

**WORK SESSION AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
FIRST FLOOR CONFERENCE ROOM
TUESDAY, JUNE 28, 2016 – 5:15 P.M.**

I. Call to Order

II. Interviews for annual appointments to Boards, Commissions and Committees

III. Informational Items

) Discussion of proposed distracted driver ordinance

IV. Discussion of Agenda Item(s) 4

Consider Resolution 1648 approving and authorizing the execution of a Project Contract with the Hurst Community Services Development Corporation

Paul Brown

V. Discussion of Agenda Item(s) 5

Consider authorizing the city manager to proceed with the Recreation Center Repairs Project

Allan Heindel

VI. Discussion of Agenda Item(s) 6

Consider authorizing the city manager to enter into a contract with Half Associates, Inc., for the 2016 Parks and Recreation Master Plan

Allan Heindel

VII. Discussion of Agenda Item(s) 7

Consider authorizing the city manager to enter into a contract with Bass Productions, for video production services, with the option to renew for four additional twelve month periods

Allan Heindel

VIII. Discussion of Agenda Item(s) 8

Consider annual appointments to Boards, Commissions and Committees

Rita Frick

IX. Adjournment

Posted by: _____

This the 24th day of June 2016, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

**REGULAR MEETING AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
TUESDAY, JUNE 28, 2016**

AGENDA:

5:00 p.m. - Hurst Community Services Development Corporation (City Hall, First Floor Conference Room)

5:15 p.m. - City Council Work Session (City Hall, First Floor Conference Room)

6:30 p.m. - City Council Meeting (City Hall, Council Chamber)

CALL TO ORDER

INVOCATION (Councilmember Trasa Cobern)

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. Consider approval of the minutes for the June 14 and 22, 2016 City Council meetings
2. Consider Resolution 1647 ratifying the actions of the Hurst Community Services Development Corporation
3. Consider Ordinance 2320, second reading, extending the effect of Article III, Chapter 14 of the Hurst Code of Ordinances entitled; "Curfew Hours for Juveniles"

RESOLUTION(S)

4. Consider Resolution 1648 approving and authorizing the execution of a Project Contract with the Hurst Community Services Development Corporation

ACTION ITEM(S)

5. Consider authorizing the city manager to proceed with the Recreation Center Repairs Project
6. Consider authorizing the city manager to enter into a contract with Halff Associates, Inc., for the 2016 Parks and Recreation Master Plan
7. Consider authorizing the city manager to enter into a contract with Bass Productions, for video production services, with the option to renew for four additional twelve month periods
8. Consider annual appointments to Boards, Commissions and Committees

OTHER BUSINESS

9. Review of upcoming calendar items
10. City Council Reports

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED

ADJOURNMENT

Posted by: _____

This 24th day of June 2016, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

**Minutes
Hurst City Council
Work Session
Tuesday, June 14, 2016**

On the 14th day of June 2016, at 5:00 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at Hurst City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Richard Ward)	Mayor
Larry Kitchens)	Mayor Pro Tem
Bill McLendon)	Councilmembers
Henry Wilson)	
Nancy Welton)	
David Booe)	
Allan Weegar)	City Manager
John Boyle)	City Attorney
Clay Caruthers)	Assistant City Manager
Rita Frick)	City Secretary
Steve Bowden)	Executive Director of Development
Greg Dickens)	Executive Director of Public Works
John Brown)	Fire Chief
David Palla)	Deputy Fire Chief
Steve Moore)	Police Chief
Billy Keadle)	Police Lieutenant
Paul Brown)	Managing Director of Finance

With the following Councilmembers absent: Trasa Cobern, constituting a quorum; at which time, the following business was transacted:

- I. Call to Order** – The meeting was called to order at 5:00 p.m.
- II. Interviews for annual appointments to Boards, Commissions and Committees.** Council interviewed prospective Board, Commission and Committee members.
- III. Informational Items** – City Manager Allan Weegar informed Council of the Hilton Garden Inn’s request for a decorative cedar plank fence to screen the next door apartments. Also noted was a request for a possible plasma center in the new Walmart Shopping Center and a conflict with the current 380 Economic Development Agreement.
- IV. Discussion of Agenda Item(s) 6 and 7**
Conduct a Public Hearing to consider extending the effect of Article III, Chapter 14 of the Hurst Code of Ordinances entitled; “Curfew Hours for Juveniles”

Consider Ordinance 2320, first reading, extending the effect of Article III, Chapter 14 of

the Hurst Code of Ordinances entitled; “Curfew Hours for Juveniles”

Lieutenant Billy Keadle briefed Councilmembers on current juvenile curfew statistics and staff’s recommendation to extend the Ordinance requiring curfew hours for juveniles an additional three (3) years.

