

**WORK SESSION AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
FIRST FLOOR CONFERENCE ROOM
TUESDAY, MARCH 24, 2015 – 5:15 P.M.**

I. Call to Order

II. Informational Items

III. Discussion of Agenda Item(s) 5 and 6

Conduct a Public Hearing to consider the repair, removal, or demolition of property located at 208 Fanning, Hurst, Texas 76053 legally described as Lot 1, Block 6, Walker Oaks Addition and whether to cause the cost of such work to be paid and levied as a special assessment against the property

Consider the repair, removal, or demolition of the substandard house located at 208 Fanning Drive, legally described as Lot 1, Block 6, Walker Oaks Addition and whether to cause the cost of such work to be paid and levied as a special assessment against the property

Vince King

IV. Discussion of Agenda Item(s) 7

Consider Resolution 1619 supporting a Municipal Setting Designation (MSD) application to Texas Department of Environmental Quality (TCEQ) for the property at 711 West Hurst Boulevard, Hurst, Texas

Joe Villa

V. Discussion of Agenda Item(s) 8 and 9

Consider authorizing the city manager to enter into an Engineering Services Contract with Freese and Nichols for a study to determine a means of metering wastewater entering the City of Hurst from the City of Bedford

Consider authorizing the city manager to enter into an Interlocal Agreement with the City of Bedford, Texas relating to the engineering costs for a sanitary sewer metering study

Ron Haynes

VI. Adjournment

Posted by: _____

This the 20th day of March 2015, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

**REGULAR MEETING AGENDA OF THE CITY COUNCIL OF HURST, TEXAS
CITY HALL, 1505 PRECINCT LINE ROAD
TUESDAY, MARCH 24, 2015**

AGENDA:

5:15 p.m. - City Council Work Session (City Hall, First Floor Conference Room)

6:30 p.m. - City Council Meeting (City Hall, Council Chamber)

CALL TO ORDER

INVOCATION (Councilmember Henry Wilson)

PLEDGE OF ALLEGIANCE

PROCLAMATIONS

1. Presentation of Proclamation recognizing Meals on Wheels

PERSON(S) TO BE HEARD

2. Mr. Bill Price, 217 Belmont Street, Hurst, Texas, requested to speak regarding speeder at Senior Center

CONSENT AGENDA

3. Consider approval of the minutes for the February 21 and 24, 2015 and March 17, 2015 City Council meetings
4. Consider Ordinance 2282, second reading, SP-15-02, Taco Casa, a site plan approval on Lot 3R, Block 1 Pipeline Plaza Addition, being .98 acre located at 1101 W. Pipeline Road

PUBLIC HEARING(S) AND RELATED ITEM(S)

5. Conduct a Public Hearing to consider requiring the repair, removal, or demolition of property located at 208 Fanning Drive, Hurst, Texas, legally described as Lot 1, Block 6, Walker Oaks Addition, and whether to cause the cost of such work to be paid and levied as a special assessment against the property
6. Consider the repair, removal, or demolition of property located at 208 Fanning Drive, Hurst, Texas, legally described as Lot 1, Block 6, Walker Oaks Addition, and whether to cause the cost of such work to be paid and levied as a special assessment against the property

RESOLUTION(S)

7. Consider Resolution 1619 supporting a Municipal Setting Designation (MSD) application to Texas Department of Environmental Quality (TCEQ) for the property at 711 West Hurst Boulevard, Hurst, Texas

ACTION ITEM(S)

8. Consider authorizing the city manager to enter into an Engineering Services Contract with Freese and Nichols for a study to determine a means of metering wastewater entering the City of Hurst from the City of Bedford
9. Consider authorizing the city manager to enter into an Interlocal Agreement with the City of Bedford, Texas relating to the engineering costs for a sanitary sewer metering study

OTHER BUSINESS

10. Review of the following advisory board meeting minutes:
 - Economic Development Advisory Committee
 - Historical Landmark Preservation Committee
 - Traffic Safety Commission
 - Library Board
 - Parks and Recreation Board
 - Hurst Senior Citizens Advisory Board
11. Review of upcoming calendar items
12. City Council Reports

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED

ADJOURNMENT

Posted by: _____

This 20th day of March 2015, by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (817) 788-7041 or FAX (817) 788-7054, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.

Office of the Mayor

Proclamation

City of Hurst

On March 22, 1972, President Richard Nixon signed into law a measure that amended the Older Americans Act of 1965 and established a national nutrition program for seniors 60 years and older; and

The Observance of the March for Meals campaign provides an opportunity to support Meals on Wheels programs that deliver vital and critical services by donating, volunteering, and raising awareness about senior hunger and isolation; and

For the past 42 years, the citizens of Tarrant County have benefited from the delivery of nearly 18 million meals to our homebound elderly and disabled neighbors. Meals on Wheels case managers make over 14,000 home visits annually to act as advocates for clients resulting in improvements in the lives of the homebound citizens of Tarrant County with continued personal independence; and

The organization has a volunteer force of over 5,000 caring individuals who donate their time, vehicles, gasoline, and energy to deliver nearly 1 million fresh, nutritious meals annually to Tarrant County residents. Meals on Wheels provide nutritious meals and a powerful socialization opportunity for seniors to help combat loneliness and isolation, and help them maintain their health and independence, and avoid unnecessary hospitalization or premature institutionalization.

NOW THEREFORE, I, Richard Ward, Mayor of the City of Hurst, Texas on behalf of the entire City Council and our citizens, do hereby proclaim March 2015

March for Meals Month

And urge the citizens to take time this month to honor our Meals on Wheels program, the seniors they serve, and the volunteers who care for them.

Witness my Hand and the Official Seal of the City of Hurst, Texas, on this the 24th day of March 2015.




Richard Ward, Mayor

City Council Staff Report

SUBJECT: Request to speak from Bill Price, 217 Belmont Street, Hurst, Texas, regarding speeder at Senior Center

Supporting Documents:

Meeting Date: 3/24/2015
Department: City Secretary
Reviewed by: Rita Frick
City Manager Review:

Background/Analysis:

Bill Price, 217 Belmont Street, Hurst, Texas, wishes to speak regarding speeder at the Senior Center.

Funding and Sources:

There is no fiscal impact.

Recommendation:

There is no staff recommendation on this item.

**MINUTES
HURST CITY COUNCIL
STRATEGIC PLANNING SESSION
SATURDAY, FEBRUARY 21, 2015**

On the 21st day of February 2015, at 7:50 a.m., the City Council of the City of Hurst, Texas, convened in a Strategic Planning Session at the Hurst Conference Center, 1601 Campus Drive, Hurst, Texas, with the following members present:

Richard Ward)	Mayor
Nancy Welton)	Mayor Pro Tem
Henry Wilson)	Councilmembers
Anna Holzer)	
Larry Kitchens)	
David Booe)	
Bill McLendon)	
Allan Weegar)	City Manager
Clay Caruthers)	Assistant City Manager Finance
Jeff Jones)	Assistant City Manager Administration
Rita Frick)	City Secretary
Matia Messemer)	Executive Director of Human Resources
Joe Gonzalez)	The Management Connection, Inc.
Teresa Gonzalez)	The Management Connection, Inc.

with the following members absent: none, constituting a quorum; at which time, the following business was transacted:

1. The meeting was called to order at 7:50 a.m.
2. Discussion of Citizen Survey Results. Assistant City Manager Jeff Jones reviewed key points in the recent Citizen's Survey, noting the results are still very positive of the direction of the City and the belief the quality of life will stay the same or get better. Councilmembers discussed the areas of response from the survey and weight of the responses, based on the number of respondents and their area of the City. Mr. Jones noted that the survey is still open and final information will be compiled in a few weeks.
3. Discussion and Review of City of Hurst Strategic Planning Document Including Reaffirmation of Policy Statements and Strategies. Facilitator Joe Gonzalez and City Manager Allan Weegar led City Council in a review and discussion of an update to the Strategic Planning document. Joe Gonzalez, The Management Connection, facilitated Council discussion on Internal and External Strengths and Opportunities and Strategic Fit items for staff to develop goals and actions plans.

Mayor Ward recessed the meeting at 10:17 a.m. and reconvened at 10:28 a.m.

City Manager Allan Weegar discussed the continuation of transformation and the need for staff direction. He stated these items are not for detailed discussion and staff will develop solutions. Items noted for strategic discussion included the evaluation of Zoning and Land Use, City Ordinance Reviews, Health Benefit Sustainability, Organizational Maturity and Development and Debt review and Capital Improvement. City Manager Weegar provided an overview of areas for review and the need to consider a planning consultant for the review. City Secretary Rita Frick briefed Councilmembers on the need to review the Code of Ordinances to ensure they do not conflict with any state law or with other sections of the code.

Executive Director of Human Resources Matia Messemer reviewed current health benefits and future sustainability of the benefits. Ms. Messemer introduced Adam Henson, the City's IP advisor, who provided an overview of health benefit trends in the nation and Dallas Fort Worth area for public entities.

City Manager Allan Weegar and Executive Director of Human Resources Matia Messemer reviewed organizational maturity and development needs, which reflects a high percentage of employees eligible for retirement within five years. Ms. Messemer explained the need for knowledge and skill transference to ensure continued service delivery.

4. Discussion of strategic planning issues relative to economic conditions, redevelopment initiatives and budget impacts. Assistant City Manager Clay Caruthers briefed Councilmembers on current economic conditions and budget impacts. Mr. Caruthers provided a debt review and capital improvement needs focusing on immediate infrastructure needs and funding mechanisms. He reviewed expenditure and tax rate incremental changes over the past year, along with 2015 – 2016 budget challenges, bond issue needs for the next four to five years, and the city's debt history and facts. Mr. Caruthers noted the fiscal condition remains strong as supported by credit-rating agency reviews.
5. Informational Items – None.

ADJOURNMENT - The Strategic Planning Session was adjourned at 12:48 p.m.

APPROVED this the 24th day of March 2015.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Richard Ward, Mayor

**Minutes
Hurst City Council
Work Session
Tuesday, February 24, 2015**

On the 24th day of February 2015, at 5:25 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at Hurst City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Richard Ward)	Mayor
Nancy Welton)	Mayor Pro Tem
Larry Kitchens)	Councilmembers
Anna Holzer)	
Henry Wilson)	
Bill McLendon)	
David Booe)	
Allan Weegar)	City Manager
John Boyle)	City Attorney
Allan Heindel)	Deputy City Manager
Clay Caruthers)	Assistant City Manager
Jeff Jones)	Assistant City Manager
Rita Frick)	City Secretary
Michelle Lazo)	Managing Director of Development
Steve Bowden)	Executive Director of Development
Ron Haynes)	Executive Director of Public Works
Greg Dickens)	City Engineer
Vince King)	Building Official
Steve Niekamp)	Assistant Police Chief
Richard Winstanley)	Assistant Police Chief
Malaika Farmer)	Managing Director of Community Service

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

- I. Call to Order** – The meeting was called to order at 5:25 p.m.
- II. Informational Item(s)** – City Manager Allan Weegar reviewed City Council calendar items.
 - Presentation and discussion of substandard building at 208 Fanning Drive, by Building Official Vince King. Building Official Vince King briefed Councilmembers of a substandard building at 208 Fanning Drive and requested the Council conduct a public hearing at the regular Council meeting of March 24, 2015 at 6:30 p.m.
- III. Discussion of Agenda Item(s) 10 and 11**
Conduct a Public Hearing to consider SP-15-02, Taco Casa, a site plan approval on Lot 3R, Block 1 Pipeline Plaza Addition, being .98 acre located at 1101 W. Pipeline Road.

Consider Ordinance 2282, first reading, SP-15-02, Taco Casa, a site plan approval on Lot 3R, Block 1 Pipeline Plaza Addition, being .98 acre located at 1101 W. Pipeline Road.

Managing Director of Development Michelle Lazo briefed Council regarding the project noting plans to demolish the existing building and build a Taco Casa. Ms. Lazo reviewed the site plan noting the Planning and Zoning Commission's recommendation with stipulation regarding the drive through menu boards and fencing between the building and neighbors to the east.

IV. Discussion of Agenda Item(s) 12

Consider Resolution 1617 Supporting Application for a Crime Victim Liaison Grant to the Office of the Governor, Criminal Justice Division, for the cities of Hurst, Euless and Bedford, to operate a Combined Crime Victims Assistance Coordinator. Assistant Police Chief Steve Niekamp briefed Councilmembers on the grant application to Operate a Combined Crime Victims Assistance Coordinator program for the cities of Hurst, Euless and Bedford.

V. Discussion of Agenda Item(s) 13

Consider Resolution 1618 authorizing the Police Department to apply for the continuation grant with the cities of Bedford and Euless to operate the Combined Mental Health Coordinator position. Assistant Police Chief Steve Niekamp briefed Councilmembers on the grant application to operate a Combined Mental Health Coordinator position for the cities of Hurst, Euless and Bedford.

VI. Discussion of Agenda Item(s) 14

Consider approval of Aquatics Fees for Chisholm Aquatics Center. Deputy City Manager Allan Heindel briefed Councilmembers of the proposed Aquatics fees for Chisholm Aquatics Center.

VII. Discussion of Agenda Item(s) 15

Consider authorizing the city manager to proceed with Phase I of the Parker Cemetery Improvements Project. Managing Director of Community Services Malaika Farmer briefed Councilmembers on Phase I of the Parker Cemetery Improvement Project and reviewed plans for the complete project.

VIII. Discussion of Agenda Item(s) 16

Consider authorizing the city manager to enter into a contract for the Chisholm Park Dam Emergency Spillway Improvements Project. City Engineer Greg Dickens briefed Councilmembers on the proposed project noting this was a state mandated project.

IX. Adjournment

The work session adjourned at 6:25 p.m.

APPROVED this the 24th day of March 2015.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Richard Ward, Mayor

**City of Hurst
City Council Minutes
Tuesday, February 24, 2015**

On the 24th day of February 2015, at 6:30 p.m., the City Council of the City of Hurst, Texas, convened in Regular Meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Richard Ward)	Mayor
Nancy Welton)	Mayor Pro Tem
Larry Kitchens)	Councilmembers
Anna Holzer)	
Henry Wilson)	
Bill McLendon)	
David Booe)	
Allan Weegar)	City Manager
John Boyle)	City Attorney
Allan Heindel)	Deputy City Manager
Jeff Jones)	Assistant City Manager
Clay Caruthers)	Assistant City Manager
Rita Frick)	City Secretary
Michelle Lazo)	Managing Director of Development
Steve Bowden)	Executive Director of Development
Malaika Farmer)	Managing Director of Community Services
Ron Haynes)	Executive Director of Public Works
Greg Dickens)	City Engineer

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 6:30 p.m.

Councilmember Booe gave the Invocation.

The Pledge of Allegiance was given.

PRESENTATION(S)

1. Presentation of the Certificate of Achievement for Excellence in Financial Reporting, Fiscal Year 2012-2013. Mayor Ward recognized Assistant City Manager Clay Caruthers who introduced City Controller Kayleen Puiszis, who reviewed the criteria for receiving the Certificate of Achievement. The Certificate of Achievement for Excellence in Financial Reporting is the highest form of recognition in governmental accounting and financial reports. The Government Finance Officers Association states that conformance to the program's standards represents "a significant accomplishment by the City and management."
2. Presentation of Comprehensive Annual Financial Report (CAFR) by Rylander, Clay & Opitz, L.L.C. (RC&O). Mayor Ward recognized Linda Low with Rylander, Clay & Opitz.

Ms. Low presented Fiscal Year 2014 Financials, reviewed assets, obligations and operating expenses, noting they gave an unmodified opinion, which is the highest to be given on financial reporting. Ms. Low stated that everything was in good shape for the City this year and praised the City for receiving the Certificate of Achievement for Excellence in Financial Reporting. Assistant City Manager Clay Caruthers noted the City Council Finance Committee, Councilmembers Henry Wilson, Larry Kitchens, and Nancy Welton, met previously to review the audit.

Councilmember Wilson moved to accept the audited Annual Financial Report for fiscal year ended September 30, 2014. Motion seconded by Councilmember Welton. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Holzer, Wilson and Welton

No: None

PERSON(S) TO BE HEARD

3. Mr. Bill Price, 217 Belmont Street, Hurst, Texas, requested to speak regarding speeder at Senior Center. Mr. Price requested to be moved to the March 24, 2015 agenda.

CONSENT AGENDA

4. Considered approval of the minutes for the February 10, 2015 City Council meetings.
5. Considered Ordinance 2280, second reading, SP-14-13, Pinnacle Emergency Room (ER), a site plan revision for Lot 1RB, Block 1R, University Plaza Addition, being 1.67 acres located at 824 Airport Freeway.
6. Considered Ordinance 2281, second reading, SP-15-03, Heritage Village Residences, a site plan revision, for signage only, on Lot 1R1, Block 1, Heritage Village Addition, being 1.03 acres located at 705 Heritage Way.
7. Considered authorizing the purchase of computer replacement equipment through approved purchasing contracts.
8. Considered authorizing the city manager to enter into a purchase agreement with Motorola Solutions to purchase portable radios for the Police and Public Works Departments.
9. Considered authorizing the city manager to enter into the 2015 Facilities Utilization Agreements with the Hurst United Soccer Association, Tri-Cities Baseball Association, the Airport Area YMCA, and the Hurst Umpires Association.

Councilmember Holzer moved to approve the consent agenda. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Holzer, Wilson and Welton

No: None

PUBLIC HEARING(S) AND RELATED ITEM(S)

10. Conducted a Public Hearing to consider SP-15-02, Taco Casa, a site plan approval on Lot 3R, Block 1 Pipeline Plaza Addition, being .98 acres located at 1101 W. Pipeline Road. Mayor Ward announced the public hearing to consider SP-15-02, Taco Casa, a site plan approval on Lot 3R, Block 1 Pipeline Plaza Addition, being .98 acres located at 1101 W. Pipeline Road and recognized Jim Dewey, JDJR Engineering, 25 Texas Drive, Irving, Texas, who reviewed the proposed site plan. He noted the request by the Planning and Zoning Commission to orient the drive through speakers to face south and to have an 8 foot masonry screening wall on the residential side. Mr. Dewey explained that, unfortunately, they discovered a private sewer line is running along the property line for the homes next door; therefore, they plan to demo the screening wall and construct a masonry wall. He explained this will effectively be an 8 foot screening wall. Mr. Dewey stated they respectfully request the 6 foot fence instead of the 8 foot fence recommended by the Planning and Zoning Commission.

Managing Director of Development Michelle Lazo reviewed the site plan showing property access, dual drive through lanes, slope between the properties, elevations, materials and signage for the project.

Mayor Ward recognized Scott Oxford, Owner of Royal Estates, located next to the proposed site, who spoke in support of the 6' fence and stated they look forward to a new neighbor.

There being no one else to speak, Mayor Ward closed the public hearing.

11. Considered Ordinance 2282, first reading, SP-15-02, Taco Casa, a site plan approval on Lot 3R, Block 1 Pipeline Plaza Addition, being .98 acre located at 1101 W. Pipeline Road.

Councilmember Wilson moved to approve SP-15-02, Taco Casa, a site plan approval on Lot 3R, block 1 Pipeline Plaza Addition, being .98 acre located at 1101 W. Pipeline Road with the menu boards moved to face south. Motion seconded by Councilmember McLendon. Councilmember Kitchens questioned if the motion included the fence being 8' in height. Councilmember Wilson stated he did not include that in his motion. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Holzer, Wilson and Welton

No: None

Councilmember Wilson moved to approve Ordinance 2282 on first reading. Motion seconded by Councilmember Holzer. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Holzer, Wilson and Welton

No: None

RESOLUTION(S)

12. Considered Resolution 1617 supporting application for a Crime Victim Liaison Grant to the Office of the Governor, Criminal Justice Division, for the cities of Hurst, Euless and Bedford, to operate a Combined Crime Victims Assistance Coordinator. Mayor Ward

recognized Assistant Police Chief Steve Niekamp who reviewed the proposed grant application and responsibilities of the Crime Victims Assistance Coordinator. He stated \$61,730 grant funds were available for Fiscal Year 2015-2016, and any associated costs not covered by the grant will be split equally between the cities of Hurst, Euless and Bedford. In response to Councilmembers' questions, Chief Niekamp stated Hurst handles the grant and oversees the program.

Councilmember McLendon moved to authorize the Police Department to apply to the Office of the Governor, Criminal Justice Division for the continuation grant with the cities of Euless and Bedford, for operational cost of a Crime Victims Coordinator position. Motion seconded by Councilmember Welton. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Holzer, Wilson and Welton

No: None

13. Considered Resolution 1618 authorizing the Police Department to apply for the continuation grant with the cities of Bedford and Euless to operate the Combined Mental Health Coordinator position. Mayor Ward recognized Assistant Police Chief Steve Niekamp who reviewed the proposed grant application noting the awards and success Hurst has with this program. He explained that an additional \$80,000 in grant funding is available for Fiscal Year 2015-2016, and associated costs not covered by the grant will be split equally between the cities of Hurst, Euless, and Bedford. In response to Councilmembers' questions, Chief Niekamp stated the department is notified in several ways of individuals needing service.

