

**WORK SESSION AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
FIRST FLOOR CONFERENCE ROOM
TUESDAY, JUNE 14, 2016 – 5:00 P.M.**

I. Call to Order

II. Interviews for annual appointments to Boards, Commissions and Committees

III. Informational Items

IV. Discussion of Agenda Item(s) 6 and 7

Conduct a Public Hearing to consider extending the effect of Article III, Chapter 14 of the Hurst Code of Ordinances entitled; “Curfew Hours for Juveniles”

Consider Ordinance 2320, first reading, extending the effect of Article III, Chapter 14 of the Hurst Code of Ordinances entitled; “Curfew Hours for Juveniles”

Billy Keadle

V. Discussion of Agenda Item(s) 8

Consider Resolution 1646 approving and authorizing publication of a Notice of Intention to issue Certificates of Obligation

Paul Brown

VI. Discussion of Agenda Item(s) 9

Consider reappointment of Municipal Court Judges

Rita Frick

VII. Discussion of Agenda Item(s) 10

Consider annual appointments to Boards, Commissions and Committees

Rita Frick

VIII. Adjournment

Posted by: _____

This the 10th day of June 2016, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

<p>This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary’s office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.</p>
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**REGULAR MEETING AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
TUESDAY, JUNE 14, 2016**

AGENDA:

5:00 p.m. - City Council Work Session (City Hall, First Floor Conference Room)

6:30 p.m. - City Council Meeting (City Hall, Council Chamber)

CALL TO ORDER

INVOCATION (Councilmember David Booe)

PLEDGE OF ALLEGIANCE

PROCLAMATION(S)

1. Proclamation recognizing Amateur Radio Week

CONSENT AGENDA

2. Consider approval of the minutes for the May 17, 2016 City Council meetings
3. Consider authorizing the city manager to enter into an annual contract for citywide banner purchase and installation services contract with the option to renew for four additional twelve month periods
4. Consider authorizing the city manager to enter into an annual contract for purchase of irrigation systems components and supplies with the option to renew for four additional twelve month periods
5. Consider approval of an agreement with Tarrant County for tax collection services for tax year 2016

PUBLIC HEARING AND RELATED ITEM

6. Conduct a Public Hearing to consider extending the effect of Article III, Chapter 14 of the Hurst Code of Ordinances entitled; "Curfew Hours for Juveniles"
7. Consider Ordinance 2320, first reading, extending the effect of Article III, Chapter 14 of the Hurst Code of Ordinances entitled; "Curfew Hours for Juveniles"

RESOLUTION(S)

- 8. Consider Resolution 1646 approving and authorizing publication of a Notice of Intention to issue Certificates of Obligation

ACTION ITEM(S)

- 9. Consider reappointment of Municipal Court Judges
- 10. Consider annual appointments to Boards, Commissions and Committees

OTHER BUSINESS

- 11. Review of the following advisory board meeting minutes:
 -) HEB Teen Court Advisory Board
 -) Historical Landmark Preservation Committee
 -) Parks and Recreation Board
 -) Library Board
 -) Hurst Senior Citizens Advisory Board
- 12. Review of upcoming calendar items
- 13. City Council Reports

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED

ADJOURNMENT

Posted by: _____

This 10th day of June 2016, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary’s office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

Office of the Mayor

Proclamation

City of Hurst

Amateur Radio operators are celebrating over a century of the miracle of the human voice broadcast over the airwaves; and

Amateur Radio continues to provide a bridge between people, societies and countries by creating friendships, sharing ideas and providing countless hours of community services with these services being wholly uncompensated; and

The State of Texas recognizes the services Amateur Radio's people provide to many emergency response organizations, including Tarrant County; and

These same individuals have further demonstrated their value in public assistance by providing free radio communications for local parades, bike-a-thons, fairs and other charitable public events; and

The City of Hurst recognizes and appreciates the diligence of these "hams" who also serve as weather spotters in the Skywarn Program of the U.S. Government Weather Bureau; and

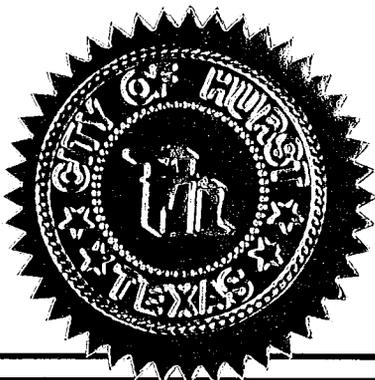
The Amateur Radio Relay League (ARRL) is the leading organization for Amateur Radio in the USA; and

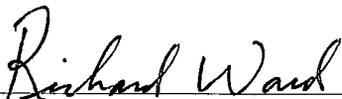
The Amateur Radio Relay League (ARRL) Radio Field Day exercise will take place on June 25-26, 2016, and is a 24 hour emergency preparedness exercise and demonstration of the Radio Amateurs' skills and readiness to provide self-supporting communications without further infrastructure being required.

NOW, THEREFORE, I, Richard Ward, Mayor of the City of Hurst, Texas, on behalf of the entire City Council and all of our citizens, do hereby officially recognize and designate June 20-26, 2016 as

Amateur Radio Week

in the City of Hurst and salute the individuals who unselfishly dedicate their time to a worthy cause.
Witness my Hand and the Official Seal of the City of Hurst, Texas, on this 14th day of June 2016.





Mayor Richard Ward

**Minutes
Hurst City Council
Work Session
Tuesday, May 17, 2016**

On the 17th day of May 2016, at 5:30 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at Hurst City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Richard Ward)	Mayor
Bill McLendon)	Mayor Pro Tem
Larry Kitchens)	Councilmembers
Henry Wilson)	
Nancy Welton)	
David Booe)	
Trasa Cobern)	Councilmember Elect

Allan Weegar)	City Manager
Cathy Cunningham)	City Attorney
Clay Caruthers)	Assistant City Manager
Rita Frick)	City Secretary
Steve Bowden)	Executive Director of Development
Greg Dickens)	Executive Director of Public Works
John Brown)	Fire Chief
Steve Moore)	Police Chief
Billy Keadle)	Police Lieutenant

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

- I. Call to Order** – The meeting was called to order at 5:30 p.m.
- II. Informational Items** – None
- III. Discussion of Agenda Item(s) 9**
Consider Resolution 1645 authorizing the city manager to apply for a Body Camera Grant from the Criminal Justice Division of the Governor’s Office. Police Lieutenant Billy Keadle briefed Councilmembers on the Body Camera Grant from the Criminal Justice Division of the Governor’s Office.
- IV. Discussion of Agenda Item(s) 10**
Consider authorizing the city manager to proceed with the Central Aquatics Center Renovation Project. Deputy City Manager Allan Heindel briefed Councilmembers on the Central Aquatics Center Renovation Project.

V. Adjournment - The work session adjourned at 6:06 p.m.

APPROVED this the 14th day of June 2016.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Richard Ward, Mayor

**City of Hurst
City Council Minutes
Tuesday, May 17, 2016**

On the 17th day of May 2016, at 6:30 p.m., the City Council of the City of Hurst, Texas, convened in Regular Meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Richard Ward)	Mayor
Bill McLendon)	Mayor Pro Tem
Larry Kitchens)	Councilmembers
Trasa Cobern)	
Henry Wilson)	
Nancy Welton)	
David Booe)	
Allan Weegar)	City Manager
Cathy Cunningham)	City Attorney
Clay Caruthers)	Assistant City Manager
Rita Frick)	City Secretary
Steve Bowden)	Executive Director of Development
Greg Dickens)	Executive Director of Public Works
John Brown)	Fire Chief
Steve Moore)	Police Chief
Billy Keadle)	Police Lieutenant

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 6:30 p.m.

Mayor Ward gave the Invocation.

The Pledge of Allegiance was given.

