN OWNERSHIP DATA**

**TO THE PLANNING and ZONING COMMISSION:**

**The following described real property is under application for approval of a site plan revision.**

Sunset Point Estates  
Zoning change from R-1 to R-2 PD  
Tract 14A, William Wallace Survey A1607  
1441 Hurstview Dr.

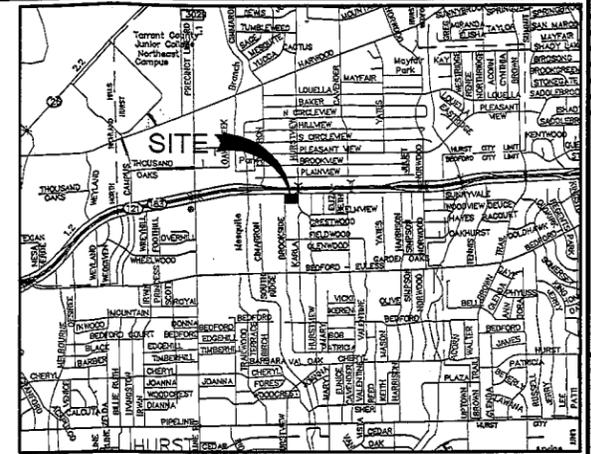
**The following is a list of the property owners, legal description of their property, and mailing address of the owners of the property within 200 feet of the above-described property, which is under application for a site plan:**

<b>PROPERTY OWNER</b>	<b>LEGAL DESCRIPTION</b>	<b>ADDRESS</b>
FRENZEL, DANIEL R	LOT 5, BLOCK 3 MAYFAIR ADDITION HURST	320 ORCHID HILL LN ARGYLE, TX 76226
Darwin Rachel Kathleen	LOT 6A, BLOCK 3 MAYFAIR ADDITION-HURST	1436 Hurstview Dr. HURST, TX 76053
MCKNIGHT, JANET PAUL	TR 14A WILLIAM WALLACE SURVEY	3053 PARK 36 RD GRAFORD, TX 76449
ALLEN, ALICIA D	LOT 6 BLK 1 ADAMS ACRES	1452 CIMARRON TR HURST, TX 76053
SPILLER, CHARLES H	LOT 7 BLK 3 MAYFAIR ADDITION-HURST	1432 HURSTVIEW DR HURST, TX 76053
HARRIS, ANN M	LOT 4 BLK 3 MAYFAIR ADDITION-HURST	1433 PAMELA ST HURST, TX 76053
JOHNSON, JOHN DALE	LOT 10, BLK 31 SHADY OAKS ADDITION	1437 KARLA DR HURST, TX 76053
JONES, MARY E	LOT 11, BLK 31 SHADY OAKS ADDITION	1436 BROOKSIDE DR HURST, TX 76053
MEYER 1996 TRUST	LOT 3, BLK 3 MAYFAIR ADDITION HURST	914 SUNNYBRAE BLVD SAN MATEO, CA 94402
WEBSTER, CLEO	LOT 1, BLK 3 MAYFAIR ADDITION-HURST	1428 HURSTVIEW DR HURST, TX 76053
HANSEN, JOHN C	LOT 16, BLK 29 SHADY OAKS ADDITION	860 MAGNOLIA CT HURST, TX 76053
COMPTON, WYATT	LOT 7C, BLK 1 ADAMS ACRES ADDITION	1448 CIMARRON TR HURST, TX 76053
KREMER, MICHAEL	LOT 9, BLK 31 SHADY OAKS ADDITION	5108 PARKVIEW HILLS LN FORT WORTH, TX 76179

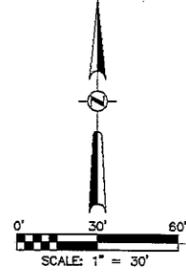
MOLSBEE, ALICE F	LOT 12 BLK 31 SHADY OAKS ADDITION	1432 BROOKSIDE DR HURST, TX 76053
OLMSTEAD, CLAYTON P	LOT 15 BLK 29 SHADY OAKS ADDITION	1433 BROOKSIDE DR HURST, TX 76053
MCCULLOUGH, JAMES J	LOT 14, BLK 29 SHADY OAKS ADDITION	1429 BROOKSIDE DR HURST, TX 76053
NORMAND, EUGENE A	LOT 8, BLK 31 SHADY OAKS ADDITION	1429 KARLA DR HURST, TX 76053
MARTHUR, FRANCES L	LOT 13 BLK 31 SHADY OAKS ADDITION	1428 BROOKSIDE DR HURST, TX 76053
OCCUPANT	TR 14A WILLIAM WALLACE SURVEY	1441 HURSTVIEW HURST, TX 76053
OCCUPANT	LOT 3, BLK 3 MAYFAIR ADDITION HURST	1429 PAMELA HURST, TX 76053
OCCUPANT	LOT 9, BLK 31 SHADO OAKS ADDITION	1433 KARLA DR HURST, TX 76053

# EXHIBIT A

## STATE HIGHWAY NO. 121



VICINITY MAP



REVISIONS		
#	REVISION	DATE

D&D SOLUTIONS  
6800 MEADE DRIVE  
COLLEGEVILLE, TEXAS 76034  
(469)767-6719 PH

### ZONING EXHIBIT

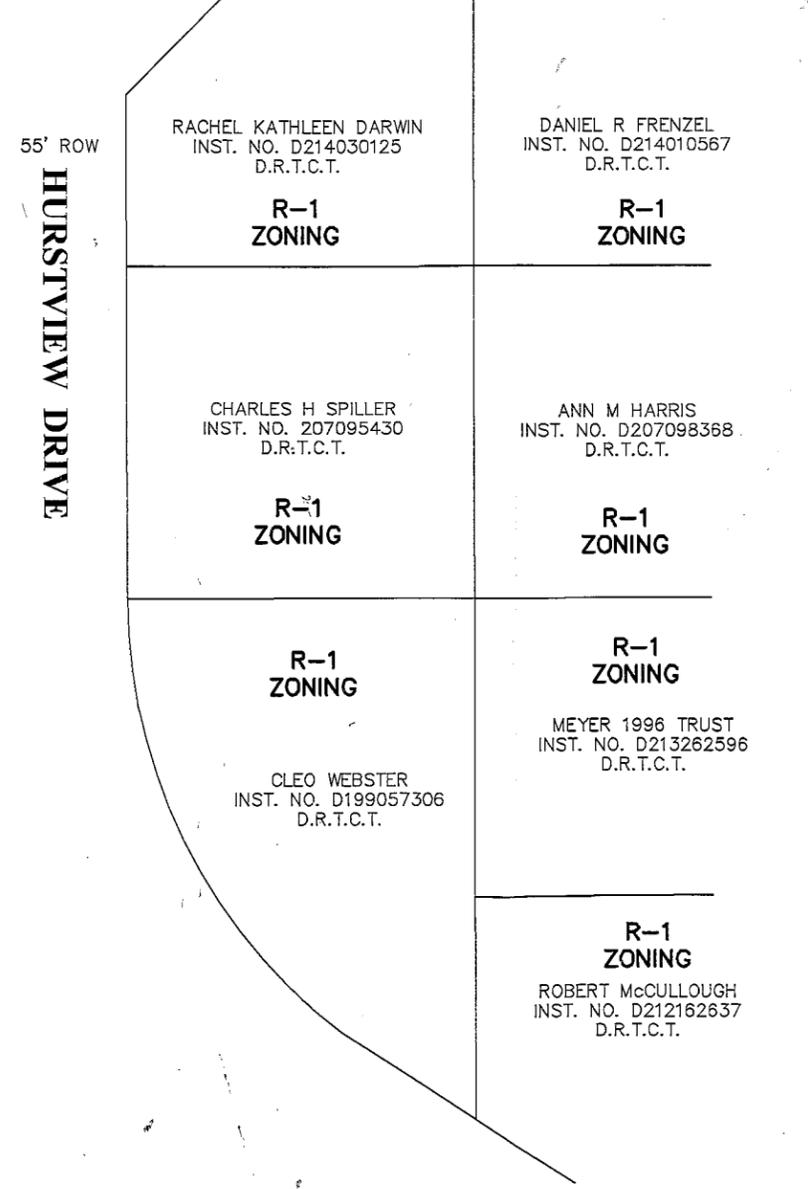
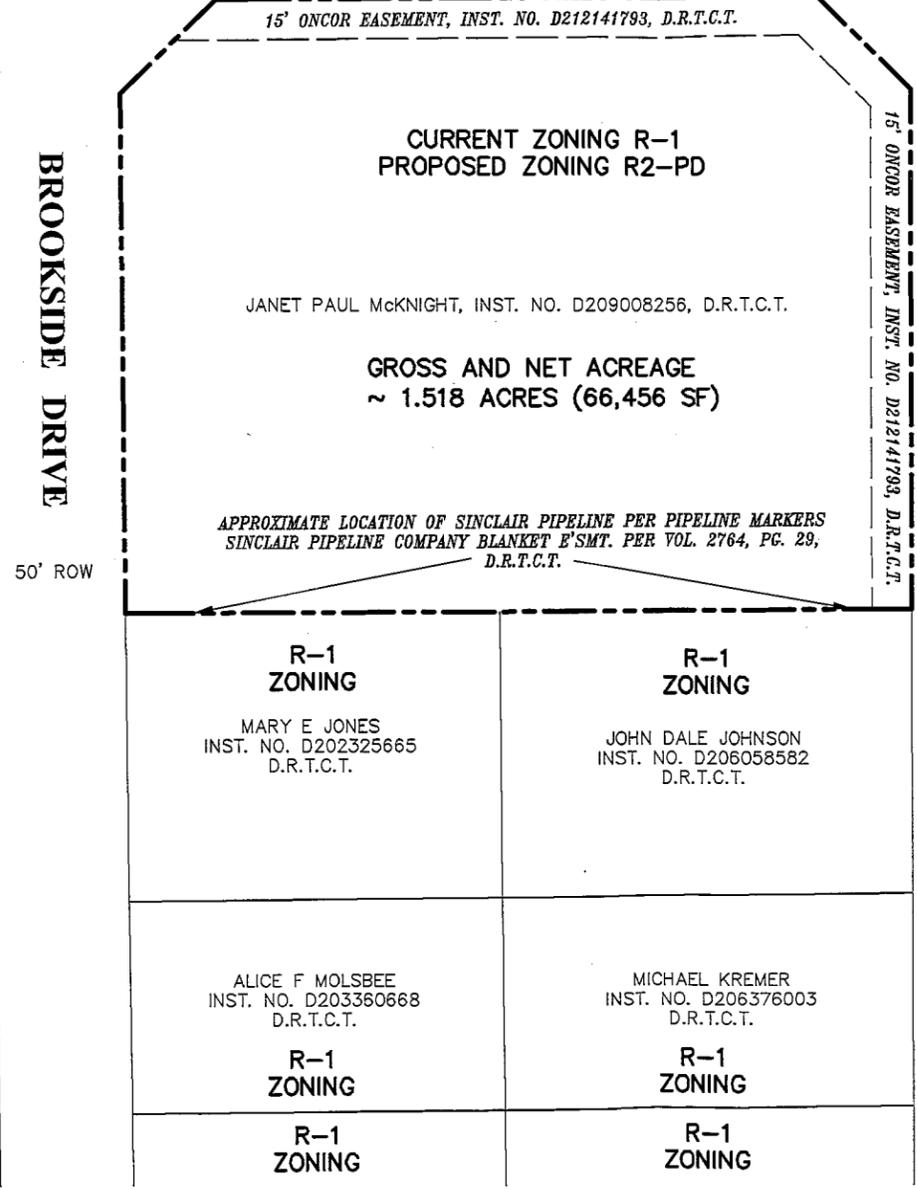
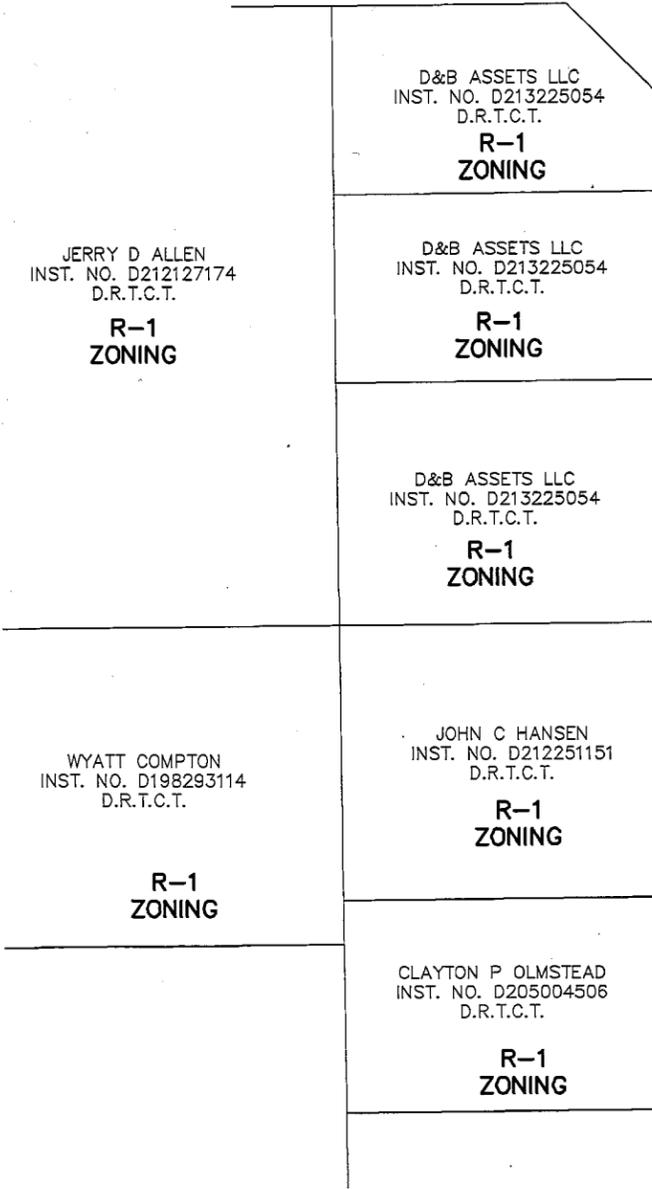
SUNSET POINT  
ESTATES  
1441 HURSTVIEW  
HURST, TEXAS 76053

WHITWORTH  
ENGINEERING  
5 TAYLOR BLVD  
4800 WORTH, TEXAS 76090  
(817)258-4106, (817)258-8184 FAX  
F-3873



ISSUE DATE  
JULY 11, 2016  
PROJECT NO.  
CV16-0033  
SHEET NUMBER

**ZE**



BROOKSIDE DRIVE

50' ROW

HURSTVIEW DRIVE

55' ROW



# EXHIBIT C

## Sunset Point Estates – Answers and Changes Suggested by P&Z and Neighbors

- **Density** – Reduced from 18 to 16 townhomes
- **Parking** – Add up to 10 spots for public parking
- **Access** – Enforce right in/right out at the Hurstview Drive entrance with concrete work and painted directional arrows
- **Water Drainage** - A plan addressing current drainage issues as well as the ones introduced by the project will be presented to the City of Hurst for approval
- **Service Road Fence** – A 6-foot tall masonry fence would be placed along the 121 Freeway Service Road. The rest of the development's perimeter fence would be a combination of masonry and iron rod fencing.
- **Funding** – This D&D Solutions project will be self-funded by the partners. Also, upon City approval, we will secure a construction surety bond to ensure project completion.