Councilmember Booe moved to approve Resolution 1618 authorizing the Police Department to apply to the Office of the Governor, Criminal Justice Division, for the continuation of grant with the cities of Euless and Bedford, for operational cost of a Mental Health Coordinator. Motion seconded by Councilmember McLendon or Wilson. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Holzer, Wilson and Welton

No: None

ACTION ITEM(S)

14. Considered approval of Aquatics Fees for Chisholm Aquatics Center. Mayor Ward recognized Deputy City Manager Allan Heindel who reviewed the proposed resident, non-resident and rental fees for the new Chisholm Aquatics Center. He explained 14 cities were surveyed and City of Hurst trends over the past 30 years were reviewed and presented to the Parks and Recreation Board in February. Mr. Heindel stated that the Parks and Recreation Board recommended approval of the proposed admission and rental fees for the Chisholm Aquatics Center.

In response to Councilmembers' questions, Mr. Heindel stated the pavilion fees were only at Chisholm and the private rentals usually reach capacity.

Councilmember McLendon moved to approve the proposed admission and rental fees for the Chisholm Aquatics Center. Motion seconded by Councilmember Kitchens. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Holzer, Wilson and Welton
No: None

15. Considered authorizing the city manager to proceed with Phase I of the Parker Cemetery Improvements Project. Mayor Ward recognized Malaika Farmer who reviewed the Parker Cemetery Improvements Project noting tonight's request was for Phase I, in the amount of \$65,000. Ms. Farmer reviewed the list of approved contractors and stated the Historical Landmark Committee recommended approval. Councilmember Kitchens stated, as a member of the Historical Landmark Committee, he believed the cemetery has a special place in the community. He reviewed the association with the Parker family and their history as County's first settlement. Also noted was the improvement to the entrance into Hurst along Highway 10.

Councilmembers discussed possible funding participation from the County and any relatives of the Parker family.

Councilmember Kitchens moved to authorize the city manager to proceed with Phase I of the Parker Cemetery Improvements Project, for an amount not to exceed \$65,000, with funding from the Special Projects Fund. Motion seconded by Councilmember Holzer. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Holzer, Wilson and Welton
No: None

16. Considered authorizing the city manager to enter into a contract for the Chisholm Park Dam Emergency Spillway Improvements Project. Mayor Ward recognized City Engineer Greg Dickens, who reviewed the proposed project noting this is a Texas Commission on Environmental Quality (TCEQ) state mandated project to insure the dam emergency spillway will meet state requirements. Mr. Dickens reviewed the bids noting the bid from Klutz Construction, LLC, for \$92,810 is the low bid. In response to Councilmembers' questions, Mr. Dickens explained the soil cement material and grass sod overlay to be used for the project.

Councilmember Welton moved to authorize the city manager to enter into a contract with Klutz Construction, LLC of Kennedale, Texas, for the Chisholm Park Dam Emergency Spillway Improvements Project, in the amount of \$92,810.00, with a 10% contingency of \$9,300 for a total of \$102,110.00, and a contract time of 75 calendar days or by May 23, 2015, whichever occurs first. Motion seconded by Councilmember Kitchens. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Holzer, Wilson and Welton
No: None

OTHER BUSINESS

17. Councilmembers reviewed of the following advisory board meeting minutes:
- Parks and Recreation Board
 - Library Board

- Hurst Senior Citizens Advisory Board
- Planning and Zoning Commission

18. Review of upcoming calendar items – City Manager Allan Weegar noted the March 10, 2015 City Council meeting is cancelled due to the National League of Cities Conference. Also noted was the negative impact of a recent revenue cap bill filed, and from staff's perspective, detrimental to cities. Councilmembers noted bills filed during this Legislative Session and the potential negative impact for cities.
19. City Council Reports - None

Councilmember Booe commended Assistant City Manager Clay Caruthers and his staff for their achievement in the financial area.

PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED

Mayor Ward recessed the meeting at 7:57 p.m. to Executive Session in compliance with the provisions of the Texas Open Meetings Law, Authorized by Government Code, 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City and reconvened to Open Session at 8:07 p.m.

20. Take any and all action necessary ensuing from Executive Session.

Councilmember Kitchens moved to approve a 120-day extension relating to Section 5.7 entitled "Financing" and Section 5.10 entitled "inspection period" of the Purchase and Sale Agreement dated August 26, 2014, between the City of Hurst, Texas, and C N Churchill, IV L.L.C., for the northernmost 1.1112 acre tract of Lot 4-R-1, Block 4R, University Plaza Addition, of the City of Hurst, Texas. Motion seconded by Councilmember Welton. Motion prevailed by the following vote:

Ayes: Councilmembers McLendon, Booe, Kitchens, Holzer, Wilson and Welton
No: None

ADJOURNMENT

The meeting adjourned at 8:10 p.m.

APPROVED this the 24th day of March 2015.

ATTEST:

APPROVED:

Rita L. Frick, City Secretary

Richard Ward, Mayor

**MINUTES
HURST CITY COUNCIL
SPECIAL MEETING
TUESDAY, MARCH 17, 2015**

On the 17th day of March 2015, at 5:01 p.m., the City Council of the City of Hurst, Texas, convened in a Special Meeting at City Hall, Council Chambers, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Richard Ward)	Mayor
Nancy Welton)	Mayor Pro Tem
Henry Wilson)	Councilmembers
David Booe)	
Bill McLendon)	
Anna Holzer)	
Larry Kitchens)	
Allan Weegar)	City Manager
Rita Frick)	City Secretary
Clay Caruthers)	Assistant City Manager
Jeff Jones)	Assistant City Manager
Ron Haynes)	Executive Director of Public Works
Greg Dickens)	City Engineer

with the following members absent: none, constituting a quorum; at which time, the following business was transacted:

Call to Order – Mayor Ward called the meeting to order at 5:01 p.m.

Mayor Ward recessed the meeting to Executive Session at 5:02 p.m. in compliance with the provisions of the Texas Open Meetings Law, authorized by Government Code, 551.087 deliberation and conducting of economic development negotiations regarding financial information relative to prospective business expansion in the City and reconvened Open Session at 6:26 p.m.

The meeting was adjourned at 6:26 p.m.

APPROVED this the 24th day of March 2015.

ATTEST:

APPROVED:

Rita Frick, City Secretary

Richard Ward, Mayor

City Council Staff Report

SUBJECT: SP-15-02 Taco Casa, a site plan approval on Lot 3R, Block 1 Pipeline Plaza Addition, being .98 acre located at 1101 W. Pipeline Road

Supporting Documents:

Area map
 Legal notice
 Ownership data
 Site plan – Exhibit A
 Landscape plan – Exhibit B
 Lighting plan – Exhibit C
 Building elevation – Exhibit D
 Monument sign elevations – Exhibit E

Meeting Date: 3/24/2015
 Department: Development
 Reviewed by: Steve Bowden
 City Manager Review:

Background/Analysis:

An application has been made by JDJR Engineering on behalf of Taco Casa for a site plan approval on Lot 3R, Block 1 Pipeline Plaza Addition, being .98 acre located at 1101 W. Pipeline Road. The applicant is requesting the site plan approval to demolish the existing vacant building and construct a new Taco Casa with 4,075 square feet and a drive-thru. The property is zoned GB-PD (General Business Planned Development).

Taco Casa is expanding their presence in the metroplex and currently has a new restaurant on Highway 157 in Euless. The site plan indicates that the restaurant will be situated on the northeast corner of the Pipeline Plaza shopping center. The development will share access to Pipeline and Melbourne Road. The turning radius on the eastern Pipeline Road drive will be increased to meet current City standards.

Taco Casa has a large volume of drive-thru traffic. The lot has been designed to allow a long double lane drive-thru around the building.

The applicant is preserving four (4) Live Oaks and proposing to add 13 Live Oaks, five (5) Eldarcia Pine, seven (7) Yaupon Hollies, Dwarf Yaupon, Dwarf Nandina, Red Yucca and Bermuda sod. The applicant will also replace the existing wooden fence with a six-foot masonry screening wall along the east property line adjacent to the residential property. This wall will be placed on top of an existing retaining wall.

The building elevation indicates a tan stucco and brown veneer stone building with Bearidge Spanish tile panels on the roof and awnings over the door and windows.

The applicant is requesting a building sign with 56 sq. ft. on the west, and north elevation. They are also requesting a monument sign on Pipeline Road. The proposed sign is 10 feet in height with 80 sq. ft. of sign area per face with an LED message board.

There is an existing pole sign on Lot 3R that is utilized by Thrift Town. This sign will be relocated to the Lot 2R, which is just west of the eastern Pipeline Road driveway.

Funding and Sources:

There is no fiscal impact.

Recommendation:

The Planning and Zoning Commission met on Monday, February 16, 2015 and voted 5-0 to recommend approval of SP-15-03 Taco Casa, with the stipulation that the menu boards be moved to face south and the applicant construct an 8-foot masonry screening wall.

ORDINANCE 2282

AN ORDINANCE ADOPTING A SITE PLAN APPROVAL FOR LOT 3R BLOCK 1 PIPELINE PLAZA ADDITION, BEING .98 ACRE LOCATED AT 1101 W. PIPELINE ROAD, SP-15-02

WHEREAS, notice of a hearing before the Planning and Zoning Commission was sent to real property owners within 200 feet of the property herein described at least 10 days before such hearing; and,

WHEREAS, notice of a public hearing before the City Council was published in a newspaper of general circulation in Hurst at least 15 days before such hearing; and,

WHEREAS, notices were posted on the subject land as provided by the Zoning Ordinance; and,

WHEREAS, public hearings to change the site plan on the property herein described were held before both the Planning and Zoning Commission and the City Council, and the Planning and Zoning Commission has heretofore made a recommendation concerning the site plan change; and,

WHEREAS, the City Council is of the opinion that the site plan change herein effectuated furthers the purpose of zoning as set forth in the Comprehensive Zoning Ordinance and is in the best interest of the citizens of the City of Hurst.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. THAT the Comprehensive Zoning Ordinance of the City of Hurst is hereby amended by adopting a site plan approval with exhibits A-E for Lot 3R, Block 1 Pipeline Plaza Addition, being .98 acre located at 1101 W. Pipeline Road.

AND IT IS SO ORDERED.

Passed on the first reading on the 24th day of February 2015 by a vote of 6 to 0.

Approved on the second reading on the 24th day of March 2015 by a vote of _ to _.

ATTEST:

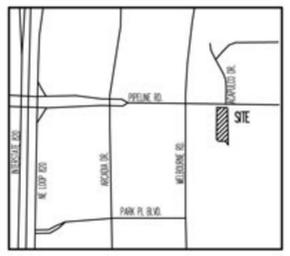
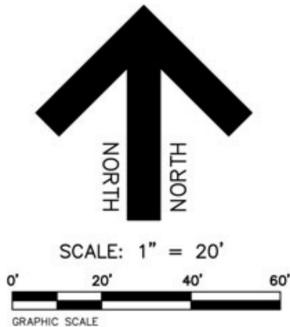
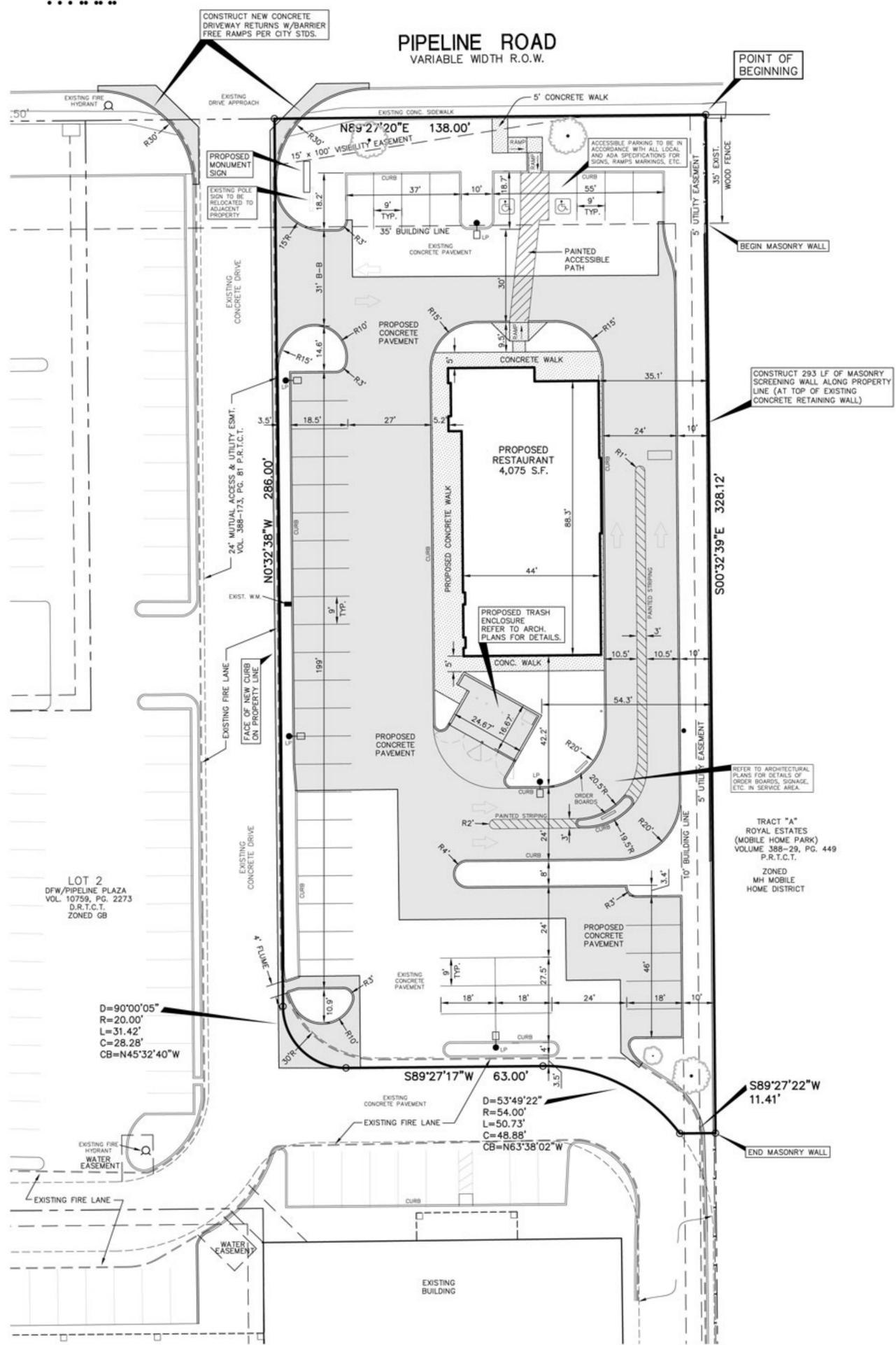
CITY OF HURST

Rita Frick, City Secretary

Richard Ward, Mayor

Approved as to form and legality:

City Attorney



LEGAL DESCRIPTION

BEING a 0.980 acre tract or parcel of land lying and being situated in the W. W. Wallace Survey, Abstract No. 1705, in the City of Hurst, Tarrant County, Texas and being all of Lot 3R, Block 1, Pipeline Plaza Addition, an addition to the City of Hurst, Tarrant County, Texas, according to the plat recorded under the County Clerk's File No. D213042187, Official Public Records, Tarrant County, Texas, and being more particularly described by metes and bounds as follows:

BEGINNING at a point for corner at the northeast corner of said Lot 3R, Block 1, in the south right-of-way line of Pipeline Road (having variable width right-of-way at this point);

THENCE South 00 degrees 32 minutes 39 seconds East, departing the south line of Pipeline Road, a distance of 328.12 feet to a point for corner, same being the most easterly northeast corner of Lot 2R, Block 1 of said Pipeline Plaza Addition;

THENCE along the common line between said Lots 2R and 3R, Block 1 the following five calls;

South 89 degrees 27 minutes 22 seconds West, a distance of 11.41 feet to a point for corner, same point being the beginning of a curve to the left having a central angle of 53 degrees 49 minutes 22 seconds, a radius of 54.00 feet and a chord that bears North 63 degrees 38 minutes 02 seconds West, 48.88 feet;

Along the last mentioned curve to the left for an arc distance of 50.73 feet to a point for corner;

South 89 degrees 27 minutes 17 seconds West, a distance of 63.00 feet to a point for corner, same point being the beginning of a right having a central angle of 90 degrees 00 minutes 05 seconds, a radius of 20.00 feet and a chord that bears North 45 degrees 32 minutes 40 seconds West, 28.28 feet;

Along the last mentioned curve to the right for an arc distance of 31.42 feet to a point for corner;

North 00 degrees 32 minutes 38 seconds West, a distance of 286.00 feet to a point for corner in the said south line of Pipeline Road;

THENCE North 89 degrees 27 minutes 20 seconds East along the north line of said Lot 3R, Block 1 and the south line of Pipeline Road, a distance of 138.00 feet to the POINT OF BEGINNING, and containing 0.980 acres (42,683 square feet) of land.

NOTES:

1. ALL CONSTRUCTION TO BE DONE IN STRICT ACCORDANCE TO THESE PLANS AND ALL APPLICABLE MUNICIPAL CODES AND STANDARDS.
2. ALL DIMENSIONS SHOWN ARE TO THE BACK OF CURB UNLESS OTHERWISE NOTED.
3. SEE ARCHITECTURAL PLANS FOR ALL BUILDING DIMENSIONS AND DETAILS.
4. THE CITY OF HURST REQUIRES A PRE-CONSTRUCTION MEETING PRIOR TO STARTING ANY WORK. PLEASE CONTACT THE CITY OF HURST PROJECT MANAGER, JIM JUNEAU AT 817-788-7078 OR JJUNEAU@HURSTTX.GOV.
5. THE CITY OF HURST REQUIRES MAINTENANCE BONDS, PERMITS AND FEES BE PAID FOR ALL PUBLIC UTILITIES AND/OR PAVEMENT IN THE RIGHT-OF-WAY PRIOR TO ANY WORK BEING DONE. THIS SAME PERMIT PROVIDES A NUMBER FOR CITY LINE LOCATES. ALL THIS WORK IS COORDINATED WITH THE CITY PROJECT MANAGER AS MENTIONED ABOVE IN NOTE NO. 4.

SITE DATA

SITE AREA	42,683 SQUARE FEET
ZONING	GB (GENERAL BUSINESS)
PROPOSED USE	RESTAURANT
PROPOSED BUILDING AREA	4,075 SQUARE FEET
PARKING REQUIRED (1/125 SF)	33 SPACES
PARKING PROVIDED	42 SPACES (INCLUDING 2 H.C.)
BUILDING HEIGHT	28 FEET (1 STORY)
FLOOR AREA RATIO	0.095:1 OR 9.55%

JDJR ENGINEERS & CONSULTANTS, INC.
 TSBP REGISTRATION NUMBER F-8527
ENGINEERS • SURVEYORS • LAND PLANNERS
 2500 Texas Drive Suite 100 Irving, Texas 75062
 Tel: 972-252-5577 Fax: 972-252-8968

PROJECT:
TACO CASA
LOT 3R, BLOCK 1
PIPELINE PLAZA ADDITION
PIPELINE ROAD
HURST, TEXAS

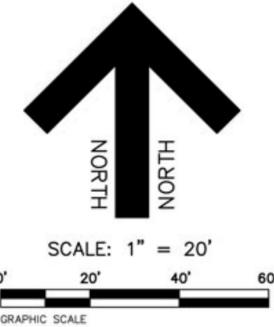
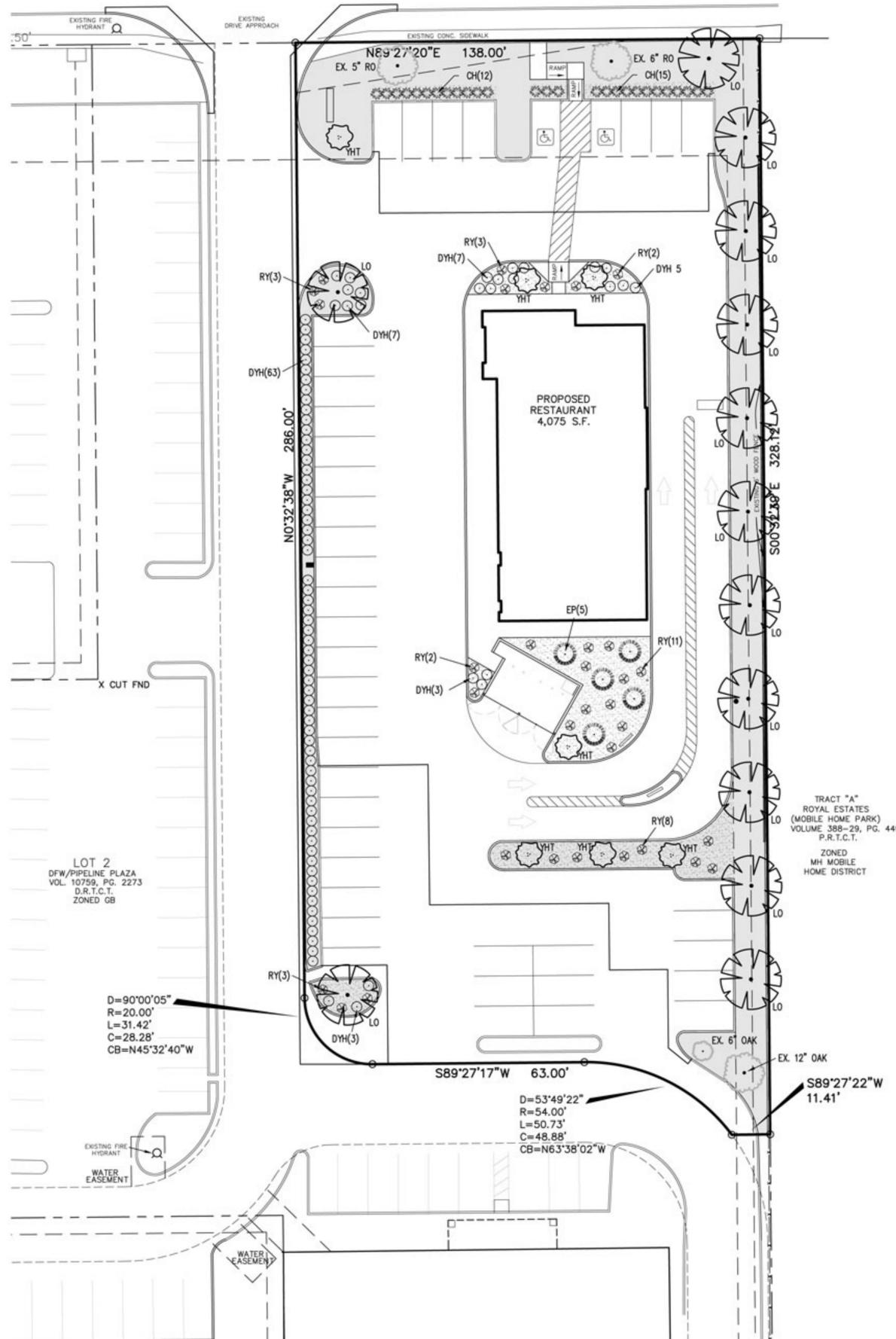
REVISIONS:

DATE	REVISION
1/27/15	PER CITY REVIEW
2/10/15	ADDED FIRE LANE

SHEET TITLE
SITE PLAN

DATE: 01-05-15
 SCALE: 1" = 20'
 DRAWN BY: JDJR
 CHECKED BY: JDJR
 SHEET NO.
1 OF 1
 JDJR FILE NO. 1141-2-14

PIPELINE ROAD
VARIABLE WIDTH R.O.W.