CANVASS OF ELECTION

1. Consider Resolution 1644 Canvassing the May 7, 2016 General Election.

Councilmember Wilson moved to pass Resolution 1644 canvassing the votes for the May 7, 2016 General Election. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Wilson and Welton
No: None

INAUGURATION OF OFFICIALS

2. Presentation of Certificates of Election – Mayor Ward presented Certificates of Elections to himself, Nancy Welton, Bill McLendon and Trasa Cobern.
3. Oath of Office for Elected Officials – City Secretary Rita Frick administered the Oath of Office to Mayor Ward, and Councilmembers Trasa Cobern, Bill McLendon and Nancy Welton.

Newly elected officials introduced their family and friends.

Mayor Ward recessed the meeting at 6:44 p.m. and reconvened the meeting at 6:53 p.m.

4. Election of Mayor Pro Tem

Councilmember Bill McLendon moved to approve Larry Kitchens for Mayor Pro Tem. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson and Welton
No: None

PERSON(S) TO BE HEARD

5. Hurst-Eules-Bedford Independent School District Superintendent Steve Chapman requests to speak to express appreciation to the Mayor, City Council and Library staff for supporting HEB READS.

Mayor Ward recognized Vice President of HEB ISD Board Member Dawn Jordan Wells, who expressed appreciation to the Mayor, City Council and Library for their support of the HEB READS program on behalf of Superintendent Steve Chapman, who was not present this evening.

CONSENT AGENDA

6. Considered approval of the minutes for the May 10, 2016 City Council meetings.
7. Considered Ordinance 2318, second reading, amending Chapter 26, “Water and Sanitary Sewers” Article II, Section 26-44, Cross-Connection Regulations to include prohibited conduct.
8. Considered Ordinance 2319, second reading, resolving the 2016 Atmos Mid-Tex Rate Review Mechanism (RRM) Filing.

Councilmember Booe moved to approve the consent agenda. Motion seconded by Councilmember McLendon. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson and Welton
No: None

RESOLUTION(S)

9. Considered Resolution 1645 authorizing the city manager to apply for a Body Camera Grant from the Criminal Justice Division of the Governor's Office.

Mayor Ward recognized Police Lieutenant Billy Keadle who reviewed the proposed grant for body-worn cameras. He explained how the preliminary grant allocation is \$78,000, how the cameras operate and help improve the quality of service provided by the police department. In response to Councilmembers' questions, Lieutenant Keadle explained there are still several unknowns regarding data storage, reviewed the triggers for the cameras and stated the department is currently testing the cameras with five officers. He stated policies will be developed based on several criteria.

Councilmember Kitchens moved to approve Resolution 1645 authorizing the city manager to apply to the Office of the Governor, Criminal Justice Division, for a body worn camera grant. Motion seconded by Councilmember Welton. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson and Welton

No: None

ACTION ITEM(S)

10. Considered authorizing the city manager to proceed with the Central Aquatics Center Renovation Project.

Mayor Ward recognized Deputy City Manager Allan Heindel who reviewed the renovation project for the Central Aquatics Center including the design, engineering, features and time line. Mr. Heindel explained the bid process and stated the Fain Group submitted the low bid, and was well qualified. The total project cost of a not to exceed amount of \$4,180,374 to be funded from the half cent sales tax was presented.

In response to Councilmembers' questions, Mr. Heindel stated the pool depth was from 0 to 4 feet and the facility is designed for families with younger children. He stated attendance at Central Aquatics is 50,000 to 90,000 annually. Also noted was Central Aquatics being 20 years old and was one of the first of its type aquatics systems in the State of Texas.

Councilmember Cobern moved to authorize the city manager to proceed with the Central Aquatics Center Renovation Project, for an amount not to exceed \$4,180,374. Motion seconded by Councilmember Welton. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Cobern, Wilson and Welton

No: None

OTHER BUSINESS

- 11. Review of upcoming calendar items – City Manager Allan Weegar noted the May 24, 2016 City Council meeting has been canceled.
- 12. City Council Reports – None.

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED

Mayor Ward recognized President of the Hurst United Soccer Association Gary Waldron, who expressed his appreciation of new signs regarding spectator conduct to be posted at soccer facilities.

Mayor Ward expressed his pleasure that Councilmember Cobern is a member of City Council.

ADJOURNMENT

The meeting adjourned at 7:20 p.m.

APPROVED this the 14th day of June 2016.

ATTEST:

APPROVED:

Rita L. Frick, City Secretary

Richard Ward, Mayor

City Council Staff Report

<p>SUBJECT: Consider authorizing the city manager to enter into an annual contract, with Flags by Pam, for citywide banner purchase and installation services, with the option to renew for four additional twelve month periods</p>	
<p>Supporting Documents:</p>	
	<p>Meeting Date: 6/14/2016</p> <p>Department: Community Services</p> <p>Reviewed by: Allan Heindel</p> <p>City Manager Review:</p>
<p>Background/Analysis:</p>	
<p>For the last five years, the City has contracted with a company for the purchase and installation of year-round banners, seasonal pennants, flags, and outfield fence logos at various locations and facilities within the City. This annual contract enables the City to utilize a professional banner production and installation company to produce and install all city banners as part of the year-round Citywide Banner Program. Additionally, it alleviates the City from costly, dangerous, and labor-intensive work, while allowing a private sector company to supply this particular service in a more efficient manner on an as-needed basis. The current contract has expired.</p> <p>A set of specifications and bid documents was developed that included the production and installation of year-round, seasonal banners, the purchase of decorative seasonal pennants, the purchase of flags, and the production of outfield fence logos at the Hurst Community Park and Hurst Athletic Complex ballfields. The documents were advertised and distributed to banner purchase and installation companies in the area with four companies submitting sealed bids. After a full review, it was determined that Flags by Pam, out of Dallas, submitted the lowest qualified bid for citywide banner purchase and installation services. Flags by Pam has an excellent reputation for quality work.</p>	
<p>Funding and Sources:</p>	
<p>It is estimated that the Parks Division and other divisions will require approximately \$5,000-\$50,000 per year for this service depending upon budget allocations. Funding for this contract has been identified in the FY 2015-16 Operating Budget.</p>	

Recommendation:

It is recommended that the City Council authorize the city manager to enter into a contract, with Flags By Pam, for citywide banner purchase and installation services, with the option to renew for four additional twelve month periods.

City Council Staff Report

<p>SUBJECT: Consider authorizing the city manager to enter into an annual contract with Metro Irrigation Supply for purchase of irrigation systems components and supplies, with the option to renew for four additional twelve month periods</p>	
<p>Supporting Documents:</p>	
	<p>Meeting Date: 6/14/2016 Department: Community Services Reviewed by: Allan Heindel City Manager Review:</p>
<p>Background/Analysis:</p>	
<p>For the last five years, the City has contracted with a company for the purchase of irrigation supplies to maintain over 100 separate irrigation systems throughout all of the city-owned properties. Each system requires occasional maintenance and repair to operate effectively. As maintenance is performed on these irrigation systems, it is necessary for the Parks Division to purchase irrigation systems components and supplies.</p> <p>Specifications and bid documents were developed that included irrigation system components and supplies for the maintenance of the City's irrigation systems. The documents were advertised and distributed to irrigation systems components and supply businesses in the area with two companies submitting sealed bids. After a full review, it was determined that Metro Irrigation Supply submitted the lowest qualified bid for irrigation systems components and supplies. Metro Irrigation Supply was previously awarded the contract to provide these services to the City in 2011, and has an excellent working relationship with the City.</p>	
<p>Funding and Sources:</p>	
<p>It is estimated that the Parks Division will require approximately \$23,000 per year for this service. Funding for this contract has been identified in the FY 2015-16 Operating and Project Budgets.</p>	

Recommendation:

It is recommended that the City Council authorize the city manager to enter into a contract with Metro Irrigation Supply, for the purchase of irrigation systems components and supplies, with the option to renew for four additional twelve month periods.