ORDINANCE 2328

AN ORDINANCE ADOPTING A ZONING CHANGE FROM R-1 to R2-PD FOR TRACT 14A WILLIAM WALLACE SURVEY A 1607, BEING 1.59 ACRES LOCATED AT 1441 HURSTVIEW DRIVE, Z-16-02

WHEREAS, notice of a hearing before the Planning and Zoning Commission was sent to real property owners within 200 feet of the property herein described at least 10 days before such hearing; and,

WHEREAS, notice of a public hearing before the City Council was published in a newspaper of general circulation in Hurst at least 15 days before such hearing; and,

WHEREAS, notices were posted on the subject land as provided by the Zoning Ordinance; and,

WHEREAS, public hearings to change the site plan on the property herein described were held before both the Planning and Zoning Commission and the City Council, and the Planning and Zoning Commission has heretofore made a recommendation concerning the site plan change; and,

WHEREAS, the City Council is of the opinion that the site plan change herein effectuated furthers the purpose of zoning as set forth in the Comprehensive Zoning Ordinance and is in the best interest of the citizens of the City of Hurst.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. THAT the Comprehensive Zoning Ordinance of the City of Hurst is hereby amended by adopting a zoning change from R-1 to R2-PD with Exhibits "A-B" for Tract 14A William Wallace Survey A1607, being 1.59 acres located at 1441 Hurstview Drive.

AND IT IS SO ORDERED.

Passed on the first reading on the 13<sup>th</sup> day of September 2016 by a vote of \_  
to \_ .

Approved on the second reading on the 27<sup>th</sup> day of September 2016 by a  
vote of \_ to \_.

ATTEST:

CITY OF HURST

\_\_\_\_\_  
Rita Frick, City Secretary

\_\_\_\_\_  
Richard Ward, Mayor

Approved as to form and legality:

\_\_\_\_\_  
City Attorney

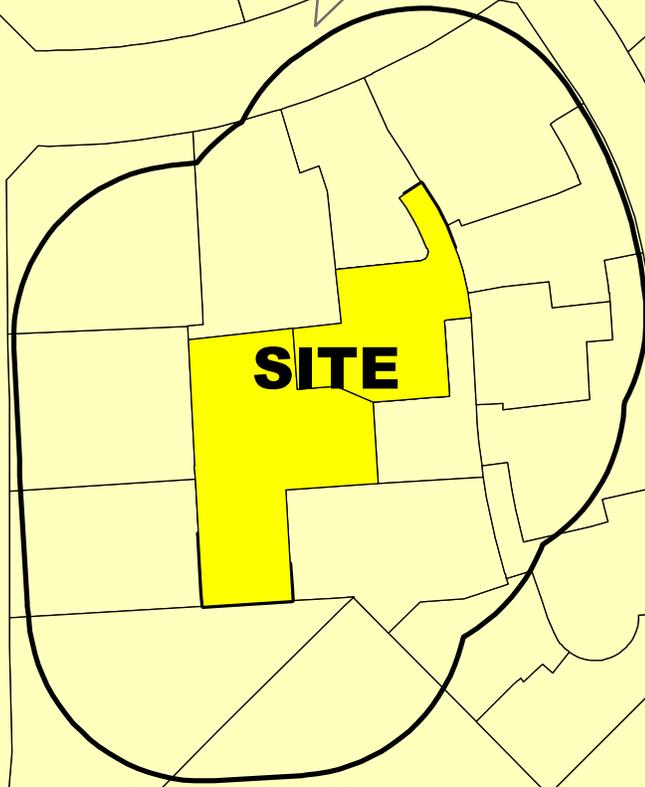
City Council Staff Report

SUBJECT: SP-16-06 Precinct Ridge Office Park, a site plan revision for Lots 3 and 5, Block 1, Precinct Ridge Addition, being 1.63 acres located at 6140 and 6148 Mid Cities Boulevard	
Supporting Documents:	
<p>Area map  Legal notice  Ownership Data  Exhibit "A" Site plan</p>	<p>Meeting Date: 9/13/2016  Department: Development  Reviewed by: Steve Bowden  City Manager Review:</p>
Background/Analysis:	
<p>An application has been made by John Campbell with JPC Realty for a site plan revision on Lots 3 and 5, Block 1, Precinct Ridge Addition, being 1.63 acres located at 6140 and 6148 Mid Cities Blvd.</p> <p>The site plan for Precinct Ridge Office Park was approved in 2007. The site plan featured a decorative retention pond with a fountain to control storm run-off on the property. The property was purchased in foreclosure in 2011. The retention pond was never completed as designed and the new owner is requesting a grass lined detention pond instead. The detention will serve the same purpose, but will entail less maintenance.</p> <p>The owner is also relocating two (2) dumpster enclosures to better serve the developed lots.</p>	
Funding and Sources:	
There is no fiscal impact.	
Recommendation:	
The Planning and Zoning Commission met on Tuesday, September 6, 2016, and voted 6-0 to recommend approval of SP-16-06 Precinct Ridge Office Park.	

# 200 FOOT NOTIFICATION BUFFER

CITY OF NORTH  
RICHLAND HILLS

PRECINCT LINE RD



MIDWAY BLVD

BENT TREE CT

BRIARGROVE DR

BENTRIDGE DR

CASE NO: SP-16-06  
Precinct Ridge  
Office Park

LEGAL DESCRIPTION:  
Lots 3 and 5, Block 1  
Precinct Ridge Addition

AGENDA DATE:  
9/13/16

REQUESTED ACTION:  
Site Plan Revision

LOCATION:  
6140 and 6148 Precinct Line Rd.



**SP-16-06**

**LEGAL NOTICE**

**A PUBLIC HEARING WILL BE HELD BY THE HURST CITY COUNCIL ON TUESDAY SEPTEMBER 13, 2016 AT 6:30 P.M. AT HURST CITY HALL, 1505 PRECINCT LINE ROAD TO CONSIDER A SITE PLAN REVISION ON LOTS 3 AND 5 BLOCK 1 PRECINCT RIDGE ADDITION, BEING 1.63 ACRES LOCATED AT 6148 & 6140 PRECINCT LINE RD.**

**PRECINCT RIDGE OFFICE PARK**

Lots 3 & 5 Block 1  
Precinct Ridge Addition  
6140 & 6148 Precinct Line Rd.



SP-16-06

**APPLICATION FOR SITE PLAN  
OWNERSHIP DATA**

**TO THE PLANNING and ZONING COMMISSION:**

**The following described real property is under application for approval of a site plan.**

Precinct Ridge Office Park  
Site Plan Revision  
Lots 3 & 5, Block 1  
Precinct Ridge Addition  
6140 & 6148 Precinct Line Rd.

**The following is a list of the property owners, legal description of their property, and mailing address of the owners of the property within 200 feet of the above-described property, which is under application for a site plan:**

**Applicant: John Campbell with JPC Realty**

<b>PROPERTY OWNER</b>	<b>LEGAL DESCRIPTION</b>	<b>ADDRESS</b>
HEB-HOP LP	LOT 4 LOWES ADDITION	1000 MACKLIND AVE SAINT LOUIS, MO 63110
CFT DEVELOPMENT LLC	BLK 1 LOT 15 LOWES ADDITION	1683 WALNUT GROVE AVE ROSEMEAD, CA 91770
JPC REALTY LTD	BLK 1 LOT 3 PRECINCT RIDGE ADDITION	PO BOX 820502 NORTH RICHLAND HILLS, TX 76182
LOWES HOME CENTERS INC	BLK 1, Lot 2R LOWES ADDITION	1000 LOWES BLVD MOORESVILLE, NC 28117
LAFMGF ENTERPRISES LLC	BLK 1 LOT 2 PRECINCT RIDGE ADDITION	3840 ROLLING MEADOWS DR BEDFORD, TX 76021
CRAMER, GARY	BLK 1 LOT 4 PRECINCT RIDGE ADDITION	9024 CEDAR BLUFFS DR N. RICHLAND HILLS, TX 76182
VISION-THIRTY-THREE HOLDINGS L	BLK 1 LOT 10 PRECINCT RIDGE ADDITION	751 MID CITIES BLVD HURST, TX 76054
LAFMGF ENTERPRISES LLC	BLK 1 LOT 11 PRECINCT RIDGE ADDITION	3840 ROLLING MEADOWS DR BEDFORD, TX 76021
AML STAR INV LLC	BLK 1 LOT 5 PRECINCT RIDGE ADDITION	227 CAROLYN DR HURST, TX 76054
LAFMGF ENTERPRISES LLC	BLK 1 LOT 12 PRECINCT RIDGE ADDITION	3840 ROLLING MEADOWS DR BEDFORD, TX 76021
LAFMGF ENTERPRISES LLC	BLK 1 LOT 13 PRECINCT RIDGE ADDITION	3840 ROLLING MEADOWS DR BEDFORD, TX 76021
LAFMGF ENTERPRISES LLC	BLK 1 LOT 14 PRECINCT RIDGE ADDITION	3840 ROLLING MEADOWS DR BEDFORD, TX 76021
LAFMGF ENTERPRISES LLC	BLK 1 LOT 8 PRECINCT RIDGE ADDITION	3840 ROLLING MEADOWS DR BEDFORD, TX 76021

JPC REALTY LTD	BLK 1 LOT 6 PRECINCT RIDGE ADDITION	PO BOX 820502 NORTH RICHLAND HILLS, TX76182
LOWE'S HOME CENTER INC	BLK 1 LOT 15 PRECINCT RIDGE ADDITION	PO BOX 1111 NORTH WILKESBORO, NC 28659
WVP LLC	BLK 1 LOT 1 PRECINCT RIDGE ADDITION	11108 LIBERTY GROVE RD ROWLETT, TX 75089
LAFMGF ENTERPRISES LLC	BLK 1 LOT 7 PRECINCT RIDGE ADDITION	3840 ROLLING MEADOWS DR BEDFORD, TX 76021
OCCUPANT	LOT 4 LOWES ADDITION	6240 PRECINCT LINE RD
OCCUPANT	BLK 1 LOT 15 LOWES ADDITION	6260 PRECINCT LINE RD
OCCUPANT	BLK 1 LOT 3 PRECINCT RIDGE ADDITION	6140 PRECINCT LINE RD
OCCUPANT	BLK 1, Lot 2R LOWES ADDITION	770 GRAPEVINE HWY
OCCUPANT	BLK 1 LOT 2 PRECINCT RIDGE ADDITION	755 MID-CITIES BLVD
OCCUPANT	BLK 1 LOT 4 PRECINCT RIDGE ADDITION	753 MID-CITIES BLVD
OCCUPANT	BLK 1 LOT 10 PRECINCT RIDGE ADDITION	751 MID-CITIES BLVD
OCCUPANT	BLK 1 LOT 11 PRECINCT RIDGE ADDITION	6168 BENTRIDGE DR
OCCUPANT	BLK 1 LOT 5 PRECINCT RIDGE ADDITION	6148 PRECINCT LINE RD
OCCUPANT	BLK 1 LOT 12 PRECINCT RIDGE ADDITION	6164 BENTRIDGE DR
OCCUPANT	BLK 1 LOT 13 PRECINCT RIDGE ADDITION	6160 BENTRIDGE DR
OCCUPANT	BLK 1 LOT 14 PRECINCT RIDGE ADDITION	6156 BENTRIDGE DR
OCCUPANT	BLK 1 LOT 8 PRECINCT RIDGE ADDITION	6134 PRECINCT LINE RD
OCCUPANT	BLK 1 LOT 6 PRECINCT RIDGE ADDITION	6144 PRECINCT LINE RD
OCCUPANT	BLK 1 LOT 15 PRECINCT RIDGE ADDITION	6100 PRECINCT LINE RD
OCCUPANT	BLK 1 LOT 1 PRECINCT RIDGE ADDITION	6120 PRECINCT LINE RD
OCCUPANT	BLK 1 LOT 7 PRECINCT RIDGE ADDITION	6138 PRECINCT LINE RD

"Architecture shall be of a Hill Country style as typified by the use of stone details and accents, similar to an Austin Stone material, in addition to other forms of masonry, cedar beam accents and potential roof details such as lowered cupolas or tin gables as appropriate. Any deviation from this architectural style must be approved by the City of Hurst, City Council.

# EXHIBIT A

BRL BUDD LTD.  
 LUL# D20077644  
 LUL# 01

LOT 1  
 Zoned "GB"  
 General Business  
 2.922 Acres

BENTRIDGE PLAZA  
 CAB. A, SLD. 1173  
 P.R.T.C.T.

- GENERAL NOTES**
1. ALL LINES, GRANTS, CONSTRUCTION STAKING AND LAYOUT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
  2. PRIOR TO BEGINNING CONSTRUCTION, CONTRACTOR SHALL VERIFY ALL DIMENSIONS IN THE FIELD AND REPORT ANY DISCREPANCIES TO THE OWNER'S AGENT.
  3. ALL DIMENSIONS ARE TO FACE OF CURB, EDGE OF PAVEMENT, OR FACE OF CONCRETE FINISH FOOTING.
  4. EXISTING UTILITY DATA IS PROVIDED FOR INFORMATION ONLY. ALTHOUGH SHOWN AS ACCURATELY AS POSSIBLE, THE CONTRACTOR IS RESPONSIBLE FOR COORDINATING WITH MUNICIPAL AND FRANCHISE UTILITY COMPANIES AND LOCATING ALL UTILITIES IN THE FIELD.
  5. TREES WILL BE ALLOWED TO ENDOURCH WITHIN AN EASEMENT BUT WILL NOT BE ALLOWED TO BE PLANTED DIRECTLY OVER UTILITY LINES.

- CONSTRUCTION NOTES**
1. ALL CONSTRUCTION SHALL BE DONE IN ACCORDANCE WITH THE NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS AND THE CITY OF HURST STANDARD DETAILS AND CONSTRUCTION SPECIFICATIONS.
  2. CONTRACTOR SHALL COORDINATE AND PAY FOR ALL UTILITY WORK TO BE DONE BY CITY FORCES AND/OR FRANCHISE UTILITY COMPANIES.

**DUMPSTER NOTE:**  
 DUMPSTER ENCLOSURE WILL BE CONSTRUCTED OF 8' EXISTING MASONRY SCREENING FENCE AND SOLID WOOD GATE

**RESTRICTIONS WITHIN VISIBILITY EASEMENT AND PARALLEL VISIBILITY AREA:**  
 IT SHALL BE UNLAWFUL TO SET OUT OR MAINTAIN ANY FENCE, WALL, TREE, SHRUB, PLANT, SIGN, OR OTHER VIEW OBSTRUCTION GREATER THAN A HEIGHT GREATER THAN TWO (2) FEET AS MEASURED FROM THE TOP OF CURB OF ADJACENT STREET. THE RESTRICTIONS EXTEND TO LIMITS OF THE LINE OF SIGHT. THIS RESTRICTION SHALL NOT APPLY TO TRAFFIC CONTROL SIGNS AND SIGNALS, STREET SIGNS, OR UTILITY POLES WITHIN SUCH AREA BY THE AUTHORITY OF THE CITY COUNCIL.

TWO STORY  
 COMMERCIAL LOWES  
 BLDG

LOWE'S HOME CENTERS INC.  
 DCC# 021111  
 LOT 2  
 Zoned "GB" General Business  
 16.074 Acres  
 LOWE'S ADDITION NO. 1  
 CAB. A, SLD. 3559  
 P.R.T.C.T.