LEGEND

- LIVE OAK TREE (3" MIN. CAL.)
- ELДАРICA PINE (6' MIN. HGT.)
- YAUPON HOLLY TREE (6' MIN HGT.)
- CARISSA HOLLY
- DWARF NANDINA
- DWARF YAUPON HOLLY
- RED YUCCA
- EXISTING TREE (SIZE AND SPECIES AS LABELED) BOTH EXISTING TREES TO BE REMOVED.
- DECOMPOSED GRANITE USED AS MULCH IN ALL PLANTER BEDS AND ISLANDS
- BERMUDA TURF

LANDSCAPE TABULATIONS

SITE AREA	42,663 SQUARE FEET
PARKING PROVIDED	42 SPACES
TOTAL LANDSCAPING REQUIRED	15% OR 6400 SQUARE FEET
TOTAL LANDSCAPING PROVIDED	9,028 SQUARE FEET (21.2%)
LANDSCAPE STREET SETBACK REQUIRED	15 FEET
LANDSCAPE STREET SETBACK PROVIDED	±17.5' FT MINIMUM
STREET TREES REQUIRED (1/50LF)	138/50 = 3 TREES
STREET TREES PROVIDED	3 TREES
STREET SHRUBS REQUIRED	138/50 X 10 = 28 SHRUBS
STREET SHRUBS PROVIDED	30 SHRUBS (PARKING LOT SCREENING)
PARKING LOT LANDSCAPING	
1 LARGE TREE/20 SPACES REQUIRED	42/20 = 2 TREES
PARKING LOT TREES PROVIDED	3 TREES
PARKING LOT LANDSCAPING REQUIRED	5% (22,220 x 0.05) = 1,111 SQUARE FEET
PARKING LOT LANDSCAPING PROVIDED	3,896 SQUARE FEET (17.5%)
LANDSCAPE BUFFER ADJACENT TO RESIDENTIAL	
BUFFER REQUIRED	15 FEET
BUFFER PROVIDED	10 FEET
TREES REQUIRED	328/30=11 TREES
TREES PROVIDED	11 TREES (INCLUDES 1 EXISTING)

SIZE & TYPE	PRESERVE	REMARKS
5" OAK	YES	IN FRONT LANDSCAPE SET BACK
6" OAK	YES	IN FRONT LANDSCAPE SET BACK
6" OAK	YES	IN PARKING LOT
12" OAK	YES	IN PARKING LOT

NOTE: ALL LANDSCAPED AREAS TO BE IRRIGATED WITH AN UNDERGROUND AUTOMATIC SPRINKLER SYSTEM.

LANDSCAPE NOTES:

- LANDSCAPE CONTRACTOR SHALL BE RESPONSIBLE FOR MAKING HIMSELF FAMILIAR IN ALL UNDERGROUND UTILITIES, PIPES, STRUCTURES AND LINE RUNS.
- CONTRACTOR IS RESPONSIBLE FOR VERIFICATION OF ALL QUANTITIES PER DRAWING AND SPECIFICATIONS BY LANDSCAPE DESIGNER. PLANT QUANTITIES HAVE BEEN PROVIDED AS A CONVENIENCE ONLY TO THE CONTRACTOR AND SHALL NOT BE CONSIDERED ABSOLUTE.
- ALL BED AREAS SHALL BE ROTOTILLED TO A DEPTH OF 6" ADDING PLANTING SOIL MIXTURE DURING PROCESS. THE LEVEL OF THE BED AREAS SHOULD BE LEFT 3" ABOVE THE PROPOSED FINISHED GRADE TO ALLOW FOR COMPACTION AND SETTLEMENT.
- AFTER SETTLEMENT AND COMPACTION ALL PLANTING BEDS SHALL RECEIVE A 2" (MIN) LAYER OF SHREDED CYPRESS MULCH.
- PLANTING SOIL MIXTURE FOR BED AREAS SHALL BE 50% EXISTING SOIL, 10% SHARP SAND 40% SOIL CONDITIONER (BACK TO EARTH OR EQUAL).
- ALL TREES ARE TO BE STAKED AND GUYED THROUGH THE ONE YEAR WARRANTY AT WHICH TIME THE OWNER SHALL DETERMINE IF REMOVAL IS NECESSARY.
- ALL BED AREAS SHALL BE SEPERATED FROM TURF AREAS USING RYERSON STEEL EDGING.

JDJR ENGINEERS & CONSULTANTS, INC.
TSBPE REGISTRATION NUMBER F-8527
ENGINEERS • SURVEYORS • LAND PLANNERS
2500 Texas Drive Suite 100 Irving, Texas 75062
Tel: 972-252-JDJR (5357) Fax: 972-252-8958

STATE OF TEXAS
JAMES DEWEY, JR.
61408
01-27-15

PROJECT: **TACO CASA**
LOT 3R, BLOCK 1
PIPELINE PLAZA ADDITION
PIPELINE ROAD
HURST, TEXAS

DATE	REVISION
1/27/15	PER CITY REVIEW

SHEET TITLE
LANDSCAPE PLAN AND TREE SURVEY

DATE: 01-12-15
SCALE: 1" = 20'
DRAWN BY: JDJR
CHECKED BY: JDJR
SHEET NO.
L1 OF 1
JDJR FILE NO. 1141-2-14

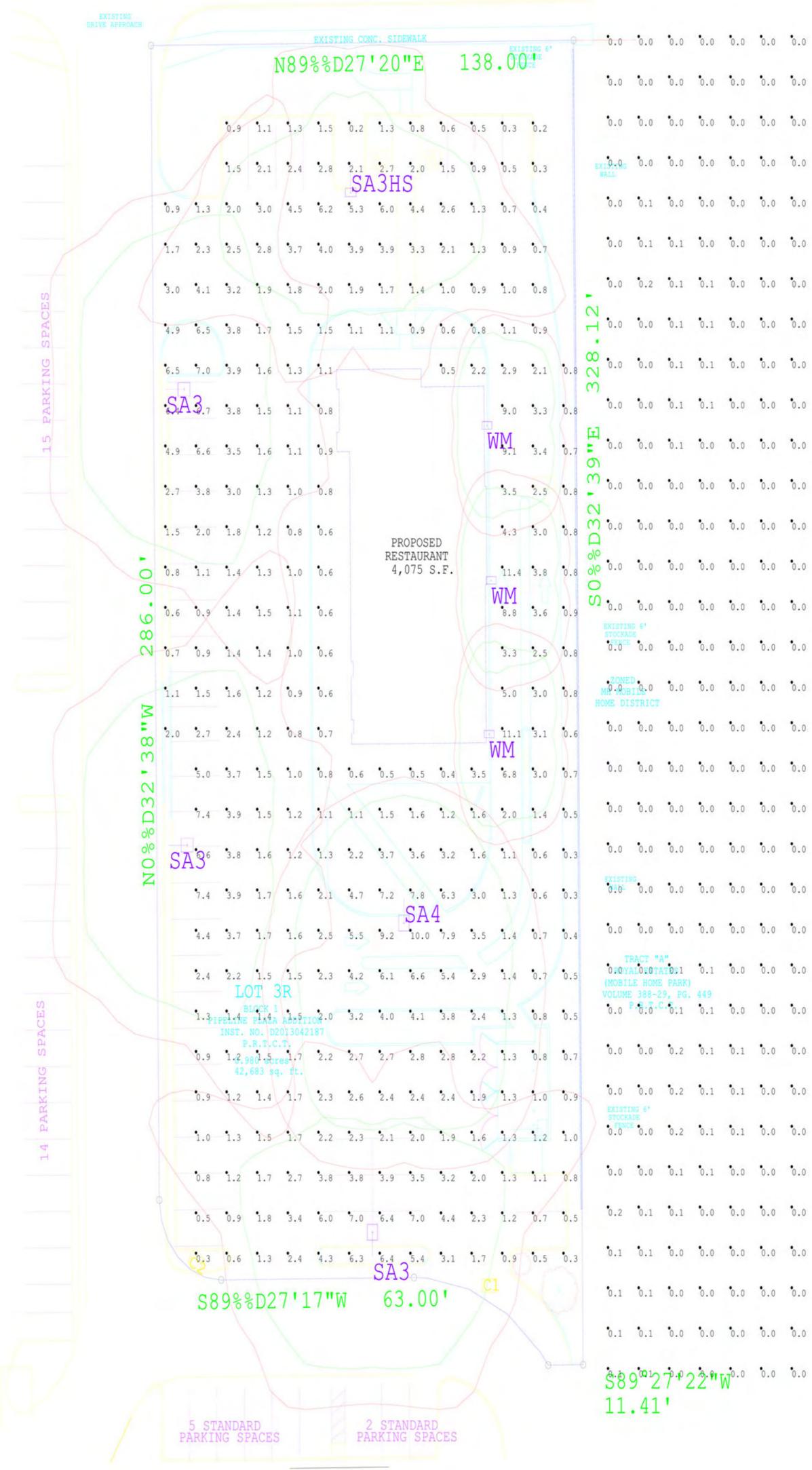
PIPELINE ROAD

VARIABLE WIDTH R.O.W.



Hobbsley Lighting Assoc.
1202 Dragon St.
Suite 100
Dallas, TX 75207
Main: 214-413-7000
Ehad: 214-549-5074
Email: shad@hla-lighting.com

NOTES: THE OWNER OF THIS LIGHTING PLAN IS TO BE RESPONSIBLE FOR THE PROPER APPLICATION OF LIGHTING FIXTURES AND LUMINAIRE SCHEDULES. IT IS THE RESPONSIBILITY OF THE USER TO VERIFY THE ACCURACY OF ALL DIMENSIONS AND TO OBTAIN ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.



Symbol	Qty	Label	LLF	Description	Lum. Watts	Lumens/Lamp
SA3	3	SA3	0.720	Spaulding - CR1-P40-H3	453	40000
SA3HS	1	SA3HS	0.720	Spaulding - CR1-P40-H3-HS	453	40000
SA4	1	SA4	0.720	Spaulding - CR1-P40-H4	453	40000
WM	3	WM	0.720	Hubbell - LMC-150P	189	14000

Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
Lot	Illuminance	Fc	2.38	11.4	0.2	11.90	57.00
Motor Home Park	Illuminance	Fc	0.02	0.2	0.0	N.A.	N.A.

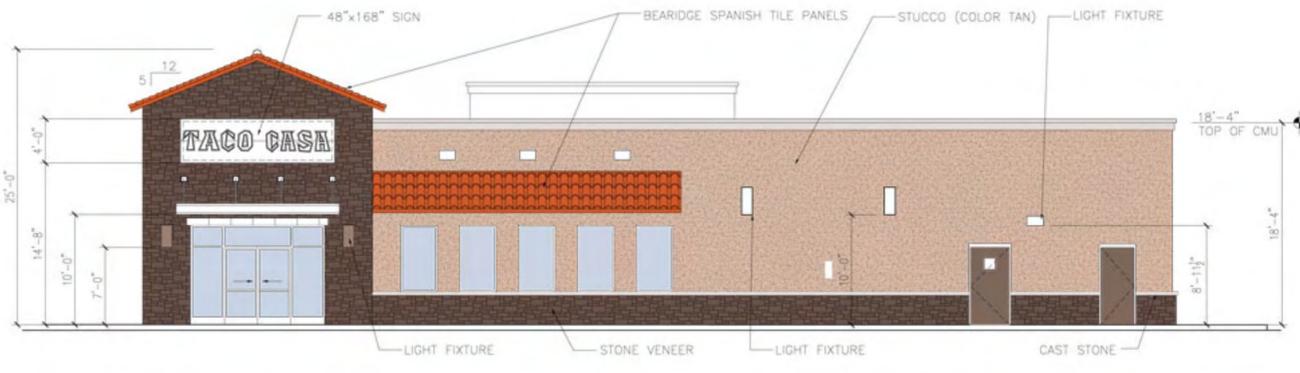
- NOTES
- Calc at grade level
 - Mounting
Type SA - 25' pole on a 2.5' base
Type WM - 10' AFG

Date	Comments

Revisions

Drawn By: Shad Campbell
Checked By:
Date: 1/7/2015
Scale: 1" =

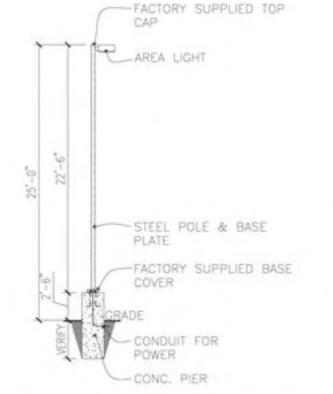
Project Name



SIDE ELEVATION - WEST



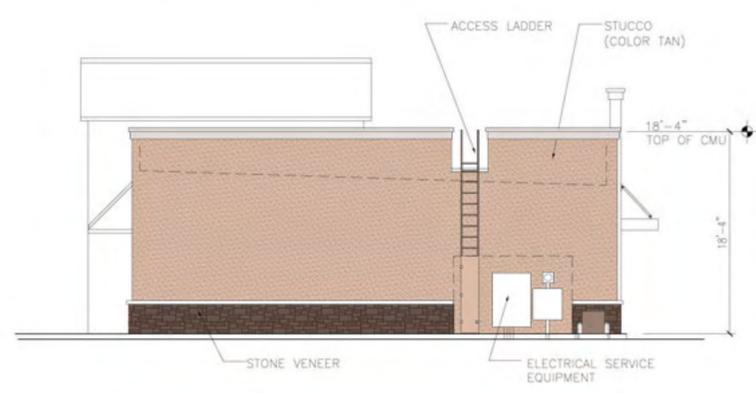
FRONT ELEVATION - NORTH



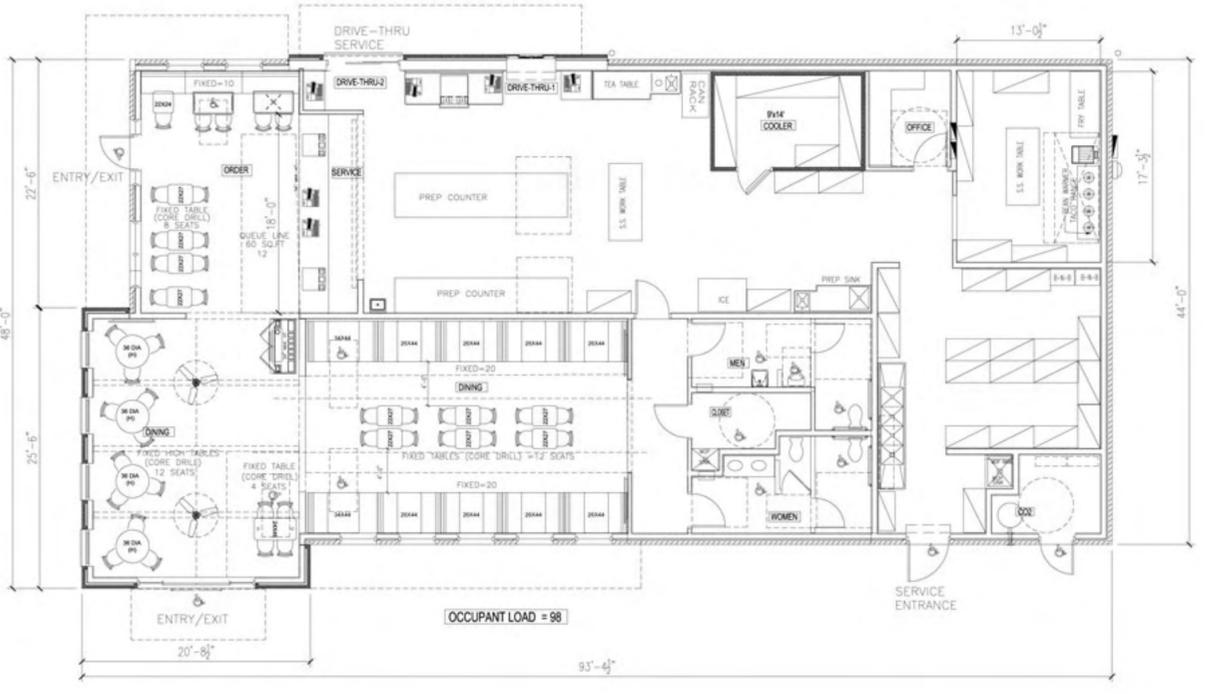
LIGHT POLE ELEV.



SIDE ELEVATION - EAST



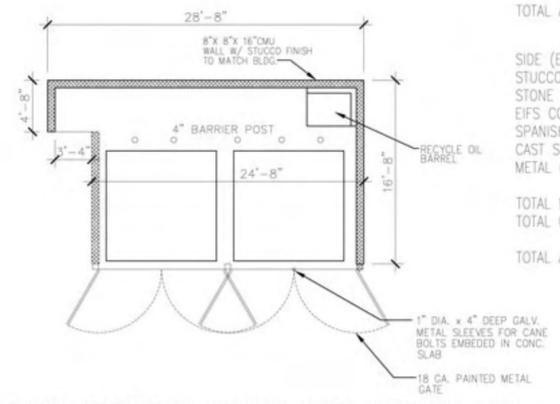
BACK ELEVATION - SOUTH



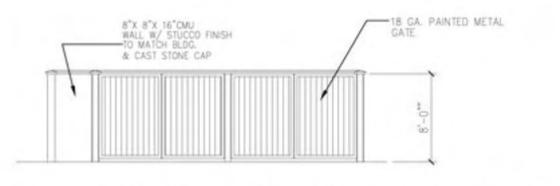
FLOOR PLAN

MATERIAL CALCULATIONS TABLE

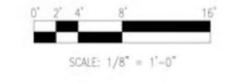
SIDE (WEST) ELEVATION:		FRONT (NORTH) ELEVATION:	
STUCCO:	796 SF 46%	STONE VENEER:	431 SF 48%
STONE VENEER:	700 SF 41%	SPANISH TILE:	253 SF 28%
EIFS CORNICE:	90 SF 5%	STUCCO:	174 SF 19%
SPANISH TILE:	65 SF 4%	EIFS CORNICE:	24 SF 3%
CAST STONE:	26 SF 2%	CAST STONE:	18 SF 2%
METAL CANOPIES:	27 SF 2%	TOTAL MASONRY:	623 SF 85%
TOTAL MASONRY:	1,522 SF 89%	TOTAL OTHER:	277 SF 15%
TOTAL OTHER:	182 SF 11%	TOTAL AREA:	900 SF 100%
TOTAL AREA:	1,704 SF 100%		
SIDE (EAST) ELEVATION:		BACK (SOUTH) ELEVATION:	
STUCCO:	827 SF 53%	STUCCO:	669 SF 82%
STONE VENEER:	496 SF 32%	STONE VENEER:	90 SF 11%
EIFS CORNICE:	73 SF 5%	EIFS CORNICE:	41 SF 5%
SPANISH TILE:	105 SF 7%	CAST STONE:	12 SF 2%
CAST STONE:	31 SF 2%	TOTAL MASONRY:	771 SF 95%
METAL CANOPIES:	15 SF 1%	TOTAL OTHER:	41 SF 5%
TOTAL MASONRY:	1,354 SF 87%	TOTAL AREA:	812 SF 100%
TOTAL OTHER:	193 SF 13%		
TOTAL AREA:	1,547 SF 100%		



DUMPSTER ENCLOSURE PLAN



DUMPSTER ENCLOSURE ELEVATION



TACO CASA

These designs, drawings and specifications are the property of Prizm Architects International LTD, Inc. and shall not be copied or reproduced without its previous written consent. These drawings are site specific and to be only used @ 1101 W. PIPELINE RD., HURST, TEXAS.