V. Discussion of Agenda Item(s) 8

Consider Resolution 1646 approving and authorizing publication of a Notice of Intention to issue Certificates of Obligation

Managing Director of Finance Paul Brown briefed Councilmembers on Resolution 1646 approving and authorizing publication of a Notice of Intention to issue Certificates of Obligation for a principal amount of \$5.4 million for repairs and improvements at Hurst’s Recreation Center, and for renovations at Hurst’s Central Aquatics Center. Assistant City Manager Clay Caruthers introduced Nick Bulaich, Hilton Securities, who will be handling the issuance.

The following items were not discussed in work session due to time constraints.

VI. Discussion of Agenda Item(s) 9

Consider reappointment of Municipal Court Judges

VII. Discussion of Agenda Item(s) 10

Consider annual appointments to Boards, Commissions and Committees

VIII. Adjournment - The work session adjourned at 6:25 p.m.

APPROVED this the 28th day of June 2016.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Richard Ward, Mayor

**City of Hurst
City Council Minutes
Tuesday, June 14, 2016**

On the 14th day of June 2016, at 6:30 p.m., the City Council of the City of Hurst, Texas, convened in Regular Meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Richard Ward)	Mayor
Larry Kitchens)	Mayor Pro Tem
Bill McLendon)	Councilmembers
Henry Wilson)	
Nancy Welton)	
David Booe)	
Allan Weegar)	City Manager
John Boyle)	City Attorney
Clay Caruthers)	Assistant City Manager
Rita Frick)	City Secretary
Steve Bowden)	Executive Director of Development
Greg Dickens)	Executive Director of Public Works
John Brown)	Fire Chief
David Palla)	Deputy Fire Chief
Steve Moore)	Police Chief
Billy Keadle)	Police Lieutenant
Paul Brown)	Managing Director of Finance

With the following Councilmembers absent: Trasa Cobern, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 6:30 p.m.

Councilmember Booe gave the Invocation.

The Pledge of Allegiance was given.

PROCLAMATION(S)

1. Proclamation recognizing Amateur Radio Week. Mayor Ward recognized Deputy Fire Chief David Palla who introduced the Hurst Amateur Radio Club members, noting this is their 50th Anniversary as a club. He thanked the members for their assistance during EOC operations. Councilmember Booe presented the Proclamation recognizing Amateur Radio Week to Hurst Amateur Radio Club President Chris Cotter.

CONSENT AGENDA

2. Considered approval of the minutes for the May 17, 2016 City Council meetings.

3. Considered authorizing the city manager to enter into an annual contract for citywide banner purchase and installation services contract with the option to renew for four additional twelve month periods.
4. Considered authorizing the city manager to enter into an annual contract for purchase of irrigation systems components and supplies with the option to renew for four additional twelve month periods.
5. Considered approval of an agreement with Tarrant County for tax collection services for tax year 2016.

Councilmember Wilson moved to pass the consent agenda. Motion seconded by Councilmember Welton. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Wilson and Welton
No: None

PUBLIC HEARING AND RELATED ITEM

6. Conducted a Public Hearing to consider extending the effect of Article III, Chapter 14 of the Hurst Code of Ordinances entitled; “Curfew Hours for Juveniles”.

Mayor Ward announced a public hearing to consider extending the effect of Article III, Chapter 14, of the Hurst Code of Ordinances entitled; “Curfew Hours for Juveniles” and, recognized Police Lieutenant Billy Keadle who provided an overview of the juvenile curfew ordinance, the ensuing benefits, and the juvenile crime statistics. He stated staff believes the ordinance is an effective tool for law enforcement and has a positive effect on the safety of the youth of the community.

There being no one else to speak, Mayor Ward closed the public hearing.

7. Considered Ordinance 2320, first reading, extending the effect of Article III, Chapter 14 of the Hurst Code of Ordinances entitled; “Curfew Hours for Juveniles”.

Councilmember Booe moved to approve Ordinance 2320, extending the effect of Article III, Chapter 14 of the Hurst Code of Ordinances entitled: “Curfew Hours for Juveniles”. Motion seconded by Councilmember Wilson. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Wilson and Welton
No: None

RESOLUTION(S)

8. Considered Resolution 1646 approving and authorizing publication of a Notice of Intention to issue Certificates of Obligation.