LOT 1-R  
 Zoned "GB"  
 General Business  
 1.56 Acres

## SITE PLAN REVISION Lots 3 & 5, Block 1 Precinct Ridge Addition



NO.	REVISIONS	DATE	DATE
			7/30/2007

REVISED SITE PLAN  
 PRECINCT RIDGE OFFICE PARK  
 PORTION OF LOT 1-R  
 HURST, TEXAS

THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF INTERNAL REVIEW UNDER THE AUTHORITY OF KONSTANTINE BAKINTAS, P.E. TX No. 07022. IT IS NOT INTENDED FOR CONSTRUCTION, BIDDING OR PERMIT PURPOSES

BRL PROJECT NO:  
**2007.702.001**  
 SHEET NO:  
**5 of 7**

**LEGEND**

EXISTING	DESCRIPTION	NEW
---	PROPERTY LINE	---
▭	BUILDING FOOTPRINT	▭
---	CONC. CURB & CUTLER	---
---	CONC. PAVEMENT	---
---	CONC. SIDEWALK	---
---	ACCESS RAMP	---
⊙	FIRE HYDRANT	⊙
⊙	WATER SFR. METER	⊙
⊙	STIP LIGHTING	⊙
⊙	CURB INLET	⊙

PRECINCT RIDGE OFFICE PARK	
TOTAL PROPERTY (SQ. FT.)	396352
TOTAL BUILDING SQUARE FOOTAGE	77900
CITY OF HURST PARKING REQUIREMENTS (OFFICE)	
REQUIRED PARKING 10,000 SQ FT AND LESS	1 PER 180 SQ FT < 10,000
REQUIRED PARKING GREATER THAN 10,000 SQ FT	1 PER 250 SQ FT > 10,000
PARKING SPACES REQUIRED (OFFICE)	286
CITY OF HURST PARKING REQUIREMENTS (RETAIL)	
REQUIRED PARKING 200 SQ FT	1 PER 200 SQ FT
PARKING SPACES REQUIRED (RETAIL)	390
CITY OF HURST PARKING REQUIREMENTS (MEDICAL)	
REQUIRED PARKING 150 SQ FT	1 PER 150 SQ FT
PARKING SPACES REQUIRED (MEDICAL)	519
TOTAL NUMBER OF PARKING SPACES PROVIDED	397
TOTAL NUMBER OF 1/2C SPACES REQUIRED	8
TOTAL NUMBER OF 1/2C SPACES PROVIDED	10

DRAWING FILE: EA\2007.020.000\2007.702.001.dwg Site.dwg

ORDINANCE 2329

AN ORDINANCE ADOPTING A SITE PLAN APPROVAL FOR LOTS 3 AND 5 BLOCK 1 PRECINCT RIDGE ADDITION, BEING 1.63 ACRES LOCATED AT 6140 AND 6148 MID CITIES BOULEVARD, SP-16-06

WHEREAS, notice of a hearing before the Planning and Zoning Commission was sent to real property owners within 200 feet of the property herein described at least 10 days before such hearing; and,

WHEREAS, notice of a public hearing before the City Council was published in a newspaper of general circulation in Hurst at least 15 days before such hearing; and,

WHEREAS, notices were posted on the subject land as provided by the Zoning Ordinance; and,

WHEREAS, public hearings to change the site plan on the property herein described were held before both the Planning and Zoning Commission and the City Council, and the Planning and Zoning Commission has heretofore made a recommendation concerning the site plan change; and,

WHEREAS, the City Council is of the opinion that the site plan change herein effectuated furthers the purpose of zoning as set forth in the Comprehensive Zoning Ordinance and is in the best interest of the citizens of the City of Hurst.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. THAT the Comprehensive Zoning Ordinance of the City of Hurst is hereby amended by adopting a site plan approval with Exhibit "A" for Lots 3 and 5, Block 1 Precinct Ridge Addition, being 1.63 acres located at 6140 and 6148 Mid Cities Boulevard.

AND IT IS SO ORDERED.

Passed on the first reading on the 13<sup>th</sup> day of September 2016 by a vote of \_ to \_ .

Approved on the second reading on the 27<sup>th</sup> day of September 2016 by a vote of \_ to \_.

ATTEST:

CITY OF HURST

\_\_\_\_\_  
Rita Frick, City Secretary

\_\_\_\_\_  
Richard Ward, Mayor

Approved as to form and legality:

\_\_\_\_\_  
City Attorney

City Council Staff Report

<p>SUBJECT: SP-16-07 First Baptist Church Hurst, a site plan revision for Lot BR, Block 55, Mayfair Addition, being 11.15 acres located at 1801 Norwood Drive</p>	
<p>Supporting Documents:</p>	
<p>Area map          Legal notice          Ownership Data          Exhibit "A" Site Plan          Exhibit "B-D" Landscape Plan /Tree Survey – Building Elevation          Exhibit "E" Cross Elevation          Exhibit "F - G" Sign Elevation</p>	<p>Meeting Date: 9/13/2016          Department: Development          Reviewed by: Steve Bowden          City Manager Review:</p>
<p>Background/Analysis:</p>	
<p>An application has been made by Arrive Architecture LLC, on behalf of First Baptist Church Hurst for a site plan revision on Lot BR, Block 55, Mayfair Addition, being 11.15 acres located at 1801 Norwood Drive.</p> <p>The applicant is requesting the revision to add a new porte cochere and drive to the worship center entrance, an outdoor basketball court, a new cross, and a new monument sign on Norwood Drive.</p> <p>The new porte cochere drive will remove some existing sod, but no parking spaces will be eliminated. The basketball court will be located on the northwest side of the property and 12 parking spaces will be removed. The court will be 3,024 sq. ft. with a black chain link around the perimeter. A youth terrace patio with benches will also be added.</p> <p>The porte cochere elevation will match the existing structure on the west side of the building. The structure will have Austin stone columns and a standing seam metal roof. The area is tall enough for emergency equipment if needed. The new cross will be placed on the west side of the building. The cross will be 42.8 ft. in height and 17 ft. in width. The applicant also plans to update the west wall with some Austin stone and accents.</p> <p>The applicant is requesting to replace the existing monument sign with an 8 foot monument sign including a 30 inch LED panel. The sign area will be 63 sq. ft. per face.</p>	

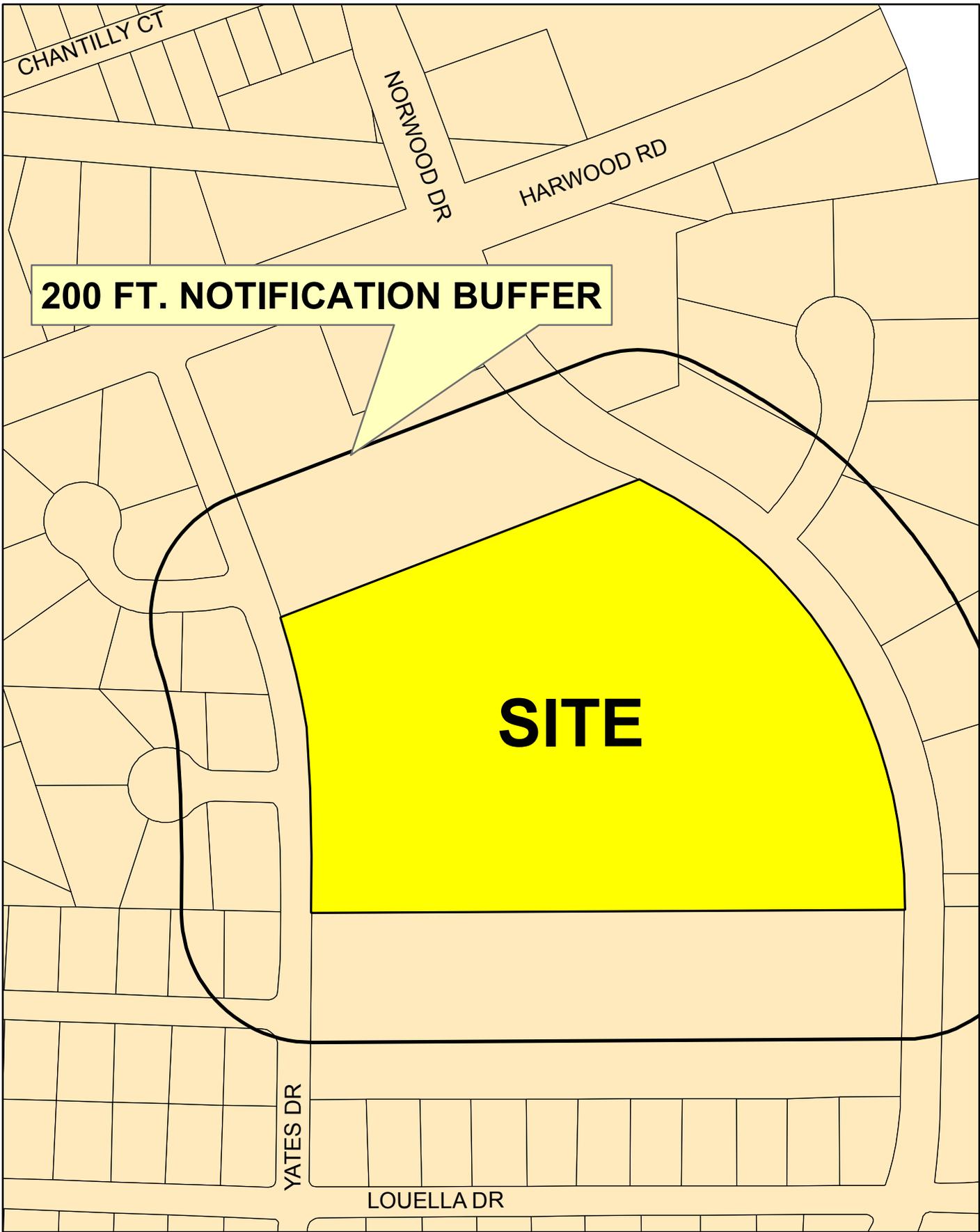
The applicant plans to prune, not remove several large Live Oaks on the west side of the property. They are adding three (3) Crape Myrtles, and a variety of large and small shrubs. The plant list includes: 11 Aralia, 16 Plum Delight, 8 Wax Myrtles, Oak Leaf Hydrangeas, Rose Creek Abelia, Autumn Sage, Dwarf Yaupon, Lantana, Liriope, Winter Creeper, ornamental grasses and seasonal color.

Funding and Sources:

There is no fiscal impact.

Recommendation:

The Planning and Zoning Commission met on Tuesday, September 6, 2016, and voted 6-0 to approve SP-17-17 First Baptist Church Hurst.



**200 FT. NOTIFICATION BUFFER**

**SITE**

<p>CASE NO: SP-16-07          First Baptist Hurst          Norwood Campus</p>	<p>LEGAL DESCRIPTION:          Lot BR, Block 55          Mayfair Addition</p>	<p>AGENDA DATE:          09/13/2016</p>
<p>REQUESTED ACTION:          SITE PLAN REVISION</p>	<p>LOCATION:          1801 Norwood Drive.</p>	



SP-16-07

**LEGAL NOTICE**

**A PUBLIC HEARING WILL BE HELD BY THE HURST CITY COUNCIL ON TUESDAY SEPTEMBER 13, 2016 AT 6:30 P.M. AT HURST CITY HALL, 1505 PRECINCT LINE ROAD TO CONSIDER A SITE PLAN REVISION ON LOT BR BLOCK 55 MAYFAIR ADDITION, BEING 11.15 ACRES LOCATED AT 1801 NORWOOD DR.**

**FIRST BAPTIST HURST-NORWOOD CAMPUS**

Lot BR Block 55  
Mayfair Addition  
1801 Norwood Drive



SP-16-07

**APPLICATION FOR SITE PLAN  
OWNERSHIP DATA**

**TO THE PLANNING and ZONING COMMISSION:**

**The following described real property is under application for approval of a site plan.**

First Baptist Hurst- Norwood Campus  
Site Plan Revision  
Lot BR, Block 55  
Mayfair Addition  
1801 Norwood Drive

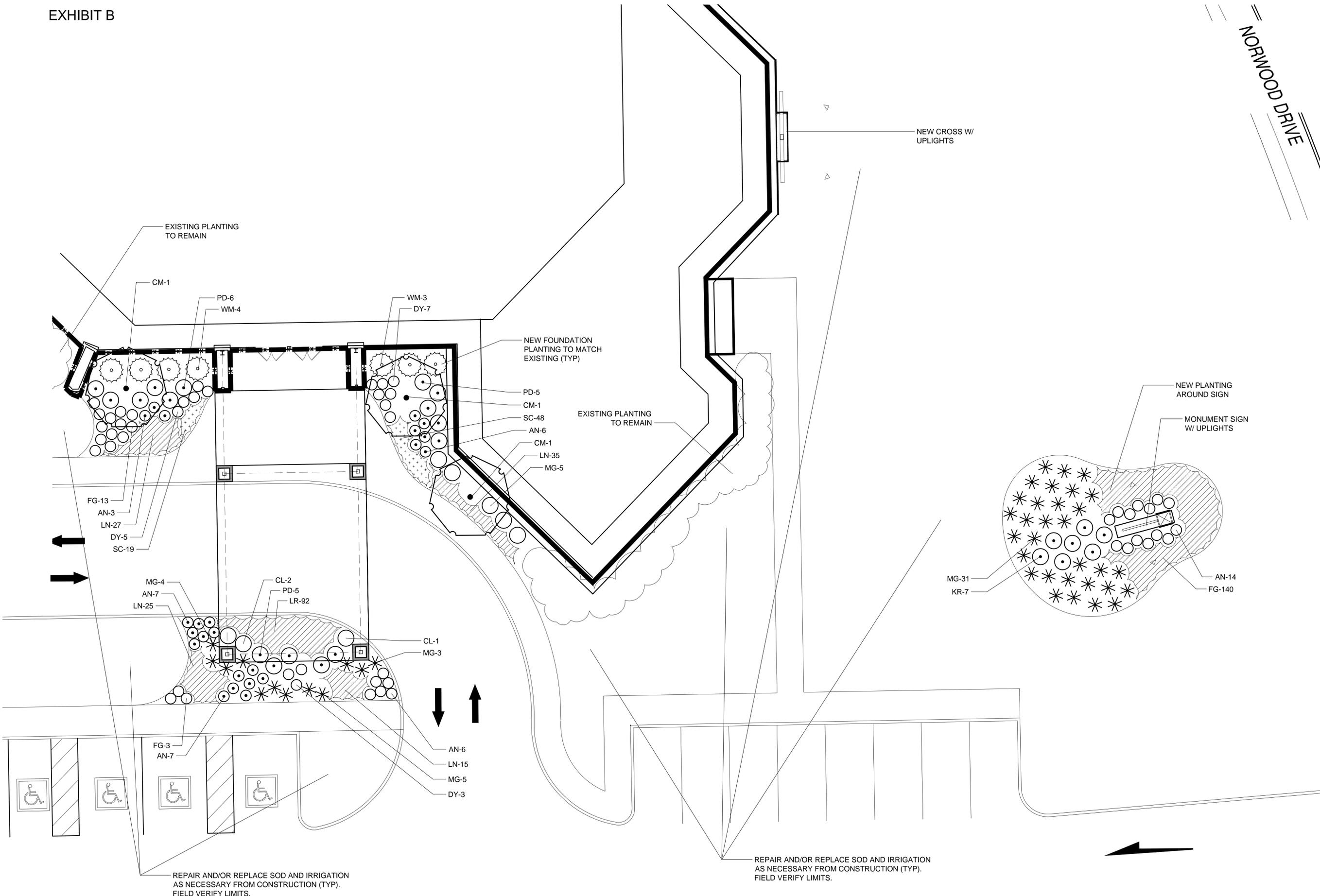
**The following is a list of the property owners, legal description of their property, and mailing address of the owners of the property within 200 feet of the above-described property, which is under application for a site plan:**