PRIZM ARCHITECTS INTERNATIONAL, LTD., INC.
ARCHITECTS DESIGNERS PLANNERS
580 DECKER DRIVE, STE. 170 IRVING, TX. 75062
(972) 714-0420, FAX (972) 714-0282

REVISIONS:

NO.	DESCRIPTION

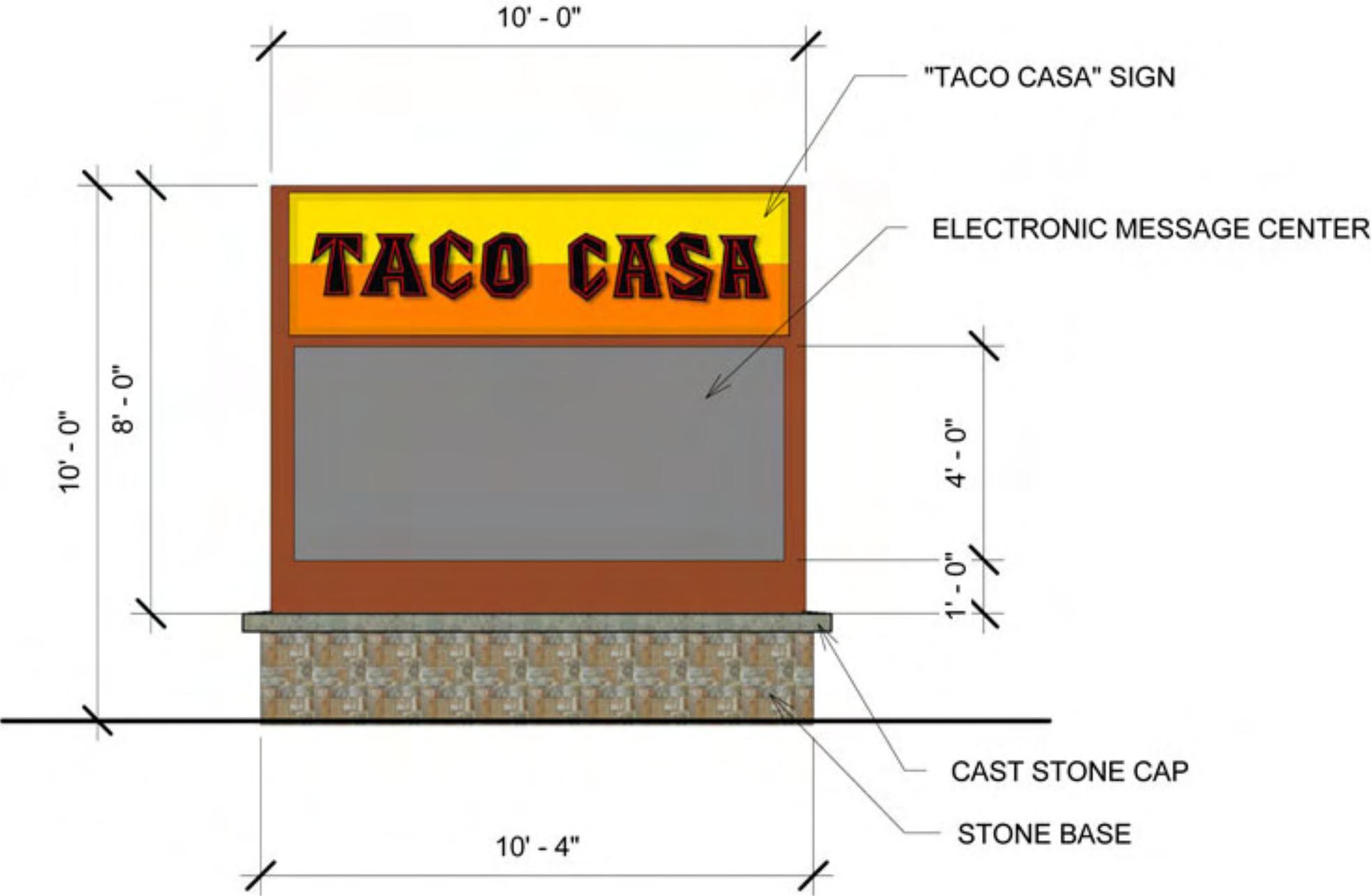
TACO CASA

1101 W. PIPELINE RD.
HURST, TEXAS

PROJECT NUMBER:	0.033.1014
ISSUED:	JAN. 23, 2015
DRAWN BY:	PAI
CHECKED BY:	RCS
FILENAME:	TB-HURST

BUILDING INFORMATION
1 OF 1

EXHIBIT E



MONUMENT SIGN

City Council Staff Report

SUBJECT: Conduct a Public Hearing to consider requiring the repair, removal, or demolition of the substandard house located at 208 Fanning Drive, legally described as Lot 1, Block 6, Walker Oaks Addition and whether to cause the cost of such work to be paid and levied as a special assessment against the property

Supporting Documents:

Substandard Notice to owner and photos
 Summary of building code violations
 Notice to owner of the hearing date
 Title search summary pages
 Fire Department incident report

Meeting Date: 3/24/2015
 Department: Public Works
 Reviewed by:
 City Manager Review:

Background/Analysis:

On January 6, 2015 a notice was mailed to the owners of 208 Fanning Drive regarding the requirement to make repairs to the home that was damaged by fire on July 6, 2014, describing the same to be a Public Nuisance and Substandard housing as described in Chapter 5, Article VII, Section 5-295 of the Hurst Code of Ordinance. A list of deficiencies was attached and an order was issued to repair and rehabilitate, or raze and remove, the home at the above referenced property.

The owner has not complied with the January 6, 2015 notice to have an issued building permit in 15 days and work completed in 30 days. As a result, the City of Hurst City Council, at the request of the Building Official, called a public hearing to consider requiring the repair, removal, or demolition of the substandard home located at 208 Fanning Drive, and whether to cause the cost of such work to be paid and levied as a special assessment against the property. A title search has been completed and all interested parties have been notified of the possible condemnation and time and the place of the public hearing.

The next step in the process required under Article VII of the Hurst Code of Ordinances is to conduct the public hearing to allow all interested parties to outline their intentions for the property. According to the ordinance, Council can grant the owner time to repair the fire damage or demolish the home or order the City Manager / Building Official to have the property razed and bill the owner.

Funding and Sources:

Special Projects fund.

Recommendation:

Staff recommends Council order the home to be repaired or razed by the owner within 30 to 90 days. If the owners fail to comply with the order, in the time allowed, order the Building Official to have the house razed, along with all other improvements on the property, and the cost to be billed to the owner, and if not paid within 30 days, levied as a special assessment against the property.



Planning & Development / Building Inspections / Neighborhood Services

January 6, 2015

Dustin L Northern
208 Fanning Dr
Hurst, Tx 76053-6310

Re: 208 Fanning Dr

Walker Oaks Addition
Blk 6 Lot 1

Dear Mr. Northern,

The Building Official of the City of Hurst, Texas has determined that the building located on the above described property is a substandard building as described in Chapter 5, Article VII, Section 5-295 of the City of Hurst, Texas Code of Ordinances.

In compliance with Article VII, Section 5-296 of the City of Hurst, Texas Code of Ordinances, you are hereby directed to abate the nuisance caused by fire damage on **July 6, 2014** by repair, rehabilitation, demolition or removal of the property.

This structure must be secured against entry by any person within ten (10) days.

If you elect to repair the building, it must be brought up to current building, electrical and plumbing codes and the premises must be made sanitary, with all nauseous odors abated, with work commencing within fifteen **(15) days of receipt of this letter**. All work is to be completed no later than thirty (30) days after the work begins. If you elect to demolish the building, the demolition and complete cleanup of the demolition debris must be completed within sixty (60) days of receipt of this letter. Appropriate permits must be obtained before work is begun.

Failure to comply will commence proceedings to have the building repaired or demolished and the cost of such work assessed as a charge against the land.

Respectfully,

A handwritten signature in black ink, appearing to read "Craig Whitlock", is written over a horizontal line.

Craig Whitlock
Neighborhood Services Inspector

C: Vince King, Building Official
Michelle Lazo, Assistant Planning Director
1505 Precinct Line Road, Hurst, Texas 76054
Phone 817.788.7088 • Fax 817.788.7074
www.hursttx.gov



Planning & Development / Building Inspections / Neighborhood Services

January 6, 2015

Deana Northern
208 Fanning Dr
Hurst, Tx 76053-6310

Re: 208 Fanning Dr

Walker Oaks Addition
Blk 6 Lot 1

Dear Mrs. Northern,

The Building Official of the City of Hurst, Texas has determined that the building located on the above described property is a substandard building as described in Chapter 5, Article VII, Section 5-295 of the City of Hurst, Texas Code of Ordinances.

In compliance with Article VII, Section 5-296 of the City of Hurst, Texas Code of Ordinances, you are hereby directed to abate the nuisance caused by fire damage on July 6, 2014 by repair, rehabilitation, demolition or removal of the property.

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Respectfully,

A handwritten signature in black ink, appearing to read "Craig Whitlock", is written over a horizontal line.

Craig Whitlock
Neighborhood Services Inspector

C: Vince King, Building Official
Michelle Lazo, Assistant Planning Director
1505 Precinct Line Road, Hurst, Texas 76054
Phone 817.788.7088 • Fax 817.788.7074
www.hursttx.gov

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OFFICIAL USE

Postage	\$.48
Certified Fee	3.30
Return Receipt Fee (Endorsement Required)	2.70
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$ 6.48



Sent To Northern Drank
 Street, Apt. No., or PO Box No. 1001 W Holly Ave
 City, State, ZIP+4 Oklahoma City Ok 73127

PS Form 3800, August 2006 See Reverse for Instructions

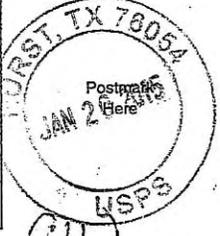
7014 0150 0002 1130 2012

U.S. Postal Service™
CERTIFIED MAIL™ RECEIPT
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For delivery information visit our website at www.usps.com

OFFICIAL USE

Postage	\$.48
Certified Fee	3.30
Return Receipt Fee (Endorsement Required)	2.70
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$ 6.48



Sent To Northern Justin R
 Street, Apt. No., or PO Box No. 61 Friendship Cir
 City, State, ZIP+4 Bells Tx 75414

PS Form 3800, August 2006 See Reverse for Instructions

SENDER: COMPLETE THIS SECTION	COMPLETE THIS SECTION ON DELIVERY	
<ul style="list-style-type: none"> Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired. Print your name and address on the reverse so that we can return the card to you. Attach this card to the back of the mailpiece, or on the front if space permits. 	A. Signature <i>Sandra Northon</i> <input type="checkbox"/> Agent <input type="checkbox"/> Addressee	
	B. Received by (Printed Name) <i>Sandra Northon</i>	C. Date of Delivery
1. Article Addressed to: <i>Northern Dustin 61 Friendship Cir Bells Tx 75414</i>	D. Is delivery address different from item 1? <input type="checkbox"/> Yes If YES, enter delivery address below: <input type="checkbox"/> No	
3. Service Type <input type="checkbox"/> Certified Mail <input type="checkbox"/> Express Mail <input type="checkbox"/> Registered <input type="checkbox"/> Return Receipt for Merchandise <input type="checkbox"/> Insured Mail <input type="checkbox"/> C.O.D.		
4. Restricted Delivery? (Extra Fee) <input type="checkbox"/> Yes		
2. Article Number (Transfer from service label) <u>7014 0150 0002 1130 2012</u>		
PS Form 3811, February 2004 Domestic Return Receipt 102595-02-M-1540		

SENDER: COMPLETE THIS SECTION	COMPLETE THIS SECTION ON DELIVERY	
<ul style="list-style-type: none"> Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired. Print your name and address on the reverse so that we can return the card to you. Attach this card to the back of the mailpiece, or on the front if space permits. 	A. Signature <i>Kala Daniel</i> <input type="checkbox"/> Agent <input type="checkbox"/> Addressee	
	B. Received by (Printed Name) <i>Kala Daniel</i>	C. Date of Delivery <i>1-23-15</i>
1. Article Addressed to: <i>Northern Deana 1001 N Holly Ave Oklahoma City of 73127</i>	D. Is delivery address different from item 1? <input type="checkbox"/> Yes If YES, enter delivery address below: <input type="checkbox"/> No	
3. Service Type <input type="checkbox"/> Certified Mail <input type="checkbox"/> Express Mail <input type="checkbox"/> Registered <input type="checkbox"/> Return Receipt for Merchandise <input type="checkbox"/> Insured Mail <input type="checkbox"/> C.O.D.		
4. Restricted Delivery? (Extra Fee) <input type="checkbox"/> Yes		
2. Article Number (Transfer from service label) <u>7014 0150 0002 1130 2029</u>		
PS Form 3811, February 2004 Domestic Return Receipt 102595-02-M-1540		

Vince King - 208 Fanning Dr

From: Jeff o'dell
To: King, Vince
Date: 1/27/2015 4:24 PM
Subject: 208 Fanning Dr
Attachments: 208 FANNING DR.zip

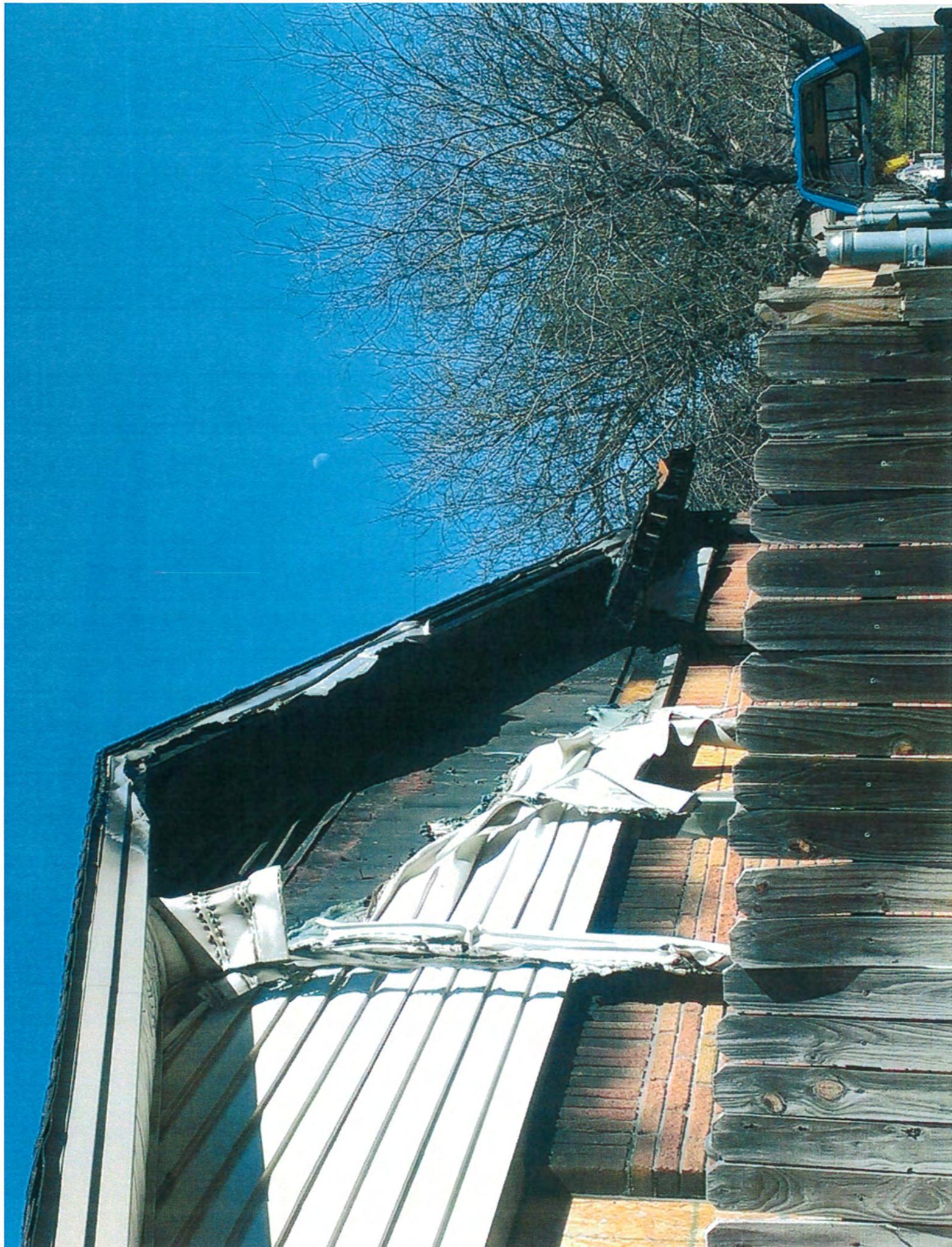
Vince,

Here is what we talked about at 208 Fanning Dr. today. The pictures taken are attached as well..

- Master bedroom and bathroom area structurally damaged beyond repair- will need replacement of joists, rafters, hips, and roof decking
- All electrical will have to be replaced - complete re-wiring with hard wired smoke detectors in all required areas. GFCI receptacles will be required at all kitchen counter tops and bathrooms and garage. Any outdoor receptacles to be properly weather covered.
- Master bathroom plumbing partially damaged - will need to be repaired
- HVAC system to be replaced with new ducting
- Remainder of home primarily smoke and heat damaged - all sheetrock and old insulation to be removed

Jeff





















March 6, 2015

Building Inspections / Rental Property Program / Multi-Family Program

Deana Northern
1001 N Holly Avenue
Oklahoma City, OK 73127

Re. 208 Fanning Dr. Hurst, TX. 76053 Walker Oaks Addition Lot 1 Block 6

Dear Ms. Northern:

On January 6, 2015, a notice was sent to you regarding the above referenced property declaring it as a Public Nuisance and Substandard as described in Chapter 5, Article VII, Section 5-295 of the City of Hurst, Texas Substandard Building Ordinance. A list of deficiencies was attached and an order was issued to repair and rehabilitate or raze and remove all of the improvements on the above referenced property.

The notice granted 15 days to apply for permits to either rehabilitate or raze the building and 30 days to complete the work once the permits were issued. Failing to comply with said notice has resulted in the City of Hurst City Council, at the request of the Building Official, calling for a public hearing to be held on March 24th, 2015 at 6:30 p.m. in the Council Chambers at the City of Hurst, 1505 Precinct Line Road, Hurst, Texas 76054. A title search has been executed and all interested parties will be notified of the time and place of the public hearing. At that time please be prepared to provide proof of the scope of any work you are prepared to perform to bring the property into compliance with current code requirements for minimum housing standards and a reasonable time line to complete said.

The following public hearing notice will be filed with the County Clerks Office and posted at Hurst City Hall:

NOTICE

Notice is hereby given that the City Council of the City of Hurst, Texas will hold a public hearing on March 24th, 2015 at Hurst City Hall Council



Building Inspections / Rental Property Program / Multi-Family Program

Chambers, 1505 Precinct Line Road, Hurst, Texas 76054, at 6:30 p.m. to decide whether to order the repair, removal or demolition of the substandard building located at 208 Fanning Drive, Hurst, Texas 76053 and whether to cause the cost of such work to be paid and levied as a special assessment against the property..

Mayor Richard Ward
City of Hurst, City Council

Please be advised the City of Hurst is prepared to order the buildings to be removed or caused to be removed by a private contractor, along with all of the improvements at the above referenced site, bill the owners for said work and file a lien on the property if said bill is not paid.

Should you have any questions as to the public hearing or the City's requirements to bring the property into compliance with current standards, please feel free to contact our office Monday through Friday 8:00 a.m. to 5:00 p.m. at 817-788-7088.

Sincerely,

Vince King
Building Official
City of Hurst

C: Dustin R. Northern
61 Friendship Circle
Bells, TX 75414

LMJ Properties, LLC
7407 Pebble Hill Dr.
Colleyville, TX 76034



March 6, 2015

Building Inspections / Rental Property Program / Multi-Family Program

Dustin R. Northern
61 Friendship Circle
Bells, TX 75414

Re. 208 Fanning Dr. Hurst, TX. 76053 Walker Oaks Addition Lot 1 Block 6

Dear Mr. Northern:

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Mayor Richard Ward
City of Hurst, City Council

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Sincerely,

A handwritten signature in black ink, appearing to read "Vince King".

Vince King
Building Official
City of Hurst

C: LMJ Properties, LLC
7407 Pebble Hill Dr.
Colleyville, TX 76034

Deana Northern
208 Fanning Dr.
Hurst, TX. 76053



March 6, 2015

Building Inspections / Rental Property Program / Multi-Family Program

LMJ Properties, LLC
7407 Pebble Hill Dr.
Colleyville, TX 76034

Re. 208 Fanning Dr. Hurst, TX. 76053 Walker Oaks Addition Lot 1 Block 6

Dear Sirs:

On January 6, 2015, a notice was sent to you regarding the above referenced property declaring it as a Public Nuisance and Substandard as described in Chapter 5, Article VII, Section 5-295 of the City of Hurst, Texas Substandard Building Ordinance. A list of deficiencies was attached and an order was issued to repair and rehabilitate or raze and remove all of the improvements on the above referenced property.

