

**WORK SESSION AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
FIRST FLOOR CONFERENCE ROOM
TUESDAY, APRIL 14, 2015 – 5:30 P.M.**

I. Call to Order

II. Informational Items

III. Discussion of Agenda Item(s) 5

Approval of Resolution 1620 agreeing to meet match requirements for expenditures under the Tarrant County Home Investment Partnership program

Michelle Lazo

IV. Discussion of Agenda Item(s) 6

Consider approval of purchase and installation of a restroom at the Hurst Athletic Complex

Allan Heindel

V. Adjournment

Posted by: _____

This the 10th day of April 2015, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

**REGULAR MEETING AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
TUESDAY, APRIL 14, 2015**

AGENDA:

5:30 p.m. - City Council Work Session (City Hall, First Floor Conference Room)

6:30 p.m. - City Council Meeting (City Hall, Council Chamber)

CALL TO ORDER

INVOCATION (Mayor Pro Tem Nancy Welton)

PLEDGE OF ALLEGIANCE

PROCLAMATION(S) AND PRESENTATION(S)

1. Proclamation recognizing National Public Safety Telecommunicators Week
2. Proclamation recognizing Volunteer Appreciation Week
3. Presentation to Volunteers-in-Action Blue Jacket recipients

CONSENT AGENDA

4. Consider approval of the minutes for the March 24, 2015 City Council meetings

RESOLUTION(S)

5. Consider Resolution 1620 agreeing to meet match requirements for expenditures under the Tarrant County Home Investment Partnership program

ACTION ITEM(S)

6. Consider approval of purchase and installation of a restroom at the Hurst Athletic Complex

OTHER BUSINESS

7. Review of upcoming calendar items
8. City Council Reports

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED

EXECUTIVE SESSION in Compliance With the Provisions of the Texas Open Meetings Law, Authorized by Government Code, 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City and to reconvene in Open Session at the conclusion of the Executive Session

ADJOURNMENT

Posted by: _____

This 10th day of April 2015, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

Office of the Mayor

Proclamation

City of Hurst

The prompt response of police officers, firefighters, and paramedics to emergencies is critical to the protection of life and preservation of property; and

The safety of our citizens and Hurst Police and Fire personnel is dependent upon the quality and accuracy of the information obtained by our Public Safety Dispatchers; and

Public Safety Dispatchers are the first and most critical contact our citizens have with emergency services; and

Dispatchers ensure the safety of Police and Fire personnel by monitoring their activities via radio and providing them with pertinent information; and

Each Public Safety Dispatcher exhibits dedication, selflessness, and professionalism during the performance of their duties.

NOW THEREFORE, I, Richard Ward, Mayor of the City of Hurst, Texas on behalf of the entire City Council and our citizens, do hereby proclaim April 12 – 18, 2015

National Public Safety Telecommunicators Week

and urge citizens to recognize and honor public safety dispatchers who keep our City safe by dedicating their time to our community and public safety daily.

Witness my Hand and the Official Seal of the City of Hurst, Texas, on this the 14th day of April 2015.




Richard Ward, Mayor

Office of the Mayor

Proclamation

City of Hurst

The City of Hurst's Volunteers-In-Action (VIA) program is recognized as the first organized municipal volunteer program in the State of Texas and has received both state and national acclamations as a model volunteer program; and

Through the VIA program, the citizens of Hurst and surrounding areas have committed their time and energy to volunteer for the City of Hurst; and

Through the VIA program, volunteers have now contributed almost 540,000 volunteer hours totaling nearly \$8.2 million in services; and

The overall success to the VIA program is not measured exclusively in terms of dollars, but also by the obvious commitment of each volunteer to maintaining the "Quality of Life" in Hurst.