City Council Staff Report

SUBJECT: Consider approval of an Agreement with Tarrant County for tax collection services for tax year 2016	
Supporting Documents:	
Agreement for the collection of property taxes	Meeting Date: 6/14/2016 Department: Fiscal Services Reviewed by: Paul Brown City Manager Review:
Background/Analysis:	
<p>Tarrant County submitted a renewal contract for the collection of real, personal, and mineral lease property taxes for tax year 2016. Tarrant County began collecting taxes for the City on October 1, 1994. Over the years, Tarrant County implemented significant improvements in all aspects of operations in order to reduce the time for receipt of funds by the City. The County's proposed rate has been lowered to \$0.95 from \$1.10 per property tax account, which is the lowest collection fee of any urban county in Texas. State law requires the County to charge taxing entities for the actual costs of tax collection.</p> <p>Considering 17,355 accounts at \$0.95 per account, the expenditure estimate for fiscal year 2016-2017 is \$16,487. The fee remains very reasonable considering the savings generated by outsourcing this accounting function. Savings are, at least, \$20,000 annually. Tarrant County also collects attorney fees that are specified by the City through a written agreement with a delinquent collection attorney. The delinquent tax service is tied to the city attorney contract with Boyle & Lowry.</p>	
Funding and Sources:	
Funding is available within the General Fund.	

Recommendation:

Staff recommends the City Council approve the Agreement with Tarrant County, for tax year 2016 property tax collection services, in an amount equal to \$0.95 per property tax account.



TARRANT COUNTY TAX OFFICE

100 E. Weatherford, Room 105 • Fort Worth, Texas 76196-0301 • 817-884-1100
taxoffice@tarrantcounty.com

RON WRIGHT
Tax Assessor-Collector

April 15, 2016

Mr Clay Caruthers
Director of Finance
1505 Precinct Line Rd
Hurst, TX 76054-3395

Dear Mr. Caruthers,

I am pleased to enclose our tax collection contract for the coming year. I am lowering my collection fee for the coming year for in-county accounts to \$.95 the lowest collection fee of any urban county in Texas. The fee for out-of-county accounts will remain \$2.60 per account. The rates will be applied to the Tax Year 2015 ending number of accounts.

State law requires that I charge taxing entities my actual costs for tax collection.

Enclosed are three original renewal contracts for the assessment and collection of your ad valorem taxes by my office for the tax year 2016. After the contracts have been signed, please return **ALL** copies to the attention of Sheila Moore, Entity Liaison. I will mail a fully executed contract to you after the Commissioner's Court has made formal approval of the contract. This will be at the end of September, so the contract will be returned in October. If you require more than one original, please make a copy of the contract and mail all four back to my office. In order to have your contract in place prior to the upcoming tax season, I would ask that you have the properly executed contract returned to me no later than **July 31, 2016**.

In addition to your 2016 contract, I am enclosing an attorney confirmation form. Please fill out the requested information, sign and return to my office along with the collection contracts.

You will be invoiced for your collection commission by January 31, 2017 with payment due no later than February 28, 2017.

The time for rate calculations is rapidly approaching and many of you are already in budget preparations. Please remember the importance of getting the rate and exemption information to us prior to the **September 16th** rate submission deadline. My office will provide more information on this requirement in the near future.

If you have questions, please contact my Entity Liaison, Sheila Moore, at 817-884-1526, or you may contact me at 817-884-1106 or by e-mail rjwright@tarrantcounty.com.

Sincerely,

A handwritten signature in cursive script that reads "Ron Wright".

Ron Wright, PCC
Tax Assessor-Collector
Tarrant County

COUNTY OF TARRANT

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§

Agreement For the Collection of Taxes

Agreement made this ____ day of _____, 2016, by and between the Tarrant County Tax Assessor/Collector, hereinafter referred to as **ASSESSOR/COLLECTOR**, and Tarrant County, hereinafter referred to as the **COUNTY**, both of whom are addressed at 100 E. Weatherford Street, Fort Worth, Texas 76196-0301, and the City of Hurst hereinafter referred to as **City**, whose address is 1505 Precinct Line Rd, Hurst, TX 76054-3395.

PURPOSE OF AGREEMENT

The purpose of this Agreement is to state the terms and conditions under which the **ASSESSOR/COLLECTOR** will provide assessment and collection services of Ad Valorem taxes levied by the City.

NOW THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

I.

SERVICES TO BE PERFORMED

The **ASSESSOR/COLLECTOR** agrees to bill and collect the taxes due and owing on taxable property upon which the City has imposed said taxes. The **ASSESSOR/COLLECTOR** shall perform the said services in the same manner and fashion as Tarrant County collects its own taxes due and owing on taxable property. The services performed are as follows: receiving the Certified Appraisal Roll from the appropriate Appraisal District and monthly changes thereto; providing mortgage companies, property owners and tax representatives, tax roll and payment data; providing all necessary assessments of taxes and Truth in Taxation calculations as required; the transmittal of tax statements via the U.S. Mail or electronic transfer of data; and payment processing. All City disbursements, made by check or by electronic transfer (ACH), for collected tax accounts will be made to the City on the day the **COUNTY** Depository Bank indicates the mandatory assigned "float" period has elapsed and the funds are posted to the collected balance. If any daily collection total is less than one hundred dollars (\$100.00), the disbursement may be withheld until the cumulative total of taxes collected for the City equals at least one hundred dollars (\$100.00), or at the close of the month.

II.

REPORTS

The **ASSESSOR/COLLECTOR** will provide the City the following reports, if requested:

Daily:	General Ledger Distribution Report
Weekly:	Detail Collection Report (Summary)
Monthly:	Tax Roll Summary (Totals Only)
	Year-to-Date Summary Report
	Detail Collection Report (Summary)
	Distribution Report (Summary)
Annual:	Delinquent Tax Attorney Tape
	Paid Tax Roll
	Delinquent Tax Roll
	Current Tax Roll

A selection of the above listed Reports will only be available by internet access. The **ASSESSOR/COLLECTOR** will provide the City the General Ledger Revenue & Expense Report monthly as required by Sec. 31.10 of the Texas Property Tax Code.

III.

COMPENSATION

In consideration of the services to be performed by the **ASSESSOR/COLLECTOR**, compensation for the services rendered is a rate of ninety-five cents (\$0.95) per account located within Tarrant County, and two-dollars and sixty cents (\$2.60) per account located outside Tarrant County. The number of accounts billed will be based on the July 25 billing roll certified to the **ASSESSOR/COLLECTOR**, net of subsequent account additions and deletions made by the Appraisal District. The **ASSESSOR/COLLECTOR** will invoice for these accounts by **January 31, 2017** with payment to be received from the City by **February 28, 2017**.

The scope of services identified in this contract does not include the administration of a rollback election. In the event of a successful rollback election, these costs incurred by the Tarrant County Tax Office will be separately identified, billed,

and paid by the entity.

**IV.
AUDITS**

The ASSESSOR/COLLECTOR will provide to the City auditor necessary explanations of all reports and access to ASSESSOR/COLLECTOR in-house tax system computer terminals to assist the City auditor in verifying audit samples of the financial data previously provided by the ASSESSOR/COLLECTOR during the past audit period. Additional support for entity verification or entity auditor verification is not a part of this contract. Each request for support will be reviewed individually. Costs for providing audit support will be determined by the ASSESSOR/COLLECTOR and will be charged to and must be paid by the City.

**V.
TAX RATE REQUIREMENT**

The City will provide the ASSESSOR/COLLECTOR, in writing, the City's newly adopted tax rate and exemption schedule to be applied for assessing purposes by Friday, September 16, 2016. Under authority of Section 31.01 (h) of the Property Tax Code, any additional cost of printing and mailing tax statements because of late reporting of the tax rate or the exemption schedule will be charged to and must be paid by the City.

The tax rate and the exemption schedule for each of the last five (5) years in which an ad valorem tax was levied, or all prior years where there remains delinquent tax, must be furnished in writing to the ASSESSOR/COLLECTOR at the time of the initial contract.

**VI.
COMPLIANCE WITH APPLICABLE
STATUTES, ORDINANCES, AND REGULATIONS**

In performing the services required under this Agreement, the ASSESSOR/COLLECTOR shall comply with all applicable federal and state statutes, final Court orders and Comptroller regulations. If such compliance is impossible for reasons beyond its control, the ASSESSOR/COLLECTOR shall immediately notify the City of that fact and the reasons therefore.