Mayor Ward recognized Managing Director of Finance Paul Brown who provided an overview of Resolution 1646 approving and authorizing publication of a Notice of Intention to issue Certificates of Obligation for a principal amount of \$5.4 million for repairs and improvements at Hurst's Recreation Center, and for renovations at Hurst's Central Aquatics Center. Staff also noted an additional amount will be added for issuance costs. City Manager Allan Weegar noted the obligations are backed by the 4B sales tax and funded by local sales tax. He noted the Central Aquatics Center has been on the capital improvement program for quite a few years, and Chisholm Aquatics Center was recently finished. Also noted was the roof leak at the Recreation Center and the extensive damage to the flooring. In response to Councilmembers' questions, Mr. Weegar stated the Texas Municipal League rejected the City's roof claim.

Councilmember McLendon moved to approve Resolution 1646 authorizing the publication of the Notice of Intention to issue City of Hurst, Texas, Certificates of Obligation. Motion seconded by Councilmember Welton. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Wilson and Welton

No: None

ACTION ITEM(S)

9. Considered reappointment of Municipal Court Judges. City Manager Allan Weegar advised Council the term for the municipal judge coincides with the Mayor's term.

Councilmember Wilson moved to reappoint Municipal Judge Lacy Britten, Alternate Court Judge Kenneth Whiteley and Alternate Court Judge Timothy J. Murphy for a two year term. Motion seconded by Councilmember Welton. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Wilson and Welton

No: None

10. Consider annual appointments to Boards, Commissions and Committees. No action was taken.

OTHER BUSINESS

11. Councilmembers reviewed the following advisory board meeting minutes:

-) HEB Teen Court Advisory Board
-) Historical Landmark Preservation Committee
-) Parks and Recreation Board
-) Library Board
-) Hurst Senior Citizens Advisory Board

- 12. Review of upcoming calendar items – City Manager Allan Weegar reviewed the following calendar items:

-) July 4, 2016 Stars and Stripes Fireworks Event at the Hurst Community Park.

- 13. City Council Reports – Mayor Ward noted the recent International Council of Shopping Center Conference attended by himself, Councilmember Bill McLendon and staff. City Manager Allan Weegar and Executive Director of Economic Development Steve Bowden noted the conference was successful for advancing the City’s retail development.

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED

Mayor Ward recognized the Boy Scouts and students in attendance. Also recognized was Northlake College professor Dr. Gabriel Brock who expressed his appreciation for the Mayor and his terrific job in helping teach his class. Dr. Gabriel Brock announced his retirement and emphasized how much he enjoyed the Mayor and what he taught his students. Dr. Brock introduced his wife Margarete Brock.

ADJOURNMENT

The meeting adjourned at 7:07 p.m.

APPROVED this the 28th day of June 2016.

ATTEST:

APPROVED:

Rita L. Frick, City Secretary

Richard Ward, Mayor

**Minutes
Hurst City Council
Special Session
Wednesday, June 22, 2016**

On the 22nd day of June 2016 at 5:00 p.m., the City Council of the City of Hurst, Texas, convened in Special Session at the Hurst Conference Center, 1601 Campus Drive, Hurst, Texas, with the following members present:

Richard Ward)	Mayor
Larry Kitchens)	Mayor Pro Tem
Henry Wilson)	Councilmembers
Bill McLendon)	
Trasa Cobern)	
Nancy Welton)	
David Booe)	
Allan Weegar)	City Manager
Clay Caruthers)	Assistant City Manager
Rita Frick)	City Secretary
Ashleigh Johnson)	Managing Director of Communications
Kara Crane)	Communications Specialist

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

Call to Order – The meeting was called to order at 5:00 p.m.

- 1. Conduct interviews and discuss annual appointments to Boards, Commissions and Committees.** Councilmembers discussed and conducted interviews for annual appointments to Boards, Commissions and Committees.
- 2. Consider annual appointments to Boards, Commissions and Committees.**

Councilmember Wilson moved to appoint Councilmember Welton to Place 4 of the Community Services Development Corporation. Motion seconded by Councilmember Kitchens. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson, and Welton
No: None

Councilmember Wilson moved to appoint Clay Caruthers as President of the Community Services Development Corporation upon Allan Weegar's resignation. Motion seconded by Councilmember McLendon. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson, and Welton
No: None

Councilmember Cobern moved to appoint Paul Brown as Treasurer of the Community Services Development Corporation. Motion seconded by Councilmember Welton. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson, and Welton
No: None

Mayor Ward recessed the meeting at 6:39 p.m. and reconvened the meeting at 6:59 p.m.