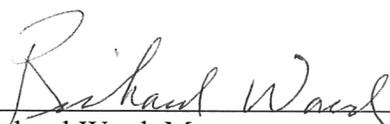
NOW, THEREFORE, I, Richard Ward, Mayor of the City of Hurst, Texas, on behalf of the entire City Council and all our citizens, do hereby proclaim April 12 – 18 as

Volunteers-In-Action Week

to coordinate with National Volunteer Week, and to express our sincere appreciation to our volunteer work force for their dedicated service.

Witness my Hand and the Official Seal of the City of Hurst, Texas, on this 14th day of April 2015.




Richard Ward, Mayor

City Council Staff Report

SUBJECT: 2015 VIA Blue Jacket Ceremony	
Supporting Documents:	
	Meeting Date: 4/14/2015 Department: Community Services Reviewed by: Allan Heindel City Manager Review:
Background/Analysis:	
<p>The VIA Blue Jacket Ceremony is held every year in the Spring in coordination with National Volunteer Appreciation Week. Volunteers who have reached the 200 hour mark are given a Blue Jacket with the VIA logo on it in recognition of their service. The Blue Jacket recipients are presented with the Blue Jacket by the City Council during the Council meeting. This year, 23 volunteers will be honored at the 2015 Blue Jacket Ceremony.</p>	
Funding Source:	
There is no financial impact.	
Recommendation:	
There is no staff recommendation.	

Minutes
Hurst City Council
Work Session
Tuesday, March 24, 2015

On the 24th day of March 2015, at 5:25 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at Hurst City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Richard Ward)	Mayor
Nancy Welton)	Mayor Pro Tem
Larry Kitchens)	Councilmembers
Anna Holzer)	
Henry Wilson)	
Bill McLendon)	
David Booe)	
Allan Weegar)	City Manager
John Boyle)	City Attorney
Clay Caruthers)	Assistant City Manager
Jeff Jones)	Assistant City Manager
Rita Frick)	City Secretary
Ron Haynes)	Executive Director of Public Works
Vince King)	Building Official
Joe Villa)	Interim Service Center Manager

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

- I. Call to Order** – The meeting was called to order at 5:25 p.m.
- II. Informational Item(s)** – City Manager Allan Weegar noted the Texas Municipal League alert regarding a possible amendment to SB1 that could include similar language as SB 182 regarding the rollback rate calculation. Also noted was the delay in construction at Chisholm Aquatic Center due to the weather and staff’s plan to address the opening and operation of the center.
- III. Discussion of Agenda Item(s) 5 and 6**
Conduct a Public Hearing to consider the repair, removal, or demolition of property located at 208 Fanning, Hurst, Texas 76053, legally described as Lot 1, Block 6, Walker Oaks Addition, and whether to cause the cost of such work to be paid and levied as a special assessment against the property.

Consider the repair, removal, or demolition of the substandard house located at 208 Fanning Drive, legally described as Lot 1, Block 6, Walker Oaks Addition and whether to cause the cost of such work to be paid and levied as a special assessment against the property.

Building Official Vince King briefed Councilmembers on the damage of the property located at 208 Fanning Drive, Hurst, Texas, and his request the Council consider it a substandard

building and be raised. He explained the substandard building process, timeline and current situation of the owners of the home. Mr. King provided information regarding the owners absence from the meeting and stated the wife sent a letter agreeing with the demolition of the house.

IV. Discussion of Agenda Item(s) 7

Consider Resolution 1619 supporting a Municipal Setting Designation (MSD) application to Texas Department of Environmental Quality (TCEQ) for the property at 711 West Hurst Boulevard, Hurst, Texas. Interim Service Center Manager Joe Villa briefed Councilmembers on the Texas Department of Environmental Quality (TCEQ) requirements for a Municipal Setting Designation, noting that staff believed that any trace chemicals at this site are out of the system.

V. Discussion of Agenda Item(s) 8 and 9

Consider authorizing the city manager to enter into an Engineering Services Contract with Freese and Nichols for a study to determine a means of metering wastewater entering the City of Hurst from the City of Bedford.