**VII.
DEPOSIT OF FUNDS**

All funds collected by the ASSESSOR/COLLECTOR in the performance of the services stated herein for the City shall be promptly transferred to the account of the City at the City's depository bank. All payments to entities will be made electronically by the automated clearing house (ACH). The ASSESSOR/COLLECTOR has no liability for the funds after initiation of the ACH transfer of the City's funds from the COUNTY Depository to the City's designated depository.

**VIII.
INVESTMENT OF FUNDS**

The City hereby agrees that the COUNTY, acting through the COUNTY Auditor, may invest collected ad valorem tax funds of the City during the period between collection and payment. The COUNTY agrees that it will invest such funds in compliance with the Public Funds Investment Act. The COUNTY further agrees that it will pay to the City all interest or other earnings attributable to taxes owed to the City. All parties agree that this Agreement will not be construed to lengthen the time period during which the COUNTY or the ASSESSOR/COLLECTOR may hold such funds before payment to the City.

**IX.
REFUNDS**

Refunds will be made by the ASSESSOR/COLLECTOR except as set forth herein. The ASSESSOR/COLLECTOR will advise the City of changes in the tax roll which were mandated by the appropriate Appraisal District.

The ASSESSOR/COLLECTOR will not make refunds on prior year paid accounts unless the prior year paid accounts for the past five (5) years are provided to the ASSESSOR/COLLECTOR.

All refunds of overpayments or erroneous payments due, but not requested, and as described in Section 31.11 of the Texas Property Tax Code, will after three years from the date of payment, be proportionately disbursed to those entities contracting with the ASSESSOR/COLLECTOR. The contract must have been in force, actual assessment and collection functions begun and the tax account was at the time of the over or erroneous payment within the City's jurisdiction. The proportional share is based upon the City's percent of the tax account's total levy assessed at the time of receipt of the over or erroneous payment.

In the event any lawsuit regarding the collection of taxes provided for in this agreement to which the City is a party, is settled or a final judgment rendered, and which final judgment is not appealed, and the terms of such settlement agreement or final judgment require that a refund be issued by the City to the taxpayer, such refund shall be made by ASSESSOR/COLLECTOR by debiting funds collected by ASSESSOR/COLLECTOR on behalf of the City and remitting such refund to the taxpayer in conformity with the terms of the settlement agreement or final judgment.

X.

DELINQUENT COLLECTIONS

The ASSESSOR/COLLECTOR will assess and collect the collection fee pursuant to Sections, 33.07, 33.08, 33.11 and 33.48 of the Property Tax Code, when allowed. The ASSESSOR/COLLECTOR will collect attorney fees that are specified by the City through written agreement with a delinquent collection Attorney. The ASSESSOR/COLLECTOR will disburse the amount directly to the City for compensation to a Firm under contract to the City.

If the delinquent collection Attorney contracted by the City requires attendance of ASSESSOR/COLLECTOR personnel at a court other than the District Courts in downtown Fort Worth, and the COUNTY is not a party, the employee's expenses and proportionate salary will be the responsibility of the City and will be added to the collection expenses and charged to the City.

The ASSESSOR/COLLECTOR will not be responsible for the collection of prior year delinquent accounts unless all delinquent accounts information is provided to the ASSESSOR/COLLECTOR.

XI.

TERM OF AGREEMENT

This Agreement shall become effective as of the date hereinabove set out, and shall continue in effect during the 2016 tax year, unless sooner terminated by providing sixty (60) day written notice, as outlined in paragraph XII.

XII.

NOTICES

Any notices to be given hereunder by either party to the other may be effected, in writing, either by personal delivery or by mail, registered or certified, postage prepaid with return receipt requested. Mailed notices shall be addressed to the address of the parties as they appear in the introductory paragraph of this Agreement, but each party may change this address by written notice in accordance with this paragraph.

XIII.

MISCELLANEOUS PROVISIONS

This instrument hereto contains the entire Agreement between the parties relating to the rights herein granted and obligations herein assumed. Any oral representations or modifications concerning this instrument shall be of no force or effect.

This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Tarrant County, Texas.

This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective legal representatives and successors.

In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or enforceability shall not affect any other provision hereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provisions had never been contained.

This Agreement and the attachments hereto constitutes the sole and only agreement of the parties hereto and supersedes any prior understandings or written or oral agreements between the parties respecting the within subject matter.

Executed on the day and year first above written, Tarrant County, Texas.

BY: _____ **DATE** _____
RON WRIGHT,
TAX ASSESSOR/COLLECTOR
TARRANT COUNTY

FOR City of Hurst

BY: _____ **DATE** _____
TITLE: _____

FOR TARRANT COUNTY:

BY: _____ **DATE** _____
B. GLEN WHITLEY
TARRANT COUNTY JUDGE

APPROVED AS TO FORM:

BY: _____ **DATE** _____
CRIMINAL DISTRICT ATTORNEY'S OFFICE*

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

City Council Staff Report

<p>SUBJECT: Conduct a Public Hearing and consider Ordinance 2320, extending the effect of Article III, Chapter 14 of the Hurst Code of Ordinances entitled; "Curfew Hours for Juveniles"</p>	
<p>Supporting Documents:</p>	
<p>Juvenile Curfew Statistics</p>	<p>Meeting Date: 6/14/2016 Department: Police Reviewed by: Lt. Billy Keadle City Manager Review:</p>
<p>Background/Analysis:</p>	
<p>On August 9, 1994, the Hurst City Council passed a juvenile curfew ordinance. The ordinance is Article III, Curfew Hours for Minors, Section 14-41 through 14-45 and was last renewed by the City Council on July 24, 2013.</p> <p>Section 370.002 of the Texas Local Government Code adopted by the 74th Legislature on May 31, 1995, requires:</p> <p>(a) Before the third anniversary of the date of adoption of a juvenile curfew ordinance by general-law municipality or a home-rule municipality or an order of a county commissioners court, and every third year thereafter, the governing body of the general-law municipality or home-rule municipality or the commissioners court of the county shall:</p> <ol style="list-style-type: none"> (1) review the ordinance of order's effects on the community and on problems the ordinance or order was intended to remedy; and (2) conduct public hearings on the need to continue the ordinance or order; and (3) abolish, continue, or modify the ordinance or order. <p>(b) Failure to act in accordance with Subsections (a)(1)-(3) shall cause the ordinance or order to expire.</p> <p>The Police Department has found the Juvenile Curfew ordinance to have a positive effect on the safety of the youth of our community. The current ordinance is set to expire on July 24, 2016.</p>	

Funding and Sources:

There is no financial impact.

Recommendation:

Staff recommends the City Council approve Ordinance 2320 extending the effect of Article III, Chapter 14 of the Hurst Code of Ordinances entitled; "Curfew Hours for Juveniles".

Memorandum



To: Mayor & Council
From: Lt. Billy Keadle
Date: June 14, 2016
Re: Juvenile Crime Statistics

Incidents of juvenile crime in the City of Hurst have decreased during curfew hours since the ordinance Article III. Curfew Hours for Juveniles, section 14-41 through 14-45 was extended in 2010.

Curfew Hours	2010-2012	2013-2015
Class C Charges	277	133
Curfew Charges	139	86
County Charges	22	29
Juvenile Victims of Crime	88	53

Non-Curfew Hours	2010-2012	2013-2015
Class C Charges	1,701	576
County Charges	290	265
Juvenile Victims of Crime	1,300	300

ORDINANCE 2320

APPROVAL OF ORDINANCE 2320 EXTENDING THE EFFECT OF JUVENILE CURFEW ORDINANCE 1445, FOR AN ADDITIONAL THREE YEARS AFTER REVIEW AND PUBLIC HEARING

WHEREAS, the City Council of Hurst, Texas, on August 9, 1994, passed Ordinance 1445, establishing a juvenile curfew; and

WHEREAS, the City Council of Hurst, Texas, has extended this Ordinance as stipulated by law every three (3) years; and

WHEREAS, Section 370.002, Texas Local Government Code provides that:

- (a) Before the third anniversary of the date of adoption of a juvenile curfew ordinance by general-law municipality or a home-rule municipality or an order of a county commissioners court, and every third year thereafter, the governing body of the general-law municipality or home-rule municipality or the commissioners court of the county shall:
 - (1) review the ordinance of order's effects on the community and on problems the ordinance or order was intended to remedy; and
 - (2) conduct public hearings on the need to continue the ordinance or order; and
 - (3) abolish, continue, or modify the ordinance or order.
- (b) Failure to act in accordance with Subsections (a)(1)-(3) shall cause the ordinance or order to expire; and

WHEREAS, a Public Hearing was held June 14, 2016, to determine the need to continue Ordinance 1445; and

WHEREAS, the City Council of Hurst, Texas, has reviewed the effects of Ordinance 1445 on the community and problems the Ordinance was intended to remedy.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. THAT the City Council of Hurst, Texas, finds there is a need to continue Ordinance 1445 in full force and effect for three (3) more years.