- 3. Discussion of City's website upgrades.** Mayor Ward recognized Managing Director of Communications Ashleigh Johnson and Communications Specialist Kara Crane who provided an overview of the proposed upgrades to the City's website. Ms. Johnson noted the data analyzed and collected was based on users and site usage, and the focus is to ensure the site is functional and user friendly.

Councilmembers discussed site preferences and needs based on user input. Ms. Johnson reviewed the proposed capabilities and the flexibility of the new site. She stated staff plans to roll out the new format in November and will provide Council a hands on review before launching the new website.

City Manager Weegar noted the recent awards received by the Communications Department.

Informational Items – City Manager Allan Weegar noted a possible late summer work session for policy and procedures training. Mayor Ward made suggestions for City Manager Allan Weegar's retirement reception scheduled for July 8, 2016.

Adjournment – The meeting was adjourned at 7:45 p.m.

APPROVED this the 28th day of June 2016.

ATTEST:

APPROVED:

Rita L. Frick, City Secretary

Richard Ward, Mayor

City Council Staff Report

SUBJECT: Approval of Resolution 1647 ratifying actions of the Community Services Development Corporation	
Supporting Documents:	
	<p>Meeting Date: 6/28/2016</p> <p>Department: Community Services</p> <p>Reviewed by: Allan Heindel</p> <p>City Manager Review:</p>
Background/Analysis:	
<p>Included in the Hurst Community Services Development Corporation By-Laws is a provision that requires the Hurst City Council to ratify all actions of the Development Corporation. The Corporation Board met prior to the June 28, 2016, City Council meeting and the attached resolution will ratify all actions taken by the Board at that meeting.</p>	
Funding and Sources:	
<p>There is no funding impact.</p>	
Recommendation:	
<p>Staff recommends City Council approve Resolution 1647 ratifying all actions taken by the Hurst Community Services Development Corporation Board on June 28, 2016.</p>	

RESOLUTION 1647

WHEREAS, the Hurst Community Services Development Corporation met June 28, 2016, and the City Council was present during such meeting, and fully concurs with all the actions therein taken.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Sec.1. **THAT** the actions of the Hurst Community Development Corporation Board of Directors taken June 28, 2016, be and the same are hereby approved and ratified.

AND SO IT IS RESOLVED.

Passed by a vote of _ to _ this the 28th day of June 2016.

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

By: _____
Richard Ward, Mayor

APPROVED AS TO FORM AND LEGALITY:

City Attorney

City Council Staff Report

SUBJECT: Conduct a Public Hearing and consider Ordinance 2320, extending the effect of Article III, Chapter 14, of the Hurst Code of Ordinances entitled; "Curfew Hours for Juveniles"

Supporting Documents:

Supporting documents provided at first reading

Meeting Date: 6/28/2016
 Department: Police
 Reviewed by: Lt. Billy Keadle
 City Manager Review:

Background/Analysis:

On August 9, 1994, the Hurst City Council passed a juvenile curfew ordinance. The ordinance is Article III, Curfew Hours for Minors, Section 14-41 through 14-45 and was last renewed by the City Council on July 24, 2013.

Section 370.002 of the Texas Local Government Code adopted by the 74th Legislature on May 31, 1995, requires:

(a) Before the third anniversary of the date of adoption of a juvenile curfew ordinance by general-law municipality or a home-rule municipality or an order of a county commissioners court, and every third year thereafter, the governing body of the general-law municipality or home-rule municipality or the commissioners court of the county shall:

- (1) review the ordinance of order's effects on the community and on problems the ordinance or order was intended to remedy; and
- (2) conduct public hearings on the need to continue the ordinance or order; and
- (3) abolish, continue, or modify the ordinance or order.

(b) Failure to act in accordance with Subsections (a)(1)-(3) shall cause the ordinance or order to expire.

The Police Department has found the Juvenile Curfew ordinance to have a positive effect on the safety of the youth of our community. The current ordinance is set to expire on July 24, 2016.

Funding and Sources:

There is no financial impact.

Recommendation:

Staff recommends the City Council approve Ordinance 2320 extending the effect of Article III, Chapter 14, of the Hurst Code of Ordinances entitled; "Curfew Hours for Juveniles".