**Applicant: Marc Tolson with Arrive Architecture**

<b>PROPERTY OWNER</b>	<b>LEGAL DESCRIPTION</b>	<b>ADDRESS</b>
MCMAM PROPERTIES LLC	BLK 56 LOT 8 MAYFAIR ADDITION	1816 NORWOOD DR HURST, TX 76054
FIRST BAPTIST CHURCH HURST	BLK 55 LOT BR MAYFAIR ADDITION	PO BOX 188 HURST, TX 76053
MCGINNIS, GRETCHEN B	BLK 54 LOT 14 MAYFAIR ADDITION	300 WESTOVER CT HURST, TX 76054
FRESCO DEVELOPMENT LP	BLK 56 LOT 1R MAYFAIR ADDITION	3716 BRIARHAVEN RD FORT WORTH TX 76109
SCHUENEMAN, RONALD ARTHUR	BLK 35 LOT 13 MAYFAIR ADDITION	301 MAYFAIR DR HURST, TX 76054
SMALLWOOD, DAN L	BLK 56 LOT 3 MAYFAIR ADDITION	2421 ARBOR GATE LN COLLEYVILLE, TX 76034
BONIUK INTERESTS LTD TX	BLK 55 LOT A2B WOODS CROSSING SOUTH	3720 SAN JACINTO ST HOUSTON TX 77004
WSD LTD	BLK 56 LOT 2 MAYFAIR ADDITION	3600 WILLIAM D TATE AVE STE 30 GRAPEVINE TX 76051
LEAL, RANDALL	BLK 56 LOT 7 MAYFAIR ADDITION	1832 NORWOOD PLAZA STE A HURST, TX 76054
HURST, CITY OF	BLK 42R LOT A MAYFAIR ADDITION	1505 PRECINCT LINE RD HURST, TX 76054
LOPEZ, SHIRLEY R	BLK 36 LOT 11 MAYFAIR ADDITION	101 CASCADE WAY COPPELL, TX 75019
HURST, CITY OF	BLK 38 LOT 12 MAYFAIR ADDITION	1505 PRECINCT LINE RD HURST, TX 76054
MURRAY, SHIRLEY L	BLK 36 LOT 12 MAYFAIR ADDITION	300 MAYFAIR DR HURST, TX 76054

JACKSON FAMILY LTD PRTNSHP	BLK 56 LOT 9 MAYFAIR ADDITION	1800 NORWOOD DR STE 104 HURST, TX 76054
HEINDEL, ALLAN	BLK 54 LOT 8 MAYFAIR ADDITION	305 WESTOVER CT HURST, TX 76054
REVELL, EDDIE G	BLK 54 LOT 7 MAYFAIR ADDITION	301 WESTOVER CT HURST, TX 76054
HYDEN, LARRY C	BLK 54 LOT 5 MAYFAIR ADDITION	304 WINGATE CT HURST, TX 76054
ROSS, ALLAN	BLK 54 LOT 6 MAYFAIR ADDITION	300 WINGATE CT HURST, TX 76054
1750 NORWOOD PROPERTIES LLC	BLK 56 LOT 10 MAYFAIR ADDITION	4621 RANCH VIEW RD FORT WORTH TX 76109
YOSHIOKA, KIRK	BLK 54 LOT 1 MAYFAIR ADDITION	301 WINGATE CT HURST, TX 76054
OXFORD, JULAYNE M	BLK 54 LOT 2 MAYFAIR ADDITION	305 WINGATE CT HURST, TX 76054
OCCUPANT	BLK 55 LOT BR MAYFAIR ADDITION	1801 NORWOOD DR HURST, TX 76054
OCCUPANT	BLK 56 LOT 1R MAYFAIR ADDITION	1870 NORWOOD DR HURST, TX 76054
OCCUPANT	BLK 56 LOT 3 MAYFAIR ADDITION	1856 NORWOOD PLZ HURST, TX 76054
OCCUPANT	BLK 55 LOT A2B WOODS CROSSING SOUTH	109 HARWOOD RD HURST, TX 76054
OCCUPANT	BLK 56 LOT 2 MAYFAIR ADDITION	1864 NORWOOD DR HURST, TX 76054
OCCUPANT	BLK 42R LOT A MAYFAIR ADDITION	1740 NORWOOD DR HURST, TX 76054
OCCUPANT	BLK 36 LOT 11 MAYFAIR ADDITION	304 MAYFAIR DR HURST, TX 76054
OCCUPANT	BLK 38 LOT 12 MAYFAIR ADDITION	1725 NORWOOD DR HURST, TX 76054
OCCUPANT	BLK 56 LOT 10 MAYFAIR ADDITION	1750 NORWOOD DR HURST, TX 76054





NORWOD DRIVE

**ISSUES:**

(1)	08-18-16	PERMIT

**REVISIONS:**


**CLIENT:**  
FIRST BAPTIST CHURCH

**FIRST BAPTIST CHURCH**  
(COURTYARD RENOVATION)  
HURST, TEXAS

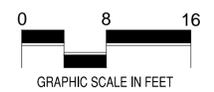
**mgd**  
landscape architects  
MEEKS DESIGN GROUP, INC.  
1755 N. COLLINS BLVD., SUITE 300  
RICHARDSON, TX 75080  
PH (972) 690-7474  
C (214) 354-6934  
hmeeks@mdgland.com

<b>REVIEW</b>
FBC HURST
HURST, TEXAS
JOB NUMBER: ARR-XXXX

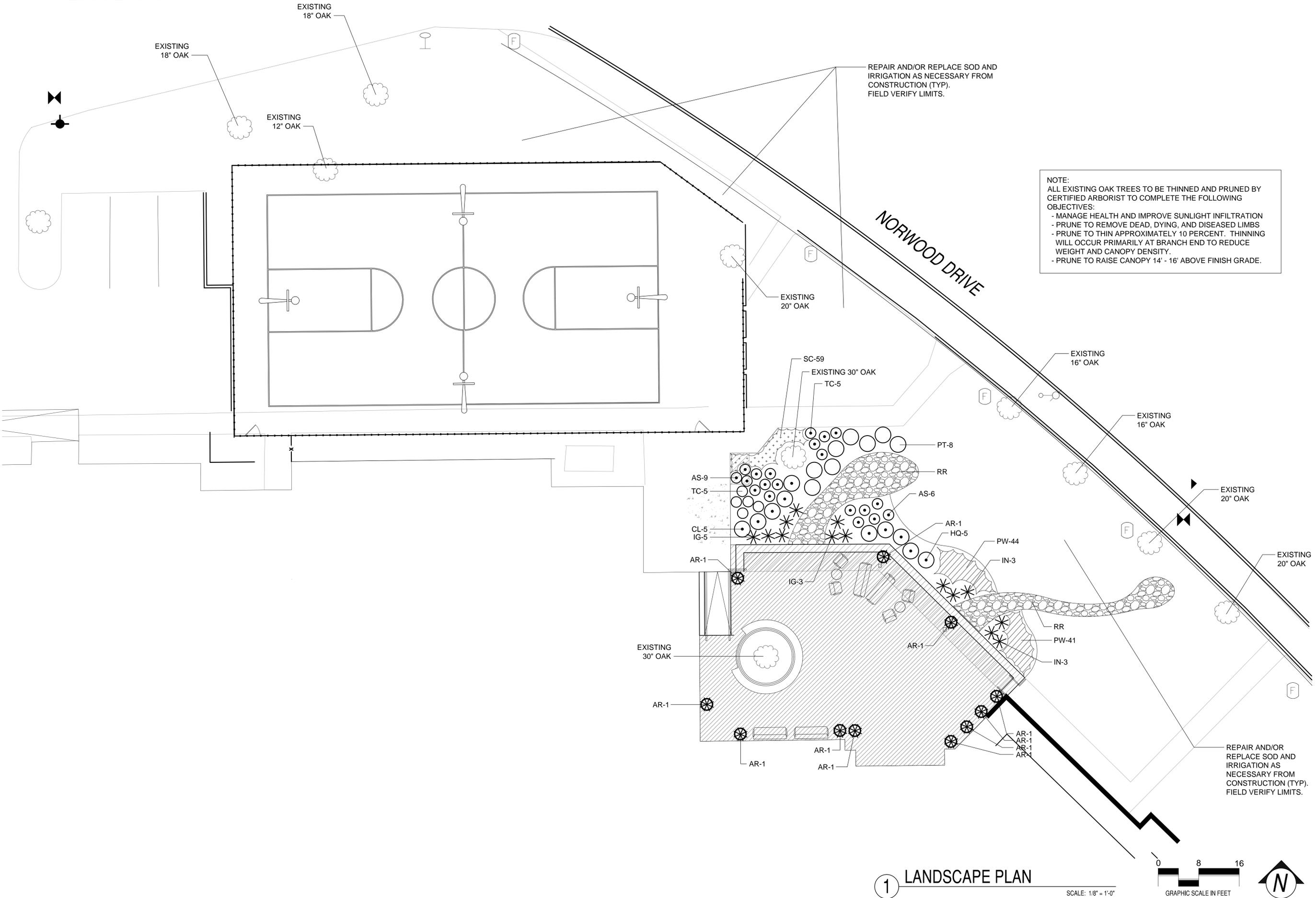
LANDSCAPE PLAN  
L2.02

1 LANDSCAPE PLAN

SCALE: 1/8" = 1'-0"



# EXHIBIT C



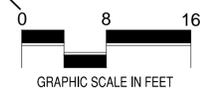
**NOTE:**  
 ALL EXISTING OAK TREES TO BE THINNED AND PRUNED BY CERTIFIED ARBORIST TO COMPLETE THE FOLLOWING OBJECTIVES:  
 - MANAGE HEALTH AND IMPROVE SUNLIGHT INFILTRATION  
 - PRUNE TO REMOVE DEAD, DYING, AND DISEASED LIMBS  
 - PRUNE TO THIN APPROXIMATELY 10 PERCENT. THINNING WILL OCCUR PRIMARILY AT BRANCH END TO REDUCE WEIGHT AND CANOPY DENSITY.  
 - PRUNE TO RAISE CANOPY 14' - 16' ABOVE FINISH GRADE.

REPAIR AND/OR REPLACE SOD AND IRRIGATION AS NECESSARY FROM CONSTRUCTION (TYP). FIELD VERIFY LIMITS.

REPAIR AND/OR REPLACE SOD AND IRRIGATION AS NECESSARY FROM CONSTRUCTION (TYP). FIELD VERIFY LIMITS.

1 LANDSCAPE PLAN

SCALE: 1/8" = 1'-0"



**ISSUES:**

(1)	08-18-16	PERMIT

**REVISIONS:**


**CLIENT:**  
 FIRST BAPTIST CHURCH

**FIRST BAPTIST CHURCH**  
 (COURTYARD RENOVATION)  
 HURST, TEXAS

**mgd**  
 landscape architects  
 MEEKS DESIGN GROUP, INC.  
 1755 N. COLLINS BLVD., SUITE 300  
 RICHARDSON, TX 75080  
 PH (972) 690-7474  
 C (214) 354-6934  
 hmeeks@mgdland.com

**REVIEW**

FBC HURST  
 HURST, TEXAS  
 JOB NUMBER: ARR-XXXX

LANDSCAPE PLAN

L2.01

**PLANTING NOTES**

1. ALL PLANT MATERIAL LOCATIONS SHALL BE STAKED IN THE FIELD BY THE CONTRACTOR AND APPROVED BY THE OWNER/LANDSCAPE ARCHITECT PRIOR TO INSTALLATION.

2. FINE GRADING SHALL BE PERFORMED IN ALL AREAS TO BE SEEDED/SODDED. FINE GRADING SHALL INCLUDE THE REMOVAL OF DEBRIS, ROCKS, ETC. FROM THE SITES AND INSURE POSITIVE DRAINAGE IN ALL AREAS SEEDED/SODDED.

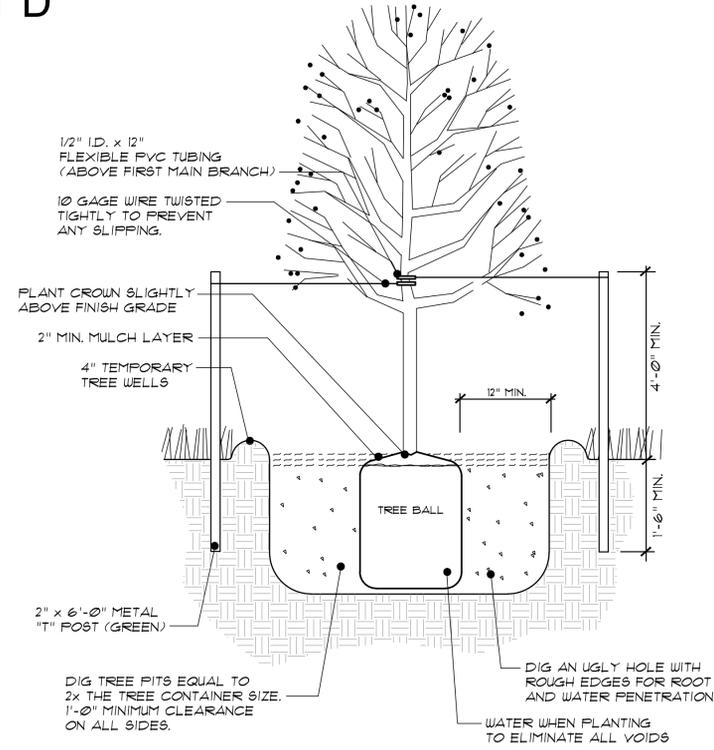
3. THE CONTRACTOR SHALL VERIFY ALL BUILDING SETBACK LINES, EASEMENT LINES, AND VISIBILITY LINES IN THE FIELD PRIOR TO CONSTRUCTION.

4. THE CONTRACTOR SHALL VERIFY LOCATIONS OF ALL UTILITIES, SHOWN ON THIS PLAN AND NOT SHOWN ON THESE PLANS, IN THE FIELD PRIOR TO COMMENCEMENT OF WORK.

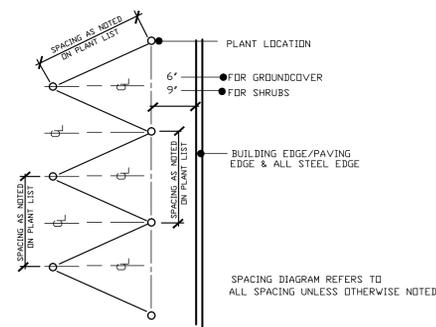
5. PROVIDE POSITIVE DRAINAGE AWAY FROM ALL SITE FEATURES.