Section 2. THAT the terms of Ordinance 1445 establishing a curfew for minors shall continue in full force and effect and such Ordinance shall be in full force and effect until July 24, 2019.

Section 3. THAT the city manager is ordered to comply with Section 370.002 of the Local Government Code by bringing this same matter to the attention of the City Council prior to July 24, 2019, to determine whether or not Ordinance 1445 is continued in force beyond that date.

AND IT IS SO ORDERED.

Passed on the first reading on the ___ day of _____ 2016 by a vote of ___ to ___.

Approved on the second reading on the ___ day of _____ 2016 by a vote of ___ to ___.

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Richard Ward, Mayor

Approved as to form and legality:

City Attorney

City Council Staff Report

SUBJECT: Consider Resolution 1646 approving and authorizing publication of a Notice of Intention to issue Certificates of Obligation	
Supporting Documents:	
Resolution 1646 Notice of Intention	Meeting Date: 6/14/2016 Department: Fiscal Services Reviewed by: Paul Brown City Manager Review:
Background/Analysis:	
<p>Prior to issuance, the City Council is required to publish notice of its intention to issue Certificates of Obligation in the Fort Worth Star-Telegram with the time and place the City Council proposes to pass the ordinance issuing the bonds. The notice is required to be published once a week for two consecutive weeks with the first publication published at least thirty one (31) days prior to the issuance of the Certificates of Obligation. The first notice will be published on or before June 18, 2016, with the second on the same day of the week following the first publication.</p> <p>City Staff is recommending the issuance of Certificates of Obligation in a principal amount of \$5.4 million for repairs and improvements at Hurst's Recreation Center (est. \$1.4m) and for renovations at Hurst's Central Aquatics Center (est. \$4m). An additional amount, to be determined by Hilltop Securities, will be added for issuance costs. The proposed date of sale is July 19, 2016.</p>	
Funding and Sources:	
Funding is available in the Hurst Community Development Corporation Fund.	
Recommendation:	
Staff recommends City Council approve Resolution 1646 authorizing the publication of the Notice of Intention to issue City of Hurst, Texas, Certificates of Obligation.	

RESOLUTION 1646

A RESOLUTION APPROVING AND AUTHORIZING PUBLICATION OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION

WHEREAS, the City Council of the City of Hurst, Texas, has determined that certificates of obligation should be issued under and pursuant to the provisions of Texas Local Government Code, Subchapter C of Chapter 271, as amended, for the purpose of paying contractual obligations to be incurred for (i) the construction of public works, to wit: constructing, improving and equipping municipal aquatic and recreation center facilities and (ii) professional services rendered in connection therewith; and

WHEREAS, prior to the issuance of such certificates, the City Council is required to publish notice of its intention to issue the same in a newspaper of general circulation in the City, said notice stating (i) the time and place the City Council tentatively proposes to pass the ordinance authorizing the issuance of the certificates, (ii) the maximum amount proposed to be issued, (iii) the purposes for which the certificates are to be issued and (iv) the manner in which the City Council proposes to pay the certificates.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. THAT the City Secretary is hereby authorized and directed to cause notice to be published of the City Council's intention to issue certificates of obligation in a principal amount not to exceed \$5,550,000 for the purpose of paying contractual obligations to be incurred for (i) the construction of public works, to wit: constructing, improving and equipping municipal aquatic and recreation center facilities and (ii) professional services rendered in connection therewith, such certificates to be payable from ad valorem taxes and a limited pledge of the net revenues of the City's combined Waterworks and Sewer System. The notice hereby approved and authorized to be published shall read substantially in the form and content of Exhibit A hereto attached and incorporated herein by reference as a part of this resolution for all purposes.

Section 2. THAT the City Secretary shall cause the aforesaid notice to be published in a newspaper of general circulation in the City, once a week for two consecutive weeks, the date of the first publication to be at least thirty-one (31) days prior to the date stated therein for the passage of the ordinance authorizing the issuance of the certificates of obligation.

Section 3. THAT it is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Texas Government Code, Chapter 551, as amended.

Section 4. THAT this Resolution shall be in force and effect from and after its passage on the date shown below.

AND IT IS SO RESOLVED.

Approved this the 14th day of June 2016 by a vote of to .

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Richard Ward, Mayor

Approved as to form and legality:

City Attorney

NOTICE OF INTENTION TO ISSUE

CITY OF HURST, TEXAS, CERTIFICATES OF OBLIGATION

TAKE NOTICE the City Council of the City of Hurst, Texas, shall convene at 5:00 P.M. on the 19th day of July, 2016, at its regular meeting place in the City Hall, 1505 Precinct Line Road, Hurst, Texas, and, during such meeting, the City Council will consider the passage of an ordinance authorizing the issuance of certificates of obligation in one or more series in a principal amount not to exceed \$5,550,000 for the purpose of paying contractual obligations to be incurred for (i) the construction of public works, to wit: constructing, improving and equipping municipal aquatic and recreation center facilities and (ii) professional services rendered in connection therewith, and such certificates are to be payable from ad valorem taxes and a limited pledge of the net revenues of the City's combined Waterworks and Sewer System. The certificates are to be issued, and this notice is given, under and pursuant to the provisions of Texas Local Government Code, Subchapter C of Chapter 271, as amended.

City Secretary

City of Hurst, Texas

City Council Staff Report

SUBJECT: Consider reappointment of Municipal Court Judges	
Supporting Documents:	
	Meeting Date: 6/14/2016 Department: City Secretary Reviewed by: Rita Frick City Manager Review:
Background/Analysis:	
<p>The Municipal Court Judge is appointed by the City Council for a two year term. The City Council may also appoint Alternate Municipal Court Judges to serve in the absence of the Municipal Court Judge.</p> <p>The current Municipal Court Judge is Lacy Britten, and the Alternate Municipal Court Judges are Kenneth Whiteley and Timothy J. Murphy.</p>	
Funding and Sources:	
There is no fiscal impact.	
Recommendation:	
Staff recommends the City Council reappoint Municipal Court Judge Lacy Britten, Alternate Court Judge Kenneth Whiteley and Alternate Court Judge Timothy J. Murphy for a two year term.	

City Council Staff Report

SUBJECT: Consideration of annual appointments to the boards, commissions and committees	
Supporting Documents:	
	Meeting Date: 6/14/2016 Department: City Secretary Reviewed by: Rita Frick City Manager Review:
Background/Analysis:	
This item provides for consideration of appointment to the boards, commissions and committees.	
Funding and Sources:	
There is no fiscal impact.	
Recommendation:	
There is no staff recommendation	

**TEEN COURT ADVISORY BOARD MINUTES
MEETING OF APRIL 7, 2016**

DRAFT

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Teen Court Advisory Board of the cities of Hurst, Euless and Bedford, Texas met at 6:00 p.m. at Bedford City Hall on the 7th day of April 2016, with the following members present:

HURST: Jennifer Tucker

EULESS: Al Browning, Renu Sloan, Ken Carroll

BEDFORD: Kathleen Toms

TEEN REPRESENTATIVES:

Hurst Council Liaison – Anna Holzer

Bedford Council Liaison – Dave Gebhart

Euless Council Liaison –

HEB Teen Court Coordinator – Mindy Eichorst

HEB Teen Court Assistant Coordinator –

Also present:

Hurst Deputy City Secretary –

Euless Staff Liaison – Teresa Alexander

Bedford Court Manager – Doug Campbell

Hurst Court Manager –

HEB Teen Court Teen Liaison- Jack Boyd, Nolan Catholic High School

Bedford Administrative Services Director-

CALL TO ORDER

Advisory Board Chairperson Kathleen Toms called the meeting to order at 6:05 p.m. with a quorum of four Board Members and one Alternate Board Member present.