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Mayor Richard Ward
City of Hurst, City Council

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Sincerely,

A handwritten signature in black ink, appearing to read 'Vince King'.

Vince King
Building Official
City of Hurst

C: Dustin R. Northern
61 Friendship Circle
Bells, TX 75414

Deana Northern
1001 N Holly Avenue
Oklahoma City, OK 73127

REIS

REAL ESTATE INFORMATION SERVICES

9675 Camp Bowie West

Fort Worth, Texas 76116

817-335-5082

817-334-9687 fax

www.reisresearch.com

ABSTRACTOR'S INFORMATION LETTER TITLE SEARCH

Carol Gilstrap
City of Hurst
1505 Precinct Line Rd.
Hurst Texas, 76054

In compliance with your request for information with reference to the following described property, our search from December 19, 2011 (commencement date) to February 16, 2015 (certification date) reflects:

LEGAL DESCRIPTION:

Lot 1, Block 6, WALKER OAKS ADDITION, an addition to the City of Hurst, Tarrant County, Texas, according to the plat recorded in Volume 388-6, Page 107, Plat Records, Tarrant County, Texas.

NAME(S) SEARCHED FOR INVOLUNTARY LIENS:

Dustin R. Northern and Deana R. Northern

LAST DEED(S) IN CHAIN OF TITLE:

WARRANTY DEED WITH VENDOR'S LIEN

Grantor: LMJ PROPERTIES LLC
Grantee: DEANA R NORTHERN; DUSTIN R NORTHERN
Filed: 12/19/2011
Instrument Number: 211304579

SEE ALSO

DIVORCE

By and Between: DEANA NORTHERN
DUSTIN R NORTHERN

Filed: 6/26/2014

Cause Number: C0559511

Notes: Case has not been reviewed. Copy available upon request. Copy charge will apply.

LIENS FOR WHICH WE FIND NO RELEASE OR ATTEMPTED RELEASE OF RECORD:

WE FIND NONE.

ABSTRACT OF JUDGMENTS, CHILD SUPPORT LIENS, STATE TAX LIENS AND FEDERAL TAX LIENS FOR WHICH WE FIND NO RELEASE OR ATTEMPTED RELEASE OF RECORD:

WE FIND NONE.

EXCEPTIONS AND REMARKS:

ITEMS SHOWN ON LETTER ARE BASED UPON INFORMATION PROVIDED BY CLIENT, AND ARE SHOWN AS THE RESULT OF A PROPERTY/NAME SEARCH AND MAY OR MAY NOT BE ONE IN THE SAME PERSON(S) AND MAY OR MAY NOT AFFECT THE PROPERTY.

This Abstractor's Information Letter does not include any of the following matters:

- (1) Bankruptcies which are closed, terminated, filed out of the State of Texas, or antedate the certification date of this letter by more than five (5) years.
- (2) Abstract of Judgments, which from date of filing, antedate the certification date of this letter by more than ten (10) years.
- (3) Child Support Liens which from the date of filing, antedate the certification date of this letter by more than ten (10) years.
- (4) Suits affecting the property which are closed or dismissed or antedate the certification date of this letter by more than 5 years or suits that do not affect the subject property.
- (5) Unpaid State and Federal Tax Liens (other than ad valorem tax liens) which, from date of filing, antedate the certification date of this letter by more than ten (10) years.
- (6) Any unpaid ad valorem property taxes, real or personal, affecting the above described real property.
- (7) Liens which have been barred by the statute of limitations.
- (8) Deeds of Trust which from the date of filing antedate the certification of this letter by more than thirty-four (34) years.
- (8) Easements and Restrictions.
- (9) Oil, Gas or Mineral interests.

It is understood by City of Hurst (Benefited Party) that the above information was secured by REIS, Inc. through the use of the real estate title records of the county where the property is located and/or from various title evidence providers. REIS, Inc. does not and will not assume any liability, financially or otherwise, to Benefited Party, or any other party, in a total amount in excess of the amount paid for the information contained herein.

This report was prepared from the results of a search of name(s) supplied by the Benefited Party. This report may not reveal holders of outstanding interest such as assignees of mortgages, liens, leases or other matters not indexed under the names searched. No variations of names have been searched unless otherwise indicated.

The above Abstractor's Information Letter is issued for the use of, and shall inure to the benefit of the Benefited Party, and is issued in consideration of \$125.00 paid by the Benefited Party, and to whom said sum shall be returned as liquidated damages in the event the Information Letter contains an error or errors that cause Benefited Party loss or damage due to such errors. Such sum shall

constitute the full measure of damages against REIS, Inc., its officers, employees and staff, as well as any other title evidence provider used in the research process.

The information set out in this Information Letter is not an opinion of title, guarantee of title, or a title insurance product of any kind, and any use or reliance on the information reported herein, for any purpose whatsoever, is taken at the sole risk and responsibility of the Benefited Party.

LT GF# 2059001008

Electronically Recorded

Tarrant County Texas

Official Public Records

12/19/2011 11:58 AM

D211304579

PGS 3 \$24.00

Submitter ACS

Mary Louise Pappalardo
Mary Louise Pappalardo

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

Warranty Deed with Vendor's Lien

Date: DECEMBER 15, 2011

Grantor: LMJ PROPERTIES, LLC, a Texas limited liability company

Grantor's Mailing Address:

LMJ PROPERTIES, LLC
7407 PEBBLE HILL DRIVE
COLLEYVILLE, TX 76034
TARRANT County

Grantee: DUSTIN R. NORTHERN and DEANA R. NORTHERN, husband and wife

Grantee's Mailing Address:

DUSTIN R. NORTHERN and DEANA R. NORTHERN
208 FANNING DRIVE
HURST, TX 76053
TARRANT County

Consideration:

Cash and a note of even date executed by Grantee and payable to the order of GARDNER FINANCIAL SERVICES, LTD. in the principal amount of ONE HUNDRED THIRTY-FIVE THOUSAND FOUR HUNDRED SEVENTY-SIX AND NO/100 DOLLARS (\$135,476.00). The note is secured by a first and superior vendor's lien and superior title retained in this deed in favor of GARDNER FINANCIAL SERVICES, LTD. and by a first-lien deed of trust of even date from Grantee to ROBERT D. GARDNER, JR., trustee.

Property (including any improvements):

LOT 1, BLOCK 6, WALKER OAKS ADDITION, AN ADDITION TO THE CITY OF HURST, TARRANT COUNTY, TEXAS, ACCORDING TO THE PLAT RECORDED IN VOLUME 388-6, PAGE 107, PLAT RECORDS, TARRANT COUNTY, TEXAS.

Reservations from Conveyance:

None

Exceptions to Conveyance and Warranty:

Liens described as part of the Consideration and any other liens described in this deed as being either assumed by Grantee or subject to which title is taken by Grantee; validly existing restrictive covenants common to the

LT GF# 2059001008 PS

platted subdivision in which the Property is located; standby fees, taxes, and assessments by any taxing authority for the year 2012 and subsequent years, and subsequent taxes and assessments by any taxing authority for prior years due to change in land usage or ownership; validly existing utility easements created by the dedication deed or plat of the subdivision in which the Property is located; any discrepancies, conflicts, or shortages in area or boundary-lines, or any encroachments or protrusions, or any overlapping of improvements; homestead or community property or survivorship rights, if any, of any spouse of Grantee; and any validly existing titles or rights asserted by anyone, including but not limited to persons, the public, corporations, governments, or other entities, to (a) tidelands or lands comprising the shores or beds of navigable or perennial rivers and streams, lakes, bays, gulfs, or oceans, (b) lands beyond the line of the harbor or bulkhead lines as established or changed by any government, (c) filled-in lands or artificial islands, (d) water rights, including riparian rights, or (e) the area extending from the line of mean low tide to the line of vegetation or the right of access to that area or easement along and across that area.

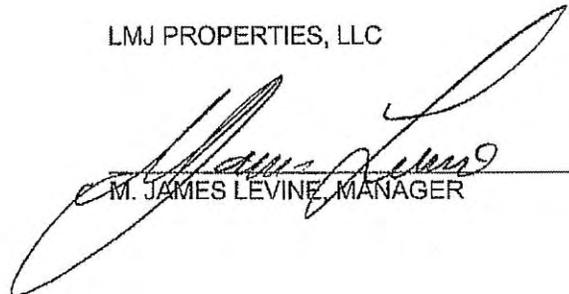
Grantor, for the Consideration and subject to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any way belonging, to have and to hold it to Grantee and Grantee's heirs, successors, and assigns forever. Grantor binds Grantor and Grantor's heirs and successors to warrant and forever defend all and singular the Property to Grantee and Grantee's heirs, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty.

The vendor's lien against and superior title to the Property are retained until each note described is fully paid according to its terms, at which time this deed will become absolute.

GARDNER FINANCIAL SERVICES, LTD., at Grantee's request, has paid in cash to Grantor that portion of the purchase price of the Property that is evidenced by the note. The first and superior vendor's lien against and superior title to the Property are retained for the benefit of GARDNER FINANCIAL SERVICES, LTD. and are transferred to GARDNER FINANCIAL SERVICES, LTD. without recourse against Grantor.

When the context requires, singular nouns and pronouns include the plural.

LMJ PROPERTIES, LLC



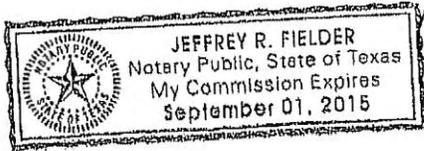
M. JAMES LEVINE, MANAGER

LT GF# 2059001008 PS

STATE OF TEXAS)

COUNTY OF TARRANT)

This instrument was acknowledged before me on 12-16-11, 2011, by M. JAMES LEVINE, as the MANAGER of LMJ PROPERTIES, LLC, a Texas limited liability company, on behalf of said company.



[Handwritten Signature]

Notary Public, State of Texas
My commission expires: _____

PREPARED IN THE OFFICE OF:

The Stegall Firm, PLLC
1100 E Southlake Blvd., Ste. 300
Southlake, TX 76092

AFTER RECORDING RETURN TO:

DUSTIN R. NORTHERN
208 FANNING DRIVE
HURST, TX 76053

A	<input type="text" value="WB719"/> <small>FDID *</small>	<input type="text" value="TX"/> <small>State *</small>	<input type="text" value="07"/> <input type="text" value="06"/> <small>Incident Date *</small>	<input type="text" value="2014"/> <small>Year</small>	<input type="text" value="1"/> <small>Station</small>	<input type="text" value="14-0002356"/> <small>Incident Number *</small>	<input type="text" value="000"/> <small>Exposure *</small>	<input type="checkbox"/> Delete <input type="checkbox"/> Change <input type="checkbox"/> No Activity	NFIRS -1 Basic		
B	Location* <input type="checkbox"/> Check this box to indicate that the address for this incident is provided on the Wildland Fire Module in Section B "Alternative Location Specification". Use only for Wildland fires.										
	<input checked="" type="checkbox"/> Street address <input type="checkbox"/> Intersection <input type="checkbox"/> In front of <input type="checkbox"/> Rear of <input type="checkbox"/> Adjacent to <input type="checkbox"/> Directions		<input type="text" value="208"/> <small>Number/Milepost</small>		<input type="text" value="Fanning"/> <small>Prefix Street or Highway</small>		<input type="text" value="DR"/> <small>Street Type</small>		<input type="text" value="05"/> <small>Suffix</small>		
	<input type="text" value="Hurst"/> <small>Apt./Suite/Room City</small>		<input type="text" value="TX"/> <small>State</small>		<input type="text" value="76053"/> <small>Zip Code</small>		<input type="text" value="1134"/> <input type="text" value="05"/> <small>Census Tract</small>				
C Incident Type *			E1 Date & Times			E2 Shift & Alarms					
<input type="text" value="111"/> <small>Incident Type</small>			<input type="text" value="07"/> <input type="text" value="06"/> <input type="text" value="2014"/> <small>Month Day Year</small>			<input type="text" value="08:08:06"/> <small>Hr Min Sec</small>					
<input type="text" value="Building fire"/> <small>Building fire</small>			<input checked="" type="checkbox"/> Alarm <small>ALARM always required</small>			<input type="text" value="A"/> <input type="text" value="01"/> <input type="text" value="Q202"/> <small>Local Option</small>					
D Aid Given or Received *			E3 Special Studies								
<input checked="" type="checkbox"/> Mutual aid received <input type="checkbox"/> Automatic aid recv. <input type="checkbox"/> Mutual aid given <input type="checkbox"/> Automatic aid given <input type="checkbox"/> Other aid given <input type="checkbox"/> None			<input checked="" type="checkbox"/> Arrival <small>ARRIVAL required, unless canceled or did not arrive</small>			<input type="text" value="07"/> <input type="text" value="06"/> <input type="text" value="2014"/> <small>Month Day Year</small>					
<input type="text" value="07"/> <input type="text" value="06"/> <input type="text" value="2014"/> <small>Their FDID Their State</small>			<input checked="" type="checkbox"/> Controlled <small>CONTROLLED Optional, Except for wildland fires</small>			<input type="text" value="08:12:12"/> <small>Hr Min Sec</small>					
<input type="text" value="07"/> <input type="text" value="06"/> <input type="text" value="2014"/> <small>Their Incident Number</small>			<input checked="" type="checkbox"/> Last Unit Cleared <small>LAST UNIT CLEARED, required except for wildland fires</small>			<input type="text" value="08:27:00"/> <small>Hr Min Sec</small>					
<input type="text" value="07"/> <input type="text" value="06"/> <input type="text" value="2014"/> <small>Month Day Year</small>			<input checked="" type="checkbox"/> Shift or Platoon <small>Shift or Platoon</small>			<input type="text" value="20:12:06"/> <small>Hr Min Sec</small>					
F Actions Taken *			G1 Resources *			G2 Estimated Dollar Losses & Values					
<input type="text" value="11"/> <small>Primary Action Taken (1)</small>			<input checked="" type="checkbox"/> Check this box and skip this section if an Apparatus or Personnel form is used.			LOSSES: Required for all fires if known. Optional for non fires.					
<input type="text" value="Extinguishment by fire service personnel"/> <small>Extinguishment by fire service personnel</small>			<input type="text" value="0009"/> <input type="text" value="0015"/> <small>Apparatus Personnel</small>			<input type="text" value="100"/> <input type="text" value="000"/> <small>Property \$</small>					
<input type="text" value="52"/> <small>Additional Action Taken (2)</small>			<input type="text" value="0009"/> <input type="text" value="0015"/> <small>Suppression</small>			<input type="text" value="075"/> <input type="text" value="000"/> <small>Contents \$</small>					
<input type="text" value="51"/> <small>Additional Action Taken (3)</small>			<input type="text" value="000"/> <input type="text" value="000"/> <small>EMS</small>			<input type="text" value="000"/> <input type="text" value="000"/> <small>Property \$</small>					
<input type="text" value="51"/> <small>Additional Action Taken (3)</small>			<input type="text" value="000"/> <input type="text" value="000"/> <small>Other</small>			<input type="text" value="000"/> <input type="text" value="000"/> <small>Contents \$</small>					
<input type="checkbox"/> Check box if resource counts include aid received resources.			PRE-INCIDENT VALUE: Optional			<input type="text" value="000"/> <input type="text" value="000"/> <small>Property \$</small>					
<input type="text" value="000"/> <input type="text" value="000"/> <small>Contents \$</small>						<input type="text" value="000"/> <input type="text" value="000"/> <small>Contents \$</small>					
Completed Modules			H1* Casualties			H3 Hazardous Materials Release			I Mixed Use Property		
<input checked="" type="checkbox"/> Fire-2 <input checked="" type="checkbox"/> Structure-3 <input type="checkbox"/> Civil Fire Cas.-4 <input type="checkbox"/> Fire Serv. Cas.-5 <input type="checkbox"/> EMS-6 <input type="checkbox"/> HazMat-7 <input type="checkbox"/> Wildland Fire-8 <input checked="" type="checkbox"/> Apparatus-9 <input checked="" type="checkbox"/> Personnel-10 <input checked="" type="checkbox"/> Arson-11			<input type="checkbox"/> None <small>Deaths Injuries</small>			<input type="checkbox"/> None <small>Natural Gas: slow leak, no evacuation or HazMat actions</small>			<input type="checkbox"/> Not Mixed <input type="checkbox"/> Assembly use <input type="checkbox"/> Education use <input type="checkbox"/> Medical use <input type="checkbox"/> Residential use <input type="checkbox"/> Row of stores <input type="checkbox"/> Enclosed mall <input type="checkbox"/> Bus. & Residential <input type="checkbox"/> Office use <input type="checkbox"/> Industrial use <input type="checkbox"/> Military use <input type="checkbox"/> Farm use <input type="checkbox"/> Other mixed use		
			<input type="text" value=""/> <input type="text" value=""/> <small>Fire Service</small>			<input type="checkbox"/> Propane gas: <21 lb. tank (as in home BBQ grill)			<input type="checkbox"/> 10 <input type="checkbox"/> 20 <input type="checkbox"/> 33 <input type="checkbox"/> 40 <input type="checkbox"/> 51 <input type="checkbox"/> 53 <input type="checkbox"/> 58 <input type="checkbox"/> 59 <input type="checkbox"/> 60 <input type="checkbox"/> 63 <input type="checkbox"/> 65 <input type="checkbox"/> 00		
			<input type="text" value=""/> <input type="text" value=""/> <small>Civilian</small>			<input type="checkbox"/> Gasoline: vehicle fuel tank or portable container			<input type="checkbox"/> 10 <input type="checkbox"/> 20 <input type="checkbox"/> 33 <input type="checkbox"/> 40 <input type="checkbox"/> 51 <input type="checkbox"/> 53 <input type="checkbox"/> 58 <input type="checkbox"/> 59 <input type="checkbox"/> 60 <input type="checkbox"/> 63 <input type="checkbox"/> 65 <input type="checkbox"/> 00		
			H2 Detector <small>Required for Confined Fires.</small>			<input type="checkbox"/> Kerosene: fuel burning equipment or portable storage			<input type="checkbox"/> 10 <input type="checkbox"/> 20 <input type="checkbox"/> 33 <input type="checkbox"/> 40 <input type="checkbox"/> 51 <input type="checkbox"/> 53 <input type="checkbox"/> 58 <input type="checkbox"/> 59 <input type="checkbox"/> 60 <input type="checkbox"/> 63 <input type="checkbox"/> 65 <input type="checkbox"/> 00		
			<input checked="" type="checkbox"/> Detector alerted occupants <input type="checkbox"/> Detector did not alert them <input type="checkbox"/> Unknown			<input type="checkbox"/> Diesel fuel/fuel oil: vehicle fuel tank or portable			<input type="checkbox"/> 10 <input type="checkbox"/> 20 <input type="checkbox"/> 33 <input type="checkbox"/> 40 <input type="checkbox"/> 51 <input type="checkbox"/> 53 <input type="checkbox"/> 58 <input type="checkbox"/> 59 <input type="checkbox"/> 60 <input type="checkbox"/> 63 <input type="checkbox"/> 65 <input type="checkbox"/> 00		
						<input type="checkbox"/> Household solvents: home/office spill, cleanup only			<input type="checkbox"/> 10 <input type="checkbox"/> 20 <input type="checkbox"/> 33 <input type="checkbox"/> 40 <input type="checkbox"/> 51 <input type="checkbox"/> 53 <input type="checkbox"/> 58 <input type="checkbox"/> 59 <input type="checkbox"/> 60 <input type="checkbox"/> 63 <input type="checkbox"/> 65 <input type="checkbox"/> 00		
						<input type="checkbox"/> Motor oil: from engine or portable container			<input type="checkbox"/> 10 <input type="checkbox"/> 20 <input type="checkbox"/> 33 <input type="checkbox"/> 40 <input type="checkbox"/> 51 <input type="checkbox"/> 53 <input type="checkbox"/> 58 <input type="checkbox"/> 59 <input type="checkbox"/> 60 <input type="checkbox"/> 63 <input type="checkbox"/> 65 <input type="checkbox"/> 00		
						<input type="checkbox"/> Paint: from paint cans totaling < 55 gallons			<input type="checkbox"/> 10 <input type="checkbox"/> 20 <input type="checkbox"/> 33 <input type="checkbox"/> 40 <input type="checkbox"/> 51 <input type="checkbox"/> 53 <input type="checkbox"/> 58 <input type="checkbox"/> 59 <input type="checkbox"/> 60 <input type="checkbox"/> 63 <input type="checkbox"/> 65 <input type="checkbox"/> 00		
						<input type="checkbox"/> Other: Special HazMat actions required or spill > 55gal., Please complete the HazMat form			<input type="checkbox"/> 10 <input type="checkbox"/> 20 <input type="checkbox"/> 33 <input type="checkbox"/> 40 <input type="checkbox"/> 51 <input type="checkbox"/> 53 <input type="checkbox"/> 58 <input type="checkbox"/> 59 <input type="checkbox"/> 60 <input type="checkbox"/> 63 <input type="checkbox"/> 65 <input type="checkbox"/> 00		
J Property Use* Structures			K Property Use* Outside			L Property Use* Other					
<input type="checkbox"/> 131 Church, place of worship <input type="checkbox"/> 161 Restaurant or cafeteria <input type="checkbox"/> 162 Bar/Tavern or nightclub <input type="checkbox"/> 213 Elementary school or kindergarten <input type="checkbox"/> 215 High school or junior high <input type="checkbox"/> 241 College, adult education <input type="checkbox"/> 311 Care facility for the aged <input type="checkbox"/> 331 Hospital			<input type="checkbox"/> 341 Clinic, clinic type infirmary <input type="checkbox"/> 342 Doctor/dentist office <input type="checkbox"/> 361 Prison or jail, not juvenile <input checked="" type="checkbox"/> 419 1-or 2-family dwelling <input type="checkbox"/> 429 Multi-family dwelling <input type="checkbox"/> 439 Rooming/boarding house <input type="checkbox"/> 449 Commercial hotel or motel <input type="checkbox"/> 459 Residential, board and care <input type="checkbox"/> 464 Dormitory/barracks <input type="checkbox"/> 519 Food and beverage sales			<input type="checkbox"/> 936 Vacant lot <input type="checkbox"/> 938 Graded/care for plot of land <input type="checkbox"/> 946 Lake, river, stream <input type="checkbox"/> 951 Railroad right of way <input type="checkbox"/> 960 Other street <input type="checkbox"/> 961 Highway/divided highway <input type="checkbox"/> 962 Residential street/driveway			<input type="checkbox"/> 539 Household goods, sales, repairs <input type="checkbox"/> 579 Motor vehicle/boat sales/repair <input type="checkbox"/> 571 Gas or service station <input type="checkbox"/> 599 Business office <input type="checkbox"/> 615 Electric generating plant <input type="checkbox"/> 629 Laboratory/science lab <input type="checkbox"/> 700 Manufacturing plant <input type="checkbox"/> 819 Livestock/poultry storage (barn) <input type="checkbox"/> 882 Non-residential parking garage <input type="checkbox"/> 891 Warehouse <input type="checkbox"/> 981 Construction site <input type="checkbox"/> 984 Industrial plant yard		
<input type="text" value="419"/> <small>Property Use</small>			<input type="text" value="1 or 2 family dwelling"/> <small>Property Use</small>			<input type="text" value="419"/> <small>Property Use</small>					
						NFIRS-1 Revision 03/11/99					

K1 Person/Entity Involved _____ - _____ - _____
 Local Option Business name (if applicable) Area Code Phone Number

Check This Box if same address as incident location. Then skip the three duplicate address lines.