ORDINANCE 2320

APPROVAL OF ORDINANCE 2320 EXTENDING THE EFFECT OF JUVENILE CURFEW ORDINANCE 1445, FOR AN ADDITIONAL THREE YEARS AFTER REVIEW AND PUBLIC HEARING

WHEREAS, the City Council of Hurst, Texas, on August 9, 1994, passed Ordinance 1445, establishing a juvenile curfew; and

WHEREAS, the City Council of Hurst, Texas, has extended this Ordinance as stipulated by law every three (3) years; and

WHEREAS, Section 370.002, Texas Local Government Code provides that:

- (a) Before the third anniversary of the date of adoption of a juvenile curfew ordinance by general-law municipality or a home-rule municipality or an order of a county commissioners court, and every third year thereafter, the governing body of the general-law municipality or home-rule municipality or the commissioners court of the county shall:
 - (1) review the ordinance of order's effects on the community and on problems the ordinance or order was intended to remedy; and
 - (2) conduct public hearings on the need to continue the ordinance or order; and
 - (3) abolish, continue, or modify the ordinance or order.
- (b) Failure to act in accordance with Subsections (a)(1)-(3) shall cause the ordinance or order to expire; and

WHEREAS, a Public Hearing was held June 14, 2016, to determine the need to continue Ordinance 1445; and

WHEREAS, the City Council of Hurst, Texas, has reviewed the effects of Ordinance 1445 on the community and problems the Ordinance was intended to remedy.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. THAT the City Council of Hurst, Texas, finds there is a need to continue Ordinance 1445 in full force and effect for three (3) more years.

Section 2. THAT the terms of Ordinance 1445 establishing a curfew for minors shall continue in full force and effect and such Ordinance shall be in full force and effect until July 24, 2019.

Section 3. THAT the city manager is ordered to comply with Section 370.002 of the Local Government Code by bringing this same matter to the attention of the City Council prior to July 24, 2019, to determine whether or not Ordinance 1445 is continued in force beyond that date.

AND IT IS SO ORDERED.

Passed on the first reading on the 14th day of June 2016 by a vote of 5 to 0.

Approved on the second reading on the ___ day of _____ 2016 by a vote of ___ to ___.

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Richard Ward, Mayor

Approved as to form and legality:

City Attorney

City Council Staff Report

SUBJECT: Consider Resolution 1648 approving and authorizing the execution of a Project Contract with the Hurst Community Services Development Corporation	
Supporting Documents:	
Resolution 1648	Meeting Date: 6/28/2016 Department: Fiscal Services Reviewed by: Paul Brown City Manager Review:
Background/Analysis:	
<p>The Hurst Community Services Development Corporation (the "Corporation") met on June 28, 2016 and authorized and approved the execution of a project contract with the City. The contract terms call for the Corporation to pay the costs of the upcoming Recreation Center and Central Aquatics Center improvements. By approving the project contract, the Council is agreeing with the Corporation that the best and most cost effective manner to finance these improvements would be for the Corporation to pay for the certificates of obligation, to be issued July 19, 2016, by remitting to the City receipts from the local sales and use taxes received by the Corporation, in an amount sufficient to provide payment of 100% of the principal and interest requirements.</p>	
Funding and Sources:	
Hurst Community Services Development Corporation Half-Cent Sales Tax Fund	
Recommendation:	
<p>Staff recommends that City Council approve Resolution 1648 approving and authorizing the execution of a Project Contract, with the Hurst Community Services Development Corporation, to provide funding for certificates of obligation, in support of Recreation Center and Central Aquatics Center improvements.</p>	

RESOLUTION 1648

A RESOLUTION OF THE CITY OF HURST, TEXAS, APPROVING AND AUTHORIZING THE EXECUTION OF A PROJECT CONTRACT WITH THE HURST COMMUNITY SERVICES DEVELOPMENT CORPORATION

WHEREAS, the City Council of the City of Hurst, Texas (the "City"), has determined that certificates of obligation should be issued under and pursuant to the provisions of Texas Local Government Code, Subchapter C of Chapter 271, as amended, for the purpose of paying contractual obligations to be incurred for the construction of public works, to wit: constructing, improving and equipping municipal aquatic and recreation center facilities (the "Project"); and

WHEREAS, the Board of Directors of the Hurst Community Services Development Corporation (the "Corporation") has agreed to pay the costs of such Project by remitting to the City from the receipts from the local sales and use taxes received by the Corporation to pay the principal of and interest on such Certificates; and

WHEREAS, a Project Contract by and between the Corporation and the City (substantially in the form and content attached hereto as Exhibit A) has been submitted to the City Council for approval and execution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. THAT the Project Contract by and between the Corporation and the City (substantially in the form and content of Exhibit "A" attached hereto and incorporated herein by reference as a part hereof for all purposes) is hereby approved, and the Mayor and City Secretary are hereby authorized and directed to execute such Project Contract for and on behalf of the City and as the act and deed of this Council.

AND IT IS SO RESOLVED.