6. STEEL EDGING OR A NATURAL BEVELLED EDGE SHALL BE INSTALLED AT ALL LOCATIONS WHERE PLANT MATERIALS MEET TURF AREAS.

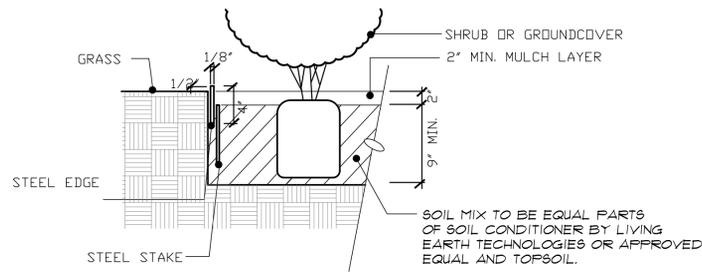
**EXHIBIT D**



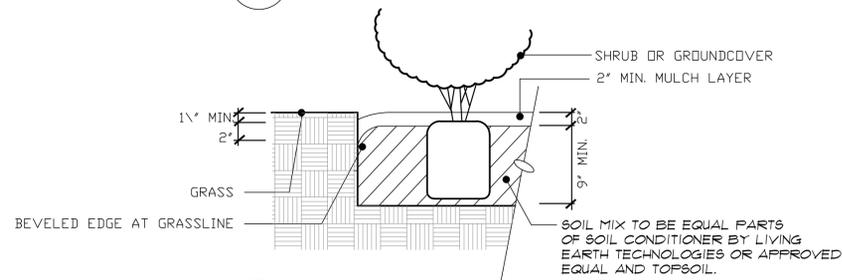
**4** TREE STAKING AND PLANTING UP TO 4" CALIFER, 65 GALLON AND SMALLER N.T.S.



**3** PLANT SPACING DIAGRAM N.T.S.



**2** BED-PREP W/STEEL EDGE N.T.S.



**1** BED-PREP W/BEVELED EDGE N.T.S.

PLANT LEGEND					
SYM	BOTANICAL NAME	COMMON NAME	QUAN	SIZE	REMARKS
<b>ORNAMENTAL TREE</b>					
CM	Lagerstroemia indica Dynamite Red	Crape Myrtle 'Dynamite Red'	3	8'-10' Ht., 3'-5' Sp.	Multi-trunk
<b>LARGE SHRUBS</b>					
AR	Fatsia japonica	Aralia	11	3 Gal.	24" min. ht, 18" min. spread, Plant
CL	Ternstroemia gymnanthera	Cleyera	8	3 Gal.	24" min. ht, 18" min. spread, Plant 36" O.C.
HQ	Hydrangea quercifolia	Oakleaf Hydrangea	5	3 Gal.	24" min. ht, 18" min. spread, Plant 36" O.C.
PT	Pittosporum tobira	Pittosporum	8	3 Gal.	24" min. ht, 18" min. spread, Plant 36" O.C.
WM	Myrica cerifera	WaxMyrtle	7	7 Gal.	36" min. ht, 22" min. spread, Plant 5' O.C.
KR	Abelia x 'Rose Creek'	'Rose Creek' Abelia	7	3 Gal.	24" min. ht, 18" min. spread, Plant 36" O.C.
PD	Loropetalum chinense 'Zhuzhou Fuchsia'	Loropetalum Plum Delight	16	3 Gal.	24" min. ht, 18" min. spread, Plant 36" O.C.
<b>ORNAMENTAL SHRUBS</b>					
AS	Aspidistra elatior	Aspidistra	15	3 gal	Plant 24" O.C.
TC	Malvaviscus arboreus var. drummondii	Turk's Cap	10	3 gal	Plant 24" O.C.
AN		Autumn Sage	43	3 gal	Plant 24" O.C.
DY		Dwarf Yaupon	15	3 gal	Plant 24" O.C.
<b>ORNAMENTAL GRASSES</b>					
IG	Sorghastrum nutans	Indiangrass	8	3 gal	Plant 24" O.C.
IN	Chasmanthium latifolium	Inland Sea Oats	6	3 gal	Plant 24" O.C.
FG		Hamelin Fountain Grass	156	2 gal	Plant 24" O.C.
MG		Maiden Grass	48	3 Gal.	24" min. ht, 18" min. spread, Plant 36" O.C.
<b>GROUNDCOVERS</b>					
PW	Euonymus fortunei 'Coloratus'	Purple Wintercreeper	85	4" pots	Plant 12" O.C.
LR		Liriope		4" pots	Plant 12" O.C.
LN		Lantana		4" pots	Plant 15" O.C.
SC		Seasonal Color	59	4" pots	Plant 9" O.C.

**ISSUES:**

08-18-16 PERMIT

**REVISIONS:**

08-29-16 PER COMMENTS

**CLIENT:**

FIRST BAPTIST CHURCH

**FIRST BAPTIST CHURCH**  
(COURTYARD RENOVATION)  
HURST, TEXAS

**mdg**  
landscape architects

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**REVIEW**

FBC HURST

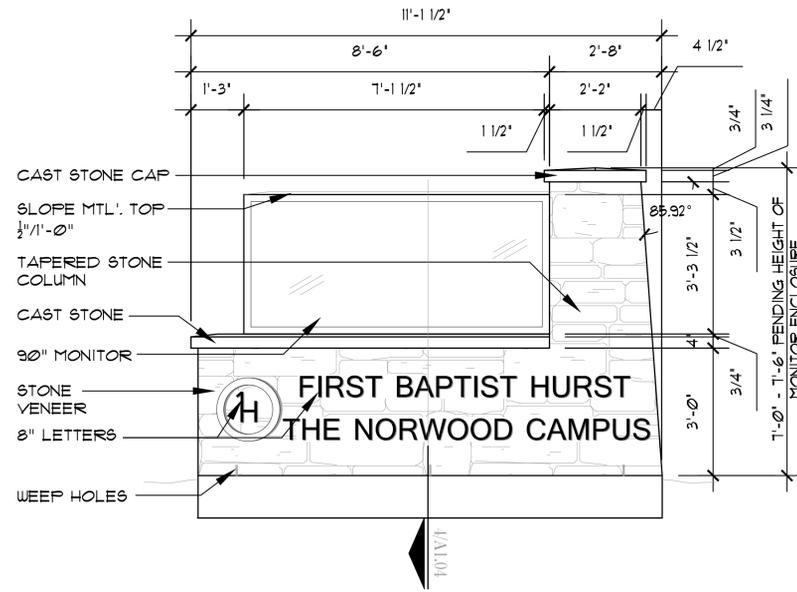
HURST, TEXAS

JOB NUMBER: ARR-XXXX

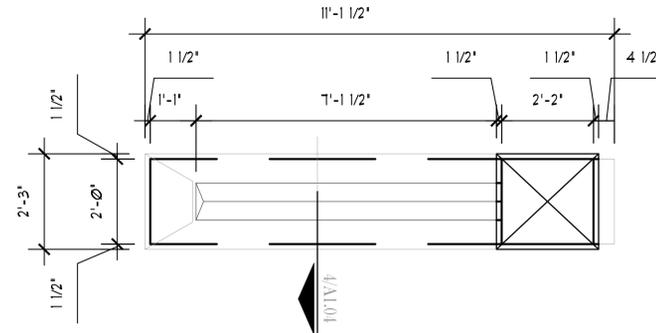
PLANT LIST & DETAILS



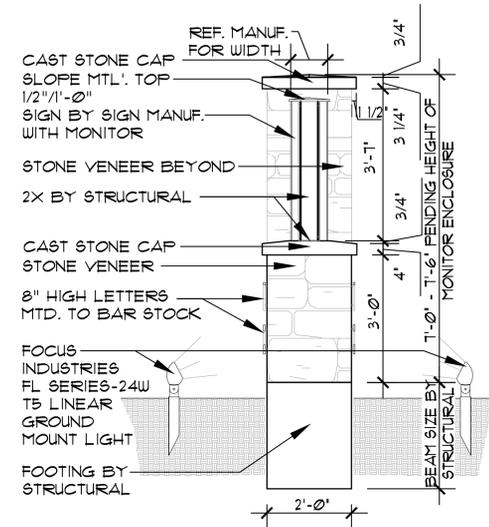




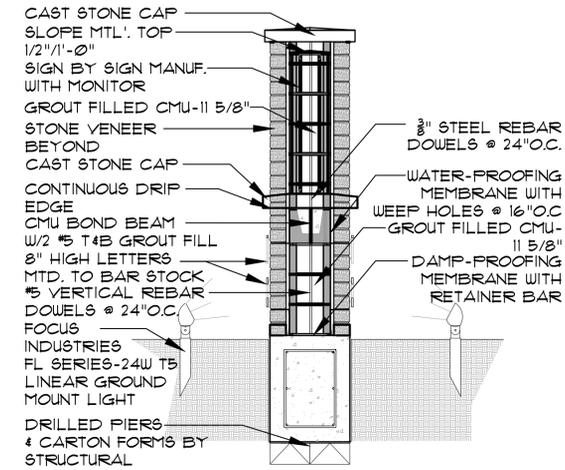
1 NEW SIGN ELEVATION  
SCALE: 1/2" = 1'-0"



2 NEW SIGN PLAN  
SCALE: 1/2" = 1'-0"



3 NEW SIGN ELEVATION  
SCALE: 1/2" = 1'-0"



4 NEW SIGN SECTION  
SCALE: 1/2" = 1'-0"

ORDINANCE 2330

AN ORDINANCE ADOPTING A SITE PLAN APPROVAL FOR LOT BR BLOCK 55 MAYFAIR ADDITION, BEING 11.15 ACRES LOCATED AT 1801 NORWOOD DRIVE, SP-16-07

WHEREAS, notice of a hearing before the Planning and Zoning Commission was sent to real property owners within 200 feet of the property herein described at least 10 days before such hearing; and,

WHEREAS, notice of a public hearing before the City Council was published in a newspaper of general circulation in Hurst at least 15 days before such hearing; and,

WHEREAS, notices were posted on the subject land as provided by the Zoning Ordinance; and,

WHEREAS, public hearings to change the site plan on the property herein described were held before both the Planning and Zoning Commission and the City Council, and the Planning and Zoning Commission has heretofore made a recommendation concerning the site plan change; and,

WHEREAS, the City Council is of the opinion that the site plan change herein effectuated furthers the purpose of zoning as set forth in the Comprehensive Zoning Ordinance and is in the best interest of the citizens of the City of Hurst.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. THAT the Comprehensive Zoning Ordinance of the City of Hurst is hereby amended by adopting a site plan approval with Exhibits "A-G" for Lot BR, Block 55 Mayfair Addition, being 11.15 acres located at 1801 Norwood Drive.

AND IT IS SO ORDERED.

Passed on the first reading on the 13<sup>th</sup> day of September 2016 by a vote of \_  
to \_ .

Approved on the second reading on the 27<sup>th</sup> day of September 2016 by a  
vote of \_ to \_.

ATTEST:

CITY OF HURST

\_\_\_\_\_  
Rita Frick, City Secretary

\_\_\_\_\_  
Richard Ward, Mayor

Approved as to form and legality:

\_\_\_\_\_  
City Attorney

ORDINANCE 2331 (a)

AN ORDINANCE ADOPTING THE BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017 FOR THE CITY OF HURST, TEXAS

WHEREAS, in accordance with Article 5 of the Hurst Charter, the City Manager has at least 35 days prior to the beginning of the 2016-2017 budget year to submit to the City Council a budget and an explanatory budget message with the form and content as prescribed by the Council. The Council determined that public hearings should be held at a time and place which was set forth in a notice published at least seven days prior to said hearing; and,

WHEREAS, such public hearing on the budget was duly held and all interested persons given an opportunity to be heard for or against any item therein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1: THAT the budget for the City of Hurst, Texas, for the fiscal period beginning October 1, 2016, and ending September 30, 2017, in words and figures as shown therein is adopted and approved as filed herewith.

Section 2: THAT eligible and remaining fund balances from Fiscal Year 2015-2016, as calculated by Fiscal Services and approved by the City Manager, are hereby appropriated and transferred to the Special Projects and Loss Reserve Funds.

Section 3: THAT the City Manager be and is hereby authorized to make interdepartmental and interfund transfers during the fiscal year as deemed necessary in order to avoid over-expenditure of particular accounts.

Section 4: THAT the city manager or his designate be and is hereby authorized to invest any funds not needed for current use in accordance with the approved City of Hurst Investment Policy. Interest accrued from investments shall be deposited to the interest income account of the funds from which the principal was invested.

AND IT IS SO ORDERED.

Passed on the first reading on the 13<sup>th</sup> day of September 2016 by a vote of \_\_\_\_\_ to \_\_\_\_\_.

Approved on the second reading on the 27th day of September 2016 by a vote of \_\_\_\_\_ to \_\_\_\_\_.

ATTEST:

CITY OF HURST

\_\_\_\_\_  
Rita Frick, City Secretary

\_\_\_\_\_  
Richard Ward, Mayor

Approved as to form and legality:

\_\_\_\_\_  
City Attorney

City Council Staff Report

SUBJECT: Consider Ordinance 2331 (b) Ratifying the Property Tax Revenue Increase Reflected in the Fiscal Year 2016-2017 Budget	
Supporting Documents:	
Ordinance 2331 (b)	<p>Meeting Date: 9/13/2016</p> <p>Department: Fiscal Services</p> <p>Reviewed by: Joni Baldwin</p> <p>City Manager Review:</p>
Background/Analysis:	
<p>There are special requirements for cities that propose a budget that raises more property taxes than raised in the previous year's budget. Section 102.007(c) of the Local Government Code requires a separate vote of the City Council to ratify the property tax revenue increase included in the City's proposed 2016-2017 budget.</p> <p>When the revenues raised by property taxes in the <u>City of Hurst Proposed Operating Budget for Fiscal Year 2016-2017</u> are compared to the revenues raised by property taxes in the <u>City of Hurst, Texas Annual Operating Budget for Fiscal Year 2015-2016</u>, the result is an increase of \$926,947 or 6.54% in property tax revenues for the General Fund Operating Budget and the Interest &amp; Sinking Fund Budget.</p> <p>The City's tax rate is proposed to decrease by approximately 2.2 cents from \$0.61056 to \$0.5879 per \$100 of taxable property values. The net property tax revenue increase of \$926,947 will be used to fund health care costs, new public safety equipment and personnel, and to ensure the city's compensation program remains competitive with surrounding municipalities.</p>	
Funding and Sources:	
There is no fiscal impact.	
Recommendation:	
In compliance with the Local Government Code, adoption of Ordinance 2331 (b) will ratify the property tax revenue increase in the 2016-2017 fiscal year budget.	

ORDINANCE 2331 (b)

AN ORDINANCE RATIFYING THE PROPERTY TAX REVENUE INCREASE REFLECTED IN THE BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017 FOR THE CITY OF HURST, TEXAS

WHEREAS, the budget for the City of Hurst, Texas, for the fiscal period beginning October 1, 2016, and ending September 30, 2017, in words and figures has been adopted by Ordinance No. 2331 (a); and

WHEREAS, Section 102.007(c) of the Local Government Code requires a separate vote of the governing body to ratify the property tax revenue increase reflected in the budget.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1: THAT the City Council hereby votes to "ratify" the property tax revenue increase reflected in the budget as adopted by Ordinance 2331 (a).

AND IT IS SO ORDERED.

Passed on the first reading on the 13<sup>th</sup> day of September 2016 by a vote of \_\_\_\_\_ to \_\_\_\_\_.

Approved on the second reading on the 27<sup>th</sup> day of September 2016 by a vote of \_\_\_\_\_ to \_\_\_\_\_.