Consider authorizing the city manager to enter into an Interlocal Agreement with the City of Bedford, Texas, relating to the engineering costs for a sanitary sewer metering study.

Director of Public Works Ron Haynes briefed Councilmembers on the Engineering Services Contract with Freese and Nichols and Interlocal Agreement with the City of Bedford to determine a means of metering wastewater entering Hurst from Bedford.

City Manager Allan Weegar requested a work session on April 21, 2015 to discuss updates to the Strategic Plan and for staff presentations regarding Action Plans. He also noted construction of the parking garage addition started and marketing of the Conference Center with a Golden Fork event.

VI. Adjournment

The work session adjourned at 6:12 p.m.

APPROVED this the 24th day of April 2015.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Richard Ward, Mayor

**City of Hurst
City Council Minutes
Tuesday, March 24, 2015**

On the 24th day of March 2015, at 6:30 p.m., the City Council of the City of Hurst, Texas, convened in a Regular Meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Richard Ward)	Mayor
Nancy Welton)	Mayor Pro Tem
Larry Kitchens)	Councilmembers
Anna Holzer)	
Henry Wilson)	
Bill McLendon)	
David Booe)	
Allan Weegar)	City Manager
John Boyle)	City Attorney
Jeff Jones)	Assistant City Manager
Clay Caruthers)	Assistant City Manager
Rita Frick)	City Secretary
Ron Haynes)	Executive Director of Public Works
Joe Villa)	Interim Service Center Manager
Vince King)	Building Official

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 6:30 p.m.

Councilmember Wilson gave the Invocation.

The Pledge of Allegiance was given.

PROCLAMATIONS

1. Presentation of Proclamation recognizing Meals on Wheels. Mayor Pro Tem Nancy Welton presented the Proclamation recognizing March for Meals Month to Iris Bruton who expressed her appreciation for support of the Meals on Wheels program.

PERSON(S) TO BE HEARD

2. Mr. Bill Price, 217 Belmont Street, Hurst, Texas, requested to speak regarding speeder at Senior Center. Mayor Ward recognized Mr. Bill Price who expressed his concern regarding speeders at the senior center and how long he has been trying to have some action taken by the City to address this issue. Mayor Ward advised Mr. Price that the Traffic Safety Commission will be reviewing the issue.

CONSENT AGENDA

3. Considered approval of the minutes for the February 21 and 24, 2015 and March 17, 2015 City Council meetings.
4. Considered Ordinance 2282, second reading, SP-15-02, Taco Casa, a site plan approval on Lot 3R, Block 1 Pipeline Plaza Addition, being .98 acre located at 1101 W. Pipeline Road.

Councilmember Wilson moved to adopt the consent agenda. Motion seconded by Councilmember Holzer. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Holzer, Wilson and Welton

No: None

PUBLIC HEARING(S) AND RELATED ITEM(S)

5. Conducted a Public Hearing to consider requiring the repair, removal, or demolition of property located at 208 Fanning Drive, Hurst, Texas, legally described as Lot 1, Block 6, Walker Oaks Addition, and whether to cause the cost of such work to be paid and levied as a special assessment against the property. Mayor Ward announced the public hearing to consider requiring the repair, removal, or demolition of property located at 208 Fanning Drive, Hurst, Texas, legally described as Lot 1, Block 6, Walker Oaks Addition, and whether to cause the cost of such work to be paid and levied as a special assessment against the property and recognized City Secretary Rita Frick, who swore in the individuals to provide testimony regarding this case. Mayor Ward recognized Building Official Vince King, who for the record, provided a PowerPoint presentation detailing the current condition of the property, and outlining the City's codes regarding substandard buildings. Mr. King noted damage to the building was due to a fire on July 6, 2014, and reviewed the timeline from the time of the damage to the date of the notice of the hearing. Mr. King explained the situation of the owners and stated the wife could not be present, but sent a letter agreeing with the demolition of the house. In response to City Attorney John Boyle's questions, Mr. King stated he did believe the house was substandard, a hazard and nuisance, and it was his opinion, the best option is to take the house to the ground.