APPROVAL OF MINUTES

- 1. Consider approval of the following Teen Court Advisory Board minutes:
a) March 3, 2016 Regular Meeting**

Minutes of the March Regular Board Meeting were reviewed. A motion was made by Ken Carroll to approve all of the minutes and Jennifer Tucker seconded the motion. Renu Sloan mentioned that under the Approval of Minutes next to a) November 5, 2015 needed to be changed to February 4, 2016. Teen Court Coordinator Eichorst advised that it would be changed and the revised copy would be signed by the chairperson.

OLD BUSINESS

2. Discuss ideas for fundraisers.

Board Member Al Browning presented a packet of information, which included a task list outline and a guide of various contacts within cities, and was handed out to every person present at the meeting. The packet was an outline of sign requirements, sponsor donations and benefits, receipt concerns, target market selection and marketing staff, and data collection and disbursement. Mr. Browning shared a few ideas for various signs once a business agreed to be a sponsor and how to keep track of the businesses/sponsorships by using a database for business cards received for marketing purposes. He suggested different benefits for being a sponsor: monthly drawing, sponsorship shirts, and tickets to the Gala as ideas. Kathleen Toms mentioned she is letting the different businesses know about being a sponsor when she is asking for gift cards or items for the silent auction. Jen Tucker mentioned she was still willing to assist on this committee but work commitments may limit her time. Renu Sloan made a motion to table this until the next Advisory Board meeting and make a decision as to when to have a Fundraiser Committee Meeting. Ken Carroll seconded this motion and the motion passed unanimously.

3. Discuss and possibly take action on items as they relate to the 2016 annual Teen Court Gala.

The Gala Committee would like all of the Advisory Board Members to be at the Gala by 5:30 p.m. so everyone knows what to do in regards to the silent auction. The centerpieces, small balloon designs, were being donated by a friend of Kathleen Toms. Everyone present was reminded that the silent auction items needed to be turned in by end of day on Friday, April 8, 2016. Ms. Eichorst mentioned the final headcount will be turned in on Thursday, April 21, 2016 to the Hurst Conference Center. The menu would consist of baked chicken, salad, new red potatoes and chocolate cake.

NEW BUSINESS

4. Set the date for the next Teen Court Advisory Meeting.

Kathleen Toms made a motion to have the next meeting will on Thursday, June 2, 2016 at 6:00 p.m. at Bedford City Hall, and Renu Sloan seconded the motion. The motion passed unanimously.

REPORTS

Teen Court Coordinator Mindy Eichorst went over the Coordinator's Report and Finance Report for the month of March 2016.

ADJOURNMENT

Kathleen Toms entered a motion for the meeting to be adjourned. Renu Sloan seconded the motion and all voted in favor. The meeting was adjourned at 6:58 p.m.

Kathleen Toms, Chairperson

CITY OF HURST

COUNTY OF TARRANT

STATE OF TEXAS

On the 28th day of April, 2016, at 6:00 p.m., the Historic Landmark Preservation Committee of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas with the following members present to-wit:

Georgia Kidwell)
Carol Cole
Larry Kitchens
Betty Whiteside

Members

Jesse Loucks)
Malaika Marion)

Library Director

Managing Director of Community Services

with the following members absent to-wit: Billye Runnels-Jones and Charles Swearengen, constituting a quorum, at which time the following business was transacted.

I. Call to Order

Georgia Kidwell called the meeting to order at 6:05 p.m.

II. Roll Call of Members

Malaika Marion conducted the roll call of members.

III. Approval of Minutes of the January 28, 2016 meeting

The minutes of the January 28, 2016 meeting were reviewed and approved as written.

IV. Communications

None at this time.

V. Unfinished Business

None at this time.

VI. New Business

None at this time.

VII. Information Items

A. Parker Cemetery Update

Malaika Marion reminded the Committee that Phase I of the Parker Cemetery Project which consists of metal fencing with stone columns along the Highway 10 side of the property as well as a metal arch sign denoting the site as Parker Cemetery was complete. Ms. Marion reviewed the updated plans for Phase II of the Project which includes decorative fencing, decomposed granite trails, an entranceway feature and landscaping. To proceed with Phase II as designed which incorporates the historical trees additional property must be acquired and staff is in the process of negotiating for that property. She also noted that staff is making a request for additional funding to complete Phase II as part of the 2017 Budget Process.

B. Hurst History Project Phase III Update

Jesse Loucks reminded the Committee that the videos of Bob Hampton, Dodie Souder, Charles Swearingen, and Pat May are available on the Library's website under the Hurst History section. He then gave them an update on Phase III which includes interviews of Russell Johnson, Carl Jones, Larry Darlage, and Mark Cyrier. He noted that the candidates have been interviewed and the videos are now in the editing process. He estimated that some if not all of the videos from Phase III should be complete by their next meeting. The Committee discussed other possible candidates for the project and will make recommendations for the next phase at their upcoming meeting.

VIII. Other Business

A. Next Meeting Date

Due to scheduling conflicts, the Committee discussed making the next meeting August 25th.

IX. Board and Citizen Comments

Malaika Marion gave Georgia Kidwell information on a home that could be considered for Historical Designation.

X. Adjournment

There being no further business, the meeting was adjourned by Georgia Kidwell at 6:55 p.m.

APPROVED this the _____ day of _____, 2016

APPROVED:

ATTEST:

CHAIR

RECORDING SECRETARY

CITY OF HURST

Final Draft

COUNTY OF TARRANT

STATE OF TEXAS

On the 12th day of May 2016 at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened in its Regular Meeting at the Hurst Public Library, 901 Precinct Line Road, Hurst, Texas, with the following member's present to-wit:

Alan Neace)	Chairman
Carol Cole)	Members
Delbert Derrett)	
Ralph Hurd)	
Pat King)	
Rod Robertson)	
Karen Spencer)	
Bob Walker)	Alternates
Allan Heindel)	Deputy City Manager
Chris Watson)	Recreation Director
Kyle Gordon)	Parks Director
Malaika Marion)	Managing Director of Community Services
Eric Starnes)	Parks Manager
Jordan Taylor)	Recreation Manager
Paige Lutz)	Senior Secretary

With the following members absent: Cathy Thompson, constituting a quorum, at which time the following business was transacted:

- I. **Call to Order:** Alan Neace called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Paige Lutz conducted the Roll Call of Members.
- III. **Approval of Minutes:** Ralph Hurd made a motion to approve the minutes of the March 17, 2016 regular meeting as written; Bob Walker seconded the motion.

AYES: Cole, Derrett, Hurd, King, Neace, Robertson, Spencer, Walker

NOES: None

IV. **Staff Report:**

A. **Director's Reports:**

1. **March and April Participation Reports:** Chris Watson presented the following statistics for the March and April Participation Reports.

March

Recreation Center	16,129
Tennis Center	1,143
Facility Rentals	78

April

Recreation Center	17,368
Tennis Center	1,575
Facility Rentals	98

2. **Program Highlight:** Chris Watson introduced Jordan Taylor, new Recreation Manager. Mr. Taylor presented the May Program Highlight, featuring the Hurst Recreation Center Personal Training Program, led by Behka Hartmann over the past ten years.