ATTEST:

CITY OF HURST

\_\_\_\_\_  
Rita Frick, City Secretary

\_\_\_\_\_  
Richard Ward, Mayor

Approved as to form and legality:

\_\_\_\_\_  
City Attorney

City Council Staff Report

SUBJECT: Adoption of Ad Valorem Tax Rate	
Supporting Documents:	
Ordinance 2332	Meeting Date: 9/13/2016 Department: Fiscal Services Reviewed by: Joni Baldwin City Manager Review:
Background/Analysis:	
<p>According to Section 26.05 of the Tax Code, a taxing unit may not impose property taxes in any (fiscal) year until the governing body has adopted a tax rate for that year.</p> <p>Senate Bill 18, as passed by the 79<sup>th</sup> Legislature, requires the following language, in caps and larger font, placed in the Ordinance adopting a maintenance and operations tax rate that is higher than the effective maintenance and operations tax rate. The same information is required to be posted on the home page of the City's Internet website if the proposed rate is adopted.</p> <p><b>"THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 7.9 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$27."</b></p>	
Funding and Sources:	
There is no fiscal impact.	
Recommendation:	
<p>The City Council is required, under state law, to make the following motion:</p> <p>With the adoption of Ordinance 2332, "I move that the property tax rate be increased by the adoption of a tax rate of \$0.5879, which is effectively a 6.7 percent increase in the tax rate."</p>	

ORDINANCE 2332

AN ORDINANCE SETTING THE TAX RATE FOR THE CITY OF HURST FOR THE 2016 TAX YEAR

WHEREAS, the City of Hurst has followed the procedures established by the Property Tax Code and Local Government Code, including the publishing and posting of required notices and the holding of required public hearings; and,

WHEREAS, the City Council has approved separately each of the two components of the tax rate as hereinafter set forth; and,

WHEREAS, THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 7.9 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$27.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. THAT there shall be and there is hereby levied the following taxes on each One Hundred Dollars (\$100.00) of valuation on all taxable property within the City of Hurst, Texas, to be assessed and collected for tax year 2016 the purposes hereinafter stipulated, to-wit:

- (a) For the General Fund (operations and maintenance) levied on the \$100.00 valuation: \$0.4616479; and
- (b) For the interest and sinking fund levied on the \$100.00 valuation: \$0.1262521.

TOTAL        \$0.5879

AND IT IS SO ORDERED.

Passed on the first reading on the 13<sup>th</sup> day of September 2016 by a vote of \_\_\_\_\_ to \_\_\_\_\_.

Approved on the second reading on the 27th day of September 2015 by a vote of \_\_\_\_\_ to \_\_\_\_\_.

ATTEST:

CITY OF HURST

\_\_\_\_\_  
Rita Frick, City Secretary

\_\_\_\_\_  
Richard Ward, Mayor

Approved as to form and legality:

\_\_\_\_\_  
City Attorney

City Council Staff Report

SUBJECT: Consider approval of Water and Wastewater Rates for Fiscal Year 2016-2017

Supporting Documents:

Ordinance 2333

Meeting Date: 9/13/2016

Department: Fiscal Services

Reviewed by: Joni Baldwin

City Manager Review:

Background/Analysis:

The Fiscal Services, Utility Billing and Public Works Departments reviewed the proposed Water and Wastewater Services budget for Fiscal Year 2016-2017 and are proposing the establishment of a new rate structure. The proposed water and sewer rates are expected to result in a sound financial position for the Enterprise Fund in 2016-2017. Weather and consumption trends can quickly improve or deteriorate the Enterprise Fund's annual financial performance.

Wholesale water costs are increasing by 1.31%. Wholesale wastewater costs are decreasing by 1.59%. However, other factors are contributing to rising wastewater costs including increased volume and the City's contribution to the Trinity River Authority's Walker Calloway Branch sewer project. Therefore, rising wholesale costs, coupled with the City's efforts to smooth revenue variability associated with weather patterns and water conservation efforts, will make an increase in water and wastewater rates necessary for Fiscal Year 2016-2017. The following tables illustrate the proposed changes in wholesale water and sewer rates by the City of Fort Worth for the upcoming fiscal year:

<b>WATER</b>			
<b>City of Fort Worth</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>% Change</b>
Volume (1,000 gallons)	\$0.9523	\$0.9315	- 2.18%
Raw Water	\$1.3024	\$1.3917	6.85%
Total	\$2.2547	\$2.3232	3.04%
Max Day Above Average (MG)	\$128,074	\$148,319	15.81%
Max Hour Above Max Day (MG)	\$41,788	\$5,960	-85.74%
<b>Overall Average Increase (based on est. volumes, max hr. &amp; max day)</b>			<b>1.31%</b>

<b>WASTEWATER</b>			
<b>City of Fort Worth</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>% Change</b>
Volume (1,000 gallons)	\$1.2784	\$1.1785	-7.82%
BOD (per pound)	\$0.3532	\$0.4124	16.75%
TSS (per pound)	\$0.2514	\$0.2279	-9.37%
<b>Overall Average Decrease</b>			<b>-1.59%</b>

The customer's water and sewer utility bill is proposed to increase by an average of 4% for Fiscal Year 2016-2017. Based on 12,000 gallons usage, this amounts to an additional \$5.50 per month. Commercial customers will also continue to pay an additional base fee amount of \$4 or \$12 per month depending upon meter size. There are no proposed changes to these additional base fee amounts for FY 2016-2017. It is important to note that apartment complexes and other multi-unit properties pay the additional base fee on a per unit basis. Both water and wastewater rates are proposed to change this year. These rate increases are primarily driven by rising wholesale water and wastewater costs and the City of Hurst's fiscal policy. The current and proposed rates are as follows:

**WATER AND WASTEWATER RATES**  
(Current and Proposed/Inside City Limits)

<b>Water</b>	<b>Current</b>	<b>Proposed</b>
Minimum 2,000 gallons*	\$16.19*	\$16.84*
Over 2,000 gallons	\$6.51/1,000 gallons	\$6.77/1,000 gallons
<b>Water – Fire Hydrant or Temporary Meter</b>		
Minimum 2,000 gallons*	\$24.28*	\$25.25*
Over 2,000 gallons	\$9.77/1,000 gallons	\$10.16/1,000 gallons
<b>Wastewater - Residential</b>		
Minimum	\$11.72	\$12.19
First 12,000 gallons	\$3.76/1,000 gallons	\$3.91/1,000 gallons
Maximum Charge	\$56.84	\$59.11
<b>Wastewater - Commercial</b>		
Minimum*	\$11.72*	\$12.19*
All	\$3.76/1,000 gallons	\$3.91/1,000 gallons

\* An additional base fee of \$4 or \$12 /mo. (based on meter size) for commercial accounts is proposed to remain in effect for FY 2016-2017.

City Council Staff Report

Funding and Sources:

There is no fiscal impact.

Recommendation:

Staff recommends that the City Council approve Ordinance 2333, including the proposed Water and Wastewater rates effective October 1, 2016, to be included in all City utility bills processed on, or after, November 1, 2016.

ORDINANCE 2333

AN ORDINANCE AMENDING SECTIONS 26-22(1), 26-60(1) AND (2), AND 26-67 (b) OF THE HURST CODE OF ORDINANCES; UPDATING THE CHARGES FOR WATER SERVICE AND WASTEWATER SERVICE TO ALL CUSTOMERS AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City Council has been advised by its staff that it is necessary to raise water and wastewater rates in order to insure the fiscal integrity of the utility system; and,

WHEREAS, the City Council finds that the rates herein promulgated are no more than what is required in order to preserve such fiscal integrity.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1: That Section 26-22 of the Hurst Code of Ordinances be amended to read as follows:

"Section 26-22. Rates established for water.

The following monthly rates shall be charged by the water department for water:

- (1) Inside city limits—Single-family and commercial rates:
  - a. First 2,000 gallons (minimum charge) \$16.84
  - b. All over 2,000 gallons, per 1,000 gallons \$ 6.77

Section 2: That Section 26-60(1) and (2) of the Hurst Code of Ordinances be amended to read as follows:

"Section 26-60. Rates for Service Inside City Limits.

The following schedules of rates per month, or fraction thereof, shall be the basis for determining charges to customers as specified for rendering wastewater service, where the wastewater produced by such customer is normal sewage and where such customer is located within the City:

(1) A minimum charge of twelve dollars and nineteen cents (\$12.19) shall be charged to all wastewater customers for each residential or business occupancy; provided, however, if multiple occupancies are served with a single water meter, the minimum charge shall be computed at ninety (90) percent of dwelling units, business occupancies or mobile homes, whichever is applicable, times the minimum charge established herein for individual customers.

(2) A monthly volume charge shall also be charged to all wastewater customers in the amount of three dollars and ninety-one cents (\$3.91) per one thousand (1,000) gallons of water used or wastewater produced as more specifically set forth hereinafter...."

Section 3: That Section 26-67(b) of the Hurst Code of Ordinances be amended to read as follows:

"Sec. 26-67. Fees and charges.

(b) Monitoring, sampling and analytical fees for significant industrial users. These users may be sampled by the authority no less frequently than semi-annually and charged for the laboratory and sampling services. Laboratory and sampling fees assessed are based on the types of service rendered and categories of analysis. Such fees shall be set forth and established according to the annual budget process.

Wastewater rate fees (additional fees may be applied):

BOD strength charge, per pound . . \$0.4124

TSS strength charge, per pound . . . \$0.2279

Section 4: The rates herein established shall be effective on all bills processed on or after November 1, 2016.

AND IT IS SO ORDERED.

Passed on the first reading on the 13<sup>th</sup> day of September 2016 by a vote of \_\_\_\_\_ to \_\_\_\_\_.

Approved on the second reading on the 27<sup>th</sup> day of September 2016 by a vote of \_\_\_\_\_ to \_\_\_\_\_.

ATTEST:

CITY OF HURST

\_\_\_\_\_  
Rita Frick, City Secretary

\_\_\_\_\_  
Richard Ward, Mayor

Approved as to form and legality:

\_\_\_\_\_  
City Attorney

City Council Staff Report

SUBJECT: Consider authorizing the city manager to enter into a contract for the Brushy Creek Erosion Control Improvements at Brown Trail	
Supporting Documents:	
Location Map Bid Summary Engineers Recommendation Letter	Meeting Date: 9/13/2016 Department: Public Works Reviewed by: Greg Dickens City Manager Review:
Background/Analysis:	
<p>Bids were received on Tuesday, August 30, 2016, at 10:00 a.m. at City Hall for the Brushy Creek Erosion Control Improvements at Brown Trail Project. RLM Earthco submitted the low bid for \$76,744.03. There was a total of five bids received for the project ranging from the low bid to \$137,700.00. Halff Engineering, the City's design engineer, has previous working experience with RLM Earthco and recommended them for this project. Staff reviewed the bids, in relation to the budget of \$150,000.00 for construction, and is recommending award of bid to RLM Earthco, in the total amount of \$76,744.03. A location map, bid summary and recommendation letter are attached.</p>	
Funding and Sources:	
<p>Sufficient funds have been allocated, for this project, in the amount of \$150,000. Staff proposes a contingency fund of \$10,000.00. The total budget for the project, with contingency funds, will be \$86,744.03.</p>	
Recommendation:	
<p>Staff recommends City Council authorize the city manager to enter into a contract with RLM Earthco, for the Brushy Creek Erosion Control Improvements at Brown Trail Project, in the amount of \$76,744.03, with a contingency of \$10,000, for a total amount of \$86,744.03.</p>	

Copyright City of Hurst

PROJECT LOCATION  
Upstream and Downstream of  
Culvert under Brown Trail.

BLUEBONNET DR

BROWN TRAIL

bing

100 m

300 ft



## Brushy Creek Channel Imp

City of Hurst

### DISCLAIMER

This data has been compiled for City of Hurst. Various official and unofficial sources were used to gather this information. Every effort was made to ensure the accuracy of this data, however, no guarantee is given or implied as to the accuracy of said data.







September 1, 2016  
AVO 30410

Mr. Greg Dickens, P.E.  
City Engineer  
City of Hurst  
1505 Precinct Line Rd  
Hurst, Texas 76054

Re: Brushy Creek Erosion Control Improvements at Brown Trail - Project No. 6412-302

Dear Mr. Dickens,

Bids were opened on the above-referenced project on Tuesday, August 30, 2016, at the City of Hurst. Five (5) bids were received and they ranged from a low total bid of \$76,744.03 to a high bid of \$137,700.00. RLM Earthco, Inc., submitted the low bid, and Klutz Construction was second with a bid of \$94,910.00.

We have previously worked with RLM Earthco, Inc., on two recent projects including the TRA – CRWS Storm Water System Improvements and the Central Park Landscape Repairs in the City of Grand Prairie, referenced in their bid submittal. We also contacted Steven Plumer at the City of Grand Prairie regarding their Tangle Ridge Golf Erosion Control Project.

A phone interview was conducted on August 31, 2016, with Scott Mershon, President of RLM Earthco. Mr. Mershon stated that the company has the resources available to begin construction immediately after City Council approval and expects no issues with the construction schedule. Mr. Mershon is familiar with performing the type of work involved with this project and understands the goals of the project.

Based on our experience working with RLM Earthco and based on our discussion with Steven Plumer, RLM Earthco has performed well on their projects. Along with our knowledge and the references and list of projects provided in their bid submittal, we believe that RLM Earthco has the knowledge and resources to complete the Brushy Creek Erosion Control Improvements project successfully. We do not have any information that leads us to believe that they cannot successfully complete the project. Based on our research and knowledge, it is the opinion of Halff Associates, Inc. that there is no apparent reason to disqualify the bid proposal of RLM Earthco, Inc., for the Brushy Creek Erosion Control Improvements at Brown Trail project.

Please feel free to call me at (214) 346-6200 if you have any questions or comments.

Sincerely,

**HALFF ASSOCIATES, INC.**

A handwritten signature in blue ink that reads "Stephen Crawford".

Stephen B. Crawford, PE, CFM  
Project Manager

**MINUTES  
CITY OF HURST  
PLANNING AND ZONING COMMISSION  
WORK SESSION  
MONDAY, SEPTEMBER 6, 2016**

On the 6<sup>th</sup> day of September 2016, at 6:30 p.m., the Planning and Zoning Commission of the City of Hurst, Texas, convened in regular meeting at Hurst City Hall, 1505 Precinct Line Rd. Hurst, Texas with the following members and staff present:

Georgia Kidwell	) Members
Charles Aman	)
Howard Shotwell	)
Weldon Martin	)
Joe Fuchs	)
Bill Bryan	)
Michelle Lazo	) Director Planning and Development
Erin Mills	) Assistant/Planning and Development
Greg Dickens	) Director of Public Works
Duane Hengst	) City Engineer

With the following Board members absent: Mark Cyrier, constituting a quorum; at which time the following business was transacted:

**I. Call To Order**

**II. Discussion:**

Z-16-02 Sunset Pointe Estates, a zoning change from R-1 to R2-PD with a concept plan for Tract 14A William Wallace Survey A1607, being 1.59 acres located at 1441 Hurstview Drive.

SP-16-06 Precinct Ridge Office Park, a site plan revision for Lots 3 and 5, Block 1 Precinct Ridge Addition, being 1.63 acres located at 6140 and 6148 Mid Cities Boulevard.

SP-16-07 First Baptist Hurst, a site plan revision for Lot BR, Block 55 Mayfair Addition, being 11.15 acres located at 1801 Norwood Drive.

**III. Impact Advisory Committee**

Consider approval of the Water/Wastewater Impact Fee Report.

**APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_ 2016**

**ATTEST:**

**Planning & Zoning Commission**

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
Georgia Kidwell, Chairperson

**MINUTES  
CITY OF HURST  
PLANNING AND ZONING COMMISSION  
MONDAY, SEPTEMBER 6, 2016**

On the 6<sup>th</sup> day of September 2016, at 7:00 p.m., the Planning and Zoning Commission of the City of Hurst, Texas, convened in regular meeting at Hurst City Hall, 1505 Precinct Line Rd. Hurst, Texas with the following members and staff present:

Georgia Kidwell	) Members
Charles Aman	)
Howard Shotwell	)
Weldon Martin	)
Joe Fuchs	)
Bill Bryan	)
Michelle Lazo	) Director Planning and Development
Erin Mills	) Assistant/Planning and Development
Greg Dickens	) Director of Public Works
Duane Hengst	) City Engineer

With the following Board members absent: Mark Cyrier, constituting a quorum; at which time the following business was transacted:

The meeting was called to order at 7:00 p.m.

The Pledge of Allegiance was led by Mr. Fuchs.

1. Mr. Shotwell moved to approve the minutes for the August 15<sup>th</sup> meeting. Mr. Martin seconded the motion. The motion prevailed by a vote of 6-0.
2. Consider a recommendation of Z-16-02 Sunset Pointe Estates, a zoning change from R-1 to R2-PD with a concept plan for Tract 14A William Wallace Survey A1607, being 1.59 acres located at 1441 Hurstview Drive.

Applicant, Mr. Andrade and Mr. Ferrari with D&D Solutions, spoke about the development to explain the plans.

Georgia Kidwell opened the public hearing for SP-16-02.

Ms. Kidwell read an email from resident Gwen and Bob Stoddard that reside at 2116 Highview Ct. which stated they support the development.

Ms. Kidwell read an email from resident Shari Emmons at 409 Moore Creek that spoke in favor of the town homes.

Ms. Kidwell read an email from Teresa Rutherford a realtor and she spoke in favor of the townhome and offered information why townhomes would be good option in this location.

Ms. Kidwell read an email from resident John Johnson who lives immediately next door to the property at 1437 Karla and he is in favor of the current development as he believes it would be a good economic development for Hurst and it will increase the value of the adjacent properties.

Ms. Kidwell read an email from resident Nell & Roy DeLaughter who is opposed to the rezoning of the townhome development. As they feel the site is being over-built and concerns about traffic and safety.

Resident John Noble at 1417 Brookside stated he is not opposed to the project, but he is concerned with the traffic in the area and burglaries.

Resident, Leanne Kurosky, at 605 Evergreen Drive spoke in support of the project stated it would be good for economic development.

Resident, Richard Kurosky, at 605 Evergreen Drive spoke in support of the project as it would be good the city.

Resident, Kelly Ringo, at 609 Briarwood spoke in support of the project as the townhomes is good for development.

Resident, Mary Anne Hestand, spoke in support of the project as it would be good for development.

Resident, Jeff Dickson, at 3533 Texas Trail spoke in support of the development.

Resident, Reagan Dickeson, at 3533 Texas Trail stated she supported the development.

Owner of the property, Janet McKnight, spoke and stated that she wanted this to be a nice development with homes for people to live in and she thinks this would be the best use of the property.

Resident, Frank Schoenthal, at 1409 Karla Dr. spoke in opposition to the development as he thinks it doesn't fit the rest of the area.

Resident, Joe Van Donk, at 1412 Karla Dr. spoke in opposition to the development because of traffic and worried the properties would become run down.

Resident, Susan Ballard, at 1442 Cimarron trail spoke in opposition to the development and provided a petition of 148 residents also opposed to the development.

Civil Engineer, Ian Norfolk, spoke about the project and stated that the access on either side is the only thing that TX Dot would allow as they wouldn't allow an entrance and exit on the frontage road and explained why there must be access on both sides for fire lanes.

Resident, Wyatt Compton, at 1448 Cimarron Trail spoke in opposition to the development as he doesn't want multi-family homes.

Resident, Mary Jones, at 1436 Brookside spoke in opposition to the development.

Resident, Jerry Shepard, at 1329 Cimarron Trail spoke In opposition as he wants single family homes.

Resident, Ben Howard, at 320 Oakwood Drive spoke in support of the development as it would be good for the community.

Resident, Dale Ballard, at 1442 Cimarron Trail would like the owner to consider lowering the price so single family homes can be built on the lot.

There being no one else to speak Mr. Aman made a motion to close the public hearing. Motion was seconded by Mr. Shotwell. The motion prevailed by a vote of 6-0.

After some additional discussion by the committee Mr. Aman recommended denial of Z-16-02 Sunset Pointe Estates, a zoning change from R-1 to R2-PD with a concept plan for Tract 14A William Wallace Survey A1607, being 1.59 acres located at 1441 Hurstview Drive. Motion seconded by Mr. Fuchs. The motion to deny prevailed by a vote of 5-1. Mr. Shotwell opposed.

3. Consider a recommendation of SP-16-06 Precinct Ridge Office Park, a site plan revision for Lots 3 and 5, Block 1 Precinct Ridge Addition, being 1.63 acres located at 6140 and 6148 Mid Cities Boulevard.

Applicant, John Campbell with JPC Realty, spoke about the development and explained the plans.

There being no one in the public to speak, Ms. Kidwell closed the public hearing.

After some additional discussion Mr. Martin made a motion to approve SP-16-06 Precinct Ridge Office Park, a site plan revision for Lots 3 and 5, Block 1 Precinct Ridge Addition, being 1.63 acres located at 6140 and 6148 Mid Cities Boulevard. Mr. Fuchs seconded the motion. The motion prevailed by a vote of 6-0.

- 4. Consider a recommendation of SP-16-07 First Baptist Hurst, a site plan revision for Lot BR, Block 55 Mayfair Addition, being 11.15 acres located at 1801 Norwood Drive.

Applicant, Marc Tolson with Arrive Architecture, spoke about the development and explained the plans.

There being no one in the public to speak, Ms. Kidwell closed the public hearing.

After some additional discussion Mr. Bryan motioned to approve SP-16-07 First Baptist Hurst, a site plan revision for Lot BR, Block 55 Mayfair Addition, being 11.15 acres located at 1801 Norwood Drive. Mr. Fuchs seconded the motion. The motion prevailed by a vote of 6-0.

Ms. Kidwell adjourned the Planning and Zoning Commission meeting at 8:40 p.m. and called to order the Impact Advisory Committee meeting.

- 5. Consider approval of the Water/Wastewater Impact Fee Report.

Consultant with Freese and Nichols delivered a PowerPoint presentation and answered questions. Public Works Director also answered questions from the committee.

Mr. Fuchs made a motion to approve both of the land use and capital improvement. Motion was seconded by Mr. Bryan. The motion prevailed by a vote of 6-0.

Mr. Fuchs made a motion to have Water/Wastewater Impact rates the same. Motion was seconded by Mr. Bryan. The motion prevailed by a vote of 6-0.

There being no further business, The Chair declared the meeting adjourned at 9:02 p.m.

**APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_ 2016.**

**Georgia Kidwell, Chair  
Planning & Zoning Commission**

**ATTEST:**

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**Recording Secretary**

**TEEN COURT ADVISORY BOARD MINUTES  
MEETING OF JUNE 2, 2016**

**DRAFT**

**STATE OF TEXAS           §**

**COUNTY OF TARRANT   §**

**CITY OF BEDFORD       §**

**The Teen Court Advisory Board of the cities of Hurst, Euless and Bedford, Texas met at 6:00 p.m. at Bedford City Hall on the 2nd day of June 2016, with the following members present:**

HURST: Lorrie Dickerson  
EULESS: Al Browning, Renu Sloan  
BEDFORD: Kathleen Toms  
TEEN REPRESENTATIVES:  
Hurst Council Liaison –  
Bedford Council Liaison – Dave Gebhart  
Euless Council Liaison – Eddie Price  
HEB Teen Court Coordinator – Mindy Eichorst  
HEB Teen Court Assistant Coordinator –  
Also present:  
Hurst Deputy City Secretary –  
Euless Staff Liaison –  
Bedford Court Manager –  
Hurst Court Manager –  
HEB Teen Court Teen Liaison-  
Bedford Administrative Services Director-

**CALL TO ORDER**

Advisory Board Chairperson Kathleen Toms called the meeting to order at 6:10 p.m. with a quorum of four Board Members present.

**APPROVAL OF MINUTES**

- 1. Consider approval of the following Teen Court Advisory Board minutes:  
a) April 7, 2016 Regular Meeting**

Renu Sloan motioned to approve the April 7, 2016 minutes and Lorrie Dickerson seconded the motion and all were in favor.

**OLD BUSINESS**

## **2. Discuss ideas for fundraisers.**

Advisory Board Member Al Browning presented a packet of information, including a task list outline and a guide of various contacts within cities, to the Advisory Board Members present. Mr. Browning talked about various sign options including; design, print, and cost. The business owners would display the signs in their businesses. He also mentioned sponsors would pay \$150 and receive two signs, t-shirts, and tickets to the annual Gala. Chairperson Kathleen Toms advised a Sponsorship/Fundraising Committee would be needed to discuss the details of the various costs and come up with a few options to bring back to the Advisory Board. Coordinator Eichorst handed out a sample sponsorship packet that Advisory Board Member Jen Tucker designed. Advisory Board Member Renu Sloan advised a Fundraising/Sponsorship Committee needed to look over and discuss all of the suggestions and ideas.

## **3. Discuss and possibly take action on items as they relate to the 2016 annual Teen Court Gala.**

Teen Court Coordinator Mindy Eichorst passed around a Thank You card that Hurst Councilmember Anna Holzer had sent thanking the Advisory Board for recognizing her at the April Gala. Chairperson Kathleen Toms mentioned that there needs to be more exposure of the Gala and Teen Court. Bedford Councilmember Gebhart mentioned while the Gala silent auction items were great, there needs to be a few more midrange priced items. Mr. Gebhart also suggested talking with the State Senators and State Representatives getting them involved with the Gala and with the exposure of HEB Teen Court. Advisory Board Member Renu Sloan mentioned maybe display more midlevel silent auction items since some of the items were overpriced but she was impressed with the way the items were displayed. She would like to know how the Advisory Board Members could generate more people to attend the Gala. Advisory Board Member Lorrie Dickerson mentioned she thought the idea of too many silent auction items was a good thing, with many choices. Dickerson also mentioned both speakers engaged the audience, especially with the teens.

Eichorst passed out a list of expenses and revenue from the Gala. The report included expenses from the invitations, speaker gift cards, special plaque, Teen Scholarships, and detailed listing of the venue, Hurst Conference Center. The report also included revenue from the silent auction, sponsors, and tickets. There was a small profit from the Gala.

## **NEW BUSINESS**

### **4. Set the date for the Fundraiser Committee Meeting.**

Advisory Board Member Renu Sloan asked if an email could be generated and sent out to all Board Members to see who is interested in being on the Fundraiser/Sponsorship Committee. Coordinator Eichorst advised that she could send an email out and include some dates to meet before the next Advisory Board Meeting.

### **5. Set the date for the next Teen Court Advisory Meeting.**

Lorrie Dickerson made a motion to have the next meeting will on Thursday, September 1, 2016 at 6:00 p.m. at Bedford City Hall, and Renu Sloan seconded the motion. The motion passed unanimously.

## **REPORTS**

Teen Court Coordinator Mindy Eichorst went over the Coordinator's Report and Finance Report for the months of April and May 2016.

**ADJOURNMENT**

Renu Sloan entered a motion for the meeting to be adjourned. Lorrie Dickerson seconded the motion and all voted in favor. The meeting was adjourned at 7:38 p.m.

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**Kathleen Toms, Chairperson**

**TEEN COURT ADVISORY BOARD MINUTES  
SPONSORSHIP/FUNDRAISING COMMITTEE MEETING  
MEETING OF AUGUST 3, 2016**

**DRAFT**

STATE OF TEXAS           §

COUNTY OF TARRANT   §

CITY OF BEDFORD       §

**The Sponsorship/Fundraising Committee of the Teen Court Advisory Board of the cities of Hurst, Euless and Bedford, Texas met at 2:30 p.m. at Bedford City Hall, Downstairs Conference Room, on the 3rd day of August 2016, with the following members present:**

HURST: Lorrie Dickerson  
EULESS: Al Browning  
BEDFORD: Kathleen Toms  
HEB Teen Court Coordinator – Mindy Eichorst

**CALL TO ORDER**

Chairperson Kathleen Toms called the meeting to order at 2:32 p.m. with a quorum of three Board Members present.

**NEW BUSINESS**

**1. Review and discuss sponsorship and fundraising ideas.**

The Committee Members met and discussed several options of getting business sponsorship from in and around the Hurst, Euless and Bedford area. Board Member Al Browning had a detailed packet that outlined the various steps to ask businesses for sponsorship. Mr. Browning went through the packet and various ideas were discussed from the different levels of sponsorship, information to hand to the businesses, signs to proudly hang in the businesses, and the cost and time involved to achieve all of this. A unanimous decision was made to have half page (5 x 8) signs that will have some graphics that were used in a sample sponsorship packet designed by Advisory Board Member Jen Tucker. Chairperson Kathleen Toms mentioned she would get some quotes for the half page signs. The sample sponsorship packet will be changed slightly and start with \$125 sponsorship levels. The laminated sponsorship packets will be utilized by the Committee Members when they are talking with the business owners and giving them an understanding about what HEB Teen Court is and explaining the teen volunteer scholarships. A sponsorship goal that the committee made was \$1,000 by the end of 2016. If a business would like to become a sponsor and give a check to the Committee Member, a receipt can be given. Mr. Browning suggested a 3 part receipt for any money collected. Advisory Board Member Lorrie Dickerson mentioned she would be able to assist with an excel spreadsheet to establish business contact information for the future.

**ADJOURNMENT**

The meeting was adjourned at 4:35 p.m.

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**Kathleen Toms, Chairperson**

CITY OF HURST

Final Draft

COUNTY OF TARRANT

STATE OF TEXAS

On the 16<sup>th</sup> day of August, 2016, at 5:30 p.m., the Library Board of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present to-wit:

Betty Whiteside	)	Chair
Janie Melton-Judy	)	Members
Joyce Davis		
Peggy Moore		
Lou Farris		
Ruth Kennedy		
Gus Nixon		
Bruce Hutto	)	Alternates
Margaret Coleman		
Allan Heindel	)	Deputy City Manager
Teri Smith	)	Administrative Assistant
Jesse Loucks	)	Library Director

with the following members absent to-wit: none, constituting a quorum, at which time the following business was transacted.

**I. Call to Order**

Chair Betty Whiteside called the meeting to order at 5:30 p.m.

**II. Roll Call of Members**

Teri Smith conducted the Roll Call of Members.

**III. Approval of Minutes**

The minutes of the July 19, 2016 regular meeting were reviewed and approved as written.

At the request of Staff, the following item was moved to the top of the Agenda.

**IX. Informational Items**

**A. 2016 Summer Reading Club Recap**

- 1. Youth Summer Reading Club:** Beverly Kirkendal gave a brief overview of the youth portion of the Summer Reading Club with 735 kids participating, reading 18,131 hours.

2. **Teen Summer Reading Club:** Rosalyn Reyna-Rodriguez gave a brief overview of the teen portion of Summer Reading Club with 115 participants reading 3,099 hours.
3. **Adult Summer Reading Club:** Chantele Hancock gave a brief overview of the adult portion of Summer Reading Club with 421 participants reading 15,077 hours, 195 people attended the private Splash Party at the Chisholm Aquatics Center, 178 attended the Noon Masterworks performance, and 1,704 attended the Friday Movie Matinees.

#### IV. Librarian's Report

- A. **Statistical Report for July:** The Library Statistical Report for July was distributed to the Board. Jesse Loucks reviewed the report.