There being no one else to speak, Mayor Ward closed the public hearing.

6. Considered the repair, removal, or demolition of property located at 208 Fanning Drive, Hurst, Texas, legally described as Lot 1, Block 6, Walker Oaks Addition, and whether to cause the cost of such work to be paid and levied as a special assessment against the property.

Councilmember Wilson moved the Council finds the house is substandard and orders the home to be repaired or razed by the owner within 30 days. If the owners fail to comply with the order, in the time allowed, order the Building Official to have the house razed, along with all other improvements on the property, and the cost to be billed to the owner, and if not paid within 30 days, levied as a special assessment against the property. Motion seconded by Councilmember McLendon. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Holzer, Wilson and Welton
No: None

RESOLUTION(S)

7. Considered Resolution 1619 supporting a Municipal Setting Designation (MSD) application to Texas Department of Environmental Quality (TCEQ) for the property at 711 West Hurst Boulevard, Hurst, Texas. Mayor Ward recognized Interim Service Center Manager Joe Villa who explained that Hurst Partners One, filed an application with the City of Hurst seeking support of a Municipal Setting Designation for the property located at 711 West Hurst Boulevard. That the City has six water wells within 5 miles of the subject contaminated soil site. Mr. Villa reviewed the Texas Commission on Environmental Quality (TCEQ) requirements regarding sites with contaminated ground water, including the city's support to pursue certification. City Manager Allan Weegar stated that staff believes this is in the best interest of the owner and city to have a new owner and better steward of the environment.

Councilmember Welton moved to approve resolution 1619 supporting the application for a Municipal Setting Designation for the property at 711 West Hurst Boulevard, Hurst, Texas. Motion seconded by Councilmember Kitchens. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Holzer, Wilson and Welton
No: None

ACTION ITEM(S)

City Manager Allan Weegar requested Council hear Agenda Item 9, then Agenda Item 8.

9. Considered authorizing the city manager to enter into an Interlocal Agreement with the City of Bedford, Texas, relating to the engineering costs for a sanitary sewer metering study. Mayor Ward recognized Public Works Director Ron Haynes who noted the Cities of Hurst and Bedford entered into a contract in 1977 for wastewater services and that since that time, wastewater from Bedford has flowed into the city of Hurst Valley View trunk sewer main. He stated that, currently, the City of Bedford is only paying for flow and that by metering the flow and setting up a contract similar to what the City has with the City of Fort Worth will be fair for both parties. In response to Councilmembers' questions, Mr. Haynes explained this will be a gravity flow meter, unable to meter bod, therefore, staff will take the tests.

Councilmember Kitchens moved to authorize the city manager to enter into an Interlocal Agreement between the City of Hurst and City of Bedford, for an amount not to exceed 50% of \$39,800. Motion seconded by Councilmember Welton. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Holzer, Wilson and Welton
No: None

8. Considered authorizing the city manager to enter into an Engineering Services Contract with Freese and Nichols for a study to determine a means of metering wastewater entering the City of Hurst from the City of Bedford.

Councilmember Kitchens moved to authorize the city manager to enter into an engineering services contract with Freese and Nichols, for an amount not-to-exceed \$39,800. Motion seconded by Councilmember Welton. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Holzer, Wilson and Welton

No: None

OTHER BUSINESS

10. Councilmembers reviewed the following advisory board meeting minutes:
 - Economic Development Advisory Committee
 - Historical Landmark Preservation Committee
 - Traffic Safety Commission
 - Library Board
 - Parks and Recreation Board
 - Hurst Senior Citizens Advisory Board
11. Review of upcoming calendar items – City Manager Allan Weegar reviewed the following calendar items:
 - Eggstravaganza – Saturday, March 28, 2015, 1:00 p.m. at Hurst Community Park
12. City Council Reports – Councilmember Wilson noted several bills being considered by the State Legislature regarding the rollback rate and urban gas drilling, and the negative impact they could have on cities. Councilmember Kitchens provided a report of the recent National League of Cities Conference noting several areas impacting municipalities including E-Fairness Act and the Community Broad Band Act.