B. Special Events:

1. **2016 Chisholm Pond Fish Stocking Program:** The dates for the upcoming fish stocking at the Chisholm Park Pond were displayed.
2. **2016 Heritage Village Presents:** Malaika Marion reviewed the Heritage Village Presents events of 2016. She reported that Concert in the Park was held on April 29th; due to inclement weather the event was held inside the Hurst Library. She noted that the Summer Kick Off event will be held on May 26th at Heritage Village.
3. **EGGstravaganza Recap:** Chris Watson reported that the 2016 EGGstravaganza was held March 19th at the Hurst Community Park with 2,500 people attending.
4. **USTA Tournament Recap:** The Hurst USTA Junior Open Tennis Tournament was held on April 15th & 16th at the Hurst Tennis Center with over 40 players from around the state.
5. **Kid's All-American Fishing Derby Preview:** Chris Watson reported that the Kid's All-American Fishing Derby is scheduled for Saturday, June 4th at Chisholm Park Pond.
6. **Dash & Splash Preview:** The 8th Annual Healthy Hurst "Dash & Splash" Fun Run will be held on June 11th at Chisholm Park.

7. **Golden Couples Preview:** The Golden Couples event will be held on June 18th at the Hurst Senior Citizens Activities Center.
8. **2016 Stars & Stripes Preview:** Chris Watson reported that the 15th Annual Hurst Stars & Stripes event is scheduled for Monday, July 4th at Hurst Community Park.

C. Works in Progress:

1. **City Hall Landscape Project:** The contractor has finished the new landscape around City Hall and the Justice Center. The Parks Division has completed the north entrance landscape.
2. **Highway 10 Median Landscape Improvements:** The contractor has completed the TXDOT traffic certification class. However, their crews are tied up on other projects due in part to the fact that this project was not ready to mobilize in late February. As a result, the contractor will start mid to late July and plant in early fall.
3. **Athletic Complex Soccer Restroom:** The restroom project is complete.
4. **Rickel Park TRA Project:** This pipeline project is complete.
5. **Chisholm Park Improvements:** The status of the improvements are as follows:
 -) The well is 75% complete.
 -) The pond dredging is substantially complete.
 -) The bollard installation is 80% complete.
 -) Landscaping will be done by the end of the month
 -) The pavement overlay is complete.
 -) Road and parking lot striping is complete.
6. **Redbud Park Playground Replacement:** This project is complete.

D. Staff Activities:

1. **June Calendar:** Chris Watson reviewed the calendar of events for the month of June.

V. Report of the Committee: None to discuss at this time.

VI. Communications: None to discuss at this time.

VII. Unfinished Business: None to discuss at this time.

VIII. New Business: None to discuss at this time.

IX. Informational Items:

A. Chisholm Aquatics Center Project Update: Eric Starnes presented an update regarding the Chisholm Aquatics Center Project. Allan Heindel reminded the Board that the Hurst Annual City Picnic is scheduled for Saturday, May 21st, 12:00 – 4:00 p.m., at the Chisholm Aquatics Center. Meal service will begin at noon.

He noted that the Ribbon Cutting ceremony for the Center will take place on May 28th at 9:45 a.m.

B. Texas Parks and Wildlife Neighborhood Fishing Event: Chris Watson reported that the City of Hurst co-hosted the Texas Parks & Wildlife Neighborhood Fishing Event on May 7th at Chisholm Park.

C. Recreation Center Repair Program: Eric Starnes presented an update and timeline regarding the Recreation Center Repair Program. He noted that completion of the repairs is expected in mid-October.

D. Central Aquatics Center Project: Allan Heindel presented the timeline and reviewed the bid process for the Central Aquatics Center Project. He reported that the Fain Group was awarded the bid for the project.

E. 2016 Master Plan Update: Allan Heindel reported that the 2016 Master Plan Project was awarded to Halff Associates. Staff is working with the Company in regards to cost and scope of the project; the plan is expected to be presented to City Council in June.

F. Memorial Tree Update: Kyle Gordon presented an update regarding the Memorial Tree being planted at Chisholm Park in memory of Board Member Pat King's husband, Fred King.

G. Memorial Day Holiday Calendar: Allan Heindel reported that the Recreation Center, Tennis Center, and the Recreation Administrative Office will be closed on May 30th for Memorial Day. He noted that the Chisholm Aquatics Center will be open normal hours.

X. Board Member and Citizen Comments: Bob Walker inquired as to a possible Dog Park on the property near Highway 10. Allan Heindel reported that Staff is currently reviewing several possible sites.

XI. Adjournment: Ralph Hurd made a motion to adjourn the meeting; Carol Cole seconded the motion.

AYES: Cole, Derrett, Hurd, King, Neace, Robertson, Spencer, Walker

NOES: None

Alan Neace adjourned the meeting at 6:57 p.m.

APPROVED this the _____ day of _____, 20__

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY

CITY OF HURST

Final Draft

COUNTY OF TARRANT

STATE OF TEXAS

On the 17th day of May, 2016, at 5:30 p.m., the Library Board of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present to-wit:

Betty Whiteside)	Chair
Janie Melton-Judy)	Members
Peggy Moore		
Lou Farris		
Joyce Davis		
Ruth Kennedy		
Gus Nixon		
Bruce Hutto)	Alternate
Malaika Marion)	Managing Director of Community Services
Teri Smith)	Administrative Assistant
Jesse Loucks)	Library Director
Beverly Kirkendall)	Library Manager Youth Services

with the following members absent to-wit: none, constituting a quorum, at which time the following business was transacted.

I. Call to Order

Chair Betty Whiteside called the meeting to order at 5:30 p.m.

At the request of Staff the following items were moved to the top of the Agenda.

IX. IX. Informational Items

A. HEB Reads!: Youth Services Librarian, Beverly Kirkendall gave an overview of the Hurst Reads! Program, the first collaborative effort between three cities and the HEB School District, that began with a Kick Off celebration at Pennington Field on April 30th.

B. 2016 Summer Reading Club Preview

1. Youth: Ms. Kirkendall gave a brief overview of the 2016 Youth portion of the Summer Reading Club Program stating that the theme for this year's Summer Reading Club is *Exercise Your Mind. Read!*. Everyone is encouraged to read at least 20 minutes per day and prizes will be awarded for number of hours read.

2. **Teen:** Rosalyn Reyna-Rodriguez gave an overview of the Teen portion of the Summer Reading Club program where the teens can win prizes for hours of reading. She stated that the goal for this year's teens is 140 participants reading 6,000 hours.
3. **Adult:** Chantele Hancock gave an overview of the Adult Summer Reading Club with the Evening Masterworks performances in June and July and Family Movie Matinees every Friday in June and July. She stated that the goal for adults this year is 400 Participants reading 20,000 hours.

- C. **Comic Book Day:** Jesse Loucks explained that two of the Library Employees, Samantha Lutz and Christie LeMaster, went to a local comic book store and handed out information to promote the Summer Reading Club and signed up 100 people for Summer Reading Club.

II. Roll Call of Members

Teri Smith conducted the Roll Call of Members.

III. Approval of Minutes

The minutes of the March 15, 2016 regular meeting were reviewed and approved as written.

IV. Librarian's Report

- A. **Statistical Reports for March and April:** The Library Statistical Reports for March and April were distributed to the Board. Jesse Loucks reviewed the reports.

March

Circulation.....	31,054
Number of Active Patrons.....	28,076
Volunteer Hours.....	176
Door Count.....	13,731
Electronic Usage Sessions.....	5,554
Page Views.....	9,825
Net Revenue	\$4,036
Children's Programming.....	744
Adult Programming.....	743
Outreach Programs	253

April

Circulation.....	28,430
Number of Active Patrons.....	28,374
Volunteer Hours.....	176
Door Count.....	11,635
Electronic Usage Sessions.....	5,494
Page Views.....	9,272
Net Revenue	\$3,414
Children's Programming.....	842
Adult Programming.....	298
Outreach Programs	4,580

B. Program & Events Reports for March and April: The Program & Events Reports for March and April were distributed to the Board. Jesse Loucks reviewed the reports. Pictures of events were displayed for the Board.

C. Upcoming Programs and Events: The Upcoming Programs and Events report was reviewed by Jesse Loucks. Pictures were displayed for the Board.

D. Works in Progress

1. Fiction/Non-fiction Collection Swap: Jesse Loucks explained that the Library has switched the fiction and non-fiction areas of the Library to be more efficient for Library Patrons and Staff.