Mr.,Ms., Mrs. First Name MI Last Name Suffix
 Number Prefix Street or Highway Street Type Suffix
 Post Office Box Apt./Suite/Room City
 State Zip Code

More people involved? Check this box and attach Supplemental Forms (NFIRS-1S) as necessary

K2 Owner Same as person involved? Then check this box and skip The rest of this section. _____
 Local Option Business name (if Applicable) Area Code Phone Number

Check this box if same address as incident location. Then skip the three duplicate address lines.

Mr.,Ms., Mrs. First Name MI Last Name Suffix
 Number Prefix Street or Highway Street Type Suffix
 Post Office Box Apt./Suite/Room City
 State Zip Code

L Remarks
 Local Option

All units were dispatched to structure fire at 208 Fanning Dr. Dispatch reports smoke and fire coming out of the house. Neighbors report that the homeowner is out of town.

M212
 aos arrives on first and reports smoke and fire coming out of the back of the house. B20 and M211 aos next, B20 assumes command. Shortly after B20 aos smoke and fire conditions change rapidly. Heavy black smoke coming out of all eaves and gables also, fire blowing out of three windows on the South and East sides of the house. E201 aos and pulled 2" hose to the front door to begin exterior attack. Q202 aos shortly after E201 and stretched the 1.75" hose from 201 to the back of the hose to attack the fire on the SE corner. M212 was assigned to Q202. E203 aos and pulled 1.75" hose to the South side to protect the house at 204 Fanning whose siding was melting and beginning to smolder. M211 was assigned to E203. T223 aos and was assigned to Rapid Intervention Team.

All units were advised that initial operations would be exterior only (0817). Once initial knockdown and PPV had started exterior operation were changed to interior operation (0821). E201 proceeded through the front door and proceeded to the seat of the fire. At the same time Q202 proceeded to the seat of the fire from the back door. E203 was then assigned to assist E201 and Q202 with salvage and overhaul. Fire knocked down at 0827. E203 reports all clear at 0828. E201, E202 and, Q203 exited the structure for rehab. 203B secured electricity by pulling the meter on the NE side of the house. T223 secured the gas line, then was assigned to continue overhaul. Fire reported out at 0835.

PD reports that neighbors state someone

was seen leaving the residence prior to the fire starting. M204 was then requested to the scene.

I Authorization

370 Poynter, Robert BC BC20 07 06 2014
 Officer in charge ID Signature Position or rank Assignment Month Day Year

Check Box if same as Officer in charge. 370 Poynter, Robert BC BC20 07 06 2014
 Member making report ID Signature Position or rank Assignment Month Day Year

WB719	TX	MM	DD	YYYY	1	14-0002356	000	Complete Narrative
FDID *	State *	7	6	2014	Station	Incident Number *	Exposure *	

Narrative:

All units were dispatched to structure fire at 208 Fanning Dr. Dispatch reports smoke and fire coming out of the house. Neighbors report that the homeowner is out of town.

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PD reports that neighbors state someone was seen leaving the residence prior to the fire starting. M204 was then requested to the scene.

City Council Staff Report

SUBJECT: Consider the repair, removal, or demolition of the substandard house located at 208 Fanning Drive, legally described as Lot 1, Block 6, Walker Oaks Addition and whether to cause the cost of such work to be paid and levied as a special assessment against the property

Supporting Documents:

Meeting Date: 3/24/2015
 Department: Public Works
 Reviewed by:
 City Manager Review:

Background/Analysis:

The previous item on the City Council agenda was the public hearing regarding the repair, removal, or demolition of the substandard house located at 208 Fanning Drive, legally described as Lot 1, Block 6, Walker Oaks Addition and whether to cause the cost of such work to be paid and levied as a special assessment against the property. This item provides for City Council action related to the property.

Funding and Sources:

Special Projects fund

Recommendation:

Staff recommends City Council order the home to be repaired or razed by the owner within 30 to 90 days. If the owners fail to comply with the order in the time allowed, order the Building Official to have the house razed, along with all other improvements on the property, and the cost to be billed to the owner, and if not paid within 30 days, levied as a special assessment against the property.

City Council Staff Report

SUBJECT: Consideration of Resolution 1619 supporting a Municipal Setting Designation application to Texas Department of Environmental Quality (TCEQ) for the property at 711 West Hurst Boulevard, Hurst, Texas

Supporting Documents:

Resolution 1619
 Exhibit "A" Metes and Bounds

Meeting Date: 3/24/2015
 Department: Public Works
 Reviewed by: Joe Villa
 City Manager Review:

Background/Analysis:

In 2003, the 78th Texas Legislature passed a Municipal Setting Designations (MSDs) law, effective September 1, 2003, that relates to the potability of groundwater and the requirements for removing contaminants from groundwater. The law authorized the Texas Commission on Environmental Quality (TCEQ) to receive, process, and certify MSD applications for properties, with contaminated groundwater, located in cities of their extraterritorial jurisdiction. TCEQ can certify an application only if there is local city support. The city has the choice to either support or not support an MSD application. Because of the need for city support, city officials can expect to be contacted by persons who wish to pursue state certification of an MSD. Cities can also pursue MSDs for their own use.

A representative for Hurst Partners One, a Colorado General Partnership, filed an application with the City of Hurst seeking support of a Municipal Setting Designation for the property located at 711 West Hurst Boulevard, Texas, a 6.4082-acre site. The City of Hurst has six water wells within 5 miles of the subject contaminated soil site. Public Works staff reviewed the technical aspects and find the application acceptable for Municipal Setting Designation. This resolution approving the municipal setting designation, filed by Hurst Partners One Group, is consistent with applicable State law, Chapter 361, Subchapter W of the Texas Solid Waste Disposal Act (H.B. 3152).

Funding and Sources:

There is no financial impact.

Recommendation:

Staff recommends the City Council approve Resolution 1619 supporting the application for a Municipal Setting Designation for the property at 711 West Hurst Boulevard, Hurst, Texas.

RESOLUTION 1619

A RESOLUTION IN SUPPORT OF THE APPLICATION OF HURST PARTNERS ONE, A COLORADO GENERAL PARTNERSHIP TO THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY FOR A MUNICIPAL SETTING DESIGNATION FOR THE PROPERTY AT 711 WEST HURST BOULEVARD HURST, TEXAS

WHEREAS, Chapter 361, Subchapter W, of the Texas Solid Waste Disposal Act authorizes the Texas Commission on Environmental Quality (TCEQ) to certify Municipal Setting Designations for properties upon receipt and approval of a properly submitted application to TCEQ; and

WHEREAS, as a part of the application to TCEQ for a Municipal Setting Designation, the applicant is required to provide documentation that the application is supported by: (1) the city council of the municipality in which the Site is located, (2) the city council of each municipality with a boundary located not more than one-half mile from the Site, (3) the city council of each municipality that owns or operates a groundwater supply well located not more than five miles from the Site, and (4) the governing body of each retail public utility, as defined by Section 13.002, Texas Water Code, that owns or operates a groundwater supply well located not more than five miles from the Site; and

WHEREAS, Hurst Partners One, a Colorado General Partnership (Applicant) filed an application with the City of Hurst, Texas, for the issuance of a Municipal Setting Designation ordinance for property at 711 West Hurst Boulevard, Hurst, Texas, a 6.4082 acre tract of land situated in the City of Hurst, Tarrant County, Texas, being all of Lot 2-R, of GLENN E. BOEHMER addition, an addition to the City of Hurst, according to the plat thereof filed for record in Instrument Number D211150425, official public records of Tarrant County, Texas, the metes and bounds description being attached hereto as Exhibit "A" (the "MSD Site"); and the City of Hurst approved Applicant's application and adopted a Municipal Setting Designation for the site on March 24, 2015; and the City of Hurst owns and operates one or more public supply wells located within five miles of the MSD Site; and following the issuance of a supporting resolution by each municipality and retail public utility for which approval is required, Applicant will submit to TCEQ an application for

certification of a Municipal Setting Designation for the Site pursuant to Texas Health and Safety Code, Chapter 361, Subchapter W.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HURST, TEXAS:

Section 1. THAT the City Council of the City of Hurst authorizes the city manager to support Applicant's application to the TCEQ for certification of a Municipal Setting Designation for the Site.

AND IT IS SO RESOLVED.

Approved this the 24th day of March 2015 by a vote of to .

ATTEST:

CITY OF HURST

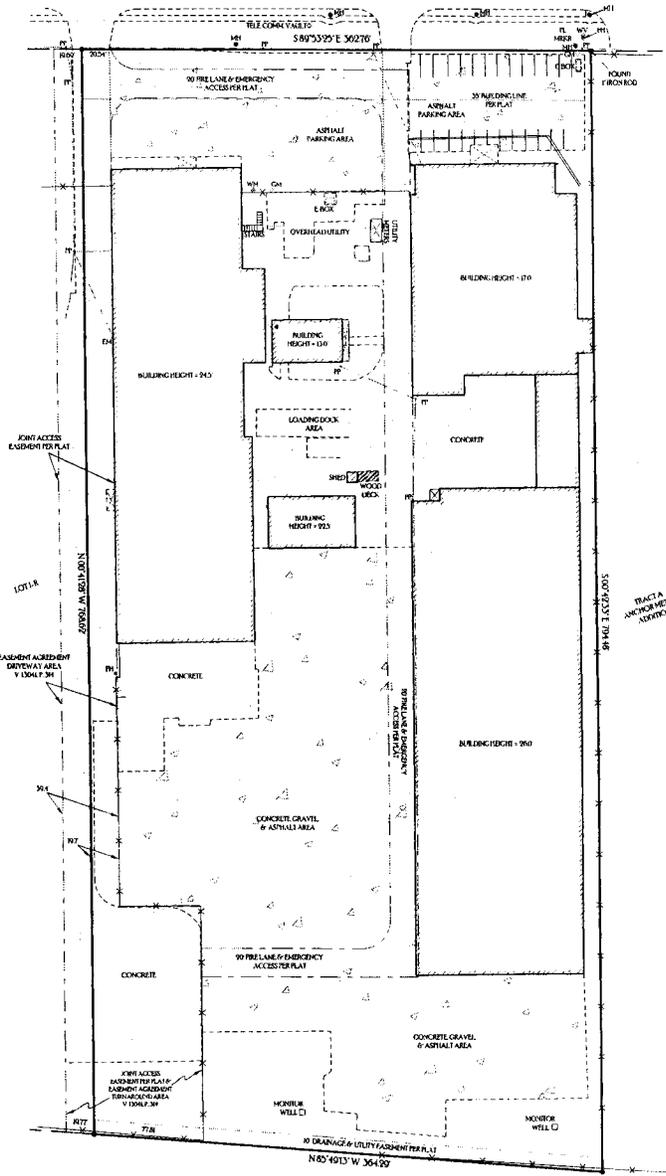
Rita Frick, City Secretary

Richard Ward, Mayor

Approved as to form and legality:

City Attorney

711/721 WEST HURST BLVD.
 (A.K.A. STATE HIGHWAY No. 10)
 (90 FEET OF WATERPLAT)



ALTA SURVEY

BEING LOT 2-R, GLENN E. BOEHMER SUBDIVISION, AN ADDITION TO THE CITY OF HURST, TARRANT COUNTY, TEXAS.

ACCORDING TO THE PLAT AS RECORDED IN PLAT CABINET A, SLIDE 3405, PLAT RECORDS OF TARRANT COUNTY, TEXAS.

TOGETHER WITH THAT CERTAIN EASEMENT AS CREATED IN EASEMENT AGREEMENT EXECUTED BY AND BETWEEN ANADITT, INC. AND DAVID B. LILLY COMPANY, INC., DATED DECEMBER 16, 1997, FILED JANUARY 13, 1998, AND RECORDED IN VOLUME 15041, PAGE 314, REAL PROPERTY RECORDS, TARRANT COUNTY, TEXAS.

I, PATRICK CARTER, P.L.S. NO. 3068 DO CERTIFY THAT THE ABOVE DESCRIBED PROPERTY WAS SURVEYED ON THE GROUND BY ME (OR UNDER MY DIRECT SUPERVISION OR VISIBLE CONTROL) TO THE ACCURACY AND PRECISIONS AS SHOWN ON THIS PLAT OR ATTACHED HEREIN. THE AREA AND MEASUREMENTS WERE OBTAINED BY THE METHOD OF TRIANGULATION, SINE SINE AND THE MEASUREMENTS WERE MADE BY CURRENT TO THE BEST OF MY KNOWLEDGE, IN ADDITION I HAVE INTENDED TO EXPRESSLY OR IMPLY WARRANTY OR GUARANTEE OF OWNERSHIP AND THIS SURVEY IS SUBJECT TO ALL APPLICABLE CONVEYANCE LAWS IN THE STATE OF TEXAS. TO THE BEST OF MY KNOWLEDGE, THIS SURVEY ONLY VALID BY ORIGINAL SEAL AND SIGNATURE APPEARING ON THE FACE OF THIS SURVEY OR BLUE COPY.

*****PRELIMINARY DRAFT*****

PATRICK CARTER, REGISTERED PROFESSIONAL LAND SURVEYOR NO. 3068
 6317 S. WINTERGATE, DALLAS, TEXAS 75242
 SEPTEMBER 12, 2004. (19)0902

NOTES

1) THIS SURVEY ONLY VALID FOR ABOVE NOTED EASEMENTS AND RESTRICTIONS LISTED ON TITLE COMMITMENT IN RECORDS AND RECORDED FOR THIS SURVEY.

2) SUBJECT TO THE RESTRICTIONS COVENANTS AS RECORDED IN V. 13041 P. 314, 315 & 316.

3) THE FOLLOWING EASEMENTS AFFECT THIS TRACT: V. 13041 P. 314, 315 & 316.

4) ACCORDING TO EASEMENT DESCRIPTIONS, VISIBLY APPARENT LOCATION OF UTILITIES IN THE NEARBY LOT OR RECORDS, PUBLIC ONLINE UTILITIES AND SURVEYORS PROFESSIONAL OPINION.

5) MEASUREMENTS DERIVED FROM GPS OBSERVATIONS PERFORMED BY CARTER SURVEYING & MAPPING, INC. AND REFLECTED IN THIS PLAT. ALL ELEVATIONS ARE RELATIVE TO MEAN SEA LEVEL. (19)0902

6) SINCE THE DATE OF THIS SURVEY THIS TRACT APPEARS TO BE LOCATED WITHIN FLOOD ZONE "X" AREAS DETERMINED TO BE LOCATED OUTSIDE THE 60% ANNUAL CHANCE FLOOD PLAIN ACCORDING TO THE FLOOD COMMUNITY PANEL, 4843022000, DATED SEPTEMBER 22, 2000 FOR SURFACE FLOOD HAZARD INFORMATION VISIT WWW.FEMA.GOV.

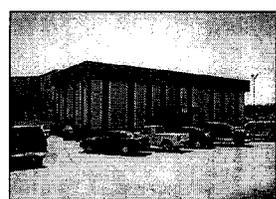
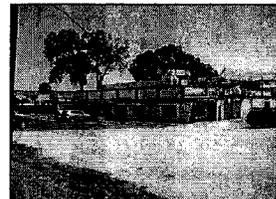
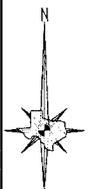
7) ALL OWNERS ARE SET TO CAPTED BENCH MARKS UNLESS OTHERWISE NOTED.

8) ANY INFORMATION UTILITIES WERE NOT LOCATED DURING THIS SURVEY. CALL 800.452.7529 AND/OR UTILITIES OWNERS BEFORE EXCAVATION FOR CONSTRUCTION.

9) TWENTY (20) TOTAL DESIGNATED PARKING SPACES WITH ONE DESIGNATED HANDICAPPED PARKING SPACE.

LEGEND

PH	FIRE HYDRANT
PP	POWER POLE
WMV	WATER METER VALVE
MH	MANHOLE
DM	ELECTRIC METER
---	BOUNDARY LINE
---	TRACT LINE
---	POWER LINE
---	SEWER LINE
---	ASPHALT/GRAVEL
---	CONCRETE



CARTER SURVEYING & MAPPING, INC.
 10 A PALO PINTO STREET - WEATHERFORD, TEXAS
 (817) 594-0400 - (817) 594-0403

City Council Staff Report

SUBJECT: Consider authorizing the City Manager to enter into an Engineering Services Contract with Freese and Nichols for a study to determine a means of metering wastewater entering the City of Hurst from the City of Bedford

Supporting Documents:

Engineering Services Contract

Meeting Date: 3/24/2015

Department: Public Works

Reviewed by: Ron Haynes

City Manager Review:

Background/Analysis:

The cities of Hurst and Bedford entered into a contract in 1977 for wastewater services. Since that time, wastewater from Bedford has flowed into the city of Hurst Valley View trunk sewer main. The flow enters into Hurst through six locations. The flow from Bedford is not metered; sewer charges are based on house counts and estimates of flow based on industry standards.

The engineering services contract with Freese and Nichols will accomplish the following:

- the flow from the six points of entry will be determined,
- metering possibilities will be determined,
- analyze the potential to combine any or all of the six points of entries, and
- propose final recommendations for billing

Freese and Nichols is a highly qualified engineering firm for this type work. The firm has performed several projects successfully for Hurst in the past.

Their fee is a not-to-exceed amount of \$39,800. The City of Bedford will pay 50% of the cost of the study

Funding and Sources:

The Public Works Operating Budget and the Water and Wastewater Depreciation account.

Recommendation:

Staff recommends that the City Council authorize the city manager to enter into an engineering services contract with Freese and Nichols, for an amount not-to-exceed \$39,800.

THE STATE OF TEXAS '
'
COUNTY OF TARRANT '
'

ENGINEERING SERVICES CONTRACT

City of Hurst Project No. _____

THIS CONTRACT, By and between the CITY OF HURST, a municipal corporation located in Tarrant County, Texas, hereinafter called "City", and Freese and Nichols, Inc., a corporation authorized to do business in the State of Texas, hereinafter called "Engineer", evidences the following:

WHEREAS, City desires the professional services for the Valley View Interceptor-Off-Line meter Station Study.

WHEREAS, Engineer represents that it is qualified and capable of performing the professional services proposed herein for this Project and is willing to enter into this Contract with City to perform said services;

NOW, THEREFORE, the parties in consideration of the terms and conditions contained herein agreed as follows:

1. EMPLOYMENT OF THE PROFESSIONAL

Professional agrees to perform professional services in connection with the Project as set forth in the following sections of this Contract, and City agrees to pay, and Professional agrees to accept fees as set forth in the following sections as full and final compensation for all services provided under this Contract.

2. CONTRACT ADMINISTRATION

This Contract shall be administered on behalf of the City by the Director of Hurst Public Works or his designated representatives (hereinafter called "Director"), and on behalf of the Engineer by its duly authorized officials.

3. ENGINEER'S SERVICES

The Engineer agrees to render services necessary for the development of the Project as outlined (on Exhibit A and B)

4. PAYMENT FOR SERVICES

A. Payment for services under Article 3 will be lump sum, invoiced monthly based on percent complete.

- B. Payments shall also include Direct Non-Labor Expenses which, in general, include expenses for supplies, transportation, equipment, travel, communication, subsistence and lodging away from home, and similar incidentals.