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED

Mayor Ward recognized college students who were present to fulfill the requirements of a government class assignment.

ADJOURNMENT

The meeting adjourned at 7:44 p.m.

APPROVED this the 14th day of April 2015.

ATTEST:

APPROVED:

Rita L. Frick, City Secretary

Richard Ward, Mayor

City Council Staff Report

SUBJECT: Approval of Resolution 1620 agreeing to meet match requirements for expenditures under the Tarrant County Home Investment Partnership Program

Supporting Documents:

Resolution 1620

Meeting Date: 4/14/2015

Department: Development

Reviewed by: Steve Bowden

City Manager Review:

Background/Analysis:

The Federal Department of Housing and Urban Development (HUD) appropriates funds to entitlement communities through the HOME Investment partnership Grant (HOME) program. These funds are targeted to benefit low to moderate income persons. Funds for 2014 will be used for homeowner rehabilitation only.

The applicant must agree to a 10 year mechanical lien on the property for Homeowner Rehabilitation. The maximum amount available per unit is \$28,000. The average construction budget per unit is between \$18,000 and \$23,000.

The City Council has approved the matching funds since 2007, and 32 homes have been completed to this date with a total cost to the City of \$184,003 or just over \$5,750 per home from City funds. There are applications pending approval from residents in the City of Hurst, about 80 percent of those from senior citizens. The County cannot approve these applications without matching funds from the City.

This year HUD is requiring 30% matching funds on all HOME expenditures. This match can be generated by City funds, permit fee waivers, impact fee waivers and other ways that must be approved by the County staff. The matching funds do not have to be paid until each project is approved and the County funds are allocated.

The funds must be used to repair major system failures, such as roof, structure including exterior wall surfaces if necessary, foundation, plumbing, HVAC, or electrical. These funds are not used for remodeling or aesthetics alone.

In April 2015, the City will apply for a HOME Program grant. The City of Hurst request is for \$200,000 in HOME funding, to be expended on HOME eligible activities, within the City's jurisdiction. The City must commit \$60,000 in match contribution, including eligible in-kind contributions and fee waivers to affordable housing, for all activities undertaken through the HOME program, even though the full amount is unlikely to be drawn down.

If a portion of the grant funds are not utilized, the City is not liable for payment. The County will administer all aspects of the program, but construction work done in Hurst will be permitted and inspected by the City.

Funding Source:

N/A

Recommendation:

Staff recommends the City Council approve Resolution 1620 authorizing the city manager to allocate up to \$60,000 as matching funds for the HOME program administered by the Tarrant County Community Development and Housing Department for projects in Hurst.

RESOLUTION 1620

A RESOLUTION AGREEING TO MEET ALL MATCH CONTRIBUTION REQUIREMENTS FOR THE EXPENDITURES UNDER THE TARRANT COUNTY HOME INVESTMENT PARTNERSHIP PROGRAM YEAR 2015

WHEREAS, The Home Program was created by the National Affordable Housing Act of 1990 (NAHA) and is intended to provide decent affordable housing to lower income households; expand the capacity of non-profit housing providers; strengthen the ability of the state and local government to provide housing and leverage private section participation; and,

WHEREAS, Tarrant County is a participating jurisdiction in the Home Investment Program in accordance with §92.105; and,

WHEREAS, The City of Hurst is a member of the Tarrant County Urban County Development Community Development/Home Consortium and is eligible to participate in the Home Program; and,

WHEREAS, The City of Hurst has requested \$200,000 in Home Funding to be expended on home eligible activities within the City's jurisdiction, and has agreed to provide a 30% matching contribution for all home funds expended within the City of Hurst in accordance with §92.218,; §92.219; AND §92.220.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Sec. 1. THAT the City of Hurst does hereby agree to commit \$60,000 in match contributions, including eligible non-cash in-kind contributions and fee waivers, to affordable housing for all activities undertaken through the Home Program.