Approved this the 28th day of June 2016 by a vote of to .

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Richard Ward, Mayor

Approved as to form and legality:

City Attorney

Exhibit A
Project Contract

PROJECT CONTRACT

THIS PROJECT CONTRACT ("Contract") is executed by and between the City of Hurst, Texas ("City"), a home rule municipality created, existing and organized under the laws of the State of Texas and the City's home rule charter and the Hurst Community Services Development Corporation ("Corporation"), a nonprofit corporation created and organized under the laws of the State of Texas, particularly the Development Corporation Act, Title 12, Subtitle C1 of the Local Government Code, as amended (formerly Section 4B of the Development Corporation Act of 1979, Article 5190.6, Vernon's Texas Civil Statutes and referred to herein as the "Act").

WITNESSETH

WHEREAS, in accordance with the provisions of the Act an election was duly held and conducted in the City on the 16th day of January, 1993, to submit a proposition to the voters of the City on the question of the adoption of a sales and use tax within the City at a rate of one-half of one percent "to be used and applied in the manner and to the purposes authorized by the Act, including, but not limited to, parks, sports, other related facilities, municipal buildings and open space improvements"; and

WHEREAS, the proposition submitted to the voters of the City at said election was duly approved, and thereafter the City created the Corporation as authorized by the Act; and a certificate of incorporation for the Corporation was issued by the Secretary of State of Texas; and

WHEREAS, the Act provides that the receipts received from the collection of the local sales and use tax of one-half cent ("Sales Tax") for the benefit of the Corporation may be used to pay the costs of "projects" described in Chapter 505 of the Act which include land, buildings, equipment, facilities and improvements found by the Board of Directors of the Corporation to "be required or suitable for use for professional and amateur sports, including children's sports, athletic, entertainment, tourist, convention and public park purposes and events, including stadiums, ballparks, auditoriums, amphitheaters, concert halls, parks and park facilities, open space improvements, museums, exhibition facilities, and related store, restaurant, concession, and automobile parking facilities; related area transportation facilities and related roads, streets, and water and sewer facilities and other related improvements that enhance any such items"; and

WHEREAS, City Council of the City and Board of Directors of the Corporation have determined to undertake a project to include, among other things, constructing, improving and equipping municipal aquatic and recreation center facilities (the "Project"); and

WHEREAS, after considering the options available to finance the costs of the Project, the City and Corporation have further determined that the best and most cost effective manner to finance the costs of said improvements would be for the City to issue certificates of obligation secured in part from the City's ad valorem taxing authority and with the understanding and agreement of the Corporation to pay the costs of such Project by remitting to the City receipts from the Sales Tax in an amount sufficient to provide payment of 100% of the principal of and interest requirements on the certificates of obligation to be issued by the City to finance such costs as the same shall become due and payable;

NOW, THEREFORE, in consideration of the covenants and agreements herein made, and subject to the conditions herein set forth, the City and the Corporation agree as follows:

Section 1. DEFINITIONS AND INCORPORATION OF PREAMBLES. The terms and expressions used in this Contract, unless the context shows clearly otherwise, shall have meanings set forth herein, including terms defined in the preambles hereto, which preambles are incorporated herein and made a part hereof for all purposes.

Section 2. FINANCING OF PROJECT. The parties agree and understand the costs of Project, including all construction costs, equipment costs and related improvements, are to be paid from a portion of the proceeds received from the sale of certificates of obligation to be issued by the City ("Obligations").

Section 3. OBLIGATION OF THE CORPORATION. Following the issuance and sale of the Obligations, the City shall furnish the Corporation a debt retirement schedule for such Obligations. On or about 45 days prior to the next succeeding interest payment date for the Obligations, the City will notify the Corporation of the amount due from the Corporation on such interest payment date, taking into account any funds which the City has allocated to the payment of such debt retirement, including any funds from payments received in connection with the development of the Project. Upon being furnished with such notice, the Corporation agrees to pay to the City on or before the 30th day preceding such interest payment date, the amount so indicated in the notice from the City representing 100% of the principal of and interest on the Obligations coming due on the next interest payment date.

The Corporation further agrees the payments due hereunder to the City for the payment of the debt service on the Obligations will be incorporated and included in the Corporation's annual budget, as adopted or amended.

Section 4. OBLIGATION OF THE CITY. The Corporation shall have no liability with respect to the operation or maintenance of the Project other than to make the payments to the City herein contemplated from the Corporation's receipts from the Sales Tax levied and allocated for the Corporation's benefit.

Section 5. PROJECT OWNERSHIP, OPERATION AND MAINTENANCE. The City shall own the Project and have sole responsibility for its operation and maintenance.