The Direct Non-Labor expenses shall be reimbursable at actual invoice cost plus 10%, except for living and travel expenses when away from the home office on business connected with the Project. All travel outside of the Dallas/Fort Worth Metropolitan Area to be made, which are reimbursable at actual invoice cost, by the Engineer in connection with the Project must first be approved in writing by the City's Engineer.

- C. Subcontractor cost shall be reimbursed at the actual invoice cost plus 10%.
- D. Engineer shall submit itemized monthly statements for Services, Direct Non-Labor Expenses, and for Subcontractors Costs incurred. City shall make payments in the amount shown by the Engineer's monthly statements and other documentation submitted, and no interest shall ever be due on late payments.
- E. Total payments for direct non-labor expenses, costs, and services, described in Exhibit B, shall not exceed \$39,796.00.
- F. Nothing contained in this article shall require City to pay for any work which is unsatisfactory as reasonably determined by the Director or which is not submitted in compliance with the terms of this Contract. City shall not be required to make any payments to the Engineer when the Engineer is in default under this Contract; nor shall this paragraph constitute a waiver of any right, at law or in equity, which City may have if the Engineer is in default, including the right to bring legal action for damages or for specific performance of this Contract, nor shall it constitute a waiver of any right, at law or in equity, which Engineer may have to bring legal action for payment when Engineer believes it was not under such default and is owed fees under the terms of this agreement.

5. OWNERSHIP OF DOCUMENTS

All information and other data given to, prepared, or assembled by Engineer under this Contract, and other related items shall become the sole property of City and shall be delivered to City, without restriction on future use. Engineer may make copies of any and all documents and items for its files. A set of mylar reproducible plans shall be filed with the City prior to final payment. Engineer shall have no liability for changes made to or use of the drawings, specifications, and other documents by anyone subsequent to the completion of the Project.

City shall require that any such change or other use shall be sealed by the Engineer making that change or use and shall be appropriately marked to reflect what was changed or modified.

6. **SERVICES BY CITY**

City shall provide the following services under this Contract:

- A. Provide available criteria and information to the Engineer as City's requirements for the Project.
- B. Provide sample drawings to use as guidelines.
- C. Provide all available City of Hurst drawings, maps, and notes relating to existing public facilities within the limits of the Project.

7. **COMPLETION SCHEDULE**

The services furnished by the Engineer under this Contract will be completed in accordance with the following: FNI will deliver the final Meter Station Study within four months from the notice to proceed.

For the purposes of this Contract, a month is defined as thirty (30) calendar days and a week as seven (7) calendar days. If any of the following submissions fall on a City non-working day, then the submission shall be due the following City working day.

8. **NOTICE TO PROCEED**

City shall have complete control of the services to be rendered and no work shall be done under this Contract until the Engineer is instructed in writing to proceed.

9. **TERMINATION OF CONTRACT**

City may indefinitely suspend further work hereunder or terminate this Contract or any phase of this Contract upon thirty (30) days prior written notice to the Engineer with the understanding that immediately upon the receipt of such notice all work and labor being performed under this Contract shall cease immediately. Before the end of the thirty (30) day period, Engineer shall invoice the City for all work accomplished by him prior to the receipt of such notice. No amount shall be due for lost or anticipated profits. All plans, field surveys, and other data related to the Project shall become property of City upon termination of the Contract and shall be promptly delivered to City in a reasonably organized form without restriction on future use except as stated in Article 5. Should City subsequently contract with a new consultant for continuation of services on the Project, Engineer shall cooperate in providing information.

10. **RESPONSIBILITY FOR CLAIMS AND LIABILITIES**

Approval by City shall not constitute nor be deemed a release of the responsibility and liability of the Engineer, its employees, associates, agents, and consultants for the accuracy and competency of their designs or other work; nor shall approval be deemed to be an assumption of such responsibility by City for any errors or omissions in the design or other

work prepared by the Engineer, its employees, subcontractor, agents and consultants.

11. EQUAL EMPLOYMENT OPPORTUNITY

- A. The Engineer shall not discriminate against any employee or applicant for employment because of race, age, color, religion, sex, ancestry, national origin, or place of birth. The Engineer shall take affirmative action to insure that applicants are employed and that employees are treated during their employment without regard to their race, age, color, religion, sex, ancestry, national origin, or place of birth.
- B. If the Engineer fails to comply with the Federal Laws relating to Equal Employment Opportunity, it is agreed that the City at its option may do either or both of the following:
 - 1) Cancel, terminate, or suspend the contract in whole or in part;
 - 2) Declare the Engineer ineligible for further City Contracts until he is determined to be in compliance.

12. AMENDMENTS

This Contract may be amended or supplemented in any particular only by written instrument and only as approved by resolution of City Council or the City Manager, except for termination under Section 9, Termination of Contract, which may be accomplished by the Director of Public Works or his designated representative as identified in Section 9, Termination of Contract.

13. COMPLIANCE WITH LAWS, CHARTERS, AND ORDINANCES, ETC.

The Engineer, his consultants, agents and employees, and subcontractors shall comply with applicable Federal and State Laws, the Charter and Ordinances of the City of Hurst, and with applicable rules and regulations promulgated by local, state, and national boards, bureaus, and agencies existing and published before date of this agreement.

14. RIGHT OF REVIEW

Engineer agrees that City may review any and all of the work performed by Engineer under this Contract. City is hereby granted the right to audit at City's election, all of the Engineer's records and billings related to the performance of this contract. Engineer agrees to retain such records for a minimum of three (3) years following completion of this contract.

15. CONFLICT OF INTEREST

No officer or employee shall have any financial interest, direct or indirect, in any contract with the City or be financially interested, directly, in the sale to the City of any land, materials, supplies, or services, except on behalf of the City as an officer or employee. Any violation of this section shall constitute malfeasance in office, and any officer or employee

guilty thereof shall thereby forfeit his office or position with the City. Any violation of this section with knowledge, expressed or implied, of the person or corporation contracting with the City shall render the Contract involved voidable by the City Manager or the City Council.

16. CONTRACT PERSONAL

This Contract is for personal and professional services; and the Engineer shall not assign this Contract, in whole or in part, without the prior written consent of the City.

17. NOTICES

All notices, communications, and reports required or permitted under this Contract shall be personally delivered or mailed to the respective parties by depositing the same in the United States Mail at the address shown below unless and until either party is otherwise notified in writing by the other party at the following addresses. Mailed notices shall be deemed communicated after five days.

If intended for Hurst, to:

Gregory W. Dickens

Contact Person

City Engineer

Title

City of Hurst
1505 Precinct Line Road
Hurst, Texas 76054
(817) 788-7080

If intended for Engineer, to:

Thomas Haster, P.E.

Contact Person

Principal

Title

Freese and Nichols, Inc.
Firm Name
4055 International Plaza, Suite 200
Address
Fort Worth, Texas 76109-4895
City, State, Zip Code
817-735-7238
Telephone No.

18. INDEPENDENT CONTRACTOR

In performing services under this Contract, Engineer is performing services of the type performed prior to this contract; and Engineer by the execution of this contract does not change the independent status of the Engineer. No term, or provision hereof, or act of Engineer in the performance of this Contract shall be construed as making Engineer the agent, servant, or employee of Hurst.

19. INDEMNITY

Engineer agrees to defend, indemnify, and hold City whole and harmless against claims for damages, costs, and expenses of persons or property that may arise out of, or be occasioned by, or from any negligent act, error or omission of Engineer, or any agent, servant, or employee of Engineer in the execution or performance of this Contract, without regard to whether such persons are under the direction of City agents or employees.

This provision shall not be deemed to apply to liability for damage that is caused by or results from the negligence of the City of Hurst or its employees or other agents.

20. INSURANCE

Engineer agrees to maintain workmen's compensation insurance to cover all of its own personnel engaged in performing services for client under this agreement. Engineer also agrees to maintain professional liability insurance and commercial general liability coverage in the amounts listed below:

Professional Liability Insurance - \$1 Million per claim/aggregate
Commercial General Liability Insurance - \$1 Million per claim/aggregate
Workers Compensation - Statutory

21. VENUE

The obligations of the parties to this Contract are performable in Tarrant County, Texas; and if legal action is necessary to enforce it, exclusive venue shall lie in Tarrant County, Texas.

22. APPLICABLE LAWS

This Contract is made subject to the provisions of the Hurst Code, other City Ordinances, Standards, Hurst Specifications for materials and construction, as amended, and all State and Federal Laws.

23. GOVERNING LAWS

This contract shall be governed by and construed in accordance with the laws and decisions of the State of Texas.

24. LEGAL CONSTRUCTION

In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof; and this Contract shall be considered as if such invalid, illegal or unenforceable provision had never been contained in this Contract.

25. PUBLISHED MATERIAL

Engineer agrees that the City shall review and approve any written material about City projects and/or activities prior to being published by the Engineer.

26. CAPTIONS

The captions to the various clauses of this Contract are for informational purposes only and shall not alter any substance of the terms and conditions of this Contract.

27. **SUCCESSORS AND ASSIGNS**

This Contract shall be binding upon and insure to the benefit of the parties hereto and their respective heirs, executors, administrators, successors and, except as otherwise provided in this Contract, their assigns.

28. **ENTIRE AGREEMENT**

This Contract (page 1 thru 7, Exhibit A and B) embodies the complete agreement of the parties hereto, superseding all oral or written previous and contemporary agreements between the parties and relating to matters in this Contract, and except as otherwise provided herein, cannot be modified without written agreement of the parties to be attached to and made a part of this Contract.

IN WITNESS WHEREOF, the parties hereby have executed this agreement in triplicate originals on this date, the _____ day of _____, 2015.

Freese and Nichols, Inc. _____
Firm Name

CITY OF HURST



Signature
Thomas Haster, P.E., Principal
Title

City Manager

Director of Public Works

4055 International Plaza, Suite 200
Address

APPROVED AS TO FORM:

Fort Worth, Texas 76109-4895
City, State, Zip Code



City Attorney

**EXHIBIT A - City of Hurst
Valley View Interceptor – Off-Line Meter Station Study
Scope of Services**

Task I – Project Start-up

Engineer will plan and participate in a project start-up meeting with both the City of Hurst and the City of Bedford (Cities) in order to establish lines of communication, clarify scope and schedule, and identify team members. At this meeting, all existing plans, reports, maps, flow data, etc. (support data) for both cities shall be delivered to the Engineer.

Task II – Review Existing Plans and Reports

Engineer will review support data previously obtained from the Cities. A base map for the study will be based on the support data provided by the Cities. An on-the-ground survey will not be performed and shall not be considered a part of the scope of the project.

Task III – Wastewater Flows (Existing and Future)

Engineer will review existing wastewater sewer flows that contribute to the overall flow within the Valley View Interceptor. This will include the flows contributed by the City of Hurst as well as flows contributed by the City of Bedford at each of their six points-of-entry. The existing flows will then be projected for future based on build-out conditions. Engineer will provide the flow data to both cities for review prior to preparation of the preliminary report.

Task IV – Preparation of Preliminary Report

Engineer will prepare a preliminary report for review by both Cities. This report will include up to three recommendations and/or alternatives for metering the City of Bedford's points-of-entry. Those recommendations/alternatives are:

1. Establish metering criteria, based on number of service connections, and/or installation of physical meter for each of the six points-of-entry. If a physical meter is recommended, the recommendation shall include the meter type to be installed.
2. Same as recommendation/alternative No.1 above, but reducing the overall number of points-of-entry to two or three, by combining several of the City of Bedford sewer mains together, prior to metering.
3. Same as recommendation/alternative No.1 above, but by combining the flows from all six City of Bedford sewer mains into one trunk main so that only one physical meter is necessary.

The report will also include general recommendations on measuring Biological Oxygen Demand (BOD) and Total Suspended Solids (TSS) and the resulting costs currently being charged to the City of Hurst by the City of Fort Worth. The recommendation will include the method and frequency the BOD/TSS tests will be performed as well as options on cost-sharing with the City of Bedford.

Included in the preliminary report will be opinions of probable construction costs (OPCC) for all recommendations/alternatives. As a result of current flows overloading the Valley View Interceptor, recommendations will also be made on future improvements and options for cost-sharing for funding those improvements.

The Engineer shall submit electronic PDFs and five hard copies of the draft report, to both the City of Hurst and the City of Bedford, for review. Once both cities have reviewed the draft report and tabulated their comments, a review meeting will be scheduled.

Task V – Preparation of Final Report

Engineer will incorporate all comments from both cities and finalize the report. The Engineer shall submit electronic PDFs and five hard copies of the final report, to both the City of Hurst and the City of Bedford. Once comments have been addressed and incorporated into the report, a meeting will be scheduled to present the final report.

Task VI – Project Meetings

Engineer will plan and participate in two project meetings. The first meeting will be for Project Start-up where support data is provided to the Engineer. The second meeting will be for reviewing initial data and findings of the Preliminary Report. Both meetings shall include the City of Hurst, the City of Bedford and the Engineer. The Final Report will be provided via courier to both cities.

City Council Staff Report

SUBJECT: Consider authorizing the city manager to enter into an Interlocal Agreement with the City of Bedford, Texas, relating to the engineering costs for a sanitary sewer metering study

Supporting Documents:

Interlocal Agreement

Meeting Date: 3/24/2015

Department: Public Works

Reviewed by: Ron Haynes

City Manager Review:

Background/Analysis:

The cities of Hurst and Bedford desire to enter into an Interlocal Agreement for sharing the costs of a study to determine the method and means of metering wastewater that enters the Valley View sewer system. The cities have agreed to hire the engineering firm of Freese and Nichols to prepare the wastewater study. The City of Hurst is agreeing to pay the full cost of the study and the City of Bedford will reimburse the City of Hurst 50% of cost, at such time the final payment is made to the consultant. If the scope of the study is expanded and agreed to by both cities, and results in increased cost, both parties will share the increased cost on a 50/50 basis. Each city finds that the performance of this Agreement is in the common interest of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the study under this Agreement. Each city agrees to share the responsibilities and costs of the study under the terms and conditions set forth in the Interlocal Agreement.

Funding and Sources:

The consultant cost of the study is a not to exceed fee of \$39,800. The cities of Hurst and Bedford will pay 50% of the final cost. Funding will come from the Public Works Operating Budget and the Water and Wastewater Depreciation account.

Recommendation:

Staff recommends that the City Council authorize the city manager to enter into an Interlocal Agreement between the City of Hurst and the City of Bedford, for an amount not to exceed 50% of \$39,800.

Interlocal Agreement

THE HURST CITY COUNCIL AUTHORIZES THE CITY MANAGER TO EXECUTE AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF HURST, TEXAS, AND THE CITY OF BEDFORD, TEXAS, RELATING TO THE ENGINEERING COSTS FOR A SANITARY SEWER METERING STUDY.

I. RECITALS

WHEREAS, the City of Hurst and the City of Bedford desire to enter into an Interlocal Agreement for sharing the costs of a study to determine the method and means of metering wastewater that enters the Valley View sewer system; and

WHEREAS, the Cities of Hurst and Bedford has agreed to hire the engineering firm of Freese and Nichols to prepare the wastewater study; and

WHEREAS, the City of Hurst is agreeing to pay the full cost of the study and the City of Bedford will reimburse the City of Hurst 50% of cost, at such time the final payment is made to the consultant; and

WHEREAS, if the scope of the study is expanded and agreed to by both cities and results in increased cost, both parties will share the increased cost on a 50/50 basis; and

WHEREAS, each governing body finds that the performance of this Agreement is in the common interest of both parties, that the undertaking will benefit the public and that the division of costs fairly compensates the performing party for the study under this Agreement; and

WHEREAS, each governing body agrees to share the responsibilities and costs of the study under the terms and conditions set forth herein.

NOW, THEREFORE, the Cities of Hurst and Bedford agree as follows:

II. TERMS AND CONDITIONS

- A. The consultant cost of the study is a not to exceed fee of \$39,800.
- B. The cities of Hurst and Bedford will pay 50% of the final cost each,
- C. This agreement may be terminated at any time by mutual written consent of both parties.

EXECUTED this 24TH day of FEBRUARY, 2015.

CITY OF HURST

CITY OF BEDFORD

W. Allan Weegar *ce*
City Manager



Roger Gibson
Interim City Manager

City of Hurst §

County of Tarrant §

State of Texas §

On the 16th day of October 2014, at 11:45 a.m., a meeting of the Hurst Economic Development Advisory Committee was held at the Hurst Abuelo's Mexican Restaurant Banquet Room at 850 West Airport Freeway, Hurst, Texas.

Members Present:

David Medina)	
Shalyn Clark)	
Alan Curlee)	
Mark Cyrier)	Members
George Bradford)	
Suzanne Paul)	
Charles Powell)	
Walter Ott)	
Sally Proffit)	

Absent:

Linda Caram)
Eliza Lott)
Rick Thornton)

Staff Members Present:

Steve Bowden, Director of Economic Development

1. Mark Cyrier called the meeting to order.
2. Charlie Powell moved to approve the Minutes of the Economic Development Advisory Committee meeting of April 17, 2014. Motion seconded by Walter Ott and prevailed unanimously.
3. Steve Bowden noted his appreciation for everyone's help with the planning for the Hurst Business Appreciation Dinner and discussed the final agenda for the night and details. All were encouraged to attend and network with the businesses and share in other various duties for the event to be held October 29, 2014.

2. Mark Cyrier went through the candidates for the three Outstanding Business Awards and the Committee spoke openly about each candidate while also sharing the proxy votes from three other committee members. The three winners chosen were Rebounderz, Animal America Pet Resort and Bacon's Bistro and it was discussed how the award ceremony would take place.
3. Steve Bowden shared a recap of the Economic Development activity since the last meeting.

There being no other business the meeting adjourned at 1:10 p.m.

APPROVED this the _____ day of _____, 2015.

APPROVED



Economic Development Advisory Committee

ATTEST:



Steve Bowden

CITY OF HURST

COUNTY OF TARRANT

STATE OF TEXAS

On the 29th day of January, 2015, at 6:00 p.m., the Historic Landmark Preservation Committee of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas with the following members present to-wit:

Georgia Kidwell Betty Whiteside Gary Waldron)	Members
Charles Swearngen)	Ex Officio Member
Jesse Loucks Malaika Marion)	Library Director Managing Director of Community Services

with the following members absent to-wit: Carol Cole, Larry Kitchens, constituting a quorum, at which time the following business was transacted.

I. Call to Order

Georgia Kidwell called the meeting to order at 6:05 p.m.

II. Roll Call of Members

Malaika Marion conducted the roll call of members.

III. Approval of Minutes of the June 12, 2014 meeting

The minutes of the June 12, 2014 meeting were reviewed and approved as written.

IV. Communications

None at this time.

V. Unfinished Business

None at this time.

VI. New Business

None at this time.

VII. Information Items

A. Parker Cemetery Update

Malaika Marion gave the Committee an overview of the Parker Cemetery Project to date. She noted that Phase I of the Project was approved in the Fiscal Year 2014-15 Budget. It consists of metal fencing with stone columns along the Highway 10 side of the property as well as a metal arch sign denoting the site as Parker Cemetery. The Committee recommended proceeding with the project as soon as possible.

B. Oral History Project Update

Jesse Loucks reminded the Committee of the process for the first phase of the Oral History Project. The steps in the process include: Committee selection of candidates, Council notification of candidates, Committee meeting to review interview questions, conducting pre-interviews, filming the interviews, directing and editing the video, and presenting the final product for approval. He stated that the editing process was nearly complete and that the final video would be ready for the Committee's review at their next meeting. The Committee previewed parts of Bob Hampton's and Dodie Souder's interviews.

Mr. Loucks then asked the Committee to start considering candidates for the next round of interviews. The Committee discussed several possibilities and agreed to bring their recommendations to the next meeting.

VIII. Other Business

A. Next Meeting Date

Malaika Marion recommended that the Committee meet in March when the first phase of the Oral History Project will be finished and ready for their final review. The Committee agreed and set March 26, 2015 as their next meeting date.

Betty Whiteside mentioned that she was contacted by a citizen about a possible historical tree. Gary Waldron volunteered to gather more information about the tree.

IX. Adjournment

There being no further business, the meeting was adjourned by Georgia Kidwell at 7:05 p.m.

APPROVED this the _____ day of _____, 2015

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY

**MINUTES
CITY OF HURST
TRAFFIC SAFETY COMMISSION
MONDAY, JANUARY 26, 2015**

On the 26th day of January, 2015 at 6:00 p.m., the Traffic Safety Commission of the City of Hurst, Texas, convened in regular meeting at Hurst City Hall, 1505 Precinct Line Road, Hurst, Texas with the following members and staff present:

Faith Waligora) Chair
Russell Foreman) Vice Chair
Nell Delaughter)
Ronnie Martin)
Larry Wilson)
Amy Rebecca Hankins)
Doyle Little)
Gregory W. Dickens, P.E.) City Engineer
Patty Flaherty) Administrative Assistant
James Wilkerson) Police Officer

A quorum being present the following business was transacted to wit:

The Traffic Safety Commission meeting was called to order by Russell Foreman.