AND IT IS SO RESOLVED.

Approved this the 14th day of April 2015 by a vote of to .

ATTEST:

CITY OF HURST

Rita Frick, City Secretary

Richard Ward, Mayor

Approved as to form and legality:

City Attorney

City Council Staff Report

SUBJECT: Consider approval of purchase and installation of a restroom at the Hurst Athletic Complex

Supporting Documents:

Meeting Date: 4/14/2015
 Department: Community Services
 Reviewed by: Allan Heindel
 City Manager Review:

Background/Analysis:

In November 2005, voters approved a \$1.7 million bond proposal that would have improved drainage, parking, the youth soccer fields, and park aesthetics in order to provide restroom access at the Hurst Athletic Complex. This bond proposal was tabled due to the economic recession of 2008. In lieu of the bond proposal, a plan was developed to address the restroom issue by installing a new restroom inside the youth soccer fields area.

Staff worked with GameTime, a play and recreation products designer and manufacturer, who the City has successfully worked with before, to design the restroom. Dunaway Associates provided professional survey work, a set of construction documents, and all final technical specifications for this project. The City of Hurst is a member of the BuyBoard purchasing consortium, which provides substantial cost savings for purchases from GameTime. Staff received a quote from GameTime, in the amount of \$291,144, for the purchase and installation of the restroom and a sidewalk connecting the restroom to the fields and parking lot.

A 10% contingency (\$29,114) is requested for the purchase of benches and trash cans for the restroom area and minor electrical, landscape, and irrigation work. These products and services can be purchased through approved purchasing consortiums or utilizing existing City contracts.

The Parks and Recreation Advisory Board reviewed the plans for the Hurst Athletic Complex restroom over the last six months during their meetings.

Funding and Sources:

The Hurst Athletic Complex restroom, in the amount of \$250,000, was approved in the Fiscal Year 13-14 budget process within the Half Cent Sales Tax Fund. The additional \$70,258 needed has been identified within the Half Cent Sales Tax Fund Project, 2014 Project Development line item.

Recommendation:

It is recommended that the City Council authorize the city manager to proceed with the purchase and installation of a restroom at the Hurst Athletic Complex, for an amount not to exceed \$320,258, with funding from the Half Cent Sales Tax Fund.

Future Event Calendar

April 14, 2015

<u>DATE AND TIME</u>	<u>ACTIVITY</u>
Tuesday, April 14, 2015 6:30 p.m.	Regular City Council Meeting City Council Chambers
Saturday, April 18, 2015 7:00 a.m. – Noon	Good Neighbor Clean Up Bellaire Shopping Center
Tuesday, April 21, 2015 5:00 p.m.	City Council Work Session Hurst Conference Center
Saturday, April 25, 2015 7:00 a.m. - Noon	Good Neighbor Clean Up Bellaire Shopping Center
April 27 – May 5, 2015 Hours and additional voting sites listed on City website hursttx.gov or Tarrantcounty.com/elections	General Election – Early Voting Hurst Recreation Center – 700 Mary Drive
Tuesday, April 28, 2015 6:30 p.m.	Regular City Council Meeting City Council Chambers
May 9, 2015 7:00 a.m. – 7:00 p.m.	General Election Hurst Public Library
Tuesday, May 12, 2015 6:30 p.m.	Regular City Council Meeting City Council Chambers
Tuesday, May 26, 2015 6:30 p.m.	Regular City Council Meeting City Council Chambers