##### July

Circulation.....	34,091
Number of Active Patrons.....	30,010
Volunteer Hours.....	492
Door Count.....	16,659
Electronic Usage Sessions.....	6,883
Page Views.....	12,428
Net Revenue .....	\$2,978
Children's Programming.....	2,517
Adult Programming.....	1,369
Outreach Programs .....	126

- B. **Program & Events Report for July:** The Program & Events Report for July was distributed to the Board. Jesse Loucks reviewed the report. Pictures of events were displayed for the Board.
- C. **Upcoming Programs and Events:** The Upcoming Programs and Events report was reviewed by Jesse Loucks. Pictures were displayed for the Board.
- D. **Works in Progress**
  1. **Historical Gallery Reorganization:** Allan Heindel explained that Staff is in the process of reorganizing the storeroom where artifacts are being stored to allow for additional items to be stored and cataloged.
  2. **CD Shelving Replacement:** Jesse Loucks reported that high capacity shelving has been added to the Library to accommodate the CD collection.
  3. **Computer Security:** Mr. Loucks informed the Board that Staff is adding another filter to the youth computer security system.
- E. **Staff Activities**
  1. **Personnel Highlight:** Allan Heindel highlighted Kim Watson, Facility Maintenance for the Library, and explained that Ms. Watson has been employed by the City for 22 years working as Court Clerk for 6 years, City

Hall Maintenance, Recreation Maintenance, Police Department Maintenance, and Library Maintenance for 14 plus years and is extremely efficient. A photo was displayed for the Board.

## V. Reports of the Committees

### A. Friends of the Hurst Public Library

1. **July Revenue Report:** The Board was provided the Friends revenue report for July.

## VI. Communications

- ### A. Patron Thank You Letters:
- Jesse Loucks reported that the Library received thank you letters from patrons who appreciated the reading support that the Library offered during Summer Reading Club and the bullying program.

## VII. Unfinished Business

None at this time.

## VIII. New Business

None at this time.

## IX. Informational Items

- ### A. 2016 Summer Reading Club Recap:
- This item was moved to the top of the Agenda.
- ### B. HEB Reads! Recap:
- Jesse Loucks gave a recap of the very successful HEB Reads! program stating that Library Staff visited Shady Oaks Elementary, Bellaire Elementary, and River Trails Elementary Schools where there were a total of 335 patrons who borrowed 405 items.
- ### C. Pokemon Go:
- Mr. Loucks informed the Board that Library Staff set up a safe environment for the very popular Pokemon Go program including a pokemon movie.
- ### D. Heritage Village Presents:
- Allan Heindel gave a brief overview of the 2016 Heritage Village Presents events including the Grand Family Picnic, Concert in the Park and Summer Kick Off in the Spring and the upcoming Salsa & Salsa - September 1<sup>st</sup>, Dogtoberfest - October 6<sup>th</sup>, and Movie in the Park - November 4<sup>th</sup>.

- E. **Holiday Schedule & September Board Meeting:** Allan Heindel reminded the Board that the Library will be closed on Monday, September 5<sup>th</sup> in observance of the Labor Day Holiday.

Mr. Heindel recommended that the September Library Board Meeting be canceled due to a conflict with the City Employee Conference.

Peggy Moore made a motion to cancel the September Board meeting with the next regularly scheduled meeting to be held on October 18<sup>th</sup>.

Lou Farris seconded the motion and the vote in favor was unanimous.

**X. Board Member and Citizen Comments**

None at this time.

**XI. Adjournment**

There being no further business, the meeting was adjourned by Chair Betty Whiteside at 6:35 p.m.

APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

APPROVED:

ATTEST:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
RECORDING SECRETARY

STATE OF TEXAS

On the 18<sup>th</sup> day of August, 2016 at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened in its Regular Meeting at the Hurst Public Library, 901 Precinct Line Road, Hurst, Texas, with the following member's present to-wit:

Alan Neace	)	Chairman
Ralph Hurd	)	Members
Pat King	)	
Rod Robertson	)	
Karen Spencer	)	
Bob Walker	)	
Cathy Thompson	)	Alternates
Allan Heindel	)	Deputy City Manager
Kyle Gordon	)	Parks Director
Malaika Marion	)	Managing Director of Community Services
Eric Starnes	)	Director of Facilities & Project Management
Amy Sisler	)	Recreation Manager
Paige Lutz	)	Administrative Assistant

With the following members absent: Carol Cole and Gary Waldron, constituting a quorum, at which time the following business was transacted:

- I. **Call to Order:** Alan Neace called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Paige Lutz conducted the Roll Call of Members.
- III. **Approval of Minutes:** Ralph Hurd made a motion to approve the minutes of the July 21, 2016 regular meeting as written; Rod Robertson seconded the motion.

AYES: Hurd, King, Neace, Robertson, Spencer, Thompson, Walker

NOES: None

IV. **Staff Report:**

A. **Director's Reports:**

1. **July Participation Report:** Amy Sisler, Recreation Manager, presented the following statistics for the July Participation Report.

July  
Recreation Center 16,660

Tennis Center	947
Facility Rentals	173

- 2. Program Highlight:** Amy Sisler reported that the August Program Highlight features the Hurst Classroom Program's Gymnastic classes. This very popular program is offered on several age and skill levels. Amy noted that in order to continue to offer the classes during the gym renovations, the classes will be slightly modified and moved to areas in the Recreation Center that can accommodate them.

#### **B. Special Events:**

- 1. 2016 Chisholm Pond Fish Stocking Program:** The dates for the upcoming fish stocking at the Chisholm Park Pond were displayed.
- 2. Heritage Village Presents:** Malaika Marion reviewed the 2016 spring and summer events for the Heritage Village Presents Program. She noted that the upcoming fall events will include: Salsa and Salsa on September 1<sup>st</sup>, Dogtoberfest on October 6<sup>th</sup>, and Movie in the Park which will take place on November 4<sup>th</sup>.
- 3. Kid's All-American Fishing Derby Update:** The Kid's All-American Fishing Derby has been re-scheduled for September 17, 2016. Amy Sisler noted that 170 participants have pre-registered for the event.
- 4. Walktober Preview:** Amy Sisler reported that as part of the Healthy Hurst program the Hurst Recreation Center will celebrate National Walking Month with the Annual Walktober program throughout the month of October.
- 5. Family Overnight Campout Preview:** The Annual Family Overnight Campout event is scheduled for October 14<sup>th</sup>-15<sup>th</sup> at Chisholm Park. Registration for the event begins on September 19<sup>th</sup> at the Recreation Center.

#### **C. Works in Progress:**

- 1. City Hall Landscape Project:** The Parks Division will plant landscaping outside of the newly renovated Finance area in the fall. Additionally, the Parks Division will plant landscaping on the south end of the Justice Center in the fall.
- 2. Highway 10 Median Landscape Improvements:** The median improvement project has started. It should be completed by the end of November.
- 3. Rickel Park TRA Project:** The pipeline project is nearly complete.

4. **Chisholm Park Improvements:** The status of the improvements are as follows:

- ) The bollard installation will be completed by mid-August.
- ) The permanent well will be installed after Labor Day.

5. **Master Plan Update:** Council approved Halff Associates in late June to perform professional consulting services for the 2016 Master Plan. Currently, staff is collecting all the relevant City data so that the consultants can start their work.
6. **TXDOT Green Ribbon Grant Update:** Texas Department of Transportation (TXDOT) awarded the City \$766,000 in late July to landscape medians from near IH 820 to Precinct Line Road. TXDOT will be issuing an Amended Funding Agreement by early September for the City to execute upon Council approval.
7. **Recreation Center Roofing and Flooring Project:** The contractor has started this project. The gym floor will be replaced from late September to early November.
8. **Central Aquatics Center:** Demolition of the site and underground utilities are in progress. The project continues to be on schedule.
9. **Brookside Center Fireplace Replacement:** The existing fireplace, which is currently out of use, will be replaced in late September. The new fireplace will be gas heated with a lockable control.

**D. Staff Activities:**

1. **September Calendar:** Amy Sisler reviewed the calendar of events for the month of September.

**V. Report of the Committee:** None to discuss at this time.

**VI. Communications:** Several testimonials regarding the Chisholm Aquatics Center were presented to the Board.

**VII. Unfinished Business:** None to discuss at this time.

**VIII. New Business:**

- A. **Approval of FY 2016-17 Park Donation Fund Budget:** A recommendation for approval of the 2017 Park Donation Fund Budget in the amount of \$100,000 for Echo Hills Playground Replacement was presented to the Board. Ralph Hurd made the motion to approve the proposed Park Donation Fund Budget, Pat King seconded the motion.

AYES: Hurd, King, Neace, Robertson, Spencer, Thompson, Walker

NOES: None

**IX. Informational Items:**

- A. Chisholm Aquatics Center Update:** Amy Sisler reviewed the year-to-date Attendance Comparison for the Chisholm Aquatics Center and Central Aquatics Center for the past three years. Amy reviewed the end of season operation dates for the Chisholm Aquatics Center.
- B. Chisholm Park Phase II Improvements:** Kyle Gordon presented an update on the Chisholm Park Phase II Improvements. He noted that the retaining wall at the pond will be reset due to root damage and patron usage. He noted that on the east side of the pond, a portion of the retaining wall will be removed to allow the tree root systems to grow naturally. Kyle also reported that the weathering wooden beams inside the Pavilions will be replaced and the underside of the roof will be painted and re-sealed. A timeline of the improvements was presented to the Board.
- C. Raider Rally:** Amy Sisler reported that the Parks & Recreation Division is hosting a booth at the LD Bell High School Raider Rally. She noted that the event is hosted by the LD Bell Football Booster Club and is an opportunity to provide community support, promote City programs, distribute promotional items, and recruit for the 2017 Aquatics Season.
- D. Holiday Closure:** Allan Heindel reported that the Recreation Center and Tennis Center will be closed on Monday, September 5<sup>th</sup> for the Labor Day Holiday.

**X. Board Member and Citizen Comments:**

- A. Learn to Swim Program Inquiry:** In response to a Board Member inquiry, Allan Heindel reported that staff is still gathering information regarding a possible scholarship program for the Learn to Swim Program. He noted that the information will be presented to the Board in the near future. Rod Robertson inquired as to the possibility of offering free Learn to Swim classes at lower income apartment complexes in the City. Allan Heindel reported that staff will look into that possibility.

- XI. Adjournment:** Rod Robertson made a motion to adjourn the meeting; Bob Walker seconded the motion.

AYES: Hurd, King, Neace, Robertson, Spencer, Thompson, Walker

NOES: None

Alan Neace adjourned the meeting at 6:48 p.m.

APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

APPROVED:

ATTEST:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
RECORDING SECRETARY

CITY OF HURST

Final Draft

COUNTY OF TARRANT

STATE OF TEXAS

On the 18<sup>th</sup> day of August, 2016, at 11:00 a.m., the Hurst Senior Citizens Advisory Board of the City of Hurst, Texas, convened in Regular Meeting at the Hurst Senior Center, 700 Heritage Circle, Hurst, Texas, with the following members present to-wit:

Marcy Davis	)	Chair
Gerald Grieser	)	Members
Bob Hampton	)	
Doris Young	)	
Joan Stinnett	)	
Durwood Foote	)	
John Sechrist	)	
Barbara Albright	)	
Marie Perry	)	Alternates
Allan Heindel	)	Deputy City Manager
Malaika Marion	)	Managing Director of Community Services
Linda Rea	)	Senior Center Director
Michelle Varley	)	Activities Coordinator
Teri Smith	)	Administrative Assistant

with the following members absent to wit: John Smith, constituting a quorum, at which time the following business was transacted.

**I. Call to Order**

Marcy Davis called the meeting to order at 11:00 a.m.

**II. Roll Call of Members**

Teri Smith conducted the Roll Call of Members.

**III. Approval of Minutes**

The minutes from the July 21, 2016 meeting were approved as written.

**IV. Senior Center Director's Report**

**A. Statistical Report for July:** The Statistical Report for July was distributed to the Board and reviewed by Linda Rea.

July

Center Attendance.....	11,842
Number of Members.....	1,726
Volunteer Hours.....	868
Net Revenue.....	\$ 8,880
Fitness Center Attendance.....	3,015
Class Attendance.....	2,569
Aquatics.....	167

**B. Program & Event Report:** The Program & Event Report for July was distributed to the Board and reviewed by Michelle Varley.

**C. Upcoming Programs & Events:** A list of Upcoming Programs & Events was distributed to the Board and reviewed by Michelle Varley.

**D. Works in Progress**

- 1. Television Service:** Mr. Heindel informed the Board that the City’s IT Department has ordered a more efficient antenna to be installed for better reception that should correct the recent problems with television service.
- 2. Fitness Equipment:** He noted that the fitness equipment in need of replacement should be replaced after the new budget year.

**E. Staff Activities**

- 1. 2016 Aging in Texas Conference:** Michelle Varley informed the Board that she attended the 2016 Aging in Texas Conference where she gathered some valuable information for seniors and went on a tour of one of their senior centers to get some insight on their operations.
- 2. Northeast Senior Community Forum:** Linda Rea noted that she attended the Northeast Senior Community Forum. There was a representative from Moncrief Cancer Center who was very informative.
- 3. Tarrant Area Gerontological Society:** Linda Rea noted that she attended the TAGS meeting in July where she gained knowledge from Care Givers and Social Workers regarding Medicare usage and creating memories for seniors and their families.

**V. Communications**

None at this time.

**VI. New Business**

None at this time.

**VII. Informational Items**

- A. **Program Highlight – Breakfast Club:** Michelle Varley highlighted the Center’s Breakfast Club event that is held the second Thursday of each month, noting that there were 40 to 50 seniors attending the July event.
- B. **Silver & Fit Program:** Malaika Marion informed the Board that the City has signed a contract for the Silver & Fit Program to allow for discounts and access to the program for Senior Center members.
- C. **Schedule Changes:** Michelle Varley discussed schedule changes for Pot Luck Bingo, Movies and Munchies, What’s for Lunch, and the Breakfast Club events due to the Labor Day Holiday.
- D. **Heritage Village Presents:** Malaika Marion gave a brief overview of the 2016 Heritage Village Presents events including the Grand Family Picnic, Concert in the Park and Summer Kick Off in the Spring and the upcoming Salsa & Salsa - September 1<sup>st</sup>, Dogtoberfest - October 6<sup>th</sup>, and Movie in the Park - November 4<sup>th</sup>.
- E. **Holiday Schedule:** Allan informed the Board that the Senior Center will be closed on Monday, September 5<sup>th</sup> in observance of the Labor Day Holiday.

**VIII. Board Member and Citizen Comments:**

None at this time.

**IX. Adjournment**

There being no further business, the meeting was adjourned by Marcy Davis at 11:35 a.m.

APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

APPROVED:

ATTEST:

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
RECORDING SECRETARY

## **Future Event Calendar**

**September 13, 2016**

<b>DATE AND TIME</b>	<b>ACTIVITY</b>
Tuesday, September 13, 2016 6:30 p.m.	Regular City Council Meeting City Council Chambers
Tuesday, September 27, 2016 6:30 p.m.	Regular City Council Meeting City Council Chambers
Tuesday, October 11, 2016 6:30 p.m.	Regular City Council Meeting City Council Chambers
Tuesday, October 25, 2016 6:30 p.m.	Regular City Council Meeting City Council Chambers
Tuesday, November 8, 2016 6:30 p.m.	Regular City Council Meeting City Council Chambers