2. Electrical Issue: Mr. Loucks reported that there was a power outage on a Saturday that caused the Library to be closed all day. The problem was fixed by the end of the day and the Library opened as scheduled on Monday.

E. Staff Activities

1. Texas Library Association Conference: Jesse Loucks informed the Board that Staff Members Chantele Hancock and Rosalyn Reyna-Rodriguez attended the Texas Library Association Conference where they learned about teen programming and brought back some great ideas.

2. Public Library Association Conference: Jesse Loucks attended the Public Library Association Conference where he learn about teen programming and technology.

V. Reports of the Committees

A. Friends of the Hurst Public Library

1. March and April Revenue Reports: The Board was provided the Friends revenue reports for March and April.

2. Color Copier Update: Mr. Loucks explained that the copier in the Library is about eight years old and starting to have problems. The Friends will purchase two new color copiers for the Library that will be installed soon.

VI. Communications

A. Patron Thank You: A patron thank you letter was displayed for the Board.

VII. Unfinished Business

A. Public Computing and Internet Access Policy: Jesse Loucks reminded the Board of the proposed revisions to the Public Computing and Internet Access Policy which includes wifi information gathered into its own more user friendly

section, computer center geared more toward adults, and general document improved format.

Gus Nixon made a motion to approve the revisions to the Public Computing and Internet Access Policy.

Janie Melton-Judy seconded the motion and the vote in favor was unanimous.

VIII. New Business

None at this time.

IX. Informational Items

- A. HEB Reads!:** This item was moved to the top of the Agenda.
- B. 2016 Summer Reading Club Preview:** This item was moved to the top of the Agenda.
- C. Comic Book Day:** This item was moved to the top of the Agenda.
- D. 2016 Heritage Village Presents:** Malaika Marion gave a brief overview of the 2016 Heritage Village Presents events including the Concert in the Park that was held on April 29th, the upcoming Summer Kick Off on May 26th and the Fall events including the 5th Annual Salsa and Salsa on September 1st, Dogtoberfest on October 6th, and Movie in the Park on November 4th.
- E. Memorial Day Holiday:** Jesse Loucks informed the Board that the Library will be closed Monday, May 30th in observance of Memorial Day.

X. Board Member and Citizen Comments

None at this time.

XI. Adjournment

There being no further business, the meeting was adjourned by Chair Betty Whiteside at 6:33 p.m.

APPROVED this the _____ day of _____, 2016.

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY

CITY OF HURST

Final Draft

COUNTY OF TARRANT

STATE OF TEXAS

On the 19th day of May 2016, at 11:00 a.m., the Hurst Senior Citizens Advisory Board of the City of Hurst, Texas, convened in Regular Meeting at the Hurst Senior Center, 700 Heritage Circle, Hurst, Texas, with the following members present to-wit:

Marcy Davis)	Chair
Gerald Grieser)	Members
Bob Hampton)	
Doris Young)	
Joan Stinnett)	
John Smith)	
John Sechrist)	
Barbara Albright)	
Marie Perry)	Alternates
Durwood Foote)	
Allan Heindel)	Deputy City Manager
Malaika Marion)	Managing Director of Community Services
Linda Rea)	Senior Center Director
Michelle Varley)	Activities Coordinator
Teri Smith)	Administrative Assistant

with the following members absent to wit: none, constituting a quorum, at which time the following business was transacted.

I. Call to Order

Marcy Davis called the meeting to order at 11:00 a.m.

II. Roll Call of Members

Teri Smith conducted the Roll Call of Members.

III. Approval of Minutes

The minutes from the March 17, 2016 meeting were approved as written.

IV. Senior Center Director's Report

A. Statistical Reports for March and April: The Statistical Reports for March and April were distributed to the Board and reviewed by Linda Rea.

March

Center Attendance.....	12,117
Number of Members.....	1,708
Volunteer Hours.....	1,022
Net Revenue.....	\$11,819
Fitness Center Attendance.....	3,199
Class Attendance.....	2,296
Aquatics.....	130

April

Center Attendance.....	11,818
Number of Members.....	1,717
Volunteer Hours.....	753
Net Revenue.....	\$11,237
Fitness Center Attendance.....	3,163
Class Attendance.....	2,247
Aquatics.....	121

B. Program & Event Report: The Program & Event Reports for March and April were distributed to the Board and reviewed by Michelle Varley.

C. Upcoming Programs & Events: A list of Upcoming Programs & Events was distributed to the Board and reviewed by Michelle Varley.

Michelle Varley distributed copies of the Senior Pipeline Calendar to each Board Member.

D. Works in Progress

- 1. Front Desk Electronic Display:** Allan Heindel informed the Board of the whiteboard located at the front desk and explained that the Senior Center will be replacing it with a large electronic display.
- 2. Game Room Credenzas:** Mr. Heindel informed the Board of the glass tops that have been placed on the credenzas in the game room to protect their surfaces.
- 3. Billiards Table Maintenance:** He noted that the felt covers on the billiards tables have been replaced. They are replaced on an annual basis to keep them in good condition.

E. Staff Activities

- 1. Northeast Seniors Community Forum:** Linda Rea explained that she attends the Northeast Seniors Community Forum on a monthly basis. The main topic last month was electrical service providers. Ms. Rea encouraged the Board Members to attend these forums that are held on the 3rd Tuesday of each month at the N. Richland Hills Library. She offered handout information to the Board.
- 2. Personnel Update:** Ms. Rea informed the Board of the Senior Center's two new employees, Anthony Ochoco and Tammy McDonald, who will begin their employment on Monday as front desk attendants.

V. Communications

None at this time.

VI. New Business

None at this time.

VII. Informational Items

A. Program Highlight – Spanish Club: Michelle Varley stated that the Senior Center held conversational Spanish classes with an instructor in the past and now the members take turns teaching and continue the class.

B. Animal Shelter Donation Drive: Linda Rea informed the Board of the Animal Shelter Donation Drive held at the Senior Center where a large amount of supplies were collected to help the Shelter.

C. Fitness Equipment Update: Allan Heindel explained that for next year’s budget a request was made to start a replacement program for the Senior Center fitness equipment. Equipment will be replaced as needed on an ongoing basis, as it is depreciated.

D. 2016 Heritage Village Presents: Malaika Marion gave a brief overview of the 2016 Heritage Village Presents events including the Concert in the Park that was held on April 29th, the upcoming Summer Kick Off on May 26th and the Fall events including the 5th Annual Salsa and Salsa on September 1st, Dogtoberfest on October 6th, and Movie in the Park on November 4th.

E. Memorial Day Holiday: Allan Heindel informed the Board that the Senior Center will be closed on Monday, May 30th in observance of Memorial Day.

VIII. Board Member and Citizen Comments:

None at this time.

IX. Adjournment

There being no further business, the meeting was adjourned by Marcy Davis at 11:40 a.m.

APPROVED this the _____ day of _____ 2016.

APPROVED:

ATTEST:

CHAIR

RECORDING SECRETARY

Future Event Calendar

June 14, 2016

DATE AND TIME	ACTIVITY
Tuesday, June 14, 2016 6:30 p.m.	Regular City Council Meeting City Council Chambers
Wednesday, June 22, 2016 5:00 p.m.	City Council Worksession Hurst Conference Center
Tuesday, June 28, 2016 5:00 p.m.	Hurst Community Services Development Corporation Meeting – City Hall First Floor Conference Room
Tuesday, June 28, 2016 6:30 p.m.	Regular City Council Meeting City Council Chambers
Monday, July 4, 2016	Holiday – City Offices Closed
Tuesday, July 12, 2016 6:30 p.m.	Regular City Council Meeting City Council Chambers
Tuesday, July 19, 2016 5:00 p.m.	Special City Council Meeting Council Chambers
Tuesday, July 26, 2016	Canceled – City Council Meeting
Saturday, July 30, 2016 7:30 a.m.	City Council Multi-Year Financial Planning Meeting – Hurst Conference Center
Tuesday, August 9, 2016 6:30 p.m.	Regular City Council Meeting City Council Chambers