Section 6. REGULATORY BODIES. This Contract shall be subject to all valid rules, regulations, and laws applicable thereto passed or promulgated by the United States of America, the State of Texas, or any governmental body or agency having lawful jurisdiction or any authorized representative or agency of any of them.

Section 7. TERM OF CONTRACT. The term of this Contract shall be for the period during which the Obligations are Outstanding.

IN WITNESS WHEREOF, the Corporation and the City, acting under authority of their respective governing bodies have caused this Contract to be duly executed in several counterparts, each of which shall constitute an original, all as of the ____ day of _____, 2016, which is the date of this Contract.

HURST COMMUNITY SERVICES
DEVELOPMENT CORPORATION

CITY OF HURST, TEXAS

By _____
President

Mayor

ATTEST:

Secretary

City Secretary

(Corporate Seal)

(City Seal)

City Council Staff Report

SUBJECT: Consider authorizing the city manager to proceed with the Recreation Center Repairs Project	
Supporting Documents:	
	<p>Meeting Date: 6/28/2016</p> <p>Department: Community Services</p> <p>Reviewed by: Allan Heindel</p> <p>City Manager Review:</p>
Background/Analysis:	
<p>Over the last ten years, the Recreation Center has experienced intermittent leaks throughout the building. Most of the past leaks caused relatively minor damage and the roof has been patched following each storm event. However, during a December 2015 storm, the leaks caused extensive damage to the Cardio Room and the Main Gym floor. The roof can no longer be patched to avoid leaks and is in need of replacement.</p> <p>In January 2016, the City Council approved a contract with the engineering firm, The Conley Group, to provide the investigative, design, and engineering services for the Recreation Center repairs. The Conley Group completed their investigation and developed construction documents for the repairs, which will include a complete roof replacement, removal and replacement of the window wall system in the Cardio Room, replacement of waterproofing components throughout the building, and repairs to the Main gym floor.</p> <p>Bids for the repairs were sought using purchasing consortiums member vendors. Purchasing consortiums allow the City to purchase goods and services under a competitive contract in a quick and efficient manner. Staff recommends using Supreme Roofing for the roof and the curtain wall replacement and wall waterproofing. Supreme submitted a quote in the amount of \$1,317,833 for the repairs. Staff recommends using Z Floor for the gym floor repairs who submitted a quote of \$100,839. The City of Hurst is a member of the TIPS (The Interlocal Purchasing System) purchasing consortium. When making purchases through TIPS, the City can contract directly with Supreme Roofing and Z Floor as TIPS low bidders. Supreme Roofing and Z Floor both have excellent reputations for quality work and have successfully completed many similar projects in the past.</p>	

The Hurst Parks and Recreation Advisory Board reviewed the Recreation Center Repairs Project at the May 12, 2016 meeting and recommended Council proceed with the project.

Funding and Sources:

The total project amount, including a 10% contingency, is \$1,560,539. Funding in the amount of \$1,400,000 has been identified in the 2016 bond issuance within the Half Cent Sales Tax Fund. The additional \$160,539 has been identified within the 2016/17 PAYGO of the Half Cent Sales Tax Fund.

Recommendation:

It is recommended the City Council authorize the city manager to proceed with the Recreation Center Repairs Project, for an amount not to exceed \$1,560,539

City Council Staff Report

SUBJECT: Consider authorizing the city manager to enter into a contract with Halff Associates, Inc., for the 2016 Parks and Recreation Master Plan	
Supporting Documents:	
	<p>Meeting Date: 6/28/2016</p> <p>Department: Community Services</p> <p>Reviewed by: Allan Heindel</p> <p>City Manager Review:</p>
Background/Analysis:	
<p>The City of Hurst recently accepted requests for proposals from area architectural/engineering firms for the completion of a comprehensive parks, recreational programming, and facilities master plan. The City developed the initial Master Parks Plan in 1978; updated it in 1986, 1997 and, again, in 2006. Cities are dynamic, so master plans for facilities and the services they provide must be updated periodically as a community's population grows, its land use patterns change, the needs and attitudes of its citizens change, and parkland and resources become available. Additionally, an updated master plan is required by the Texas Parks and Wildlife Department in order to apply for grants under the Texas Recreation and Parks Account local park grants program.</p> <p>Requests for proposals (RFP) for the project were developed, advertised in the newspaper, and sent to area architectural/engineering firms, asking for qualifications to be considered for this project, with five firms responding to the request. A staff committee reviewed all submissions, selected two firms as finalists, and invited them to make a full presentation to the Parks and Recreation Board. After hearing the presentations at the March 2016 meeting, the Parks and Recreation Board voted to make a recommendation to the City Council for award of the Master Plan project to Halff Associates, Inc. Halff Associates, Inc. has an excellent reputation for quality work and has successfully worked with the City of Hurst on past projects including the 2006 Master Plan.</p>	
Funding and Sources:	
<p>Based on the Parks and Recreation Board's recommendation, staff has negotiated a contract that is reasonable, cost effective, and meets the requirements as set forth in the RFP. It is estimated that the Community Services Department will require approximately \$102,000 (includes a 10% contingency) for this contract. Funding for</p>	