- I. Under Agenda Item No. II, Approval of Minutes, July 28, 2014: Faith Waligora made a motion to approve the minutes. Larry Wilson seconded the motion. The motion prevailed by the following vote:

Ayes: Delaughter, Foreman, Waligora, Martin, Wilson, Hankins and Little
Noes: None

- II. Under Agenda Item No. III, Action Items

1. Election of Chairman and Vice Chairman: With the resignation of Susan Ballard, Chairman of the Commission, a new Chairman was elected. Faith Waligora made a motion to nominate Vice Chairman, Russell Foreman. Mr. Foreman declined because he will be moving out of the City of Hurst in the near future. Larry Wilson made a motion to nominate Faith Waligora. Rebecca Hankins seconded the motion. Since Mr. Foreman will be moving out of Hurst, Rebecca Hankins made a motion to nominate Nell Delaughter for Vice Chairman. Russell Foreman seconded the motion. The motions prevailed by the following vote:

Ayes: Delaughter, Foreman, Waligora, Martin, Wilson, Hankins and Little
Noes: None

2. Request for “Impaired Child” sign at 1005 Kathryn Street: The City Engineer explained the results of a traffic study done at this location. Based on the result of the study, staff does not feel the level of traffic or the speeds recorded warrant the need for signage. Staff recommends no action at this time. Doyle Little made a motion that considering the data acquired from the traffic study to not install a sign at this time. Ronnie Martin seconded the motion. The motion prevailed by the following vote:

Ayes: Delaughter, Foreman, Waligora, Martin, Wilson, Hankins and Little

Noes: None

III. Under Agenda Item No. IV, Discussion Items: None

IV. Under Agenda Item No. V. Updates:

1. North Tarrant Express (SH 183) Project Update: The project was officially completed on October 1, 2014 with the grand opening ceremony. A lot of cleanup and fixes have been done since then. City staff has worked with the contractor on repairs and modifications to items we brought to their attention. As of the time of this report, the contractor has completed the TXDOT punch list and the City’s punch list.
2. Harrison Lane Realignment at Pipeline Road Project: The construction for this project has begun. This project will realign Harrison Lane from the Sherri Lane intersection west to align with Harrison Lane South at Pipeline Road. The project entails removing and replacing some water main and sanitary sewer main, as well as installing some storm drain and curb inlets.
3. Regional Traffic Signal Retiming Grant Program: The Regional Traffic Signal Retiming Program is a regional program that is implemented by the North Central Texas Council of Governments (NCTCOG) in partnership with local agencies. The goal of this program is to maximize the capacity and increase efficiency of the existing roadway system by improving traffic operations through retiming along selected corridors. Due to NCTCOG utilizing one consultant to provide design for the region, they can get the retiming plans done at a lower cost per signal. The program is paid for with Federal funds from the Congestion Mitigation and Air Quality Improvement Program (CMAQ). This program is a 20% local match grant program.
4. Citizens 101 school: This program starts Thursday, January 8, 2015 for 8 weeks ending Thursday, April 16, 2015.
5. Hurst Town Hall Forum: This event is Thursday, February 12, 2015 at the Hurst Conference Center starting at 6:00 pm.
6. Open Records and Open Meeting Law Training: Effective January 1, 2006, elected and appointed public officials are required by a state law to receive training in Texas open government laws. The Office of the Attorney General offers free video training courses, which were developed in compliance with a

mandate from the 79th Texas Legislature that the Attorney General establish the formal training necessary to ensure that all elected and appointed government officials have a good command of both open records and open meetings laws.

Officials who are elected or appointed should complete the training within 90 days of being appointed. If there are members that missed that deadline, please ask them to complete the training as soon as possible.

The Hurst City Attorney identified the Traffic Safety Commission members as required to take the training course.

There being no further business, the meeting adjourned at 6:40 p.m.

APPROVED this the _____ day of _____, 2015

APPROVED:

Faith Waligora, Chairman

ATTEST:

Recording Secretary

CITY OF HURST

Final Draft

COUNTY OF TARRANT

STATE OF TEXAS

On the 17th day of February, 2015, at 5:30 p.m., the Library Board of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present to-wit:

Betty Whiteside)	Chair
Janie Melton-Judy)	Members
Peggy Moore		
Ruth Kennedy		
Lou Farris		
Joyce Davis		
Gus Nixon		
Bruce Hutto)	Alternate
Allan Heindel)	Deputy City Manager
Teri Smith)	Administrative Assistant
Kyle Gordon)	Parks and Aquatics Manager
Jesse Loucks)	Library Director
Malaika Marion)	Managing Director of Community Services

with the following members absent to-wit: none, constituting a quorum, at which time the following business was transacted.

I. Call to Order

Chair Betty Whiteside called the meeting to order at 5:30 p.m.

II. Roll Call of Members

Teri Smith conducted the Roll Call of Members.

III. Approval of Minutes

The minutes of the January 20, 2015 regular meeting were reviewed and approved as written.

IV. Librarian's Report

A. Statistical Report for January: The Library Statistical Report for January was distributed to the Board. Jesse Loucks reviewed the report.

January

Circulation.....	35,999
Number of Active Patrons.....	28,298
Volunteer Hours.....	184
Door Count.....	12,973
Electronic Usage Sessions.....	6,535
Page Views.....	11,708
Net Revenue.....	\$4,659
Children's Programming.....	941
Adult Programming.....	147
Adult Education Programming	607

- B. Program & Events Report for January:** The Program & Events Report for January was distributed to the Board. Jesse Loucks reviewed the report. Pictures of events were displayed for the Board.
- C. Upcoming Programs and Events:** The Upcoming Programs and Events report was reviewed by Jesse Loucks. Pictures were displayed for the Board.
- D. Works in Progress**
- 1. Oral History Project:** Malaika Marion explained that Jesse Loucks has been working with a videographer on an oral history project including interviews with Bob Hampton and Dodie Souder. The video is about 92% complete and will be posted online through the Library's website after the Hurst Historical Committee reviews it. Access to the link should be available at the next Library Board Meeting.
 - 2. Express Checks Upgrade:** Jesse Loucks informed the Board Members that the Library has been utilizing the express check system for about four years now and has recently upgraded the system to become even more user friendly including indicators of processing and completion.
 - 3. Senior Center Computer Lab:** Allan Heindel noted that the Library runs a state of the art computer center and Staff is now in the process of upgrading the computers at the Senior Center to allow for access to the same resources as the Library.
 - 4. Electronic Notification System Enhancements:** Jesse Loucks stated that the Library is enhancing the electronic notification system to call patrons regarding holds at the Library. Deployment should occur within the next two months.
- E. Staff Activities**
- 1. Personnel Update:** Mr. Loucks reported that Sue Patterson has joined the Library Staff as a Library Aide in the Youth area and Bettina Heard, Circulation Library Aide, has been promoted to Library Assistant II in Circulation.

2. **Town Hall Report to the Community:** Allan Heindel explained that Community Services gave a presentation at the City's Town Hall Forum that included comments on the 400 plus programs that the Hurst Library has to offer the community.

V. Reports of the Committees

A. Friends of the Hurst Public Library

1. **January Revenue Report:** The Board was provide the Friends revenue report for January.
2. **Copy Center Upgrade:** Jesse Loucks reported that the Library has upgraded the copy center and now has a fax machine available to Library Patrons.

VI. Communications

- A. Program Comment:** Mr. Loucks noted that the Library received a thank you note from a family who thoroughly enjoyed the Critterman event.

VII. Unfinished Business

VIII. New Business

None at this time.

IX. Informational Items

- A. Program Highlight – Train Car Creations:** Beverly Kirkendall, Youth Services Manager, gave an overview of the very successful Train Car Creations event that was held at the Library where there were 119 participants.
- B. Texas Municipal Library Directors Association Award:** Jesse Loucks reported that the Hurst Library was recently awarded the Texas Municipal Library Directors Association Award for the 11th consecutive year.
- C. Grand Family Picnic:** Malaika Marion noted the Grand Family Picnic that will be held on March 11th for the third year.
- D. March/April Board Meeting:** Allan Heindel recommended substituting the Boards and Commission Banquet on April 2nd for the March Library Board Meeting. The Board was in unanimous agreement. The next regularly scheduled meeting will be held on April 21, 2015.

X. Board Member and Citizen Comments

None at this time.

Malaika Marion distributed copies of the Open Meetings Training Schedule to the Board Members who are scheduled to attend the training course on February 24th and 26th.

XI. Adjournment

There being no further business, the meeting was adjourned by Chair Betty Whiteside at 6:10 p.m.

APPROVED this the _____ day of _____, 2015.

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY

CITY OF HURST

Final Draft

COUNTY OF TARRANT

STATE OF TEXAS

On the 19th day of February, 2015 at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened in Regular Meeting at the Hurst Public Library, 901 Precinct Line Road, Hurst, Texas, with the following member's present to-wit:

Alan Neace)	Chairman
Delbert Derrett)	Members
Ralph Hurd)	
Rod Robertson)	
Karen Spencer)	
Carol Cole)	
Bob Walker)	Alternate
Allan Heindel)	Deputy City Manager
Chris Watson)	Recreation Director
Kristie Weaver)	Recreation Manager
Eric Starnes)	Project and Facilities Manager
Kyle Gordon)	Parks and Aquatics Manager
Paige Lutz)	Senior Secretary

With the following member absent, Pat King, constituting a quorum, at which time the following business was transacted:

- I. **Call to Order:** Alan Neace called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Paige Lutz conducted the Roll Call of Members.
- III. **Approval of Minutes:** Ralph Hurd made a motion to approve the minutes of the January 15, 2015 regular meeting as written; Carol Cole seconded the motion.

AYES: Cole, Derrett, Hurd, Neace, Robertson, Spencer, Walker

NOES: None

At the request of Staff, the following item was moved to the top of the Agenda.

VIII. New Business:

- A. **Chisholm Aquatics Center Proposed Fees:** Kristie Weaver, Recreation Manager, reviewed the proposed fees for the new Chisholm Aquatics Center. She reviewed the existing and proposed fees for open swim,

annual passes, and pavilion, cabana, and the facility rentals at the Chisholm Aquatics Center.

Ralph Hurd made a motion to accept the proposed fees as presented; Delbert Derrett seconded the motion.

AYES: Cole, Derrett, Hurd, Neace, Robertson, Spencer, Walker

NOES: None

IV. Staff Report:

A. Director's Report:

1. **January Participation Report:** Chris Watson presented the following statistics for the month of January, 2015.

<u>January</u>	
Recreation Center	17,280
Tennis Center	686
Facility Rentals	33

2. **Program Highlight:** Chris Watson reported that the February Program Highlight features the Recreation Classroom Program's Kindergarten Readiness class. He noted that this very successful program is taught by Pre-school Instructor, Anne Stokes, and is offered Monday through Thursday from 8:30 a.m. to 2:30 p.m.

B. Special Events:

1. **2015 Chisholm Pond Fish Stocking Program:** The dates for the upcoming fish stocking at the Chisholm Park Pond were displayed.
2. **Lose the LB's Program:** The Healthy Hurst "Lose the LB's" Program will run from January 2nd to February 28th at the Hurst Recreation Center.
3. **TAAF State Basketball Tournaments:** The TAAF Men's 35 & Over Tournament will be held on February 28th and March 1st; Men's Industrial Tournament will be held on March 21st and 22nd at the Hurst Recreation Center.
4. **Heritage Village Presents:** Kyle Gordon reported that the 2015 Grand Family Picnic is scheduled for March 11, 2015 at Heritage Village.

5. **Patron Appreciation Week:** Chris Watson reported that the Recreation Center's Annual Patron Appreciation Week is scheduled for March 9th through 13th at the Hurst Recreation Center.
6. **EGGstravaganza:** Chris Watson reported that the 2015 EGGstravaganza is scheduled for March 28th at the Hurst Community Park.
7. **USTA Junior Open Tennis Tournament:** The USTA Junior Open Tennis Tournament is scheduled for April 11th & 12th at the Hurst Tennis Center.

C. Works in Progress:

1. **City Hall Landscape Project:** The new landscape around City Hall will begin late March.
2. **Plainview Landscaping Project:** The contractor has installed irrigation, poured concrete mowstrips, and planted trees near Hurstview Drive. The project remains on schedule.
3. **Chisholm Dam Spillway:** Public Works has received bids for the construction of the Chisholm Dam Spillway. Construction is estimated to start mid-2015.
4. **2014 Green Ribbon Grant Phase II:** The design for the Hwy. 10 Median Landscape Improvement Project is underway. The design will be complete by mid-March.
5. **Central Aquatics Center Project:** The Central Aquatics Center is prepared for its final season before renovation. Construction should start this September.
6. **Athletic Complex Soccer Restroom:** A restroom will be provided between the soccer fields for HUSA and the public in lieu of expensive channel modifications to access the existing restrooms.
7. **Central Park Pavilion Roof Replacement:** The roof replacement is complete.
8. **Recreation Center Multi-purpose Room Renovation:** The design is underway to update the multi-purpose room finishes to match the renovated hallway.
9. **Chisholm Park Scoreboards Replacement:** The old scoreboards will be replaced with new LED scoreboards similar to the units at the Hurst Athletic Complex.

10. **Central Playground Replacement:** The playground replacement project will be complete by the end of this month.
11. **Brookside Fireplace:** The existing fireplace will be replaced in the future when Brookside is renovated.
12. **Parker Cemetery Improvements Phase 1:** A decorative fence along the south facing border of the property will be constructed in the near future.
13. **Landscape Medians Improvements Phase 2:** Parks is continuing to install plant material in the Brown Trail medians as the materials become available. The project should be complete by the end of March.

D. Staff Activities:

1. **March Calendar:** Chris Watson reviewed the calendar of events for the month of March.
2. **Personnel Update:** Allan Heindel reported that the Parks & Recreation Division has welcomed a new member to its team, Aujehl Messier. Aujehl has taken on the responsibilities of Recreation Specialist of Athletics and Aquatics and will work under Recreation Manager, Kristie Weaver.

V. Report of the Committee:

A. Senior Citizens Banquet:

1. **Entertainment:** Allan Heindel reported that the entertainment group, *Juke Box Live*, has been tentatively scheduled for the 2015 John Butler Memorial Senior Banquet.

VI. Communications: None to discuss at this time.

VII. Unfinished Business: None to discuss at this time.

VIII. New Business: *Moved to the top of the Agenda.*

IX. Informational Items:

- A. Chisholm Aquatics Center Project Update:** Eric Starnes presented an update and the current timeline on the Chisholm Aquatics Center Project.
- B. Daddy/Daughter Dance Recap:** Chris Watson reported that the well attended 2015 Daddy/Daughter Valentine Ball was held on February 8th at the Hurst Recreation Center.

- C. March Meeting/Boards & Commission Banquet:** Allan Heindel reported that the City's Annual Boards and Commissions Banquet has been scheduled for Thursday, April 2nd at the Hurst Conference Center. He reminded the Board that, in previous years, they had agreed to allow the banquet to serve as their regular meeting for that month. He asked the Board to consider allowing the banquet to serve as the March regular meeting and continue to have the April regular meeting on April 16th.

It was the consensus of the Board to cancel the March regular Board meeting with the understanding that the Boards and Commissions Banquet would serve as the March meeting.

- D. Hwy 10/820 Landscape Median:** In response to an inquiry by the Board, Kyle Gordon reported that the Parks Department is in the process of replacing the Mexican Feather Grass that had been cleared out at the Hwy 10/820 landscape median. He noted that the plants should be replaced by the end of March.

X. Board Member and Citizen Comments: None to discuss at this time.

XI. Adjournment: Ralph Hurd made a motion to adjourn the meeting; Bob Walker seconded the motion.

AYES: Cole, Derrett, Hurd, Neace, Robertson, Spencer, Walker

NOES: None

Alan Neace adjourned the meeting at 6:55 p.m.

APPROVED this the _____ day of _____, 20__

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY

CITY OF HURST

Final Draft

COUNTY OF TARRANT

STATE OF TEXAS

On the 19th day of February, 2015, at 11:00 a.m., the Hurst Senior Citizens Advisory Board of the City of Hurst, Texas, convened in Regular Meeting at the Hurst Senior Center, 700 Heritage Circle, Hurst, Texas, with the following members present to-wit:

Marcy Davis)	Chair
Gerald Grieser)	Members
Doris Young		
Joan Stinnett		
John Sechrist		
John Smith		
Bob Hampton		
Durwood Foote		
Marie Perry)	Alternate
Allan Heindel)	Deputy City Manager
Kyle Gordon)	Parks and Aquatics Manager
Michelle Varley)	Activities Coordinator
Linda Rea)	Senior Center Director
Teri Smith)	Administrative Assistant

with the following members absent to wit: Barbara Albright, constituting a quorum, at which time the following business was transacted.

I. Call to Order

Marcy Davis called the meeting to order at 11:00 a.m.

II. Roll Call of Members

Teri Smith conducted the Roll Call of Members.

III. Approval of Minutes

The minutes from the January 15, 2015 meeting were approved as written.

At the request of Staff the following items were moved to the top of the Agenda.

VII. Informational Items:

B. Senior Center Vehicle Traffic

VIII. Board Member and Citizen Comments:

Mr. Bill Price voiced his concerns regarding vehicles speeding through the Senior Center parking lot and disregarding the stop signs. Allan Heindel gave an overview of the traffic pattern in the parking lot and displayed statistics for Mr. Price and the Board Members. Mr. Heindel explained that the result of the traffic study indicated a need for traffic safety classes and further enforcement by the Hurst Police. The Board agreed and a notice will be included in the Senior Center’s April and May monthly calendar prior to enforcement activities.

IV. Senior Center Director’s Report

A. Statistical Report for January: The Statistical Report for January was distributed to the Board and reviewed by Linda Rea.

<u>January</u>	
Center Attendance.....	9,629
Number of Members.....	1,668
Volunteer Hours.....	706
Net Revenue.....	\$ 12,093
Fitness Center Attendance.....	3,073
Class Attendance.....	1,691
Aquatics.....	89

B. Program & Event Report: The Program & Event Report for January was distributed to the Board and reviewed by Michelle Varley.

C. Upcoming Programs & Events: A list of Upcoming Programs & Events was distributed to the Board and reviewed by Michelle Varley.

Michelle Varley distributed a copy of the Senior Pipeline to each Board Member.

D. Works in Progress

1. **Fitness Center Door:** Allan Heindel informed the Board that a button was installed by both fitness center doors to allow the doors to open automatically.

2. **Sidewalk Repair:** Mr. Heindel explained that the large separation between the sidewalk and curb in front of the Senior Center has been adequately repaired to prevent any damage in the future.

E. Staff Activities

1. **Northeast Seniors Community Forum:** Linda Rea explained that she continues to attend the Northeast Seniors Community Forum. She will attend the next meeting at the North Richland Hills Public Library on the

3rd Thursday in March at 9:00 a.m. She reported that last year's presentation referenced energy providers and was very informative.

V. Communications

None at this time.

VI. Old Business

None at this time.

VII. Informational Items

- A. Program Highlight:** Michelle Varley highlighted the upcoming AARP Driver's Safety Course at the Senior Center on April 7th from 9:00 a.m. to 1:30 p.m. Registration begins March 19th.
- B. Senior Center Vehicle Traffic:** This item was moved to the top of the Agenda.
- C. Annual Casino Trip Update:** Michelle Varley noted the Senior Center's annual trip to Winstar Casino on Wednesday, May 6th. Registration begins on April 1st.
- D. Grand Family Picnic:** Kyle Gordon informed the Board of the Grand Family Picnic that will be held on March 11th from 11:00 a.m. to 2:00 p.m.
- E. Computer Lab Update:** Allan Heindel informed the Board that the Library operates a computer center that is very efficient and state-of-the-art. Staff will upgrade the computer software and hardware at the Senior Center Computer Lab as a pilot program that will be handled remotely by Library Staff to include the full line of Library resources at the Senior Center.
- F. March Meeting/Board and Commissions Banquet:** Allan Heindel recommended substituting the Boards and Commissions Banquet on April 2nd for the March Board Meeting.

Durwood Foote made a motion to substitute the Boards and Commissions Banquet on April 2nd for the March Board Meeting. Gerald Grieser seconded the motion and the vote was unanimous. The next regularly scheduled Board Meeting will be April 16, 2015.

VIII. Board Member and Citizen Comments:

This item was moved to the top of the Agenda.

Allan Heindel distributed copies of the Open Meetings Training Schedule to the Board Members who are scheduled to attend the training course on February 24th and 26th.

IX. Adjournment

There being no further business, the meeting was adjourned by Marcy Davis at 11:52 a.m.

APPROVED this the _____ day of _____, 2015.

APPROVED:

ATTEST:

CHAIR

RECORDING SECRETARY

Future Event Calendar

March 24, 2015

<u>DATE AND TIME</u>	<u>ACTIVITY</u>
Tuesday, March 24, 2015 6:30 p.m.	Regular City Council Meeting City Council Chambers
Saturday, March 28, 2015 1:00 p.m.	EGGstravaganza Hurst Community Park
Friday, April 3, 2015	Holiday – City Offices Closed
Tuesday, April 14, 2015 6:30 p.m.	Regular City Council Meeting City Council Chambers
Saturday, April 18, 2015 7:00 a.m. - Noon	Good Neighbor Clean Up Bellaire Shopping Center
Saturday, April 25, 2015 7:00 a.m. - Noon	Good Neighbor Clean Up Bellaire Shopping Center
Tuesday, April 28, 2015 6:30 p.m.	Regular City Council Meeting City Council Chambers