this contract has been identified in the FY 2016 PAYGO Project, Master Plan Update and the unencumbered balance of the Half Cent Sales Tax Fund.

Recommendation:

It is recommended that the City Council authorize the city manager to enter into a contract with Halff Associates, Inc., for the 2016 Parks and Recreation Master Plan.

City Council Staff Report

<p>SUBJECT: Consider authorizing the city manager to enter into an annual contract, with Bass Communications, for video production services with the option to renew for four additional twelve month periods</p>	
<p>Supporting Documents:</p>	
	<p>Meeting Date: 6/28/2016</p> <p>Department: Community Services</p> <p>Reviewed by: Allan Heindel</p> <p>City Manager Review:</p>
<p>Background/Analysis:</p>	
<p>Over the last two years, the Historic Landmark Preservation Committee with the support of staff and a video production company has been working to capture Hurst history through video history interviews known as the Hurst History Project. The goal of the Hurst History Project is to identify sources, collect, archive and provide access to people’s testimony about their own experiences living in the Hurst area. To date, four video interviews have been completed and posted on the Hurst History page of the City of Hurst’s website. An additional four are in the final editing stages. The Historic Landmark Preservation Committee has identified many more potential interview subjects and recommends continuing the Hurst History Project.</p> <p>Additionally, the video, Hurst – Looking Forward Through the Past, is in need of updating. Produced in 1998 for the City of Hurst, the video highlights significant events, people, and places in the City and has been used as an educational and marketing tool.</p> <p>Staff negotiated with Bass Communications for video production services to update the Hurst – Looking Forward Through the Past video and to continue to the Hurst History Project videos. The estimated cost for these two projects is \$40,000. Staff estimates that up to \$16,000 would be needed for the Hurst – Looking Forward Through the Past portion of the project. The other \$24,000 would allow for eight more subjects to be interviewed as part of the Hurst History Project. Bass Communications was the video production company used for the initial Hurst Project videos and has successfully completed similar projects for other cities including Cedar Hill and Euless.</p>	

Funding and Sources:

It is estimated that the Communications Department, the Community Services Department and other divisions will require approximately \$5,000-\$50,000 per year for this service depending upon budget allocations. Funding for this contract has been identified in the Special Projects Fund.

Recommendation:

It is recommended that the City Council authorize the city manager to enter into a contract with Bass Productions, for video production services, with the option to renew for four additional twelve month periods.

City Council Staff Report

SUBJECT: Consideration of annual appointments to the boards, commissions and committees	
Supporting Documents:	
	Meeting Date: 6/28/2016 Department: City Secretary Reviewed by: Rita Frick City Manager Review:
Background/Analysis:	
This item provides for consideration of appointment to the boards, commissions and committees	
Funding and Sources:	
There is no fiscal impact.	
Recommendation:	
There is no staff recommendation	

Future Event Calendar

June 28, 2016

DATE AND TIME	ACTIVITY
Tuesday, June 28, 2016 5:00 p.m.	Hurst Community Services Development Corporation Meeting – City Hall First Floor Conference Room
Tuesday, June 28, 2016 6:30 p.m.	Regular City Council Meeting City Council Chambers
Monday, July 4, 2016	Holiday – City Offices Closed
Monday, July 4, 2016 5:00 p.m.	Stars and Stripes Event Hurst Community Park
Monday, July 11, 2016 5:30 p.m.	Justice Center Dedication Justice Center
Tuesday, July 12, 2016 6:30 p.m.	Regular City Council Meeting City Council Chambers
Tuesday, July 19, 2016 5:00 p.m.	Special City Council Meeting Council Chambers
Tuesday, July 26, 2016	Canceled – City Council Meeting
Saturday, July 30, 2016 7:30 a.m.	City Council Multi-Year Financial Planning Meeting – Hurst Conference Center
Tuesday, August 9, 2016 6:30 p.m.	Regular City Council Meeting City Council Chambers